

APPLICATION



PortAugusta
CITY COUNCIL

CALENDAR OF EVENTS

For Website / Email / Promotion

Please complete this form in **BLOCK LETTERS** and return to: PORT AUGUSTA CITY COUNCIL
Phone: (08) 8641 5400 / Email: admin@portaugusta.sa.gov.au

Part 1 – Applicant Details

Contact Person:	
Organising Body:	
Contact Number:	
Email:	

Part 2 – Event Details

Name/Title of Event:	
When:	
Times:	
Where:	
Prices:	

Disclaimer: Whilst the Port Augusta City Council has taken every effort to ensure that the correct event details are provided on this form by event organisers for promotion, we take no responsibility if the information is incorrect.

This is your opportunity to “SELL” your event. Please provide as much information that describes your event. Information you provide below and above will be promoted by Council where appropriate.

Events Details:

EVENTS FORM

Calendar of Events – Website / Email / Promotion



Port Augusta
CITY COUNCIL

PLEASE ENSURE YOU READ THE CONDITIONS PRIOR TO SUBMITTING FORM
CONDITIONS OF ENTRY:

1. EVENTS ONLY

The Calendar of Events are for promotion of **EVENTS ONLY**. The following will not be advertised: Meetings, General notices, Annual General Meetings (AGM's) etc.

2. NO GUARANTEES

The Port Augusta City Council will endeavour to include your event in the email version of Calendar of Events as it is prepared; summarising monthly and ongoing events which is distributed to registered hotels, motels, tourist information centre, schools and members of the general community etc.

Thank you for bringing your 'EVENT' to the Council's attention. The Port Augusta City Council is working very hard to assist various groups with the promotion of their events. It is extremely important that your event is brought to the attention of those who can best help you to maximise the promotion of your event.

1. Television

Contact Southern Cross Austereo direct for classified advertisements or other advertising.

2. Radio

Contact Magic FM 5AU or Umeewarra Media direct for radio advertising.

3. Website / Email / Promotion of Calendar of Events – Port Augusta City Council

All event information details can be placed on Council's website Calendar of Events and can include uploading a display poster if provided in jpg or pdf format. An email version of Calendar of Events publication will be developed, distributed and updated where possible and can outline a summary of events in Port Augusta for the upcoming months and year. This is emailed to a distribution list of registered users to receive Council information.

I have read and understood the conditions of entry for the "Calendar of Events":

Name:

Signature:

Date:

FOR MORE INFORMATION CONTACT:

Sporting & Events Officer
Port Augusta City Council
Central Oval Complex
(PO Box 1704)

PORT AUGUSTA SA 5700

Phone: 8641 5400

Email: admin@portaugusta.sa.gov.au