



**Port Augusta**

CITY COUNCIL



# ANNUAL REPORT

## 2015/2016



**Port Augusta**

CITY COUNCIL



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Photography by Peter Taylor, Peter Hall and Georgie Sharp

# Introduction

Council must, prior to November each year, adopt its Annual Report for the preceding financial year. The Annual Report is a legislative requirement, and as outlined within Section 131 of the *Local Government Act 1999* must include the material and specific reports on the matters specified within Schedule 4 of the Act. Further, Section 9 of the *Freedom of Information Act 1997* provides that Council must also cause an up-to-date 'Information Statement' to be published containing certain information.

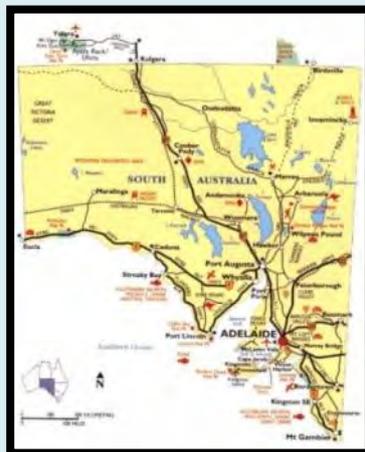
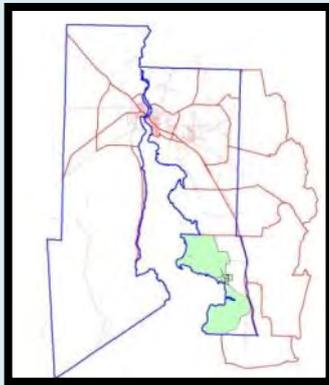
The preparation, adoption and distribution of the 2015/2016 Annual Report ensures compliance with the legislative provisions outlined above, and Council's 'Information Statement' can be found within Section Four of this Report.

In addition to the matters that must be reported against as outlined within legislation, Council has inserted a 'Community Report' to acknowledge the wonderful Port Augusta community, and the many activities, contributions and personal successes that local groups and individuals make throughout the year.

The Annual Report comprises of the following:

Section One	Executive Overview (Mayor's Reports)
Section Two	The Council, Management and Human Resource
Section Three	Strategic Plan and Performance
Section Four	Compliance Report – Information Section pursuant to Section 9 of the <i>Freedom of Information Act 1991</i> .
Section Five	Accountability Report
Section Six	Community Report

# Council Boundaries



# Our Mission

To create and sustain a safe and vibrant Community where people want to live, work, play and visit.

# Community Vision 2031

Port Augusta is a thriving, successful, intercultural community where our spirit of innovation and resilience has provided opportunities for all people of all ages to realise their dreams.

We have capitalised on our top location to attract business investment, residential growth and tourists from all over the world.

Our people have access to excellent health, education, housing and support services that gives them confidence in their future.

We lead the way in living sustainably in an arid environment and in developing alternative energy infrastructure.

Our strong, united, harmonious yet dynamic and vibrant community makes us proud to call Port Augusta home and enables us to welcome new residents and visitors to share our outstanding quality of life.

# Our Values

The following outlines the qualities that underpin the way we treat each other, the natural and built environment and all of the resources and materials we use in our daily lives. They will shape the 'Port Augusta' that we have expressed in our vision (extract from *Community Vision and Strategic Plan 2013-2017*):

## **Respect and Social Cohesion**

Respect is fundamental to building a strong, socially cohesive community. It is based on a fundamental belief in the worth and value of all living things. It informs the way we treat people and nature. It also includes the way we protect our built heritage.

We demonstrate respect when we include people in our conversations about what matters to us and listen with open hearts and minds to what they tell us. We value cultural diversity and encourage the expression of these different perspectives.

We nurture respect when we find ways to work together on particular actions that address our shared concerns. Respect deepens when we take the time to learn more about each other through sharing our culture, our celebrations and our achievements.

## **Optimism and Confidence**

We will face the future with a positive attitude drawing on our collective strengths and our shared history of struggle and triumph.

We are resilient people and Port Augusta is a resilient place. We know that we have succeeded at anything we have believed in.

## **Courage**

We are not afraid to face the hard issues and work through them together. We are prepared to take calculated risks to move towards a better future. Those who speak up are not silenced. They are invited to contribute to the solutions.

## Leadership

We commit ourselves to nurturing leadership in our children and young people, valuing their contributions as citizens of our City.

We develop opportunities for people to provide leadership within their communities, workplaces and places of learning.

We actively support those who accept leadership roles in the community, whether these are political, religious, recreational, business or civic.

Leaders have a passion and determination to succeed which means they are always prepared to try, to learn from their mistakes and try again. They are motivated by a desire to create a better world rather than the need to satisfy their own egos. We therefore value our leaders and recognise their contribution publicly.

# Reconciliation Mission Statement

Port Augusta City Council acknowledges and pays its respect to the traditional land owners within the Port Augusta area. Council also acknowledges elders both past and present and their strong ongoing spiritual connection to the land, and reach out to other Aboriginal groups who visit our community and offer positive contributions to the City of Port Augusta.

The cultural diversity of our community is valued and Council is committed to building on the process of meaningful reconciliation in partnership with Aboriginal Peoples in our community.

It is believed that in order to strive for genuine reconciliation it is crucial to acknowledge past hurts and injustices forced upon the First Australians, and we choose to leave behind stereotypes and prejudices of the past and choose to respectfully understand and embrace all people and cultures.

The Reconciliation Journey that the Port Augusta City Council is committed to, will ensure that as a community we celebrate our diverse Aboriginal population and cultures, and provide services to Aboriginal people that are culturally appropriate and meet their needs. As an organisation we will provide a welcoming, supportive, inclusive and collaborative environment, where Aboriginal Councillors, workers and customers are treated with equality, care and respect.

Together we will work towards a positive shared future built on strong relationships, where the rights, interest and wellbeing of Aboriginal Peoples are celebrated and protected along with the broader community and we walk together as one.



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# 1. Mayor's Report



Advisor.

At Central Oval the City hosted a number of major functions and sporting events including the Regional Netball Carnival, SA Indigenous Football and Netball Carnival, and the SA Country Football Championships. The City is growing a reputation for hosting quality conferences, functions and corporate training. The community's attendance and participation at the Community Cabinet Meeting resulted in the Premier and Minister's leaving with a positive image of Port Augusta.

Nerrilda Nursing Home and AM Ramsay Village achieved a maximum three year accreditation at full site audit against stringent Residential Care Standards and the inspirational work and community contribution of the Men's Shed continued to receive accolades.

There were many achievements across the broad spectrum of Council's services and much credit and acknowledgement should go to Council's administration.

Constantly looking towards a vibrant future, Council has also been working closely with the State and Federal Governments and the business community in advocating and representing Port Augusta as the best place in Australia to bring to fruition solar technologies and large scale renewable energy generation. A tremendous amount of work has gone on behind the scenes and Port Augusta looks forward to a successful transition into a new and diversified economy.

This year's report marks a period of time in which there has been both significant change and achievements in Port Augusta. I look to the future with great confidence in full knowledge of the City's proven history to resilience and ability to embrace new opportunities.

A handwritten signature in black ink, appearing to be 'S. Johnson', written in a cursive style.

Mayor Sam Johnson

# THE COUNCIL

## Section Two

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- 2.2 Council and Committee Structure
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## 2.1 Elected Member Information 2015/2016

The Port Augusta City Council is made up of a Mayor and nine (9) Councillors, elected at large.

The office of Mayor, elected by the community, is in keeping with the fundamental principle of democracy and provides the community with an opportunity to express faith in a candidate on a four yearly basis. Elected Members, being elected at large, represent the whole of the community and this structure ensures a community wide focus by Elected Members when debating and voting on issues within the Chamber.

Pursuant to Section 6(2) of the *Local Government Act 1999* Council may adopt a policy not to fill a casual vacancy, in the first instance, until the next General Election; however this is not applicable to the position of Mayor. Council adopted such a policy in September 2004. The Council, elected in November 2014, comprises of the following members:



Mayor Sam Johnson



Deputy Mayor Brett Benbow



Councillor Phil Brown



Councillor Phil Greagen



Councillor Colleen Hutchison



Councillor Ann Johnston



Councillor Lisa Lumsden



Councillor Tony Mitchell



Councillor Mark Myers



Councillor Fran Paynter

The Port Augusta City Council Elected Members represent the community as Council-wide representatives, and are involved in a range of activities to promote and support the city as a whole. The Elected Members' contact and representation details for 2015/2016 are as follows:

## 2.1.1 Elected Members elected onto Council at the November 2014 Local Government Elections:

### Mayor Sam Johnson

#### Contact Details

PO Box 4125 PORT AUGUSTA SA 5700  
 Mobile: 0419 423 777  
 Email: [sam.johnson@portaugusta.sa.gov.au](mailto:sam.johnson@portaugusta.sa.gov.au)

Term of Office: Councillor: 2010 – 2014  
 Mayor: 2014 - current

#### Representation

- Ex-Officio Member of every Council Committee
- Provincial Cities Association
- Upper Spencer Gulf Common Purpose Group
- Audit Committee
- CEO Performance Review Committee
- LGA State Executive Committee – Spencer Gulf Cities Zone Board Delegate

### Deputy Mayor Brett Benbow

#### Contact Details

PO Box 499 STIRLING NORTH SA 5710  
 Mobile: 0419 665 106  
 Email: [brett.benbow@portaugusta.sa.gov.au](mailto:brett.benbow@portaugusta.sa.gov.au)

Term of Office: 2010 - current

#### Representation

- Operations Committee
- Strategic Management Committee
- Strategic Planning & Development Policy Committee
- Port Augusta Marine Advisory Committee
- Council Development Assessment Panel
- Alcohol Management Group
- CEO Performance Review Committee

### Cr Phillip Brown

#### Contact Details

PO Box 2147 PORT AUGUSTA SA 5700  
 Mobile: 0419 829 869  
 Email: [phillip.brown@portaugusta.sa.gov.au](mailto:phillip.brown@portaugusta.sa.gov.au)

Term of Office: 2010 - current

#### Representation

- Operations Committee
- Strategic Management Committee
- Strategic Planning & Development Policy Committee
- Alcohol Management Group
- Audit Committee

### Cr Philip Greagen OAM

#### Contact Details

PO Box 1864 PORT AUGUSTA SA 5700  
 Mobile: 0419 665 106  
 Email: [phil.greagen@portaugusta.sa.gov.au](mailto:phil.greagen@portaugusta.sa.gov.au)

Term of Office: 1995 – current

#### Representation

- Operations Committee
- Strategic Management Committee
- Strategic Planning & Development Policy Committee
- Wami Kata Old Folks Home Board

### Cr Colleen Hutchison

#### Contact Details

PO Box 340 PORT AUGUSTA SA 5700  
 Mobile: 0429 037 202  
 Email: [colleen.hutchison@portaugusta.sa.gov.au](mailto:colleen.hutchison@portaugusta.sa.gov.au)

Term of Office: 1995-1997  
 1998-2006  
 2014 - current

#### Representation

- Operations Committee
- Strategic Management Committee
- Strategic Planning & Development Policy Committee
- Audit Committee
- Port Augusta Aboriginal Advisory Committee
- Port Augusta, Roxby Downs & Woomera Health Advisory Committee

### Cr Ann Johnston

#### Contact Details

PO Box 1814 PORT AUGUSTA SA 5700  
 Mobile: 0417 829 869  
 Email: [ann.johnston@portaugusta.sa.gov.au](mailto:ann.johnston@portaugusta.sa.gov.au)

Term of Office: 2014 – current

#### Representation

- Operations Committee
- Strategic Management Committee
- Strategic Planning & Development Policy Committee
- Council Development Assessment Panel
- CEO Performance Review Committee
- Regional Development Australia (Far North) Board

### Cr Lisa Lumsden

#### Contact Details

14 Carlton Parade  
 PORT AUGUSTA SA 5700  
 Mobile: 0439 883 180  
 Email: [lisa.lumsden@portaugusta.sa.gov.au](mailto:lisa.lumsden@portaugusta.sa.gov.au)

Term of Office: 2010 - current

#### Representation

- Operations Committee
- Strategic Management Committee
- Strategic Planning & Development Policy Committee
- Australian Arid Lands Botanic Garden Strategic Management Committee

### Cr Tony Mitchell

#### Contact Details

PO Box 310  
 PORT AUGUSTA SA 5700  
 Mobile: 0409 428 246  
 Email: [tony.mitchell@portaugusta.sa.gov.au](mailto:tony.mitchell@portaugusta.sa.gov.au)

Term of Office: 2003 – current

#### Representation

- Operations Committee
- Strategic Management Committee
- Strategic Planning & Development Policy Committee
- Council Development Assessment Panel

### Cr Mark Myers

#### Contact Details

PO Box 1740  
 PORT AUGUSTA SA 5700  
 Mobile: 0429 424 320  
 Email: [mark.myers@portaugusta.sa.gov.au](mailto:mark.myers@portaugusta.sa.gov.au)

Term of Office: 2014 – current

#### Representation

- Operations Committee
- Strategic Management Committee
- Strategic Planning & Development Policy Committee

### Cr Fran Paynter

#### Contact Details

24 Sanderson Street PORT AUGUSTA 5700  
 Mobile: 0419 422 592  
 Email: [fran.paynter@portaugusta.sa.gov.au](mailto:fran.paynter@portaugusta.sa.gov.au)

Term of Office: 2003 – current

#### Representation

- Operations Committee
- Strategic Management Committee
- Strategic Planning & Development Policy Committee
- Australian Arid Lands Botanic Garden Advisory Committee



## 2.2 Council and Committee Structure

The Council has resolved to undertake its roles and functions utilising the following Council and Committee Structure:

- 2.2.1 **Operations Committee** – held on the 2<sup>nd</sup> Monday of each month, commencing at 6pm.
- 2.2.2 **Strategic Management Committee** – held on the 3<sup>rd</sup> Monday of each month, commencing at 6pm.
- 2.2.3 **Strategic Planning & Development Policy Committee** – held on an ‘as needs’ basis at the conclusion of the Strategic Management Committee
- 2.2.4 **Council Meetings** – held on the 4<sup>th</sup> Monday of each month, commencing at 6pm

All meetings are held in the Council Chambers, Civic Centre, 4 Mackay Street, Port Augusta and are open to the public. If a Council or Committee Meeting falls on a public holiday, the meeting is held on the Tuesday following the public holiday at the same time as listed above.

Agendas for Council and Committee Meetings are available on Council's Website on the Thursday prior to the Monday Meeting (being 3 clear days prior). A hardcopy is also placed on public display at each office of the Council that is open to the public for the general administration of Council business. The agenda and minutes are placed on Council's Facebook page and are emailed to a public listing, for those who have registered an interest in receiving the agendas and minutes. Minutes are placed on Council's website within 5 days following the meeting.

*Membership of Key Committees - Mayor (ex-officio) and all Councillors*

During the 2015/2016 financial year, Council made 428 resolutions in relation to general issues and/or confidential matters presented for consideration.

## 2.3 Council & Key Committee Meeting Attendance Records

The following table provides a record of attendance by Elected Members at the Council, Special Council and Key Committee Meetings held during the reporting period:

Elected Member	Council Meeting	Special Council Meeting	Operations Committee	Strategic Management Committee	Strategic Planning & Development Policy Committee	Total % Attendance
	<b>Total number of Council and Committee Meetings 1 July 2015 – 30 June 2016:</b>					
	<b>12</b>	<b>12</b>	<b>12</b>	<b>10</b>	<b>4</b>	
Mayor Johnson	12	7	9	7	3	76%
Cr Benbow	10	10	11	10	4	90%
Cr Brown	12	11	12	10	4	98%
Cr Greagen	9	11	12	8	4	88%
Cr Hutchison	11	9	11	9	4	88%
Cr Johnston	10	9	9	9	2	78%
Cr Lumsden	9	9	9	7	4	76%
Cr Mitchell	11	8	8	10	4	82%
Cr Myers	12	10	11	10	4	94%
Cr Paynter	10	8	11	7	3	78%

Legislative changes in March 2016 required the introduction of Informal Gatherings and the publication of these on Council's website. The intent is for Informal Gatherings, wherever possible, to be open to the public. Council held seven Informal Gatherings during the period 31 March 2016 to 30 June 2016.

## 2.4 Other Advisory Committees

### 2.4.1 Audit Committee – Section 41 & 126 Local Government Act 1999

The Audit Committee is responsible for monitoring the integrity of the financial statements of the Council, including its annual report, reviewing significant financial reporting issues and judgements which they contain.

The Committee shall review and challenge where necessary:

- a) the consistency of, and/or any changes to, accounting policies;
- b) the methods used to account for significant or unusual transactions where different approaches are possible;
- c) whether the Council has followed appropriate accounting standards and made appropriate estimates and judgements, taking into account the views of the external auditor;
- d) the clarity of disclosure in the Council's financial reports and the context in which statements are made;
- e) all material information presented with the financial statements, such as the operating and financial review and the corporate governance statement (insofar as it relates to the audit and risk management);
- f) keep under review the effectiveness of the Council's internal controls and risk management systems; and
- g) review and recommend the approval, where appropriate, of statements to be included in the annual report concerning internal controls and risk management.

**Membership: 1 July 2015 to 30 June 2016:** *Elected Members:* Mayor Sam Johnson (Chairperson), Cr Phil Brown, Cr Colleen Hutchison; *Independent Members:* Mr Alan Morris, Mr Chad McKnight, Mr John Ewen (resigned 13 August 2015); *Council Representatives:* Mr Michael Dunemann (retired 7 August 2015) Mrs Anne O'Reilly – Acting Director Corporate Services and Mr John Banks – Chief Executive Officer.

During the reporting period the Audit Committee met in October 2015, December 2015, April 2016 and June 2016. Meeting agendas and minutes are available on Council's website and are presented to Council for adoption. Meetings are held in the Council Chambers at the Civic Centre, 4 Mackay Street, Port Augusta.

### 2.4.2 Council Development Assessment Panel (CDAP) – Section 56A Development Act 1993

The responsibility of the Port Augusta City Council's Development Assessment Panel (CDAP) is to:

- a) determine development applications (in accordance with the provision of Part 4 of the *Development Act 1993*) in its own right;
- b) act as a delegate of Council in accordance with the requirements of the *Development Act 1993*;
- c) provide advice and reports to the Council on trends, issues and other matters, as it thinks fit, relating to planning or development that have become apparent or arisen through its assessment of applications under the *Development Act 1993*;
- d) conduct its activities in a fair, open and transparent manner, resulting in informed decision-making.

**Membership: 1 July 2015 to 30 June 2016:** *Presiding Member:* Mr Jason Willcocks; *Elected Members:* Cr Tony Mitchell, Cr Brett Benbow, Cr Ann Johnston; *Independent Members:* Mr John Veen, Ms Pauline Zanet. (The Independent Members term of office expired in February 2016 and expressions of interest are being sought for the four independent positions on the Panel).

The CDAP meets on a needs basis on the 2<sup>nd</sup> Tuesday of the month, commencing at 5:30pm. During the reporting period the CDAP met once in October 2015. Meetings are held in the Council Chambers at the Civic Centre, 4 Mackay Street, Port Augusta.

#### 2.4.3 Port Augusta Marine Advisory Committee – Section 41 *Local Government Act 1999*

The Port Augusta Marine Advisory Committee is responsible for advising Council on all marine matters relating to the Upper Spencer Gulf. The Committee's activities include:

- a) monitoring the effects of the Marine Parks in relation to the upper Spencer Gulf area and report to Council on an as needs basis;
- b) consideration of the recommendations from the Port Augusta Waterway Development Study and report to Council on appropriate actions;
- c) investigations into marine infrastructure and activities, including maintenance and report to Council;
- d) supporting the work of the Natural Resource Management Board (NRM) as it relates to the conservation and protection of flora and fauna of the Upper Spencer Gulf.

**Membership: 1 July 2015 to 30 June 2016:** *Presiding Member: Cr Brett Benbow, Members: Mr Robin Sharp, Mr Peter Huxtable, Mr Andy Ireland, Mr Aaron Morgan, Mr Grant Brusnahan, Mr Josh Kirkham, Mr Damon Waterman. Council Representatives: Mr Hayden Hart (retired 12 February 2016), Mr Brenton Daw - Acting Director – Infrastructure and Environment.*

The Port Augusta Marine Advisory Committee meets on a six monthly basis (first Tuesday of the month), commencing at 5:30pm in the Council Chambers, 4 Mackay Street, Port Augusta. During the reporting period the Port Augusta Marine Advisory Committee met in September 2015 and February 2016.

#### 2.4.4 Safety First Committee – Section 75 *Work, Health and Safety Act 2012*

Council's Health and Safety Committee (HSC) known as the Safety First Committee was established pursuant to Section 75 of the *Work, Health and Safety Act 2012 SA* and incorporates the health and safety of all workers, contractors, volunteers and others in the work place.

The committee brings together workers and management to assist in the development and review of health and safety policies and procedures. The functions of the committee are:

- a) To facilitate cooperation between the person conducting a business or undertaking (PCBU) and workers in instigating, developing and carrying out measures designed to ensure the workers' health and safety at work.
- b) To assist in developing standards, rules and/or procedures relating to health and safety to improve and ensure workers health and safety in the workplace
- c) To comply with functions prescribed by regulators
- d) To carry out any other functions agreed between the PCBU and the HSC

A HSC must meet at least once every three months and at any reasonable time at the request of at least half of its members. Due to this organisation's many diverse operations the HSC meet monthly excluding January.

The flow of information between the HSC members and workers is regular and timely to show workers that the organisation is improving health and safety by addressing problems, which encourages workers to take an interest in their own health and safety and that of their work colleagues.

**Membership: 1 July 2015 to 30 June 2016:** *Chairperson: Mr Shane Saal (Civic Centre), Mt Anthony McCoy (Civic Centre - retired 19 March 2016), Mrs Marlene Foote (Civic Centre), Ms Densy McInerney (Childcare), Mr Doug Stott (Works), Ms Zsuzsi Coppin (Parks and Gardens), Mr Larry Martin (Works/Parks and Gardens), Ms Stacey Rose (AM Ramsay Village and Nerrilda), Mrs Jo Newell (Substance Misuse Service), Ms Bernadette Reichstein (Australian Arid Lands Botanic Garden), Ms Holly Adams (Wadlata Outback Centre), Ms Jordan Crabtree (Port Augusta Aquatic & Outdoor Adventure Centre and Be active), Mrs Lee Heron (Management), Mr John Banks (Management), Ms Julie Beaton (Risk Co-ordinator).*

The Safety First Committee meets at 10:00am on the second Thursday of each month and minutes of meetings are presented to Management Group.

#### 2.4.5 Building Fire Safety Committee – Section 71 *Development Act 1993*

The Building Fire Safety Committee was established by Council, pursuant to the provisions of the *Development Act 1993*, to ensure the ongoing protection of safety of building occupiers and users, by investigating whether building owners are maintaining proper levels of fire safety in their buildings.

The Building Fire Safety Committee is responsible for:

- a) developing appropriate building fire safety inspection policies;
- b) scrutinising the fire safety of buildings that have been identified as having inadequate fire safety provisions;
- c) issuing notices of Fire Safety Defect to building owners, which identify fire safety provisions that need to be upgraded to an extent that provides a reasonable level of safety for occupants;
- d) forwarding information on Section 71 'Fire Safety Notices' to Council's administration in relation to Section 7 enquiries;
- e) issuing 'Notices of Building Work Required', which schedule prescribed building work that must be carried out in order to raise the building fire safety to a reasonable level of safety;
- f) initiating enforcement or other action to ensure a building owner complies with a 'Notice of Building Work Required'; and
- g) revoking or varying fire safety notices where appropriate.

**Membership: 1 July 2015 to 30 June 2016:** Mr Gary Redding (*Metropolitan Fire Service*), Mr Bruce Noble (*proxy MFS*), Mr Colin Paton (*Country Fire Service*), Mr Julian Aggiss (*1<sup>st</sup> proxy CFS*), Mr Quinton Kessner (*2<sup>nd</sup> Proxy CFS*), Mr Peter Harmer (*Consultant Building Surveyor*), Mr Nick Heron (*admin support - Senior Development Officer – Building*), Mr Adam Grantham (*Development Officer – Building – admin proxy*).

The Building Fire Safety Committee meets at least every three months on a time and date that suits members. During the reporting period the Committee met in November 2015 and April 2016.

#### 2.4.6 Australian Arid Lands Botanic Garden Advisory Committee – Section 41 *Local Government Act 1999*

The purpose of the Australian Arid Lands Botanic Garden Advisory Committee is to monitor the implementation of the AALBG Strategic Plan and to provide advice to Council on opportunities for the development of The Australian Arid Lands Botanic Garden to ensure that it becomes an internationally recognised centre of excellence for AridSmart plants and outback visitor experiences.

The role of the Committee includes:

- a) monitoring the implementation of the Strategic Plan that implements the Master Plan dated 13 May 2009, Interpretation Plan dated May 2009, and Vision Plan dated June 2010, as adopted by Council;
- b) bringing business principles and tourism, environmental and community views to the development of the AALBG;
- c) assisting in keeping the Strategic Plan under review;
- d) establishing sub-committees as considered appropriate; and
- e) seeking reports on the above topics and issues.

**Membership: 1 July 2015 to 30 June 2016:** Cr Fran Paynter (*Presiding Member*), Mr John Zwar (*Friends of the AALBG*), Mr John Sandham (*Adelaide Botanic Garden*), Ms Carly Archer and Ms Natasha Paul (*Local Tourism Representative*), Mr Martin Sampson (*Local Business Community Representative*).

*Council representatives include Mr John Banks (Chief Executive Officer), Mrs Anne O'Reilly, (Acting Director Corporate Services), and Mrs Cherie Gerlach (Admin Support).*

This Committee meet at least twice a year. During the reporting period the Committee met in November 2015 and April 2016.

#### 2.4.7 Port Augusta Aboriginal Advisory Committee – Section 41 Local Government Act 1999

The objective of the Port Augusta Aboriginal Advisory Committee is to provide advice and guidance to the Council on the strategies and priorities that the Council should implement within the Port Augusta Aboriginal Community to ensure that positive outcomes are achieved that are consistent with the cultural requirements of the diverse Aboriginal Community. Also to keep informed of issues impacting the Aboriginal Community and how Council can be more inclusive of Aboriginal groups, individuals and communities.

The Committee activities include:

- a) providing advice and guidance to Council;
- b) consulting with and developing partnerships with relevant Aboriginal bodies to develop and implement activities consistent with the cultural requirements of the community;
- c) developing a partnership with the Aboriginal Community Engagement Group (ACEG) in relation to the development of the Aboriginal Regional Authority Policy;
- d) acting as the RAP Working Group (Reconciliation Action Plan) which will include monitoring, reviewing and reporting to Council on the implementation of the plan and making recommendations for changes of the plan to ensure it is a living document that reflects the changing needs of the community;
- e) facilitating and conducting Aboriginal community consultation and engagement activities as required;
- f) elevating issues through to Council that the ACEG require assistance and support with; and
- g) monitoring the implementation of the Local Action Agreement and assisting with ensuring a collaborative approach is taken to addressing the actions as identified within the agreement.

***Membership: 1 July 2015 to 30 June 2016: 4 members of the Aboriginal Community Engagement Group as nominated by ACEG, any ACEG member can attend as a proxy for a nominated member who is unavailable, Mr John Banks (Chief Executive Officer) and Cr Colleen Hutchison.***

The Committee meets on a monthly basis commencing at 3:30pm in the Council Chambers, 4 Mackay Street, Port Augusta. During the reporting period the Port Augusta Aboriginal Advisory Committee met on 6 July 2015, 3 August 2015, 7 September 2015, 6 October 2015, 2 November 2015, 7 December 2015, 15 February 2016, 7 March 2016, 4 April 2016, 2 May 2016 and 6 June 2016.

#### 2.4.8 CEO Performance Review Committee – Section 41 Local Government Act 1999

The purpose of the CEO Performance Review Committee is to report and provide advice to Council on the performance of the Chief Executive Officer in achieving the annual key performance indications (KPIs), as determined by Council.

The role of the Committee is to:

- a) assess the performance of the CEO against the KPIs determined by Council on an annual basis and to complete the CEO Performance Evaluation and Development Form and to present to Council for consideration.

***Membership: 1 July 2015 to 30 June 2016: Mayor Sam Johnson, Cr Brett Benbow (Deputy Mayor), Cr Ann Johnston, an Independent Facilitator to be appointed annually and Mr Anthony McCoy (Admin Support – HR Manager).***

This Committee meet annually in August/September to undertake to CEO performance review.

### 2.5 Reference Groups/Working Parties

#### 2.5.1 Port Augusta Alcohol Management Group

The Port Augusta Alcohol Management Group is a multi-agency forum supported by the Port Augusta City Council, responsible for providing leadership in the planning, facilitation, implementation and monitoring of holistic and coordinated initiatives in response to alcohol misuse within the community of Port Augusta.

The agencies represented as part of the Alcohol Management Group include: Port Augusta City Council, Aboriginal Affairs & Reconciliation, Aboriginal Family Support Services, Country Health SA, Davenport Community Council, Department of Corrections (Port Augusta Prison), Drug and Alcohol Services SA (Port Augusta), Housing SA, Department of Prime Minister & Cabinet (Port Augusta), Port Augusta Hospital & Regional Health Services Inc, SAPOL (Port Augusta), Pika Wiya Health Service Aboriginal Corporation, Port Augusta Youth Centre, South Australian Ambulance Service (SAAS), with other service providers and Community Members invited to attend. Periodic attendees include: Mission Australia, Clubs SA, City Safe Patrol, Consumer & Business Services and Des's Cabs.

The objectives of the Group are to:

- a) provide leadership in the development of integrated service provision related to alcohol use and misuse in the community;
- b) facilitate the development of a broad strategy to address the effects of and reduce the incidence of alcohol misuse within the community (Alcohol Management Plan);
- c) develop data sets or evaluation methods to determine the effectiveness of all programs/initiatives that may be implemented;
- d) identify service gaps and advocate appropriate responses;
- e) continue to monitor the effectiveness and assess the impact of the Total City Dry Area Regulation;
- f) determine a data set that enables the collection of key indices that will effectively monitor the Total City Dry Areas and specific consequences of the Regulation;
- g) provide leadership and support for formal evaluation processes for the Total Dry Area and other initiatives;
- h) review the statistical data (as per objectives c and f) on a regular basis to determine the effectiveness of initiatives and where appropriate, support service providers to adjust the initiative with the funding body;
- i) ensure effective, inclusive and better targeted communication and consultation with the community;
- j) advocate for appropriate services and new funding, encouraging agencies to work collaboratively to ensure that interventions are strategic, integrated and sustainable;
- k) examine quantitative data regularly and maintain in a format that enhances access for review and evaluation purposes;
- l) consider provisions of the *Liquor Licensing Act* and other local Strategic Plans as part of the monitoring process.

*Membership: Ms Jo Newell (PACC – Chair), Mrs Lee Heron (PACC), Mrs Lisa Leonard (PACC – Admin support), Ms Courtney Dowling (PACC), Mr Russell Keneally (PACC), Mr Rick Dadleh (Day Centre – DASSA), Sgt Ian Feltus (SAPOL), Cr Phillip Brown (PACC Councillor), Mr Chris Kennett (Housing SA), Mr Bruno Carcuro (Housing SA), Ms Sharon Platt (AAR), Mr Alwyn McKenzie (AAR), Ms Glenise Coulthard (PA Hospital), Mrs Yvonne Barker (DPC), Mr Ray Willis (AFSS), Ms Sue-Anne Morley (ADAC), Mr Ty Whitmore-Prowse (SAAS), Mr Robert Tolson (SAAS), Mr Damien Hutcheon (CBS), Mr Alan Morris (Pika Wiya), Mrs Karyn Reid and Mrs Marie Williams (Community Members). Other regular invited attendees: Mr Scott Cugley (Salvation Army) and Mr Sunny Singh (Des's Cabs).*

The group meet on a bi-monthly basis and minutes are presented to Council for adoption. During the reporting period the Group met on 7 occasions – (11/8/15, 13/10/15, 2/12/15, 16/2/16, 22/3/16, 12/4/16 and 14/6/16).

#### 2.5.2 Internal Audit & Risk Reference Group

The Internal Audit and Risk Reference Group, is an internal working group established in line with the provisions of the WHS Internal Audit Procedure and the Risk Management Policy. The objectives of the Group are to keep Council's WHS practices and risk assessment management activities under review to ensure staff are undertaking work practices in a compliant manner and a high level of risk assessment activity is being achieved across Council Departments.

The activities of the Group will include undertaking audits of the implementation of Council's WHS procedures, to monitor the level of risk assessment activities and to make recommendations to Management Group on improvements of processes as identified.

The Group reports to the Management Group and the Safety First Committee on a quarterly basis and reports are forwarded to the Audit Committee for noting.

*Membership:* Mrs Lee Heron (Director – City & Cultural Services), Mr Shane Saal (WHS & Risk Co-ordinator), Mr Larry Martin (Works/Parks Supervisor), Mrs Marlene Foote (Customer Services Supervisor), Ms Casey Yates (Administrative Support Officer). Ms Julie Beaton – Regional Risk Coordinator is a guest of the Committee and provides support to the Group.

The Group meets on an as needs basis and reports its activities to the Management Group, Safety First Committee and Audit Committee.

### 2.5.3 Emergency Planning Committee

The Emergency Planning Committee is responsible for developing, implementing and monitoring Council's emergency management activities and to ensure staff are aware of the existence of the Committee, emergency & continuity plans, policies and procedures.

*Membership: 1 July 2015 to 30 June 2016:* Mr John Banks (Chief Executive Officer), Mr Michael Dunemann (Director - Corporate Services), Mrs Lee Heron (Director - City and Cultural Services), Mrs Anne O'Reilly (Director - Community Services), Mr Hayden Hart (Director - Infrastructure and Environment), Mr Shane Saal (WHS - Risk Coordinator/Airport Manager), Mr Anthony McCoy (HR Manager), Mr Steve Kite (IT Manager).

The Committee meets in July each year.

## 2.6 Elector Representation Review

Schedule 4 of the *Local Government Act 1999* provides that Council must include within its annual report a statement in regard to:

- a) the council's representation quota;
- b) the average representation quota for councils of a similar size and type (taking into account various factors prescribed by the regulations); and
- c) when the council next intends to conduct a review under Chapter 3 Part 1 Division 2; and
- d) the procedures that are available under Chapter 3 for electors to make submissions on representation under the *Local Government Act 1999*.

The following information fulfils Council's requirement in regard to the above provisions.

The last representation (composition and division) review undertaken for the Port Augusta City Council was completed in 2009. Following the statutory consultation process undertaken that provided the community with an options report to consider and the formal Council proposal report submitted to the Electoral Commissioner of the Electoral Commission of SA, approval was granted for the Port Augusta City Council composition, applicable as from November 2010 Local Government Elections, to be:

- a) The Mayoral position to continue to be the principal member of Council elected 'at large' by the community;
- b) Council constitute nine (9) Area Councillors.

Section 12(4) of the *Local Government Act 1999* provides that a comprehensive review of all aspects of the composition of the Council, and the issue of the division or potential division, of the area of the Council into wards is completed at least once in every eight years. The next representation review as determined by the Minister for State/Local Government Relations, as per Gazettal Notice Page 2619, dated 31 May 2012, will be undertaken between October 2016 and October 2017.

Council at its meeting held on 27 June 2016, approved engaging Craig Rowe and Associates to prepare a Representation Options Report and to facilitate the review process of Council's representation by October 2017.

### 2.6.1 Council's Representation Quota

The Port Augusta City Council's representation consists of a Mayor and nine Area Councillors. The following chart compares the Port Augusta City Council's representation quota with other comparable Councils. The representation quota has been determined by dividing the total number of electors for each Council by the number of Elected Members.

Council	Number of Electors	Elected Members including Mayor and Area Councillors	Ratio Elected Members to Electors 1:00
PORT AUGUSTA	9496	10	1:949
Port Lincoln	10258	11	1:932
Mount Barker	22060	11	1:2005
Whyalla	15168	10	1:1516
Mount Gambier	19146	11	1:1740

The above data was sourced from the Local Government Association's Circular 26.13 issued on 30 June 2016. The Electoral Commission of SA (ECSA) provided this information and it is current as at February 2016.

## 2.6.2 Process for Elector Representation Review

To commence a review of its elector representation, Council must initiate the preparation of a 'representation options paper', by a person who, in the opinion of the Council, is qualified to address the representation and governance issues that may arise with respect to the matters under review.

Once an Options Paper has been prepared and endorsed by Council, outlining the representation structures available under Local Government, a notice must be published in a newspaper circulating within its area, inviting interested persons to make written submissions to the Council on the subject of the review. The community must be given at least 6 weeks to make a written submission.

At the conclusion of the public consultation process, a report must be prepared that provides information on the public consultation process and the Council's response to the issues arising from the submissions made. The report sets out any proposal that the Council considers should be carried into effect, and analyses how the proposal relates to the provisions of Sections 26 and 33 of the Act. Such issues as communities of interest; the population of the area; the topography of the area; communication between electors and their elected representative; demographic changes; the total size and composition of the Council; and representation quota are included.

A second notice must be published in a newspaper circulating within its area, informing the public of the preparation of the report and its availability, and inviting interested persons to make a written submission. The community must be given at least three week's notice to make a written submission. People who make a written submission in response to the report must be given an opportunity to be heard by the Council or Council Committee, either personally or by representative, on their submission.

A final report is then prepared, including a summary of amendments proposed resulting from any considerations from the public consultation process. If the report proposes that the composition of the Council be altered so that the Council will have a chairperson rather than a mayor or a mayor rather than a chairperson, then the proposal cannot proceed unless or until a poll has been conducted on the matter. If this is the case, then Council must prepare a summary of the issues surrounding the proposal to assist persons who may vote at the poll and obtain a certificate from the Electoral Commissioner that he or she is satisfied that the Council has taken reasonable steps to ensure that the summary presents the arguments for and against the proposal in a fair and comprehensive manner. The proposal cannot proceed unless the number of persons who return ballot papers at the poll is at least equal to the prescribed level of voter participation and the majority of those persons who validly cast a vote at the poll vote in favour of the proposal.

If the Electoral Commissioner determines that Council has satisfied the provisions of Section 12 of the *Local Government Act 1999* an appropriate certificate will be issued; however if not, the matter will be referred back to Council. If this occurs, Council must take appropriate action to rectify any deficiencies identified by the Electoral Commissioner, before referring it back to the Electoral Commissioner for certification.

## 2.7 Elected Members' Allowances and Benefits

### 2.7.1 Elected Members' Allowances

Pursuant to Section 76 of the *Local Government Act 1999* a member of a Council is entitled to be paid an allowance, determined by the Remuneration Tribunal, to assist in covering costs associated with discharging their official functions and duties.

The Remuneration Tribunal must, in making a determination under Section 76 of the Act, have regard to the following:

- a) the role of members of Council as members of the Council's governing body and as representatives of their area;
- b) the size, population and revenue of the Council, and any relevant economic, social, demographic and regional factors in the Council area;
- c) the fact that an allowance under this section is not intended to amount to a salary for a member;
- d) the fact that an allowance under this section should reflect the nature of a member's office;
- e) the provisions of this Act providing for the reimbursement of expenses of members.

An allowance determined under this section, will take effect from the first ordinary meeting of the Council held after the conclusion of the election and will be adjusted annually on the first, second and third anniversaries of the periodic election, to reflect changes in the Consumer Price Index.

In July 2014 the Remuneration Tribunal handed down its findings into a review of the allowances for Members of Local Government Councils, as published in the Government Gazette dated 31 July 2014. These findings are applicable for the new Council elected at the Local Government elections held in November 2014 and are applicable up until the next Local Government elections scheduled for November 2018. As part of this review, Port Augusta City Council was moved from a Group 3 Council to a Group 2 Council, resulting in the following allowance determination:

Group 2 Council	November 14 to November 15	November 15 to November 16
Councillors Allowance	\$15,900	\$16,081
Deputy Mayor & Chairpersons of Council Key Committees (1.25 times Councillors Allowance)	\$19,875	\$20,101.25
Mayoral Allowance (4 times Councillors Allowance)	\$63,600	\$64,324

Elected Members allowances are paid monthly in arrears.

