



Port Augusta

CITY COUNCIL

Mayor

Mrs Nancy Joy Baluch AM

Deputy Mayor

Cr Phil Greagen

Councillors

Cr Sam Johnson

Cr Ken McLean

Cr Tony Mitchell

Cr Alan Morris

Cr Fran Paynter

Cr Christene Pycroft

Cr Peter Solomon

Our Principles

*Respect, Social
Justice, Equal
Opportunity,
Inclusiveness &
Accessibility*

Our Vision

*A harmonious,
unique, vibrant
community &
environment*

Our Mission

*To create and
sustain a safe and
vibrant
Community where
people want to live,
work, play and
visit*



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Executive Summary

Section 123 of the Local Government Act 1999 requires the council to develop a budget for the financial year. The budget must deal with each principal activity of the council on a separate basis and be adopted before 31 August.

The Council must also prepare, as part of its budget, or in association with the preparation of its budget, an annual statement which addresses:

- the activities the council intends to undertake in the ensuing year to achieve it.
- the measures (financial and non financial) that the council will use to assess its performance against its objectives.

The Council must ensure that copies of its budget, including its annual business plans and any other associated documents, are available for inspection.

This document presents the Annual Business Plan for Port Augusta City Council for 2010-11, which includes the Budget for 2010-11 and Rating Policies. The Annual Business Plans have been developed in the context of Council's strategic planning framework and in particular on the basis of its *Strategic Plan 2008-2011*.

The Long Term Financial Plan 2010-2019 is being developed to enable Council to produce a budget within a longer term financial framework. The key objective of the Long Term Financial Plan will be financial sustainability in the medium to long term, while still addressing Council's corporate objectives as specified in its strategic plan.

The review of Local Government Sustainability undertaken in 2006, determined that many Local Governments in South Australia are financially unsustainable as a result of running high operating budget deficits and not being attentive to infrastructure renewal and replacement. Council has recognised that this is an issue that will have implications for the future if not addressed to some extent in the short to medium term. Council has made small steps to improve its operating position and has also provided an emphasis on asset renewal over the last three years. The budgeted operating deficit for 2010/2011 is \$347,700 which is 1.27% of total operating expenditure. In an ideal world, Council's operating position should be balanced or in surplus after the removal of capital revenue. An emphasis on asset renewal is a key aspect of sustainability and in this budget, an allocation of \$2.442M has been made for asset renewal.

Council has established a framework to ensure appropriate levels of service to the community are maintained and the issue of sustainability in the future is addressed. The framework includes:-

- Development of a Strategic Plan for 2008-2011.
- Development of a 5-10 year Financial Management Plan
- Development of Asset Management Plans in 2010/2011.
- Development of 3-5 year Asset Replacement/Reconstruction Program.
- Adoption of strategies such as the Aging & Disability Strategies.
- Commitment to asset renewal; for example the redevelopment of the Mackay Street precinct for road pavement, footpaths & undergrounding of power.

Council provides a broad range of services to the community and this does present challenges in terms of providing appropriate sustainable budget allocations, especially for infrastructure renewal. The operating budget of all programs are very tight and no contingencies have been included. Rate revenue provides just over 35% of total revenue. This one of the lowest rates to total revenue ratios in South Australian local

government for Councils of Port Augusta's size; both regional and metropolitan. This does indicate that Council is delivering a very high level of services from the rates it levies.

Annual Budget & Business Plans

The annual budget & business plans must comply with standards and principles prescribed by the Local Government (Financial Management) Regulations 1999. The budget must include certain information about the rates and charges the council intends to levy as well as the range of other financial information required by the Act and Regulations. A council must adopt its budget for the financial year before 31 August.

This budget is for the year 1 July 2010 to 30 June 2011 and is prepared in accordance with the Local Government Act 1999. The budget includes projected revenues and expenditures for the 2009-10 year reported on an "operating" basis in accordance with the Australian Accounting Standards AAS27, "Financial Reporting by Local Governments" and in accordance with the Act.

The Budget 2010-11 also includes:

- a forecast balance sheet, income and cash flow statement, prepared in accordance with Australian Accounting Standards.
- detailed information about the rates and charges to be levied.
- capital projects and operating projects to be undertaken.
- other financial information which Council requires in order to make an informed decision about the adoption of the budget.

Influences on the Budget Process

In preparing the 2010-11 budget, a number of external and internal influences have been taken into account as they will impact significantly on the cost of services delivered by Council.

- Its current Strategic Plan and Annual Business Plans.
- The current economic influences including:
 - The Local Government Cost Index (CPI) of 2.8%.
 - Known wage outcomes of 4%.
 - The increase in commitments for serving loans undertaken to complete capital works programs in previous financial years.
 - Known decreases or minimal increases in some revenue source from the Federal & State Governments.
 - Known "one off" influences that occur from time to time e.g. the 2010 Council election.
- The impact of valuation increases across the City.
- Its desire to address the issue of financial sustainability.
- The ongoing and increasing cost of the provision of a full recycling waste management and collection service.
- Issues relating to risk management.

For the 2010/2011 financial year Council has proposed to increase its existing general rates revenue by 6.7%. Council has budgeted for a further 1.5% in rates from growth.

Rating Policies Summary

Section 171 of the Local Government Act 1999 requires that Council prepares and adopts a rates policy in conjunction with setting its rates. The policy must be available at the principal office of the Council. Specific details concerning rating is set out on pages 89-102

In summary, Council has adopted the following rationale in setting it's rating levels for 2010/2011. Full details re contained within Note 1 & 2 on pages 78-83

Residential Property Rates

Valuation increases for 2010/2011 are in general terms limited to less than \$20K. Valuations in the area around Simmons Crescent have reduced by up to \$15K. Valuation increases will affect around 3,200 properties from a total of 7,146 properties.

Council has resolved that the maximum rates increase for properties with a valuation increase will be set at 10%. Areas including Stirling North township, the Loudon area and Stirling North Rail will increase by 10% due to significant valuation increases applied over the last three years. Values for these properties are now at similar levels to the Shirley Street area of Port Augusta West and capping has limited rates rises over the last three years to 10%.

In summary; for residential properties including vacant land:-

Rate increase for properties with no valuation increase	6.7%
Rate increase for properties with a valuation increase	Up to 10%
Rate increase for properties that have experienced significant valuation increases in the last 3 years and have been capped in those years but no increase in 2010/2011	10%
Increase in minimum rate	6.7%
Increase in maximum rate	6.7%

Shack Property Rates

There has been minimal valuation increases in the Blanche Harbour area for 2010/2011.

Council has determined that to provide equitability in rating based on valuations in the area and the difference in direct services applicable, that the rates will rise by an average of 12%.

Commercial Property Rates

Valuation increases for Commercial/Industrial properties are in line with the general trend for the City as a whole. Valuations in Commercial Road have remained unchanged, with other areas of the CBD also generally remaining unchanged. Some properties along Marryat Street have been increased in value.

There has been a significant increase in valuations for areas outside the CBD over the last three years and Council has adopted a policy of capping the rate rise for these properties. For 2010/2011, Council has determined that the cap will again apply but be set at 15%. Properties that have had no valuation increase will not receive a rate rise.

In summary for Commercial/Industrial properties: -

Rate increase for properties with no valuation increase	0%
Rate increase for properties with a valuation increase	Up to 15%
Rate increase for properties that have experienced significant valuation increases in the last 3 years and have been capped in those years but no increase in 2010/2011	15%
Increase in minimum rate	6.7%
Increase in maximum rate	N/A

Rate Rises

There is often commentary in the community and the media around rate rises and comparisons made with other Councils about rating levels.

It is apparent that what comprises a “rates rise” and how Council decides about rating levels generally, is very much mis-understood. It is nearly impossible to measure Council rates across Councils, because all Councils are materially different in some form. What can be measured certainly, is rates as a percentage of total revenue and this provides some sense of the extent to which a Council provides services over and above the normal raft of services typically provided by Local Government.

In terms of rate rises, the Consumer Price Index movement is often touted as the “measure” for a rates rise. In fact, this index provides very little indication at all, as it is a general measure of pricing for consumer goods & services. In the local government sector, the Local Government Cost Index is used. This indicates movements in materials & services across the sector. Local Government is a service industry and as such is heavily resourced from salaries & wages and thus wages outcome are a significant factor. The last two factors are movements in debt servicing and new commitments that have to be included in the budget.

Treasury/Debt Servicing

The use of loan funds has underpinned almost all of the major Council capital works and projects undertaken by Council since the early 1990's.

Over the last 15 years Council has used short term(5 year) loans to fund major projects and capital expenditure. Projects such as the Foreshore Development, Pichi Richi Railway, Nursing Home upgrades road construction programs have all been undertaken using loan funds.

Longer term borrowing (15 years) has been used for projects such as the Nerrilda & Ramsay Village upgrades. These loans are typically self funding e.g. funds from Concessional Resident Supplements(Commonwealth funding) are used to fund the loans for the Nursing Home Upgrades.

The strategic use of debt as a mechanism to fund major projects and the treatment of the repayment of that debt was reviewed by Council in 2007. Councils current ratio for Debt Servicing as a percentage of Rate Revenue is currently 27.77%. Council has previously looked to an upper limit of 30% as a "line in the sand" for this ratio.

The continued reliance on loan funding for capital works is of concern and will need to be addressed in the short term. Council does not have the capacity to continue the current level of annual short term borrowing.

The annual repayments for principal and interest are set out in the Treasury Management section of the budget. It is proposed that in 2010/2011 there will be no repayment of principal for Debenture 223.

Loan details are set out below:-

<u>No</u>	<u>Details</u>	<u>TAKEN</u>	<u>%</u>	<u>YEARS</u>	<u>AMOUNT</u>	<u>Interest</u>	<u>Principal</u>	<u>Bal 30.6.2011</u>
217	Effluent Reuse Scheme	15-Jan-04	6.65%	15	\$600,000	27811.52	36011.40	391062.65
219	Infrastructure	15-Jan-06	6.50%	5	\$1,580,000	16985.45	356494.15	0.00
220	Nerrilda	15-Jun-06	6.70%	15	\$1,350,000	73112.46	70944.24	1037730.49
221	Infrastructure	15-Jan-07	6.85%	5	\$1,924,500	52027.85	410198.19	439202.24
222	Ramsay Village	15-Jul-07	7.48%	10	\$1,300,000	77149.52	109784.50	948568.54
223	Infrastructure	15-Jan-08	4.50%	-	\$3,500,000	682000.00		3100000.00
224	Infrastructure	15-Jan-09	4.35%	5	\$3,420,000	129360.04	650152.04	2150419.71
225	Infrastructure	15-Jan-10	6.11%	5	\$3,700,000	216234.85	655315.63	3046292.37
226	Infrastructure	15-Jan-11	6.11%	5	\$3,850,000			3850000.00
TOTALS					21224500.00	682181.69	2288900.15	14963276.00

The table below sets out the major items included within this years budget.

ITEM	AMOUNT
Economic Development Programs & contributions	\$472,700
2010 Council Election	\$48,500
Projects & Events	\$140,400
Desert Fringe & Arid Art	\$39,000
Buildings – Animal Control Compound	\$50,000
Development Plan Consultancies	\$49,300
Events	\$140,500
Community Donations	\$35,000
CitySafe Security Patrol	\$200,000
Capital Works Swimming Pool	\$78,000
Turf Wicket at ETSA Oval	\$30,000
Disability Access Audit & Implementation	\$78,000
Childcare Centre Air-conditioning System	\$200,000
Carlton Parade Cemetery Upgrade	\$45,500
Central Oval Reclaimed Water Plant Upgrade	\$180,000
Carlton Parade Stormwater	\$160,000
Footner Road Waste Transfer Station	\$518,000
Plant Replacement	\$836,400
Gladstone Square Playground	\$70,000
Mackay Street/Marryat Street/Young Street Reconstruction	\$1,507,000
Shack Road	\$260,000
Road Construction	\$495,000

2010/2011 BUDGET

SUMMARY OF PROGRAMS AND ACTIVITIES

PROGRAM/ACTIVITY	OPERATING EXPENDITURE	OPERATING REVENUE	CAPITAL EXPENDITURE	CAPITAL REVENUE
CITY MANAGEMENT				
City Management & Elected Members	1,078,400	3,060,000		
CITY SERVICES				
Economic Development	472,700			
City Planning	274,100	115,700		
Projects & Events	217,400			
Substance Mis-Use Services	907,700	914,700		
Tourism Facilities	1,276,600	970,000	91,500	
Library & Information Service	509,900	56,100	20,000	
Port Augusta Cultural Centre & Fountain Gallery	402,100	68,000		
Animal & Parking Control	210,500	137,000	50,000	
COMMUNITY SERVICES				
Nerrilda Nursing Home	3,548,000	3,490,500	52,500	
Health Focus Program	229,300	216,500		
A.M. Ramsay Village	2,880,000	2,978,000	98,000	
DVA Shed Program	45,600	37,300		
Childcare Services	920,000	724,000	200,000	
Miriam High Centre	526,700	423,700		
Youth Activity Service	62,500	5,500		
CORPORATE SERVICES				
Financial & Customer Services	1,014,700	9,977,100		
Human Resource & Records Management	727,200	13,000		
Information Technology	285,100		15,000	
Treasury Management	702,000	365,000	2,288,900	3,850,000
Sport & Recreation	585,000	266,200	78,000	
Community Development Programs	447,300	162,000		
INFRASTRUCTURE & ENVIRONMENT				
Engineering Services & Depots	2,316,500	738,000	866,400	
Buildings	1,313,700	49,000	16,000	
Other Property	458,800	92,500	35,000	
Infrastructure	2,915,500	1,405,000	2,652,000	
Cemeteries	201,200	178,000		
Waste Management	1,374,000	1,150,000		
Parks Gardens Reserves Ovals	1,574,700	170,000	70,000	
Building Control	210,100	55,000		
Environmental Health	133,200	8,000		
	27,820,500	27,825,800	6,533,300	3,850,000

CITY MANAGEMENT PROGRAM

Responsible Officer

City Manager – Greg Perkin

Activities

City Management
Mayoral Task Force
Human Resource Management
Animal & Parking Control

Activity: CITY MANAGEMENT

Goal Area 6: Organisational Effectiveness

Long Term Objectives: Ensure Council is a professional, effective, efficient and customer-focused Organisation, responsive to the needs of the community. Administer the activities of the Council and provide good governance within the organisation ensuring compliance with legislative requirements.

