



**PortAugusta**

CITY COUNCIL



# **Business Plans 2010/2011**

**As at 01/07/2010**

# Port Augusta City Council - Business Plans 2010/2011

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
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Directorate

**City & Cultural Services**

Department:

**Arts**

6  
6.1.6

**74**

Manage volunteers at the Cultural Centre - Yarta Purkli and the Lea Theatre

Co-ordinate volunteer contribution to the Cultural Centre and Lea Theatre throughout the year.

Day,E

**KPI**

Progress

1  
1.3.4

**70**

Coordinate Desert Fringe 2011

Commence planning and necessary arrangements for the successful running of the 2011 Desert Fringe

Day,E

**KPI**

Progress

1  
1.3.4

**71**

Manage Grindell's Hut Artist Residency 2010

Call for registration of interest from artists and engage an artist

Day,E

**KPI**

Progress

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
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1  
1.3.4

**72**

Manage the Gallery exhibition program incorporating both local artists and travelling exhibitions

Arrange for exhibitions and opening of such throughout the year.

Day,E

**KPI**

Progress

1  
1.3.4

**73**

Co-ordinate arts and cultural projects and events within the community

Investigate various opportunities and co-ordinate arts and cultural project and events throughout the year

Day,E

**KPI**

Progress

1  
1.3.3

**68**

Investigate developing a cultural policy for the City

Research cultural policies and prepare a draft cultural policy for consideration

Day,E

**KPI**

Progress

1  
1.3.4

**69**

ARID - a Sculptural Collaboration

Undertake planning, development and production of the event.

Day,E

**KPI**

Progress

Department:

**Community Harmony Services**

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
1 1.1.1	46	Through the Alcohol Management Group advocate for the Port Augusta City Dry Areas and oversee the implementation of the recommendations identified within the 'Shifting Ground' report.	Continue to work with the Alcohol Management Group to initiate strategies to improve alcohol related issues within the City.	Waters,M	
<input type="checkbox"/> KPI					
Progress	<input type="text"/>				
1 1.2.4	47	Contribute to Harmony Day, NAIDOC and Reconciliation Week celebrations	Engage with the Aboriginal community to promote reconciliation activities within the City	Waters,M	
<input type="checkbox"/> KPI					
Progress	<input type="text"/>				
1 1.1.2	45	Promote responsible consumption of alcohol amongst the wide community of Port Augusta	Undertake educational program to promote responsible consumption of alcohol	Waters,M	
<input type="checkbox"/> KPI					
Progress	<input type="text"/>				
1 1.2.3	48	Assist the Aboriginal Consultative Forum to provide a vocal avenue to the Aboriginal community of Port Augusta	Attend Aboriginal Consultative forum meetings	Waters,M	
<input type="checkbox"/> KPI					
Progress	<input type="text"/>				
Department:	<b>Contracts &amp; Events</b>				

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
6 6.2.1	<b>43</b>	Maintain records in relation to Council's Leases and agreements	Review Leases and other agreements to ensure they are up-to-date and accurate	Mundy,B	
<input type="checkbox"/>	<b>KPI</b>				
<b>Progress</b>	<input type="text"/>				
2 2.1.1	<b>40</b>	Compile and advertise the weekly 'Calendar of Events' to ensure the public are aware of activities and events that are occurring within the City	Continue promoting events and other activities that are being undertaken within the community	Reichstein,B	
<input type="checkbox"/>	<b>KPI</b>				
<b>Progress</b>	<input type="text"/>				
1 1.3.3	<b>39</b>	Co-ordinate events throughout the year and support local organisations with advertising/promoting their activities	Coordinate the Mayoral Christmas Party, Lighting Festival and other event throughout the year	Mundy,B	
<input type="checkbox"/>	<b>KPI</b>				
<b>Progress</b>	<input type="text"/>				
1 1.3.3	<b>41</b>	Assist with Major Event Co-ordination on behalf of organisations, events include: Global Maintenance Trade Show, Vibe Alive, Reconciliation Week and Wharfest.	Assist organisations with their events throughout the year	Mundy,B	
<input type="checkbox"/>	<b>KPI</b>				
<b>Progress</b>	<input type="text"/>				

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
6 6.1.6	42	Assess and monitor expenditure in relation to Community Grant/Donations	Approve Community Grant applications within delegated authority or prepare report for consideration by Council	Mundy,B	
<input type="checkbox"/> KPI					
Progress	<input type="text"/>				
6 6.2.1	44	Monitor and assist with Council's contract activities	Ensure appropriate contract documents are included within specifications when calling tenders for the supply of goods and services	Mundy,B	
<input type="checkbox"/> KPI					
Progress	<input type="text"/>				
2 2.1.9	32	Organise signage for an Afghan Cameleer Memorial on the Eastside Foreshore.	Finalise an 'Afghan Memorial Sign' and assist in arranging an opening of the Afgham Memorial on the Eastside Memorial to recognise the contribute to Port Augusta and the Region by the Afghan Cameleers	Heron,L Davies,T	
<input type="checkbox"/> KPI					
Progress	<input type="text"/>				
Department:	<b>Economic Development</b>				
3 3.1.2	29	Prepare a management plan for Council's Footner road Industrial Estate	Engage consultant to assist in the provision of relevant information to enable a Management Plan to be developed for the Footner Road Industrial Estate (Council owned land).	Heron,L	
<input type="checkbox"/> KPI					
Progress	<input type="text"/>				