#### 2.7.2 Members' Reimbursement of Expenses

Elected Members are also entitled to receive reimbursement of expenses incurred while undertaking official functions and duties of the Council. Council Policy 1.1.04 (Elected Members' Allowances and Benefits) provides specific guidelines for those expenses that will be reimbursed to assist Members in fulfilling their role in relation to the performance of their official functions and duties on the business of the Council.

#### 2.7.3 Allowances and Benefits Register

Council maintains a register which details all allowances and benefits paid to Elected Members throughout each financial year. A person is entitled to inspect (without charge) the register at the principal office of the Council during ordinary office hours or, alternatively, on payment of a fee fixed by Council, obtain an extract from the register.

Specific benefits that are issued to Elected Members to assist them in undertaking their roles and responsibilities are:

- a) Mayor – Office computer and printer, iPad, laptop including 3G modem, mobile phone, Council pool vehicle, designated carpark at the Civic Centre, business cards and a name badge.
- b) Councillors – iPad and a printer (if required), business cards and a name badge.

#### 2.7.4 Register of Interest

Elected Members are required to complete annually and update when changes occur, a Register of Interest. Pursuant to Section 70 of the *Local Government Act 1999* Council must publish, in accordance with the regulations, the following details in relation to each members of the Council, from their Register of Interest:

- a) the member's income sources (within the meaning of Schedule 3) or employer;

- b) the name of any political party, any body or association formed for political purposes or any trade or professional organisation (within the meaning of Schedule 3) of which the member is a member;
- c) any gifts received by the member that are required to be included in the information entered in the Register in relation to the member.

The above information is available on Council's Website under the heading 'The Council', 'Council Documents', 'Registers' then click on Elected Members' Allowances, Benefits and Interests Register.

## 2.8 Elected Members' Training and Development

Council has adopted an Elected Members' Training and Development Policy 1.1.02 including a Training Program to ensure that members are able to maintain and improve their knowledge base to assist them in carrying out their official functions and duties.

### 2.8.1 Mandatory Training

Pursuant to Regulation 8AA of the *Local Government (General) Regulations 2013*, Council must ensure that Elected Members complete the mandatory LGA Training Standards within the first 12 months of their four year term of office. The mandatory training is made up of the following modules:

- a) Module 1 – Introduction to Local Government – minimum requirement 1.5 hours
- b) Module 2 – Legal Responsibilities – minimum requirement 2 hours
- c) Module 3 – Council and Committee Meetings – minimum requirement 1.5 hours
- d) Module 4 – Financial Management and Reporting – minimum requirement 2.5 hours

During the 2015/2016 financial year, Council allocated a budget of \$8,500 to cover the cost of attendance at various training and development sessions. During the reporting period Elected Members attended the following training and development seminars:

Date	Training/Development Session	Names of Elected Members attending
19/1/2016	Conflict of Interest – new legislative provisions commencing March 2016	Cr Greagen Mayor Johnson Cr Brown Cr Lumsden Cr Johnston Cr Hutchison Cr Myers
7/4/2016	2016 Main Street SA Conference	Cr Hutchison
12/4/2016	Meeting Procedures Training	Cr Mitchell Cr Benbow Mayor Johnson Cr Myers Cr Greagen Cr Lumsden Cr Brown Cr Hutchison Cr Johnston
20/6/2016	ALGA National General Assembly Canberra	Mayor Johnson

The total expenditure for Elected Members' training and development during 2015/2016 was \$3,975.

## 2.9 Management and Staffing

Port Augusta City Council has a Management Group made up of Mr John Banks (Chief Executive Officer), Mrs Lee Heron (Director – City & Cultural Services), Mrs Anne O'Reilly (Director – Community Services), Mr Michael Dunemann (Director – Corporate Services) retired August 2015, and Mr Hayden Hart (Director – Infrastructure and Environment) retired February 2016. Mr Brenton Daw has been acting in the position of Director – Infrastructure and Environment since Mr Hart's retirement in February 2016. Mr Daw has also undertaken his substantive role of Senior Technical Officer – Infrastructure during this period. Mrs Anne O'Reilly has undertaken the dual roles of Acting Director – Corporate Services and Director – Community Services since the retirement of Mr Michael Dunemann.

### 2.9.1 Mr Michael Dunemann

Michael Dunemann commenced employment with the Port Augusta City Council on 7 January 1974 as an Administration Officer and was promoted to the position of Accountant in mid 1980s, taking over from Mr Ted Shingles. This position was reclassified to Finance Director on 1 November 1998 and was then changed to Director Corporate Services from 10 June 2006. Michael retired on 7 August 2015 after serving the Port Augusta community for over 41 years. Michael's contribution to the community is acknowledged and greatly appreciated.



### 2.9.2 Mr Hayden Hart

Hayden was employed as Assistant Operations Manager with the Port Augusta City Council on 12 October 2000. One of Hayden's first roles with Council was to project manage the extension of the Pichi Richi Railway from Stirling North into Port Augusta and the refurbishment of the engine NRM25. This position was reclassified to Manager Infrastructure on 1 July 2003. Following the retirement of Mr John Hogg, Hayden was successful in being appointed as Director – Infrastructure and Environment on 19 January 2009. Hayden served just over 15 years with Council.



### 2.9.3 Senior Executive Officers – Allowances and Benefits

As at 30 June 2016, the Senior Executive Officers and Senior Manager received the following summary of allowances and benefits:

Position	5 Year Employment Contract August 2014 to August 2019	Permanent Employees Salary	Senior Officer Level 8	Exclusive use of Council vehicle	Memberships to the value of \$1,500	iPhone and iPad	Mobile Phone	Personal Vehicle Reimbursement of km travelled for work purposes
Chief Executive Officer – John Banks	X				X	X		X
Director Corporate Services		X	X			X		
Director Infrastructure & Environment		X	X			X	X	
Director Community Services		X	X			X		
Director City & Cultural Services		X	X			X		

Pursuant to Section 105 of the *Local Government Act 1999*, Council maintains a 'Register of Remuneration, Salaries and Benefits' and the register can be inspected at the Principal Office of the Council during ordinary office hours. Alternatively, a person is entitled to an extract from the register upon payment of a fee fixed by Council.

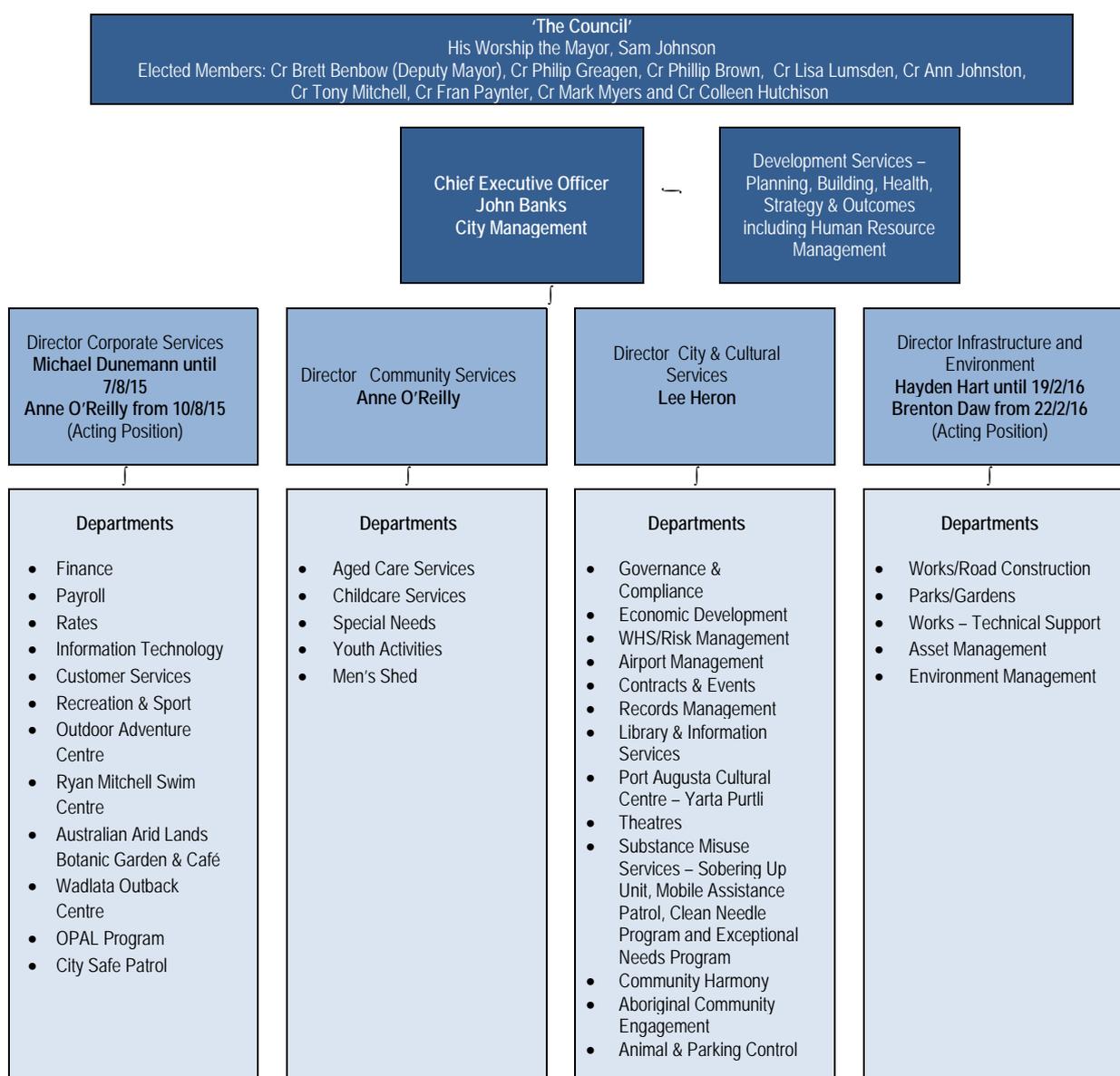
## 2.9.4 Staffing levels as at 30 June 2015

The Port Augusta City Council employed 369 staff as at 30 June 2016. The following table provides an overview of the number of full time, part-time and casual employees within each of Council's Directorates.

Directorate	Full Time	Part Time	Casual	Males	Females
City Management	11	1	3	6	9
City & Cultural Services	21	7	15	20	23
Community Services	13	60	109	11	171
Corporate Services	14	14	59	23	64
Infrastructure and Environment	38	1	3	39	3
<b>TOTAL</b>	<b>97</b>	<b>83</b>	<b>189</b>	<b>99</b>	<b>270</b>
<b>Combined Total &amp; M/F Percentages</b>	<b>369</b>			<b>26.9%</b>	<b>73.1%</b>

## 2.9.5 Organisational Structure

The Organisational Structure for the Port Augusta City Council is as listed below:



## 2.10 Human Resource Management

### 2.10.1 Equal Employment Opportunity

- a) All recruitment and selection of staff within the various sections of Council is processed in accordance with the provisions of the *Equal Opportunity Act 1984*. Council also has an Equal Employment Opportunity Policy 3.1.01.
- b) All selections are based on the merit system. The interview process is conducted by a Panel.
- c) Mrs Suzanne McKell (Manager Strategy and Outcomes) and Mrs Lee Heron (Director – City & Cultural Services) are Council's Equal Employment Opportunity Officers.

### 2.10.2 Enterprise Bargaining Agreements

- a) Corporation of the City of Port Augusta AWU E.B. Agreement expires 30 June 2017.
- b) Port Augusta City Council ASU E.B. Agreement expires 22 June 2017.

### 2.10.3 Youth Focussed Employment

Six (6) traineeship positions currently exist within Council. Three (3) positions are funded. Council's School Based Traineeship Scheme has also continued.



# STRATEGIC PLAN AND PERFORMANCE

## Section Three

- 3.1 We Thrive
- 3.2 We Create
- 3.3 We Connect
- 3.4 We Care
- 3.5 We Celebrate
- 3.6 We Achieve

(Including **Audited Financial Statements**)



# Strategic Plan Objective No 1

## We Thrive

### 3.1 Outcomes:

- 3.1.1 Identify and support new opportunities for our city to change and grow through bold and innovative projects including alternative energy and infrastructure.

Achievements for 2015/2016:

#### Department - Economic Development

##### Sundrop Farms

The landmark Sundrop Farms project in Port Augusta has been progressing steadily with final construction of the state-of-the-art greenhouse facilities on track for completion and full operation in late 2016.

Throughout the first half of this year, rapid progress has been made on site including the installation and operation of the 127m solar tower and 23,000 mirror solar field. In addition, following planting in late March, first harvest of truss tomatoes were officially dispatched to Coles supermarkets nationally in June 2016.

The 20-hectare site is Sundrop's first operation globally, employing 175 personnel to produce truss tomatoes as part of its 10-year contract with Coles. Not only will the project provide a long-term contribution to the local community, it has also generated significant international interest and exposure for the region. (Overview provided by Sundrop Farms)



## Alinta Energy

In June 2015 Alinta unfortunately announced that its Flinders Operations were to cease. This announcement has had a major impact on many within the Leigh Creek and Port Augusta communities.

The power stations and the coal mine have played an important role in Port Augusta and the region, and there is no doubt that the closure will have major implications for the local economy. At the time of the announcement an actual closure date had not been determined, however it was thought to be sometime around March 2016. The closure of the Alinta Power Stations occurred on 9 May 2016 and saw the end of a significant era in Port Augusta and South Australia as an electricity generation operation. Coal electricity generation had been part of Port Augusta's history for 62 years and the Power Station lights were turned off on Friday 24 June 2016 – a sad day for many.



April 2016 saw the last coal train from Leigh Creek arriving at the power station. This was a very emotional day for many within Leigh Creek and Port Augusta.



## Renewable Technologies

A substantial amount of work has been undertaken during the 2015/2016 financial year, in negotiating with State and Federal Government departments and private business, in an endeavor to attract proposals that support renewable technologies.

An announcement was made by Solastor Australia Pty Ltd on 7 June 2016, in relation to a proposed solar thermal power station for Port Augusta. This proposed development would have capacity for power generation of 110MW in winter and 170MW in summer and consists of 1,700 modules with a total project budget of approximately \$1.2b.

The proposed solar thermal power generation works by collecting the sun's energy as heat, storing the heat in graphite blocks and conversion to electricity via steam turbine generation as needed.

This is an exciting project for Port Augusta and work will continue to provide support to Solastor Australia Pty Ltd, to achieve this development for Port Augusta.

## Department – Airport Management

### Port Augusta Airport (Laurie Wallis Aerodrome)

Regional Airports are vital to the life of Australia's regional and remote communities. The social and economic benefits they bring also make a strong contribution to Australia's national interests as they connect cities and regional and remote areas.

Lawrie Wallace Aerodrome terminal building continues to receive praise for the facilities that are provided to passengers arriving and departing the "Gateway to the Flinders Ranges" Port Augusta. The signage and images on the terminal windows provide visitors with an expectation of what Port Augusta and the Flinders Ranges have to offer.

Aviation is, by its nature and consistent with community expectations, highly regulated. Safety is not negotiable. Achieving the high levels of safety rightly expected of the industry while not imposing unnecessary costs is an ongoing challenge. The airport infrastructure and safety systems came under scrutiny in 2016 with the mandatory Annual Technical Inspection in February and CASA Surveillance /Inspection in June. Some minor issues were identified with some already addressed and the remaining actions to be completed by October 2016.



Another volatile year for regional aerodromes has been experienced across the State and Port Augusta Airport has not been an exception to that, with ongoing uncertainty in the mining industry affecting both flights and passenger numbers.

RPT provider Sharp Airlines have continued their service from Adelaide into Port Augusta but have made changes to flight schedules acknowledging the downward trend in passenger numbers.

As indicated in the chart below, overall passenger numbers for financial year 2015/2016 are down by 6% from year 2014/2015. General Aviation (GA) movements totalled 3,112 for the same period.

2014/15	RPT	Mining Charter	Total 2015	2015/16	RPT	Mining Charter	Total 2016	% Difference
Jul-14	666	972	1638	Jul-15	608	1801	2409	47%
Aug-14	674	1188	1862	Aug-15	716	1151	1867	0%
Sep-14	804	1273	2077	Sep-15	1470	752	2222	7%
Oct-14	669	1236	1905	Oct-15	1141	755	1896	0%
Nov-14	701	1173	1874	Nov-15	1114	650	1764	-6%
Dec-14	602	1162	1764	Dec-15	1359	398	1757	0%
Jan-16	376	1595	1971	Jan-16	283	1271	1554	-21%
Feb-15	724	1875	2599	Feb-16	469	1520	1989	-23%
Mar-15	768	1896	2664	Mar-16	539	1757	2296	-14%
Apr-15	567	1664	2231	Apr-16	456	1461	1917	-14%
May-15	682	1819	2501	May-16	541	1664	2205	-12%
Jun-15	667	1807	2474	Jun-16	506	1621	2127	-14%
<b>Total</b>	<b>7900</b>	<b>17660</b>	<b>25560</b>		<b>9202</b>	<b>14801</b>	<b>24003</b>	<b>-6%</b>

### 3.1.2 Continue to promote Port Augusta as a great location to live, learn, work, and visit.

Achievements for 2015/2016:

#### *Media and Communications*

Through its strong online presence, both with the website and Facebook account, Port Augusta is promoted as a good location to both live and visit. Images on Council's website home page are regularly updated to reflect community services and events, and the people pictured represent a broad cross section of the community. Council news and events in Port Augusta are also featured in the quarterly Community Newsletter which is distributed through the Transcontinental Newspaper (3500 copies) and available freely at Council locations (500 copies) and available online at Council's Website..

In the 12 months to June 30 2016, the Port Augusta City Council Facebook page increased its followers (page likes) from 1915 to 2581. Predominately women follow the page, making up 70% of the audience with men 29%. The age group most engaged is 25-34 year olds at 29%, then 35-44 year olds 23%, 45-54 16%, 18-24% 13%, 55-64 10%, & 65+ 6%.

Posts are added a number of times each week and prompt links to Council's website for information on meetings and consultation, as well as to advertise community events, promote Port Augusta as a good place to live and destination to visit, and provide general information. The average weekly post reach is 1156 people with the most popular post on April 27, 2016 reaching 43,300 people with photos and a description of the event for the last coal train into Port Augusta.

Council also joined Twitter in April 2016 and is slowly building a following.

In September 2016 Port Augusta was featured on a Channel Nine TV show *South Aussi With Così*, with four segments dedicated to Port Augusta. This included promoting fishing in the gulf, and visits to Arid Lands and Wadlata. This was aired across two episodes, and linked Port Augusta in with the Pichi Richi Railway and visits to Quorn and the Flinders Ranges. Promotion of Port Augusta was also shared on the *South Aussi with Così* Facebook page which has more than 130,000 followers (page likes).

Council also facilitated the filming of an episode of television series *Coast Australia* early in 2016, with the story focussed on the history of Port Augusta and the Afghan Cameleers. It also assisted with coordinating the filming of an episode of *Mighty Trains* for the Discovery Channel Canada, as well as another program called *'Outback Railroad'*. The broadcasting of these episodes will promote Port Augusta to a national and international audience.

With the switching on of the National Broadband Network in Port Augusta is December 2015, Council facilitated a number of public meetings and information sessions in collaboration with NBN. This included an afternoon community session targeted at the elderly (approximately 80 attendees), an evening business session (approximately 40 attendees) and an evening community session (4 attendees). NBN and telco service providers also attended the November and April Augusta Markets and reported high attendance at their stalls. Information on connection to the NBN has also been distributed through all four editions of the Community Newsletter, through a link on Council's website and sessions organised with an NBN representative to speak to small gatherings of older residents. Connection to the NBN Pamphlets have also been placed in the Civic Centre and distributed with rates notices.

#### *Department – Australian Arid Lands Botanic Garden*

Promotion of the Australian Arid Lands Botanic Garden (AALBG) directly promotes Port Augusta as a place to visit and also reinforces the liveability of the City. The AALBG is ranked as the number one attraction for Port Augusta on TripAdvisor and achieved a 2015 Certificate of Excellence. It has received the highest number of reviews for attractions in Port Augusta (more than 160 reviews) and has consistently achieved a 4.5 out of 5 star rating. The Bluebush Café has also attracted the highest number of reviews for a restaurant in Port Augusta (92 reviews) and has achieved a 2015 Certificate of Excellence with a 4.5 star rating.

On Facebook the AALBG has attracted more than 1500 page likes and the weekly reach has grown from an average of 800 to an average of 1400.

An Instagram account has also been opened and by strategically following travel bloggers and nature enthusiasts and sharing content to their accounts, the AALBG and Port Augusta are promoted to a national and international audience with an interest in visiting our region. Through surveys, it has been clearly determined that 'word of mouth' recommendations are the number one reason people visit the AALBG, and by actively engaging in social media, this expands the word of mouth promotion.

Off site promotion for Port Augusta and the AALBG was staged at the AALBG plant sales stalls at both the Yorke Peninsula Field Days in September 2015 and also at the Laura Folk Fair in April 2016. The AALBG was also promoted at the Melbourne Caravan and Camping Show.

The Garden and Port Augusta as a tourist destination also received strong promotion when the AALBG won the Ecotourism Category at the State Tourism Awards. This included a detailed article in *The Advertiser*, an online article in *InDaily*, promotion to the more than 1500 tourism industry people at both the South Australian Tourism Awards night in November 2015 and at the Australian Tourism Awards in Melbourne in February 2016. ABC radio also produced a piece on bird watching in the Garden which was aired nationally, and a series of local and regional stories have been aired on the ABC radio, Southern Cross Austereo News and in *The Transcontinental*. In all of the promotion and accolades for the Australian Arid Lands Botanic Garden, Port Augusta is directly promoted as a destination for tourism, and they reinforce the message to residents that the City is vibrant and has high standard facilities.

#### **Department – Parks and Gardens Management**

Shade canopy structures have been erected over the children playgrounds Lions Jubilee Park, Maule Avenue Park and Rotary Park for enhanced sun protection, for increased shade, and to minimise UV exposure.



▲Photo – Lions Jubilee Park playground shade structure



▲Photo – Shade cover over the Maule Avenue playground

3.1.3 **Develop partnerships to attract investors in business proposals and new developments that contribute to a diversified and robust economy.**

Achievements for 2015/2016:

**Department – Economic Development**

Augusta Markets

Regional Development Australia (Far North) in conjunction with Port Augusta City Council and Business Port Augusta runs the Augusta Markets. The markets provide a day of vibrant shopping along Commercial Road that promotes local businesses and gives the community and visitors from surrounding areas an opportunity to get some great bargains. The Augusta Markets have been very successful in supporting our local traders and is a very much anticipated event on the Port Augusta event calendar.



Civic Precinct Land

The State Government has sold on the open market the civic precinct land, comprising the Old Town Hall, Old District Courthouse and vacant Old Police Station site. This area is within the CBD area of Port Augusta and the community is now in anticipation of a development occurring on this site that will reinvigorate the CBD of Port Augusta.

Council is liaising with the purchaser to provide support, where possible, for a quality development on this site.



State Government Taskforce

Council is actively participating on the Upper Spencer Gulf Economic Transition Forum, which has been established by the State Government, to deliver an action plan for the region. The high level Forum also includes members from the Upper Spencer Gulf Common Purpose Group, Regional Development Boards, Outback Areas, Department of State Development, Regions SA, Department of Premier and Cabinet, Department of Planning, Transport and Infrastructure, the Commonwealth Department of Employment, AusIndustry, Port Pirie and Whyalla Councils, Outback Communities Authority and Regional Development Australia.

The three priorities identified by the Forum to help develop and strengthen the Upper Spencer Gulf communities, and rejuvenate the region's economy, making it more robust are:

- 1) economic diversification;
- 2) regional positioning; and
- 3) human capital development.

### 3.1.4 Maintain and develop tourism attractions and visitor services.

Achievements for 2015/2016:

#### **Department – Wadlata Outback Centre**

To increase visitations via the ever changing world of marketing, the On-line Marketing Strategy has continued to be implemented, which together with the streamlined main stream marketing has resulted in many additional visitors requesting to visit the Tunnel of Time.

As a part of Wadlata's and the Port Augusta Visitor Information Centre's annual Accreditation Renewal Process, all internal programs had again been reviewed to ensure compliance, increased productivity and improved customer service was optimized and achieved.

#### Visitations

Entry to the Wadlata Outback Centre and in particular the Tunnel of Time achieved significant increases in visitations throughout the 2015/16 Financial Year. All business components achieved increased growth with the Outback Tuckerbox maintaining its continual increase in gross sales since becoming a Council operated business in 2000/2001. The Gift Shop achieved a modest increase in gross \$ turnover.

The domestic drive and coach market rebounded consistently throughout the year culminating in a very good 3.5% increase in visitations. A slight decline was experience during the summer months due to the extreme weather conditions.

The following results were recorded:

<b>Departments</b>	<b>Increased by</b>
Entry - Wadlata Outback Centre	+ 3.5%
Souvenir/Gift Shop	+ 0.6%
Entry to the Tunnel of Time	+ 6.4%
Outback Tuckerbox	+ 0.8%

#### Marketing

The marketing of the Wadlata Outback Centre as Port Augusta's the first port of call for visitors continued throughout the year. Below are a number of highlights that were achieved.

#### Melbourne & Adelaide Caravan & Camping Show

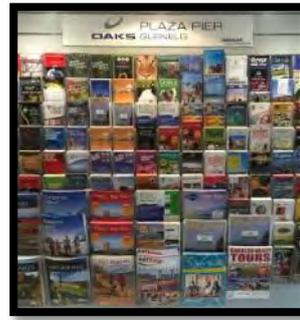
Staff attended the Melbourne Caravan & Camping Super Show in February 2016 to promote Port Augusta as a whole, the Wadlata Outback Centre and the Flinders Ranges and the Outback of SA, as a great location to stay a while. Over 3,000 Port Augusta and regional Visitor Guides and local attraction brochures, including 1,200 vouchers to visit Wadlata's Tunnel of Time were handed to prospective visitors. The Port Augusta Visitor Guide was distributed at the Adelaide Caravan & Camping Show.



## Port Augusta Visitor Guide

To encourage visitors to find out what to see and do and to locate services or facilities that Port Augusta offers, the 45,000 print run of the 4<sup>th</sup> edition of the 48 page Port Augusta Visitor Guide has been produced and distributed. The Guide is available in an interactive, mobile responsive, iPad and desk top format.

It is distributed throughout Australia and is available at 48 accommodation outlets throughout Adelaide.



## Building and Tunnel of Time Improvements

- **Entry Door Replacement**

After 28 years of operation the heavy entry doors have been replaced with automatic sliding doors, which not only improves the appearance of the building, it reduces the possibility of injury to the visitor.

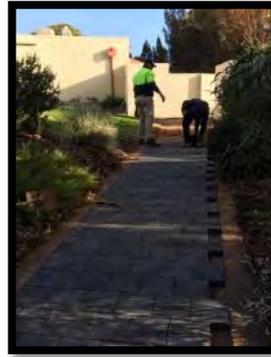


- **Train Carriage Upgrade**

The train carriage which forms a part of the external building as well as being part of the Tunnel of Time internally was upgraded to replace the wood rotted external walls. The platform was modified to allow trapped water to escape the walls of the carriage.



- Disabled Ramp**  
 To prevent an injury the disabled path entrance into Wadlata has been replaced with 50ml pavers.



- Garden Bed Upgrade**

As a part of the garden bed upgrade which was completed in the 2014/2016 Financial Year, the Friends of the Australian Arid Lands Botanic Garden installed their hand crafted garden seat during 2015/2016 Financial Year.



- Global Maintenance Display**

Wadlata staff designed and produced a Port Augusta City Council promotional display for the Global Maintenance Conference, held in August 2015.



- Environment Display – When it Rains it Blooms**

After the original 28 year old sony three gun projector was irreparable, it was replaced with a 55" TV monitor, which provides a far superior picture quality.



It has been a year of growth for the AALBG which has seen new sections added to the Garden and older areas rejuvenated. Forming partnerships with a number of different groups has been the key to getting a number of projects completed with minimal cost to the AALBG budget.

**Visitor Numbers and Satisfaction** – Since 2013, visitor numbers have increased 40%. It is expected that for the 2016 calendar year, visitor numbers will be almost 100,000, up from 63,000 in 2013. The AALBG is the Trip Advisor's (independent reviews from visitors) as the #1 of 10 things to do in Port Augusta and was awarded a Certificate of Excellence in 2015. Visitor comments captured on site in visitor books are 99% positive and reviews on Facebook have achieved 90% 5 star and 10% 4 star ratings.

**Reflection Garden** – A new reflection space for people dealing with grief and loss was officially opened in June 2016 and was made possible through partnerships with the Aboriginal Community Engagement Group (ACEG), StandBy Response Service and the Suicide Intervention and Life Promotion Action Group (SILPAG). All of these groups provided funding for the Garden space, with the design, labour and project management done by AALBG staff, with assistance from the Friends of the AALBG. The result is a new community space that is relevant to all community members, and has a special connection for Aboriginal people.

**Friends Seating** – Visitors had identified that there was a shortage of seating in the Garden. Through the Friends of the AALBG, 21 seats have been installed throughout the AALBG, and this has been funded through the 'selling' of seats to individuals and families, with a plaque placed on them acknowledging their sponsorship.

**Carey Training** – In November 2015 the AALBG hosted a civil construction training program through Carey Training. The group of Aboriginal men worked in the garden over a three week period on projects including the laying of cement slabs ready for seat installation, construction of a path around the courtyard area and the construction of a shade shelter in the carpark, including laying the cement slab. The work they achieved in the three week period with their supervisor was outstanding, and funding for the shelter was donated by The Friends Group.

**Work for the Dole program** – A six-month program was hosted on site, with a supervisor coordinating the activities of two groups of 10 participants. Work completed included repairs to fencing, weeding, path installation, repairs to nursery shade houses, minor irrigation works, and assisting with the development of the research site for the University of Technology Sydney plantings.

**Green Army program** – The AALBG was successful in winning a round of Green Army funding which saw a team of about 10 participants work on site as part of a 20 week program, commencing in April. In-kind support was provided by the AALBG to support the participants and \$10,000 towards materials was provided by the Federal Government Program. A focus of this program is an upgrade to the Redcliffs Visitor Area.

**Arid Explorers Garden** – Planning and development of a new children's garden near the visitor centre commenced and included input from families that will use the space. The area was fenced and a salt-bush hedge planted, paths have been constructed and plans for the area developed. Plants have been propagated for the new garden and are being grown on ready for planting in Spring 2016 and Autumn 2017. It is anticipated the new garden will be open in mid 2017. External funding for the project is being sourced, with the Friends providing \$10,000 towards the costs.

**Accreditations and Industry memberships** – In 2015/16 the AALBG once again achieved national tourism accreditation (TQUAL) as well as Nursery Garden Industry South Australia (NGISA) accreditation for its nursery operation. The AALBG continues to be a member of the South Australian Tourism Industry Council and participates in South Australian Tourism Commission (SATC) events and promotions.

**Research Projects** – Research is a key outcome for the AALBG and through its partnership with the University of Technology Sydney (UTS) the AALBG is achieving national recognition for the research into the thermal tolerance of arid land plants. The research partnership, which also includes assistance from the Friends of the AALBG, is in the fourth year of a six year partnership.

Research is also being done on eucalypts by Dr Kate Delaporte and buffel grass trials continue, with research on effective elimination methods being conducted by PIRSA.

**General garden works** – weeding and the eradication of buffel grass and other weeds through a structured poisoning program is ongoing. Considerable work has been done on upgrading irrigation in the Mallee and Redcliffs area to replace ageing pipe. Mulching has also occurred in feature areas of the garden and the entrance to the AALBG has had considerable attention to improve it aesthetically with plantings. A focus in 2015/16 has been on improving high profile areas of the garden and this has included the entrance way as well as the six display gardens, the carpark, the courtyard and the Eremophila gardens. This has been achieved with a reduction in Garden staff numbers, and with the assistance of Friends of the AALBG volunteers.

**Central Oval** – AALBG garden staff work with Parks and Gardens staff on the ongoing maintenance of gardens at the Central Oval complex. The gardens have been planted with AridSmart plants and with the joint effort of both Council departments, the gardens are maintained to a high standard, adding to the vibrancy of the community space.

**Information bays** – Plantings and garden maintenance at the three sites across Port Augusta are conducted by AALBG garden staff, in collaboration with Parks and Gardens staff.

**Nursery** – Plant sales for 2015/16 are the highest recorded to date for the nursery, and included supplying plants for Central Oval and highway projects. As well as growing AridSmart plants for public sale, the nursery also grows for Council's Parks Department. This includes trees for its street tree program and plants for landscaping across Port Augusta.



3.1.5 **Develop and maintain effective infrastructure connections that support economic and social development.**

Achievements for 2015/2016:

**Department – Asset Management**

**Asset Management Plans (AMP)**

Several milestones were achieved in the overall rollout of Infrastructure Asset Management Plans (AMP) which has been going on for several years with technical support of Tonkin Consulting and presentation of the AMP methodology was made to the Management Group & Elected Members in November 2015. The presentation included valuations and assets renewal plans of the following asset classes:

- Transport Infrastructure AMP which mainly covers roads & footpaths;
- Stormwater Infrastructure AMP including storm pits & pipe networks.

- Community Wastewater Management System (CWMS) including inspection and connection points, pipe networks, lagoons and pump stations; and
- Bridges and Marine Structures which covered the wharf, Great Western Bridge, the jetties and the road bridges.

Transport Infrastructure AMP had data collection refreshed including condition assessment and a draft copy of the Transport Infra AMP as well as the 10 Year Renewal Plan completed to providing a platform for internal consultation and comments before final plans are produced for Council's adoption in the first quarter of 2016/17 financial year.

Stormwater Infrastructure AMP which had data collected, condition assessed and digitisation completed previously. In the 2015/16 financial year Tonkin Consulting was engaged to build Spatial GIS data of the pipe networks, update asset registers and prepare final AMP documents which were completed and delivered before end of June 2016 including valuations and a 10 year assets renewal plan.

CWMS Infrastructure AMP was produced starting with draft copy and then final documentation which included renewal plan and valuations and depreciation expense. Assets covered included connection and inspection points, pipe networks, pump stations, wastewater treatment plant, lagoons and the reuse assets. Actual condition of existing effluents collection pipe networks has not been inspected but the IPs data collected during desludging program was used. The remaining digitisation process of drawings will continue in 2016/17 and Council will look into the possibility of carrying out condition assessment sampling of any pipe networks installed before 1972 by CCTV method.

The Bridges and Marine Structures AMP was put together and a draft copy produced. The assets covered included the Great Western Bridge, the Wharf, the two Jetties, the two town Steel and Reinforced Concrete Bridges and the Caroon Road bridges. Council had engaged in 2014/15 year a Timber Specialised Consulting Firm which had done level II condition inspection using non-destructive testing methods and made reports which provided reliable data. As most of the timber assets are more than 100 years old and reaching end of useful life, replacement costs have heavy financial implications and thus the draft copy is being used as a platform for discussions and consultations to look at possible management, financial and technical options available to attain sustainable solutions.

#### Septic Tank Desludging Program

The second 4 year cycle of Septic Tanks Desludging Program entered into year 2 of its implementation in the first quarter with council sending out over 320 letters with info packs and area maps to private owners and the Housing Trust Property caretakers. The following outcomes have been achieved in relation to the Program:

- 332 septic tanks were pumped out;
- 21 Inspection Points for CWMS were raised to ground level; and
- Over 320 letters dropped to individual houses by contractor giving at least 2 week notice before pump out began.

Concrete footpath assets that are flagged as expired were assessed to find out which require minimum rehabilitation works to extend their life. In that category approximately 1050m of concrete footpath were rehabilitated using paving bricks in the report year period.

Renewal plan included replacement of 700m of concrete kerbing with lengths ranging from 3-140m falling into category of rehabilitation. This is part of Council's effort to stretch out the dollar to have maximum impact on improving the condition of the assets. Council is also shifting from reactive maintenance to planned maintenance as part of rolling out the AMP.

As part of implementing Roads Renewal Plan Council resealed 2.4km of Shack Road and laid 420 square metres of asphalt concrete to seal replaced kerbing in various roads in town.

The Roads Asset Register was updated to include the capital works completed during 2014/15 and the valuations and annual depreciation reports were produced with the support of Tonkin Consulting.

NBN rollout maintained momentum in the months of July and August as the main contractor SA Power Networks worked to finish works engaging about 100 people working 7 days a week for long shifts. In late September 2015, SA Power Networks completed the works that NBN had engaged them to do from February 2015 which saw laying 300km of fibre cable to a point just outside of about 6000 homes in Port Augusta. The works had continued to put a heavy resources demand on Council for information on owned underground assets as well as monitoring for reinstatement of excavation works besides various enquiries by the residents on NBN.

For the rest of the financial year Council continued in the background to monitor NBN connections to the residents but involvement has been drastically reduced.

### *Department – Development Services - Building*

#### Building Asset Management

The capturing of Council buildings/structures under an Asset Management Plan has been a task that commenced approximately 3 years ago. Initially it started with the capturing of data and information and has moved into comprehensive reports listing buildings. The data collected includes building condition reports and costs associated with ongoing maintenance of each asset. The Asset Management Plan for each building is still to be completed and this will be undertaken during the 2016/2017 financial year.

Tonkin Consulting has been engaged to assist Council building staff in the collection of the data. They will be assisting in how to cost different elements within a building and help with the understanding of the web-based software that is used for capturing the data.

Council building staff and administrative support will be undertaking training in the new software during the latter months of 2016. It is envisaged that once completed, all Councils asset information including infrastructure, stormwater, buildings and the like, are on one program making it easier to access all asset information on one platform.



# Strategic Plan Objective No 2

## We Create

### 3.2 Outcomes:

#### 3.2.1 Provide facilities and programs that support creativity and excellence in recreation, sport and the arts.

Achievements for 2015/2016:

##### Department – Port Augusta Cultural Centre – Yarta Purtli

###### Assistance to Curdnatta Art Group – 50<sup>th</sup> Year Celebrations

The Port Augusta Cultural Centre – Yarta Purtli provided assistance to the Curdnatta Art Gallery with their exciting program of events to celebrate the group's 50<sup>th</sup> Year Birthday. Due to the unexpected relocation of the group to their new premises at the Port Augusta Railway Station, their special photography workshop with well-known photographer, Julie Fletcher, was relocated to Yarta Purtli. A two day felting workshop with Wiesia Davis was also held at the Centre, while the Curdnatta Art Group were preparing to open their new premises.



###### Grindell's Hut Artist Residency

The annual Grindell's Hut Artist Residency has continued in partnership with the Department of Environment, Water & Natural Resources. The residency has become a highly sought after opportunity and has resulted in very positive publicity for the city and the Port Augusta Cultural Centre –Yarta Purtli. Richard Musgrave-Evans was the artist in residence for 2015, and travelled to Grindell's Hut in October 2015. For the first time also, a trio of artists were selected for the Grindell's Hut artist residency for 2016. Ray Meandering, Barbara Palmer and Robyn Zerna-Russell of the pARTpART art collective visited Grindell's Hut in April 2016.

###### South Australia and Namibian Artist Exchange

The Port Augusta Cultural Centre – Yarta Purtli has continued to partner with Namibian organisation Art South South to manage this international artist exchange. The program fosters the exchange of ideas and encourages collaboration between artists and arts communities of both countries. The program, which is largely unfunded, relies on in-kind support from each of the countries to host a visiting artist. This includes providing accommodation and support, a studio space or place to work and introducing the artist to the arts community.

During the financial year, plans were made towards the next artist residency in Port Augusta by a Namibian artist. Jacqui Jansen van Vuuren, a fashion designer and ceramicist, will be self-funding her travel to Australia in the lead up to the Arid Festival which launches on 27 August 2016. While here, Jacqui will be hosted locally by the Port Augusta Cultural Centre – Yarta Purtli and she will be provided with a studio space to work during her visit.

###### Arts Assistance in partnership with Country Arts

The Arts Officer, Ellenor Day-Lutz, has continued to provide arts assistance to a range of organisations and individuals as part of this role jointly funded between Country Arts SA and Port Augusta City Council. The Arts Officer is the first point of call for all arts funding related enquiries and she is involved in a range of community arts projects.

## Department – Parks and Gardens Management

Ongoing oval maintenance works in preparation for football and cricket seasons.