Responsibility: City Manager – Greg Perkin

Personnel:	F/Time	P/Time	Casual
2010	2	-	-
2009	2	-	-
2008	3.5	-	-

2010/2011 Annual Business Plans:

Annual Objectives:

Provide accurate information and assistance through the preparation of Council documents (Strategic Plan, Financial Management Plans, Asset Management Plans, OHS&W Processes, Minutes, Agendas, Annual Report etc), public relations and enacting of Council resolutions for the benefit of the community. Manage organisation to ensure compliance with legislative requirements.

Proposed Projects and Activities:

1. Provide a high level of management to the organisation ensuring efficient and effective services are provided to the community.
2. Provide a high level of strategic thinking and planning for the City and the Council.
3. Ensure the timely distribution of Council Minutes and Agendas.
4. Commitment to OHS&W management and implementation of relevant practices and procedures.
5. Evidence of sound partnerships with the Northern Regional Development Board, Upper Spencer Gulf Common Purpose Group, Provisional Cities Association and other local agencies/organisations.
6. Lead the Mayoral Task Force strategies and manage the implementation of initiatives identified.

7. Ensure appropriate planning and land management frameworks are in place to cater for population expansion.
8. Ensure that a Long Term Financial Plan is developed for Council as required by the Local Government Act.
9. Develop a Corporate Plan for the organisation to ensure that the organisation is able to operate efficiently and effectively.
10. Oversee the development of a style guide for the City to ensure there is a recognised pattern of strong design and an expression of arid land plantings to reflect our place as the Regional Centre of Arid Lands SA.
11. Develop a Land Management Project to pro-actively manage surplus Council land.
12. Market the attributes of Port Augusta as a family town and as a place to stay while visiting the wealth of natural beauty in our surroundings.
13. Ensure that a Disability Discrimination Action Plan is developed for the City.
14. Contribute to the preparation of a 'Style Guide' for the City of Port Augusta being prepared by consultants.

Performance Indicators

1. Progress report on each Project/Activity.

2010/2011 BUDGET

PROGRAM **CITY MANAGEMENT**

ACTIVITY **CITY MANAGER & ELECTED MEMBERS**

	BUDGET	ACTUAL	BUDGET
	2009/2010	2009/2010	2010/2011
OPERATING EXPENDITURE			
Salaries & Wages	462,200	441,739	405,000
Mayoral Office	57,200	56,157	57,200
Members Expenses	182,500	162,254	221,200
Other Operating Costs	183,400	212,782	217,000
Depreciation	<u>178,000</u>	<u>178,000</u>	<u>178,000</u>
TOTAL OPERATING EXPENDITURE	<u>1,063,300</u>	<u>1,050,932</u>	<u>1,078,400</u>
OPERATING REVENUE			
Federal Assistance Grant	3,045,000	2,987,000	3,060,000
Other Revenue	<u> </u>	<u> </u>	<u> </u>
TOTAL OPERATING REVENUE	<u>3,045,000</u>	<u>2,987,000</u>	<u>3,060,000</u>
CAPITAL EXPENDITURE			
MAJOR ITEMS			
2010 Council Elections			\$48,500
Mayoral Allowance			\$46,800
Members Allowances			<u>\$117,000</u>
			<u>\$212,300</u>

Activity: **ANIMAL AND PARKING CONTROL**

Goal Area 6: Organisational Effectiveness

Long Term Objectives: Raise the community's awareness of services available within the community and be pro-active in ensuring the community are aware of their responsibilities in relation to animal control parking provisions and other illegal practices.

Responsibility: General Inspectors – Kylie McKerlie/Wayne McKerlie

Personnel:	F/Time	P/Time	Casual
2009	2	-	1
2008	2	-	1
2007	2	-	1

2010/2011 Annual Business Plans:

Annual Objectives:

Administer the Dog & Cat Management Act and Parking legislation. Provide the community with a high level of service in relation to the control of animals, waste management and parking related issues.

Proposed Projects and Activities:

1. Undertake regular inspections of various parking areas within the city to ensure appropriate use and timeframes are being adhered to.
2. Complete review of the Animal Management Plans 2011/2016.
3. Continue to implement initiatives outlined with the 2007/2011 Animal Management Plans.
3. Undertake household inspections to ensure dog registration compliance.
4. Surveillance (use of security cameras) to detect/prosecute illegal dumping.

Performance Indicators

1. Progress report on each Project/Activity.

2010/2011 BUDGET

PROGRAM CORPORATE SERVICES

ACTIVITY ANIMAL & PARKING CONTROL

	BUDGET 2009/2010	ACTUAL 2009/2010	BUDGET 2010/2011
OPERATING EXPENDITURE			
Salaries & Wages	137,000	138,758	137,500
Other Operating Costs	<u>80,300</u>	<u>59,933</u>	<u>73,000</u>
TOTAL OPERATING EXPENDITURE	<u>217,300</u>	<u>198,690</u>	<u>210,500</u>
OPERATING REVENUE			
Other Revenue	<u>110,300</u>	<u>117,895</u>	<u>137,000</u>
TOTAL OPERATING REVENUE	<u>110,300</u>	<u>117,895</u>	<u>137,000</u>
CAPITAL EXPENDITURE			
Buildings			<u>50,000</u>
			<u>50,000</u>
MAJOR ITEMS			
Transportable Building			50,000

CITY & CULTURAL SERVICES PROGRAM

Responsible Officer

Director – Lee Heron

Activities

Economic Development
Community Planning
Contracts & Events
Projects
Community Harmony
Wadlata Outback Centre
Australian Arid Lands Botanic Garden
Library & Community Information Services
Port Augusta Cultural Centre – Yarta Purtli

Activity: **IMAGE OF CITY AND ECONOMIC DEVELOPMENT**

Goal Area 2: **Image of City**

Goal Area 3: **Economic Development**

Goal Area 6: **Organisational Effectiveness**

Long Term Objectives: Maintain processes to ensure good governance within the organisation in relation to compliance with legislative requirements. Promote Port Augusta as the regional service centre for Outback SA and attract long term residents, particularly young families.

Responsibility: Director – Lee Heron

Personnel:	F/Time	P/Time	Casual
2010	2	-	-
2009	2	1	-
2008	1	-	-

2010/2011 Annual Business Plans:

Annual Objectives:

Provide assistance and support to managers and staff within the City & Cultural Services Directorate. Undertake reviews of various documents maintained by Council to ensure compliance with legislation and encourage business and residential growth within the City. Monitor and report progress in implementing Council's Strategic Plan.

Proposed Projects and Activities:

1. Prepare Annual Report.
2. Maintain Policies/Delegations/Codes/Registers.
3. Report to Council on Business Plan activities/progress.
4. Prepare a management plan for Council's Footner Road Industrial Estate.
5. Arrange consultancies for the location and design of a secure mooring facility.
6. Facilitate aged accommodation development on Parham Crescent.
7. Organise signage for an Afghan Cameleer Memorial on the Eastside Foreshore.
8. Implement recommendations from the 2010 Good Governance Audit.
9. Undertake Regulatory Compliance Audit.

Performance Indicators

1. Progress report on each Project/Activity.

2010/2011 BUDGET

PROGRAM CITY AND CULTURAL SERVICES
ACTIVITY ECONOMIC DEVELOPMENT & MAJOR PROJECTS

	BUDGET 2009/2010	ACTUAL 2009/2010	BUDGET 2010/2011
OPERATING EXPENDITURE			
Contributions	254,500	198,524	207,700
Other Projects	156,500	205,335	265,000
	<hr/>	<hr/>	<hr/>
TOTAL OPERATING EXPENDITURE	411,000	403,859	472,700
OPERATING REVENUE			
Proceeds from Sale of Land		969,208	
	<hr/>	<hr/>	<hr/>
TOTAL OPERATING REVENUE		969,208	
CAPITAL EXPENDITURE			
MAJOR ITEMS			
Contribution Northern Regional Development Board			85,000
Contribution Business Incubator			50,000
Membership Upper Spencer Gulf Common Purpose Group			15,000
Membership Provincial Cities Association			9,000
Contribution Flinders Ranges Tourism Authority			22,200
Heritage Advisory Service			16,500
Promotional Banners & Signage			20,000
Commonwealth Railways Museum			20,000
Port Augusta "Brand" Project			20,000
Regional Task Force			10,000
Media Consultancy			6,500
Other Economic Development			15,000
Dry Areas Consultancy			3,000
Tourism Interpretive Displays			4,000
Grants Consultancy			42,000
Port Augusta Style Guide			30,000
Economic Development Consultancy			104,500
			<hr/>
			\$472,700

Activity: **COMMUNITY PLANNING**

Goal Area 2: Image of City

Goal Area 3: Economic Development

Long Term Objectives: Provide efficient and effective town planning services to accomplish well planned, compliant and environmentally compatible developments. Maintain an up-to-date Development Plan to ensure that future planning outcomes for the City are addressed and achieved.

Responsibility: Community Planner – Tung Pham

Personnel:	F/Time	P/Time	Casual
2010	2	-	-
2009	2	-	-
2008	1	1	-

2010/2011 Annual Business Plans:

Annual Objectives:

Statutory requirement to assess applications made under the Development Act 1993 to ensure compliance with Council's Development Plan. To ensure that planning outcomes for the City are achieved. Provide professional advice on planning matters.

Proposed Projects and Activities:

1. Complete the Urban Growth Part 2 and Westside Development Plan Amendments.
2. Complete a Heritage Development Plan Amendment for buildings, sites, items and environmental issues.
3. Continue to develop a signage strategy and implement various signage initiatives to enhance directional and promotional signage within the City.
4. Provide a Town Planning service to the community that is carried out in an efficient, timely and professional manner. Provide support and advice to the Council Development Assessment Panel as required.

Performance Indicators

1. Progress report on each Project/Activity.

2010/2011 BUDGET

PROGRAM CITY AND CULTURAL SERVICES

ACTIVITY CITY PLANNING

	BUDGET 2009/2010	ACTUAL 2009/2010	BUDGET 2010/2011
OPERATING EXPENDITURE			
Salaries & Wages	143,200	141,484	147,000
Other Operating Costs	<u>124,600</u>	<u>110,193</u>	<u>127,100</u>
TOTAL OPERATING EXPENDITURE	<u>267,800</u>	<u>251,678</u>	<u>274,100</u>
OPERATING REVENUE			
Other Revenue	<u>111,600</u>	<u>101,197</u>	<u>115,700</u>
TOTAL OPERATING REVENUE	<u>111,600</u>	<u>101,197</u>	<u>115,700</u>
CAPITAL EXPENDITURE			
MAJOR ITEMS			
Development Plan Consultancies	\$75,000	\$62,866	\$49,300

Activity: **CONTRACTS & EVENTS**

Goal Area 1: Community Development

Goal Area 2: Image of City

Long Term Objectives: Best practice in community programs and facilities managed by Council. Explore opportunities to celebrate the contribution of all age groups and cultures and to attract events and festivals that reflect our character.

Responsibility: Contracts & Events Officer – Brooke Mundy

Personnel:	F/Time	P/Time	Casual
2010	1	-	-
2009	1	-	-
2008	1	-	-

2010/2011 Annual Business Plans:

Annual Objectives:

Arrange and co-ordinate Council events throughout the year, to provide the community with a variety of activities to attend and enjoy.

Proposed Projects and Activities:

1. Co-ordinate events throughout the year and support local organisations with advertising/promoting their activities.
2. Compile and advertise the weekly "Calendar of Events" to ensure the public are aware of activities and events that are occurring within the City.
3. Assist with major event co-ordinator on behalf of organisations, events include: Global Maintenance Trade Show, Vibe Alive, Reconciliation Week and Wharfest.
4. Assessing and monitoring expenditure in relation to Community Grants/Donations.
5. Maintain records in relation to Council's leases and agreements.
6. Monitor and assist with Council's contract activities.

Performance Indicators

1. Progress report on each Project/Activity.

2010/2011 BUDGET

PROGRAM CITY AND CULTURAL SERVICES

ACTIVITY PROJECTS & EVENTS

	BUDGET 2009/2010	ACTUAL 2009/2010	BUDGET 2010/2011
OPERATING EXPENDITURE			
Salaries & Wages	62,900	38,892	65,400
Project Contributions	163,500	154,421	140,400
Other Operating Costs	10,900	7,323	11,600
TOTAL OPERATING EXPENDITURE	237,300	200,636	217,400
OPERATING REVENUE			
Other Revenue		7,623	
TOTAL OPERATING REVENUE		7,623	
CAPITAL EXPENDITURE			
MAJOR ITEMS			
Port Augusta Cup			10,000
Christmas Lighting			16,900
Mayoral Christmas Party			22,500
Surf Boat Carnival			
Port Augusta Golf Classic			4,400
Calendar of Events Central TV			27,300
Christmas Pageant			6,100
Australia Day			2,000
Carols in the Park			3,800
Wharf fest			10,700
Other Events			8,000
Pichi Richi Marathon			3,000
Welcome to Pt Augusta BBQs			2,300
Clean Up Australia			2,500
Motor Show			5,000
Vibe Alive			16,000
			\$140,500

Activity: **COMMUNITY HARMONY SERVICES**

Goal Area 1: Community Development

Long Term Objectives: Best practice in community programs and facilities managed by Council. Recognise and value the diverse needs and culture of our Community.

Responsibility: Community Harmony Manager – Megan Waters

Personnel:	F/Time	P/Time	Casual
2010	8	3	5
2009	7	4	2
2008	7	2	4

2010/2011 Annual Business Plans:

Annual Objectives:

To provide support to the community via the Substance Misuse Program and Sobering-Up Centre and to raise the community's awareness on all aspects of substance misuse. Facilitate the Alcohol Management Group and monitor the effects of the Total City Dry Areas.

Proposed Projects and Activities – Community Harmony Services:

1. Promote responsible consumption of alcohol amongst the wider community of Port Augusta.
2. Through the Alcohol Management Group advocate for the Port Augusta City Dry Areas and oversee the implementation of the recommendations identified within the 'Living on Dry Ground' Report.
3. Contribute to Harmony Day, NAIDOC and Reconciliation Week celebrations.
4. Assist the Aboriginal Consultative Forum to provide a vocal avenue to the Aboriginal community of Port Augusta.

Proposed Projects and Activities – Substance Misuse Services:

1. Provide ongoing support to the community to address alcohol and drug issues through the Substance Misuse Services Program which includes the Mobile Assistance Program and Sobering-Up Centre.
2. Regularly report to funding bodies on Substance Misuse Services activities.
3. Manage the Clean Needle Program.

4. Apply for 'Service Excellence' accreditation for the Substance Misuse Service program.
5. Develop partnership agreements with local service providers including the Young St Day Centre to provide "Active Outreach" to the Port Augusta community.