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
1 1.3.7	31	Facilitate aged accommodation development on Parham Crescent.	Negotiate with the Director Community Services regarding opportunities for establishing aged accommodation on Prahm Crescent	Heron,L O'Reilly,A	
<input type="checkbox"/> KPI					
Progress					
3 3.1.2	30	Arrange consultancies for the location and design of a secure mooring facility.	Engage consultants to prepare and strategic location strategy and design/costing for a secure mooring facility	Heron,L	
<input type="checkbox"/> KPI					
Progress					
<b>Department:</b>		<b>Governance</b>			
6 6.1.4	27	Maintain Policies/Delegations/Codes/Registers	Ensure reviews are undertaken inline with legislative requirements of various documents/publications. Refer Governance Program	Heron,L	
<input type="checkbox"/> KPI					
Progress					
6 6.1.11	28	Report to Council on Busienss Plan activities/progress	Forward six monthly updates to Council in relation to each project identified within the 2010/2011 business plans (Dec/June)	Heron,L	
<input type="checkbox"/> KPI					
Progress					

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
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6 6.1.4	<b>33</b>	Implement recommendations from the 2010 Good Governance Audit	Action the recommendations from the Good Governance Audit Report - Refer recommendations schedule	Heron,L	
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**KPI**

**Progress**

6 6.1.4	<b>34</b>	Undertake Regulatory Compliance Audit	Engage lawyers to undertake Regulatory Compliance Audit	Heron,L	
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**KPI**

**Progress**

6 6.1.4	<b>26</b>	Prepare Annual Report	Commence Annual Report and ensure its adopted prior to 30 November 2010.	Heron,L	
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**KPI**

**Progress**

**Department:**

**Library & Community Information**

1 1.3.1	<b>61</b>	Encourage and support visiting authors to promote reading and literacy within the Community	Book various authors throughout the year to visit the Library	Dunemann,T	
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**KPI**

**Progress**



Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
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Department: **Library & Information Services**

1 1.3.1	<b>65</b>	Coordinate a wide variety of library based activities in response to community needs, and responding to new demands and opportunities	Schedule various activities throughout the year	Dunemann,T	
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**KPI**

**Progress**

1 1.3.1	<b>64</b>	Investigate the installation of a computer software system for monitoring and controlling of public internet usage.	Negotiate with IT Manager regardin appropriate software to monitor public internet usage	Dunemann,T	
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**KPI**

**Progress**

1 1.3.1	<b>63</b>	Develop implementation plans for the introduction during 2011/2012 of the proposed state wide library management system, if approved.	Keep abreast of work being done in relation to the implementation of the state wide library management system.	Dunemann,T	
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**KPI**

**Progress**

1 1.3.1	<b>62</b>	Source potential options for a strategic review of services and library facilities	Investigate opportunities for expanding library facilities and services in the future	Dunemann,T	
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**KPI**

**Progress**

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
6 6.1.5	66	Continue to development the Library Webpage	Liaise with IT Department regarding the Library Webpage	Dunemann,T	
<input type="checkbox"/> KPI					
Progress	<input type="text"/>				
1 1.3.1	67	Continue to investigate opportunities to work with other service providers to extend the provision of materials to young children.	Look into opportunities to extend materials for young children	Dunemann,T	
<input type="checkbox"/> KPI					
Progress	<input type="text"/>				
<b>Department:</b>		<b>Planning</b>			
3 3.1.1	36	Undertake Local Heritage DPA	Action Local Heritage DPA as resolved by Council	Pham,T Burns,Y Heron,L	
<input type="checkbox"/> KPI					
Progress	<input type="text"/>				
2 2.1.6	37	Continue to develop a signage strategy and implement variious signage initiatives to enhance directional and promotional signage within the City.	Continue to hold regular meetings with the Signage Reference Group and erect signages throughout the City	Pham,T	
<input type="checkbox"/> KPI					
Progress	<input type="text"/>				

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
3 3.1.1	35	Complete the Urban Growth DPA (Part 2) and Westside DPA	Once approval is received from the Minister commence statutory consultation	Pham,T Burns,Y Heron,L	

**KPI**

**Progress**

3 3.1.2	38	Provide a Town Planning service to the community that is carried out in an efficient, timely and professional manner.	Assess development applications	Pham,T Burns,Y	
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**KPI**

**Progress**

**Department:**

**Substance Misuse Services**

1 1.3.1	53	Develop partnership agreements with local service providers including the Young Street Day Centre to provide 'Active Outreach' to the Port Augusta community.	Improve client care by developing an 'Active Outreach' program in negotiation with the Young Street Day Centre	Waters,M	
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**KPI**

**Progress**

1 1.1.1	51	Manage the Clean Needle Program	Ensure the clean needle program operates effectively and encourage the return of used syringes.	Waters,M	
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**KPI**