Braddock Oval (200m<sup>2</sup>) and ETSA Oval (1000m<sup>2</sup>) were returfed in spring, with new irrigation lines with popup sprinklers installed at ETSA Oval. Irrigation systems supporting sports fields at View Street Park and Bert McKenzie Park have also been replaced.



## Department – Community & Recreational Development

### Community & Recreational Development

This role provides direction to Council, sporting, recreational and service groups within the City to become more self sustainable and effective in meeting the community's current needs. Port Augusta is moving into a new era and this position has focused on creating community hubs with a major shift in thinking towards multi-use facilities and functional open spaces.

### STARCLUB

This Club Development Program has grown in the region with additional clubs signing on to the program and working through the 25 steps with the STARCLUB Field Officer to ensure their sustainability. The program has offered training in the region in a variety of areas including Asthma First Aid, Strategic Planning, Grants Information Workshop, Emotional Coaching Children Toolbox and another Child Safe Officer Course. The STARCLUB Field Officer attends networking meetings and conferences across the State to speak with people in similar fields and discuss the trends and strategies that are affecting clubs. A highlight for the year was the Office for Recreation and Sport choosing the region to hold an Elite Coaching Seminar with Jane Woodlands-Thompson, which was well attended with the assistance of the STARCLUB Field Officer and support from the local community.

The STARCLUB Field Officer has continued to work with clubs and associations in the region, offering information, training opportunities and assistance. The local sporting community has been offered assistance and resources including training in providing child safe environments, developing emotional resilience for coaches, and responsible service of alcohol course. The STARCLUB Club Development Program continues to be a useful resource for clubs and associations who are working with the STARCLUB Field Officer through the 25 steps to ensure they are sustainable and successful in the future.

### Central Oval

Central Oval has enjoyed a successful opening year of operation with increased nominations and participation rates in Basketball, Netball & Indoor Soccer (Futsal) competitions, plus an increase in usage of the facility with the following Major events successfully hosted over the past 12 months:

- South Australian Country Football Championships (2 ½ day event)
- Global Maintenance Conference (3 day event)
- State Indigenous Football & Netball Carnival (3 days approx.4000 attending)
- Sci-World (1000+ attending across the day)
- Regional Basketball Carnival (2 day event)
- Erin Bell Netball Clinic
- Netball SA Nine Netball Cup (600+ attending)
- Alinta Jobs Expo
- SA Country Community Cabinet (400 attended)
- WASAC Regional Schools Sports Carnival (2 Day event)
- Port Augusta Drug Forum (450 attended)
- Northern Regional Schools Forum (420 attending)
- Brands SA Regional Award dinner (210 attending)
- Business Port Augusta Awards Night (220 attending)
- Port Augusta Jobs Fair (500+ attending across the day)

In addition to these major events, Central Oval further hosted 16 specialised functions including weddings, birthdays, Christmas shows, reunions & business luncheons.

Central Oval also hosted 46 conferences during the past 12 months. It has become the preferred location for local & non local, private & government organisations with an increase in repeat bookings now being taken in advance.

Further to the above, Central Oval successfully hosted the Grand Final series for all 3 stakeholder sports (Netball, Basketball & Spencer Gulf League).

The highlight for this facility will be the upcoming Spirit of ANZAC Exhibition which is due here in November 2016. This National exhibition will visit 23 locations around Australia and Central Oval is one of only 2 locations in this State to host this event with the other being Adelaide.



Looking forward, Council will be working closely with local & non local organisations to secure more major events for this region. These will include AFL, Netball SA, Basketball SA, SA Tourism Commission, RDA Far North, Business Port Augusta and various private organisations.

#### Be Active Community Centre

Council is actively seeking new facilities for this program to operate out of due to the Property Condition Report highlighting deficiencies to the current facility.

As part of the planning for the construction of Central Oval, it was planned for the Be Active Programs to relocate to Hancock Stadium, once the transfer of ownership was complete. Council is continuing to work with the Port Augusta Basketball Association on this process.

During the past year we experienced increases in participation and revenue in the Be Active Netball Program and an slight increase in participation for the Kindergym Programs.

At the other end Council experienced a decline in participation and revenue in the Be Active Parties, gymnastics and yoga.

Looking ahead and with projected changes in venue and program delivery, it is envisaged that Council will see an increase across programs.

### Port Augusta Community & Recreation Network

Regular emails are distributed to this group via the STARCLUB Field Officer providing up to date information on upcoming workshops and events, industry related news and legislation changes and possible grant funding opportunities.

### Port Augusta Aquatics and Outdoor Adventure Centre

This past year saw the closure of Council's Aquatic Program due to loss of specialised staff, decrease in participation and an increase in equipment hire fees.

Council has agreed to work with the Education Department who provide Aquatic programs to schools from this and other regions in honouring bookings already secured.

### Department – Infrastructure Management

Council has completed the construction of the Braddock Park roadway to improve access to Braddock Park/Central Oval carpark.

This roadway reduces the impact on the Flinders Terrace and Augusta Terrace intersection and thus has improved road safety for people accessing Braddock Park, Central Oval and Port Augusta Tennis Association.

### Department - Australian Arid Lands Botanic Garden

In conjunction with Port Augusta Cultural Centre – Yarta Purlti, event and activity planning commenced for the 2016 Arid Festival in September 2015. This included the AALBG hosting workshops as part of the event, as well as adding additional events to assist with providing a full program for the five-week festival.

## 3.2.2 Establish dedicated creative spaces that contribute to a vibrant community.

Achievements for 2015/2016:

### Department – Venue Management

The **portable staging** is a community asset which was partly funded by the former Port Augusta Brass Band in 2008. In 2016, a further final donation from the Brass Band has allowed the purchase of 15 small round cabaret tables and 12 more panels of portable staging. The additional staging is a major improvement for all users of the equipment, as it will allow for more stage setup options and will reduce the transporting of stage panels between venues.

The **Institute Theatre** is a fully air-conditioned space which is equipped with AV facilities, centrally located in the City centre. The venue has continued to be used as a multi function centre with various events being held throughout the year. Community use meeting rooms have been used regularly by different groups including weekly and monthly bookings.

The Institute has been utilised by groups such as: The State Theatre Company, University of Adelaide, Acton Consulting, Country Arts SA, Centacare SA, Department of Transport, Seaview Christian College, Santa's Magic Cave, Xmas Tree Festival, Senator Robert Simms, Nuclear Royal Commission and Events included: Sundrop Farms, birthday celebrations, commercial theatre shows, community workshops, family fun nights, dance workshops, weddings, exhibitions, training sessions, Council events/conferences, Country Arts forums/workshops and Shows on the Road, music events, market days, university events and senate hearings.

The **Troopers Barracks** is the 800 square metres outdoor area with a capacity for up to 500 people with space for a bar, DJ or band as required. The building's charm provides a unique and dynamic backdrop for any special event.

It can easily be transformed to suit the hirer desires and needs including tables and chairs, umbrellas, bar area and barrels. Many groups decorate the venue with marquees, lights and staging, making a spectacular display in the outdoor area.

The venue has been utilised by groups such as: The Flinders Hotel Bass in the Barracks, Port Augusta Charities, The Aboriginal Legal Rights Movement, First Peoples Disability Network, The Salvation Army,

Port Augusta Music Club, Department of Families SA and Adelaide Fringe and for events such as: Welcome to Port Augusta, music concerts, Desert Fringe Festival, birthday celebrations, Art workshops/exhibitions, social club events, food and produce markets, workshops, wedding services and receptions.

**The Lea Memorial Theatre** is a fully air-conditioned space which is equipped with AV facilities, theatre lighting and sound system, with all theatre equipment and services provided and maintained by the Anderson Dancers, who have a Memorandum of Understanding with the Port Augusta City Council to assist with the operation of the venue. This well-resourced space, utilising the equipment owned by the Anderson Dancers, continues to accommodate the larger shows touring to Port Augusta, along with many of the local community events. Its ongoing operation continues to involve many volunteers who generously support this venue; their involvement ensures that Lea Theatre can support local groups and visiting performers to showcase their talent and events.

The venue has hosted: Port Augusta Calisthenics Association, Cir Kids, Port Augusta Secondary School, Anderson Dancers, touring companies from South Australia and interstate, Grip Leadership, Combined School Choirs, Ignite Cheer, Dance Explosions, Aboriginal Evangelical Fellowship of Australia, Un-Denominational Christians.

During the year the Lea Memorial Theatre has been used for: conferences, workshops, touring theatre performances, local church groups, weddings, training sessions, local dance, theatre, calisthenics, bands, and school groups, rehearsals for local performances and graduations.

A major upgrade to the women's outdoor toilets (change room toilets) at the Lea Memorial Theatre was completed late 2015. This upgrade was essential due to the serious number of blockages occurring, especially during major events/performances at the ETSA Oval and Lea Theatre, with the men's outdoor toilet area planned to be upgraded in the next financial year. The infrastructure upgrade included new pipes, toilets, hand basins, toilet roll holders, hand towel dispensers, cisterns, wall painting, and general maintenance and complete clean of the change room areas.

#### **Australian Arid Lands Botanic Garden**

Through continual improvements to the Garden, and providing a high standard of service in the Visitor Centre in both the café and giftshop, the AALBG is a place many residents visit on a regular basis and proudly bring visiting family and friends. Regular events as well as conferences, tours and visits by school groups and tour companies also add to the vibrancy of the Garden as a community space.

### **3.2.3 Encourage the active participation of young people in community life, including through leadership and self expression.**

Achievements for 2015/2016:

#### **Department – Youth Services**

Council has continued its relationships with headspace Port Augusta and the 'Youth Crew' to provide feedback on youth related issues.

Council applied for a \$4000 grant towards National Youth Week 2016 activities and was successful in gaining this funding. The event, organised by the Port Augusta Youth Focus Group using the NYW2016 theme of "My Community is Your Community" was held in Gladstone Square on 15 April 2016.

Over the course of the event around 500 people attended. Activities were very well attended including bubble soccer, smoothie bikes, a yoga class, Naval Cadets information stand, bouncy castle, couch racing, sumo suits, gaming, badge making, donut eating competition, drumming, and henna tattoos drawn by a young person from the local Indian community. Entertainment was provided by 3 DJs as well as a duet. "Dusty Feet" dance crew showcased Aboriginal culture performing several dance routines.

Ignite Cheer entertained the crowd with cheer stunts and a young person performed a contemporary solo dance. Food and drinks were provided by agencies and the local Scouts Group. A lot of positive feedback has been received from the community about the event. It was pleasing to see a wide cross-section of young people attend the event which really met the theme of "My Community is Your Community"

Council remains an active participant of the Port Augusta Youth Focus Group which includes youth related service providers in Port Augusta and maintains connections with these agencies.

### 3.2.4 Recognise and reward community champions who provide leadership and service.

Achievements for 2015/2016:

#### **Department – Aged Care Services**

The annual awards for Services to Aged Care were presented at an afternoon tea at Central Oval in October 2015.

Joint winners in the Individual Category were:

#### Michelle Allen – Wami Kata

Michelle has been with Wami Kata for 25 years. She began as a carer and went on to complete her Enrolled Nursing. During this time she showed leadership and capabilities, both with hands on nursing and administrative roles, and went on to fill the Care Coordinators role created in 2012. Shelly, as she is affectionately known by our old people, is dependable, committed to operational improvements and is highly respected by staff, residents and community. Shelly has almost completed her Advanced Diploma of Enrolled Nursing and is a valuable asset to Wami Kata, role model to all as she has demonstrated that with hard work, patience and commitment you can determine your future pathway to a successful career in aged care.

#### Reg Johnson and Sammy Forsythe

Reg and Sammy visit fortnightly either on their own or as a duo at Ramsay Village and entertain the residents with karaoke singing. They encourage residents to join in out the front or to sing from where they are seated. Reg and Sammy then join the residents for afternoon tea and chat with them.

Organisation Category winner:

#### Test Kitchen

A new initiative to Port Augusta, this Test Kitchen has been in the planning stage for nearly 12 months and is still being reviewed to meet the community's needs. They have brought a refreshing and innovative approach to the needs of mature people who are or can be socially isolated. Test Kitchen is filling a huge gap and providing a place where people can socialise with others and also enjoy some excellent food at the same time. Community members look forward to these gatherings as outings for some are quite limited.

#### **Department – Aboriginal Community Engagement**

The Aboriginal Communities Engagement Officer was part of the 2015 NAIDOC Awards Committee and selection panel. Through this process many Aboriginal community champions were nominated and received awards during NAIDOC Week 2015. Also during NAIDOC Week, the Port Augusta City Council hosted an Elders Luncheon to celebrate our strong Aboriginal Community Elders and have the opportunity for the Elders, Elected Members and Senior Staff of Council to meet and enjoy a lunch together during this significant week of celebrations.

3.2.5 Create a vibrancy within the City that offers a wide range of opportunities through dining, night-time economy, arts and cultural experience.

Achievements for 2015/2016:

**Department – City Management**

The unveiling of the Mayor Baluch statue in Gladstone Square was held on 20 October 2015. The unveiling was attended by well renowned sculptor Linda Klarfeld, Mayor Baluch's family and many members of staff and the community. The life-sized sculptor features the impeccably dressed late Mayor Joy Baluch seated at a table setting with an empty chair beside her. People are able to sit at the table and reflect on the public life of Mayor Baluch and the dedicated role she played in advocating and facilitating change in Port Augusta.



▲ Photo – Mayor Baluch statue with her family



▲ Photo – Sculptor Linda Klarfeld and Mayor Baluch statue

As a woman, Joy was a trailblazer, entering local government at a time when few women dared to tread into the male dominated territory and then took the challenge further to become Mayor. She served her community for 40 years as a Councillor and Mayor and her strength, determination, and vision for Port Augusta is well known and her at times colourful language legendary.

A total of \$35,226 was raised towards the cost of the statue. A dear friend of Mayor Baluch's, Mrs Anne Kroes, established a fundraising group who actively raised funds over many months. The group raised \$27,826 which included a generous donation of \$5,000 from the Outback Communities Authority. A further \$7,400 was donated from the Local Government industry. The total cost of the statue was \$121,800.



▲ Photo – Community Members attending the unveiling



# Strategic Plan Objective No 3

## We Connect

### 3.3 Outcomes:

#### 3.3.1 Nurture a spirit of togetherness and joy that includes people of all ages, backgrounds, sexuality and abilities.

Achievements for 2015/2016:

##### Department – Public Library

###### Volunteers

The Justice of the Peace service has continued to be in demand during 2015/2016, from June – December 2015 a volunteer JP attended the Library three times a week. As of January 2016 this changed to only one session a week with several volunteer JPs rostered to cover Thursday evenings.

Long term support from a valuable volunteer has continued during this year allowing for a prompt service to family history requests received by the Library.

##### Department – Port Augusta Cultural Centre - Yarta Purtli

###### Volunteers

Volunteers at the Port Augusta Cultural Centre – Yarta Purtli play a vital role in the ongoing operation of the Gallery. Around 12 permanent volunteers contribute over 60 hours a week. Roles undertaken by volunteers include meeting and greeting visitors in the gallery, assisting with the installation and pack up of exhibitions, and assisting at exhibition openings and other Cultural Centre events.

##### Department – Venue Management

###### Volunteers

The venues rely on efforts of dedicated volunteers, especially the Lea Memorial Theatre, where volunteers at each event undertake roles such as lighting programmers and technicians, sound technicians, engineers and operators, general maintenance, ushers, canteen supervisors, front of house managers, box office, follow spot operations, cleaners and bump in crew. All of the staff and volunteers work out of hours for much of the time, some even using their days off and holidays to assist in the running of the venues. Without the volunteers assistance, the venues would not operate to such a high standard. Thank you to the volunteers of Anderson Dancers for their dedication and commitment to the Lea Memorial Theatre. The existing Memorandum of Agreement between Port Augusta City Council and Anderson Dancers expired on 30 June 2016, and a further five year Agreement has been approved.

##### Department – Aboriginal Community Engagement

Port Augusta City Council continues to employ an Aboriginal Community Engagement Officer (ACEO) to support and work with the Aboriginal Community Engagement Group (ACEG) and the broader Aboriginal Community. ACEG members give freely of their time and attend frequent meetings in various capacities including but not limited to ACEG only sessions, ACEG and Partners (with the three tiers of government), Port Augusta City Council Aboriginal Advisory Committee and the Aboriginal Housing Advisory Committee, along with many consultation and engagement meetings with service providers and government departments.

### Department – Parks and Gardens Management

Council continues to liaise with the Lions Club and Rotary Club volunteers to support ideas for new projects. The Lions Club has proposed to commemorate 50 years in Port Augusta in 2016 and 100 years internationally in 2017 by updating the BBQ facility at Lions Jubilee Park.

Up to 50 students and teaching staff from Port Augusta Secondary School volunteered their time to celebrate National Tree Planting Day at Lions Jubilee Park, by planting Australian native tube stock supplied by the Australian Arid Lands Botanic Garden Nursery.



### Department – Australian Arid Lands Botanic Garden

The AALBG caters for people of all ages, backgrounds and abilities by providing an inclusive environment. The construction of all-access paths for people in wheelchairs or gophers, and children in pushers allows for easy access around the garden. A wheelchair is available for use from the visitor centre, and high chairs are also available for use for small children. For the elderly, the café caters for groups for morning and afternoon teas with the bus drop off point close to the visitor centre for easy access.

School groups are well catered for with tours of the garden and nursery, and activities being provided. At any one time, the AALBG can accommodate a range of groups of different ages and needs.

The new reflection space has also added to the spirit of togetherness that the AALBG provides.

**Volunteers** – The AALBG proudly has about 30 regular volunteers who do various duties including gardening, plant propagation and potting up, tours and promotion of the Garden. The work of volunteers is equivalent to at least 3 full time staff and as a group they feel valued and important as part of a group workings towards the attraction of visitors to the Garden and Port Augusta.

#### 3.3.2 Walk and work together in unity with our Aboriginal communities.

Achievements for 2015/2016:

### Department – Aboriginal Community Engagement

#### Aboriginal Community Engagement Group

Throughout the 2015/2016 financial year Council has continued to support the Aboriginal Community Engagement Group (ACEG) with the ongoing employment of the Aboriginal Community Engagement Officer (ACEO). This position provides coordination, collaboration, consultation, communication, partnerships and relationship building processes relating to the business of ACEG and the Local Action Agreement, with an emphasis on leading Aboriginal community engagement in the Port Augusta.

Some of the activities and achievements for 2015/2016 include:

- The Aboriginal Communities Engagement Officer and the Aboriginal Community Development Officer attended the IAP2 Conference in Adelaide and presented on 'Aboriginal Community Engagement'.
- ACEG worked with the Port Augusta City Council and Central Oval to establish a fire sit suitable for cooking purposes.
- Through funding received from the Australian Government under the Indigenous Advancement Strategy, ACEG were able to set up a large board room at the Fountain Gallery to enable them to have their own space to conduct their meetings and consultations.



- ACEG now meet with the Manager of Footsteps Road to Recovery Residential Rehabilitation Centre on a regular basis and the Aboriginal Communities Engagement Officer meets with the Manager and a Commonwealth Government representative on a monthly basis as well as attending monthly Port Augusta Stakeholder Meetings. These regular contacts have improved communication and the relationship between ACEG and the Rehabilitation Centre. Both groups are now looking at working on a couple of projects together that include developing a local Aboriginal Cultural Expertise Register and assisting them with organising their formal opening in late 2016.
- ACEG, along with the Aboriginal Community Development Officer and the Aboriginal Communities Engagement Officer worked with the Office of the Registrar of Indigenous Corporations (ORIC) to develop a first draft Constitution.
- ACEG participated in the Country Cabinet visit and met with Premier Weatherill, and Ministers Maher and Malinaukas. Topics discussed included: the ANU report and projection of population increase for the Port Augusta Aboriginal population, what this will mean for the community and support from government that will be required, the Aboriginal Regional Authority, Employment and Education opportunities for Aboriginal people locally, transient people and influx of visitors to town and the challenges and strains this can create for service providers, funding of services, concerns regarding Footsteps Road to Recovery Residential Rehabilitation Service, Corrections, prison releases and waiting times for buses for people to travel back to communities, cultural responsibilities for prisoners, bail agreements, and youth justice issues. ACEG followed up with formal letters to the Premier and both Ministers' following the meetings.
- ACEG hosted a community Information Session where they had an open day for the Aboriginal Community to come and discuss ACEG business and what they have been working on. This was also an opportunity for people to nominate to join ACEG.
- ACEG initiated, planned and hosted the Local Action Service Provider Forum as part of National Closing the Gap Day on March 17. This was held in the upstairs conference room at Central Oval with 38 people in attendance from a variety of services. The format for the day was 'world cafe' with attendees discussing actions from the Local Action Agreement under the four building blocks, Learning, Safe Communities, Healthy Homes and Governance and Leadership. This process included filling in parts of the LAA reporting template. Sub committees for each building block have been formed with service providers taking the lead on these.
- ACEG initiated, planned and hosted the Port Augusta Aboriginal Justice Forum on March 31. ACEG's Independent advocate Paul Case hosted the event on ACEG's behalf. The forum was well attended with 40 high level people from the Justice and Corrections portfolio along with key service providers. The day consisted of four guest speakers, Linda Polito – Juvenile Justice, Deanna Holdrich – Police Prosecution, Magistrate Melanie Little – Courts, Annette McKee – Corrections. Each guest speaker was then followed by round table discussions, looking at the current situation, possible solutions and shared outcomes. Outcomes from the day included newly formed partnerships, suggestions for future solutions and the suggestion to have the forum once a year.



- ACEG, through their Indigenous Advancement Strategy Project Funding and in partnership with Centacare and Arid Lands, were involved in the development of a Reflection Garden. This is a quiet, relaxing space for people to sit and reflect on whatever it is they wish to reflect on, most specifically after the loss of a loved one.
- ACEG in partnership with the Port Augusta City Council designed and sought approval for welcome signs on behalf of the Aboriginal Community to be installed at the three Cities entrance bays. The signs were installed in early July 2016.
- The Aboriginal Communities Engagement Officer and five members of ACEG attended Proteus Leadership Training which included a half day event called 'Creating a positive culture – creating and leading a no-whinge, solution focused workplace', and the other half a day event was 'Tough love leadership – helping them to grow or helping them to go'.
- ACEG, with assistance from the Aboriginal Community Development Officer and the Aboriginal Communities Engagement Officer, completed and submitted an Expression of Interest to become an Aboriginal Regional Authority. Unfortunately on Monday 4 July 2016 advice was received from the Department of State Development, Aboriginal Affairs and Reconciliation, that ACEG were not selected in this round. The successful groups were Far West Coast Aboriginal Corporation, Ngarrindjeri Regional Authority, and Adnyamathanha Traditional Lands Association.

Consultation and engagement are high on the agenda in regards to community harmony and this is a large part of ACEG's business and the role of the Aboriginal Community Engagement Officer. ACEG have become the group for service providers and organisations to engage with in Port Augusta. Consultation and engagement during 2015/2016 has included:

- National Disability Insurance Scheme
- Life Without Barriers
- Aboriginal Legal Rights Movement
- Polly Farmer Foundation
- National Radioactive Waste Management Facility – The Commonwealth Government Initiative
- Nuclear Fuel Cycle Royal Commission
- Housing SA
- Footsteps Road to Recovery Residential Rehabilitation Centre
- Mission Australia
- Red Cross
- Bungala Aboriginal Corporation
- Port Augusta Alcohol Management Group
- Suicide Intervention and Life Promotion Action Group
- Aboriginal Family Support Service
- Department of Education Child Development
- Early Years Parenting Centre
- Port Augusta Secondary School
- Aboriginal Affairs and Reconciliation
- Port Augusta Youth Centre
- Uniting Care Wesley Country SA
- Centacare Country SA
- Pika Wiya Health Service Aboriginal Corporation
- Headspace
- The Family Relationship Centre
- Uniting Aboriginal Islander Christian Congress
- Department State Development
- Country SA Primary Health Network
- Prime Minister and Cabinet
- Courts Administration Authority (several members from different areas)
- Victim Support Services
- APOL
- Aboriginal Drug and Alcohol Council – Stepping Stones (Formerly the Young Street Day Centre)
- Dan van Holst Pellekaan, Member for Stuart

- Independent Advocate, Paul Case

Aboriginal Advisory Committee

The purpose of this group is to provide advice and guidance to Council on the strategies and priorities that Council should implement within the Port Augusta Aboriginal Community to ensure that positive outcomes are achieved that are consistent with the cultural requirements of the diverse Aboriginal Community; also to keep Council informed on issues impacting the Aboriginal Community and how Council can be more inclusive of Aboriginal groups, individuals and communities.

Reconciliation Action Plan (RAP)

The Port Augusta City Council have taken a new approach this year to the development of a RAP and instead have developed a Reconciliation Mission Statement that is included in Council's Community Vision and Strategic Plan along with actions that are embedded throughout the document. This Statement was developed in partnership with the Port Augusta City Council Aboriginal Advisory Committee, ACEG and the Aboriginal Communities Engagement Officer. Council then advertised for Aboriginal artists to submit artwork for consideration to be used with the Reconciliation Mission Statement to create posters that will be featured at Council Locations. The successful artists have been selected and artwork developed with posters to be printed in the next financial year.



3.3.3 Provide infrastructure and resources that promote a healthy environment and improve social development.

Achievements for 2015/2016:

**Department – Infrastructure Management**

Footpath Program

The continuation of the footpath program saw \$400,000 of new compliant footpaths constructed during 2015/2016. The footpaths constructed were Tottenham Road, Paringa Road, parts of Mildred Street, Alexander Street, Edwards Street Stirling North, Whiting Street Stirling North, Michael Avenue Stirling North and Nester Street Stirling North.



Road Construction

Major road works were undertaken during the 2015/2016 year. These included:

The Upgrade of Marryatt Street from Mackay Street to Flinders Terrace with the inclusion of new street tree plantings and new 45° parking along the Gladstone Square frontage.



Caroona Road widening and upgrade project from Tiver Street to Addison Road (Stage 1) saw the pavement width widened from 6.0m to 8.0m. The upgrade was fully funded by both the State and Federal Governments.

Just Lane upgrade included the completion of a paved laneway and the installation of a new stormwater system.



Evans Place construction resulted in the asphaltting of the unsealed roadway for its entire length.

Braddock Park access roadway was constructed to provide Central Oval with a second access to the Braddock Park carpark. This new roadway position allows greater access to and from the Central Oval complex when traffic volumes are high.



The reconstruction of the Carpenters Landing Boat Ramp Carpark was completed. The upgrade includes the existing carpark being redesigned to incorporate the levee bank to RL3.80m AHD, joining the already constructed levee banks to the east and west. This project provided both a new carpark and flood and storm surge protection for the area.

Several unsealed access roads at Blanche Harbor received limestone sheeting and included: Coneen Court, Glover Court, Hodson Court, Till Place and Spratt Court. Cobbin Street and Miranda Road also received limestone upgrades.

#### **Department – Parks and Gardens Management**

Council's twenty one playgrounds have been checked on a three monthly schedule for maintenance requirements, with an intensive play equipment audit being conducted on an annual basis.

➤ *Photo – Construction of View Street Park concrete playground edging.*



◀◀ *Photo – Installation of new irrigation to green up the sports field View Street Park.*

➤ *Photo – View Street Park playground double swings*



View Street Park has been rejuvenated with staged upgrade works of the sports field and play space. Both the football and basketball goalposts have been replaced, and a new playground area has been installed featuring a double swing. Landscaping works have included new pathways, irrigated AridSmart garden beds and placement of boulders.

In Stirling North, new playground equipment has been installed at Christopher Street Park and Robert 'Bert' McKenzie Memorial Park, with preparations underway for renewing the ACQ treated pine posts border edging and pine soft fall bark mulch.

3.3.4 Provide information and support that enables people to easily make connections to the services they need.

Achievements for 2015/2016:

**Department – Parks and Gardens Management**

To assist with airport inspections, Parks staff have participated in *Airport Reporting Officer Training*. Irrigation officers have received accreditation in the *Certificate III Water Operations (Wastewater Treatment)* through TAFE SA, and also attended *Irrigated Public Open Space (IPOS) Code of Practice* awareness training organised by SA Water.

**Department – Media & Communications**

Council continues to build its online presence and promotes Council activities using Facebook and Twitter as well as other mainstream advertising forums.

3.3.5 Council is a responsive organisation that provides services in ways that empower the community to achieve their outcomes.

Achievements for 2015/2016:

**Department – Records Management**

An upgrade of Council's Electronic Document Records Management System (EDRMS) from HP TRIM version 6.2 to HPRM TRIM version 8.2 occurred across existing Council TRIM sites during June 2016 with relevant training provided to staff.

IT and Records Staff will investigate the possibility of HPRM TRIM 8.2 being rolled out to other Council sites in due course once relevant sites have been connected to the NBN. (*Various Council locations have not been able to run some software programs in the past due to slow data speeds.*)

Records Staff have continued to deliver TRIM training to new staff/new TRIM users at existing TRIM sites as necessary and provided TRIM support and records management advice to staff when required.

Council's Records Management Action and Business/Succession Plans are being reviewed and updated accordingly per results received from the 2015 State Records SA *Local Government Records Management Assessment Survey* (LGRMAS). Council is continually striving to meet best practice against the State Records Adequate Records Management Standard (ARMS) which was the basis of the 2014/2015 LGRMAS survey.

The internal Records intranet site will also be updated to reflect the TRIM upgrade that occurred during June 2016 due to the various changes between the old and new versions of TRIM (i.e. upload new TRIM manual, establish new TRIM guides, etc). The intranet site is used to hold relevant policies, procedures, TRIM manuals and guides, archiving/destruction processes and general records management information for staff to readily access.

**Department – Media & Communications**

Council recognises the diversity in the ways people connect with services with the advent of online media. To cater for the range of needs of the community to ensure they can connect with Council, news and information is delivered across a number of platforms.

Four editions of the Community Newsletter were printed in 2015/16 with news and events shared on social media also appearing in the newsletter. Copies of the newsletter are distributed through The Transcontinental Newspaper and free editions are available from Council sites.

News and information is also distributed through subscribed email listings, Facebook, Twitter and Council's website (see 3.1.2).

# Strategic Objective No 4

## We Care

### 3.4 Outcomes:

#### 3.4.1 Encourage and support our community to care for themselves and for each other.

Achievements for 2015/2016:

##### Department – Community Harmony & Substance Misuse Service

The Community Harmony Manager is the Chair of the Port Augusta Alcohol Management Group (PAAMG) which is a multi-agency forum whose aim is to provide leadership in the planning, facilitation and monitoring of holistic and coordinated initiatives in response to alcohol and drug use and misuse within the community of Port Augusta. This year a sub working group of the PAAMG developed and updated the Community Alcohol Management Plan. The new Plan was tabled and passed at the PAAMG Meeting in June 2016 and then endorsed by the Council at its meeting held on 27 June 2016.

Liquor License Accord meetings were attended by the Community Harmony Manager. These are held on a quarterly basis and facilitated by SAPOL. A strong and informed Liquor Accord ensures continued proactive and coordinated responses by licensees and contributes effectively to an increase in a responsible drinking culture, keeping licensees fully informed of community concerns and holistic initiatives and works in partnership to achieve a stronger responsible drinking culture.

Port Augusta City Council provides a holistic, comprehensive and successful Substance Misuse Service consisting of a Sobering Up Unit, Mobile Assistance Patrol, Assertive Outreach Program and Exceptional Needs Program within the current funding round of 2015–2018. The Substance Misuse Service provides services to Port Augusta, Stirling North and Davenport Community.

These services are funded by: Federal Government (Department of Prime Minister & Cabinet – Indigenous Advancement Strategy) for the Mobile Assistance Patrol and Assertive Outreach Program and the State Government (Department Health SA – Drug and Alcohol Services SA) for the Sobering Up Unit and the Clean Needle Program and (Department for Communities & Social Inclusion Homeless Support Program/Exceptional Needs Unit) for the Exceptional Needs Program.

The Port Augusta City Council is responsible for the operation and management of this holistic Service. During the 2015/2016 financial year the **Mobile Assistance Patrol** completed *4,670 transports & assessments*. The **Sobering Up Unit** provided *2,960 admissions* and the **Clean Needle Program** provided *33,375 new syringes* with *12,011 used syringes* reported as deposited back to the program with *1,804 presentations* at the Clean Needle window.

Total number of *individual clients* accessing the **Sobering Up Unit** was *301* and the **Mobile Assistance Patrol** was *720*.

The **Assertive Outreach Program** had *2,269 contacts* by assisting, supporting and checking on clients assertively with client-centred support that is designed to meet client needs with *210 individual clients*. Contacts/support activities are through follow ups with the Sobering Up Unit clients and referrals from other services such as Stepping Stones Day Centre, The Salvation Army, Lakeview Accommodation Centre, Flinders Terrace Adult Mental Health Team and City Safe Patrol.

The **Exceptional Needs Program**, has provided eleven (11) clients assertive, client-centred and outcome-based case management and support, where support is designed to meet client needs and maximise independence, as per their Case Management Plans. Daily contact is maintained diligently and the clients benefit from this supportive regime.

A **Return to Country Program** also operates from the Substance Misuse Service and although this is only a small program, it proves invaluable for the releases from prison as well as our community. When people are released from prison, who are provided with a bus ticket to return to country, the Substance

Misuse Service collects the releasees and hosts them at the Sobering Up Unit, where they can safely wait until they are transported to the bus terminal later in the evening to catch their bus.

### Accreditation

In December 2015, the Substance Misuse Service was successful with its QIC Accreditation Assessment Review and since then have developed an up-to-date Quality Improvement Plan that promotes continuous improvement for the three (3) year Improvement Cycle, when the next assessment is due.

### Training/Conference/Workshops/Forums that were undertaken during 2015/2016 included:

The 'Frontline Worker Training for the Safe Care of Intoxicated People' was run again this year and all other required training i.e. Senior First Aid, CPR and Fire Safety & Evacuation Management.

The Port Augusta Community Methamphetamine Forum was held in July 2015 for the Community to look at the most recent findings on Crystal Meth "ICE" to inform and share concerns with the experts and members of our community lived experiences. This was followed up with an Alcohol and Drug Service Expo that was held in April 2016.

The Manager and one (1) staff person attended an Alcohol, Tobacco & Other Drugs Aboriginal Workers Forum held by DASSA in Adelaide.

AOD Forum - Nunkuwarrin Yunti was held here in Port Augusta specifically for AOD workers in August 2015.

Two staff attended a Forum with other services from across the State that provide similar work within their communities, with a focus on Case Note Writing and Case Management, organised by Nunkuwarrin Yunti and held in Adelaide.

At a Community BBQ and Public Forum with the Premier & Cabinet Ministers, the Community Harmony Manager was involved with some meetings with Department CEOs and their staff.

The Community Harmony Manager participated with the Port Augusta Local Action Agreement Service Provider Forum for the National Closing the Gap Day 2016 where the LAA was reviewed and small working groups were formed to concentrate on a specific building block.

Community Harmony Manager attended an Aboriginal Communities Engagement Group hosted Justice Forum, that produced some workable outcomes for a group of services to work towards.

The Community Harmony Manager and SMS Team Leader attended the consultation session with the Country Primary Health Network on Mental Health and Alcohol & Drug regarding our region.

Community Harmony Manager attended a Planning Day with DASSA & SAPOL in Adelaide with regard to the Alcohol & Drug Strategy that is due by December 2016.

Together with Nunkuwarrin Yunti and SMS Team have been planning to hold Certificate 3 in Community Services Alcohol & Other Drugs training here in Port Augusta, as it is extremely difficult to send staff to Adelaide while providing a 24/7 service. The training was also offered to other services and three staff from the Footsteps Residential Rehabilitation Centre participated as well. This training has begun with three (3) SMS staff participating once a month for a week. The aim is for all SMS staff to achieved this Certificate 3.

### **Department – OPAL Program**

The OPAL Program has been a State Government program funded through SA Health. OPAL is an acronym for Obesity Prevention and Lifestyle and is modelled on the successful EPODE Program that has operated in regional areas of France for several years. The aim of the program is to increase the number of children and youth in a healthy weight range and foster healthy eating and lifestyle.

Port Augusta City Council was one of the first five Councils in South Australia to partner with the State Government to deliver this program. The life of the Deed of Agreement with the Government ended on 19 September 2014. Since this date, with State Government funding ceasing, the Port Augusta City Council retained the OPAL Program in a modified and reduced format, independently funding one staff member, one day per week up until the 30 June 2016. The aims of the Program remained the same,

and were able to operate in a different model of practice, utilising strong partnerships built in the community over the State Government funded five year term.

The OPAL Program achieved ongoing success with healthy catering at football and netball games. In August 2015 OPAL supported the clubs with menu boards, information and advice in conjunction with the ongoing support previously provided to these clubs.

OPAL has supported several events by providing resources, contributed funding and/or activities including:

- healthy families' sessions at EYPC for Nunga Yakarti (Aboriginal Playgroups);
- other EYPC activities, playgroups including Emu Trail mobile outdoor playgroup (soft entry playgroup, endeavouring to attract disadvantaged families of young children)
- NAIDOC Week
- in collaboration with the Salvation Army, supported Wharfest by providing a free giant sandpit to promote active and outdoor play
- Flinders View Primary School Education Expo
- Local Anti-Poverty Event
- Youth Week
- local primary schools and kindergarten
- Falcons Basketball Club (to provide healthy catering at a local basketball carnival)
- RDAFN Augusta Markets Yellow Brick Road Activity
- Port Augusta Youth Centre to increase healthiness of activities and promote healthy eating
- monthly Multicultural Meeting Group to provide healthy eating resources, activities and cooking session
- in partnership with Uniting Care Wesley, educated and supported trainees in Community Foodies and a Train the Trainer model to deliver and provide resources for Community Foodies
- provided support to the Carlton School for their Healthy Tuckshop - this included working on their vision statement and policy to ensure sustainability, integrity and a consistent message
- worked with the Ryan Mitchell Swim Centre to increase healthiness and provide healthy food options - the swim centre has agreed to trial including healthy food options to their menu in Summer 2016
- continued marketing OPAL and healthy messages in the Transcontinental Newspaper and on Facebook
- media interview on ABC radio to discuss healthy catering at football which resulted from a collaborative achievement between OPAL, Football Clubs and Sprout
- installation of two dual function water fountain and drink bottle refill stations at Central Oval

OPAL has two Smoothie Bikes that are suitable for younger children to use. These bikes continue to be a popular and effective means of engaging community on the topic of healthy food and lifestyle. The bikes are well known in the community and are free to hire on the condition that only healthy options are to be used and promoted.

#### **Department – Aged Care Services**

The Far North Collaborative Project Officer supported the Port Augusta Senior Citizens Club to submit a grant application to Community Benefit SA to upgrade the air conditioning system at the LG Riches Centre. The grant application for \$50,000 was successful and the new reverse cycle system, was installed by the end of June 2016.

The Far North Collaborative Project Officer facilitated community workshops between Council on the Ageing SA (COTA) and the local community on transport issues. The Far North Collaborative Project Officer also assisted the Senior Citizens Club to apply for funding towards a new indoor bowls mat valued at \$3300 through the Office for the Ageing.

A 'Memory Hub' was developed at the Port Augusta Public Library to provide resources for people experiencing memory loss and their carers. A variety of resources are also available to keep the brain active.

A community display was held to highlight "Planning Ahead" with free Advance Care Directives kits made available to the community.

An NBN Community Information session was held at the LG Riches Centre to provide information to older community members regarding the NBN.

#### **Department – Parks and Gardens Management**

Parks staff have responded to over 1400 customer requests covering a diverse range of matters from the preparation of parkland irrigation for special events, clean-up after storm damage, to addressing incidences of reported vandalism. There have been 250 tree trimming requests, 140 street tree removals, over 100 branch removals and 70 street tree inspection requests.

The lawned area at the Stirling North Cemetery has been extended by 800m<sup>2</sup> with pop-up irrigation, and the roses have been pruned.