Performance Indicators

1. Progress report on each Project/Activity.

2010/2011 BUDGET

PROGRAM **CITY AND CULTURAL SERVICES**

ACTIVITY **COMMUNITY HARMONY SERVICES**

	BUDGET	ACTUAL	BUDGET
	2009/2010	2009/2010	2010/2011

OPERATING EXPENDITURE

Substance Misuse Service

Salaries & Wages	290,200	281,318	304,000
Other Operating Costs	107,800	70,949	83,000

Sobering Up Centre

Salaries & Wages	408,200	448,693	421,000
Other Operating Costs	81,800	68,169	83,700

Harmony Service

Salaries & Wages			
Other Operating Costs	16,000	8,219	16,000

TOTAL OPERATING EXPENDITURE

	<u>904,000</u>	<u>877,347</u>	<u>907,700</u>
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OPERATING REVENUE

Substance Misuse Service	398,000	402,202	410,000
Sobering Up Centre	<u>490,000</u>	<u>515,932</u>	<u>504,700</u>

TOTAL OPERATING REVENUE

	<u>888,000</u>	<u>918,134</u>	<u>914,700</u>
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CAPITAL EXPENDITURE

MAJOR ITEMS

Activity: **WADLATA OUTBACK CENTRE AND AUSTRALIAN ARID LANDS BOTANIC GARDEN INTERPRETIVE CENTRES**

Goal Area 2: Image of City
Goal Area 3: Economic Development

Long Term Objectives: Maintain strong and active partnerships with organisations and businesses involved in tourism to promote Port Augusta as a central hub that provides links between States and regions. Economic Growth for long-term benefit.

Responsibility: Manager – Pauline Hedger

Personnel:	F/Time	P/Time	Casual
2010	1	6	20
2009	3	6	15
2008	2	7	18

2010/2011 Annual Business Plans:

Annual Objectives:

Provide a visitor information service which anticipates the needs of the broader tourism community and responds accordingly. Provide the best possible experience for visitors to Wadlata and the Australian Arid Lands Botanic Garden. Increase tourism activity in Port Augusta and contribute to improved employment, business growth and to consolidate industry networks and partnerships within Port Augusta and the Region.

Proposed Projects and Activities – Wadlata Outback Centre:

1. Investigate opportunities for the inclusion of a larger 'Railway Museum' display within Wadlata Outback Centre.
2. OHS&W Projects - Replace exit steps by the Railway Carriage with a disabled ramp and install roof anchoring points.
3. Replace air-conditioner on the steep roof along Flinders Terrace.
4. Install a wall mounted baby change table.
5. Undertake processes to ensure Accreditation is maintained for the Wadlata Outback Centre and the Port Augusta Visitor Information Centre.
6. Replace the lawn by the main entrance to Wadlata with pavers or similar.

7. Research; obtain suitable photos to expand the range of postcards and to increase the "Port Augusta" branded product range of suitable souvenirs and clothing.
8. Prepare and arrange printing of Port Augusta Visitors Guide.

Proposed Projects and Activities – Outback Tuckerbox:

1. Obtain quotes to purchase a syrup dispenser.
2. Obtain quotes to replace sink area in the kitchen.
3. Repaint the Outback Tuckerbox.

Proposed Projects and Activities – AALBG Visitor's Centre:

1. Purchase wooden tables for the Bluebush Cafe.
2. Repaint window frames and fascias of AALBG Visitor Centre
3. Replace worn carpet near Conference Room.
4. OHS&W Project – Install roof anchoring points.
5. Obtain suitable photos to expand the range of postcards, increase Australian-made product range of suitable souvenirs and clothing range to carry the AALBG branding.

Performance Indicators

1. Progress report on each Project/Activity.

2010/2011 BUDGET

PROGRAM CITY AND CULTURAL SERVICES

ACTIVITY TOURISM FACILITIES

	BUDGET 2009/2010	ACTUAL 2009/2010	BUDGET 2010/2011
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OPERATING EXPENDITURE

Wadlata Interpretive Centre

Salaries & Wages	86,300	86,198	88,900
Other Operating Costs	189,300	148,193	184,300

Wadlata Retail Centre

Salaries & Wages	55,800	50,006	58,900
Other Operating Costs	130,100	140,913	139,700

Wadlata Visitor Information Centre

Salaries & Wages	129,000	128,200	131,200
Other Operating Costs	24,700	29,157	26,000

Wadlata Outback Tuckerbox

Salaries & Wages	94,800	116,153	113,600
Other Operating Costs	87,400	86,380	85,600

Arid Lands Interpretive Centre

Other Operating Costs	124,000	93,340	113,500
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Arid Lands Retail Centre

Salaries & Wages	176,500	175,185	185,500
Other Operating Costs	133,300	139,295	149,400

TOTAL OPERATING EXPENDITURE

	<u>1,231,200</u>	<u>1,193,021</u>	<u>1,276,600</u>
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OPERATING REVENUE

Wadlata Interpretive Centre	122,900	135,529	134,900
Wadlata Retail Centre	224,200	206,454	237,200
Wadlata Visitor Information Centre	31,800	27,593	29,400
Wadlata Outback Tuckerbox	195,900	198,542	210,300
Arid Lands Interpretive Centre	3,600	5,264	5,100
Arid Lands Retail Centre	323,300	343,137	353,100

TOTAL OPERATING REVENUE

	<u>901,700</u>	<u>916,519</u>	<u>970,000</u>
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CAPITAL EXPENDITURE

Arid Lands Furniture & Equipment	14,000	2,070	52,000
Wadlata Furniture & Equipment	20,000		39,500

TOTAL CAPITAL EXPENDITURE

	<u>34,000</u>	<u>2,070</u>	<u>91,500</u>
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MAJOR ITEMS

Furniture & Equipment Upgrades			\$91,500
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Activity: LIBRARY & COMMUNITY INFORMATION SERVICE

Goal Area 1: Community Development

Long Term Objectives: Raise the community's awareness of services that are available within the community and develop strategies to improve community information processes.

Responsibility: Manager – Tina Dunemann

Personnel:	F/Time	P/Time	Casual
2010	4	2	6
2009	4	2	6
2008	5	-	4

2010/2011 Annual Business Plans:

Annual Objectives:

To provide a public library and information service which anticipates and responds to the information, educational, recreational and cultural needs of the Port Augusta community.

Proposed Projects and Activities:

1. Encourage and support visiting authors to promote reading and literacy within the community.
2. Source potential options for a strategic review of services and library facilities in 2011/2012.
3. Develop implementation plans for the introduction during 2011/2012 of the proposed state wide library management system, if approved.
4. Investigate the installation of a computer software system for monitoring and control of public internet usage.
5. Coordinating a wide variety of library based activities in response to community needs, and responding to new demands and opportunities.
6. Continue development of library webpage.
7. Continue to investigate opportunities to work with other service providers to extend the provision of materials to young children.

Performance Indicators

1. Progress report on each Project/Activity.

2010/2011 BUDGET

PROGRAM CITY AND CULTURAL SERVICES

ACTIVITY LIBRARY & INFORMATION SERVICE

	BUDGET 2009/2010	ACTUAL 2009/2010	BUDGET 2010/2011
OPERATING EXPENDITURE			
Salaries & Wages	353,200	364,737	389,000
Other Operating Costs	<u>124,800</u>	<u>120,285</u>	<u>120,900</u>
TOTAL OPERATING EXPENDITURE	<u>478,000</u>	<u>485,022</u>	<u>509,900</u>
OPERATING REVENUE			
Other Revenue	<u>58,800</u>	<u>57,468</u>	<u>56,100</u>
TOTAL OPERATING REVENUE	<u>58,800</u>	<u>57,468</u>	<u>56,100</u>
CAPITAL EXPENDITURE			
	<u>20,000</u>	<u>4,463</u>	<u>20,000</u>
TOTAL CAPITAL EXPENDITURE	<u>20,000</u>	<u>4,463</u>	<u>20,000</u>
MAJOR ITEMS			
Furniture & Equipment			\$20,000

Activity: **CULTURAL CENTRE – YARTA PURTLI**

Goal Area 1: Community Development

Long Term Objectives: Develop a strategic direction for events, arts, leisure, heritage, recreation and sport that encourages a unique, vibrant and participative community.

Responsibility: CASA Arts Officer – Ellenor Day

Personnel:	F/Time	P/Time	Casual
2010	2	1	5
2009	2	-	5
2008	3	-	-

2010/2011 Annual Business Plans:

Annual Objectives:

To provide a Cultural Centre that reflects and responds to the art and cultural needs of the Port Augusta community. Encourages and supports as many local artists as possible and showcases professional performances for the benefit of the community. This includes the management and promotion of Council's Lea Theatre, Institute Theatre, Barracks and Cultural Centre – Yarta Purtli Gallery.

Proposed Projects and Activities:

1. Investigate options towards developing a cultural policy for the city.
2. ARID – a sculptural collaboration – Planning, development and production of the event to be held in September 2010. Included in the program will be a range of workshops and exhibitions.
3. Coordinate Desert Fringe 2011.
4. Manage Grindell's Hut Artist Residency 2010.
5. Manage the Gallery exhibition program incorporating both local artists and travelling exhibitions.
6. Coordinate arts and cultural projects and events within the community.
7. Manage volunteers at the Cultural Centre – Yarta Purtli and the Lea Theatre.

Performance Indicators

1. Progress report on each Project/Activity.

2010/2011 BUDGET

PROGRAM CITY AND CULTURAL SERVICES

ACTIVITY CULTURAL CENTRE & GALLERIES

	BUDGET 2009/2010	ACTUAL 2009/2010	BUDGET 2010/2011
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OPERATING EXPENDITURE

Fountain Gallery

Salaries & Wages

Other Operating Costs

11,000

13,281

14,600

Cultural Centre - Yarta Purtli

Salaries & Wages

161,000

153,027

198,000

Other Operating Costs

144,300

152,062

189,500

TOTAL OPERATING EXPENDITURE

316,300

318,370

402,100

OPERATING REVENUE

Fountain Gallery Revenue

1,037

Cultural Centre Revenue

10,000

59,007

68,000

TOTAL OPERATING REVENUE

10,000

60,045

68,000

CAPITAL EXPENDITURE

MAJOR ITEMS

Grindells Hut Residency

\$2,000

Arid - Art & Sculptural Collaboratin

\$15,000

Desert Fringe

\$25,000

\$42,000

CORPORATE SERVICES

Responsible Officer

Director – Michael Dunemann

Activities

Financial Management
Financial Accounting
Customer Services
Treasury Management
Records Management
Information Technology
Recreation & Sport
Ryan Mitchell Swim Centre
Outdoor Adventure Centre
Be Active Community Centre
CitySafe Patrol

Activity: **FINANCIAL MANAGEMENT & CUSTOMER SERVICES**

Goal Area 6: Organisational Effectiveness

Long Term Objectives: Optimise the use and management of the City's financial and physical resources. Provide a professional effective, efficient and customer focussed organisation responsive to the needs of the Community. Provide best practice financial systems and support.

Responsibility: Director Corporate Services - Michael Dunemann

Personnel:	F/Time	P/Time	Casual
2010	7	2	-
2009	8	2	-
2008	6	4	1

2010/2011 Annual Business Plans:

Annual Objectives:

To levy and collect rates and charges, manage treasury, provide accounts payable, accounts receivable and payroll functions. To complete all statutory reporting requirements and provide financial planning and budgeting systems. To provide a high level of customer service to all Council activities, ratepayers and the general public.

Proposed Projects and Activities:

1. Finalise long-term financial plan (10 years).
2. Finalise review loan borrowing strategies.
3. Finalise asset management and work orders systems.
4. Implement improved customer service strategies for the benefit of the community.
5. Co-ordinate and support Audit Committee activities.
6. Implement improved budget control processes.
7. Investigate work order and committed cost processes.

Performance Indicators

1. Progress report on each Project/Activity.

2010/2011 BUDGET

PROGRAM CORPORATE SERVICES

ACTIVITY FINANCIAL & CUSTOMER SERVICES

	BUDGET	ACTUAL	BUDGET
	2009/2010	2009/2010	2010/2011

OPERATING EXPENDITURE

Salaries & Wages	640,000	653,941	680,000
Other Operating Costs	291,900	286,047	334,700

TOTAL OPERATING EXPENDITURE	931,900	939,989	1,014,700
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OPERATING REVENUE

General Rates	8,959,500	9,101,000	9,877,100
Other Rate Revenue	80,000	67,575	90,000
Ex Gratia Revenue			
Other Revenue	10,000	14,512	10,000

TOTAL OPERATING REVENUE	9,049,500	9,183,088	9,977,100
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CAPITAL EXPENDITURE

MAJOR ITEMS

Asset Revaluations			\$50,000
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2010/2011 BUDGET

PROGRAM CORPORATE SERVICES

ACTIVITY TREASURY MANAGEMENT

	BUDGET 2009/2010	ACTUAL 2009/2010	BUDGET 2010/2011
OPERATING EXPENDITURE			
Interest on Loans	<u>672,000</u>	<u>560,230</u>	<u>702,000</u>
TOTAL OPERATING EXPENDITURE	<u>672,000</u>	<u>560,230</u>	<u>702,000</u>
OPERATING REVENUE			
Interest on Investments	112,000	91,144	100,000
Nursing Home Concessional Supplements	<u>265,000</u>	<u>269,957</u>	<u>265,000</u>
TOTAL OPERATING REVENUE	<u>377,000</u>	<u>361,101</u>	<u>365,000</u>
CAPITAL EXPENDITURE			
Principal on Loans	<u>1,885,000</u>	<u>1,891,099</u>	<u>2,288,900</u>
TOTAL CAPITAL EXPENDITURE	<u>1,885,000</u>	<u>1,891,099</u>	<u>2,288,900</u>

Activity: **HUMAN RESOURCE MANAGEMENT/OCCUPATIONAL HEALTH, SAFETY AND WELFARE & RECORDS MANAGEMENT**

Goal Area 6: Organisational Effectiveness

Long Term Objectives: Provide a professional effective, efficient and customer focussed organisation responsive to the needs of the Community. Provide best practice records management and human resource management systems. Maintain an effective risk management program to ensure OHS&W compliance.

Responsibility: Human Resources Manager – Anthony McCoy

Personnel:	F/Time	P/Time	Casual
2010	5	2	-
2009	3	2	-
2008	3	1	-

2010/2011 Annual Business Plans:

Annual Objectives:

To provide a high level of organisational services relating to Human Resource Management, Occupational Health, Safety and Welfare and Records Management

Proposed Projects and Activities:

1. Co-ordinator the implementation of the TRIM records management system to external sites.
2. Implement updated OHS&W processes/practices/procedures to reflect the new "One System".
3. Maintain Human Resource Management & Skills/Training Register.
4. Comply with Workcover Audit of Council's OHS&W and Rehabilitation Systems.
5. Facilitate appropriate OHSW initiatives to improve work practices for the safe wellbeing of Staff, Volunteers and Contractors.
6. Undertake Risk Assessment activities to control potential risks relating to Council activities.