**Progress**

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
6 6.1.7	52	Apply for 'Service Excellence' accreditation for the Substance Misuse Service program	Neogitate with support body 'Beyond' and prepare application for 'Service Excellence'	Waters,M	
<input type="checkbox"/> KPI					
Progress	<input type="text"/>				
6 6.2.1	50	Regularly report to funding bodies on Substance Misuse Service Activities	Ensure up-to-date activity and financial reports are provided to funding bodies	Waters,M	
<input type="checkbox"/> KPI					
Progress	<input type="text"/>				
1 1.1.2	49	Provide ongoing support to the community to address alcohol and drug issues through the Substance Misuse Services Program which includes the Mobile Assistance Program and Sobering-Up Centre	Actively promote the activities of the Substance Misuse Service Program	Waters,M	
<input type="checkbox"/> KPI					
Progress	<input type="text"/>				
<b>Department:</b>		<b>Tourism</b>			
1 1.3.1	60	Update equipment within the AALBG Visitor's Centre to ensure quality facilities	Purchase new tables for café, repaint window frames and fascias, replace worn carpet, install roof anchoring points.	Hedger,P	
<input type="checkbox"/> KPI					
Progress	<input type="text"/>				

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
1 1.3.1	59	Update equipment within the Outback Tuckerbox	Obtain quotes to purchase a syrup dispenser, replace sink area and repaint the Outback Tuckerbox.	Hedger,P	
<input type="checkbox"/> KPI					
Progress	<input type="text"/>				
3 3.1.14	54	Investigate opportunities for the inclusion of a large 'Railway Museum' display within Wadlata Outback Centre.	Awaiting the final decision of the Commonwealth Government in relation to the acquisition of GM1. If successful, further investigation into possible external funding opportunities to expand Wadlata will be looking into	Hedger,P Heron,L	
<input type="checkbox"/> KPI					
Progress	<input type="text"/>				
3 3.1.9	55	Continue to upgrade Wadlata facilities to ensure a high quality facility.	Replace Railway Carriage Ramp and roof anchoring points. Repolce air-conditioner, install baby change tables, replace lawn at entrance with pavers	Hedger,P	
<input type="checkbox"/> KPI					
Progress	<input type="text"/>				
3 3.1.8	56	Undertake processes to ensure Accreditation is maintained for the Wadlata Outback Centre and the Port Augusta Visitor Information Centre	Ensure accreditation standards are met and continually update processes	Hedger,P	
<input type="checkbox"/> KPI					
Progress	<input type="text"/>				

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
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2 2.1.1	<b>57</b>	Obtain suitable photos to expand the range of postcards and to increase the 'Port Augusta' brand product range of suitable souvenirs and clothing	Engage consultant to expand photo range	Hedger,P	
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**KPI**

**Progress**

2 2.1.1	<b>58</b>	Prepare and arrange printing of Port Augusta Visitors Guide	Research the information and advertising requirements for the Port Augusta Visitors Guide and arrange publication and printing of new guide	Hedger,P	
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**KPI**

**Progress**

Directorate

**City Management**

**Department:**

**City Management**

6 6.1.5	<b>10</b>	Ensure the timely distribution of Council Minutes and Agendas	Ensure Minutes and Agenda are available on Council's website and displayed within the Civic Centre	Perkin,G	
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**KPI**

**Progress**

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
6 6.2.4	15	Ensure that a Long Term Financial Plan is developed for Council as required by the Local Government Act	Liaise with the Director Corporate Services regarding the preparation of the Long Term Financial Plan	Perkin,G Dunemann,M	
<input checked="" type="checkbox"/> <b>KPI</b>					
<b>Progress</b>	<input type="text"/>				
3 3.1.2	18	Develop a Land Management Project to pro-actively manage surplus Council land.	Assist in developing a Land Management Project to identify surplus Council land.	Perkin,G Heron,L	
<input checked="" type="checkbox"/> <b>KPI</b>					
<b>Progress</b>	<input type="text"/>				
2 2.1.1	17	Oversee the development of a 'Style Guide' for the City to ensure there is a recognised pattern of strong design and an expression of Aird Land plantings to reflect our place as a Regional Centre of Arid Lands SA	Consult with the Contractor engaged by Council to prepare and 'Style Guide' and consider future budget requirements for its implementation	Perkin,G	
<input checked="" type="checkbox"/> <b>KPI</b>					
<b>Progress</b>	<input type="text"/>				
6 6.1.11	16	Develop a Corporate Plan for the organisation to ensure that the organisation is able to operate efficiently and effectively	Prepare a Corporate Plan	Perkin,G	
<input checked="" type="checkbox"/> <b>KPI</b>					
<b>Progress</b>	<input type="text"/>				

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
6 6.1.4	<b>8</b>	Provide a high level of management to the organisation ensuring efficient and effective services are provided to the community	Ensure management is of a high level, ensuring effective services are provided to the community	Perkin,G	
<input checked="" type="checkbox"/> <b>KPI</b>					
<b>Progress</b>	<input type="text"/>				
6 6.1.6	<b>9</b>	Provide a high level of strategic thinking and planning for the City and the Council	Meeting regularly with Management Group to discuss and plan for future growth of the City	Perkin,G	
<input checked="" type="checkbox"/> <b>KPI</b>					
<b>Progress</b>	<input type="text"/>				
6 6.1.14	<b>11</b>	Commitment to OHS&W management and implementation of relevant practices and procedures	Attend regular Safety First Committee Meetings and oversee the implementation of the 'One System' OHS&W program	Perkin,G	
<input checked="" type="checkbox"/> <b>KPI</b>					
<b>Progress</b>	<input type="text"/>				
3 3.1.10	<b>12</b>	Evidence of sound partnerships with RDA (Far North), Upper Spencer Gulf Common Purpose Group, Provisional Cities Association and other local agencies/organisations	Attend meetings and contribute to economic development and other issues being addressed in relation to Port Augusta and the Region	Perkin,G	
<input checked="" type="checkbox"/> <b>KPI</b>					
<b>Progress</b>	<input type="text"/>				



Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
4 4.2.3	<b>14</b>	Ensure appropriate planning and land management frameworks are in place to cater for population expansion	Implement initiatives as identified to cater for population expansion	Perkin,G	
<input checked="" type="checkbox"/> <b>KPI</b>					
<b>Progress</b>	<input type="text"/>				
2 2.1.1	<b>19</b>	Market the attributes of Port Augusta as a family town and as a place to stay while visiting the wealth of natural beauty in our surroundings	Liaise with relevant staff regarding opportunities in relation to marketing activities to promote Port Augusta	Perkin,G	
<input checked="" type="checkbox"/> <b>KPI</b>					
<b>Progress</b>	<input type="text"/>				
1 1.2.6	<b>20</b>	Ensure that a Disability Discrimination Action Plan is developed for the City.	Oversee the preparation of a Disability Discrimination Action Plan and ensure is implementation	Perkin,G O'Reilly,A	
<input checked="" type="checkbox"/> <b>KPI</b>					
<b>Progress</b>	<input type="text"/>				
3 3.1.4	<b>13</b>	Lead the Mayoral Task Force strategies and manage the implementation of initiatives identified	Schedule meetings on a needs basis and action initiatives as identified	Perkin,G	
<input checked="" type="checkbox"/> <b>KPI</b>					
<b>Progress</b>	<input type="text"/>				
<b>Department:</b>	<b>General Inspectorate</b>				

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
1 1.3.1	22	Complete review of the Animal Management Plans 2011/2016	Finalise review and implement the 5 year Animal Management Plans as from 1/7/2011	McKerlie,K	30/7/2010
<input type="checkbox"/> KPI					
Progress	<input type="text"/>				
1 1.3.1	21	Undertake regular inspections of various parking areas within the city to ensure appropriate use and timeframes are being adhered to.	Expiate for parking infringements as required	McKerlie,K McKerlie,W	
<input type="checkbox"/> KPI					
Progress	<input type="text"/>				
5 5.1.1	25	Undertake surveillance (use of security cameras) to detect/prosecute illegal dumping.	Establish a routine of checking and undertaking surveillance in relation to illegal dumping activities around Port Augusta	McKerlie,K McKerlie,W	
<input type="checkbox"/> KPI					
Progress	<input type="text"/>				
1 1.3.1	24	Undertake household inspections to ensure dog registration compliance	Carry out regular household door knocks to check for dog registration breaches	McKerlie,K McKerlie,W	
<input type="checkbox"/> KPI					
Progress	<input type="text"/>				

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
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1 1.3.1	23	Continue to implement the strategies outlined within the 2007/2011 Animal Management Plans.	Installation of Doggie Do dispensers within parks and other initiatives	McKerlie,K	
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**KPI**

**Progress**

**Department:**

**Human Resource/OHS&W/Risk Manageme**

6 6.1.14	6	Develop and continuously improve Council's injury management performance	Identify improved work practices to reduce risk of injury, and implement through negotiation with staff	McCoy,A Saal,S	
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**KPI**

**Progress**

6 6.1.14	5	Undertake Risk Assessment activities to control potential risks relating to Council activities	Consult with the Safety First Committee to identify risks and implement strategies to control those identify	McCoy,A Saal,S	
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**KPI**

**Progress**

6 6.1.14	4	Facilitate appropriate OHS&W initiatives to improve work practices for the safe wellbeing of Staff, Volunteers and Contractors.	Investigate and liaise with staff in relation to identified initiatives that will improve safety within the workplace	McCoy,A Saal,S	
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**KPI**

**Progress**

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
6 6.1.13	<b>3</b>	Comply with Workcover Audit of Council's OHS&W and Rehabilitation Systems	Maintain Council's OHS&W and Rehab Systems to ensure compliance with legislative requirements	McCoy,A Saal,S	
<input type="checkbox"/> <b>KPI</b>					
<b>Progress</b>	<input type="text"/>				
6 6.1.8	<b>2</b>	Maintain Human Resource Management & Skills/Training Register	Produce Training Record information within the Authority HR Module	McCoy,A Saal,S	
<input type="checkbox"/> <b>KPI</b>					
<b>Progress</b>	<input type="text"/>				
6 6.1.14	<b>1</b>	Implement updated OHS&W processes/practices/procedures to reflect the new "One System"	Liaise with Safety First Committee and staff in regard to implementation of adopted procedures	McCoy,A Saal,S	
<input type="checkbox"/> <b>KPI</b>					
<b>Progress</b>	<input type="text"/>				
6 6.1.13	<b>7</b>	Development of an appropriate mechanism for the assessment and identification of appropriate modified/alternative duties in accordance with Section 58(b) of the Workers Rehabilitation and Compensation Act 1986.	Implement a mechanism for assessment and identification of modified/alternative duties	McCoy,A Saal,S	
<input type="checkbox"/> <b>KPI</b>					
<b>Progress</b>	<input type="text"/>				
<b>Directorate</b>		<b>Community Services</b>			

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
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Department: **Aged Care**

