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EXPRESSION OF INTEREST

Eastside Mill Jetty Timbers Reference Group

Port Augusta’s Eastside Mill Jetty will continue into the future, as recycled jetty timbers will be repurposed for use in the community of Port Augusta.

Council is seeking community members that have an interest in the historical setting and/or a background in the arts, to join the reference group and contribute your thoughts and ideas of how the timbers can come to life. All ideas will be subject to Community Consultation and a Council decision making process.

For all enquiries please contact Tiffany Davies at the Port Augusta City Council on phone: 8641 9103 or email: tiffany.davies@portaugusta.sa.gov.au

INSTRUCTIONS: If you are interested in being considered for membership to the Reference Group, please complete and lodge this form with your personal details and relevant experience by 5.00pm Wednesday 26 June 2019 at the Port Augusta Council Civic Centre, 4 Mackay St Port Augusta SA 5700 or by email to Tiffany Davies tiffany.davies@portaugusta.sa.gov.au. All applications will be assessed in order of merit.

Full name:.....
Address:
Telephone Number:
Email Address:
Signature:
Dated this.....day of June 2019.

i) Why would you like to be a member of the Reference Group?

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ii) What is your knowledge on the history of Port Augusta?

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iii) Have you had any involvement in the arts industry?

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iv) Do you have access to a substantial network within the Port Augusta community?

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v) What are your strengths and how would these contribute to the group's discussions and ideas?

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Port Augusta Eastside Mill Jetty Timbers Reference Group

Terms of Reference

PREAMBLE

A Reference Group can be established to assist the Council in the performance of its functions, to inquire into and report to the Council on matters.

1. Reference Group Objectives & Activities

Contribute thoughts and ideas to Council of how the Eastside Mill Jetty timbers can be repurposed in the Port Augusta community.

2. Membership:

Membership of the Working Group shall be limited to 10 community members with the following skills and experience:

- Knowledge of the history of Port Augusta.
- Involvement in the arts industry.
- Previous links to networks within the Port Augusta community.
- Acumen to participate and liaise with the community in a constructive manner.

The Reference Group will be facilitated by a Council Project Coordinator.

3. Term of Office

Membership of the Reference Group terminates upon approval from Council for the recommended artworks to be carried out.

4. Reporting Arrangements

The Reference Group is to provide advice and guidance to Council administration on the progress of the recycled jetty timbers artwork progress.

Council's Project Coordinator as designated by the Chief Executive Officer shall provide written reports on specific issues that arise from the Port Augusta Eastside Mill Jetty Timbers Reference Group to Council.

Council Administration to provide reports to the Reference Group with recommendations that they require comment on or as requested by the Reference Group.

5. Conduct and Conflict of Interest of Reference Group Members

As a member of the Reference Group, you must not make improper use of your position to

gain (directly or indirectly) an advantage for yourself or for another person closely associated with you. You must make sure there is no conflict between your private interests and your role as a reference group member.

As a Reference Group Member, you will have to declare what your interest is in any matter before the Reference Group.

6. Meeting Times & Place

The Reference Group meetings are to be held on a monthly basis at a date and time agreed by the Reference Group, as coordinated by the Project coordinator.

Meetings will be predominantly held in the Council Chambers but require the flexibility to meet off site in other locations when and where required.

Where possible 3 days' notice of the meeting will be provided to members of the Reference Group.

7. Administrative Support

To be provided by the Port Augusta City Council Project Coordinator (or another Officer acting in that position).