Performance Indicators

1. Progress report on each Project/Activity.

2010/2011 BUDGET

PROGRAM CORPORATE SERVICES

ACTIVITY HUMAN RESOURCE & RECORDS MANAGEMENT

	BUDGET	ACTUAL	BUDGET
	2009/2010	2009/2010	2010/2011
OPERATING EXPENDITURE			
Salaries & Wages	377,100	438,406	469,000
Other Operating Costs	246,500	288,605	258,200
TOTAL OPERATING EXPENDITURE	623,600	727,011	727,200
OPERATING REVENUE			
Other Revenue	14,000	42,300	13,000
TOTAL OPERATING REVENUE	14,000	42,300	13,000
CAPITAL EXPENDITURE			
Records Management System			
TOTAL CAPITAL EXPENDITURE			
MAJOR ITEMS			
Records Management System			\$120,000

Activity: **INFORMATION TECHNOLOGY**

Goal Area 6: Organisational Effectiveness

Long Term Objectives: Review and develop information systems and maximise the use of technology within the Organisation. Provide best practice IT systems and support.

Responsibility: Information Technology Manager – Stephen Kite

Personnel:	F/Time	P/Time	Casual
2010	3	-	-
2009	4	-	-
2008	1	1	-

2010/2011 Annual Business Plans:

Annual Objectives:

Provide organisation service for Information Technology and Systems.

Proposed Projects and Activities:

1. Implement Wireless communication at Nerrilda Nursing Home, A.M. Ramsay Village and Civic Centre.
2. Implement mobile technology.
3. Implement Asset Management and Work Order System.
4. Review Library Information System.
5. Undertake Stage 2 of Records Management Project.

Performance Indicators

1. Progress report on each Project/Activity.

2010/2011 BUDGET

PROGRAM CORPORATE SERVICES
ACTIVITY INFORMATION TECHNOLOGY

	BUDGET 2009/2010	ACTUAL 2009/2010	BUDGET 2010/2011
OPERATING EXPENDITURE			
Salaries & Wages	196,200	212,931	242,000
Leasing Costs	229,500	249,186	235,000
Licensing, Communications & Support Costs	268,300	311,745	278,000
Other Operating Costs	47,500	44,916	70,100
Full Cost Attribution	-470,000	-450,000	-540,000
TOTAL OPERATING EXPENDITURE	271,500	368,777	285,100
OPERATING REVENUE			
Other Revenue	_____	_____	_____
TOTAL OPERATING REVENUE	_____	_____	_____
CAPITAL EXPENDITURE			
Equipment	15,000	_____	15,000
TOTAL CAPITAL EXPENDITURE	15,000	_____	15,000

Activity: RECREATION & SPORT

Goal Area 1: Community Development

Long Term Objectives: Best practice in community programs. Promote physical activity for healthy lifestyles across all age groups in the community.

Responsibility: Port Augusta *be active* Field Officer – Craig Dearlove

Personnel:	F/Time	P/Time	Casual
2010	1	-	5
2009	1	-	-
2008	1	-	-

2010/2011 Annual Business Plans:

Annual Objectives:

Sport & Recreation is an integral and important part of Port Augusta's culture. The development of the Sports & Recreation Master Plan will provide direction for Clubs & Associations and highlight potential growth opportunities for sport and recreation.

It is apparent that more sporting clubs are looking at their strategic direction; and Council will continue to support these Clubs with the provision of safe, enjoyable and physically active sports. This will be achieved by assisting sporting clubs and associations to become more sustainable through planning and implementation of new initiatives to meet the City's broader needs.

Proposed Projects and Activities:

1. Facilitate the Central Oval Precinct Redevelopment Plan.
2. Facilitate the construction of the Skate-park and Youth Recreation Area.
3. Further enhancement of ETSA Oval with installation of a turf wicket and pratie facilities.
4. Continue to develop the Port Augusta Sports & Recreational Network. Continue to provide assistance to the sporting clubs and associations to ensure self sustainability
4. In collaboration with existing community groups, promote physical activity for healthy lifestyles across all age groups.

Performance Indicators

1. Progress report on each Project/Activity.

Activity: **RYAN MITCHELL SWIM CENTRE**

Goal Area 1: Community Development

Long Term Objectives: Best practice in community programs

Responsibility: Manager – Sylvia Hogg

Personnel:	F/Time	P/Time	Casual
2010	-	-	21
2009	-	-	21
2008	-	-	25

2010/2011 Annual Business Plans:

Annual Objectives:

Promote water activity programs and maintain the facility to a high standard ensuring compliance with appropriate health standards for the enjoyment of residents and visitors.

Proposed Projects and Activities:

1. Paint pool deck around the main pool (Nuplex Rapid Floor).
2. Install new shade sails and outside seating.
3. Repairs and replacements to pump house.
4. Replace guttering on pump house.
5. Weatherproof shade over BBQ's.
6. Replace PA System in kiosk.
7. Purchase new Dolphin Easy Kleen (pool cleaner).
8. Upgrade Filtration Plant.
9. Re-grout main pool.

Performance Indicators

1. Progress report on each Project/Activity.

Activity: **PORT AUGUSTA OUTDOOR ADVENTURE CENTRE**

Goal Area 1: Community Development

Long Term Objectives: Best practice in community programs. Promote alternative physical activities for healthy lifestyles across all age groups in the community.

Responsibility: Manager – Currently Vacant

Personnel:	F/Time	P/Time	Casual
2010	-	-	13
2009	-	-	12
2008	-	-	9

2010/2011 Annual Business Plans:

Annual Objectives:

Provide an efficient, and cost effective water-based program to develop a range of knowledge, skills, understanding and attitudes about water safety, rescuing others and movement in, on and around the water. Provide opportunities for the public to undertake alternative physical activities for an improved healthy lifestyle.

Proposed Projects and Activities:

1. Upgrade facility to provide for 'dorm' type accommodation.
2. Upgrade electrical provisions within the building.
3. Implement programs at the Port Augusta Outdoor Adventure Centre to provide alternative physical activities for members of the public.

Performance Indicators

1. Progress report on each Project/Activity.

2010/2011 BUDGET

PROGRAM INFRASTRUCTURE & ENVIRONMENT

ACTIVITY SPORT & RECREATION

	BUDGET 2009/2010	ACTUAL 2009/2010	BUDGET 2010/2011
OPERATING EXPENDITURE			
Active Field Officer	134,700	103,706	134,700
Ryan Mitchell Swimming Centre	361,800	338,550	370,100
Be Active Centre		20,637	31,200
Aquatic Centre	49,400	89,379	49,000
TOTAL OPERATING EXPENDITURE	545,900	552,272	585,000
OPERATING REVENUE			
Active Field Officer	35,000	15,000	25,000
Ryan Mitchell Swimming Centre	191,500	175,130	185,800
Be Active Centre		1,145	21,000
Aquatic Centre	34,400	73,775	34,400
TOTAL OPERATING REVENUE	260,900	265,051	266,200
CAPITAL EXPENDITURE			
Ryan Mitchell Swimming Centre			78,000
Old Yacht Club Building	25,000		
TOTAL CAPITAL EXPENDITURE	25,000		78,000
MAJOR ITEMS			
Turf Wicket to ETSA Oval			\$30,000
Swimming Pool & Buildings			\$78,000

Activity: **COMMUNITY DEVELOPMENT**

Goal Area 1: Community Development

Long Term Objectives: Best practice in community programs. Recognises the diverse nature of our community. Our Community feels safe

Responsibility: Director – Michael Dunemann

Personnel:	F/Time	P/Time	Casual
2010	-	-	-
2009	-	-	-
2008	-	-	-

2010/2011 Annual Business Plans:

Annual Objectives:

To ensure the Community feels safe and to recognise the diverse nature of our community.

Proposed Projects and Activities:

1. Expand the CitySafe Security Program
2. Continued support for the Obesity Prevention and Lifestyle Program
3. Undertake a disability access audit for Council assets. (see Disability & Youth Services area)
4. Continued support for the Community via grants and donations.
5. Continued provision of a community bus service.

Performance Indicators

1. Progress report on each Project/Activity.

2010/2011 BUDGET

PROGRAM CORPORATE SERVICES

ACTIVITY COMMUNITY DEVELOPMENT

	BUDGET 2009/2010	ACTUAL 2009/2010	BUDGET 2010/2011
OPERATING EXPENDITURE			
Salaries & Wages			
Other Operating Costs			
Security Patrol Program	100,000	222,687	200,000
Community Services - Donations	35,000	17,494	35,000
OPAL Program	25,000	30,254	91,200
Ageing Strategy - Disability Action Plan	33,000	39,653	71,000
Junior Sports Foundation	9,000	20,840	10,000
Sporting Clubs	2,500		
Community Bus	37,500	41,451	40,100
TOTAL OPERATING EXPENDITURE	242,000	372,381	447,300
OPERATING REVENUE			
Community Safety Program		51,000	100,000
OPAL Program		55,127	50,000
Community Bus	12,000	15,355	12,000
TOTAL OPERATING REVENUE	12,000	121,482	162,000
CAPITAL EXPENDITURE			
MAJOR ITEMS			
CitySafe Security Patrol			\$200,000

COMMUNITY SERVICES PROGRAM

Responsible Officer

Director – Anne O’Reilly

Activities

Aged Care Services
Childcare Services
Disability & Youth Services

Activity: **AGED CARE SERVICES**

Goal Area 1: Community Development

Long Term Objectives: To provide or assist in the provision of best practice in community programs to meet the social, community and cultural needs of the Port Augusta community.

Responsibility: Director – Community Services – Anne O'Reilly

Personnel:	F/Time	P/Time	Casual
2010	5	44	112
2009	6	43	81
2008	5	45	85

2010/2011 Annual Business Plans:

Annual Objectives:

Continue to provide high quality aged care services to the Port Augusta community. Promote and support positive ageing experiences, while recognising the diversity of needs of different groups of older people.

Proposed Projects and Activities – Nerrilda Nursing Home & AM Ramsay Village:

1. Maintain a quality assurance and continuous improvement program to support high quality care outcomes and to meet accreditation standards.
2. Work towards full implementation of Clinical Software.
3. Support staff in continuous professional educational activities.
4. Ensure high quality care is maintained by reviewing staffing levels, roles and associated tasks to meet changing needs of residents.
5. Maintain high quality facilities and ensure appropriate equipment is available to meet legislative requirements and changing needs of residents.
6. Maximise Aged Care funding opportunities and ensure compliance with Aged Care Standards through engagement of external consultants as required.

Proposed Projects and Activities – Health Focus:

1. Complete 2008-2011 action plan for optional recommendations against HACC National Service Standards
2. Update Centre policies to reflect changing practices and to ensure compliance with HACC National Service Standards.
3. Arrange regular health promotion activities at Health Focus.
4. Participate in promotional activities and networks to increase community awareness of Health Focus.
5. Review service delivery and programs of Health Focus to meet changing client needs.

Proposed Projects and Activities – Aged Care General:

1. Continue to implement to recommendations of the 2007/2012 Ageing Strategy “Making Port Augusta a Better Place to Grow Older”.
2. Continue to chair PIPA Aged Care Network Meetings and distribute information across local aged care service providers.
3. Host an Ageing Expo as part of the “Every Generation” festival focussing on positive ageing experiences in our local community.

Proposed Projects and Activities – Men’s Shed:

1. Promote the Men’s Shed to Vietnam Veterans and Men over 60 as well as the wider community.
2. Update Centre policies to reflect changing practices and to ensure compliance with HACC National Service Standards.
3. Arrange regular health promotion activities based on client’s needs and interests at the Men’s Shed.

Performance Indicators

1. Progress report on each Project/Activity.

2010/2011 BUDGET

PROGRAM COMMUNITY SERVICES

ACTIVITY NERRILDA NURSING HOME

	BUDGET 2009/2010	ACTUAL 2009/2010	BUDGET 2010/2011
OPERATING EXPENDITURE			
Salaries & Wages	2,332,900	2,498,808	2,599,800
Other Operating Costs	<u>844,200</u>	<u>971,641</u>	<u>948,200</u>
TOTAL OPERATING EXPENDITURE	<u>3,177,100</u>	<u>3,470,450</u>	<u>3,548,000</u>
OPERATING REVENUE			
Other Revenue	<u>3,231,100</u>	<u>3,161,267</u>	<u>3,490,500</u>
TOTAL OPERATING REVENUE	<u>3,231,100</u>	<u>3,161,267</u>	<u>3,490,500</u>
CAPITAL EXPENDITURE			
Buildings, Furniture & Equipment	<u>54,000</u>	<u>36,866</u>	<u>52,500</u>
TOTAL CAPITAL EXPENDITURE	<u>54,000</u>	<u>36,866</u>	<u>52,500</u>
MAJOR ITEMS			

2010/2011 BUDGET

PROGRAM COMMUNITY SERVICES

ACTIVITY HEALTH FOCUS

	BUDGET 2009/2010	ACTUAL 2009/2010	BUDGET 2010/2011
OPERATING EXPENDITURE			
Salaries & Wages	161,500	154,658	171,600
Other Operating Costs	<u>59,900</u>	<u>61,115</u>	<u>57,700</u>
TOTAL OPERATING EXPENDITURE	<u>221,400</u>	<u>215,773</u>	<u>229,300</u>
OPERATING REVENUE			
Other Revenue	<u>209,400</u>	<u>211,476</u>	<u>216,500</u>
TOTAL OPERATING REVENUE	<u>209,400</u>	<u>211,476</u>	<u>216,500</u>

CAPITAL EXPENDITURE

MAJOR ITEMS

2010/2011 BUDGET

PROGRAM CORPORATE SERVICES

ACTIVITY A.M. RAMSAY VILLAGE

	BUDGET 2009/2010	ACTUAL 2009/2010	BUDGET 2010/2011
OPERATING EXPENDITURE			
Salaries & Wages	1,545,800	1,442,971	1,748,000
Other Operating Costs	<u>750,700</u>	<u>962,829</u>	<u>1,132,000</u>
TOTAL OPERATING EXPENDITURE	<u>2,296,500</u>	<u>2,405,801</u>	<u>2,880,000</u>
OPERATING REVENUE			
Other Revenue	<u>2,321,500</u>	<u>3,003,299</u>	<u>2,978,000</u>
TOTAL OPERATING REVENUE	<u>2,321,500</u>	<u>3,003,299</u>	<u>2,978,000</u>
CAPITAL EXPENDITURE			
Furniture & Equipment	<u>25,000</u>	<u>33,613</u>	<u>98,000</u>
TOTAL CAPITAL EXPENDITURE	<u>25,000</u>	<u>33,613</u>	<u>98,000</u>
MAJOR ITEMS			

Activity: **CHILDCARE SERVICES**

Goal Area 1: Community Development

Long Term Objectives: To provide or assist in the provision of best practice in community programs to meet the social, community and cultural needs of the Port Augusta community.