6 6.1.7	<b>95</b>	Maintain a quality assurance continuous improvement program to support high quality care outcomes and to meet accreditation standards at Nerrilda Nursing Home and A.M. Ramsay Village	Continue to address processes to ensure accreditation standards are met	O'Reilly,A	
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**KPI**

**Progress**

6 6.1.5	<b>96</b>	Work towards full implementation of Clinical Software	Extend the implementation of Clinical Software within Nerrilda and Ramsay Village	O'Reilly,A	
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**KPI**

**Progress**

6 6.1.4	<b>109</b>	Update Centre Policies to reflect changing practices and to ensure compliance with HACC National Service Standards	Review Men's Shed Policies	Filsell,B	
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**KPI**

**Progress**

6 6.1.4	<b>102</b>	Update Health Focus policies to reflect changing practices and to ensure compliance with HACC National Service Standards	Review all Health Focus policies and update as required	O'Reilly,A Franklin,R	
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**KPI**

**Progress**

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
6 6.2.5	<b>101</b>	Complete 2008/2011 Action Plans for optional recommendations against HACC National Service Standards	Implement action plans to ensure ongoing funding and to ensure HACC National Service Standards are maintained at Health Focus	O'Reilly,A	
<input type="checkbox"/>	<b>KPI</b>				
<b>Progress</b>	<input type="text"/>				
6 6.2.5	<b>100</b>	Maximise Aged Care funding opportunities and ensure compliance with Aged Care Standards through engagement of external consultants as required.	Identify funding opportunities and maintain Aged Care Standards to ensure ongoing funding at Nerrilda and Ramsay Village	O'Reilly,A	
<input type="checkbox"/>	<b>KPI</b>				
<b>Progress</b>	<input type="text"/>				
1 1.3.1	<b>99</b>	Maintain high quality facilities and ensure appropriate equipment is available to meet legislative requirements and changing needs of residents	Purchase appropriate equipment to address the needs to the residents at Nerrilda and Ramsay Village	O'Reilly,A	
<input type="checkbox"/>	<b>KPI</b>				
<b>Progress</b>	<input type="text"/>				
1 1.3.1	<b>104</b>	Review service delivery and programs of Health Focus to meet changing client needs	Identify client needs and review service delivery to address those individual client needs	Franklin,R	
<input type="checkbox"/>	<b>KPI</b>				
<b>Progress</b>	<input type="text"/>				

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
1 1.3.7	<b>105</b>	Continue to implement the recommendations of the 2007/2012 Ageing Strategy "Making Port Augusta a Better Place to Grow Older".	Liaise with consultants to review the Ageing Strategy	O'Reilly,A	
<input type="checkbox"/>	<b>KPI</b>				
<b>Progress</b>	<input type="text"/>				
1 1.2.9	<b>106</b>	Continue to chair PIPA Aged Care Network Meetings and distribute information across local aged care service providers	Ensure aged care service providers are kept abreast of new initiatives for the city	O'Reilly,A	
<input type="checkbox"/>	<b>KPI</b>				
<b>Progress</b>	<input type="text"/>				
1 1.2.11	<b>103</b>	Arrange regular health promotion activities at Health Focus	Implement and participate in health promotion activities and networks to increase community awareness of programs offered	Franklin,R	
<input type="checkbox"/>	<b>KPI</b>				
<b>Progress</b>	<input type="text"/>				
1 1.3.1	<b>108</b>	Promote the Men's Shed to Vietnam Veterans and Men over 60 as well as the wider community	Market the activities of the Men's Shed and encourage members of the community to participate in this program	Filsell,B	
<input type="checkbox"/>	<b>KPI</b>				
<b>Progress</b>	<input type="text"/>				

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
1 1.2.11	<b>110</b>	Arrange regular health promotion activities based on Client's needs and interests at the Men's Shed	Implement and participate in health promotion activities and networks to increase community awareness of programs offered at Men's Shed	Filsell,B	
<input type="checkbox"/> <b>KPI</b>					
<b>Progress</b>	<input type="text"/>				
6 6.1.3	<b>98</b>	Ensure high quality care is maintained by reviewing staff levels, roles and associated tasks to meet changing needs of residents	Continually review staff levels to ensure quality of care in maintained at all times	O'Reilly,A	
<input type="checkbox"/> <b>KPI</b>					
<b>Progress</b>	<input type="text"/>				
6 6.1.8	<b>97</b>	Support staff in continuous professional educational activities	Introduce initiatives to support staff's professional education activities within the Aged Care Area	O'Reilly,A	
<input type="checkbox"/> <b>KPI</b>					
<b>Progress</b>	<input type="text"/>				
1 1.2.7	<b>107</b>	Host an Ageing Expo as part of the 'Every Generation' festival focussing on postive ageing experiences in our local community	Hold the Ageing Expo and promote the expo to possible participants and exhibitors	O'Reilly,A	
<input type="checkbox"/> <b>KPI</b>					
<b>Progress</b>	<input type="text"/>				
<b>Department:</b>	<b>Childcare</b>				



Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
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6 6.1.7	<b>111</b>	Maintain a quality assurance and continuous improvement program to support accreditation and licensing regulations for Childcare Services	Review process and update as required	Winen,C	
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**KPI**