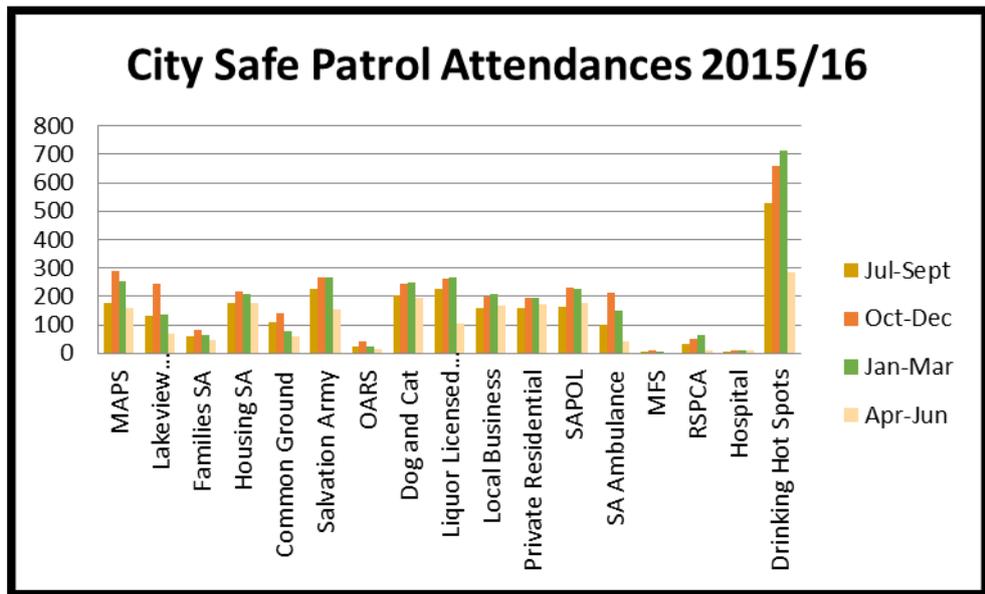
▲ Photo – Stirling North Cemetery roses are pruned annually.

#### **Department – City Safe Program**

The City Safe Program commenced in September 2008. The program was initially set up to reduce anti-social behaviour around the CBD and foreshores, and vandalism of Council's infrastructure.

The program is now quite mature and provides more general support across a range of matters involving support for the community. It involves officers authorised under *the Local Government Act 1999* to administer the Dry Zone Legislation, Dog & Cat Management Legislation, and Council By-Laws, whilst also providing support for persons at risk from substance misuse.

The City Safe Patrol Officers work closely with government and non-government agencies including SAPOL, Housing SA, Salvation Army, Red Cross, Uniting Care Wesley, licensed premises and stakeholders of the Liquor Licensing Accord, as well as having a good rapport with the local community.



3.4.2 Facilitate services and develop partnerships to enable appropriate care for people in our communities.

Achievements for 2015/2016:

**Department – Community Harmony**

Since Footsteps Road to Recovery Residential Rehabilitation Centre opened in November 2015; they have had a couple of early successes.

The Community Harmony Manager has attended all meetings relating to the Footsteps Road to Recovery Residential Rehabilitation Centre, inclusive of the therapeutic working group, steering committee, advisory and stakeholder meetings.

The Community Harmony Office participates with local community interagency meetings/activities such as Homelessness and Violence Against Communities Collaboration, the Suicide Intervention and Life Promotion Advisory Group and the Social Justice Interagency meetings.

The Community Harmony Manager is a member of the Steering Committee for the Stand-By Response Service and on the Port Augusta Youth Centre Management Committee, along with some broader focus meetings/workshops. These include the Anti Racism Strategy and involvement in discussions regarding a Council Reconciliation Action Plan or a Reconciliation Statement for inclusion within the Port Augusta City Council Community Vision and Strategic Plan.

In November 2015, on White Ribbon Day, a report called “The Ripple Effects of Homelessness and Violence in Rural Communities” was launched. This report was an outcome from the Homelessness and Violence Against Communities Collaboration advert campaign launched in 2014.

The Community Harmony Manager attended the ceremony of planting white flowering shrubs at the Department of Community Corrections “White Ribbon Day” celebrations.

The Substance Misuse Service attended an Ochre Ribbon Day BBQ in Gladstone Square and took some clients along to participate as well.

Attendance at quarterly stakeholder meetings for the Bryant Street Men’s House with Disability SA and Life Without Barriers to identify, raise and problem solve any concerns as well as any opportunities for collaborative work with regard to the men living at this house.

The Substance Misuse Service held an information stand at the Alcohol and Drug Service Expo, as a follow up to the ICE Community Information night.

Community Harmony Manager attended a Preventing Aboriginal Deaths in Custody meeting facilitated by the Port Augusta Prison.

## **Department – Aged Care Services**

Care Managers from both Nerrilda Nursing Home and AM Ramsay Village were involved in a working party facilitated by Country SA PHN to improve communication between residential aged care, GPs, Port Augusta Hospital and pharmacy services. The group produced an orientation book for new GPs to Port Augusta to assist in providing services to residents in residential aged care.

### Nerrilda Nursing Home

Nerrilda Nursing Home had 22 new permanent admissions during the 2015/16 financial year in comparison to 19 admissions during 2014/15. Permanent bed occupancy was 91.9% for the financial year, up from 90.12% in 2014/15

Nerrilda's high level respite service continues to be well utilised with 30 respite admissions during the financial year, compared with 18 in 2014/15. Additional respite bed days were applied for and allocated by the Department of Health during the year to meet the increase in demand for this service.

A full site audit was conducted at Nerrilda Nursing Home by the Australian Aged Care Quality Agency on 11 and 12 August 2015. Nerrilda was found to be compliant with all 44 standards and the maximum three year accreditation period was applied.

Nerrilda continued to maximise Aged Care Funding Instrument opportunities which saw an increase in average care subsidy from \$167.14 per resident per day in 2014/15 to \$175.45 per resident per day in 2015/16.

Nerrilda has a comprehensive "Leisure & Lifestyle" Program which includes regular activities such as Movement to Music, Ceramics, Hairdressing service, Pets as Therapy, reminiscence, sing-a-longs, visiting entertainment and celebration of specific days including Christmas, Anzac Day, NAIDOC Week, Remembrance Day, Mother's Day and Father's Day

Training opportunities undertaken by Nerrilda staff in 2015/16 included pain identification & charting for Care Staff, Dementia & Behavioural Interventions, Catheter Insertion, Bladder Irrigation competency, Catheter Care for Carers, Oral & Dental Hygiene, Pain Recognition & Management in Dementia, Dysphagia Management, Thickened Fluids, Information Sharing Guidelines, Stoma Care, Severe Behaviour Management, Pressure Area Prevention, Anti-emetics, Manual Handling, CPR update, Fire & Evacuation, Types & Signs of Elder Abuse, Continence Charting and the ACFI, and Maintenance & Hazard Reporting.

Continuous Improvement activities completed during the 2015/16 financial year include introduction of legal consent stickers to enable staff to easily identify who can give consent for medical procedures, purchase of microwaves for each wing for reheating of meals, improvements to staff induction process, post emergency procedure, emergency power point map update, purchase of two wall mounted hair dryers for resident comfort and development of emergency bus event procedure.

Nerrilda Management, Staff and residents are very appreciative of the efforts of the Nerrilda Auxiliary whose fundraising efforts have allowed the purchase of additional equipment to enhance the quality of life of the residents. Items have included plates and a plate warmer, cooking equipment, 4 shoalhaven chairs, farm yard animal statues, sensor mats, and air mattresses.

The Port Augusta German-Australian Society Trust Fund was used to purchase a Maxi-move lifter with scales, 22 sets of hip protectors, a tilt shower chair with commode seat & bedpan, 3 plaza single wing lounge chairs, 6 Dynafoam Mercury Advance mattresses and pumps.

### AM Ramsay Village

Ramsay Village has had 7 new permanent residents admitted in the 2015/16 financial year. The permanent bed place occupancy for the financial year was 98.7%, an increase from 92.1% in 2014/15.

Respite admissions for the financial year totaled 30, down from 44 in 2014/15. This is a reflection on the low turnover in permanent residents and high permanent bed occupancy.

Ramsay Village remained compliant with all statutory requirements during the year and met all required standards during an unannounced support visit by the Australian Aged Care Quality Agency.

Ramsay Village continued to maximise Aged Care Funding Instrument opportunities which saw an increase in average care subsidy from \$105.66 per resident per day in 2014/15 to an average of \$119.34 per resident per day in 2015/16.

Purchases from the German-Australian Society Trust Fund included:

- new mechanical lifter
- 4 electric beds
- Masonic garden animal statues

Continuous Improvement activities have included:

- Masonic outdoor area upgrade
- information TV screen in front foyer
- turtle aquarium
- new pamphlet display in front foyer
- 'not for resuscitation' stickers added to medication charts
- purchase of a touchless thermometer
- completion of 'Reduce' Medication Program
- purchase of industrial carpet cleaner for infection control purposes
- introduction of signage for resident doors to indicate when staff are attending to resident care needs and visitors not to enter
- new staff name tags which include staff designation
- fencing installed to outdoor area separating Jaycee and Apex McGhee wings
- catering feedback books placed into wall holders in each dining room

Training opportunities have included Dementia Care, Palliative Care, Medication management, Pain management/analgesia, skin care, continence, depression, hearing aids, thickened fluids, consent to medical treatment, manual handling, fire & evacuation, CPR, Resilience & Wellbeing, Best use of Asthma medications, Anti-coagulant therapy, Pain Recognition & Management in Dementia, Information Sharing Guidelines, Managing Client Risk in Aged Care, Advanced Clinical Physical Assessment, Incident reporting and Investigation, Types & Signs of Elder Abuse, and Recreational Therapy for people with dementia.

There has been many activities provided at Ramsay Village including:

- visit by Old MacDonald's Farm
- concert by the Port Augusta Pipe Band
- Movement to Music
- Bus outings to various locations
- entertainment by a magician
- Sammy & Reg, Joe & Graham McGrath, Janet Hill and Val & John
- monthly visits by 'Elvis' the dog
- Jadee Fashion clothing display
- Special days such as Melbourne Cup, Christmas, NAIDOC Week, Mother's Day, Father's Day, ANZAC Day and Remembrance Day were also celebrated.

Ramsay Management, staff and residents appreciate the fundraising efforts of Sue Insch and others. Purchases from the fundraising, to improve resident comfort and care were:

- 2 Dynafoam Mercury advance mattresses and pump
- resident gifts for Father's Day, Christmas, Easter and Mother's Day
- cupboard for stock of bulk resident toiletries
- new desk

### Health Focus

During the 2015/16 financial year, Health Focus has transitioned to the new Commonwealth Home Support Program implemented as part of the National Aged Care Reforms. This has required significant changes in systems and processes to meet new guidelines including reporting requirements into a new Data Exchange Program. This has required a substantial amount of time to implement.

Clients interested in attending Health Focus must now be referred through 'My Aged Care', resulting in some delays in clients commencing programs.

Health Focus continues to support over 100 clients across a range of programs aimed at maintaining and improving wellbeing. These programs include the Tuesday, Wednesday and Friday 'Let's Keep Active' groups, a low vision craft group, community based exercise classes and a walking group.



Clients enjoyed many outings during the financial year including trips to Port Pirie, Orroroo, Warrens Gorge, Hawker, Whyalla, Port Broughton, Craddock and the Shacks, as well as Christmas Lights tours in December. The annual client holiday was held in May 2016 to Barossa Valley.

Training opportunities for staff included CPR updates, education & training on the new Commonwealth Home Support Program and Data Exchange Programs, Understanding Quality Review for Home Care, Easy Moves for Active Ageing update, Information Sharing Guidelines, Managing Extreme Behaviour, Incident Investigation training, First Aid and Types & Signs of Elder Abuse.

Continuous improvement activities included installation of a television as an information system, a review of the activity program to reflect client feedback, review of the menu, and introduction of cooking days.

A Commonwealth Home Support Program Quality Review was undertaken by the Australian Aged Care Quality Agency on 19 and 20 November 2015. Results were very pleasing for this first round of accreditation against the new Home Care Standards, with Council meeting all expected outcomes.

Ros Franklin retired after 25 years of service with Health Focus, including 7 years as Coordinator. Ros's contribution to the Centre was invaluable and she will be sorely missed by staff and clients. Lorraine Hart was appointed to the role of Coordinator and commenced duties in December 2015.

#### Men's Shed

Numbers of clients attending the Men's Shed in 2015/16 remained constant. Some issues have been experienced by prospective clients in using the required 'My Aged Care' system for referral.

Once again, the Men's Shed participated in the Annual Christmas Pageant with a float 'Cinder's Magic Xmas' as well as submitting an entry in the Xmas Tree Festival.



Projects completed in 2015/16, included 6 white boomers for the Port Augusta Rotary Club's Santa Sleigh, 3 library shelves for Communities for Children, Uniting Care Wesley Country SA, a timber screen door to match heritage Craddock Police Station, 12 push carts for the RICE program and ongoing orders for doll's cradles, 15 steel framed signs for Arid Lands, 'Suggestion Tree' for Flinders Terrace Health Centre, an Outdoor Pin Board for Special Needs and a new ramp at the back door of the Shed made by the men to increase safe entry to the building.



A new paint room was completed using funds provided by the Australian Men's Shed and Port Augusta Vietnam Veteran's group. This room, complete with fume extractor, reduces the paint odours within the Shed, making it a more pleasant work environment for all.

Community members have also generously donated various items to the Shed during the year including wood, paints, nails & screws and a 6' x 4' trailer.

#### Port Augusta Childcare Centre

Port Augusta Childcare Centre is currently supporting around 120 families utilising a mix of full time, part time and occasional care. Attendances at the Port Augusta Childcare Centre remained constant for 2015/16 at 42 full time equivalents.

During the year, 3 educators completed the Certificate III in Children's Services and 1 completed the Diploma in Children's Services

Training undertaken during the year included Fire & Evacuation, CPR Refresher, Child Safe Environments, Asthma & Anaphylaxis training, First Aid, Natural Play & Sustainability, as well as a range of WHS procedures.

Continuous Improvement activities undertaken include new cupboards and shelving in the Kindy room, a range of new educational resources in all rooms, replacement of the shed in the Toddlers Section, damaged in a storm, upgrade of the outdoor educational environment in the Babies Section, installation of storage cupboards in the Sleep room, and planter boxes were installed in the Toddlers Section for growing flowers and vegetables.

Community involvement has included a visit to Wami Kata Old Folks Home, an excursion to the Back Beach and East Side Foreshore, the RSL and Bec's Jump & Party. There have been many visitors to the Centre including the Dental Service and a Dance Magic performance.

The Centre has supported a high number of students completing Certificate 3 and Diploma in Children's Services as well as Secondary Students completing work experience.

Required legislative checks including Food Safety Audit and Warm Water Audit were successfully completed during the year. In December 2015, an assessor from the Education & Early Childhood Services Registration & Standards Board spent two days at the Centre conducting an assessment against the National Quality Standards. The Centre was rated as meeting the required standards against Quality Areas 1-6 and exceeding the required standards in Quality Area 7 (leadership & service management). This was very pleasing as it was the first round of the new accreditation process for the Centre.

### Miriam High Special Needs Centre

Miriam High Special Needs Centre is currently supporting 31 children within the local program.

In January 2016, the Centre underwent assessment against the Service Excellence Framework accreditation process and was successful in meeting all required standards across 8 areas – Sound Management, Governance, Financial & Contract Management, People, Partnerships, Communications, Service Outcomes and Consumer Outcomes.

The Centre has continued to engage with representatives from the Department for Communities & Social Inclusion and the National Disability Insurance Scheme in relation to the transition from block funding to individualised funding. The Centre has also been supporting families in the transition to the new National Disability Insurance Scheme. This is a whole new model for both service providers and consumers and is taking considerable time to navigate.

The Centre has continued to welcome visitors to the Centre to enhance the care provided to children. This has included Staff from Novita Children's Services, private Speech Pathologist, Port Augusta Child Health Team therapists, representatives from DECD, Advocacy for Disability Access & Inclusion Inc., First People's Disability Network Australia, SCOSA, secondary students completing work experience and Occupational Therapy students completing placements.

Training has included Child Safe Environments, First Aid, Information Sharing Guidelines as well as various WHS procedures.

Legislative compliance remains a focus with Warm Water System Audit, Electrical Testing & Tagging, annual certification of roof anchor points completed and annual inspection of the spa hoist.

Continuous improvement activities have included replacement of all external plumbing of the hydrotherapy pool and installation of a new industrial strength handrail for the hydrotherapy pool.

### Department – Development Services Health

#### 2015 School Based Immunisation Programme

In South Australia students are offered immunisations at school in Year 8 as part of a School Based Immunisation Programme (SBIP). Students in Year 8 are offered three doses of HPV (Gardasil), 1 dose of Varicella Vaccine (Chicken Pox) and 1 dose of Boosterix (Whooping Cough and Tetanus) vaccine.

Data is collected at the end of each visit and submitted online to the Immunisation Section (IS) of the Department of Health (DOH) and all HPV vaccine doses are submitted to the HPV Register at the end of the 2015 year.

In Port Augusta it has always been Council's practise to 'catch up' students the following year or years if they have missed the vaccination for any reason (e.g. a Year 8 student with a valid consent form will be offered the vaccination they have missed up until Year 12). These records are now being captured via catch-up cards and reflected in State-wide and National statistics.

Council Nurses completed Year 12 Caritas students from 2014 and 20 of 25 Port Augusta Secondary School students, greatly improving rates for year 8's at the end of year 9, e.g. Caritas now 100%.

Coverage for 2015 included:

HPV (Cervical Cancer Vaccine)	Boosterix (combined whooping cough and tetanus)	Varicella (chickenpox)
Dose 1 – 83% Dose 2 – 69% Dose 3 – 50%	79%	87%

Catch up doses, as required, are occurring in 2016.

Clinic Type	Number of Clinics
Number of Council Operated Public Clinics	NIL
Number of School Clinics	9
Number of Internal (Council Staff) Influenza Clinics	2
Number of External Influenza Workplace Clinics	2
Number of Other Workplace Clinics	0
<b>Total</b>	<b>13</b>

### 3.4.3 Value, protect and enhance the quality of our natural and built environment.

Achievements for 2015/2016:

#### **Department – Parks and Gardens Management**

Work for the Dole Program recruits worked alongside Council staff on a range of landscape enhancement project including tree planting along Marryatt Street and garden bed preparation at View Street Park.

The Off-Centre Work Gang (OCWG) continue to assist Council with upkeep and beautification works throughout the City. Over the past 12 months gang workers have completed a range of tasks including the clean-up of illegal dumping sites, rubbish collections at Central Oval following game days, pathway maintenance for Segway tours around the Arid Lands Botanic Gardens and street tree planting at Stirling North.



#### **Department – Contracts & Events**

##### Clean Up Australia Day/Half Price Dump day

Clean up Australia Day was held on 6 March 2016. As sponsorship of Clean up Australia Day, Veolia provided 4 skip bins for participants of the event to dispose of their rubbish and Cleanaway allowed Veolia to empty the skips at no cost.

In conjunction with Clean Up Australia Day, Council ran 2 Half Price Dump Days for residents of The Port Augusta City Council. Residents are allowed one trip per household and are required to present their rates notice or driver's licence to the operator on the day.

12 Clean Up groups registered across Port Augusta & Stirling North, including a 2 day clean-up at Yorkeys Crossing.

#### **Department – General Inspectorate**

##### Animal Management Plan

Council's Animal Management Plan (2016-2017) continues to provide the framework to meet the statutory responsibilities to ensure the health, safety and welfare of domestic animals now and into the future.

Council's General Inspector Kylie McKerlie was awarded 'South Australia Animal Officer of the Year 2016'; this is the second time Kylie has been awarded this honour, the last time being in 2013.

Our General Inspectorate Officers provide a range of services in the way of breaches of the Dog and Cat Management Act 1995, conflict resolution, community education and awareness. Council recognises the significance of animals to their owners and as a result our officers try to handle these issues with the upmost sensitivity.

Pets bring many advantages to their owners. However, they do cause a potential for conflict between neighbours and the local community. Council aims to provide services that help regulate and control the legal responsibilities placed on pet owners, as well as providing education and awareness about responsible pet ownership. Council is aiming at increasing the number of registered and micro chipped domestic animals, which will facilitate the return of wandering or injured animals quickly and safely.

Another issue Council aims to address and educate the community is awareness of the danger and regulations relating to keeping proscribed breeds to try and minimize the occurrence of dog attacks and the number of proscribed breeds in the Council area reduced.

Council is and always has taken animal welfare and safety very seriously and works hand in hand with the RSPCA to minimize the number of referred cases of animal cruelty.

Council Inspectorate Officers are also working to decrease the number of noise complaints attributed to excessive dog barking which can disrupt adjoining neighbours by giving the complainant a diary to record and monitor the barking over a period of time. Officers then work with the owner of the dog in question to determine the cause and give advice on keeping it quiet and modifying the behaviour of the dog.

To prevent an increase in the number of feral and stray animals, Council combined with both the Local Veterinary Clinics, will continue to conduct Discounted Microchip and De-sexing Campaigns in the community as well as dogs and cats in the Aboriginal Community.

Another big issue that will continue to be tackled is to minimise the number of lost and wandering dogs. Council also has had many cases of abandoned dogs which therefore makes it a difficult task to return the dog to its rightful owner. Warnings and/or expiation notices for lost and wandering dogs will continue to be issued so that hopefully a reduction in the number of dogs wandering at large on the streets can be reduced. Councils 'Lost and Found' animals Facebook page continues to prove a very powerful tool in the identification of strays and rehoming of abandoned dogs. Facebook is also helping Council to promote public awareness of any animal programs or incentives that are being initiated.

Council continues to aim at reducing the number of reported roaming cat cases by encouraging the identification and wearing of collars and also microchipping so that the cat can be returned to its owner and if unidentified, then either given to a shelter or euthanized.

Council Inspectorate Officers continue to be trained and updated in Dog and Cat Management so they have detailed knowledge of the Act and their skills and knowledge are kept up to date with methods of animal handling by the way of appropriate courses and seminars organised by Council, Dog and Cat Management Board and the Authorised Persons Association.

The Million Paws Walk continues to raise funds and is a very popular event every year.

#### Fire Protection Services

The Fire Prevention Officer will continue to inspect properties, vacant residential and commercial blocks throughout the 2016-17 fire danger season and issue clean up notices and fire permits, and ensuring that regular fuel loading inspections are carried out. In addition, our Officer continues to work closely with the SA Country Fire Service and SA State Emergency Service to deliver key programs about safety, prevention and preparedness for emergency events. Council has a role in ensuring that potential bushfire fuel loads are reduced on private land to reduce bushfire risk across the City.

#### Illegal Dumping

Illegal dumping is a crime and it costs everyone. The impacts of illegal dumping are felt throughout the community in a number of ways, from a decrease in the amenity value of an area to the costs attributed for the clean-up of items that have been illegally dumped. The money and time spent by Council, on behalf of its community, to respond to illegal dumping is money that could be better spent on other improvements within the community.

## Parking Enforcement

Council has been and will continue to police and enforce all areas of parking restrictions in the community to improve traffic flow and to ensure the safe and fair use of the roads within the community, and at schools for the benefit of everyone. Parking infringements are regulated by State law and are the same for all councils and the expiation fees are not set by Council; fee increases are gazetted following the State budget and take effect from 1 July annually. One of the areas specifically looked at and will continue to be policed is parking on a footpath, dividing strip or nature strip.

Vehicles must not be parked with any part of the vehicle on a footpath or footway. This includes the grass verge outside a residence. Apart from the obstruction of pedestrians, footpaths are not intended to bear the weight of vehicles as damage may be caused to the surface or services located underneath.

A footpath is the area from the kerb to the property boundary, this includes lawns and gardens. A footpath also includes footway, lane or other place made or constructed for the use of pedestrians and not for the use of vehicles. The section of footpath which enables access to premises is part of the footpath and is not available for parking

## Department – Parks and Gardens Management

Tree maintenance work has been conducted at Gladstone Square, Marryatt Street, Apex Park and Keith Davies Memorial Park. The remaining seven Tuarts (*Eucalyptus gomphocephala*) with canopy dieback at Gladstone Square were removed and replaced with fifteen drought tolerant Arid Smart eucalypt plantings, in response to Dr Dean Nicolle's independent arboricultural assessments. Species selection has comprised Dundas Blackbutt (*Eucalyptus dundasii*), Coral Gum (*Eucalyptus torquata*) and Salmon Gum (*Eucalyptus salmonophloia*).



The Marryatt Street streetscape project involved the removal and replacement the seven senescent Tuarts (*Eucalyptus gomphocephala*) with 15 new street tree plantings comprising Sargent's Mallet (*Eucalyptus sargentii*), Lemon Flowered Gum (*Eucalyptus woodwardii*) and Gawler Hybrid Bottlebrush (*Callistemon 'Harkness'*).

Routine weed control was performed along Shack Road, Old Whyalla Road and Airport Road using a range of treatment methods. In support of combating the declared weed Buffel Grass (*Cenchrus ciliaris*) assisting with implementation of the *SA Buffel Grass Strategic Plan 2012-2017* for identifying effective treatment techniques, trial sites have been established at the Port Augusta Airport .

Feedback was provided to the Northern and Yorke NRM 'What Matters to You' survey to assist with development of the *Draft Natural Resource Management Plan* for the Northern and Yorke Region due for release mid-2017.

Council was represented at the SA Far North Region Climate Adaptation Workshop held in June 2015 to consider the forecast implications of climate change and how adaptation pathway planning can map out short and longer term actions.

The Stirling North Street Tree Program has continued with a further 90 street trees being planted along Maule Avenue (*Hakea francisiana*, *Eucalyptus albopurpurea*), Barrett Avenue (*Geijera parvifolia*) and Michael Avenue (*Geijera parvifolia* and *Callistemon 'Harkness'*). Species selection is based on species listed in the *Port Augusta City Council Street Tree Policy Preferred Species List* which comprises a range of Australian native drought tolerant species.



◀ Photo – AridSmart Grass Leafed Hakea (*Hakea francisiana*) being grown for street trees

➤ Photo – AridSmart Grass Leafed Hakea (*Hakea francisiana*) in rocket pots ready for planting out.



Photo - Street tree planting works in Stirling North



**3.4.4 Water, energy and other natural resources are managed responsibly.**

Achievements for 2015/2016:

**Department – Parks and Gardens Management**

The Waste Water Treatment Plant (WWTP) harvested 122 ML from the SA Water network with 82% (100ML) treated with chlorine and pumped through an 80µ filter bank, then sent to the field for irrigation purposes or to the storage reservoir from where a further 10 ML was later reused. The remaining 18% (22.5ML) was utilised in the WWTP system maintenance operations (backwash/flushing).

**Department – Infrastructure Technical Services**

Carpenters Landing Levee Bank Project

Council was successful in receiving a grant of \$60k from the Coast Protection Board of South Australia to continue the construction of levee banks for storm surge protection. 2015/2016 saw the joining of 2 already constructed levee banks (both east and west of the Carpenters Landing Boat Ramp Carpark).

**3.4.5 Our cultural and built heritage is recognised, conserved and promoted as a key contributor to our identity.**

Achievements for 2015/2016:

**Department – City Management**

The State Government has been successful in selling the former Town Hall and District Courthouse and vacant old Police Station site located in the Central Business District of Port Augusta. It is hoped that these two State Heritage Listed buildings will be redeveloped to provide access to the buildings in the future.



# Strategic Plan Objective No 5

## We Celebrate

### 3.5 Outcomes:

#### 3.5.1 Design, provide and maintain a range of places and spaces where people can gather formally and informally.

Achievements for 2015/2016:

##### Department – Ryan Mitchell Swim Centre

The Ryan Mitchell Swim Centre opened to the public for the summer season on 10 October, 2015 after undergoing repairs and upgrading during the winter months. Work undertaken during the 2015/2016 financial year at the pool included:

##### Pump-house

- Siemens Carbon Dioxide PH control system replaced.
- Grate replaced over make-up tank.
- 2" Electric valve for make-up water replaced.
- Replaced injector parts on Chlorine Pump.
- Replaced O rings in acid pump injection.
- CO2 regulator sent to Whyalla to be repaired.

##### Disabled Facilities

A change table and portable lifter accessed through the Special Education Resource Unit (SERU) were serviced to ensure these facilities are maintained to a high standard.

##### Pools

- Broken outlets in medium pool replaced.
- All pools were filled at the start of the season.
- Main pool cleaner repaired.
- Chemical injection of slabs was carried out by Mainmark on the main pool where the deck was sinking.

##### Grounds and Surrounds

- General maintenance of grounds and facilities.
- Umbrellas were given a fresh coat of paint.
- New connectors were fitted in the solar absorbers. Leaks repaired in the solar absorbers.
- Cable tied shade cloth onto fence surrounding pool grounds.
- Old wooden fence next to big shed replaced with colourbond fence. Fence by clubrooms repaired.
- Grounds and buildings treated for pest control.
- Ride-on mower repaired.
- Drains cleared at the deep end of pool near pump house.
- Parks and Gardens staff repaired leak in sub-surface watering.

##### BBQ Area

The BBQ area was very popular during the season with Christmas parties, birthday parties, school splash days, sporting club wind-ups, and football team supporters group, being just a few of the bookings made for this area. A new security light was installed on the existing pergola of the BBQ area.

### Kiosk and Buildings

- Men's and ladies toilet block floors were repainted with non-slip paint.
- Leak repaired in Kiosk water pipe.
- Replaced bench top in kiosk food preparation area with a stainless steel bench.
- Fire extinguishers serviced.

### Sink or Swim School (SOS) Aerobics in Water

Sink or Swim registration was available on line allowing early enrolments. A Facebook page was created in order to keep people up to date on the pool's activities, events and closures. Sink or Swim (SOS) received approximately 300 registrations this season catering from babies to adults. Classes were run Monday-Saturday. Extra baby classes were added to accommodate the growing numbers.

Aerobics in Water sessions were held on Tuesday and Thursday evenings and were well attended.

### Staff

Staff updated their Bronze Medallion, First Aid, Child Safe Environment and CPR training during the reporting period. New staff employed completed all training as per their job specification.

During the reporting period the Swim Centre offered the following services:

SOS (Sink or Swim) classes	Quorn Swimming Club training
Aerobics in Water sessions	West Coast Qualifying Meet
Education Swimming	Aussie Masters
School Splash Days	SOTA (School of the Air)
Out of School Hours Care (OSHC)	Miriam High Special Needs Unit
Vac Swim (summer safety programme run by Royal Life Saving)	PA Special School, PA West Learning Centre, Augusta Park Special Class
Port Augusta Swimming Club weekly training	RICE (Remote and Isolated Children's Education)
Port Augusta Swimming Club Carnival	Sporting Clubs for pre-season training
Bronze Medallion training and updates	CPR updates
Port Augusta Scouts	Uniting Care Wesley
Birthday party bookings in pool grounds	BBQ area bookings

### General Information

Pool policies and procedures were updated.

Four days before the pool closed for the season a member of the public threw a glass beer bottle over the fence hitting the Toddlers Pool steps and shattering into the pool. The pool was closed and flagged off and not used again before the end of the season. Staff cleared away the glass on the outside area of the pool and the pool was emptied to thoroughly clear it of the shattered glass. Medium pool was also emptied at the end of the season.

As the pool is an outdoors facility, the weather has an impact on the gate attendance. During the reporting period the Ryan Mitchell Swim Centre attracted 37,422 people through its gates, compared to 35,994 people in the 2014/2015 season.

The pool closed for the season on 24 March 2016.

### **Department – Port Augusta Public Library**

#### Alf Clarke 'Watercolours and War Stories' Exhibition

This exhibition started with a framed watercolour of Gladstone Square and Library staff trying to discover information on the artist. Held in the Port Augusta Cultural Centre – Yarta Purtli from 14 October – 7 November 2015, this exhibition showcased watercolours by the late Alfred Clarke, the majority of them being local landmarks such as the former RSL building, the former Catholic Church and Commercial Road.

The items were collected from the Clarke family, community members and other organisations by volunteer Paul Smith and were displayed alongside Mr Clarke's war service documentation and other items held by his family from his service during World War 1. It was the first time a collection of his work had been shown together and it was an opportunity to view WW1 from one individual's experiences. The exhibition was held as part of the national commemoration of the Centenary of the First World War 1914-1918. The Library has also undertaken editing the war notices/stories for this time in the Transcontinental via the National Library of Australia's Trove online newspapers to improve the searching accuracy.

#### One Card Network and RFID Project

The One Card Network, the consortium of libraries across South Australia, has now been operating for over three years and continues to allow the community to utilise the resources of the State. During early 2016 the State-wide Borrower Duplication Project was completed and has improved the operation of the Network by reducing the multiple borrowers in the database. The library management system was upgraded on 9 April 2016; this was centrally managed by Public Libraries Service.

Initial planning for the implementation of the RFID Project (Radio Frequency Identification) occurred in late 2015, with all library items being circulated to other libraries in the Network requiring to be tagged. The Project rollout scheduled Port Augusta's tagging of all library collections for late 2016; this was brought forward and commenced in early June.

#### National Simultaneous Storytime

On Wednesday 24 May 2016 the Library supported the National Simultaneous Storytime event, joining in with over 2500 other venues all reading the same book at the same time. This year the story was 'I got this hat' by Jo and Kate Temple. The Library presented copies to each primary school, preschool and childcare to encourage their participation in this event that aims to promote the value of reading and literacy.

#### School holiday activities

School holiday activities are very popular with the community and continue to be well supported, with over 40 children attending each session. In October 2015 the Library and Port Augusta Cultural Centre-Yarta Purtli jointly presented 'Plasticine Fun' - this session was supported by the Art Gallery of SA. National Summer Reading Club was promoted with an activity day on 13 January 2016. Activity packs were also given out with opportunities to enter a national competition encouraging children to read over the Christmas holiday break. The Annual Easter Hunt and craft event was held on 19 March 2016, over 40 children and Easter Bunny attending. In July 2016 the theme was Ancient Egypt with activities including masks, scarab beetles and pyramids.

#### Other children's services

Jackie French's Travelling Suitcase Exhibition was displayed in the Library in early February 2016. The Community Librarian visited two preschools to share the exhibition and read Jackie's stories, which was very popular with the young children. This activity was featured on the local television news report, which provided good promotion for the Library and its Storytime service.

The weekly Storytime sessions for preschoolers held on Wednesday mornings at the Library continue to attract families for stories and activities; during 2015/2016, the 40 sessions were attended by 646 children and 495 adults.

The Library distributed free Little Book Club packs to families. The packs contain a book, nursery rhymes DVD and other material to encourage parents to enjoy sharing books with their children from an early age. The Toddler Reading Pack is for children aged 18 months - 2.5 years and the Preschool Reading Pack is for children aged 3 - 4 years.

The National Children's Book Week in August 2015 was promoted and the shortlisted books displayed.

### Public internet access

The Library provided free public access with 6 computers, scanning and printing facilities, in addition to the wireless internet service. The Library staff continued to provide basic computer support for the community as part of the daily Library operation. In late 2015 and early 2016, basic 5 week 'Introduction to computers' classes were held and a weekly 'Drop in IT support' afternoon was promoted. The purchase of a charge-bar station has allowed for quick charging of telephones for community members, this service has been extremely well received and provided an economical solution to the shortage of power points in the Library.

### Community Information service

The Public Library updates community agencies and services information for Port Augusta on the web based service 'SA Community Connecting Up'. Two publications 'New Resident's Guide' and 'Positive Ageing Guide' have been updated and prepared for circulation.

### Book Clubs

The Library Book Club met on the 4<sup>th</sup> Thursday of each month to share ideas on a wide range of books with approximately 8-10 people attending each month. The Library also supported an outback book club which meets over conference telephone sessions to discuss the monthly selection.

### Author events

During 2015/2016 the Library hosted two author events with 20-30 people attending each author talk:

- Rachel Johns - 22 September 2015
- 'Suspense Sisters' Rowena Holloway and Sandy Vaile – 28 April 2016

Due to the success of the Ulysses Challenge and Bloomsday evening in 2015, community members asked for the Library to hold another celebration of Bloomsday in 2016. Joining worldwide events, on 16 June, the Library again focused on James Joyce's book 'Ulysses' with Desert Voices entertaining with Ulysses themed songs. Anne Wensley performed an amazing reading from the last chapter of the novel, providing for some (maybe all) in the audience their first understanding and appreciation of this difficult to read novel.

### Staff training

Staff attended a range of training opportunities including First Aid training with St John, Public Libraries SA conference, TRIM training, Opening the Book online training, LMS webinars and WHS internal training sessions.

### Other events and activities

The large wooden table from the Town Hall was relocated to the Library on 16 June after being refurbished in Adelaide. The 4.8m x 1.8m table has been protected with a custom made glass top and is being utilised within the computer area.

Following the Matthew Flinders exhibition in 2015, staff produced a detailed booklet, 'Flinders Voyage Collection' to highlight and better describe the materials held in the collection at the Australian Arid Lands Botanic Garden.

The Library hosted SA Water's historic display of photograph albums and other items on 16-18 June 2016, and while only on display for a short time the photographs created a lot of community interest. Hayley Morton from SA Water also conducted a special Storytime session with an activity and promotional give-away books supplied by SA Water.

During Adelaide Writers Week 27-28 February 2016, the Library participated in the live streaming of 6 sessions from the program - authors included Lisa Gonova and Kate Grenville. The live streaming allowed the local community to see and hear the sessions without having to travel to Adelaide, and it is hoped this will be continued in future years.

The Library is hosting two Memorial Boxes from the Australian War Memorial which include memorabilia for display and for educational use in schools and libraries.

The Library hosted visits and story sessions with students from organisations including the Port Augusta Scouts Group, Port Augusta West Primary School, Augusta Park Childhood Services Centre and Miriam High Special Needs Centre, along with regular weekly visits by the Port Augusta Special School.

The Library participated in community events such as the Christmas Tree Festival, Positive Ageing Expo, May the fourth be with You and Mother's Day promotions. Display space provided to community groups and government agencies for promotional material within the Library, included ANZAC and Refugee Week displays.

Other programs and promotional activities include:

- Toy library service
- Scanning and colour copying
- Tours for school and kindy groups
- Weekly visit by school groups
- Wireless and computer access
- Little Big Book Club packs
- Books in the sky (audio books) – uploading audio books
- Storytime for pre-schoolers
- Display space for community groups
- Local and family history service
- Monthly Library bus and home visit service
- Reference, community information and local history requests.

#### ***Department – Parks & Gardens Management***

A shade shelter was erected at Carlton Parade Cemetery. The area was landscaped with arid tolerant plantings of trees and shrubs and was planted with the assistance of the Work for the Dole participants.



Photo – Shade shelter constructed at Carlton Parade Cemetery.

3.5.2 Work with the diverse Aboriginal communities living in and visiting our city to celebrate their contributions and their relationships with land and sea.

Achievements for 2015/2016:

***Department – Community Harmony***

The Aboriginal Community Engagement Group in partnership with Yarta Purtli helped to plan and finance the event for National Reconciliation Week 2016 which included a free Community BBQ in the Barracks followed by the Black Screen Event in the Institute theatre which was a showcase of short Aboriginal films.



***Department – Port Augusta Cultural Centre – Yarta Purtli***

Malka Aboriginal Art Prize

The Malka Aboriginal Art Prize is held annually at Yarta Purtli Gallery and is scheduled to coincide with NAIDOC Week celebrations. The exhibition attracts a large number of entries from Indigenous artists across the region and is a popular event in the gallery program for locals and tourists alike.

The Malka Aboriginal Art Prize started in 2010 as an idea of local Aboriginal artist, Marvyn McKenzie Snr and the exhibition is aimed to encourage more local Aboriginal artists to exhibit their works whilst promoting the outstanding Indigenous artistic talent to both local and tourist audiences.

Assistance for Indigenous Artists

Yarta Purtli Gallery works closely with the Indigenous community throughout the year on a range of activities. Assistance was provided to artists to apply for arts grants, in developing arts CV's and artist statements and also in providing assistance and advice pertaining to exhibitions and opportunities.

Our Mob Port Augusta

The Our Mob Port Augusta Exhibition was on display at the Port Augusta Cultural Centre – Yarta Purtli during September/October 2015. This project involved nearly \$60,000 in external funding and more than 50 artists. The project included a series of workshops around the region and artists created new works for the exhibition.

Project partners for Our Mob Port Augusta were: Arts SA, Country Arts SA, Adelaide Festival Centre, Art Gallery of South Australia, Ananguku Arts & Cultural Corporation, and the regional communities that were part of the project.