Responsibility: Director – Community Services – Anne O'Reilly
 Manager Childcare Centre – Carol Winen
 Manager Miriam High Special Needs Centre – Carmel Boscence

Personnel:	F/Time	P/Time	Casual
2010	7	8	65
2009	7	8	56
2008	6	10	61

2010/2011 Annual Business Plans:

Annual Objectives:

Continue to provide a high quality, safe, secure and friendly environment for early learning opportunities to take place in, to assist children aged 6 weeks to 8 years to reach their full potential.

Proposed Projects and Activities – Childcare Centre:

1. Maintain a quality assurance and continuous improvement program to support Accreditation and Licensing Regulations.
2. Maintain procedures for Food Safety Standards for Vulnerable People and Start Right Eat Right menu planning.
3. Review equipment and resource needs to ensure a varied program is available to children.
5. Continue to upgrade the indoor and outdoor areas of the Centre.
6. Increase the community's awareness of the Centre's facilities and programs.
7. Support staff in their further educational activities, to ensure sufficient numbers of qualified staff and to meet changing legislative requirements.
8. Maintain procedures to ensure new Warm Water Systems legislation compliance.

Proposed Projects and Activities – Miriam High Special Needs Centre:

1. Support staff in their further educational activities, to ensure sufficient numbers of qualified staff and to meet funding agreement requirements.
2. Investigate additional funding sources to cater for current and future needs considering expected population growth.
3. Maintain quality assurance and continuous improvement programs to support HACCC National Service Standards and SA Government Service Excellence Program.
4. Continue to increase the community's awareness of programs and facilities available to them.
5. Support staff training around Cultural Awareness to meet the diverse needs of families utilizing the Centre.
6. Maintain procedures to ensure new Warm Water Systems legislation compliance.

Performance Indicators

1. Progress report on each Project/Activity.

2010/2011 BUDGET

PROGRAM COMMUNITY SERVICES

ACTIVITY CHILDCARE CENTRE

	BUDGET 2009/2010	ACTUAL 2009/2010	BUDGET 2010/2011
OPERATING EXPENDITURE			
Salaries & Wages	685,500	671,484	717,500
Other Operating Costs	<u>184,500</u>	<u>215,153</u>	<u>202,500</u>
TOTAL OPERATING EXPENDITURE	<u>870,000</u>	<u>886,636</u>	<u>920,000</u>
OPERATING REVENUE			
Other Revenue	<u>684,000</u>	<u>740,043</u>	<u>724,000</u>
TOTAL OPERATING REVENUE	<u>684,000</u>	<u>740,043</u>	<u>724,000</u>
CAPITAL EXPENDITURE			
Airconditioning System	<u></u>	<u>540</u>	<u>200,000</u>
TOTAL CAPITAL EXPENDITURE	<u></u>	<u>540</u>	<u>200,000</u>
MAJOR ITEMS			
Airconditioner System Upgrade			\$200,000

2010/2011 BUDGET

PROGRAM COMMUNITY SERVICES

ACTIVITY MIRIAM HIGH CENTRE

	BUDGET 2009/2010	ACTUAL 2009/2010	BUDGET 2010/2011
OPERATING EXPENDITURE			
Salaries & Wages	383,900	377,624	391,800
Other Operating Costs	<u>105,300</u>	<u>87,077</u>	<u>134,900</u>
TOTAL OPERATING EXPENDITURE	<u>489,200</u>	<u>464,702</u>	<u>526,700</u>
OPERATING REVENUE			
Other Revenue	<u>412,400</u>	<u>411,685</u>	<u>423,700</u>
TOTAL OPERATING REVENUE	<u>412,400</u>	<u>411,685</u>	<u>423,700</u>

CAPITAL EXPENDITURE

MAJOR ITEMS

Activity: **DISABILITY & YOUTH SERVICES**

Goal Area 1: Community Development

Long Term Objectives: Recognise and value the diverse needs and culture of our community and increase opportunities for involvement and participation in programs and activities for youth and young people.

Responsibility: Director – Community Services – Anne O’Reilly

Personnel:	F/Time	P/Time	Casual
2010	-	-	-
2009	-	1	-
2008	1	1	-

2010/2011 Annual Business Plans:

Annual Objectives:

Work collaboratively with other agencies for better youth service provision in our community. Improve disability access within Council owned buildings and facilities.

Proposed Youth Projects and Activities:

1. Provide financial support to PAYSS.
2. Provide financial support to the Youth Opportunities program in Port Augusta.
3. Support local agencies through involvement in the Port Augusta Youth Focus Group.
4. Provide funding for Youth Centre late night bus on a Friday night.
5. Provide financial support to agencies for youth related activities.
6. Continue supporting Council’s Youth Advisory Committee
7. Support local National Youth Week activities.
8. Install two additional condom vending machines in Council owned public toilet facilities at Bert McKenzie park and West Side foreshore

Proposed Disability Projects and Activities:

1. Receive the completed Disability Access Audit of Council owned buildings and facilities.
2. In consultation with key stakeholders from the local community, complete a Disability Action Plan based on information obtained from the audit document.

Performance Indicators

1. Progress report on each Project/Activity.

2010/2011 BUDGET

PROGRAM **COMMUNITY SERVICES**
ACTIVITY **YOUTH ACTIVITY SERVICE**

	BUDGET 2009/2010	ACTUAL 2009/2010	BUDGET 2010/2011
OPERATING EXPENDITURE			
Salaries & Wages			5,500
Other Operating Costs	<u>56,000</u>	<u>60,854</u>	<u>57,000</u>
TOTAL OPERATING EXPENDITURE	<u>56,000</u>	<u>60,854</u>	<u>62,500</u>
OPERATING REVENUE			
Other Revenue	<u>4,500</u>	<u>5,228</u>	<u>5,500</u>
TOTAL OPERATING REVENUE	<u>4,500</u>	<u>5,228</u>	<u>5,500</u>
CAPITAL EXPENDITURE			
MAJOR ITEMS			
Programmed Activities			\$28,500
PAYS Bus			\$25,000

INFRASTRUCTURE & ENVIRONMENT PROGRAM

Responsible Officer

Director – Hayden Hart

Activities

Engineering Services
Buildings
Other Property
Waste Management
Cemeteries
Infrastructure
Parks, Gardens, Reserves, Ovals
Australian Arid Lands Botanic Garden
Environmental Services Management
Building Control
Environmental Health

Activity: **INFRASTRUCTURE**

Goal Area 4: Infrastructure & Asset Management

Long Term Objectives: Sustainable and effective maintenance, management and enhancement of the City's existing infrastructure assets. Plan for the provision of additional infrastructure to meet the needs of our growing city.

Responsibility: Director – Infrastructure & Environment – Hayden Hart

Personnel:	F/Time	P/Time	Casual
2010	28	-	4
2009	26	-	1
2008	27	-	-

2010/2011 Annual Business Plans:

Annual Objectives:

Maintain and provide a safe and efficient infrastructure network including roads, footpaths, drainage and bridges. Maintain and provide a maintenance program for Council buildings and property. Undertake a number of Capital Works construction projects including the construction of new roadways.

Proposed Projects and Activities:

1. Continue to construct footpaths to be disability access compliant throughout the City inline with the approved footpath program.
2. Continue the construction of the Shack Road.
3. Continue to develop Asset Management Plans.
4. Continue construction of sealed roads as follows:
 - Edwards Street (part), Stirling North
 - Frances Street (part), Stirling North
 - Woolundunga Avenue, Stirling North
5. Continue the undergrounding of power in conjunction with PLEC funding along Mackay Street (National Highway One to Commercial Road) and reconstruct road surface and footpaths.
6. Continue stormwater installations in Stirling North to drain the Davenport Street and Great Western Plains Road area.

7. Relocate open channel stormwater off private property to piping in Carlton Parade Road Reserve.
8. Continue the program of limestone sheeting of unsealed roads.
9. Continue limestone sheeting of shack access roads.
10. Limestone sheeting of 1km of Depot Creek Road.

Performance Indicators

1. Progress report on each Project/Activity.

2010/2011 BUDGET

PROGRAM INFRASTRUCTURE & ENVIRONMENT

ACTIVITY BUILDINGS

	BUDGET 2009/2010	ACTUAL 2009/2010	BUDGET 2010/2011
OPERATING EXPENDITURE			
Civic Centre	188,000	144,393	206,000
Town Hall	24,000	18,869	19,700
Institute Building	9,500	162	29,700
Lea Memorial Hall	30,600	41,474	43,100
Poinsettia Village	40,000	18,744	41,700
Julia Lodge	20,800	17,710	26,900
Senior Citizens Centre	23,000	12,676	17,300
Old Fire Station	1,700	671	1,700
Richardson Crescent Hall	1,800	2,212	1,800
Elizabeth Tce Hall	3,400	2,352	7,600
20 Jervois Street			3,200
Depreciation	915,000	915,000	915,000
TOTAL OPERATING EXPENDITURE	1,257,800	1,174,262	1,313,700
OPERATING REVENUE			
Town Hall	11,000		
Lea Memorial Hall	7,000	6,544	7,000
Poinsettia Village	32,000	31,915	28,000
Julia Lodge	14,000	15,390	14,000
TOTAL OPERATING REVENUE	64,000	53,849	49,000
CAPITAL EXPENDITURE			
Buildings	136,000	31,668	16,000
TOTAL CAPITAL EXPENDITURE	136,000	31,668	16,000
MAJOR ITEMS			

2010/2011 BUDGET

PROGRAM INFRASTRUCTURE & ENVIRONMENT

ACTIVITY OTHER PROPERTY

	BUDGET 2009/2010	ACTUAL 2009/2010	BUDGET 2010/2011
OPERATING EXPENDITURE			
Foreshores	16,700	71,401	23,200
Public Conveniences	46,500	68,677	64,300
Stable Areas	10,000	10,777	7,700
Homestead Park	15,200	17,464	12,700
Port Augusta Lakes Management	48,000	39,259	40,000
Waste Disposal	42,000	26,746	56,500
Street Lighting	274,000	221,189	244,000
Parking Bays	5,000	3,108	
Hiway One Mounding	1,000	13,696	2,900
Other Property	15,000	8,605	7,500
TOTAL OPERATING EXPENDITURE	473,400	480,923	458,800
OPERATING REVENUE			
Waste Disposal Ponds	120,000	32,067	34,000
Stables	24,800	24,547	23,500
Foreshore Development	50,000		35,000
TOTAL OPERATING REVENUE	194,800	56,613	92,500
CAPITAL EXPENDITURE			
Capital Works	117,000		35,000
TOTAL CAPITAL EXPENDITURE	117,000		35,000

MAJOR ITEMS

2010/2011 BUDGET

PROGRAM INFRASTRUCTURE & ENVIRONMENT

ACTIVITY INFRASTRUCTURE

	BUDGET 2009/2010	ACTUAL 2009/2010	BUDGET 2010/2011
OPERATING EXPENDITURE			
Aerodrome	66,000	82,294	72,000
Sealed Roads	330,000	471,758	390,000
Unsealed Roads	245,000	168,268	245,000
Bridges	35,000	25,786	32,500
Street Sweeping	100,000	81,860	100,000
Footpaths	267,000	208,213	270,000
Off Street Car Parks	10,000	8,556	9,000
Stormwater Drainage	95,000	78,248	93,500
Effluent Drainage	233,000	180,787	310,000
Central Oval Reclaimed Water Plant	125,900	89,833	91,500
Depreciation	<u>1,302,000</u>	<u>1,302,000</u>	<u>1,302,000</u>
	<u>2,808,900</u>	<u>2,697,603</u>	<u>2,915,500</u>
OPERATING REVENUE			
Aerodrome	66,000	82,294	120,000
Roads & Footpaths	716,000	619,702	745,000
Effluent Drainage Charges	<u>472,000</u>	<u>469,706</u>	<u>540,000</u>
TOTAL OPERATING REVENUE	<u>1,254,000</u>	<u>1,171,702</u>	<u>1,405,000</u>
CAPITAL EXPENDITURE			
Aerodrome			30,000
Stormwater Drainage & Waste Water Treatment	326,500	195,778	340,000
Footpath Construction	252,000	252,000	252,000
Bridge Engineering Study	200,000		20,000
Capital Works Program - Sealed Roads	<u>2,339,000</u>	<u>1,373,516</u>	<u>2,010,000</u>
TOTAL CAPITAL EXPENDITURE	<u>3,117,500</u>	<u>1,821,294</u>	<u>2,652,000</u>
MAJOR ITEMS			
Central Oval Water Plant			\$180,000
Carlton Parade Stormwater			\$160,000
Mackay/Marryatt/Young Street Precinct			\$1,507,000
Mildred Street			\$58,000
Depot Creek Road			\$86,000
Edwards Street Construction			\$107,000
Francis Street Construction			\$75,000
Wollundunga Ave Construction			\$169,000
Shack Road			\$260,000
Flinders Terrace Bridge			\$20,000

2010/2011 BUDGET

PROGRAM INFRASTRUCTURE & ENVIRONMENT

ACTIVITY CEMETERIES

	BUDGET 2009/2010	ACTUAL 2009/2010	BUDGET 2010/2011
OPERATING EXPENDITURE			
Stirling North Cemetery	106,500	117,598	125,500
Carlton Parade Cemetery	45,700	18,691	63,700
Port Augusta West Cemetery	11,000	16,357	12,000
TOTAL OPERATING EXPENDITURE	163,200	152,647	201,200
OPERATING REVENUE			
Cemetery Fees	139,000	188,516	178,000
TOTAL OPERATING REVENUE	139,000	188,516	178,000
CAPITAL EXPENDITURE			
MAJOR ITEMS			
Carlton Parade Cemetery Upgrade			\$45,500

Activity: **WASTE MANAGEMENT**

Goal Area 5: Environmental Management

Long Term Objectives: Effective management and maintenance of the City's unique natural and built environment. Promote waste minimisation, recycling and re-use programs for the community and business.