**Progress**

1 1.2.8	<b>113</b>	Review equipment and resource needs to ensure a varied program is available to children	Continually review equipment and replace as required to vary programs offered	Winen,C	
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**KPI**

**Progress**

1 1.3.1	<b>114</b>	Continue to upgrade the indoor and outdoor areas of the Centre	Undertake upgrades as required to ensure quality service	Winen,C	
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**KPI**

**Progress**

1 1.3.1	<b>115</b>	Increase the community's awareness of the Centre's facilities and programs	Market the Childcare Service to ensure community are aware of the services provided	Winen,C	
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**KPI**

**Progress**

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
6 6.1.9	<b>116</b>	Support staff in their further educational activities, to ensure sufficient numbers of qualified staff and to meet changing legislative requirements	Introduce initiatives that support staff's professional educational activities	Winen,C	
<input type="checkbox"/> <b>KPI</b>					
<b>Progress</b>	<input type="text"/>				
1 1.3.1	<b>117</b>	Maintain procedures to ensure new Warm Water Systems legislation compliance	Introduce processes to ensure Warm Water Systems are adhered to.	Winen,C	
<input type="checkbox"/> <b>KPI</b>					
<b>Progress</b>	<input type="text"/>				
1 1.2.10	<b>112</b>	Maintain procedures for Food Safety Standards for Vulnerable People and Start Right Eat Right menu planning	Implement programs to promote Healthy eating	Winen,C	
<input type="checkbox"/> <b>KPI</b>					
<b>Progress</b>	<input type="text"/>				
<b>Department:</b>	<b>Disability &amp; Youth Services</b>				
1 1.2.6	<b>130</b>	Receive the completed Disability Access Audit of Council owned Buildings and facilities	Implement recommendations from the Disability Access Audit report and prepare a program for the implementation of the recommendations within Budget Constraints	O'Reilly,A	
<input type="checkbox"/> <b>KPI</b>					
<b>Progress</b>	<input type="text"/>				

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
1 1.2.1	129	Install two additional condom vending machines in Council owned public toilet facilities at Bert McKenzie Park and Westside Foreshore	Install condom vending machines to assist in the reduction of sexual transmitted diseases	O'Reilly,A	
<input type="checkbox"/> KPI					
Progress	<input type="text"/>				
1 1.2.9	128	Support local National Youth Week activities	Participate in various activities for National Youth Week	O'Reilly,A	
<input type="checkbox"/> KPI					
Progress	<input type="text"/>				
1 1.2.9	127	Continue supporting Council's Youth Advisory Committee	Attend Meetings and assist in identifying youth issues within the city	O'Reilly,A	
<input type="checkbox"/> KPI					
Progress	<input type="text"/>				
1 1.2.9	126	Support local agencies through involvement in the Port Augusta Youth Focus Group	Attend meetings and participate in identified initiatives	O'Reilly,A	
<input type="checkbox"/> KPI					
Progress	<input type="text"/>				

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
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1 1.2.9	125	Provide financial support to the Youth Opportunities Program in Port Augusta	Financial support this program	O'Reilly,A	
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**KPI**

**Progress**

1 1.2.9	124	Provide financial support to PAYSS	Continue to financial support to PAYSS bus to ensure safe travel for youth	O'Reilly,A	
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**KPI**

**Progress**

**Department:**

**Special Needs**

6 6.1.7	120	Maintain Quality assurance and continuous improvement programs to support HACC National Service Standards and SA Government Service Excellence Program	Reivew and update processes to ensure high level of service	Boscence,C	
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**KPI**

**Progress**

1 1.3.1	123	Maintain procedures to ensure new Warm Water Systems legislation compliance	Introduce processes to ensure Warm Water Systems are adhered to.	Boscence,C	
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**KPI**

**Progress**

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
1 1.3.1	<b>121</b>	Continue to increase the community's awareness of programs and facilities available to them	Market the services and programs offered by Special Needs to ensure the community are aware of the services provided	Boscence,C	
<input type="checkbox"/> <b>KPI</b>					
<b>Progress</b>	<input type="text"/>				
1 1.3.2	<b>119</b>	Investigate additional funding sources to cater for current and future needs considering expected population growth	Investigate additional funding opportunities and submit applications where appropriate	Boscence,C	
<input type="checkbox"/> <b>KPI</b>					
<b>Progress</b>	<input type="text"/>				
6 6.1.9	<b>118</b>	Support staff in their further educational activities, to ensure sufficient numbers of qualified staff and to meet funding agreement requirements	Introduce initiatives to support staff's professional educational activities	Boscence,C	
<input type="checkbox"/> <b>KPI</b>					
<b>Progress</b>	<input type="text"/>				
6 6.1.8	<b>122</b>	Support staff training around Cultural Awareness to meet to diverse needs of families utilizing the Centre	Provide training opportunities to staff in relation to Cultural Awareness	Boscence,C	
<input type="checkbox"/> <b>KPI</b>					
<b>Progress</b>	<input type="text"/>				

Directorate

**Corporate Services**

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
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Department: **Community Development**

1 1.2.9	<b>94</b>	Continued provision of a community bus service	Financially support the community bus service	Dunemann,M	
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**KPI**

Progress

1 1.2.1	<b>93</b>	Continued support for the Obesity Prevention and Lifestyle Program	Participate in activities that support Obesity Prevention and Lifestyle Programs	Lever,C	
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**KPI**