The exhibition formed part of the Tarnanthi Festival of Contemporary Aboriginal and Torres Strait Islander Art presented by the Art Gallery of South Australia and the Adelaide Festival Centre's Our Mob Adelaide Exhibition.

### 3.5.3 Celebrate together through a lively program of events, arts and activities.

Achievements for 2015/2016:

#### Department – Contracts and Events

##### 2016 - Welcome to Port Augusta BBQ

The “Welcome to Port Augusta BBQ” began in 2003 with the aim of bringing together all new professionals residing in Port Augusta. An evening filled with socialising, good food, entertainment, and the chance to meet new people and find out what Port Augusta can offer. A BBQ dinner and beverages is provided and partners and families are more than welcome to attend! The Event was held on 17 March 2016 with around 40 new professionals and their families attending.

Positive feedback was received regarding the event stating “It was a wonderful relaxed opportunity to network and find out what Port Augusta has to offer”.

##### Global Maintenance Mayoral Reception

Council held a Pre-Conference Mayoral Reception for the 11th Annual Global Maintenance USG & SACOME Conference & Trade Expo which was held on 25 August 2015 in the Central Oval Function Room with around 120 attending the evening.

##### Billy Cart Race

The NDMA conducted a Billy Cart Derby in Port Augusta along Donaldson Terrace on 31 July 2016. This is a great family event where the community has an opportunity to participate by constructing and racing billy carts. Port Augusta Council supported the event with the provision of funding of \$6000.



##### Augusta Markets

Council provided support to Regional Development Australia (Far North) and Business Port Augusta in arranging the two Augusta Market days held in December 2015 and April 2016. Council's support related to arranging road closures and staging. Council also provided financial assistance for signage and insurance cover for hobbyist stall holders for the event.

##### Homestead Park Time Capsule

An official opening of the Homestead Park Time Capsule was conducted on 4 October 2015 where photo's revealed another time capsule being buried in the same location. This time capsule was also located and opened in a double opening ceremony. Old photos, newspapers, coins and stamps were some of the items found inside the capsules.



### Event Funding/Entrance Signs

This year the Community Events advertising program was advertised in The Transcontinental newspaper as well as letters being sent to sporting/community groups. The closing date for applications was 10 April 2015. Events that received financial or in-kind support from Port Augusta City Council during 2015/2016 are as follows: – Port Augusta Racing Cup, Wharfest, Jacobs Creek Port Augusta Golf Classic, Carols in the Park, Australia Day Breakfast, Organ Donor Awareness Week, Pichi Richi Marathon, Sci-world and Port Augusta Billy Cart Race, George Copley Swim and Christmas Tree Festival.

As a part of their funding application some Sporting/Community Groups requested funding to display their events on the entrance and event signs. These groups included: Calisthenics, Organ Donor Awareness Week, Port Augusta Racing Club – Port Augusta Cup, Jacobs Creek Port Augusta Golf Classic.

### **Department – Port Augusta Cultural Centre – Yarta Purlti**

#### Exhibition program

The Gallery offers a diverse and interesting exhibition program each year with a wide range of local and touring exhibitions. Exhibitions change over every 4-5 weeks. During the 2015-16 financial year, 18 exhibitions were held at Yarta Purlti Gallery with 4281 visitors passing through these exhibitions.

Exhibitions held during the year include and attendance numbers are as follows:

- Malka Aboriginal Art Prize 2015 (from 1 July 2015) 263
- The Journey (from 1 July 2015) – Drug & Alcohol Services SA (photographs by Richard Lyons) 164
- Chapter 1: Fly 184
- Curdnatta Stories 208
- Our Mob Port Augusta 414
- Watercolours and War Stories 196
- Abstract Formations 176
- Handheld 170
- Year 12 Exhibition 42
- Time After Time by Fibrespace 244
- Gallery Shop 233
- High Anxiety: Art from the Mind of Cello by Craig Ellis 227
- A Little Taste of South Australia 236
- Designing Craft/Crafting Design: 40 Years of Jam Factory 747
- The Lake, The Land, The Storm by Alison Brown 278
- Making a Splash by Dianne Turner 221
- GaRa Mirnaarda by Tjutjuna Arts & Culture Centre 183
- Malka Aboriginal Art Prize 2016 (up to 30 June 2016) 95

#### Workshops, Artist Talks & Events

The Cultural Centre Workshop Program has continued this year along with a series of visual arts and craft workshops, performing arts workshops, school holiday activities and special artist talks. Highlights included an artist talk by Cindi Drennan during the SALA (SA Living Artists Festival) in August 2015 and also the Art Gallery of South Australia brought the START program to Port Augusta. Children attending the workshop made 'Bush Footy' sculptures out of plasticine.

#### Shows on the Road

A number of Shows on the Road from Country Arts SA have been brought to Port Augusta during the financial year, including The Adventures of Broer & Zus, which also included a workshop for local children, in March 2016.

Gorgon by the South Australian State Theatre Company was also brought to the City and included a special schools show, as well as a show for the general public.

## Desert Fringe

Desert Fringe was once again held in Port Augusta in March 2016. Attendance was pleasing with around 2,000 people attending events over the two days. The lively program of events included a sunset concert with well-known performer, Archie Roach, and also an outdoor arts market.

## ***Department – Australian Arid Lands Botanic Garden (AALBG)***

The AALBG hosted its most successful school holiday program ever in April 2016 with record attendances at all events, which included night tours, a new children's garden tour as well as craft and activity events related to the plants, animals and insects in arid environments.

In its 20<sup>th</sup> year of operation, planning for the milestone Anniversary commenced to coincide with the Arid Festival program.

In collaboration with the Friends of the AALBG, a guest speaker program was formulated and included a sold-out session by prominent bush foods chef Andrew Fielke.

For the third consecutive year, an Easter Egg hunt was staged at the Garden. This was themed around providing education on the endangered bilby, with more than 100 children participating.

A children's 'I Love Nature' photography competition held as part of an online promotion received 16 entries. The aim was to nurture children's love of the environment and encourage increased visitations to the Garden.

## ***Department – Community Harmony***

The Community Harmony Office provided funding to support NAIDOC Week through the Port Augusta Activities Program and the School Initiatives Program, including of the Elders lunch hosted and attended by Councillors of the Port Augusta City Council. The Substance Misuse Service attended the Opening and Closing Ceremonies, the Davenport Cultural Day and the Port Augusta Hospital Open Day and encouraged attendance by all staff.



# Strategic Plan Objective No 6

## We Achieve

### 3.6 Outcomes:

#### 3.6.1 **Strong leadership and a committed and focused workforce to effectively manage and progress the City.**

Achievements for 2015/2016:

##### Department – Substance Misuse Service

The 'Frontline Worker Training for the Safe Care of Intoxicated People' was run again this year and all other required training i.e. Senior First Aid, CPR and Fire Safety & Evacuation Management.

The Port Augusta Community Methamphetamine Forum was held in July 2015 for the Community to look at the most recent findings on Crystal Meth "ICE" to inform and share concerns with the experts and members of our community lived experiences. This was followed up with an Alcohol and Drug Service Expo that was held in April 2016.

The Manager and one staff member attended an Alcohol, Tobacco & Other Drugs Aboriginal Workers Forum held by DASSA in Adelaide.

AOD Forum - Nunkuwarrin Yunti was held in Port Augusta specifically for AOD workers in August 2015.

Two staff members attended a forum with other services from across the State that provide similar work within their communities, with a focus on Case Note Writing and Case Management. It was organised by Nunkuwarrin Yunti and held in Adelaide.

A Community BBQ & Public Forum was held with the Premier & Cabinet Ministers. The Community Harmony Manager was involved with some meetings with State Government CEO's and their staff.

The Community Harmony Manager participated with the Port Augusta Local Action Agreement (LAA) Service Provider Forum for the National Closing the Gap Day 2016 where the LAA was reviewed and small working groups were formed to concentrate on a specific building block.

The Community Harmony Manager attended an Aboriginal Communities Engagement Group hosted Justice Forum, that produced some workable outcomes for a group of services to work towards.

The Community Harmony Manager and SMS Team Leader attended the consultation session with the Country Primary Health Network on Mental Health and Alcohol & Drug regarding this region.

Community Harmony Manager attended a Planning Day with DASSA and SAPOL in Adelaide with regard to the Alcohol & Drug Strategy that is due out by December 2016.

##### Department – Community Services

The Director – Community Services continues to participate in the 'Industry Leader Group'. This group enables the Department for State Development to strengthen engagement with employers and industry to better inform and support the State Government's learning, skills and workforce participation priorities.

Various Council sites have provided information and support to students undertaking various levels of study. This has included placement opportunities for Certificate III, Diploma level and University undergraduate students at the residential aged care facilities, Childcare Centre, and Miriam High Special Needs Centre.

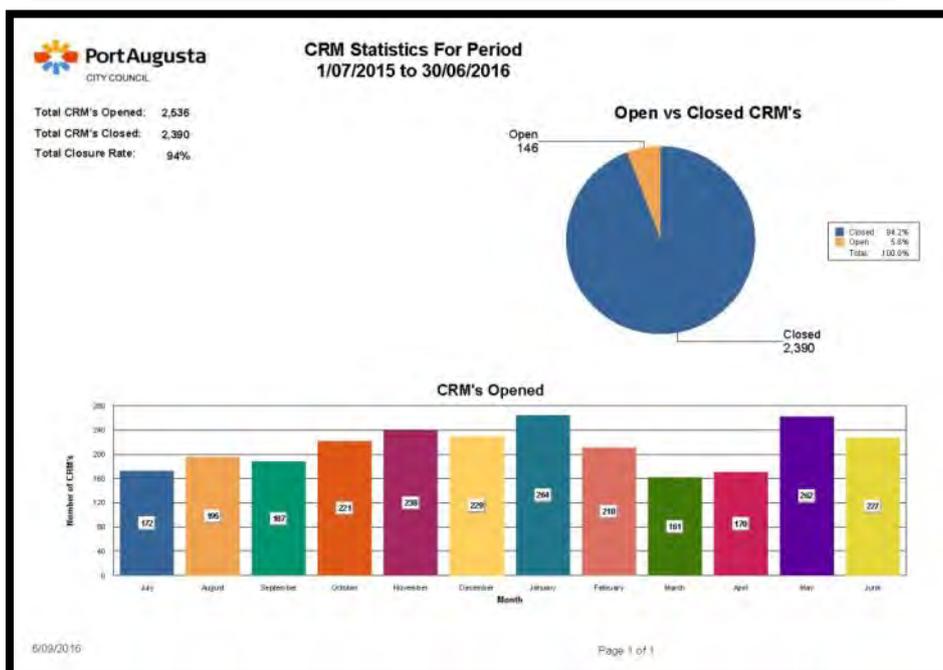
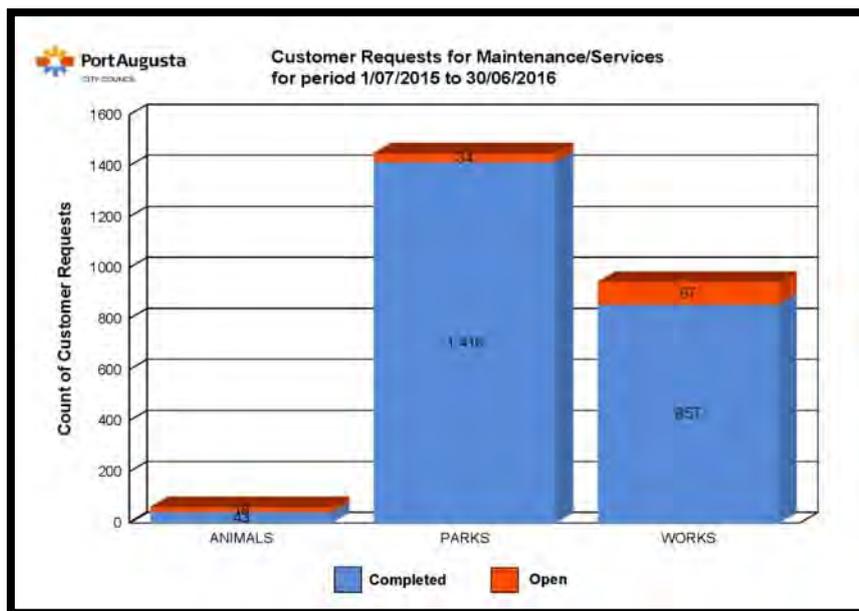
Miriam High Special Needs Centre and Port Augusta Childcare Centre staff participated in a project being undertaken by two 4<sup>th</sup> year Occupational Therapy students on 'Understanding Appointment Attendance Rates at Flinders Terrace Health Centre'.

**Department – Customer Services**

Council has a Customer Request for Maintenance/Service (CRMS) which can be used by members of the community to log maintenance and/or service requests that they have identified.

Requests for support in relation to animals, can be lodged with Council via a CRM or, alternatively, a member of the community may complete an Animal Nuisance Form which is then forwarded to the General Inspectors for attention.

The following graphs provide an overview of the requests received during the reporting period:



3.6.2 Ensuring, so far as is reasonably practicable, the health and safety of workers, Elected Members, contractors, community and visitors through compliance with a Work Health Safety and Return to Work Management System.

Achievements for 2015/2016:

**Department – Work, Health & Safety**

Workplace Health and Safety and Risk Management remains at the forefront of all organisational activities, to ensure as far as reasonably practicable, a safe workplace for all workers, contractors, volunteers and members of the public.

This year has seen the engagement of a second person to Council to complement the focus on WHS and to assist in the organisation's compliance with many safety related items such as the Return to Work Prescribed Standards for Self-Insurers. James Holmes who joined the organisation in October 2015 has been employed full time by Council but in a shared agreement with the Flinders Ranges Council. He spends fifty percent of his time assisting with their WHS requirements.

James brings a wealth of WHS experience and knowledge following a long career in the Steel Manufacturing and Mining industries as a Health and Safety Business Partner. He has introduced some new and exciting initiatives as a result of his skills and experience gained in the mining industry which has an extremely proactive safety environment.

Many of the existing safety systems have also been reviewed and different approaches adopted in areas such as hazard and risk management, incident reporting and investigation and the ongoing monitoring and communication to workers and management alike. Stemming from this James has prepared a submission for the 2016 Local Government Safety Awards for improved safety systems throughout the organisation.

The Local Government Association Workers Compensation Scheme (LGAWCS) on behalf of Councils has agreed to a "Partnership Plan" with Return to Work SA (RTWSA – formerly WorkCover). This will assist the organisation in preparation for the next Self Insurers Licence evaluation process that will be undertaken in early 2017. Port Augusta City Council has joined a group of 3 other neighbouring Councils which meet for regular workshops with a RTWSA assessor and representatives from the LGAWCS with the aim of ensuring that all systems are in place and implemented to achieve and maintain a higher standard of self-insurer status. Three workshops have taken place starting in November 2015 and will continue until October 2016 in readiness for the evaluation. In early 2017, the RTWSA will nominate one Council from the group to be formally evaluated (audited) to determine Local Government's next insurance renewal period.

The organisation aims to identify foreseeable and emerging risks to ensure it will be well placed to respond to those challenges. The Local Government Association Mutual liability Scheme (LGAMLS) undertakes a Risk Profile Review to verify appropriate systems are in place.

This Risk Profile - Review 2016 ("the Review") is an important annual appraisal of LGAMLS Council Members. The Review is designed to monitor Council's business risk profile and measure ongoing business improvement as well as providing a gauge compared to other Councils within the Region and sector.

The Review for 2016 was represented in the following 10 functions:

<u>Governance/Finance/People</u>	<u>Operations/Services/Functions</u>
1. Reputation & Integrity	6. Environmental/Vegetation/Trees
2. Strategic Risk & Governance	7. Emergency Management
3. Procurement, Contract Management Systems	8. Community Land Recreation/Leisure Services
4. Volunteers/Vulnerable Groups/Committees	9. Road & Footpath Management
5. People	10. Use by Other Parties – facilities/land

As shown in the table below Port Augusta City Council achieved an overall average of 78% which is above Metropolitan Councils (77.6%) and Regional Councils (59.2%) averages and the overall Local Government average of 63.5%.

With continual improvement and maturity of the organisation's Risk Management systems, Council are striving to enhance its performance for 2016-2017.

#### 2016 RISK PROFILE - REVIEW

Section	Port Augusta	Metro Average	Regional Average	LG Average
Reputation & Integrity	8	7	5	5.4
Strategic Risk & Governance	8	7.1	4.9	5.4
Procurement, Contract Management Systems	7.5	7.9	6.6	6.9
Volunteers/Vulnerable Groups/Committees	7	8.8	6.1	6.7
People	7.5	7	5	5.4
Environment/Vegetation/Trees	9	8.1	5.5	6.1
Emergency Management	7	7.5	5.8	6.2
Community Land Recreation/Leisure Services	7.5	8.1	6.2	6.7
Roads & Footpath Management	7.5	7.8	6.4	6.7
Use by Other Parties – Facilities/land	9	8.3	6.5	7
<b>TOTAL</b>	<b>78</b>	<b>77.6</b>	<b>59.2</b>	<b>63.5</b>

Moving forward the organisation will continue with a systematic approach to identifying and managing risk for both plant and equipment and tasks. The WHS Team will focus on ensuring all workers have a high level of knowledge and understanding of the WHS framework to fulfil their WHS roles and responsibilities, and that managers and supervisors drive a positive WHS orientated culture throughout departments.

#### Department – Parks and Gardens Management

Council engaged Active Tree Services to assist parks staff with tree removal works in the vicinity of overhead powerlines and with trees at height.



▲ Photo – dead tree removal in Mealy Street.



▲ Photo – Tree maintenance work near the Stirling North Primary School.

3.6.3 We aim to provide good governance practices and compliance with all legislative requirements in delivery of services.

Achievements for 2015/2016:

**Department – Governance**

Delegations are reviewed on a regular basis to ensure that the legal framework is in place to support officers' roles and functions and decision making powers. Council Policies are also reviewed in line with legislative changes or by resolution of Council to maintain their accuracy.

Strategic Plan Review

During the reporting period, Council undertook a review of its Strategic Management Plan, including consultation with the community, to ensure that the Plan is up to date and focuses on the policy direction to achieve outcomes, as approved by Council.

**Department – Development Services- Health**

Environmental Health

In 2015/2016 the *South Australian Public Health Act 2011* has resulted in many more areas for Local Government to administer including, but not limited to, annual reporting on sections of the Act to be submitted to the Department of Health, and is continuing as required.

In the past year 13 complaints requiring inspections of insanitary and other general conditions were attended to, mainly involving accumulations of refuse, animals, birds, accommodation, sharps disposal and insects. They were resolved onsite, by letter, negotiation, notice or direction.

Development applications received by Council during the reporting period totalled 188 that were assessed by the Health Department in accordance with the current legislation, compared with 335 in 2014/2015.

186 Section 7 Searches were assessed by the Health Department during 2015/2016, compared to 234 in 2014/2015.

Septic approvals this year totalled 44, resulting in a total of 103 routine inspections.

The Council desludging contractor is DJ Wills Plumbing and Septic Pumping. Total septic desludged this financial year was 351 and 49 Council IPs were raised as part of the ongoing contract requirements. Works are continuing with the Septic desludging and the IPs being raised in the areas covered as required by the contract.

Approximately 320 letters, each with an info pack and area map, were sent to private owners in the first quarter of the fiscal year providing information in relation to the year 2 of the second cycle pump out program.

A similar letter, info pack and area map was forwarded to Housing SA representative with a list of their properties informing of the programme.

The contractor, DJ Wills Plumbing, forwarded approximately 377 letters on behalf of the Council giving owners around 2 week notice before commencing the pump out of their property, as the programme rolled out. Three septic tanks were reported by DJ Wills Plumbing as having significant quantities of rubbish, clothing material, bottles, soil and concrete waste disposed within the tank. Since completing this work, Council has seen a noticeable decrease in the amount of blockages within the Council effluent (CWMS / STEDS) system and the overall quality of the effluent is improving.

Council received a total of 7 complaints in relation to septic/aerobic systems causing nuisance and/or other issues including failing to comply with servicing requirements throughout the reporting period. Aerobic septic maintenance quarterly reports were received for some of the aerobic systems within the City. There are still some residents/companies not complying with the quarterly reporting requirements.

The new Water Industry Act has seen extra works required from Council officers and ESCOSA reporting is continuing and ongoing on an annual basis. ESCOSA is the regulator and they provide a template - including but not limited to - financial assessments of Council that the Council must provide to them on an annual basis to a third party. Relevant staff of Council complete these requirements and they are sent through on an annual basis.

The South Australian Public Health Act provides that bi-annual reporting on the Regional Public Health Plan is required. The report is a template from the Chief Public Health Officer identifying information required from each Council's Public Health Plan. The first bi-annual report was submitted to the Chief Public Health Officer by the due date being 31/7/2016. The report covered the period 1/7/2014 until 30/6/2016.

Annual stable inspections were completed on the 60 stables and the relevant reports and letters were sent out to all occupiers/lessees requiring relevant works to be completed.

#### Air Quality

During the 2015/2016 reporting period there were 8 complaints of fugitive coal dust/smoke or fly ash dust from disposal areas. More recently, the Power Station has closed and there has been an increase in the fugitive fly ash dust blowing over Port Augusta as a result of the area not being saturated. All enquiries and/or complaints were forwarded:

- to the Power Station in the first instance; and
- to the EPA for licensing issues/requirements and to ensure licensing parameters were being met.

There were 2 complaints received during the reporting period regarding smoke emissions from domestic combustion heaters. A DVD is available from the Environment Protection Authority in relation to clear skies – 'How to get the most out of your wood heater'.

Wood that is burnt should be from a reputable dealer to ensure neighbours are not affected in any way by the smoke. This includes ensuring the heater is operating correctly and the necessary maintenance and cleaning of the unit is completed as required.

#### Food Act

There were 80 commercial food outlets in operation within the City during 2015/2016, a slight increase from last financial year. All food premises are inspected on an annual and rotating basis, with some receiving more inspections based on their risk factors/levels. There is a new risk level classification for food premises in place and these levels are there to further assist with the inspection regimes based on their relevant risks. Instead of High, Medium and Low – they have also included Rating P1 to P4 with an extra level added.

It is a requirement under legislation that all operators notify Council of their existence. Notification can be provided online or by calling Council's Health Department for the required forms to complete. There are forms available under the Environmental Health Section of the Council website as below:

<http://www.portaugusta.sa.gov.au/environmentalhealth>

During 2015/2016, there were numerous food stall applications completed by people wanting to sell food within the Council area. These notification forms are also on Council's website to be downloaded. Parts 1 and 2 of the form are to be completed and signed and returned to Council with 48 hours notice prior to an event.

During the reporting period, 16 food complaints were investigated and satisfactorily resolved with 10 of those complaints being justified.

#### Vector Control

There were no complaints received during the reporting period in relation to mosquitoes and there were no reported sightings of European Wasps and/or nests destroyed.

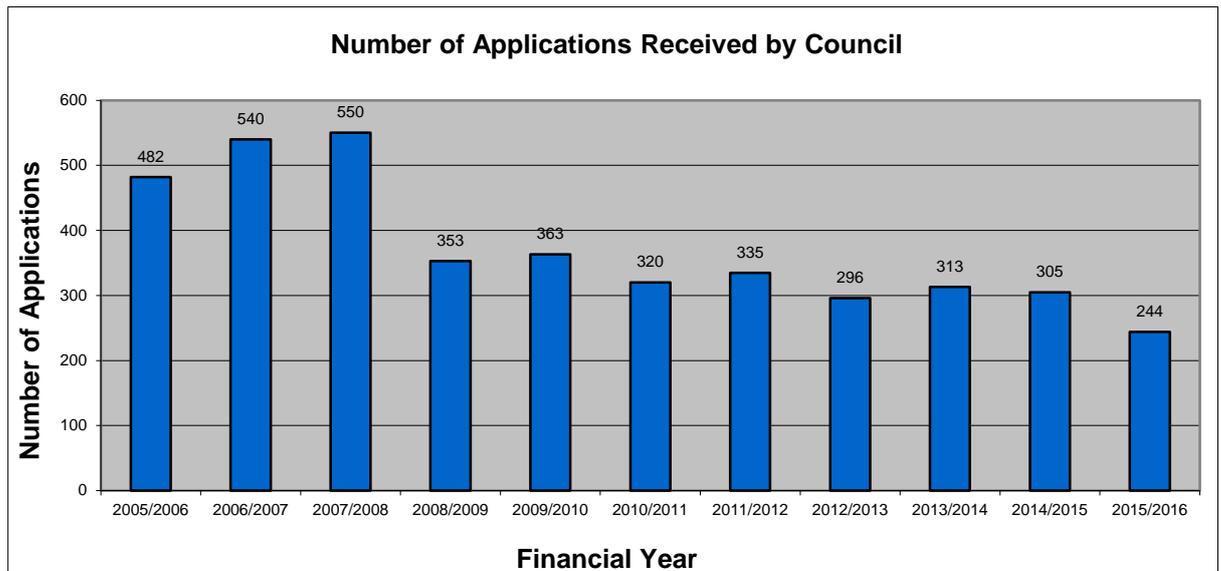
### Liquid Waste Facility

Council has been working to restore the operation of its liquid waste facility. The EPA licensed facility when operating is able to receive oily waters and grease trap waste from approved operators. During the year work was carried out to increase evaporation, install and oil boom and monitor the site. Funding allocated in the 2016/2017 budget will see the removal and disposal of waste from the pond marking significant progress towards its reopening.

### Department – Development Services - Planning

#### Planning Activity

During the 2015/2016 financial year, 244 development applications were lodged with the Port Augusta City Council. These applications brought in a total estimated capital value of \$29,556,974.00.



Out of the 244 development applications lodged during this period Council's planning department made 28 requests for further information or other associated matters within the assessment. All of the 244 development applications received were decided under delegated authority.

3 development applications were required to be referred for consultation and comment by a State Government Agency in accordance with Schedule 8 of the *Development Regulations 2008*. 2 were subject to public notification either as a category 2 or 3 development. No appeals were lodged with the Environment, Resources and Development Court. No application was refused development plan consent.

Council received \$62,181.28 in development application fees during the financial year, a percentage of these fees were forwarded to the Development Assessment Commission and other State Government Agencies in accordance with Schedule 7 of the *Development Regulation 2008*. The number of new dwelling applications lodged within this period was 25.

The Urban Growth DPA part 2 was approved by the Minister in July 2016.

### Department – Parks and Gardens

Water samples have been taken on a quarterly basis from the Waste Water Treatment Plant (WWTP) and sent to the Australian Water Quality Centre (AWQC). This ensures the quality of the reclaimed water meets the standard set by our licencing agreement with the Department of Health SA. During summer, an algal outbreak at the Waste Water Treatment Reservoir was safely treated.

There has been continued liaison with SA Power and Active Tree Services for the three year cycle powerline vegetation works in vicinity of overhead services. Parks staff participated in workshops to support development of the *SA Power Networks Protocol for vegetation management near powerlines*.

## Department – Development Services - Building

### Building Rules Assessment

The largest role Council building staff undertakes is the assessment of development applications for compliance with the National Construction Code (NCC) and any relevant codes that form part of the development assessment process. The NCC is a set of national uniform technical provisions for the design and construction of buildings and other structures throughout Australia, whilst allowing for variations in climate, geological and geographic conditions. The NCC covers areas including structural adequacy, health and amenity, access and egress, fire safety, services/equipment etc.

Council building staff attend training to keep abreast of any legislative changes. The role of the Building Surveyor comes with its challenges and sometimes they can be involved in issues that might not be directly related to assessment of applications but find themselves attending to public safety issues, or unstable structures or even being called as witnesses to building disputes.

### Building Inspections

Council building staff endeavour to carry out audit inspections in accordance with Council's Inspection Policy. Staff also carry out spot or random checks to ascertain how works are progressing. Some issues that arise are that the builders are not building to the approved plans, or they haven't notified Council at different stages of the work. A common problem is that the statement of completion, a form that is required to be signed by the builder and the owner, is not forwarded to Council prior to occupancy, requiring Council to spend a considerable amount of time chasing up these certificates.

### Building Maintenance – Council owned Buildings

Council's building staff are responsible for arranging general maintenance to be carried out on Council owned buildings. Staff liaise with Managers of facilities within Council and assist in providing advice in relation to tenders and/or maintenance.

Two of the more major projects staff were involved in over the reporting period was the replacement of all the box gutters at the Civic Centre. Many of the gutters were rusted and were the cause of major water ingress a few years ago. The other work was the replacement of the air-conditioner and electrical services to the LG Riches Centre. Funding was received from the State Government to assist in funding the new reverse cycle air-conditioning system for the LG Riches Centre. Other maintenance work was carried out at the skate park, Central Oval complex, Independent living units and other general building assets.

### Asbestos Registers

Council maintains Asbestos Registers for all Council buildings. Council updates the registers regularly with the assistance, as required, of an external consultant.

### Building Fire Safety Committee

Council has delegated its powers to the Building Fire Safety Committee to undertake inspections of buildings within the City. The Committee meets quarterly and inspections vary from accommodation houses to supermarkets and everything in between. Council always has 'active' properties on its file and is constantly seeking cooperation from those property owners to abide by the relevant legislation. During the time the Building Fire Safety Committee has been operating (approximately 15 years) Council has been required to issue a few notices, which if not acted upon would result in legal action.

- 3.6.4 **The use of technology is maximized to ensure that records, data and information systems are maintained to a high standard.**

Achievements for 2015/2016:

## Department – Records Management

Regular transfers of hardcopy records for archiving continued to be received by the Records Department from various Council sites during 2015/2016. Archives received by the Records Department are prepared and transferred to secondary storage for eventual assessment as part of Council's ongoing sentencing project.

Records Staff have continued working periodically on Council's sentencing project and was able to engage the support of a professional Sentencer/Archivist for several days during November 2015 to assist with sentencing the back log of Council archives. The consultants sorted, identified and prepared both temporary and permanent value lists. This visit also included sorting, identifying and listing historical records retrieved from the old town hall. (*Archived records are assessed for permanent or temporary value in accordance with State Records SA General Disposal Schedules which includes preparing lists, necessary paperwork, approvals, any transfers and arranging legal destruction as required.*)

State Records SA announced they would be ceasing their temporary records destruction approval process for State and Local Government agencies as of the 1st July 2015. Organisations will no longer be required to submit their "Intention to Destroy Records Reports" (ITDDR) to State Records seeking approval for the destruction of temporary value records.

Government agencies are now required to internally manage and self-authorise their own destruction approval processes for any temporary value records. State Records SA released guidelines in September 2015 to assist agencies with the new self-authorisation process and recommended organisations implement secure internal destruction approval procedures. Council's Records Management Policy will be updated to reflect the new destruction processes and Records Staff have been working on preparing specific in-house procedures around the destruction of temporary value records to ensure Council will be managing record destruction appropriately and in adherence to various State Records requirements.

Feedback was provided to State Records SA for consideration during March 2015 as part of their review of the Local Government General Disposal Schedule GDS20 (5th edition) which is due to expire on 31 December 2016. The GDS20 is used by Records Staff to assess and determine temporary and permanent value of records of Council. State Records will continue to consult with relevant agencies/stakeholders over the next several months prior to the 6th edition of the GDS20 being finalised.

A 12 month position was filled internally for the Property Files scanning project (scanning water damaged Property Files affected by flooding in February 2014). Preparation, sorting and scanning of records has been ongoing.

A Records Staff member was seconded to the Works Depot in March 2016 for three months but this has been extended until December 2016. The staff member undertaking the property files scanning project will continue to backfill three days a week within Records Department during this period to assist with basic records management duties.

State Records SA provided the Port Augusta City Council with a report detailing the results it received from the 2014 – 2015 *Local Government Records Management Assessment Survey (LGRMAS)*. Council had participated in the survey during February 2015 which was based on the State Records Adequate Records Management Standard (ARMS). The ARMS is used to assist agencies in determining if any necessary improvements to its current records management practices are required.

Council achieved top level results for five out of the six outcomes against the ARMS. Council's Records Management Action and Business/Succession Plans are based on the ARMS outcomes and are regularly reviewed and updated to assist Council in endeavouring to achieve best practice in records management.

A Records Management Disaster Plan was drafted for Council awaiting finalisation. It is proposed that separate Records Management Disaster Risk Assessments will be developed for each Council site during 2016/2017.

An upgrade of Council's Civica Authority system occurred during late 2015. This upgrade was required to be able to update Council's Electronic Document Records Management System (EDRMS) HP TRIM 6.2 to HPRM TRIM 8.2. The upgrade of HPRM TRIM to version 8.2 was rolled out across existing Council TRIM sites during June 2015.

Previous delays occurring with the TRIM/Authority upgrades had an effect on the proposed deployment of IGA Scanning software to Council TRIM sites including the Alphawest software integration with HP TRIM. These software's will be considered during 2016/2017 now the HPRM TRIM upgrade has occurred.

Ongoing TRIM auditing, reporting and required system maintenance has been carried out on a regular basis.

The Certification process for General Disposal Schedule 21 (GDS21) *Digitisation and Disposal of Source Records* is still under review by State Records SA. A Policy and Procedures, Compliance and Metadata mapping has been developed however Council are waiting for further information to be released regarding the required new process.

### **Department – Information Technology**

The Information Technology Department plays an important role in the daily operation of the organisation through the management and control of the computer based systems utilised by the various Departments. The activities undertaken during the reporting period by the IT staff include:

- Start deployment of new Call Bell & Phone System at Nerrilda & Ramsay
- Upgrade Records Management Software (Trim 6.2 to 8.2).
- Setup new BigScreen Scoreboard and Digital Advertising Screen at Central Oval.
- Prep Council's Computer and Phone Network for NBN rollout.
- Prep Council's Security and Fire Systems for NBN rollout.
- Upgrade MS Office from 2007 to 2010.
- Review and update Council's Photocopier fleet (17 units).
- Upgrade CCTV equipment at Central Oval.
- Install new fibre network at Central Oval.
- Upgrade corporate software (Authority 6.8 to 6.10).
- Complete Kaba door locking system install at Central Oval.
- DR Testing for Council's ICT Infrastructure.
- Continue developing in-house eCommerce Website along with iPad Applications.
- Continue working on Policies for ICT area.
- Continue working on the following Websites under ICT control:
  - Australian Arid Lands Botanic Garden
  - Wadlata Outback Centre
  - Outdoor Adventure and Aquatics Centre
  - *BeActive*
  - Central Oval Sporting Complex
- Upgrade Council's ICT Monitoring System, including new SCADA computer at WWTP.
- Submit grant application for CCTV system.
- Start prep work for Council's main phone system upgrade.
- Deploy 10 new desktop and 5 notebook computers to staff.
- Upgrade remaining staff computers running Windows XP to Windows 7.
- Upgrade Library public computers from Windows Vista to Windows 10.
- Deploy Bepoz (Point of Sale System) at Central Oval.
- Deploy Digital Radio System at Central Oval.
- Deploy IP TV Network at Central Oval.

3.6.5 We use and manage our financial resources in the best interests of our community and to ensure financial sustainability and organizational efficiency, now and into the future.

Achievements for 2015/2016:

**Department – Contracts and Events**

**Community Grants and Individual/Group Active Achievement Grants**

This financial year Council supported the Port Augusta Tennis Association with financial assistance towards the costs of purchasing new fencing. Council also provided a Community Grant of \$3000 towards venue hire of Central Oval for the SA Aboriginal Sporting Carnival.

Christmas Party for Special Children is held each year at the Adelaide Zoo. Sponsorship provides transport, meals and accommodation for rural children and their carers. It also provides entertainment, drinks, ice cream and gifts for the children. Locally, tickets are provided to families of children of the Miriam High Special Needs Centre, Port Augusta Special School, Carlton School and Pika Wiya Health Service. Transport by bus is organised for these families as part of the package. A Grant of \$1540 was provided to the Christmas Party for Special Children from the Community Grants budget.

**Community Grants Budget:** **\$20,000**

- **Funds committed or paid at 30/06/2016**

Port Augusta Policy Charity Golf Day 2015	\$400
Port Augusta Pistol Club	\$400
Bronze Arrows	\$754.55
Kenny Buckskin Golf Memorial	\$1,400
RFDS Port Augusta Auxiliary	\$2,000
SA Aboriginal Sporting Carnival	\$3,000
Christmas Party for Special Children	\$1,540
Friends of Daffodil Day Port Augusta	\$1,000
Whyte Yarcowie Vaudeville Dance Troupe	\$1,300
Brand South Australia – 2015 Regional Awards	\$1,320
Beehive Crafts – Shelter at LG Riches Centre	\$495
Port Augusta Tennis Association – Fencing	\$1,495
Port Augusta Positive and proud – Sticker Campaign	\$600
State Theatre Company	\$2,500
Port Augusta RSL – Memorial Cross	\$500

Community Grants Approved Total:	<b><u>\$18,705.55</u></b>
Balance Available:	<b><u>\$1,294.45</u></b>

**Individual/Group Active Community Achievement Budget:** **\$15,000**

- **Funds committed or paid at 30/06/2016**

Caritas Collage – Achievement Award	\$100
Port Augusta Secondary School – Achievement Award	\$100
Port Augusta Cricket Masters Games	\$400
Malieke Tanner-Mayhew – USA Basketball	\$400
Orana Tri-state Games	\$800
Stirling North Badminton Ladies	\$800
Tyson Richards – Rotary Youth Exchange	\$400
Crossroads Music Festival – Hire of Lea Theatre	\$600
Jorga Edwards – Gymnastics State Championships	\$200
Troopers Barracks Markets – Barracks Hire	\$600
The Salvation Army – Outdoor Cinema Barracks Hire	\$210
Ronald Fuschtei – USA Basketball	\$400
Shelbie Allen-Hammer – USA Basketball	\$400
SA Nunga Netball Junior Carnival	\$400
Jaylan Mayhew – Australian Country Basketball Championships	\$300
Cate Dunemann – Australian Cricket Championships	\$300
Port Augusta Netball Association	\$5,000

Kelsey Spencer – Hairspray Arena Spectacular	\$200
Jorgia Rossiter – Hairspray Arena Spectacular	\$200
Molly Edwards – Hairspray Arena Spectacular	\$200
Ella Dixon – Hairspray Arena Spectacular	\$200
Tyson Hartmann – Little Athletics State Championships	\$200
Mackenzie Boxall – Little Athletics State Championships	\$200
Emily Murphy – Little Athletics State Championships	\$200
Reiley Kohler – Hairspray Arena Spectacular	\$200
Myria Cano-Hall - German Soccer Tour	\$400

Approved:	<u>\$13,410</u>
Balance Available:	<u>\$1,590</u>

**3.6.6 We will implement shared service agreements in participation with other Local Government partners to build on capacity and financial sustainability.**

Achievements for 2015/2016:

**Department – City Management**

Shared Services

During the 2015/2016 financial year, Port Augusta City Council provided services to the Flinders Ranges Council and District Council of Mount Remarkable in the areas of Work, Health and Safety, Building, Planning and Health.

Ongoing negotiations with the Flinders Ranges Council are continuing for the partnership under an appropriate 'Agreement of Service'. The benefit of shared services is the opportunity for future sustainability of the partnership Councils and to ensure that service levels are maintained.

Development Staff (Building and Planning) provide services in Quorn on Wednesday each week for 4 hours or on an as needs basis. A shared service agreement was also arranged to assist Mt Remarkable Council in the building area. This was a temporary measure until the appointment of a Building Officer, and that service ceased in July 2016.

Work, Health and Safety services were provided to the Flinders Ranges Council on a five day per fortnight basis

**Department – Finance Management**

The Long Term Financial Plan 2011-2021 was adopted in December 2011, and was based as a start point on the 2011-2012 budget and financial position as at 30 June, 2011. This Plan has enabled Council to set future budgets within a longer term financial framework, particularly in relation to the capacity to fund capital infrastructure renewal and replacement from loans. The key objective of the Long Term Financial Plan is to plan for financial sustainability in the medium to long term, while still addressing Council's corporate objectives as specified in its Strategic Plan. A review of Council's Long Term Financial Plan was commenced in March 2016. An updated Draft Long Term Financial Plan will be presented to Council after the Financial Statements for 2015/2016 are completed. It is anticipated that this draft document, together with Council's Infrastructure & Asset Management Plan will go out for public consultation in the last quarter of 2016.