Responsibility: Director – Infrastructure & Environment – Hayden Hart

Personnel:	F/Time	P/Time	Casual
	-	-	-

2010/2011 Annual Business Plans:

Annual Objectives:

Facilitate the establishment of a Waste Transfer Station to minimise waste deposits to landfill, with the long term goal of closing the Stirling North Refuse Reserve.

Proposed Projects and Activities:

1. Implement the closure and post closure plan for Stirling North Refuse Reserve that meets EPA approval.
2. Commence remediation of old Liquid Waste Facility site.

Performance Indicators

1. Progress report on each Project/Activity.

2010/2011 BUDGET

PROGRAM INFRASTRUCTURE & ENVIRONMENT

ACTIVITY WASTE MANAGEMENT

	BUDGET 2009/2010	ACTUAL 2009/2010	BUDGET 2010/2011
OPERATING EXPENDITURE			
Household Refuse Collection	852,000	791,446	620,000
Street Bin - Garbage & Refuse Collection	60,000	110,987	89,500
Footner Road Transfer Station			518,000
Illegal Dumping			30,000
Stirling North Refuse Reserve	247,000	269,018	103,500
Carlton Parade Refuse Reserve	1,000	6,635	1,000
Waste Management Commission	150,000	146,073	12,000
TOTAL OPERATING EXPENDITURE	1,310,000	1,324,160	1,374,000
OPERATING REVENUE			
Waste Collection Fees	1,025,000	1,056,162	1,150,000
TOTAL OPERATING REVENUE	1,025,000	1,056,162	1,150,000

CAPITAL EXPENDITURE

MAJOR ITEMS

2010/2011 BUDGET

PROGRAM INFRASTRUCTURE & ENVIRONMENT

ACTIVITY ENGINEERING DEPOTS & OTHER INDIRECT

	BUDGET 2009/2010	ACTUAL 2009/2010	BUDGET 2010/2011
OPERATING EXPENDITURE			
Depots	194,200	232,423	210,000
Engineering Salaries & Wages	547,000	560,338	604,000
Engineering Other Operating Costs	106,100	102,616	131,000
Indirect Costs Operational Staff	574,200	573,379	628,500
Machinery	512,000	521,945	460,000
Depreciation	283,000	283,000	283,000
	<u>2,216,500</u>	<u>2,273,701</u>	<u>2,316,500</u>
OPERATING REVENUE			
Machinery Internal Hire	420,000	441,948	420,000
Surplus on Sale of Machinery & Vehicles	310,000	215,545	318,000
Other Revenue	12,000	2,309	
	<u>742,000</u>	<u>659,802</u>	<u>738,000</u>
TOTAL OPERATING REVENUE			
	<u>742,000</u>	<u>659,802</u>	<u>738,000</u>
CAPITAL EXPENDITURE			
Buildings	30,000	30,000	30,000
Plant Vehicles & Equipment	878,500	764,322	836,400
	<u>908,500</u>	<u>794,322</u>	<u>866,400</u>
TOTAL CAPITAL EXPENDITURE			
	<u>908,500</u>	<u>794,322</u>	<u>866,400</u>
MAJOR ITEMS			
Purchase New Grader			\$370,000
Purchase New Chipper Truck			\$89,000

Activity: **PARKS, GARDENS, RESERVES & OVALS**

Goal Area 4: Infrastructure & Asset Management

Long Term Objectives: Sustainable and effective maintenance, management and enhancement of the City's existing infrastructure assets. Plan for the provision of additional infrastructure to meet the needs of our growing city.

Responsibility: Director – Infrastructure & Environment – Hayden Hart

Personnel:	F/Time	P/Time	Casual
2010	11	1	1
2009	11	1	2
2008	9	1	1

2010/2011 Annual Business Plans:

Annual Objectives:

Maintain all open space areas within the City to a high standard for the benefit and enjoyment of the community and visitors.

Proposed Projects and Activities:

1. Undertake inspections as outlined with the Community Land Management Plans and carry out of review of the Plans.
2. Redevelop Westside War Memorial Park in conjunction with DTEI Caroon Road intersection upgrade.
3. Continue to improved turf management of ovals and parks.

Performance Indicators

1. Progress report on each Project/Activity.

Activity: **AUSTRALIAN ARID LANDS BOTANIC GARDEN**

Goal Area 3: Economic Development

Long Term Objectives: Economic Growth for long-term benefit

Responsibility: Curator – Michael Anlezark

Personnel:	F/Time	P/Time	Casual
2010	3	-	1
2009	2	-	-
2008	1	-	-

2010/2011 Annual Business Plans:

Annual Objectives:

The AALBG is a centre for the cultivation, research and display of vegetation from the southern arid zone of Australia, and includes substantial areas of local endemic vegetation. The Garden promotes activities to ensure the ongoing protection of the arid zone environment and associated botanic biodiversity. Provides education to the community and visitors in relation to arid plants and the environment.

Proposed Projects and Activities:

1. Implement recommendations from the 'Business Plan' linked to the AALBG Master Plan and Interpretation Plan for the Australian Arid Lands Botanic Garden.
2. Continue cultivation of arid species for sale at the Garden.

Performance Indicators

1. Progress report on each Project/Activity.

Activity: ENVIRONMENTAL MANAGEMENT

Goal Area 5: Environmental Management

Long Term Objectives: Effective management and maintenance of the City's unique natural and built environment. To become a greener City.

Responsibility: Strategic Co-ordinator Parks

Personnel:	F/Time	P/Time	Casual
2010	1	-	-
2009	2	-	-
2008	2	-	-

2010/2011 Annual Business Plans:

Annual Objectives:

Protect the natural environment and comfort of residents by effective and ecologically sustainable management of natural resources to the level of expectation of the community. Implement strategies in relation to Natural Resources Management to minimise the impact on native vegetation within coastal areas.

Proposed Projects and Activities:

1. Liaise with the Northern & Yorke and Arid Lands NRM Boards.
2. Seek funds from the NRM Board for projects that redress issues that cause environmental harm in the City.
3. Contribute to the establishment of a Style Guide for the City.
4. Prioritise landscaping projects in the City to progressively implement the Style Guide.
5. Commence the development of an Environmental Management Plan.

Performance Indicators

1. Progress report on each Project/Activity.

2010/2011 BUDGET

PROGRAM INFRASTRUCTURE & ENVIRONMENT

ACTIVITY PARKS GARDENS RESERVES OVALS

	BUDGET 2009/2010	ACTUAL 2009/2010	BUDGET 2010/2011
OPERATING EXPENDITURE			
Parks Gardens & Reserves	762,000	683,309	713,000
Playground Equipment		81,341	49,000
Central Oval	113,000	251,806	205,000
Chinnery Park Oval	67,500	118,844	91,500
ETSA Oval	68,200	116,854	93,000
Other Ovals & Sporting Facilities	44,300	35,629	49,600
Arid Lands Nursery		92,598	140,600
Arid Lands Botanic Garden	339,800	271,195	233,000
	<u>1,394,800</u>	<u>1,651,576</u>	<u>1,574,700</u>
OPERATING REVENUE			
Parks Gardens & Reserves		9,061	
ETSA Oval		244	
Arid Lands Nursery		51,947	140,000
Arid Lands Botanic Garden	140,000	38,511	30,000
	<u>140,000</u>	<u>99,764</u>	<u>170,000</u>
TOTAL OPERATING REVENUE			
	<u>140,000</u>	<u>99,764</u>	<u>170,000</u>
CAPITAL EXPENDITURE			
Playground Equipment		0	70,000
		<u>0</u>	<u>70,000</u>
MAJOR ITEMS			
Gladstone Square Playground			\$70,000

Activity: **DEVELOPMENT SERVICES - BUILDING**

Goal Area 4: Infrastructure & Resource Management

Long Term Objectives: Effective maintenance, management and enhancement of the City's infrastructure assets.

Responsibility: Senior Development Officer – Nick Heron

Personnel:	F/Time	P/Time	Casual
2010	2	-	-
2009	2	-	-
2008	1	-	-

2010/2011 Annual Business Plans:

Annual Objectives:

Maintain Council's assets in a professional and effective manner, to ensure the continued integrity of all buildings for the benefit of the community. Assist in the development of Council's Asset Management Plans.

Proposed Projects and Activities:

1. Complete the restoration of Gladstone Square Rotunda's floor and steps.
2. Commence installation of roof tie-off points on Council Buildings.
4. Maintain 'Asbestos Registers' for all Council assets.
5. Replace rusted gutters, external painting and upgrade downstairs security system at the Civic Centre.
6. Carry out inspections of building development within the City.

Performance Indicators

1. Progress report on each Project/Activity.

2010/2011 BUDGET

PROGRAM INFRASTRUCTURE & ENVIRONMENT

ACTIVITY BUILDING CONTROL

	BUDGET 2009/2010	ACTUAL 2009/2010	BUDGET 2010/2011
OPERATING EXPENDITURE			
Salaries & Wages	131,000	134,906	137,400
Other Operating Costs	<u>51,100</u>	<u>47,817</u>	<u>72,700</u>
TOTAL OPERATING EXPENDITURE	<u>182,100</u>	<u>182,723</u>	<u>210,100</u>
OPERATING REVENUE			
Other Revenue	<u>45,000</u>	<u>53,876</u>	<u>55,000</u>
TOTAL OPERATING REVENUE	<u>45,000</u>	<u>53,876</u>	<u>55,000</u>

CAPITAL EXPENDITURE

MAJOR ITEMS

Activity: **HEALTH SERVICES**

Goal Area 1: Environment Management

Long Term Objectives: Effective management and maintenance of the City's unique natural and built environment. Management of the Bird Lake system.

Responsibility: Manager Environmental Health Services – Scott Parsons

Personnel:	F/Time	P/Time	Casual
2010	1	-	3
2009	1	-	2
2008	1	-	2

2010/2011 Annual Business Plans:

Annual Objectives:

Statutory function of ensuring compliance with provisions contained with relevant environmental health legislation. Protect the community from risks to health by managing food and waste standards to a high level thereby achieving a clean and healthy environment.

Proposed Projects and Activities:

1. Oversee the monitoring of water standards and salinity levels within the Bird & Pink Lakes.
2. Undertake statutory inspections of food premises within the City.
3. Monitor and maintain the Community Immunisation Program.
4. Oversee septic tank pump out and inspection contract.

Performance Indicators

1. Progress report on each Project/Activity.

2010/2011 BUDGET

PROGRAM INFRASTRUCTURE & ENVIRONMENT

ACTIVITY ENVIRONMENTAL HEALTH

	BUDGET 2009/2010	ACTUAL 2009/2010	BUDGET 2010/2011
OPERATING EXPENDITURE			
Salaries & Wages	87,200	91,383	89,500
Other Operating Costs	25,000	28,311	26,700
Pest Plants Program		8,553	4,500
Immunisation Program	10,300	12,289	12,500
TOTAL OPERATING EXPENDITURE	122,500	140,536	133,200
OPERATING REVENUE			
Other Revenue			
Immunisation Program	500	21,465	8,000
TOTAL OPERATING REVENUE	500	21,465	8,000

CAPITAL EXPENDITURE

MAJOR ITEMS

NOTE 1 VALUATION

The current method of assessment for rating purposes is to adopt the Valuer General's site value for all rateable properties within the Council area. The site value is the value of the land without any capital improvements.

For 2010/2011, there has been general increases in value of up to \$20,000 for the central areas of the City. There has also been significant reductions in valuation for a few areas of the western side of the City.

As part of the budget, it is necessary for Council to formally adopt the valuation as its means of assessment. The following resolution must therefore be adopted:-

" that the Corporation of the City of Port Augusta for the 2010/2011 financial year adopts pursuant to Section 167(2)(b) of the Local Government Act 1999 the valuations of the Valuer-General of site values for all rateable property in the area of the Council which amounts in total to an estimated value of \$768,776,540 for the area and which represents the sum of all properties set forth in the rating and property records of the Council for the 2010/2011 financial year and hereby specifies the 8th day of July 2010, as the day upon which such adoption of such valuations of the Valuer-General shall become the valuations of the Council"

The Valuer General is continually modifying his valuation of property throughout the City and surrounds. However, once the valuation is adopted by Council it remains valid until the next financial year. A property owner has the right to appeal against this assessment under the provisions of the Valuation of Land Act. Such objections must be lodged with the Council or direct with the Valuer General within thirty days of the receipt of notice of the assessment. Should the appeal be successful the Council is obliged to amend the valuation in accordance with the decision of the Valuer General.

NOTE 2 RATING LEVELS

The Local Government Act as amended allows Council to levy differential rates based on location and land use. This method has been adopted by Council for several years and involves using Council's Development Plan (zoning) as the basis for the differential in location and land use codes provided by the Valuer Generals Department as the basis for differential in land use.

Council has previously levied two differential rates based on land use, namely commercial/industrial and vacant land (non-urban zones). The differential rate for commercial and industrial property was removed in 1997 but re-introduced in 2006/2007 to provide equity in total rates raised. Differential rates have been maintained for rural areas and the Coastal Zone that encompasses the Blanche Harbour and Miranda shack areas.

Council's rating policies have been subject to continuous review as a result of significant movements in property valuation. Council has previously identified areas of the City that have been subject to large valuation increases; namely Commercial Road CBD, Westside areas surrounding Shirley Street, the Blanche Harbour shacks and more recently, Stirling North. This year the valuation increases are very much reduced and thus the impact is not as significant for any one particular area compared to others. Generally, valuation increases have been up to 18% or \$20,000. There are also areas of the "west side" where values have not risen at all and have actually decreased.

To lessen the impact of individual rate increases due to valuation increases a rebate will again be automatically provided that limits individual rate rises. For 2010/2011 this "cap" will be 10% for all residential properties excluding the shack area and 15% for Commercial and Industrial properties.

In 2007/2008, Council resolved to remove the capping applicable to the Blanche Harbour Shacks and apply a differential rate with a minimum rate. The rates for the Blanche Harbour area will be increased to provide an additional 12% in rate revenue for 2010/2011. This will marginally reduce the difference in rates paid compared to the urban areas and recognise the significant increase in values for the shack area as well as the impending completion of a sealed road servicing the area.

The adoption of a capping strategy will assist in delivering equitable increases for each rating differential(category), with the average increase being 6.7%, with a further 1.5% derived from growth.

As a result of valuation movements and actual land values in some locations, individual ratepayers receiving a state government pensioner concession may face financial difficulty as a result of Councils rates. In recognition of this, Council has in previous years, resolved to provide an automatic rebate to eligible pensioners and self funded retirees. The rebate will again be provided in 2010/2011.