Progress

1 1.1.1	<b>92</b>	Expand the Citysafe Security Program	Source external funding to continue this initiatives	Dunemann,M	
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**KPI**

Progress

Department: **Customer Services**

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
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6 6.1.2	<b>78</b>	Implement improve customer service strategies for the benefit of the community	Implement improved customer service processes to ensure high quality service to customers	Dunemann,M	
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**KPI**

**Progress**

**Department:**

**Financial Management**

6 6.2.1	<b>75</b>	Finalise long-term financial plan (10 years)	Prepare a long-term financial plan	Dunemann,M	
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**KPI**

**Progress**

6 6.2.4	<b>76</b>	Review loan borrowing strategies	Undertake a review of loan borrowing strategies and report findings to Audit Committee and Council	Dunemann,M	
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**KPI**

**Progress**

6 6.2.4	<b>81</b>	Investigate work order and committed cost processes	Research improved work order and committed cost processes and implement as required	Dunemann,M	
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**KPI**

**Progress**

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
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6 6.2.4	<b>80</b>	Implement improved budget control processes	Investigate opportunities to improve budget control processes and report findings to Audit Committee for consideration	Dunemann,M	
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**KPI**

**Progress**

6 6.2.4	<b>79</b>	Co-ordinate and support Audit Committee Activities	Audit Committee to consider financial and other risk management processes undertaken within the organisation	Dunemann,M	
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**KPI**

**Progress**

6 6.2.2	<b>77</b>	Finalise asset management and work orders systems	Prepare Asset Management and work orders systems	Dunemann,M	
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**KPI**

**Progress**

**Department:**

**Information Technology**

6 6.1.5	<b>83</b>	Undertake Stage 2 of Records Management Project	Undertake training and implement Records Management Project to other areas of Council (external to Civic Centre)	Kite,S	
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**KPI**

**Progress**



Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
6 6.1.5	<b>82</b>	Implement various technology to improve services	Implement Wireless communication at Nerrilda, Ramsay Village and Civic Centre. Implement mobile technology, asset management and work order system. Review Library Information System	Kite,S	

**KPI**

**Progress**

**Department:**

**Recreation & Sport**

1 1.2.12	<b>87</b>	Continue to develop the Port Augusta Sports & Recreational Network. Continue to provide assistance to the sporting clubs and associations to ensure self sustainability	Develop the Port Augusta Sports & Recreational Network and support clubs and associations	Dearlove,C	
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**KPI**

**Progress**

1 1.3.6	<b>86</b>	Further enhancement of ETSA Oval with installation of a turf wicket and practice facilities	Install a turf wicket and practice facilities to contribute to physical activity	Dearlove,C	
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**KPI**

**Progress**

4 4.1.3	<b>84</b>	Facilitate the Central Oval Precinct Redevelopment Plan	Liaise with the State Government regarding promised funding. Investigate other funding opportunities	Dearlove,C Dunemann,M	
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**KPI**

**Progress**

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
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1 1.3.6	<b>88</b>	In collaboration with existing community groups, promote physical activity for healthy lifestyles across all age groups.	Continue to work with local groups to promote physical activity.	Dearlove,C	
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**KPI**

**Progress**

1 1.2.8	<b>91</b>	Upgrade Outdoor Adventure Centre facilities to improve quality of service	Upgrade facility to provide 'dorm' accommodation and upgrade electrical provisions	Dearlove,C	
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**KPI**

**Progress**

1 1.2.8	<b>90</b>	Implement programs at the Port Augusta Outdoor Adventure Centre to provide alternative physical activities for members of the public	Schedule programs throughout the year to enable the community to participate in alternative physical activities.	Dearlove,C	
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**KPI**

**Progress**

4 4.1.5	<b>85</b>	Facilitate the construction of the Skatepark and Youth Recreation Area	Negotiate with contractors to facilitate to successful completion of the construction of the Skatepark and arrange opening of the facility	Dearlove,C	
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**KPI**

**Progress**

**Department:** **Ryan Mitchell Swim Centre**

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
1 1.3.1	89	Upgrade Ryan Mitchell Swim Centre facilities to ensure high quality facility is maintained	Paint Pool deck, install new shade sails and seating, repairs to pump house and replace guttering, weatherproof BBQ, replace PA system, purchase new Dolphin Easy Kleen (pool Cleaner), upgrade Filtration Plan and regrout main pool	Hogg,S	

**KPI**

**Progress**

**Directorate** **Infrastructure and Environment**

**Department:** **AALBG**

5 5.1.12	145	Implement recommendations from the 'Business Plan' linked to the ALLBG Master Plan and Interpretation Plan for the Australian Arid Lands Botanic Garden	Establish a 'Strategic Management Committee' and commence restructure and implementation of actions within Business Plan	Hart,H Anlezark, M	
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**KPI**

**Progress**

5 5.1.12	146	Continue cultivation of arid species for sale at the Garden	Staff and volunteers to continue cultivation of Aird Species for sale	Hart,H Anlezark, M	
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**KPI**

**Progress**

**Department:** **Asset Management**

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
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4 4.1.1	<b>133</b>	Continue to develop Asset Management Plans	Develop program for Asset Management and commence inserting data	Meria,F	
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**KPI**

**Progress**

**Department:**

**Building**

4 4.1.1	<b>151</b>	Carry out inspections of building development within the City	Undertake inspections of building development	Heron,N Grantham,A	
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**KPI**