**UDITED FINANCIAL STATEMENT**  
A copy of Council's audited financial statement for 2015/2016 is provided on the following pages of this report for the reader's information.  
A copy is also available on Council's Website: [www.portaugusta.sa.gov.au](http://www.portaugusta.sa.gov.au)



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## INDEPENDENT AUDITOR'S REPORT

To the members of the Corporation of the City of Port Augusta

### Report on the Financial Report

We have audited the accompanying financial report of the Corporation of the City of Port Augusta (the Council), which comprises the statement of financial position as at 30 June 2016, the statement of comprehensive income, statement of changes in equity and cash flow statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the Council Certificate of the Corporation of the City of Port Augusta.

### Council's Responsibility for the Financial Report

The Council is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 and for such internal control as the Council determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Council's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Independence**

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.

**Opinion**

In our opinion, the financial report presents fairly, in all material respects, the financial position of the Corporation of the City of Port Augusta as at 30 June 2016, and its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards, Local Government Act 1999 and Local Government (Financial Management) Regulations 2011.

**GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS**



**Simon Smith** FCPA, Registered Company Auditor  
Partner

19 / 10 / 2016



# Port Augusta

CITY COUNCIL

ABN 73 625 993 182

FINANCIAL STATEMENTS  
FOR YEAR ENDED 30 JUNE 2016

PORT AUGUSTA CITY COUNCIL  
ANNUAL FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2016

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PORT AUGUSTA CITY COUNCIL  
ANNUAL FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2016

**CERTIFICATION OF FINANCIAL STATEMENTS**

We have been authorised by the Council to certify the financial statements in their final form. In our opinion:

- The accompanying financial statements comply with *the Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and Australian Accounting Standards.*
- The financial statements present a true and fair view of the Council's financial position at 30 June 2016 and the results of its operations and cash flows for the financial year.
- Internal controls implemented by the Council provide reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year.
- The financial statements accurately reflect the Council's accounting and other records.



**J.P. BANKS**  
CHIEF EXECUTIVE OFFICER



**S.C. JOHNSON**  
MAYOR

Date: 19 October 2016



**PORT AUGUSTA CITY COUNCIL**

**STATEMENT OF COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 30 JUNE 2016**

	Notes	2016 \$	2015 \$
<b>INCOME</b>			
Rates	3	17,799,445	16,486,930
Statutory charges	3	190,436	237,695
User charges	3	5,167,711	4,967,366
Grants, Subsidies & Contributions	3	11,299,330	13,084,322
Investment Income	3	106,776	131,644
Reimbursements	3	500,521	675,024
Other Income	3	1,762,636	2,040,429
<b>TOTAL INCOME</b>		<b>36,826,855</b>	<b>37,623,410</b>
<b>EXPENSES</b>			
Employee Costs	4	17,760,850	17,418,918
Materials, Contracts & Other Expenses	4	15,089,029	15,644,338
Finance Costs	4	1,415,841	1,439,500
Depreciation, Amortisation & Impairment	4	5,602,200	5,740,709
<b>TOTAL EXPENSES</b>		<b>39,867,920</b>	<b>40,243,465</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>		<b>(3,041,065)</b>	<b>(2,620,056)</b>
Asset disposal and fair value adjustments	5	(43,874)	(38,832)
Amounts received specifically for new or upgraded assets	3	458,000	1,389,757
<b>NET SURPLUS/(DEFICIT) transferred to Equity Statement</b>		<b>(2,626,939)</b>	<b>(1,269,131)</b>
<b>Other Comprehensive Income</b>			
Changes in revaluation surplus - infrastructure, property, plant & equipment		17,215,192	692,104
<b>TOTAL OTHER COMPREHENSIVE INCOME</b>		<b>17,215,192</b>	<b>692,104</b>
<b>TOTAL COMPREHENSIVE INCOME</b>		<b>14,588,253</b>	<b>(577,027)</b>

This Statement is to be read in conjunction with the attached Notes.

FAGS	1,505,972	-1,505,972
Adjusted Net Deficit	(1,120,967)	(2,775,103)

**PORT AUGUSTA CITY COUNCIL**

**STATEMENT OF FINANCIAL POSITION  
FOR THE YEAR ENDED 30 JUNE 2016**

	Notes	2016 \$	2015 \$
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and cash equivalents	6	3,892,450	4,689,933
Trade & other receivables	6	2,043,968	2,396,367
Inventories	6	256,714	248,636
<b>Total Current Assets</b>		<b>6,193,132</b>	<b>7,334,936</b>
<b>Non-current Assets</b>			
Financial Assets	7	81,666	100,128
Infrastructure, Property, Plant & Equipment	8	220,474,142	183,923,540
Other Non-current Assets	7	2,100,000	23,461,357
<b>Total Non-current Assets</b>		<b>222,655,808</b>	<b>207,485,026</b>
<b>TOTAL ASSETS</b>		<b>228,848,940</b>	<b>214,819,962</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & Other Payables	9	7,014,814	6,135,035
Borrowings	9	3,168,753	2,695,293
Provisions	9	2,977,562	2,935,359
<b>Total Current Liabilities</b>		<b>13,161,129</b>	<b>11,765,687</b>
<b>Non-current Liabilities</b>			
Borrowings	9	27,945,358	29,819,030
Provisions	9	94,313	175,358
<b>Total Non-current Liabilities</b>		<b>28,039,671</b>	<b>29,994,389</b>
<b>TOTAL LIABILITIES</b>		<b>41,200,800</b>	<b>41,760,076</b>
<b>NET ASSETS</b>		<b>187,648,140</b>	<b>173,059,886</b>
<b>EQUITY</b>			
Accumulated Surplus(Deficit)		(7,610,849)	(4,983,912)
Asset Revaluation Reserve	10	195,258,989	178,043,797
<b>TOTAL EQUITY</b>		<b>187,648,140</b>	<b>173,059,886</b>

This Statement is to be read in conjunction with the attached Notes.

**PORT AUGUSTA CITY COUNCIL**

**STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 30 JUNE 2016**

	ACCUMULATED SURPLUS	ASSET REVALUATION RESERVE	TOTAL EQUITY
<b>2016</b>			
	Notes		
Balance at end of previous reporting period	(4,983,911)	178,043,797	173,059,887
Net Surplus/ (Deficit) for year	<u>(2,626,939)</u>		<u>(2,626,939)</u>
<b>Balance at end of period</b>	<u>(7,610,849)</u>	<u>178,043,797</u>	<u>170,432,948</u>
Gain on revaluation of property, plant & equipment	10	17,215,192	17,215,192
<b>Balance at end of period</b>		<u>(7,610,849)</u>	<u>195,258,989</u>
		<u>178,043,797</u>	<u>187,648,140</u>
<b>2015</b>			
	Notes		
Balance at end of previous reporting period	(3,714,780)	177,351,693	173,636,914
Net Surplus/ (Deficit) for year	<u>(1,269,131)</u>		<u>(1,269,131)</u>
<b>Balance at end of period</b>	<u>(4,983,911)</u>	<u>177,351,693</u>	<u>172,367,783</u>
Gain on revaluation of property, plant & equipment	10	692,104	692,104
<b>Balance at end of period</b>		<u>(4,983,911)</u>	<u>178,043,797</u>

This Statement is to be read in conjunction with the attached Notes.

**PORT AUGUSTA CITY COUNCIL**

**CASH FLOW STATEMENT  
FOR THE YEAR ENDED 30 JUNE 2016**

	Note	2016 \$	2015 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<u>Receipts</u>			
Operating Receipts		36,945,677	37,693,489
Investment Receipts		106,776	131,644
<u>Payments</u>			
Operating Payments to suppliers & employees		(32,524,281)	(34,075,247)
Finance Payments		(1,419,227)	(1,846,317)
<b>Net Cash provided by (or used in) Operating Activities</b>		<u>3,108,945</u>	<u>1,903,570</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
<u>Receipts</u>			
Amounts specifically for new or upgraded assets		458,000	1,314,757
Sale of replaced assets		103,182	97,155
Repayments of loans by community groups		17,862	12,884
<u>Payments</u>			
Expenditure on renewal/replacement of assets		(1,615,856)	(1,762,834)
Expenditure on new/upgraded assets		(2,362,303)	(10,831,260)
Loans made to community groups		-	(25,000)
<b>Net Cash provided by (or used in) Investing Activities</b>		<u>(3,399,115)</u>	<u>(10,994,298)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
<u>Receipts</u>			
Proceeds from Borrowings		7,650,001	12,147,102
Proceeds from Aged Care Facility deposits		1,299,913	85,272
<u>Payments</u>			
Repayments of Borrowings		(9,056,864)	(2,666,060)
Repayment of Aged Care Facility deposits		(407,013)	(125,721)
<b>Net Cash provided by (or used in) Financing Activities</b>		<u>(513,963)</u>	<u>9,440,593</u>
<b>Net Increase (Decrease) in cash held</b>		<u>(804,133)</u>	<u>349,866</u>
Cash & cash equivalents at beginning of period		4,689,933	4,340,068
<b>CASH &amp; CASH EQUIVALENTS AT END OF PERIOD</b>		<u>3,885,800</u>	<u>4,689,933</u>

This Statement is to be read in conjunction with the attached Notes

**NOTE 1 SIGNIFICANT ACCOUNTING POLICIES**

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

**1.1 Basis of Preparation**

**1.1.1 Compliance with Australian Accounting Standards**

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by the Council by certificate under Regulation 14 of the Local Government (Financial Management) Regulation 2011.

**1.1.2 Historical Cost Convention**

Except where stated below, these financial statements have been prepared in accordance with the historical cost convention.

**1.1.3 Critical Accounting Estimates**

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying Council's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

**1.1.4 Rounding**

All amounts in the financial statements have been rounded to the nearest dollar (\$0).

**2.0 The Local Government Reporting Entity**

The Port Augusta City Council is incorporated under the SA Local Government Act 1999 and has its principal place of business at 4 Mackay Street, Port Augusta, South Australia. These financial statements include the consolidated fund and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

The principal activities and entities conducted other than in the Council's own name that have been included in these consolidated financial statements are:

Wadlata Outback Centre  
Australian Arid Lands Botanic Gardens  
Port Augusta Cultural Centre – Yarta Purlti  
Ryan Mitchell Swim Centre  
Nerrilda Nursing Home  
AM Ramsay Village  
Port Augusta Childcare Centre  
Miriam High Special Needs Centre  
Port Augusta Mens Shed  
Substance Misuse Service  
Sobering Up Unit  
Port Augusta Outdoor Adventure Centre  
Port Augusta Public Library

Trust monies and property held by Council but subject to the control of other persons have been excluded from these reports. A separate statement of moneys held in the Trust Fund is available for inspection at the Council Office by any person free of charge.

**3.0 Income recognition**

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as income during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

In the month of June in recent years the Federal Government has paid amounts of untied financial assistance grants, which are recognised on receipt, in advance of the year of allocation:

June 2011	1 quarter of the 2011/12 allocation	\$827,244
June 2012	2 quarters of the 2012/13 allocation	\$1,634,200
June 2013	2 quarters of the 2013/14 allocation	\$1,584,272
June 2014	No advance paid	
June 2015	2 quarters of the 2015/16 allocation	\$1,505,972
June 2016	No advance paid	

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated. For 2014/15 the Operating Deficit is understated by \$1,505,972, and for 2015/16 the Operating Deficit is overstated by this amount.

The Operating Surplus Ratio disclosed in Note 14 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

**4.0 Cash Equivalents and other Financial Instruments**

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition.

A detailed statement of the accounting policies applied to the Financial Instruments forms part of Note 12.

**5.0 Inventories**

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

**6.0 Infrastructure, Property, Plant & Equipment**

**6.1 Initial Recognition**

All assets are initially recognised as cost.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Capital works still in progress at balance date are recognised as *other non-current assets* and transferred to *infrastructure, property, plant & equipment* when completed ready for use.

For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of the acquisition.

**6.2 Materiality**

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are as follows. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture & Equipment	\$1,000
Other Plant & Equipment	\$1,000
Buildings - new construction/extensions	\$10,000
Park & Playground Furniture & Equipment	\$2,000
Road construction & reconstruction	\$10,000
Paving & footpaths, Kerb & Gutter	\$2,000
Drains & Culverts	\$5,000
Reticulation extensions	\$5,000
Sidelines & household connections	\$5,000
Artworks	\$5,000

**6.3 Subsequent Recognition**

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Further detail of existing valuations, methods and values are provided in Note 8.

**6.4 Depreciation of Non-Current Assets**

Other than land, all infrastructure and property, plant and equipment assets recognised are systematically depreciated over their useful lives in a manner which reflects the consumption of the service potential embodied in those assets. Depreciation is recognised on a straight-line basis. Major depreciation periods for each class of asset are shown below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

<b>Plant, Furniture &amp; Equipment</b>	
Office Equipment	5 to 10 years
Office Furniture	10 to 20 years
Vehicles and Road-making Equip	5 to 8 years
Other Plant & Equipment	5 to 15 years
<b>Building &amp; Other Structures</b>	
Buildings – masonry	50 to 100 years
Buildings – other construction	20 to 40 years
Park Structures – masonry	50 to 100 years
Park Structures – other construction	20 to 40 years
Playground equipment	5 to 15 years
Benches, seats, etc	10 to 20 years
<b>Infrastructure</b>	
Sealed Roads – Surface	15 to 25 years
Sealed Roads – Structure	20 to 50 years
Unsealed Roads	10 to 20 years
Bridges – Concrete	80 to 100 years
Paving & Footpaths, Kerb & Gutter	80 to 100 years
Drains	80 to 100 years
Culverts	50 to 75 years
Flood Control Structures	80 to 100 years
Bores	20 to 40 years
Reticulation Pipes – PVC70	to 80 years
Reticulation Pipes – other25	to 75 years
Pumps & Telemetry	15 to 25 years
Reclaimed Water Plant & Irrigation System	30 years
CED Schemes	50 years
<b>Other Assets</b>	
Library Books	10 to 15 years
Artworks	indefinite

**6.5 Impairment**

Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, the value in use is the depreciated replacement cost. In assessing impairment for these assets, a rebuttable assumption is made that the current replacement cost exceeds the original cost of acquisition.

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

**7.0 Payables**

**7.1 Goods & Services**

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

**7.2 Payments Received in Advance & Deposits**

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

**8.0 Borrowings**

Loans are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

**9.0 Employee Benefits**

**9.1 Salaries, Wages & Compensated Absences**

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based on cost) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

**9.2 Superannuation**

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme and to Hesta Super Fund. The Statewide Superannuation Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 17.

**10.0 Construction Contracts**

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. As there is no profit component, such works are treated as 100% completed. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

**11.0 Leases**

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incidental to ownership of the leased items, lease payments are charged to expense over the lease term.

**12.0 GST Implications**

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax

- Receivables and Creditors include GST receivable and payable
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

**13.0 New Accounting Standards**

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2016 reporting period and have not been used in preparing these reports.

AASB 9	<i>Financial Instruments</i>
AASB 124	<i>Related Party Disclosures</i>
AASB 1057	<i>Application of Australian Accounting Standards</i>
AASB 2010-7	<i>Amendments to Australian Accounting Standards arising from AASB 9 (December 2010)</i>
AASB 2014-1	<i>Amendments to Australian Accounting Standards</i>
AASB 2014-4	<i>Amendments to Australian Accounting Standards – Clarification of Acceptable Methods of Depreciation and Amortisation</i>
AASB 2014-5	<i>Amendments to Australian Accounting Standards arising from AASB 15</i>
AASB 2015-3	<i>Amendments to Australian Accounting Standards arising from the Withdrawal of AASB 1031 Materiality</i>
AASB 2015-6	<i>Amendments to Australian Accounting Standards – Extending related Party Disclosures to Not-for-Profit Public Sector Entities</i>
AASB 2015-7	<i>Amendments to Australian Accounting Standards – Fair Value Disclosures of Not-for-Profit Public Sector Entities</i>
AASB 2015-8	<i>Amendments to Australian Accounting Standards – Effective Date of AASB 15</i>
AASB 2015-9	<i>Amendments to Australian Accounting Standards – Scope and Application Paragraphs</i>
AASB 2015-10	<i>Amendments to Australian Accounting Standards – Effective Date of Amendments to AASB 10 and AASB 128</i>
AASB 2016-2	<i>Amendments to Australian Accounting Standards – Disclosure Initiative: Amendments to AASB 107</i>
Int'n 2010-7	<i>Amendments to Australian Accounting Standards arising from AASB 9</i>

*(Standards not affecting the Port Augusta City Council have been excluded from the above list)*

AASB 7 Financial Instruments - Disclosures, AASB 9 Financial Instruments, AASB 15 Revenue from Contracts with Customers (all commence 1 January 2018) and AASB 16 Leases (commences 1 January 2019) are considered to be too remote in time to have a potentially material affect on the interpretation of the 2015/16 financial reports, and omitted on this basis. Council is of the view that none of the above new standards or interpretations will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.

**PORT AUGUSTA CITY COUNCIL**  
 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED 30 JUNE 2016

**NOTE 2 FUNCTIONS & ACTIVITIES OF THE COUNCIL**

	REVENUES, EXPENSES AND ASSETS HAVE BEEN DIRECTLY ATTRIBUTED TO THE FOLLOWING FUNCTIONS & ACTIVITIES									
	INCOME		EXPENSES		SURPLUS/(DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	2016	2015	2016	2015	2016	2015	2016	2015	2016	2015
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Administration										
City Management & Economic Development	1,467,545	4,052,539	771,867	719,777	695,579	3,332,762	1,467,441	4,049,952	142,000	184,177
Human Resource Management	400,910	283,698	256,163	(181,491)	144,747	445,389			76,151	44,497
Records Management			13,674	233,489	(13,674)	(233,489)			33,100	33,100
Financial & Customer Services	15,529,639	14,288,556	853,183	945,260	14,666,456	13,343,296			183,850	170,221
Information Technology			578,274	497,736	(578,274)	(497,736)			977,270	904,742
Work Health & Safety	95,016	88,329	10,249	117,712	84,787	(29,383)			26,000	25,117
Public Order & Safety										
General Inspection	141,827	126,709	327,872	281,159	(186,045)	(154,450)			529,396	352,332
Other General Services	62,163	55,402	88,013	116,570	(5,850)	(81,188)				
Health Services										
Substance Misuse Service	566,073	567,389	587,363	819,359	(21,290)	(51,871)	566,073	567,389	44,090	116,473
Sobering Up Unit	705,777	967,822	723,742	898,151	(17,825)	(20,328)	705,000	667,004	87,750	896,031
Nerinda Nursing Home	4,146,403	3,835,875	4,825,256	4,881,000	(876,856)	(1,148,125)	3,173,370	2,945,893	11,396,410	9,073,235
A.M. Ramsay Village	4,455,207	4,027,712	4,559,167	4,552,303	(103,960)	(524,590)	3,017,181	2,599,580	12,289,395	8,335,876
OPAL Program	19,514	30,038	30,038	47,982	(30,038)	(38,066)			12,493	
Immunisation Program	6,841	5,799	11,879	15,948	(5,038)	(19,149)	6,452	5,487		
Environmental Health	36,129	439	150,482	115,998	(114,163)	(115,580)			7,000	7,000
Social Security & Welfare										
Health Focus	256,501	252,608	303,678	287,320	(46,777)	(34,712)	232,017	228,588		
Childcare Service	989,481	822,242	1,151,581	1,177,472	(162,129)	(255,230)	464,864	417,130	2,801,369	2,065,382
Special Needs Program	318,087	436,231	417,837	645,488	(39,750)	(108,259)	287,023	416,374	886,822	717,284
DVA Shed Program	63,438	54,378	74,389	83,988	(10,851)	(5,983)	42,000	41,435		
HACC Project	88,680	29,171	83,282	80,237	5,388	(51,089)	83,186	25,171		
Youth Activities Service	4,000	3,000	41,538	40,139	(37,838)	(37,135)				
Ageing/Disability Planning			21,919	6,028	(21,919)	(6,028)				
Senior Citizens Centre			25,249	24,565	(28,249)	(24,565)			1,022,860	590,810
Housing & Community Amenities										
City Planning	84,023	70,916	214,043	215,470	(150,023)	(144,554)			30,150	25,908
Projects & Events	3,764	4,316	282,312	271,218	(288,548)	(286,900)			6,200	6,200
Community Harmony Program	303,187	272,181	400,195	230,117	(96,908)	42,084	303,187	272,181		
Community Donations			33,739	27,443	(33,739)	(27,443)				
Community Safety Program	62,105	43,089	319,236	291,066	(297,131)	(247,967)	22,800	22,800	437,204	286,778
Community Bus Service	33,924	18,235	40,692	41,101	(4,969)	(22,886)				
Halls		7,883	23,452	49,700	(23,452)	(41,817)			738,122	306,344
Civic Centre			325,116	348,758	(325,116)	(348,758)			5,955,619	5,572,646
Housing	71,677	68,648	107,128	168,257	(35,451)	(38,409)			2,829,331	1,967,906
Cemeteries	194,582	216,501	295,355	299,096	(100,773)	(80,595)	40,909		411,396	322,030
Sanitation & Garbage	1,519,274	1,489,118	1,649,863	1,455,249	(131,589)	33,869				
Foreshores			348,294	338,007	(348,294)	(338,007)			41,442,971	28,372,520
Public Conveniences			78,583	80,531	(78,583)	(80,531)				
Street Lighting			383,643	327,177	(383,643)	(327,177)				
Lakes Management			8,370	13,597	(8,370)	(11,957)			124,788	63,457
Other Property & Services	173,335	180,857	287,728	670,476	(114,383)	(509,819)	110,000	50,000	11,734,966	17,454,429
Stormwater Drainage			339,709	228,892	(339,709)	(228,892)			14,212,626	8,810,387
Waste Water Treatment Plant			296,143	534,577	(296,143)	(534,577)			3,483,514	7,236,163
Effluent Drainage	769,853	731,250	616,881	480,936	152,992	256,322			5,415,805	5,181,645

**PORT AUGUSTA CITY COUNCIL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2016**

**NOTE 2 FUNCTIONS & ACTIVITIES CONTINUED**

	REVENUES, EXPENSES AND ASSETS HAVE BEEN DIRECTLY ATTRIBUTED TO THE FOLLOWING FUNCTIONS & ACTIVITIES									
	INCOME		EXPENSES		SURPLUS/(DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	2016	2015	2016	2015	2016	2015	2016	2015	2016	2015
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation & Culture:										
Library & Information Service	82,086	61,129	654,009	660,132	(571,923)	(599,004)	47,527	46,400	194,039	206,124
Fountain Gallery	1,750	9,127	26,905	33,861	(25,156)	(24,730)			1,631,237	1,125,446
Cultural Centre	122,847	168,784	637,626	692,271	(514,879)	(483,486)		6,350	5,056,621	7,360,725
StarClub Officer & Aquatic Centre Program	9,633	81,431	44,491	254,490	(34,858)	(193,095)		32,750	1,662,913	862,417
Ryan Mitchell Swimming Centre	184,547	184,194	553,434	573,477	(368,887)	(369,263)			7,763,835	2,441,619
Be Active Community Centre	27,931	26,102	40,572	46,782	(12,641)	(20,680)			555,570	62,200
Junior Sports Foundation				640		(640)				
Sporting Clubs			2,523	2,979	(2,523)	(2,679)				15,960
Parks & Gardens & Playgrounds	37,457	860	1,089,582	1,072,225	(1,032,109)	(1,071,366)	35,000		8,923,541	10,363,699
Ovals	294	200	633,314	705,610	(633,020)	(706,410)			3,343,069	4,360,281
ETSA Oval Complex			83,506	96,139	(83,506)	(86,139)			661,246	469,762
Central Oval Community Hub	465,926	306,637	1,156,622	522,360	(690,694)	(215,723)	26,000		20,531,289	19,000
Mining Manufacturing & Construction Building Act	36,771	55,200	398,402	423,617	(361,631)	(308,917)			77,048	52,610
Transport & Communication										
Aerodromes	264,019	258,457	517,492	420,888	(253,474)	(162,431)			17,026,124	15,303,917
Maintenance of Roads, Bridges etc	608,885	1,075,715	3,964,425	4,314,851	(3,305,541)	(3,236,130)	596,516	659,901	147,602,891	136,479,683
Street Sweeping			128,262	143,640	(128,262)	(143,640)				
Footpaths			237,838	317,030	(237,838)	(317,030)				
Parking			12,744	11,962	(12,744)	(11,962)				
Economic Affairs										
Regional & Economic Development Related Projects	23,175	340,556	476,916	478,530	(453,743)	(126,975)				
Wadlata Interpretive Centre	170,593	157,620	466,129	534,657	(265,536)	(376,658)			7,974,761	6,511,727
Wadlata Retail Centre	222,166	221,620	203,436	202,443	18,728	19,177				
Wadlata Visitor Information Centre	50,760	5,848	210,008	175,183	(159,245)	(169,335)				
Wadlata Outback Tucker Box	241,686	240,660	236,919	230,291	5,069	10,469			70,650	81,417
Arid Lands Garden Interpretive Centre	669,048	661,766	923,968	961,341	(234,620)	(209,556)			4,016,906	3,237,600
Arid Lands Garden Operation	2,226	3,189	481,825	580,906	(478,699)	(577,717)				
Arid Lands Nursery Operation	111,637	120,835	142,825	154,039	(38,988)	(33,204)			364,150	273,008
Information Bays			4,565	9,536	(4,565)	(9,536)				
Public Debt Transactions										
Treasury - Debt Servicing	43,679	46,706	1,425,771	1,430,630	(1,382,092)	(1,384,124)				
Other Purposes NEC										
Machinery Operating	806,912	788,013	612,054	668,011	283,968	121,001	72,664	13,394	7,126,476	4,501,260
Depot & Nursery			1,735,903	1,636,649	(1,725,923)	(1,638,649)			187,150	170,395
Engineering Services			891,059	916,120	(891,059)	(916,120)				
Other NEC	9,233	24,306			9,233	24,306				
<b>TOTALS</b>	<b>36,626,855</b>	<b>37,623,410</b>	<b>39,967,820</b>	<b>40,243,468</b>	<b>(3,041,060)</b>	<b>(2,625,006)</b>	<b>11,269,330</b>	<b>13,084,303</b>	<b>365,548,567</b>	<b>293,323,731</b>

**PORT AUGUSTA CITY COUNCIL**  
 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED 30 JUNE 2016

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**NOTE 3 INCOME**

	Notes	2016 \$	2015 \$
<b>RATES REVENUES</b>			
<b>GENERAL RATES</b>			
General Rates		15,846,867	14,972,919
Less Mandatory Rebates		138,240	145,972
Less Discretionary Rebates, remissions & write offs		<u>697,531</u>	<u>1,019,244</u>
		<u>15,011,096</u>	<u>13,807,703</u>
<b>OTHER RATES (INCLUDING SERVICE CHARGES)</b>			
Natural Resource Management Levy		240,832	237,422
Community Waste Water Management Systems		769,853	731,258
Waste Management Levy		<u>1,515,218</u>	<u>1,486,825</u>
		<u>2,525,903</u>	<u>2,455,505</u>
<b>OTHER CHARGES</b>			
Penalties for late payment		138,540	138,150
Legal & other costs recovered		<u>123,906</u>	<u>85,572</u>
		<u>262,446</u>	<u>223,722</u>
		<u>17,799,445</u>	<u>16,486,930</u>

**PORT AUGUSTA CITY COUNCIL**  
 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED 30 JUNE 2016

**NOTE 3 INCOME (Continued)**

	2016	2015
<b>STATUTORY CHARGES</b>		
	Notes	\$
Development Act Fees	31,644	55,164
Town Planning Fees	45,737	69,693
Animal Registration Fees & Fines	75,893	81,007
Parking Fines/expiation fees	23,806	17,627
Sundry	<u>13,356</u>	<u>14,205</u>
	<u>190,436</u>	<u>237,695</u>
<b>USER CHARGES</b>		
Cemetery Fees	153,673	185,546
Halls Hire	6,498	8,272
Sales - General	968,083	1,020,048
Rentals	48,347	45,173
Nursing Home Fees	2,167,808	2,081,510
Childcare Fees	523,006	490,767
Swimming Pool & Aquatic Centre Fees	181,679	183,998
Wadlata Interpretive Centre Fees	164,336	154,483
Other Fees	936,810	778,930
Sundry	<u>17,471</u>	<u>18,637</u>
	<u>5,167,711</u>	<u>4,967,366</u>
<b>INVESTMENT INCOME</b>		
Interest on Investments		
Local Government Finance Authority	102,924	128,746
Loans to community groups	<u>3,852</u>	<u>2,898</u>
	<u>106,776</u>	<u>131,644</u>
<b>REIMBURSEMENTS</b>		
For Roadworks	5,693	415,111
For Private Works	8,676	655
Other	<u>488,152</u>	<u>259,259</u>
	<u>500,521</u>	<u>675,024</u>
<b>OTHER INCOME</b>		
Insurance & other recoupments - Infrastructure	1,184,328	1,058,752
Sundry	<u>578,308</u>	<u>981,677</u>
	<u>1,762,636</u>	<u>2,040,429</u>

**PORT AUGUSTA CITY COUNCIL**  
 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED 30 JUNE 2016

**NOTE 3 INCOME (Continued)**

	Notes	2016 \$	2015 \$
<b>GRANTS, SUBSIDIES, CONTRIBUTIONS</b>			
Amounts received specifically for new or upgraded assets		458,000	1,389,757
Other grants, subsidies and contributions		<u>11,299,330</u>	<u>13,084,322</u>
		<u>11,757,330</u>	<u>14,474,079</u>
<i>The functions to which these grants relate are shown in Note 2.</i>			
<b>Sources of grants</b>			
Commonwealth government		8,785,991	8,325,860
State government		2,845,430	6,073,219
Other		<u>125,909</u>	<u>75,000</u>
		<u>11,757,330</u>	<u>14,474,079</u>

**INDIVIDUALLY SIGNIFICANT ITEMS**

In June, 2015, Council received payment of the first two instalments of the 2016/2017 Grants Commission (FAG) grant. 1,505,972

**Conditions over grants & contributions**

*Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:*

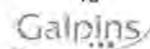
Unexpended at the close of the previous reporting period	1,770,024	117,711
Less: expended during the current period from revenues recognised in previous reporting periods	1,770,024	117,711
<i>Subtotal</i>	0	0
Plus: amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions	81,611	1,770,024
<i>Subtotal</i>	81,611	1,770,024
Unexpended at the close of this reporting period and held as restricted assets	81,611	1,770,024
Net increase (decrease) in restricted assets in the current reporting period	<span style="color: red;">(1,668,413)</span>	1,652,313

**PORT AUGUSTA CITY COUNCIL**  
 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED 30 JUNE 2016

**NOTE 4 EXPENSES**

	Notes	2016 \$	2015 \$
<b>EMPLOYEE COSTS</b>			
Salaries and Wages		14,559,690	14,287,291
Employee Leave Expenses		1,563,407	1,631,729
Superannuation - Defined Contribution Plan Contributions	17	1,147,439	1,067,530
Superannuation - Defined Benefit Plan Contributions	17	234,809	258,373
Superannuation - Other	17	107,035	120,967
Workers Compensation Insurance		596,689	574,324
Less: Capitalised and distributed costs		<u>(448,219)</u>	<u>(521,295)</u>
<b>Total Operating Employee Costs</b>		<u>17,760,850</u>	<u>17,418,918</u>
<b>Total Number of Employees</b>			
<i>(Full time equivalent at end of reporting period)</i>		224.2	225.1
<b>MATERIALS, CONTRACTS &amp; EXPENSES</b>			
<b>Prescribed Expenses</b>			
Auditor's Remuneration			
- Auditing the financial reports		17,000	15,250
Bad and Doubtful Debts		-	306
Elected members' expenses		290,314	260,389
Election Expenses		3,714	45,019
Operating Lease Rentals - non cancellable leases	16		
- minimum lease payments		<u>364,564</u>	<u>348,237</u>
<b>Sub Total Prescribed Expenses</b>		<u>675,592</u>	<u>669,201</u>
<b>Other Materials, Contracts &amp; Expenses</b>			
Contractors		6,582,990	6,782,508
Energy		2,076,731	2,132,919
Legal Expenses		188,082	115,215
Levies paid to government - NRM Levy		230,563	231,877
Other levies		35,770	45,784
Parts, Accessories & Consumables		1,996,721	2,400,924
Professional Services		200,901	202,476
Communications		230,581	168,351
Contributions & Donations		141,580	129,933
Insurances		558,009	523,747
Rates & Taxes		103,479	102,331
Travel & Accommodation		79,514	87,519
Affiliations		227	-
Advertising		129,377	168,229
Subscriptions		71,274	80,542
Training		100,026	101,121
Postage Printing Stationery		170,185	156,140
Plant Hire		608,171	596,595
Bank Charges		53,032	70,510
Sundry		<u>856,224</u>	<u>878,415</u>
<b>Sub Total Other Materials, Contracts &amp; Expenses</b>		<u>14,413,437</u>	<u>14,975,137</u>
<b>TOTAL MATERIALS, CONTRACTS &amp; EXPENSES</b>		<u>15,089,029</u>	<u>15,644,338</u>

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**NOTE 4 EXPENSES (cont)**

	Notes	2016 \$	2015 \$
<b>FINANCE COSTS</b>			
Interest on overdraft & short-term borrowings		5,502	15,223
Interest on Loans		<u>1,410,339</u>	<u>1,424,277</u>
		<u>1,415,841</u>	<u>1,439,500</u>
<b>DEPRECIATION, AMORTISATION &amp; IMPAIRMENT</b>			
<b>Depreciation</b>			
Buildings & Other Structures		1,907,093	1,911,547
Infrastructure		3,206,509	3,125,056
Plant & Equipment		391,046	448,460
Furniture & Equipment		<u>97,552</u>	<u>255,646</u>
		<u>5,602,200</u>	<u>5,740,709</u>

NOTE 5 ASSET DISPOSAL AND FAIR VALUE ADJUSTMENTS

	Notes	2016 \$	2015 \$
<b>INFRASTRUCTURE, PROPERTY, PLANT &amp; EQUIPMENT</b>			
<i>Assets renewed or directly replaced</i>			
Proceeds from disposal		103,182	97,155
Less: Carrying amount of assets sold		<u>147,056</u>	<u>135,987</u>
<b>Gain (Loss) on disposal</b>		<u>(43,874)</u>	<u>(38,832)</u>
<b>NET GAIN(LOSS) ON DISPOSAL OR REVALUATION OF ASSETS</b>		<u>(43,874)</u>	<u>(38,832)</u>

**PORT AUGUSTA CITY COUNCIL**  
 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED 30 JUNE 2016

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**NOTE 6 CURRENT ASSETS**

	Notes	2016 \$	2015 \$
<b>CASH &amp; EQUIVALENT ASSETS</b>			
Cash on Hand and at Bank		32,330	727,626
Deposits at Call		<u>3,860,120</u>	<u>3,962,308</u>
		<u>3,892,450</u>	<u>4,689,933</u>
<b>TRADE &amp; OTHER RECEIVABLES</b>			
Rates - General & Other		1,249,293	1,233,515
Accrued Revenues		70,216	62,296
Debtors - General		287,174	309,747
Other levels of Government		259,096	816,620
GST Recoupment		323,600	167,484
Prepayments		64,226	9,522
Loans to community organisations		<u>18,462</u>	<u>17,862</u>
		<u>2,272,067</u>	<u>2,617,045</u>
Less: Allowance for Doubtful Debts		<u>228,099</u>	<u>220,678</u>
		<u>2,043,968</u>	<u>2,396,367</u>
<b>INVENTORIES</b>			
Stores & Materials		92,251	89,983
Trading Stock		<u>164,463</u>	<u>158,653</u>
		<u>256,714</u>	<u>248,636</u>

**NOTE 7 NON-CURRENT ASSETS**

	Notes	2016 \$	2015 \$
<b>FINANCIAL ASSETS</b>			
<b>Receivables</b>			
Loans to community organisations		<u>81,666</u>	<u>100,128</u>
<b>TOTAL FINANCIAL ASSETS</b>		<u>81,666</u>	<u>100,128</u>
Capital Works-in-Progress		-	21,361,357
Nursing Home Bed Places		<u>2,100,000</u>	<u>2,100,000</u>
<b>TOTAL OTHER NON-CURRENT ASSETS</b>		<u>2,100,000</u>	<u>23,461,357</u>

**PORT AUGUSTA CITY COUNCIL**  
 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED 30 JUNE 2016

**NOTE 8 INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT**

	FAIR VALUE LEVEL	2015 \$				2016 \$			
		AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT
Land	2	1,462,258	-	-	1,462,258	2,737,418	-	-	2,737,418
Land	3	8,596,733	-	-	8,596,733	11,725,039	-	-	11,725,039
Buildings & Other Structures	2	9,194,994	-	(5,325,604)	3,869,389	16,654,498	(13,079,998)	-	3,574,500
Buildings & Other Structures	3	100,774,158	2,234,365	(41,831,585)	61,176,937	134,270,967	(57,199,849)	-	77,071,118
Infrastructure	3	152,218,755	5,491,123	(53,049,848)	104,658,230	173,029,738	(57,980,035)	-	116,734,800
Plant & Equipment	2	7,020,266	1,013,931	(4,889,105)	3,365,092	8,430,537	(3,575,354)	-	4,855,183
Furniture & Fittings	2	5,227,099	92,051	(4,524,250)	794,900	7,016,275	(3,240,191)	-	3,776,084
<b>TOTAL PROPERTY, PLANT &amp; EQUIPMENT</b>		284,492,261	8,831,470	(109,400,192)	183,923,539	353,864,472	(135,075,427)	-	220,474,142
<b>2015 Totals</b>		286,327,637	3,605,074	(103,965,119)	185,967,593	284,492,261	(109,400,191)	-	183,923,540

	FAIR VALUE LEVEL	2015 \$					2016 \$	
		CARRYING AMOUNT	ADDITIONS		DISPOSALS	DEPRECIATION	NET REVALUATION	CARRYING AMOUNT
			NEW/UPGRADE	RENEWALS				
Land	2	1,462,258	-	-	-	-	1,275,160	2,737,418
Land	3	8,596,733	-	-	-	-	3,128,307	11,725,040
Buildings & Other Structures	2	3,869,389	-	-	-	(220,891)	(73,998)	3,574,500
Buildings & Other Structures	3	61,176,937	20,387,046	375,952	-	(1,686,202)	(3,182,616)	77,071,118
Infrastructure	3	104,658,230	1,927,805	482,982	-	(3,206,509)	12,872,292	116,734,801
Plant & Equipment	2	3,365,092	82,726	461,447	(147,056)	(391,046)	1,484,018	4,855,181
Furniture & Fittings	2	794,900	1,326,084	40,623	-	(97,552)	1,712,029	3,776,084
<b>TOTAL PROPERTY, PLANT &amp; EQUIPMENT</b>		183,923,540	23,723,660	1,361,005	(147,056)	(5,602,200)	17,215,192	220,474,142
<b>2015 Totals</b>		185,967,593	1,964,586	1,175,952	(135,986)	(5,740,709)	692,104	183,923,540

**NOTE 8 (Cont) INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT**

**Valuation of Assets**

At July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.19 to retain previously established deemed cost under GAAP as it deemed cost. With subsequent additions at cost, this remains as the basis of recognition of non-material asset classes.

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013.

**Fair value hierarchy level 2 valuations**

Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

**Fair value hierarchy level 3 valuations of land**

Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

**Fair value hierarchy level 3 valuations of buildings, infrastructure and other assets**

There is no known market for these assets and they are valued at depreciated current replacement cost. This method involves:

The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.

The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

Accordingly, formal sensitivity analysis does not provide useful information.

**Transfers between fair value hierarchy levels**

In the course of revaluing all asset classes the nature of the inputs applied was reviewed in detail for each asset and where necessary, the asset reassigned to the appropriate fair value hierarchy level. Such transfers take effect as at the date of the revaluation.

**Land**

Land assets were valued by Maloney Field Services as at 30 June 2016.

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Pursuant to Council's election, freehold land and land over which Council has control, but does not have title, is recognised on the cost basis. No capitalisation threshold is applied to the acquisition of land or interests in land.

Estimated future costs of reinstatement of land, capitalised in accordance with AASB 116.16(c) are reviewed annually (see Note 1) and depreciated over the estimated remaining life of the relevant asset.

**Buildings & Other Structures**

Buildings & Other Structures were valued by Maloney Field Services as at 30 June 2016.

