

ROADSIDE MEMORIALS POLICY	
Council Policy	
TRIM Reference	AR20/64498[v2]
First Issued	09 March 2021
Last Reviewed	14 February 2023
Next Review	February 2027

1. POLICY STATEMENT

Council recognises that some members of the community may wish to commemorate road fatalities through the installation of a roadside memorial. Council also understands that roadside memorials need to be managed appropriately, so as to eliminate any potential road safety hazards.

2. PURPOSE

2.1 Purpose

This policy provides guidance for the community for the approval, placement, maintenance and removal of roadside memorials.

2.2 Scope

This policy applies to roadside memorials on or nearby public roads within the Port Augusta City Council area. The Council has a responsibility to maintain a safe and amenable streetscape. Council has the power under legislation and by-laws to regulate the access to and use of roads or road related areas.

2.3 Definitions

Road Side Memorial A roadside memorial can be described as an object or image constructed, erected, planted, painted or placed temporarily within the road reserve in honour of family or friends whose lives have been lost on the road or road reserve. In this instance, a roadside memorial does not include a roadside crash marker.

2.4 Strategic Reference

1 Community

1.2 We are resilient, inclusive, safe and a vibrant community where people feel proud to live.

4 Infrastructure

4.2 We have safe, accessible and well-utilised CBD, public spaces and built environments that reflect the priorities of our community.

3. PRINCIPLES

3.1 General Criteria for the Approval of Roadside Memorials

3.1.1 Pursuant to Clause 9.15.2 of the Local Government Land By-Law 3, the installation of a memorial on Local Government Land is not permitted without prior approval from Council. Council may grant approval for the installation of a memorial on Local Government Land, in accordance with this policy.

3.1.2 Requests for the installation of a roadside memorial should be submitted to the Council in the appropriate roadside memorial application form, available on Council's website. Each application will be assessed on its merits, on a case by case basis.

- 3.1.3 Council will create and maintain a memorial register upon the adoption of this policy. The register will contain the name and contact details of the applicant, as well as the details of the location, type and relevance of the memorial.
- 3.1.4 Council reserves the right to remove any approved memorial if it is considered inappropriate or is beyond repair. Where a memorial is removed, Council will make every effort to contact the applicant as listed in the Register prior to removal and will store the memorial for 12 months after removal, for collection by the family.
- 3.1.5 Roadside memorials may only be placed for a period of 6 months.
- 3.1.6 Memorials that remain in place for more than 6 months will be removed by Council and stored for a period of 12 months, for collection by the family.

3.2 Design

- 3.2.1 The design of the memorial must keep with the current aesthetic appeal, use and cultural integrity of the location.
- 3.2.2 The memorial must be culturally sensitive and not likely to cause offence.
- 3.2.3 The memorial must be securely fixed in place.
- 3.2.4 Memorials must not be made from materials or positioned in places that would make it dangerous in the event they are involved in a crash.
- 3.2.5 A memorial in the form white cross may be installed in accordance with this policy and the guidelines set out in the attached appendix A.
- 3.2.6 The memorial must not exceed 750mm high, 500mm wide, and 400mm depth below ground level.
- 3.2.7 Decorative items such as flowers must be attached to the memorial, to ensure they do not pose a hazard to road users.
- 3.2.8 Flowers used must be fresh, not plastic and must not include any wrapping.
- 3.2.9 Any alterations and replacements to a memorial must comply with all relevant criteria listed in this policy.

3.3 Location

- 3.3.1 Memorials must not be placed at the following locations:
 - 3.3.1.1 On traffic islands, medians or roundabouts;
 - 3.3.1.2 Attached to roadside infrastructure or traffic control devices;
 - 3.3.1.3 Within 30m of intersections or traffic signals;
 - 3.3.1.4 Within 3m of the edge of road seals;
 - 3.3.1.5 Obscuring road signs;
 - 3.3.1.6 Within 2m of a shared path.

3.3.2 Memorials must not interfere with maintenance, road management activities and the management of non-road related infrastructure. Memorials interfering with such activities will be removed and stored by council for 12 months.

3.3.3 Memorials placed where construction or road works are required to be undertaken will be removed and stored by council for 12 months.

3.4 Fees and Charges

3.4.1 All costs associated with the provision and installation of the memorial will be borne by the applicant.

4. RESPONSIBILITY & REVIEW

4.1 Responsible Officer

Director City Services

4.2 Availability

This policy will be available on Council's website.

4.3 Review

This policy will be reviewed within 12 months of a General Election for Local Government, or as required to meet other obligations.

5. REFERENCES

5.1 Legislation

Highways Act 1926
Local Government Act 1999
Real Property Act 1886

5.2 Other References

Application Form - Roadside Memorials
Council's By-Law No 3 - Local Government Land

Appendix A - Construction of white cross standards