**Progress**

4 4.1.2	<b>150</b>	Replace rusted gutters, external painting and upgrade downstairs security system at the Civic Centre	Engage contractors to undertake identified maintenance works at the Civic Centre	Hart,H Heron,N	
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**KPI**

**Progress**

4 4.1.2	<b>149</b>	Maintain 'Asbestos Registers' for all Council assets	Engage qualified person to review 'Asbestos Registers'	Hart,H Heron,N	
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**KPI**

**Progress**

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
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4 4.1.2	<b>148</b>	Commence installation of roof tie-off points on Council Buildings	Engage contractor to install tie-off points on Council Buildings	Hart,H Heron,N	
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**KPI**

**Progress**

4 4.1.2	<b>147</b>	Complete the restoration of Gladstone Square Rotunda's floor and steps.	Engage contractors to complete the upgrade to the Rotunda	Hart,H Heron,N	
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**KPI**

**Progress**

**Department:** **Health**

6 6.1.6	<b>153</b>	Undertake statutory inspections of food premises within the City	Carry out regular inspections of food premises	Parsons,S	
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**KPI**

**Progress**

6 6.1.6	<b>154</b>	Monitor and maintain the Community Immunisation Program	Ensure the Community Immunisation Program in undertaken	Parsons,S	
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**KPI**

**Progress**

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
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5 5.1.1	<b>141</b>	Commence remediation of old Liquid Waste Facility site.	Undertake works required to remediation old Liquid Waste Facility	Parsons,S	
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**KPI**

**Progress**

6 6.1.6	<b>155</b>	Oversee septic tank pump out and inspection contract	Implement a septic tank pump out and inspection cotnract	Parsons,S	
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**KPI**

**Progress**

**Department:**

**Infrastructure Management**

5 5.1.1	<b>140</b>	Implement the closure and post closure plan for Stirling North Refuse Reserve that meets EPA approval.	Arrange for the operation of a Waste Transfer Station and subsequent closure of the Stirling North Refuse Reserve	Hart,H	
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**KPI**

**Progress**

4 4.1.1	<b>131</b>	Continue to construct footpaths to be disability access compliant throughout the City in line with the approved footpath program	Engage contractors to continue construction of footpaths	Hart,H	
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**KPI**

**Progress**

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
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Department: **Parks**

4	<b>144</b>	Continue to improve turf management of ovals and parks	Undertake turf management of ovals and parks	Hart,H	
4.1.4				Martin, L	

**KPI**

Progress

4	<b>142</b>	Undertake inspections as outlined within the Community Land Management Plans and carry out review of the Plans	Undertake inspections as identified within Community Land Management Plans and action any identified deficiencies	Hart,H	
4.1.4				Martin, L	
				Curnow,D	

**KPI**

Progress

4	<b>143</b>	Redevelop Westside War Memorial Park in conjunction with DTEI Caroon Road intersection Upgrade	Upgrade the Westside War Memorial Park	Hart,H	
4.1.4				Martin, L	

**KPI**

Progress

Department: **Waste Treatment & Parks**

Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
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5  
5.1.7

**152**

Oversee the monitoring of water standards and salinity levels within the Bird & Pink Lakes

Ensure salinity levels within Bird & Pink Lakes are maintained at appropriate levels

Martin,R

**KPI**

Progress

Department:

**Works**

4  
4.1.1

**132**

Continue the construction of the Shack Road

Construct next portion of Shack Road

Hart,H

**KPI**

Progress

4  
4.1.1

**139**

Continue limestone sheeting of shack access roads

Upgrade identified shack access roads with limestone sheets

Hart,H

**KPI**

Progress

4  
4.1.1

**138**

Continue the program of limestone sheeting of unsealed roads

Upgrade identified unsealed roads with limestone sheeting, plus 1km of Depot Creek Road

Hart,H

**KPI**

Progress



Goal and Strategy	Project No	Project Description	Actions	Responsible Officer	Completed
4 4.1.1	<b>137</b>	Relocate open channel stormwater off private property to piping in Carlton Parade Road Reserve	Undertake works required to remove stormwater channel off of Carlton Parade and construct new channel on Carlton Parade Road Reserve	Hart,H	
<input type="checkbox"/>	<b>KPI</b>				
<b>Progress</b>	<input type="text"/>				
4 4.1.1	<b>136</b>	Continue stormwater installations in Stirling North to drain the Davenport Avenue and Great Western Plains Road area.	Undertake works required to continue stormwater program in Stirling North	Hart,H	
<input type="checkbox"/>	<b>KPI</b>				
<b>Progress</b>	<input type="text"/>				
4 4.1.1	<b>135</b>	Continue the undergrounding of power in conjunction with PLEC funding along Mackay Street and reconstruct road surface and footpaths	Manage the undergrounding power project and engage contractors to undertaking kerbing and works staff to manage road reconstruction	Hart,H	
<input type="checkbox"/>	<b>KPI</b>				
<b>Progress</b>	<input type="text"/>				
4 4.1.1	<b>134</b>	Continue construction of sealed roads	Construct Edwards Street (part), Frances Street (part) and Woolundunga Avenue, Stirling North	Hart,H	
<input type="checkbox"/>	<b>KPI</b>				
<b>Progress</b>	<input type="text"/>				