**Infrastructure**

Community waste water management systems were valued by Tonkins Consulting as at 1 July 2015. Stormwater drainage and road infrastructure assets were valued by Tonkins Consulting as at 30 June 2016.

**Plant & Equipment**

Plant & Equipment were valued by Maloney Field Services as at 30 June 2016.

**Furniture & Fittings**

Furniture & Fittings were valued by Maloney Field Services as at 30 June 2016.

**All other assets**

Pursuant to Council's election, these assets are recognised on the cost basis.

**PORT AUGUSTA CITY COUNCIL**  
 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED 30 JUNE 2016

**NOTE 9 LIABILITIES**

	Notes	2016 Current \$	2016 Non-Current \$	2015 Current \$	2015 Non-Current \$
<b>TRADE &amp; OTHER PAYABLES</b>					
Goods & Services		2,260,088		1,948,579	
Payments received in advance		8,821		81,815	
Accrued expenses - other		1,140,381		1,273,383	
Aged Care Facility Deposits		3,605,524		2,831,258	
		<u>7,014,814</u>	<u>-</u>	<u>6,135,035</u>	<u>-</u>
Amounts included in trade & other payables that are not expected to be settled within 12 months of the reporting date.					
		2,632,000		2,067,000	
<b>BORROWINGS</b>					
Bank Overdraft		6,650		-	
Friends of the Arid Lands Botanic Garden		29,037	23,797	28,005	52,835
Loans - LGFA		3,133,066	27,921,561	2,667,288	29,766,196
		<u>3,168,753</u>	<u>27,945,358</u>	<u>2,695,293</u>	<u>29,819,030</u>
<i>All interest bearing liabilities are secured over the future revenues of the Council.</i>					
<b>PROVISIONS</b>					
Provision for Annual Leave		1,452,274		1,413,829	
Provision for Long Service Leave		1,525,288	94,313	1,521,530	175,358
		<u>2,977,562</u>	<u>94,313</u>	<u>2,935,359</u>	<u>175,358</u>
Amounts included in provisions that are not expected to be settled within 12 months of the reporting date.					
		1,911,602		1,840,307	

**PORT AUGUSTA CITY COUNCIL**  
 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED 30 JUNE 2016

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**NOTE 10 RESERVES**

<b>ASSET REVALUATION RESERVE</b>	<b>30/06/2015</b>	<b>Net Increments (Decrements)</b>	<b>Transfers on Sale</b>	<b>30/06/2016</b>
Notes	\$	\$	\$	\$
Land	10,571,565	4,403,466		14,975,031
Buildings & Other Structures	59,971,279	(3,256,614)		56,714,666
Infrastructure	102,457,074	12,872,292		115,329,366
Plant & Equipment	2,017,467	1,484,018		3,501,485
Furniture & Fittings	926,413	1,712,029		2,638,442
Nursing Home Bed Places	2,100,000	-		2,100,000
<b>Total Infrastructure, Property, Plant &amp; Equipment</b>	<b>178,043,798</b>	<b>17,215,192</b>		<b>195,258,990</b>

**PURPOSES OF RESERVES**

**Asset Revaluation Reserve**

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non-current assets and available-for-sale financial assets.

**NOTE 11 RECONCILIATION TO CASH FLOW STATEMENT**

**(a) Reconciliation of Cash**

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:

	Notes	2016 \$	2015 \$
Total Cash & Equivalent Assets	6	3,892,450	4,689,933
Less: Short-term borrowings	BS	6,650	-
Balances per Statement of Cash Flows		<u>3,885,800</u>	<u>4,689,933</u>

**(b) Reconciliation of Change in Net Assets to Cash from Operating Activities**

Net Surplus (Deficit)		(2,626,939)	(1,269,131)
<b>Non-cash items in Income Statement</b>			
Depreciation, amortisation & impairment		5,602,200	5,740,709
Change in allowances for under-recovery		7,421	91,030
Grants for capital acquisitions treated as investing activity		(458,000)	(1,314,757)
Nursing Home Deposits		(118,633)	(129,308)
Net increase (decrease) in unpaid employee benefits		(38,843)	273,187
Net (Gain) Loss on Disposals		43,874	38,832
		<u>2,411,080</u>	<u>3,430,561</u>
<b>Add (Less): Changes in Net Current Assets</b>			
Net (increase) decrease in receivables		345,578	177,356
Net (increase) decrease in inventories		(8,078)	(2,317)
Net increase (decrease) in trade & other payables		360,365	(1,702,031)
<b>Net Cash provided by (or used in) operations</b>		<u>3,108,945</u>	<u>1,903,569</u>

**(c) Financing Arrangements**

Unrestricted access was available at balance date to the following lines of credit:

Bank Overdrafts	700,000	700,000
Corporate Credit Cards	36,000	32,000
LGFA Cash Advance Debenture Facility	3,478,373	948,803

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

**PORT AUGUSTA CITY COUNCIL**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2016**

**NOTE 12 FINANCIAL INSTRUMENTS**

**Recognised Financial Instruments**

**Bank, Deposits at Call, Short Term Accounting Policy:** Carried at lower of cost and net realisable value; Interest is recognised when earned.  
**Deposits**

**Terms & conditions:** Deposits are returning fixed interest rates between 2.15% and 2.40% (2015: 2.0% and 2.55%). Short term deposits have an average maturity of 30 days and an average interest rates of 1.75% (2015: 30 days, 2.27%).

**Carrying amount:** approximates fair value due to the short term to maturity.

**Receivables - Rates & Associated Charges Accounting Policy:** Carried at nominal values less any allowance for doubtful debts. An allowance for (including legals & penalties for late payment) doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

**Terms & conditions:** Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999.

**Carrying amount:** approximates fair value (after deduction of any allowance).

**Receivables - Fees & other charges**

**Accounting Policy:** Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

**Terms & conditions:** Unsecured, and do not bear interest. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

**Carrying amount:** approximates fair value (after deduction of any allowance).

**Receivables - other levels of government**

**Accounting Policy:** Carried at nominal value.

**Terms & conditions:** Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of the Governments of the Commonwealth & State.

**Carrying amount:** approximates fair value.

**Receivables - Retirement Home Contributions**

**Accounting Policy:** Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

**Terms & conditions:** Amounts due have been calculated in accordance with the terms and conditions of the respective legislation.

**Carrying amount:** approximates fair value (after deduction of any allowance).

**Liabilities - Creditors and Accruals**

**Accounting Policy:** Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

**Terms & conditions:** Liabilities are normally settled on 30 day terms.

**Carrying amount:** approximates fair value.

**Liabilities - Retirement Home Contributions**

**Accounting Policy:** To avoid inconvenience when complying with the separate audit requirements imposed by the relevant legislation, amounts are carried at nominal values.

**Terms & conditions:** Pursuant to Commonwealth legislation certain intending residents are required to contribute amounts on an interest free basis. The amounts are subject to certain deductions as prescribed by the legislation, the balance being repaid on termination of tenancy.

**Carrying amount:** approximates fair value for short tenancies; may be non-materially over-stated for longer tenancies.

**Liabilities - Interest Bearing Loans**

**Accounting Policy:** Carried at the principal amounts. Interest is charged as an expense as it accrues.

**Terms & conditions:** Secured over future revenues, loans are repayable by equal 6 monthly instalments of principal & interest; interest is charged at fixed rates between 4.25% and 7.48% (2015: 4.7% and 7.48%).

**Carrying amount:** approximates fair value.

**Liabilities - Finance Leases**

**Accounting Policy:** accounted for in accordance with AASB 117.

**PORT AUGUSTA CITY COUNCIL**  
 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED 30 JUNE 2016

**NOTE 12 FINANCIAL INSTRUMENTS (Continued)**

Liquidity Analysis		Due ≤ 1 year	Due > 1 year ≥ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
2016						
<b>Financial Assets</b>		\$	\$	\$	\$	\$
Cash & Equivalents		3,892,450			3,892,450	3,892,450
Receivables		471,075			471,075	471,075
<b>Total</b>		<b>4,363,525</b>	<b>-</b>	<b>-</b>	<b>4,363,525</b>	<b>4,363,525</b>
<b>Financial Liabilities</b>						
Payables		2,260,088			2,260,088	2,260,088
Short-term Borrowings		6,650			6,650	6,650
NHA Bonds		3,605,524			3,605,524	3,605,524
Borrowings		3,961,141	12,668,912	34,668,843	51,299,896	51,299,896
<b>Total</b>		<b>9,833,403</b>	<b>12,668,912</b>	<b>34,668,843</b>	<b>57,172,158</b>	<b>57,172,158</b>
2015						
<b>Financial Assets</b>		\$	\$	\$	\$	\$
Cash & Equivalents		4,689,933			4,689,933	4,689,933
Receivables		995,368			995,368	995,368
<b>Total</b>		<b>5,685,302</b>	<b>-</b>	<b>-</b>	<b>5,685,302</b>	<b>5,685,302</b>
<b>Financial Liabilities</b>						
Payables		1,948,579			1,948,579	1,948,579
NHA Bonds		2,831,258			2,831,258	2,831,258
Borrowings		19,726,408	9,740,780	9,106,295	38,573,484	38,573,484
<b>Total</b>		<b>24,506,246</b>	<b>9,740,780</b>	<b>9,106,295</b>	<b>43,353,321</b>	<b>43,353,321</b>

The following interest rates were applicable to Council's borrowings at balance day.

	30 June 2016		30 June 2015	
	Weighted Average Interest Rate %	Carrying Value	Weighted Average Interest Rate %	Carrying Value
Overdraft		6,650		-
Other Variable Rates	4.00	13,721,628	5.00	16,251,197
Fixed Interest Rates	5.50	37,578,288	5.70	22,322,287
		<u>51,306,546</u>		<u>38,573,484</u>

**NET FAIR VALUE**

All carrying values approximate fair value for all recognised financial instruments. With the exception of investments, there is no recognised market for the financial assets of the Council.

**RISK EXPOSURES**

**Credit risk** represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

**Market Risk** is the risk that fair value of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market; and hence neither market risk or currency risk apply.

**Liquidity Risk** is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Policy (LGA Information Paper 15), liabilities have a range of maturity dates based on cash inflows. Council also has available a range of bank overdraft and short-term draw down facilities that it can access.

**Interest Rate Risk** is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

**Note 13 COMMITMENTS FOR EXPENDITURE**

	<u>Notes</u>	2016 \$	2015 \$
<b>Other Expenditure Commitments</b>			
Other expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:			
Audit Services		110,000	16,500
Waste Collection Contract		1,011,738	1,795,782
Refuse Reserve Contract		2,748,452	3,429,484
Parks & Gardens Contract		403,128	798,670
Cleaning Services		150,742	344,196
Catering Services		234,000	300,000
Security Services		<u>814,628</u>	<u>410,451</u>
		<u>5,472,688</u>	<u>7,095,083</u>
These expenditures are payable:			
Less than one year		2,639,239	2,508,709
Not later than 5 years		<u>2,833,449</u>	<u>4,586,374</u>
		<u>5,472,688</u>	<u>7,095,083</u>

**Note 14 FINANCIAL PERFORMANCE INDICATORS**

	2016	2015
<p>These Financial Indicators have been calculated in accordance with <i>Information Paper - Local Government Financial Indicators</i> prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.</p>		
<b>Operating Surplus Ratio</b>	(8.3%)	(7.0%)
<u>Operating Surplus</u>		
Total Operating Revenue		
<p>This ratio expresses the operating surplus as a percentage of operating revenue.</p>		
<b>Adjusted Operating Surplus Ratio</b>	(4.0%)	(11.4%)
<p>In June, 2015, the Commonwealth Government made an advance of two quarterly payment of the Financial Assistance Grant for 2015/2016. (see Note 1 Recognition of Income). The Adjusted Surplus Ratio adjusts for this distortion.</p>		
<b>Net Financial Liabilities</b>	35,182,716	34,573,647
<p>Net Financial Liabilities are defined as total liabilities less financial assets(excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue</p>		
<b>Net Financial Liabilities Ratio</b>	95.5%	91.9%
<u>Net Financial Liabilities</u>		
Total Operating Revenue		
<b>Asset Sustainability Ratio</b>		
<u>Net Asset Renewals</u>	23.7%	26.1%
Depreciation Expense as per Long Term Financial Plan		
<p>Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.</p>		

**NOTE 15 UNIFORM PRESENTATION OF FINANCES**

The following is a high level summary of both operating and capital investment activities of the Council prepared on a uniform and consistent basis. All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis. The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.

	2016 \$	2015 \$
Income	36,826,855	37,623,410
less Expenses	<u>39,867,920</u>	<u>40,243,465</u>
	<u>(3,041,065)</u>	<u>(2,620,056)</u>
<b>less Net Outlays on Existing Assets</b>		
Capital Expenditure on renewal and replacement of Existing Assets	1,615,856	1,762,834
less Depreciation, Amortisation and Impairment	<u>(5,602,200)</u>	<u>(5,740,709)</u>
less Proceeds from Sale of Replaced Assets	<u>(103,182)</u>	<u>(97,155)</u>
	<u>(4,089,526)</u>	<u>(4,075,030)</u>
<b>less Net Outlays on New and Upgraded Assets</b>		
Capital Expenditure on New and Upgraded Assets (Including investment property & real estate developments)	2,362,303	10,631,260
less Amounts specifically for New and Upgraded Assets	<u>(458,000)</u>	<u>(1,314,757)</u>
	<u>1,904,303</u>	<u>9,316,503</u>
<b>Net Lending / (Borrowing) for Financial Year</b>	<u>(855,842)</u>	<u>(7,861,529)</u>

**NOTE 16 OPERATING LEASES**

*Leases providing revenue to the Council*

Council owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed as rent and hire of non-investment property in Note 3.

*Lease payment commitments of Council*

Council has entered into non-cancellable operating leases for various items of computer equipment. No contingent rentals were paid during the current or previous reporting periods.

No lease imposes any additional restrictions on Council in relation to additional debt or further leasing.

Leases in relation to computer and office equipment permit Council, at expiry of the lease, to elect to re-lease, return or acquire the equipment leased.

No lease contains any escalation clause.

Commitments under non-cancellable operating leases that have not been recognised in the financial statements are as follows: No contingent rentals were paid during the current or previous reporting periods.

	2016	2015
	\$	\$
Not later than one year	333,609	353,073
Later than one year and not later than 5 years	<u>244,022</u>	<u>583,194</u>
	<u>577,631</u>	<u>936,267</u>

#### **NOTE 17 SUPERANNUATION**

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme and to HESTA. The Statewide Superannuation has two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector have the option to contribute to Marketlink and/or Salarylink. All other employees (including casuals) have all contributions allocated to Marketlink.

##### **Marketlink (Accumulation Fund) Members**

Marketlink receives both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation (9.50% in 2015/16; 9.50% in 2014/15). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

##### **Salarylink (Defined Benefit) Members**

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Scheme's Trustee based on advice from the Scheme's Actuary. The rate is currently 6.3% (6.3% in 2014/15) of "superannuation" salary.

Given that Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation, the remaining 3% for Salarylink members is allocated to their Marketlink account. Employees also make member contributions to the Fund. As such, assets accumulate in the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink Plan is a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by employer, and employees may transfer to another employee within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent full actuarial investigation was conducted by the Fund's actuary, A.C. Miller, FIAA, of Russell Employee Benefits Pty Ltd as at 30 June 2014. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

##### **Contributions to other schemes**

Council also makes contributions to other Superannuation Schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employees are represented by their share of net assets of the scheme, and no further liability attaches to the Council.

**PORT AUGUSTA CITY COUNCIL**  
 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED 30 JUNE 2016

**NOTE 18 SEGMENT REPORTING**

The Port Augusta City Council operates two Residential Aged Care Facilities (RACFs) in the City being Nerrilda and A.M. Ramsay Village. This segment report has been produced to comply with the requirements of the Commonwealth Government, a major funding source

BUSINESS SEGMENTS	TOTAL	RACF	OTHER	TOTAL	RACF	OTHER
	COUNCIL			COUNCIL		
	2016	2016	2016	2015	2015	2015
	\$	\$	\$	\$	\$	\$
<b>REVENUE</b>						
Grants & Subsidies	11,299,330	6,190,551	5,106,779	13,084,322	5,545,472	7,538,849
User Charges	5,167,711	2,255,906	2,911,805	4,967,366	2,152,366	2,815,000
Reimbursements	500,521	23,496	477,025	675,024	24,702	650,322
Investment Income	106,776	63,097	43,679	131,644	84,938	46,706
Other Revenue	19,752,517	70,560	19,681,957	18,765,054	56,110	18,708,945
<b>TOTAL REVENUE</b>	<b>36,826,855</b>	<b>8,603,610</b>	<b>28,223,245</b>	<b>37,623,410</b>	<b>7,863,588</b>	<b>29,759,822</b>
<b>EXPENDITURE</b>						
Operating Costs	34,265,720	8,923,276	25,342,444	34,502,756	9,002,125	25,500,631
Depreciation	5,602,200	461,150	5,141,050	5,740,709	531,178	5,209,531
	<u>39,867,920</u>	<u>9,384,426</u>	<u>30,483,494</u>	<u>40,243,465</u>	<u>9,533,303</u>	<u>30,710,162</u>
<b>Operating (Loss)/Surplus before Capital Revenues</b>	<b>(3,041,065)</b>	<b>(780,816)</b>	<b>(2,260,249)</b>	<b>(2,620,056)</b>	<b>(1,669,715)</b>	<b>(950,340)</b>
Capital Revenues	414,126		414,126	1,350,925		1,350,925
<b>RESULT</b>						
<b>Operating Result (Loss)/Surplus</b>	<b>(2,626,939)</b>	<b>(780,816)</b>	<b>(1,846,123)</b>	<b>(1,269,131)</b>	<b>(1,669,715)</b>	<b>400,585</b>
<b>ASSETS</b>						
Current Assets	6,193,132	3,769,092	2,424,040	7,334,936	3,016,289	4,318,648
Non-Current Assets	220,555,808	7,361,146	213,194,662	205,385,026	7,755,442	199,729,584
Intangible Assets	2,100,000	2,100,000		2,100,000	2,100,000	
<b>TOTAL ASSETS</b>	<b>228,848,940</b>	<b>13,230,238</b>	<b>215,618,702</b>	<b>214,819,962</b>	<b>12,871,731</b>	<b>204,048,232</b>
<b>LIABILITIES</b>						
Current Liabilities	13,161,129	4,880,970	8,280,159	28,016,884	4,051,593	23,965,291
Non-Current Liabilities	28,039,671	611,833	27,427,838	13,743,192	967,408	12,775,784
<b>TOTAL LIABILITIES</b>	<b>41,200,800</b>	<b>5,492,803</b>	<b>35,707,997</b>	<b>41,760,076</b>	<b>5,019,001</b>	<b>36,741,075</b>
<b>NET ASSETS</b>	<b>187,648,140</b>	<b>7,737,436</b>	<b>179,910,704</b>	<b>173,059,886</b>	<b>7,852,729</b>	<b>167,307,157</b>

**PORT AUGUSTA CITY COUNCIL**  
 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED 30 JUNE 2016

**NOTE 18 SEGMENT REPORTING CONTINUED**

REVENUE	\$	EXPENSES	\$
Government Subsidies	5,944,421	Wages & Superannuation - Care	4,684,704
Resident Charges	2,255,906	Wages & Superannuation - Admin	391,927
Capital Grants	0	Wages & Superannuation - Other	607,028
Bond Retentions	246,130	Management Fees	369,192
Interest Income	63,097	Depreciation & Amortisation	461,150
Donations & Contributions	13,258	Interest	73,866
Other Operating Revenue	<u>80,798</u>	Building Repairs & Maintenance	140,405
<b>TOTAL OPERATING REVENUE</b>	<b><u>8,603,610</u></b>	Insurance	317,347
		Motor Vehicles	18,536
		Utilities	212,114
		Other Expenses	<u>2,108,157</u>
		<b>TOTAL EXPENSES</b>	<b><u>9,384,426</u></b>
<b>SEGMENT RESULT SURPLUS(DEFICIT)</b>			<b><u>(780,816)</u></b>
SEGMENT ASSETS	\$	SEGMENT LIABILITIES	\$
<b>Current Assets</b>		<b>Current Liabilities</b>	
Investment	3,652,475	Borrowings	275,919
Trade Receivables	116,618	Trade Payables	195,314
Other Current Assets		Employee Provisions	604,351
		Accommodation Bonds	3,605,525
		Other Current Liabilities	<u>199,861</u>
<b>TOTAL CURRENT ASSETS</b>	<b><u>3,769,092</u></b>	<b>TOTAL CURRENT LIABILITIES</b>	<b><u>4,880,970</u></b>
Property, Plant & Equipment	7,361,146	Loans	588,331
Intangibles	2,100,000	Employee Provisions	23,502
Other Non-Current Assets		Accommodation Bonds	0
		Other non-current liabilities	
<b>TOTAL NON-CURRENT ASSETS</b>	<b><u>9,461,146</u></b>	<b>TOTAL LIABILITIES</b>	<b><u>611,833</u></b>
<b>SEGMENT TOTAL ASSETS</b>	<b><u>13,230,238</u></b>	<b>SEGMENT TOTAL LIABILITIES</b>	<b><u>5,492,803</u></b>
<b>SEGMENT NET ASSETS</b>	<b><u>7,737,436</u></b>		

**NOTE 19 CONTINGENCIES & ASSETS & LIABILITIES NOT RECOGNISED IN THE STATEMENT OF FINANCIAL POSITION**

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position but knowledge of those items is considered relevant to user of the financial report in making and evaluating decisions about the allocation of scarce resources.

**1. LAND UNDER ROADS**

As reported elsewhere in these Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled 410km of road reserves of average width 20 metres.

**2. POTENTIAL INSURANCE LOSSES**

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to a deductible "insurance excess", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

**ANNUAL FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2016**

**STATEMENT BY AUDITOR**

I confirm that, for the audit of the financial statements of Port Augusta City Council for the year ended 30 June 2016, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) Local Government (Financial Management) Regulations 2011.



**Simon Smith**

**Galpins Accountants, Auditors & Business Consultants**

Dated this 18<sup>th</sup> day of OCTOBER 2016

**ANNUAL FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2016**

**CERTIFICATION OF AUDITOR INDEPENDENCE**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Port Augusta City Council for the year ended 30 June 2016, the Council's Auditor, Galpins, have maintained their independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.

  
**JOHN BANKS**  
**CHIEF EXECUTIVE OFFICER**

  
**SAM JOHNSON**  
**PRESIDING MEMBER**  
**AUDIT COMMITTEE**

20/11/2016

# COMPLIANCE REPORT

## Section Four

### INFORMATION STATEMENT

- 4.1 Functions of the Council and Decision Making structure
- 4.2 Public Participation
- 4.3 Community Consultation
- 4.4 Confidentiality Provisions
- 4.5 Public Access to Council Documents
- 4.6 Freedom of Information Requests  
*Including Schedule 1 – Committees of Council & External  
Committees/Boards/Associations*



# Information Statement

Pursuant to Section 9 (1a) of the *Freedom of Information Act 1991*, Council must, at intervals of not more than 12 months, cause an up-to-date information statement to be published. The Information Statement must contain:

- 1) a description of the structure and functions of the agency; a description of the ways in which the functions (including, in particular, the decision-making functions of the agency) affect members of the public;
- 2) a description of any arrangements that exist to enable members of the public to participate in the formulation of the agency's policy and the exercise of the agency's functions;
- 3) a description of the various kinds of documents that are usually held by the agency, including the various kinds of documents that are available for inspection at the agency and whether or not inspection of any such document is subject to a fee or charge; those documents that are available for purchase and those available free of charge;
- 4) a description of the arrangements that exist to enable a member of the public to obtain access to the agency's documents and to seek amendment of the agency's records concerning his or her personal affairs;
- 5) a description of the procedures of the agency in relation to the giving of access to the agency's documents and to the amendment of the agency's records concerning the personal affairs of a member of the public including the designation of the officer or officers to whom inquiries should be made and the address or addresses at which applications under this Act should be lodged;
- 6) must identify each of the agency's policy documents;
- 7) must specify the designation of the officer or officers to whom inquiries concerning the procedures for inspecting and purchasing the agency's policy document should be made; and
- 8) must specify the address or addresses at which, and the times during which, the agency's policy documents may be inspected and purchased.

Subject to certain restrictions, the FOI Act gives members of the public a legally enforceable right to access information held by South Australian (Local) Government agencies such as Councils. The purpose of this statement is to assist members of the public to identify the functions and decision making processes of Council, detail the types of information held by Council and advise how it can be accessed by the public.

The following information fulfils Council legislative requirements in relation to its reporting obligations in regards to an up-to-date information statement and this Statement is incorporated within Council Annual Report each year.

## 4.1 Functions of the Council and Decision Making Structure

### 4.1.1 Full Council and provisions for meeting procedures

- a) The Council consists of the Principal Members of Mayor and nine Elected Members who represent residents and ratepayers in the City of Port Augusta.

'Council' is the body corporate consisting of Elected Members as constituted under the *Local Government Act 1999*. The principal role of Council is to provide for the government and management of its area at the local level and, in particular:

- i) to act as representative, informed and responsible decision maker in the interest of its community; and
- ii) to provide and co-ordinate various public services and facilities and to develop its community and resources in a socially just and ecologically sustainable manner; and
- iii) to encourage and develop initiatives within its community for improving the quality of life of the community; and
- iv) to represent the interests of its community to the wider community; and
- v) to exercise, perform and discharge the powers, functions and duties of local government under the *Local Government Act* and other acts in relation to the area for which it is constituted (Section 6, *Local Government Act*).

The functions of Council include:

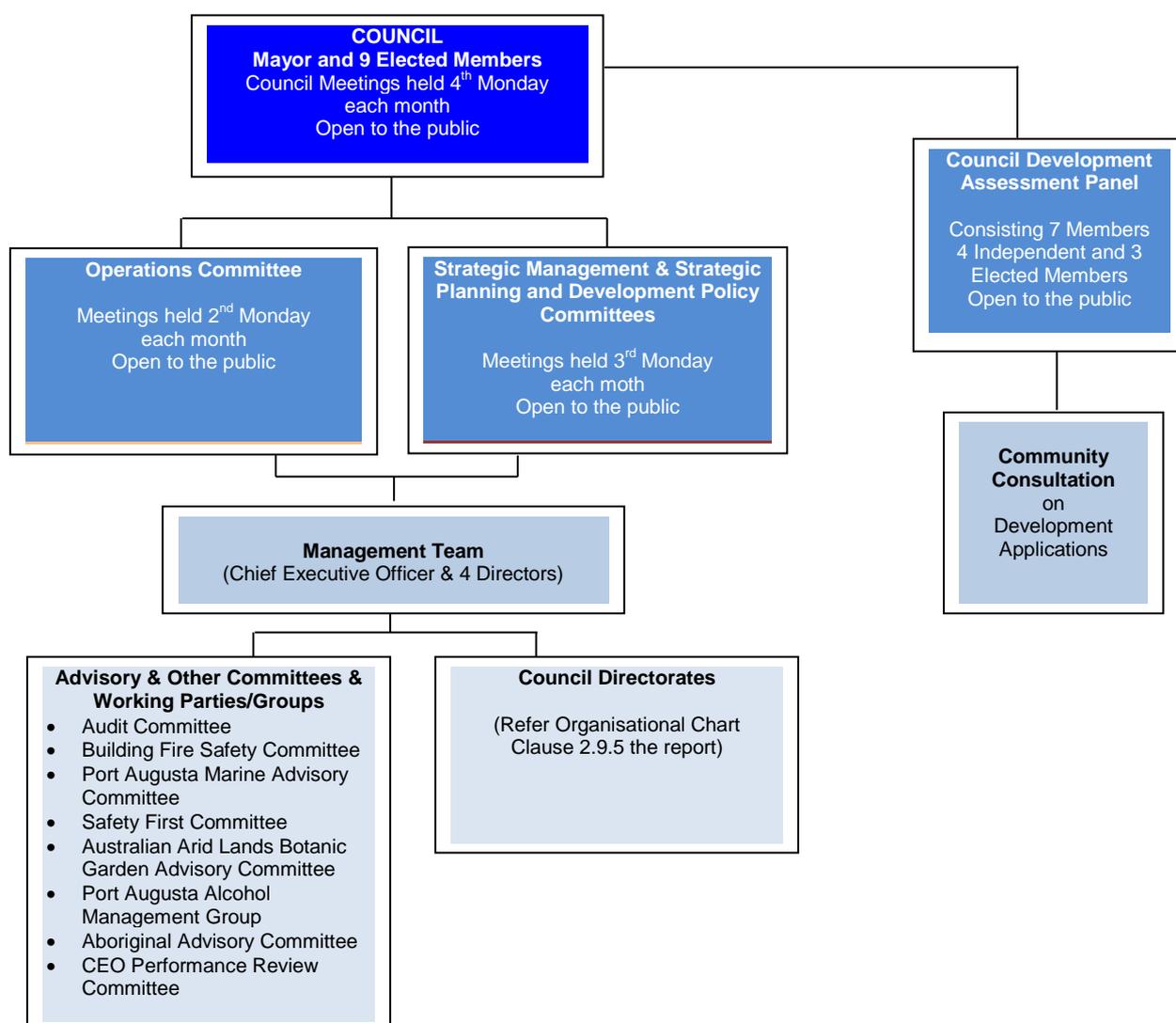
- vi) to plan at the local and regional level for the development and future requirements of its area;
  - vii) to provide services and facilities that benefit its area, its ratepayers and residents, and visitors to its area (including general public services or facilities (including electricity, gas and water services, and waste collection, control or disposal services or facilities), health, welfare or community services or facilities, and cultural or recreational services or facilities);
  - viii) to provide for the welfare, well-being and interests of individuals and groups within its community;
  - ix) to take measures to protect its area from natural and other hazards and to mitigate the effects of such hazards;
  - x) to manage, develop, protect, restore, enhance and conserve the environment in an ecologically sustainable manner, and to improve amenity;
  - xi) to provide infrastructure for its community and for development within its area (including infrastructure that helps to protect any part of the local or broader community from any hazard or other event, or that assists in the management of any area);
  - xii) to promote its area and to provide an attractive climate and locations for the development of business, commerce, industry and tourism;
  - xiii) to establish or support organisations or programs that benefit people in its area or local government generally;
  - xiv) to manage and, if appropriate, develop, public areas vested in or occupied by the Council;
  - xv) to manage, improve and develop resources available to the Council;
  - xvi) to undertake other functions and activities conferred by or under an Act.
- b) Ordinary meetings of the Council are held in the Council Chambers, 4 Mackay Street, Port Augusta on the 4<sup>th</sup> Monday of each month, commencing at 6pm. All meetings are open to the public, with the exception of any matters subject to an order of confidentiality (Section 90 *Local Government Act*). Notices of all meetings of Council and its Committees are available on the Council Website and from the Civic Centre display board.
- c) One of the main opportunities for the community to gain information about the business of Council is its agendas and associated reports prepared for Council and Committee Meetings. Agendas, including minutes of the previous meetings and supporting documentation, are placed on public display no less than three days prior to meetings. They are available on Council's website at [www.portaugusta.sa.gov.au](http://www.portaugusta.sa.gov.au) and at each office of the Council that is open to the public for the general administration of Council business.
- d) Community members are encouraged to attend Committee and Council Meetings, which is a great way to keep informed on the activities of the Council. The community is also provided an opportunity to ask questions of the Elected Members at the Council Meetings held on the fourth Monday of every month.
- d) Notice of a meeting and the agenda are placed on public display and continue to be published on the website, listed under the relevant meeting date.

#### 4.1.2 Council Committees and Subsidiaries

- a) Schedule 1 of this statement lists the various committees of Council and identifies under which section of the *Local Government Act* or *Development Act* they have been formed. Council has also established other working groups to assist in the performance of its functions, and these are outlined in more detail within Clause 2.5 of Section Two of this report.
- b) Committees streamline Council business and assist in the performance of its functions. The membership of Committees and their Terms of Reference are determined by Council.

- c) Committees meet at intervals determined in their Terms of Reference (available on Council's website and at the Council Office, 4 Mackay Street, Port Augusta) and make recommendations to Council. Any recommendations by Committees will be investigated and supported by a report to Council for consideration. Meetings of Committees are open to the public with the exception of any matters subject to an order of confidentiality (Section 90, *Local Government Act 1999*).
- d) Chapter 6 of the *Local Government Act* and the *Local Government (Procedures of Meetings) Regulations* prescribe the way meetings of a Council and its Committees are to be conducted. Council has also adopted a Code of Practice – Meeting Procedures 1.1.15.
- e) Section 41 of the *Local Government Act* empowers a Council to establish Committees:
- i) to assist the Council in the performance of its functions;
  - ii) to enquire into and report to the Council on matters within the ambit of the Council's responsibilities;
  - iii) to provide advice to the Council; and
  - iv) to exercise, perform or discharge delegated powers, functions or duties.

#### 4.1.3 Decision Making Structure



#### 4.1.4 Informal Gatherings

- a) Council hold Informal Gatherings which provide an opportunity to informally discuss issues with Elected Members. Examples of the types of reasons for holding an Informal Gathering would be to undertake planning sessions associated with the development of policies or strategies, briefing or training sessions, workshops and social gatherings to encourage informal communication between Elected Members or between Elected Members and Senior Officers. Informal Gatherings are held on an *ad hoc* basis and an agenda outlining the issues to be considered at the Informal Gathering are published on Council's website prior to the Meeting. Informal Gatherings are open to the public, unless it is a topic that would fall into a category that would normally be kept confidential. The intent is for Informal Gatherings to remain open to the public wherever possible.
- b) Section 90(8) of the *Local Government Act 1999* allows Informal Gatherings to be held provided that the discussion does not lead to a decision, or effectively obtain a decision, on a matter that would ordinarily be dealt with at a Council level.

During the reporting period, Council held seven Informal Gatherings where the following issues were considered:

- i) initial 2016/2017 Budget briefing
- ii) Second 2016/2017 Budget briefing
- iii) 2016/2017 Budget (confidential session)
- iv) 2016/2017 Budget (confidential session)
- v) Meeting Procedures Training
- vi) Presentation of Long Term Financial Plan
- vii) Aged Care Sale Communication and Engagement Strategy

#### 4.1.5 External Committees/Boards/Associations

Council participates in a number of external Committees, Boards and Associations, comprising Elected Members, staff and the public and these are listed in Schedule 1.

#### 4.1.6 Delegations

The Port Augusta City Council undertakes a review of its delegations on an annual basis. Council considers all delegations that it makes to the Council Development Assessment Panel and Chief Executive Officer under the various Acts that Council administers as part of this review and also to officers in line with the Minister's Authorisation Notice (22 August 2013) under the *Roads Traffic Act 1961* and the Fire Prevention Officers under the *Fire and Emergency Services Act 2005*.

Council's resolution outlining the various delegations made to the Chief Executive Officer is then reviewed by the Chief Executive Officer who, as approved by Council, then sub-delegates various powers and functions to officers of the Council.

A Delegations Register has been developed and provides details of all delegations and sub-delegations including any limitations and conditions imposed by Council and/or the Chief Executive Officer.

A copy of the Delegations Register is available on Council's Website [www.portaugusta.sa.gov.au](http://www.portaugusta.sa.gov.au) under the headings: 'The Council' – 'Council Documents' – 'Registers'.

#### 4.1.7 Services for the Community

- a) Council is required by legislation to:
  - i) determine policies to be applied by the Council
  - ii) develop and adopt Strategic Management Plans
  - iii) prepare and adopt Annual Business Plans and Budgets
  - iv) establish an Audit Committee
  - v) develop appropriate policies, practices and processes of internal control
  - vi) set performance objectives
  - vii) establish policies and processes for dealing with complaints, requests for service, and internal review of Council decisions

- viii) determine the type, range and scope of projects to be undertaken by the Council
  - ix) deliver planning and development, dog and cat management, fire prevention and certain public health services
  - x) provide the necessary administrative services to support Council's functions.
- b) Other services and activities are provided through the decision making processes of Council in response to local needs, interests and aspirations of individuals and groups within the community to ensure that Council resources are used equitably.

Port Augusta City Council provides a total of 51 services, for the benefit of the community, namely:

1	Aboriginal Community Engagement	27	Information Technology
2	Aerodrome	28	Infrastructure Technical Services
3	A.M. Ramsay Village	29	Library & Community Information
4	Asset Management	30	Media & Communications
5	Australian Arid Lands Botanic Garden	31	Men's Shed
6	<i>Be Active</i> Centre	32	Miriam High Special Needs Centre
7	Building Services	33	Nerrilda Nursing Home
8	Cemeteries	34	OPAL Program
9	Central Oval Precinct	35	Parks, Gardens, Ovals
10	Childcare Centre	36	Port Augusta Cultural Centre – Yarta Purtili
11	City Management	37	Community & Recreational Development
12	City Safe Patrol	38	Rates Administration
13	Contracts and Events	39	Roads, Bridges and Jetties
14	Corporate Services	40	Records Management
15	Customer Services	41	Retirement Accommodation
16	Drug and Alcohol Management	42	Ryan Mitchell Swim Centre
17	Economic Development	43	STARCLUB
18	Environmental Health	44	Street Lighting
19	Financial & Treasury Management	45	Theatres – Lea Memorial and Institute
20	Footpaths	46	Town Planning
21	Foreshore Development/Levee Banks	47	Wadlata Outback Centre
22	General Inspection	48	Waste Management
23	Governance	49	Work, Health and Safety
24	Health Focus	50	Youth Services
25	Human Resource	51	Far North HACC Collaborative Project
26	Immunisation		

## 4.2 Public Participation

### 4.2.1 Public involvement in Council Meetings:

Meetings of Council or Council Key Committees are conducted in the Council Chambers, Civic Centre, 4 Mackay Street, Port Augusta. Meetings are open to the public and community members are encouraged and welcome to attend.

### 4.2.2 Opportunities for community members to voice their opinion and provide feedback and comment:

- a) Elected Members – members of the public can contact Elected Member/s of Council to discuss any issues relevant to Council.
- b) Written Submissions – a member of the public can write to Council on any Council practice, procedure, activity or service. All written submissions should be forwarded to Chief Executive Officer, Port Augusta City Council, PO Box 1704, Port Augusta SA 5700 or by email to [admin@portaugusta.sa.gov.au](mailto:admin@portaugusta.sa.gov.au)
- c) Petitions – written petitions can be addressed to the Council on any issue within the Council's jurisdiction.

- d) Deputations to Council – with the written permission of the Presiding Member of the Committee or the Mayor, a member of the public can address a Committee or the Council personally or on behalf of a group of residents for up to 5 minutes on any item that is relevant to that Committee or the Council, depending on the number of deputations scheduled for a particular meeting. Written request to be heard by Council or a Committee must be received 4 hours prior to the commencement of the meeting to which the deputation is being requested, if the deputation relates to a matter of business on the agenda. If the matter is not already listed on the agenda, then the written request must be received at the principal office of the Council five clear days prior to the day on which the meeting is scheduled.
- e) Community Consultation – The Port Augusta City Council is committed to open, honest, accountable and responsible decision making. Council's Public Consultation & Engagement Policy 1.1.08 facilitates effective communication between Council and the community, encouraging community involvement and partnerships in planning and decision making. The policy sets out the steps Council will take in relation to public consultation and ensures that the most cost effective methods of informing and involving the community, which are appropriate for specific circumstances and consultation topics, are used. The policy is available via Council's website. Council adopted a new Community Engagement Strategy at its meeting held on 23 March 2016, which is based on the core values of public participation detailed by the International Association for Public Participation (iap2) and the South Australian Government's *Better Together: Principles of Engagement*.
- f) Working Groups – Council at times seeks registrations of interest from community members interested in participating on specific working groups that are formed to address special projects or activities of the Council.
- g) Surveys – Council undertakes periodic surveys of the community when seeking feedback on particular issues.
- h) Community Ideas and Question Time forum – members of the community have a formal and informal process available to them to ask, and have answered, any questions they wish to raise. The formal process provides for a member of the community to write to Council to seek a written response, or alternatively members of the community can attend 30 minutes prior to the Ordinary Council Meeting on a monthly basis, to ask questions directly to the Elected Members and Management Group. The Community Ideas and Question Time Forum Policy 2.2.12 outlines the process to be followed when a member of the community has a question they wish to ask.