In summary Council has approved:-

- A rebate provided for owners of flats that are vacant at 30 June be retained.
- A rebate of up to \$290 to eligible pensioners and self funded retirees whose net general rate levy after deduction of the State Government concession exceeds \$1,020. Pensioners with a net general rate levy between \$1,020 and \$1,310 will receive a rebate to limit the maximum net rate levy payable to \$1,020. Pensioners with a net general rate levy greater than \$1,310 will receive a rebate of \$290. The total of rebates provided is estimated to be \$39,800.

- A rebate system be retained to limit the maximum increase in rates payable due to increase in valuation to 10% for residential properties and 15% for business properties over the rates levied for 2010/2011.
- The system of rate capping for residential properties be retained. Owners of a residence in the Urban areas with a site valuation of greater than \$136,906 will pay a maximum rate of \$2,235 This maximum rate was adopted by Council to lessen the effect of extraordinary and varied valuation increases that have been experienced over the last 10-15 years in Port Augusta. A cap of \$1,740 will apply to non-urban areas other than the Blanche Harbour Shacks.
- The “maximum rebate” will apply to **single vacant residential allotments**. Where a parcel of land contains a number of contiguous allotments, the maximum rate will be applied individually to each allotment.
- A differential rate be retained for Commercial/Industrial properties, rural properties and shack properties to maintain the relativity in rates collected from the various property types/groups.
- A service charge for common effluent drainage be set at \$365 per property for properties connected to the Council owned STED schemes. .
- A service charge of \$177 per property be introduced for the full recycling waste collection. The charge to apply to all properties receiving a garbage collection.
- A minimum of rate of \$955 will apply to all rateable locations.

NOTE 2 RATING LEVELS CONTINUED

The Zones for rating purposes are as follows:-

As a basis for setting urban rates:-

- Residential
- Highway Services
- Residential Davenport
- Residential Stables
- Neighbourhood Centre
- Urban Coastal
- District Centre
- Local Centre
- Industry
- Airport
- Recreation

As a basis for setting non-urban rates:-

- Public Purposes
- Defence
- Conservation
- Rural Living
- Coastal Conservation
- Primary Industry

As a basis for setting rates on shacks:-

- Coastal Holiday Settlement

The Local Government Land Use Codes are as follows:-

- Residential
- Commercial - Shop
- Commercial - Office
- Commercial - Other
- Industry - Light
- Industry - Other
- Primary Production
- Vacant Land
- Other Use

NOTE 2 RATING LEVELS CONTINUED

Council has determined that to meet its expenditure budget, a **6.7% increase in rate revenue** for existing properties will be required for the 2010/2011 financial year. A further 1.5% will be raised from growth.

The number of valuations affected by % rate rises is set out in the following table:-

Rate Rise	Number Valuations
<0 (Decrease)	211
0-5%	844
5-6.7%	2455
6.7-10%	3230
10-15%	378
>15%	28

As a result, rates in the dollar will be set as per the table below. The minimum rate has been increased by 6.7% to \$955, with the maximum rate for urban residences increased by 6.7% to \$2,235 and \$1,740 for non-urban residences.

Council has determined that an increase of 12% will be raised from the Shack area. In general terms this reflects, higher land values compared to other areas of the City and provides more equitability in terms of contributing to Council services generally.

General rate revenue raised is estimated to be **\$9,877,100**.

Category	Land Use	Rate in \$ (Cents)	Minimum Rate	Maximum Rate	Maximum % rise
Urban	Residential	1.6325	955.00	2,235.00	10.0%
	Commercial - Shop	2.92	955.00		15.0%
	Commercial - Office	2.92	955.00		15.0%
	Commercial - Other	2.92	955.00		15.0%
	Industry - Light	2.92	955.00		15.0%
	Industry - Other	2.92	955.00		15.0%
	Primary Production	.437			10.0%
	*****	Vacant Land	1.6325	955.00	2,235.00
	Other Use	1.6325	955.00	2,235.00	10.0%
Non-Urban	Residential	1.089	955.00	1,740.00	10.0%
	Commercial - Shop	2.92	955.00		15.0%
	Commercial - Office	2.92	955.00		15.0%
	Commercial - Other	2.92	955.00		15.0%
	Industry - Light	2.92	955.00		15.0%
	Industry - Other	2.92	955.00		15.0%
	Primary Production	.437			10.0%
		Vacant Land	.5444	955.00	1,740.00
	Other Use	1.089	955.00	1,740.00	10.0%
Shacks	Residential	.482	955.00		-
	Primary Production	.437			10.0%
	Vacant Land	.5444	955.00		10.0%
	Other Use	1.089	955.00		10.0%

****Maximum rate to apply to vacant residential allotments only. Maximum rate to apply to individual allotments in any contiguous parcel of vacant land containing greater than a single allotment.

NOTE 3 DISCOUNT ON RATES

The Local Government Act has contains provisions that allow Council to offer discounts for early payment of rates.

Over the last number of years, as part of the budget, Council has adopted a policy of allowing a 5% discount on rates fully paid by the due date of the first quarterly instalment. This has been a very successful incentive and taken up by over half the rate base. An amount of \$282,680 in discount was provided in 2009/2010 and as a result, \$5,653,600 in rate revenue was collected in the first quarter. This represents 51% of total rates raised.

An allocation of \$298,200 has been provided within the current budget to continue the incentive of a 5% discount for early payment of rates.

**BUDGETTED INCOME STATEMENT
FOR THE YEAR ENDED 30 JUNE 2011**

	Notes	2011 \$	2010 \$
REVENUES			
Rates	3	11,657,100	10,536,500
Statutory charges	3	278,700	251,800
User charges	3	3,905,300	3,436,400
Grants, Subsidies & Contributions	3	10,396,200	9,490,200
Investment Income	3	150,000	162,000
Reimbursements	3	141,200	75,800
Other Revenues	3	<u>524,300</u>	<u>616,800</u>
TOTAL REVENUES		<u>27,052,800</u>	<u>24,569,500</u>
EXPENSES			
Employee Costs	4	13,236,800	12,107,400
Materials, Contracts & Other Expenses	4	10,783,700	9,516,100
Finance Costs	4	702,000	672,000
Depreciation, Amortisation & Impairment	4	<u>2,678,000</u>	<u>2,678,000</u>
TOTAL EXPENSES		<u>27,400,500</u>	<u>24,973,500</u>
OPERATING SURPLUS / (DEFICIT) BEFORE CAPITAL AMOUNTS		<u>(347,700)</u>	<u>(404,000)</u>
Net gain on disposal or revaluation of assets	5	318,000	310,000
Amounts specifically for new or upgraded assets	3	35,000	50,000
Physical resources received free of charge	3	<u> </u>	<u> </u>
NET SURPLUS (DEFICIT)		<u>5,300</u>	<u>(44,000)</u>

**BUDGETTED BALANCE SHEET
FOR YEAR ENDED 30 JUNE 2011**

	Notes	2011 \$	2010 \$
ASSETS			
Current Assets			
Cash and cash equivalents	6	2,000,000	2,000,000
Trade & other receivables	6	1,600,000	1,600,000
Inventories	6	<u>145,000</u>	<u>135,000</u>
Total Current Assets		<u>3,745,000</u>	<u>3,735,000</u>
Non-current Assets			
Financial Assets	7	-	8,000
Infrastructure, Property, Plant & Equipment	8	70,694,000	69,128,000
Other Non-current Assets	7	<u>1,692,000</u>	<u>1,692,000</u>
Total Non-current Assets		<u>72,386,000</u>	<u>70,828,000</u>
TOTAL ASSETS		<u>76,131,000</u>	<u>74,563,000</u>
LIABILITIES			
Current Liabilities			
Trade & Other Payables	9	2,979,700	3,080,000
Borrowings	9	2,723,000	1,885,000
Short-term Provisions	9	<u>200,000</u>	<u>200,000</u>
Total Current Liabilities		<u>5,902,700</u>	<u>5,165,000</u>
Non-current Liabilities			
Long-term Borrowings	10	12,240,000	11,515,000
Long-term Provisions	10	<u>1,300,000</u>	<u>1,200,000</u>
Total Non-current Liabilities		<u>13,540,000</u>	<u>12,715,000</u>
TOTAL LIABILITIES		<u>19,442,700</u>	<u>17,880,000</u>
NET ASSETS		<u>56,688,300</u>	<u>56,683,000</u>
EQUITY			
Accumulated Surplus		4,977,300	4,972,000
Asset Revaluation Reserve	11	<u>51,711,000</u>	<u>51,711,000</u>
TOTAL EQUITY		<u>56,688,300</u>	<u>56,683,000</u>

STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2011

	2011 \$	2010 \$
	Notes	
ACCUMULATED SURPLUS		
Balance at end of previous reporting period	4,972,000	5,016,000
Net Result for Year	5,300	(44,000)
Transfers to Other Reserves		
Transfers from Other Reserves		
Balance at end of period	4,977,300	4,972,000
ASSET REVALUATION RESERVE	11	
Balance at end of previous reporting period	51,711,000	51,711,000
Gain(reduction) on revaluation of property, plant & equipment	-	-
Transfer to Accumulated Surplus on sale of property, plant & equipment		
Balance at end of period	51,711,000	51,711,000
Total of all revenues recognised directly in Equity	27,405,800	25,349,500
Total of all expenses recognised directly in Equity	27,400,500	25,393,500
NET CHANGE IN EQUITY	5,300	(44,000)

**BUDGETTED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2011**

	Notes	2011 \$	2010 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
<u>Receipts</u>			
Operating Receipts		26,937,800	24,877,500
Investment Receipts		150,000	162,000
<u>Payments</u>			
Operating Payments to suppliers & employees		(24,020,500)	(22,043,500)
Finance Payments		(702,000)	(672,000)
Net Cash provided by (or used in) Operating Activities		2,365,300	2,324,000
CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Receipts</u>			
Sale of replaced assets		318,000	310,000
Repayments of loans by community groups		-	-
<u>Payments</u>			
Expenditure on renewal/replacement of assets		(2,442,000)	(2,315,500)
Expenditure on new/upgraded assets		(1,802,400)	(2,133,500)
Net Cash provided by (or used in) Investing Activities		(3,926,400)	(4,139,000)
CASH FLOWS FROM FINANCING ACTIVITIES			
<u>Receipts</u>			
Proceeds from Borrowings		3,850,000	3,700,000
Proceeds from Aged Care Facility deposits		240,000	400,000
<u>Payments</u>			
Repayments of Borrowings		(2,288,900)	(1,885,000)
Repayment of Aged Care Facility deposits		(240,000)	(400,000)
Net Cash provided by (or used in) Financing Activities		1,561,100	1,815,000
Net Increase (Decrease) in cash held		-	-
Cash & cash equivalents at beginning of period		2,000,000	2,000,000
CASH & CASH EQUIVALENTS AT BEGINNING OF PERIOD		2,000,000	2,000,000



2. OPERATIONAL UNITS POLICY AND PROCEDURES

2.1 CORPORATE SERVICES - FINANCIAL

POLICY NUMBER:		2.1.04		PAGES:		14	
SUBJECT:							
RATING POLICY 2010/2011							
COUNCIL MEETING	2/7/10	ISSUE DATE	2/7/10	REVIEW DATE	2/7/10	DELETED DATE	
EXTERNAL LEGISLATION:				INTERNAL REFERENCES:			
Local Government Act 1999				Rating Policy Summary 2010/2011			
RELATED POLICIES:				RESPONSIBLE OFFICER:			
Rebate of Rates Policy 2.1.02 Rating - Recoveries Policy 2.1.03 Purchasing, Contracts & Tendering - 2.1.05				Director - Corporate Services			

SECTION A

1.0 POLICY STATEMENT

- 1.1 The Rating Policy sets out the guidelines the Port Augusta City Council adheres to, for setting and collecting rates from it's community.
- 1.2 The policy covers :-
 - a) method used to value land
 - b) adoption of valuations
 - c) business impact statement
 - d) differential general rates

- e) minimum rate
- f) maximum rate
- g) service charge
- h) pensioner & self funded retiree concessions
- i) other concession
- j) payment of rates
- k) late payment of rates
- l) remission and postponement of rates
- m) rebate of rates
- n) sale of land for non-payment of rates

1.3 STRATEGIC FOCUS

In setting its rates for the 2010/2011 Financial Year, the Council has given consideration to the following:-

1.3.1 The Strategic Plan 2008-2011

- a) Commencing in July, 2007, Council in consultation with the Community, undertook a review of its Strategic Plan, in consultation with the community, to ensure it continues to provide appropriate programs and services, as well as delivering major projects and infrastructure improvement.
- b) The Strategic Plan is the major component of budget deliberations ensuring that Councils identified goals and objectives are able to be fulfilled.
- c) The current budget and those of recent years reflect the Strategic Plan's goals of managing long term debt, introducing a greater focus on pavement and infrastructure management and providing impetus for regional economic development.
- d) The Strategic Plan maintains, as one of its major focuses over the coming years, its commitment to community safe and City image initiatives and planning for an ageing community.
- e) Effective management and maintenance of the City's unique natural and built environment is a major goal of the strategic plan.

1.3.2 Strong Leadership

The determination that strong leadership is required if it is to overcome many of the issues confronting the City. To this end Council has taken into consideration:-

- The current economic influences including:
 - The Local Government Cost Index (CPI) of 2.8%.
 - Known wage outcomes of 4%.
 - The increase in commitments for servicing loans undertaken to complete capital works programs in 2010/2011.
 - Known decreases in some revenue sources from the Federal & State Governments.
 - Known “one of” influences that occur from time to time e.g. the 2010 Council election.
- The impact of valuation increases across the City
- Its desire to address the issue of financial sustainability.
- The ongoing and increasing cost of the provision of a full recycling waste management and collection service.
- Issues relating to risk management.

1.3.3 Budget Implications

- a) The budget for the 2010/2011 financial year.
(Refer attached Budget)

1.3.4 Impact of rates on community

- a) The impact of rates on the community, including:-
 - i) householders, businesses and primary producers;
 - ii) the broad principle that the rates collected from the different land use groups should rise equally and equitably each financial year. Where there is clearly a different level of services available to ratepayers or, some other circumstance which warrants variation from the broad principle, a differential rate will be applied (refer section on Differential General Rates);
 - iii) issues of equity arising from circumstances where ratepayers are not provided with the level of infrastructure or services of other areas;
 - iv) an effluent drainage service charge for land connected to the CWWMS providing effluent drainage;

ANNUAL BUDGET AND BUSINESS PLANS

- v) a waste management service charge to implement the recycling/household waste collection disposal service;
- vi) a Natural Resource Management-Levy;

1.3.5 Rate Increases

- a) The need to increase rate revenue for the 2010/2011 financial year of the Council by 8.2% to maintain existing services.

1.4 The Strategic Plan documents and the Council's budget are available for inspection at the Customer Service Counter of the Council Office, and the Public Library, 4 Mackay Street, Port Augusta and via the internet at <http://www.portaugusta.sa.gov.au>.

1.5 The Council conducts public consultation on a broad range of issues relating to the future directions of the area. These meetings are always advertised in local papers and on television. Ratepayers and interested parties are welcome to attend. The Council also encourages feedback at anytime and such comments may be sent to:-

Greg Perkin
City Manager
Port Augusta City Council
PO Box 1704
PORT AUGUSTA SA 5700

1.6 ANNUAL ADOPTION OF THE POLICY

1.6.1 Section 123 of the Local Government Act 1999 requires a Council to prepare and adopt each year an annual business plan which is required to set out the rate structure and policies for the financial year. The annual business plan (as adopted) must be available for inspection (without charge) or purchase (on payment of a fee fixed by the Council) and a summary version distributed with the first notice sent to ratepayers after declaration of rates.

This policy is available for inspection at the Customer Service Counter of the Council Office, 4 Mackay Street, Port Augusta SA 5700

2.0 PURPOSE

- 2.1 To provide a clear understanding of the process of determining rates on an annual basis.

3.0 RESPONSIBILITY & REVIEW

- 3.1 Director – Corporate Services
- 3.2 Reviewed annually in May of each year.

SECTION B

4.0 FLOWCHART

4.1 Not applicable in this instance.

SECTION C

5.0 PROCEDURE

5.1 METHOD USED TO VALUE LAND

5.1.1 The Council may adopt one of three valuation methodologies to value the land in its area. They are:-

- a) Capital Value - the value of the land and all of the improvements on the land;
- b) Site Value - the value of the land and any improvements which permanently affect the amenity of use of the land, such as drainage works, but excluding the value of buildings and other improvements;
- c) Annual Value – a valuation of the rental potential of the land.

5.1.2 The Council has decided to continue to use site value for the purpose of rating land within the council area.

5.1.3 Council must comply with the provisions of the Local Government Act as amended, which stipulates that Council can only levy the minimum rate to less than 35% of rateable land. The distribution of land values is widely varied and the requirements set out above will mean variations in rates levied can be significant.

5.2 ADOPTION OF VALUATIONS

5.2.1 The Council is required to adopt the valuations made by the Valuer-General that are to apply to land for rating purposes for the 2010/2011 year prior to declaration of rates. If a ratepayer is dissatisfied with the valuation made by the Valuer-General then they may object to the Valuer-General in writing within 60 days of receiving notice of the valuation, explaining the basis for the objection - provided they have not:-

- a) previously received a notice of this valuation under the Local Government Act, in which case the objection period is 60 days from the receipt of the first notice; or
- b) previously had an objection to the valuation considered by the Valuer-General.

5.2.2 The address of the State Valuation Office, GPO Box 1354, ADELAIDE SA 5001”, and the telephone number is 1300 653 345.

NOTE - The Council has no role in this process. It is also important to note that the lodgement of an objection does not change the due date for payment of rates.

5.3 BUSINESS IMPACT STATEMENT

5.3.1 The Council has considered the impact of rates on business and associated activity in the area. In considering the impact, Council assessed the following:-

- a) Council's policy on "Rebates of Rates" (2.1.02).
- b) The support provided to the Far North Regional Development Authority., which in turn supports small business operations in the City and adjoining areas.
- c) Council's Purchasing, Contracts & Tendering policy (2.1.05), which provides preference for any supplier in the region where price and quality offered by two (2) or more suppliers are equal.
- d) Council's commitment to the continuing development of Port Augusta as a transport interchange and important regional service centre.
- e) The equity of the distribution of the rate burden between classes of ratepayers based on land use and occupation.
- f) Issues of equitability that are created as a result of wide and varied increases in land valuations across the City.

5.4 DIFFERENTIAL GENERAL RATES

5.4.1 The Local Government Act provides for a Council to raise revenue for the broad purposes of the Council through a general rate which applies to all rateable land. In accordance with the Local Government Act 1999 the following practices apply :-

- a) All land within a council area, except for land specifically exempt (eg. crown land, council occupied land and others as prescribed in the Local Government Act), is rateable.
- b) The Local Government Act provides for rates to be assessed against any piece or section of land subject to separate ownership or occupation and requires that the division of land for the purposes of establishing separate ownership and occupation be made fairly and in accordance with principles and practices that apply on a uniform basis across the area of the council.
- c) When determining the basis for rating Council is required under the provisions of the Local Government Act to take into account the following principles :-
 - i. that rates constitute a system of taxation for Local Government purposes;
 - ii. strategies to provide relief from rates where appropriate;
 - iii. take into account the financial effects of the decision on future generations.
- d) Council has set differential general rates in the dollar to raise the necessary revenue by way of utilising the land use incorporated under the Local Government (general) regulations , namely:-
 - 1 Residential
 - 2 Commercial – Shop
 - 3 Commercial – Office
 - 4 Commercial – Other
 - 5 Industry Light
 - 6 Industry Other
 - 7 Primary Production
 - 8 Vacant Land
 - 9 Other Use

- e) The use to which the land is put may govern the differential rate. If a land owner is of the opinion that the land use attribution is incorrect, he/she may object. The objection must be in writing and lodged within 21 days of the date of the notice and addressed to "The City Manager, Port Augusta City Council, PO Box 1704, PORT AUGUSTA SA 5700".

5.4.2 Where two residences exist on the one allotment and the residences are occupied by the occupiers children and/or their parent/s and additional or separate property services are not provided, Council will consider that the site is occupied by a single occupier being an extended family.

5.5. MINIMUM RATE

5.5.1 Council will impose a minimum amount payable by way of rates. Where two or more adjoining lands have the same owner, and are occupied by the same occupier only one minimum rate is payable by the ratepayer. Where a Council imposes a minimum rate it must not apply to more than 35% of of the total number of properties in the area subject to the separate assessment of rates..

5.5.2 The Council has decided continue with a minimum rate the reasons being:-

- a) It is considered appropriate that all rateable land make a contribution to the cost of administering the Council's activities and creating and maintaining the physical infrastructure that supports land
- b) Minimum rates have been applied for many years and their continuation together with the rating impacts/trends that apply provide a consistent approach to rating levels

5.5.3 The minimum rate will not affect more than 35% of rateable assessments. In the 2010/2011 financial year rates raised by the minimum amount raised 13.13% of the total rate revenue and the additional amount raised by the minimum amount was \$133,502 which is 1.28% of the total general rate revenue.

5.6. MAXIMUM RATE & RATE CAPPING

5.6.1 Council has determined that a maximum rate be applied to land having a residential land use and to land with a vacant land use that is less than .05ha in area.

In setting maximum rate levels, Council takes into account:-

- a) The very wide range of values applied to residential land in the municipality.

- b) The unreasonable rate impost that would be applied to a number of assessments, without a maximum rate.

5.6.2 Council will also provide a rebate to limit the maximum increase in rates payable due to increases in valuation

5.7 SERVICE RATE / CHARGE

5.7.1 The Council provides a CWWMS for septic tank effluent disposal to in excess of 1340 assessments within the Council area. A service charge will apply to all allotments connected or capable of being connected to the CWWM Schemes installed in the Willsden, Augusta Park, Hospital Road, Zanuckville, Conwaytown, Transcontinental Estate and Stirling North Railway Siding areas.

5.7.2 A service charge will apply to all households, businesses and occupancies that receive or are capable of receiving a kerbside waste collection and recycling service in order to recover the cost to Council of establishing, operating and maintaining the service in its area.

5.7.3 A Natural Resource Management Levy will apply to all rateable land.

5.8 PENSIONER & SELF FUNDED RETIREES CONCESSIONS

5.8.1 Eligible pensioner and self funded retirees are entitled to a concession on rates.- Application forms, which include information on the concessions, are available from the Council's Civic Centre at 4 Mackay Street, Port Augusta SA 5700. They are also available from the SA Water Corporation, State Taxation Office and Department for Families and Communities offices. An eligible pensioner or self funded retiree must hold a Pension Card, State Concession Card or be a T.P.I. Pensioner and must be responsible for the payment of rates on the land and for which they are claiming a concession.

5.8.2 Applications are administered by the State Government. Payment of rates should not be withheld pending decision on an application by the State Government as penalties will apply to unpaid rates. A refund will be paid when Council is advised of a concession entitlement and the rates have previously been paid.

5.8.3 Council will also provide a rebate to eligible pensioners and self funded retirees whose net rate levy after deduction of the State Government concession exceeds a maximum amount determined by the Council on an annual basis

5.9 OTHER CONCESSIONS

5.9.1 Department of Families & Communities may assist with the payment of Council rates on a principal place of residence (remissions are not available on vacant land or rental premises) to recipients of the following cards or income: -

- a) Holders of current Centrelink or Department of Veteran' Affairs (DVA) pension cards, DVA Gold Card (TPI, EDA, WW) and State Concession Card.
- b) Centrelink recipients and low income earners who meet Families SA low income thresh-hold-level

For further information please contact the nearest Families SA & Communities Office for details.

5.10 PAYMENT OF RATES

5.10.1 Rates levied for the year may be paid in four quarterly instalments, due and payable in the months of September, December, March and June of the financial year for which they are declared. Separate notices relating to each instalment (unless paid in full by the due date of first instalment) will be issued to land owners at least 30 days prior to the due date of each instalment.

5.10.2 However, payment of the total rates levied on a land for the 2010/2011 financial year by the due date of the first instalment will be granted a discount equivalent to 5% of the total rates and service charges declared on the land.

5.10.3 Rates may be paid at the Civic Centre, 4 Mackay Street Port Augusta between the hours of 9am and 5pm, Monday to Friday. EFTPOS facilities are available. Payments by post can be made to PO Box 1704 Port Augusta SA 5700.

5.10.4 Rates may also be paid by: -

- Internet www.portaugusta.sa.gov.au (select "Online Transactions" from the Fast Find menu);
- Telephone on 1300 303 201 (ANZ Bank bill pay, Council's info pay number is 4321);
- Post Office;
- BPay (quote biller code 27961);
- Centre Pay (if you receive a payment from Centrelink)
- Direct Debit (by providing council with an authorisation to deduct regular payments of a fixed amount from your bank account)

5.10.5 Any ratepayer who may, or is likely to, experience difficulty with meeting the standard payment arrangements is invited to contact Phyllis Robinson, Rates Administrator on 86419127 to discuss alternative payment arrangements. Such inquiries will be dealt with in the strictest confidence.

5.10.6 The Council has adopted a policy that where the payment of rates will cause a ratepayer demonstrable hardship, the Council is prepared to make extended payment provisions or defer the payment of rates.

5.11 LATE PAYMENT OF RATES

5.11.1 The Local Government Act provides that Councils impose a penalty of 2% on an installment that is not paid by the due date. Each month thereafter interest is added to the arrears of rates balance. The interest rate is set each year according to a formula in the Local Government Act. The purpose of this penalty is to act as a genuine deterrent to ratepayers who might

otherwise fail to pay their rates on time, to allow Councils to recover the administrative cost of following up unpaid rates and to cover any interest cost the Council may meet because it has not received the rates on time.

5.11.2 The Council allows a reasonable period after the due date to enable transfer of payments made through external payment agencies. provided payment is made at external agencies by the due date late payment penalties will be remitted.

5.11.3 The Council is prepared to remit fines/penalties for late payment of rates for a limited range of circumstances such as financial hardship due to unemployment or sickness, sudden hospitalisation and similar situations. Written applications for remission of fines are to be forwarded to the Rates Administrator.

5.11.4 The Council issues an overdue notice for payment of rates when rates are overdue i.e. unpaid by the due date. Should rates remain unpaid for more than 14 days after the issue of the overdue notice then the Council refers the debt to a debt collection agency for collection. The debt collection agency charges collection fees that are recoverable from the ratepayer.

5.11.5 When the Council receives a payment in respect of rates the Council applies the money received as follows:-

- a) first – to satisfy any costs associated with debt collection processes;
- b) second – to satisfy any interest costs;
- c) third – in payment of any fines imposed;
- d) fourth – in payment of rates, in chronological order (starting with the oldest account first).

5.12 REMISSION AND POSTPONEMENT OF RATES

5.12.1 Section 182 of the Local Government Act permits a Council, on the application of the ratepayer, to partially or wholly **remit** rates or to **postpone** rates, on the basis of hardship.

Where a ratepayer is suffering hardship in paying rates he/she is invited to contact the Rates Administrator, on 86419127 to discuss the matter. Although arrangements for late payment of rates are negotiable, remission of rates in whole or part is rarely approved due to the inequitable situation for the rest of the community. Separate provisions in the Local Government Act pertain to the postponement of rates for Seniors.

5.13 REBATE OF RATES

5.13.1 The Local Government Act requires Councils to rebate the rates payable on some land. Specific provisions are made for land

used for health services, community services, religious purposes, public cemeteries, the Royal Zoological Society and educational institutions.

5.13.2 Discretionary rebates may be applied by the Council under Section 166 of the Act. Council currently provides discretionary rebates for sporting bodies and community organisations.

5.13.3 Council will consider all applications for rebate under Section 166 of the Act on merit.

5.14 SALE OF LAND FOR NON-PAYMENT OF RATES

5.14.1 The Local Government Act provides that a Council may sell any land where the rates have been in arrears for three years or more. The Council is required to provide the principal ratepayer and the owner (if not the same person) and any registered mortgagee with details of the outstanding amounts, and advise them of its intention to sell the land if payment of the outstanding amount is not received within a given time.

5.14.2 Except in extraordinary circumstances, the Council begins the sale of land for arrears of rates after 3 years. A copy of the Council's policy is available from our Rates Administrator (Phyllis Robinson) on 86419127, or by writing to the Rates Administrator, Port Augusta City Council at PO Box 1704, Port Augusta SA 5700.

5.15 APPLICATION OF THE POLICY

5.15.1 Where a ratepayer believes that the Council has failed to properly apply this policy it should raise the matter with the Council. In the first instance contact the Rates Administrator on 86419127 to discuss the matter. If, after this initial contact, a ratepayer is still dissatisfied they should write to the City Manager, Port Augusta City Council, PO Box 1704, Port Augusta SA 5700.

5.15.2 A rate cannot be challenged on the basis of non-compliance with this policy and must be paid in accordance with the required payment provisions.

6.0 STAFF RESPONSIBILITIES

- 6.1 Director – Corporate Services.
- 6.2 Rate Administrator.

7.0 AUDITS

- 7.1 Annual financial audit by John D Ewen & Associates