### 4.3 Community Consultation

Council consults and engages with its community on numerous issues throughout each financial year. During consultation processes, community members have an opportunity to comment and/or be heard by Council on issues that interest them. Submissions received as part of consultation processes are assessed and considered by Council as part of the decision making process.

#### 4.3.1 General Consultation Activities undertaken during 2015/2016:

Month	Consultation Relating to:
July 2015	Review Statutory Code of Practice Access to Council and Committee Meetings and Documents
	Registration of Interest – Council Development Assessment Panel
October 2015	Public Road Closure – Smith Street and Baret Avenue, Stirling North
December 2015	Review Public Consultation and Engagement Policy 1.1.08 and Draft Community Engagement Strategy
January 2016	New Policy – Use of Open Space Areas by Fitness Groups and Personal Trainers – feedback sought
	Review Public Consultation and Engagement Policy 1.1.08 and Draft Community Engagement Strategy
February 2016	Draft Community Vision & Strategic Plan 2013-2017 Review
March 2016	Registration of Interest Membership of Marine Advisory Committee
April 2016	Applications for Community Grants (funding open)
	Aged Care Briefing – Public Briefing at Institute and other presentations to specific key stakeholders and community groups

May 2016	Future Options for Residential Aged Care – Notification of report, briefing notes and questions available to public
June 2016	Annual Budget and Business Plan 2016/2017 – Notification and submissions (draft plan)
	Expressions of Interest – Animal Management Working Party participation

Council also advised the community, through adverts in 'The Transcontinental', of general information such as Christmas/New Year closure, road closures, commencement of and closure of the Secure Taxi Rank and public notifications for development applications.

#### 4.4 Confidentiality Provisions

Pursuant to Section 90(2), a Council or Council Key Committee may order that the public be excluded from attendance at a meeting for a variety of reasons. Where an order is made to exclude the public, a note must be made in the minutes of the making of the order, outlining the grounds on which it is made, as well as the duration of the order.

The table below indicates the reasons that a matter may be considered under the confidentiality provisions, and the number of occasions during the 2015/2016 financial year each of these provisions was enforced:

Section of the Local Government Act	Number of times used
<b>Section 90(3)(a)</b> – information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)	-
<b>Section 90(3)(b)</b> – information the disclosure of which: (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council, and (ii) would, on balance, be contrary to the public interest.	1
<b>Section 90(3)(c)</b> – information the disclosure of which would reveal a trade secret	-
<b>Section 90(3)(d)</b> – commercial information of a confidential nature (not being a trade secret) the disclosure of which: (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and (ii) would, on balance, be contrary to the public interest.	5
<b>Section 90(3)(e)</b> – matters affecting the security of the council, members or employees of the council, or council property, or the safety of any person.	-
<b>Section 90(3)(f)</b> – information the disclosure of which could reasonably be expected to prejudice the maintenance of law, including by affecting (or potentially affecting) the prevention, detection or investigation of a criminal offence, or the right to a fair trial.	-
<b>Section 90(3)(g)</b> – matters that must be considered in confidence in order to ensure that the council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty.	-
<b>Section 90(3)(h)</b> – legal advice	-
<b>Section 90(3)(i)</b> – information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council.	2
<b>Section 90(3)(j)</b> – information the disclosure of which: (i) would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official; and (ii) would, on balance, be contrary to the public interest.	1
<b>Section 90(3)(k)</b> – tenders for the supply of goods, the provision of services or the carrying out of works	1
<b>Section 90(3)(l)</b> – deleted	-
<b>Section 90(3)(m)</b> – information relating to a proposed amendment to a Development Plan under the <i>Development Act 1993</i> before a Development Plan Amendment relating to the amendment is released for public consultation under the Act.	-
<b>Section 90(3)(n)</b> – information relevant to the review of a determination of a council under the <i>Freedom of Information Act 1991</i> .	-

- 4.4.1 Pursuant to Section 91(7) of the *Local Government Act 1999* the following information further outlines details of the use of confidential provisions during the reporting period. There were 10 instances where Council considered an item under the confidentiality provisions. During the 2015/2016 financial year Council resolved 248 issues, of which 10 were subject to confidential provisions. This equates to 4% of all issues considered by Council being treated under confidentiality and this is outside of the Ombudsman's recommendation of 3%.

The topics, provisions, when the order was made, period of confidentiality and date documents have been released, ceased to apply or revoked during the reporting period are as follows:

No.	Topic & Confidential Provisions Used	Order Made	Period	Documents released
1	Central Oval Redevelopment Update – Contract Defect Period - Provision 90(i)	24/8/2015	Until the matter is resolved	No
2	Airport Land Development – Presentation by P Cheetham – Provisions 90(d)	14/9/2015	Until negotiations have been either terminated or renegotiated and fully executed	Yes
3	Support for Proposed Renewable Energy Development – Provisions 90(d)	12/10/2015	Until funding application has been determined and announced	Yes
4	Airport Land Development – Reduced Development Proposal – Provisions 90(d)	19/10/2015	Until negotiations have been either terminated or renegotiated and fully executed	Yes
5	Appointment of Auditors 2015-2020 – Provisions 90(k)	22/10/2015	Until a decision has been made by Council in relation to the successful tenderer	Yes
6	Port Augusta Alinta Advisory Committee Meeting Minutes – Provisions 90(j)	28/10/2015	12 months	No
7	Bowhill Properties Pty Ltd (Deregistered) – Deposit proposed residential development adjacent Aerodrome – Provisions 90(d)	23/11/2015	Until negotiations with the person have been either terminated or renegotiated and fully executed	Yes
8	Bowhill Property Group Pty Ltd – Proposed Development adjacent Aerodrome – Provisions 90(d)	23/11/2015	Until negotiations with the person have been either terminated or renegotiated and fully executed	Yes
9	Information Report – Briefing on Potential and Current Legal Issues – Provisions 90(i)	20/01/2016	Until all issues have been fully resolved	No
10	Reach Solar Energy Request for In-principle support for a Long Term Ground Lease of a portion of CT Volume 6154 Folio 24 – Provisions 90(b)	11/04/2016	Until resolution of a potential lease or consultation on proposed land alienation through lease whichever is the sooner.	No

- 4.4.2 As at 30 June 2016, of the 10 confidential items listed above, 1 item remained under confidential provisions for a period of under 3 months, 1 item was for a period between 4 to 6 months, and 7 were for a period of 7-9 months and 1 item was for a period of 10-12 months.

Of the 10 items placed under confidential provisions 6 items have been released during the financial year, and 4 items will remain under confidential provisions as at 30 June 2016.

- 1.4.3 Pursuant to Section 91(9) of the *Local Government Act 1999*, a review was undertaken of all confidential orders which have, or will as outlined above, operate for a period exceeding 12 months (this includes items from previous financial years). Following a review of all confidential orders that exceed 12 months (previous financial years) or will exceed 12 months (those items from 2015/2016 financial year), Council at its meeting held on 27 June 2016 resolved to approve 19 items remaining under confidential provisions until either 31 July 2017, formal lodgement of a development application or until certain issues have been resolved. A further review will be conducted in June 2017 if the confidential provisions have not been lifted during the 2016/2017 financial year.

No.	Topic	Order Made	Date Expired and Released during reporting period	Remade
1	Investigation into future options of Council's Aged Care Facilities – period until 31/7/2016 Item 1 Items 1, 7 and 8 Item 7 Item 6 Item 3, 8 and 10	2009/2010 2010/2011 2011/2012 2013/2014 2015/2016	31/7/2016	No
2	Proposed residential development adjacent Airport – period until formal lodgement of development application Items 9, 12 Items 7,10,19 and 20	2007/2008 2008/2009	No	27/6/2016
3	Residential Development adjacent Airport – Sale Agreement Negotiations: Item 5 Item 3 Items 10 & 11 Airport Land Development Master Plan Item 13 Period until formal lodgement of Development Application	2010/2011 2012/2013 2013/2014  2011/2012	No	27/6/2016
4	Winninowie Development Proposal – period until formal lodgement of development application Item 10 Item 1	2010/2011 2011/2012	30/6/2016	No
5	Negotiations with State Government around transfer of Cinema Augusta and other surplus TAFE SA buildings Items 6 and 12	2013/2014	No	27/6/2016
6	Information provided by a public authority in relation to areas of significant importance pertaining to Aboriginal Heritage Item 14	2013/2014	No	27/6/2016
7	Sale of Land for non-payment of Rates Item 9	2014/2015	No	27/6/2016
8	Central Oval Redevelopment Defects Period Item 1	2015/2016	No	27/6/2016
9	Briefing to Council on potential and current legal issues Item 9	2015/2016	No	27/6/2016
10	Reach Solar Energy request for in-principle support for a long term ground lease of a portion of CT6154/24 – Item 10	2015/2016	No	27/6/2016

#### 4.4.4 Contracts with Confidentiality Clauses

Pursuant to Clause 13(2) of Schedule 1 of the *Freedom of Information Act 1991*, Council has an opportunity to include a clause within a contract document outlining a schedule of confidentiality provisions within the contract. Council must also regularly report to the Minister administering the Act, the number of contracts containing confidentiality clauses that have been entered into by Council. Council did not have cause to include these provisions within any contract documents during the 2015/2016 financial year.

#### 4.5 Public Access to Council Documents

Most information and documentation held by Council is available for public viewing and is readily available without recourse to the Freedom of Information Act and we invite you to discuss your information needs with us. Council operates an Electronic Records Management System (TRIM) for the effective management of Council's records.

Port Augusta City Council's Annual Report and Information Statement is available free of charge upon request at the Council Office, 4 Mackay Street, Port Augusta or the Public Library. A copy is also available on Council's website – [www.portaugusta.sa.gov.au](http://www.portaugusta.sa.gov.au)

The public also has access to the following documents, some of which are available free of charge via Council's website, while others can be viewed at the Council Office. Alternatively, copies may be obtained at a charge as outlined within Council's Fees and Charges Register.

#### 4.5.1 Policy/Procedure Manual

During the reporting period Council adopted 15 new policies 1.1.19, 2.1.11, 2.2.13, 2.6.14, 2.6.15, 2.8.01, 2.12.06, 2.14.02, 2.14.03, 2.14.04, 2.14.05, 2.14.06, 2.14.07, 2.14.08, 2.16.05.

Council's publicly available Policy Manual has been divided into two (2) specific Manuals – Statutory Manual (policies required under the *Local Government Act 1999* or another Act) and Operational Units Manual (policies relating to operational matters).

Following is a list of the various Policies/Procedures and Codes of Practice that Council has publicly available. These documents are able to be accessed via Council's website [www.portaugusta.sa.gov.au](http://www.portaugusta.sa.gov.au) under the heading 'The Council' and sub-heading 'Council Documents'.

Statutory Manual			
<i>Local Government Act 1999</i>			
1.1.01	Statutory Code of Conduct – Council Members	1.1.10	Rating Policy 2015/2016
1.1.02	Elected Members' Training and Development	1.1.11	Financial – Internal Control
1.1.03	Elected Members' Caretaker Role during an Election Period	1.1.12	Sale of Council Land
1.1.04	Elected Members' Expenses, Facilities and Support	1.1.13	Statutory Procedure – Making of Orders
1.1.05	Internal Review of Council Decisions	1.1.14	Street Names
1.1.06	Access to Council Meetings and Documents	1.1.15	Code of Practice – Meeting Procedures
1.1.07	Minister Code of Code – Council Employees	1.1.16	Prudential Management
1.1.08	Public Consultation & Engagement	1.1.17	Complaints Policy
1.1.09	Purchasing, Contract and Tendering	1.1.18	Requests for Service
		1.1.19	Informal Gatherings
<i>Development Act 1993</i>			
1.2.01	CDAP – Code of Conduct	1.2.03	Building & Swimming Pool Inspections
1.2.02	CDAP – Complaint Handling		
Operational Units Manual			
City Management – Elected Members			
2.1.01	Voters Roll	2.1.07	Elected Members Initiating Action
2.1.02	Supplementary Elections	2.1.08	Mayors/Chairpersons Obtaining Legal Advice
2.1.03	Election of Deputy Mayor	2.1.09	Council Induction
2.1.04	Policy Deleted	2.1.10	Complaints Handling under the Council Members' Code of Conduct
2.1.05	Committees and Panels	2.1.11	Elected Members attendance at Council Committee Meetings via Telephone
2.1.06	Council Representatives on Boards and Organisations		
City Management - Public Relations			
2.2.01	Public Statements	2.2.06	Use of City Brand & Logo
2.2.02	Deleted	2.2.07	Acknowledging Traditional Custodians
2.2.03	Customer Service Charter	2.2.11	Social Media Policy
2.2.04	Use of Council's Official Documents, Brand & Logo by Elected Members	2.2.12	Community Ideas and Question Time Forum
2.2.05	Council's Corporate Seal	2.2.13	Customer Charter – Community Wastewater Management Scheme (CWMS) Services
City Management - Administrative Services			
2.3.01	Port Augusta City Council – Appropriate Naming	2.3.08	Model Guidelines for the Control of Election Signs
2.3.02	Crown Land under Council's Care, Control & Management	2.3.09	Commemorative Memorials on Local Government Land
2.3.03	Reporting of Hazards (Potential injury to members of the public)	2.3.10	Information Sharing/Gathering
2.3.05	Application of Delegations	2.3.11	Christmas Closure Period
2.3.06	Application of Delegations to the Council Development Assessment Panel (CDAP)	2.3.12	Provision of Council Resources to support the Emergency Services in Emergencies
2.3.07	Safe Environment – Minimising the risk to children and vulnerable people	2.3.13	Unattended Children at Council Facilities
City Management – Governance			
2.4.01	Whistleblower Protection	2.4.04	Quality Policy
2.4.02	Risk Management Policy	2.4.05	Document Control
2.4.03	Environmental Policy		

City Management – General Inspectorate		
2.5.01	Dog Management	2.5.09 Expiating Offences
2.5.02	Cat Management	2.5.10 Parking Expiation
2.5.03	Council Enforcement Policy	2.5.11 Removing a Vehicle under Section 237
2.5.04	Barking Dogs	2.5.12 Unclaimed Goods
2.5.05	Destruction & Control Orders	2.5.13 Wandering Dogs
2.5.06	Dog Attack & Harassment	2.5.14 Seizing & Impounding a Dog
2.5.07	Emergency Vehicle Removal	2.5.15 Review and Withdrawal of an Expiation Notice
2.5.08	Evidence Collection	
Corporate Services - Financial		
2.6.01	Rate Rebates	2.6.11 Treasury Management
2.6.02	Rating – Recoveries	2.6.12 Budget Reporting and Amendment
2.6.03	Fees & Charges	2.6.13 Investment of Accommodation Bonds and Refundable Bonds
2.6.04	Deleted	2.6.14 Remission & Postponement of Rates on Basis of Hardship
2.6.05	Deleted	2.6.15 Hardship Policy for Retail Customers of Minor and Intermediate Water Retailers (Minister for Communities and Social Inclusion Policy)
2.6.06	Deleted	
2.6.07	Deleted	
2.6.08	Fraud & Corruption	
2.6.09	Debt Collection	
2.6.10	Council Funding Policy	
City & Cultural Services – Record Management		
2.7.01	Electronic Communications Management	2.7.04 <i>State Records Act 1997 (SA) and the Freedom of Information Act 1991 (SA) with the Copyright Act 1968 (Cth)</i>
2.7.02	Records Management	
2.7.03	Privacy Policy	2.7.05 General Disposal Schedule 32
Corporate Services – Sport & Recreation		
2.8.01	Use of Council Open Space Areas by Fitness Groups	2.8.02 Deleted
Community Services – Aged Care/Health Focus		
2.9.01	Admission & Discharge Nerrilda Nursing Home and A.M. Ramsay Village	2.9.02 Admission & Discharge Health Focus
		2.9.04 Entry to Poinsettia Village (Aged Cottage Homes)
Community Services - Child Care/Special Needs		
2.10.01	Admission to Childcare Centre	2.10.02 Admission to Miriam High Special Needs Centre
Infrastructure & Environment – Parks & Gardens		
2.11.01	Street Tree Policy	2.11.03 AALBG – Living Collections Policy
2.11.02	AALBG –Environmental Protection	
City Management – Planning & Building		
2.12.01	Pre-used Transportable Dwellings/Buildings – Land Management Agreement	2.12.04 Pre-used Transportable Dwellings/Buildings – Owners Obligations
2.12.02	Pre-used Transportable Dwellings/Buildings – Asbestos Removal	2.12.05 Objects on Public Footpaths
2.12.03	Pre-used Transportable Dwellings/Buildings – Development Application Requirements	2.12.06 Enforcement Policy for Unlawful Development
Infrastructure & Environment – Works		
2.13.01	Common Effluent Drains	2.13.04 Plant, Machinery & Equipment – Use by Sporting & Community Bodies
2.13.02	Excavation & Reinstatement of Council Roads, Footpaths or Properties	2.13.05 Rural Living Allotment – Connection to Water Supply
2.13.03	Machinery Air-Conditioning	
City Management – Environmental Health Services		
2.14.01	Deleted	2.14.05 Expiation of Offences – Environmental Health
2.14.02	EHO Site visits and Inspections	2.14.06 Prosecution Procedure – Environmental Health
2.14.03	Evidence Collection Procedure	2.14.07 Action on Default Procedure – Environmental Health
2.14.04	Warrant Procedure	2.14.08 EHO Statutory Notices Procedure
Infrastructure & Environment – General		
2.15.01	Cemetery Management	2.15.02 Pontoon Management
City & Cultural Services – Contracts & Events		
2.16.01	Street Stalls	2.16.04 Lease, Licenses & Permits
2.16.02	Events Bookings on Council Land	2.16.05 Outdoor Dining
2.16.03	Community Grants	
City & Cultural Services - Library		
2.17.01	Library Security	2.17.02 Deleted
Corporate Services – Wadlata & AALBG		
2.18.01	Deleted	
Corporate Services – OPAL Program		
2.19.01	Healthy Eating	

Those Policies listed above as being deleted have been either replaced by another policy, relocated into a different manual or deleted altogether during the reporting period. The following provides an overview of the deleted policies:

Policy 1.1.07 – Code of Conduct Council Employees replaced by Minister for Planning Code, policies 2.2.02, 2.06.04 and 2.6.05 is now included within the Internal Management Control Manual as Document 3.3.08, 3.3.05 and 3.3.06 respectively, Policies 2.6.06, 2.6.07, 2.14.01, 2.17.02, 2.18.01 have been deleted and policy 2.8.02 has been replaced by Policy 2.8.01.

#### 4.5.2 Management – Internal Controls

The following internal control policies/procedures are not publicly available as they specifically relate to staffing issues and emergency procedures. These include:

Management – Internal Controls – Human Resource			
3.1.01	Equal Employment Opportunity	3.1.12	Fair Treatment
3.1.02	Recruitment & Selection	3.1.13	Long Service Leave
3.1.03	Staff Appointments (Interview) – Cost Reimbursement	3.1.14	Involvement in Emergency Response Operations in Support of CFS, MFS and SES.
3.1.04	Probationary Appointment & Assessment	3.1.15	Employee Performance Standards
3.1.05	Employees – General Grievance Procedures	3.1.16	Staff Training and Development Policy
3.1.06	Discipline/Termination of Employees	3.1.17	Code of Conduct for Volunteers
3.1.07	Council Volunteers	3.1.18	CEO Performance Evaluation and Development
3.1.08	Apprentices	3.1.19	Director Performance Evaluation and Development
3.1.09	Australian Reserve Forces	3.1.20	Release of Workers who are CFS and/or SES volunteers in an emergency situation
3.1.10	Sexual Harassment	3.1.21	Request for Reclassification – Principles and Procedures
3.1.11	Employee Assistance Program		
Management – Internal Controls – Fire & Emergency			
3.2.03	Storm Event – Customer Services Procedure		
Management – Internal Controls - Administration			
3.3.01	Council Pool Vehicles – Caretaker's Responsibilities	3.3.06	Petty Cash
3.3.02	Staff Gifts/Awards	3.3.07	Corporate Credit Card
3.3.03	Documents Received over Counter	3.3.08	Residents Newsletter
3.3.04	Use of Mobile Phones at Work (Personal Use)	3.3.09	Cash Taking/Robbery Activity Procedure
3.3.05	Bank Signatories	3.3.10	New, Extra or Stolen Waste Bin Allocation
		3.3.11	Use and Testing Duress Alarms

#### 4.5.3 WHS Policy Manual

Port Augusta City Council has adopted and implemented the following Work, Health and Safety Policies and Procedures:

One System WHS Policies and Procedures			
<b>WHS &amp; RETURN TO WORK MANAGEMENT</b>		<b>CONTRACTOR MANAGEMENT</b>	
WHS & Return to Work Policy	AR15/25327	Contractor Management Policy	AR15/29059
Workplace Injury Management Procedure	AR15/25328	Contractor Management Procedure	AR14/19171
Suitable Employment Procedure	AR16/2059	Including:	
Re-Employment Procedure (Work Injury)	AR16/2061	• Contractor Induction Form	AR14/19166
		• Contractor Monitoring Form	AR14/19170
<b>HAZARD MANAGEMENT</b>		<b>EMERGENCY MANAGEMENT</b>	
Hazard Management Policy	AR15/29062	Emergency Management Policy	AR15/29055
Incident Reporting and Investigation Procedure	AR16/1574	Emergency Management Procedure	AR13/20062[V3]
Plant Procedure	AR13/20050	First Aid Procedure	AR13/31012
Hazard Management Procedure	AR16/1644	<b>HAZARDOUS WORK</b>	
Workplace Inspection Procedure	AR16/14494	Hazardous Work Policy	AR15/29058
Drug and Alcohol Procedure	AR16/1614	Confined Space Procedure	AR13/19978
<b>ADMINISTRATION OF WHS MANAGEMENT SYSTEM</b>		Isolation/Lockout Tag Out Procedure	AR13/20043
WHS Administration Policy	AR15/29061[v3]	Electrical Safety Procedure	AR13/19991
WHS Document Management Procedure	AR16/1561	Hazardous Manual Tasks Procedure	AR14/1805
WHS Internal Audit Procedure	AR13/199619[v2]	Working at Heights (Prevention of Falls) Procedure	AR13/20054
Induction and Training Procedure	AR16/1570	Excavation and Trenching Procedure	AR14/16164
Corrective and Preventative Action Procedure	AR15/1580	Remote/Isolated Work Procedure	AR13/31162
Corrective and Preventative Action Procedure	AR15/1580	Hazardous Chemicals Procedure	AR13/19999
Planning and Program Development Procedure	AR16/1435	UVR and Inclement Weather Procedure	AR13/31014[V3]
<b>WHS CONSULTATION AND COMMUNICATION</b>		Work Zone Traffic Management Procedure	AR14/18409
WHS Consultation & Communication Policy	AR15/29060	Hot Work Procedure	AR13/20004
WHS Consultation and Communication Procedure	AR13/19981[V2]	Asbestos Management Procedure	AR14/32638[V2]
<b>Port Augusta City Council Specific WHS Procedures</b>			
Immunisation Clinic – Emergency Action Procedure	AR12/13866[v2]	Occupation Noise Control Procedure	AR12/13861[v2]
Personal Protective Equipment Procedure	AR12/13870	Eye Protection Procedure	AR12/13868
Needle Stick/Sharps Procedure	AR12/13863	Smoking in the Workplace Procedure	AR12/17685[V4]
		Drug & Alcohol Policy/Testing Procedure	AR12/13775[v6]

#### 4.5.4 Other Council Documents

Other documents and registers which can be either accessed on Council's website or from the Civic Centre during normal business hours, Monday to Friday are:

1	Assessment Book	15	Long Term Financial Plans
2	Animal Management Plans	16	Port Augusta Dialogue
3	Annual Reports since 2002/2003	17	Register of Employees' Salaries & Wages and Benefits
4	Annual Budget & Business Plans 2015//2016	18	Register of Dogs
5	Climate Change Adaptation Report	19	Register of Public Streets and Roads
6	Community Land Management Plans	20	Port Augusta Style Guide
7	Community Vision and Strategic Plan	21	Register of Fees and Charges
8	Council By-laws Register	22	Register of Elected Members – Allowances and Benefits
9	Council & Committee Agendas, Minutes and Terms of Reference	23	Register of Interest Elected Members and Officers
10	Delegations Register	24	Roadside Vegetation Management Plan
11	Development Application Register	25	Disability Discrimination Access and Inclusion Action Plan
12	Port Augusta Development Plan		
13	Voters Roll		
14	Financial Statements		

Copies of documents can also be purchased from Council for a fee as determined by Council.

#### 4.6 Freedom of Information Requests

Requests for other information not publicly available will be considered in accordance with the *Freedom of Information Act 1991*. Under this legislation, applicants seeking access to documents held by Council need to provide sufficient information to enable the correct documents to be identified and must complete the required application form and lodge it at the Council Office.

Applications must be in writing and must specify that it is made under Section 13 of the FOI Act. If the documents relate to the applicant's personal affairs, proof of identity may be requested. Requests will be dealt with as soon as practicable (and in any case, within 30 days) after receipt. If documents are being sought on behalf of another person relating to their personal affairs, Council may ask for a consent form signed by that person.

Forms of access may include inspection or copies (subject to copyright laws) of documents, hearing and/or viewing of audio and/or video tapes, transcripts of recorded documents, transcripts of words recorded in shorthand or encoded form, or the reproduction of documents from digitised information.

Council, on receiving a FOI application, may assist the applicant to direct the application to another agency or transfer the application to another agency if appropriate.

If Council refuses access to a document, a certificate stating why the document is a restricted document will be issued to the applicant. In rare cases, retrieving the requested information involves considerable staff time. It is important to specify what is required as clearly as possible so staff can assist quickly and efficiently. If extraordinary staff time is required to comply with an information request, charges may apply. FOI allocation fees and processing charges are set in the *FOI (Fees and Charges) Regulations 2003*.

Fees will be waived for disadvantaged persons, as set out in the Regulations i.e. no fee is required for current concession holders if payment of the fee would cause financial hardship. At all times Council retains a discretion to waive, reduce or remit a fee for any reason it thinks fit.

If, in the Council's opinion, the cost of dealing with an application is likely to exceed the application fee, an advance deposit may be requested. The request will be accompanied by a notice that sets out the basis on which the amount of the deposit has been calculated. The Freedom of Information Officer will endeavour to work with the applicant to define the scope of the request and the costs involved.

All general enquiries on FOI access issues should be directed to Council's Freedom of Information Officers - Mrs Lee Heron, Director City & Cultural Services or Ms Melanie Jenkins, Executive Assistant, Port Augusta City Council, PO Box 1704, PORT AUGUSTA SA 5700 - Phone: (08) 8641 9100

##### 4.6.1 FOI Activities for 2015/2016:

During the 2015/2016 financial year, Council received 1 Freedom of Information request. The application was to access documents held by Council in respect to an agreement between two local businesses for shared car parking arrangements. The application was finalised and the document provided.

#### 4.6.2 Personal Affairs

Under the *Freedom of Information Act 1991*, persons may request a correction to any information about themselves that is incomplete, incorrect, misleading or out of date. To gain access to these Council records, a person must complete and lodge with Council any application form as indicated above outlining the records that he/she wishes to inspect.

If it is found that the applicant's personal records require amendment, details of the necessary changes are to be lodged with Council's Freedom of Information Officer. There are no fees or charges for the lodgement, or the first two hours of processing of this type of application and where there is a significant correction of personal records and the mistakes were not the applicant's, any fees and charges paid for the original application will be fully refunded.

No applications were received by Council in the reporting period regarding amendments to personal affairs.

## SCHEDULE 1 COMMITTEES OF COUNCIL

### 1) Operations Committee

The Operations Committee was established pursuant to Section 41 of the *Local Government Act 1999* to provide responsible decision-making in regard to setting of Council Policy and good governance processes in the interests of the community.

### 2) Strategic Management Committee

The Strategic Management Committee was established pursuant to Section 41 of the *Local Government Act 1999* to ensure the performance objectives of Council's Strategic Plan and other strategic management plans are achieved, to consider deputations and delegations and to discuss new projects and initiatives.

### 3) Strategic Planning & Development Policy Committee

The Strategic Planning and Development Policy Committee was established pursuant to Section 41 of the *Local Government Act 1999*, and fulfils the requirement of Section 101A of the *Development Act 1993*. The Committee is responsible for considering and advising Council in relation to the extent to which Council's Strategic Planning and Development Policy accord with the Planning Strategy and consider reports regarding Council's strategic direction and planning process.

### 4) Audit Committee

The Audit Committee was established pursuant to Sections 126 and 41 of the *Local Government Act 1999*. The Committee is responsible to report and provide advice to Council on its financial reporting and sustainability, internal controls and risk management systems, whistleblowing, and internal and external auditing processes.

### 5) CEO Performance Review Committee

The CEO Performance Review Committee is to assess the performance of the CEO against the KPI's determined by Council on an annual basis and to report and provide advice to Council through the CEO Performance Evaluation and Development process as adopted by Council.

### 6) Council Development Assessment Panel

The CDAP was established pursuant to Section 56A of the *Development Act 1993* and assists in facilitating the expeditious assessment of development applications made to Council. The Panel acts as a delegate of the Council in accordance with the requirements of the *Development Act 1993*.

7) Port Augusta Marine Advisory Committee

The Port Augusta Marine Advisory Committee was established pursuant to Section 41 of the *Local Government Act 1999* and is responsible for advising Council on all marine matters relating to the Upper Spencer Gulf.

8) Australian Arid Lands Botanic Garden Advisory Committee

The AALBG Advisory Committee was established pursuant to Section 41 of the *Local Government Act 1999* and is responsible for monitoring the implementation of the AALBG Strategic Plan and to provide advice to Council on opportunities for the development of the Garden to ensure it becomes an internationally recognised centre of excellence for AridSmart plants and outback visitor experiences.

9) Port Augusta Aboriginal Advisory Committee

The Port Augusta Aboriginal Advisory Committee was established pursuant to Section 41 of the *Local Government Act 1999* and provides advice and guidance to Council on the strategies and priorities that the Council should implement within the Port Augusta Aboriginal Community to ensure that positive outcomes are achieved that are consistent with the cultural requirements of the diverse Aboriginal Community.

10) Building Fire Safety Committee

The Building Fire Safety Committee was established pursuant to Section 71(19) of the *Development Act 1993* and plays an important role in protecting the on-going safety of building occupiers and users, by investigating whether building owners are maintaining proper levels of fire safety in their buildings for the protection of all occupiers, whether they are residents and workers who use them regularly, or clients and visitors who only use them occasionally.

11) Safety First Committee

Councils Health and Safety Committee (HSC) known as the Safety First Committee was established pursuant to Section 75 of the Health Safety Act 2012 SA and incorporates the health and safety of all workers, contractors, volunteers and others in the work place.

The committee brings together workers and management to assist in the development and review of health and safety policies and procedures. The functions of the committee are:

- e) To facilitate cooperation between the PCBU and workers in instigating, developing and carrying out measures designed to ensure the workers' health and safety at work.
- f) To assist in developing standards, rules and/or procedures relating to health and safety to improve and ensure workers health and safety in the workplace
- g) To comply with functions prescribed by regulators
- h) To carry out any other functions agreed between the PCBU and the HSC

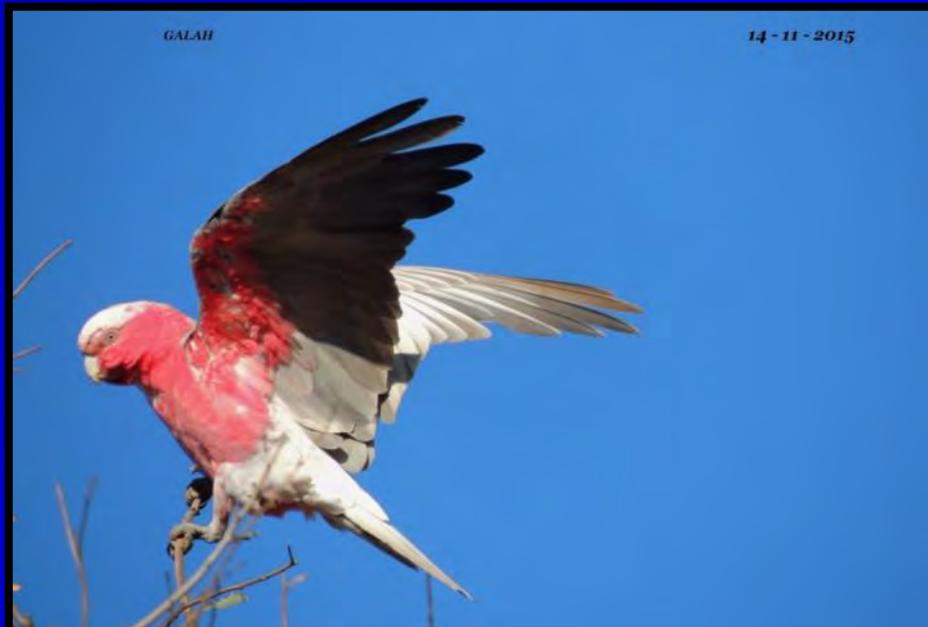
## EXTERNAL COMMITTEES, BOARDS and ASSOCIATIONS

- 1) Provincial Cities Association (Notice of Winding-Up of a Subsidiary Government Gazettal Notice 10 March 2016)
- 2) Upper Spencer Gulf Common Purpose Group
- 3) Wami Kata Old Folks Home Board
- 4) Regional Development Australia (Far North) Board
- 5) SA Regional Organisations Committee (SAROC)
- 6) Spencer Gulf Cities Zone Representative on the LGA Board
- 7) Zone Emergency Management Committee
- 8) Port Augusta Business Centre Board

# ACCOUNTABILITY REPORT

## Section Five

- 5.1 Rating Policy 2015/2016
- 5.2 Rate Rebates
- 5.3 Audit Independence
- 5.4 National Competition Principles
- 5.5 Competitive Tendering Statement
- 5.6 Fraud and Corruption
- 5.7 Internal Review of Council Decisions
- 5.8 Community Land Management Plans





**Port Augusta**

CITY COUNCIL

# 1. STATUTORY POLICY/PROCEDURES/CODES OF PRACTICE

## 1.1 LOCAL GOVERNMENT ACT 1999

POLICY NUMBER	1.1.10	Public Document?	Council or Administration		PAGES	13
		Yes	Council			
<b>SUBJECT:</b>						
<b>RATING POLICY 2015/2016</b>						
COUNCIL MEETING	AR14/20267	ISSUE DATE	06/07/2015	REVIEW DATE		DELETED DATE
EXTERNAL LEGISLATION Local Government Act 1999				INTERNAL REFERENCES		
RELATED POLICIES Rebate of Rates Policy 2.6.01 Rating - Recoveries Policy 2.6.02 Purchasing, Contracts & Tendering - 1.1.09				RESPONSIBLE OFFICER Director - Corporate Services		

### SECTION A

#### 1.0 POLICY STATEMENT

- 1.1 The Rating Policy sets out the guidelines that the Port Augusta City Council adhere to when setting and collecting rates from its community.
- 1.2 The policy covers:
  - a) method used to value land
  - b) adoption of valuations
  - c) business impact statement
  - d) differential general rates
  - e) minimum rate
  - f) maximum rate and rate capping
  - g) Natural Resource Management Levy
  - h) service charges
  - i) State Government Cost of Living Concession (CLC)
  - j) Council funded pensioner concessions and self funded retiree

- k) payment of rates
- l) late payment of rates
- m) remission and postponement of rates
- n) rebate of rates
- o) sale of land for non-payment of rates

### 1.3 STRATEGIC FOCUS

In setting its rates for the 2015/2016 Financial Year, the Council has given consideration to the following:-

#### 1.3.1 The Strategic Plan 2013-2017

- a) Council in consultation with the Community, have reviewed its Strategic Plan, to ensure it continues to provide appropriate programs and services, as well as delivering major projects and infrastructure improvement.
- b) The Strategic Plan is the major component of budget deliberations ensuring that Councils' identified goals and objectives are able to be fulfilled.
- c) The current budget and those of recent years reflect the goals of the Strategic Plan to manage long term debt with the introduction of a 3–5 year Asset Replacement Reconstruction Program; and providing impetus for regional economic development.
- d) The Strategic Plan maintains as one of its major focuses, a commitment to community safe and City image initiatives.
- e) Effective management and maintenance of the City's unique natural and built environment is a major goal of the Strategic Plan.

#### 1.3.2 The following key decisions

- Its current Strategic Plan and Annual Business Plans.
- The current economic influences including;
- The Local Government Cost Index (CPI) of approximately 2.0 %;
- Enterprise Bargaining Agreement wage outcomes of 3.0%;
- Known decreases or minimal increases in revenue sources from the Federal & State Governments;
- Issues relating to risk management and worker health, welfare & safety;
- Strategies to manage Council's outstanding debt in the medium to long term;
- Its desire to address the issue of financial sustainability and asset renewal with more funding for infrastructure renewal;
- Its desire to reduce the operating deficit.
- A number of specific requests from members of Council.

#### 1.3.3 Impact of rates on community

- a) The impact of rates on the community, including:
  - i) householders, businesses and primary producers;

- ii) the broad principle that the rates collected from the different land use groups should rise equally and equitably each financial year. Where there is clearly a different level of services available to ratepayers or, some other circumstance which warrants variation from the broad principle, a differential rate will be applied (refer section on Differential General Rates);
- iii) issues of equity arising from circumstances where ratepayers are not provided with the level of infrastructure or services of other areas;
- iv) Service Charge for land connected to the CWWM Scheme providing effluent drainage to certain areas of the City;
- v) a Kerbside Collection/Recycling Service Charge to cover the cost of the waste collection/disposal & recycling charges to residential and commercial occupied allotments within those parts of the Council area to which the service is made available;
- vi) a Natural Resource Management Levy; -
- vii) Recognition that pensioners and those home owners receiving low income concession benefits from either State or Federal Government need additional rate relief from Council where their annual general rate exceeds a certain level;
- viii) The need to restrict the annual rate increase on owner/occupied residential premises by fixing a maximum increase in the general rate charged on rateable land that constitutes the principal place of residence of a ratepayer;
- xi) The need to take into account the financial effects of rating decisions on future generations.

#### 1.3.4 Rate Increases

- a) The need to increase the general rate revenue for the 2015/2016 financial year by 5.0% to maintain existing services.

1.4 The Strategic Plan documents and the Council's budget are available for inspection at the Customer Service Counter of the Council Office, and the Public Library, 4 Mackay Street, Port Augusta, and via the internet at <http://www.portaugusta.sa.gov.au>.

1.5 The Council conducts public consultation on a broad range of issues relating to the future directions of the area. These meetings are always advertised in local papers, on television and on the Council web-site. Ratepayers and interested parties are welcome to attend. The Council also encourages feedback at anytime and such comments may be referred to Council through their website or by posting or emailed to:

- a) Chief Executive Officer  
Port Augusta City Council  
PO Box 1704  
PORT AUGUSTA SA 5700 OR
- b) [admin@portaugusta.sa.gov.au](mailto:admin@portaugusta.sa.gov.au)

## 1.6 ANNUAL ADOPTION OF THE POLICY

- 1.6.1 Section 123 of the Local Government Act 1999 requires a Council to prepare and adopt each year an annual business plan which is required to set out the rate structure and policies for the financial year. The annual business plan (as adopted) must be available for inspection (without charge) or purchase (on payment of a fee fixed by the Council).

This policy is available for inspection at the Customer Service Counter of the Council Office, 4 Mackay Street, Port Augusta SA 5700 or on Council's website [www.portaugusta.sa.gov.au](http://www.portaugusta.sa.gov.au)

## 2.0 PURPOSE

- 2.1 To provide a clear understanding of the process for determining rates on an annual basis.

## 3.0 RESPONSIBILITY & REVIEW

- 3.1 Director – Corporate Services  
3.2 Reviewed annually in June/July of each year.

## SECTION B

### 4.0 PROCEDURE

#### 4.1 METHOD USED TO VALUE LAND

- 4.1.1 The Council may adopt one of three valuation methodologies to value the land in its area. They are:

- a) Capital Value – the value of the land and all of the improvements on the land;
- a) Site Value - the value of the land and any improvements which permanently affect the amenity of use of the land, such as drainage works, but excluding the value of buildings and other improvements;
- c) Annual Value – a valuation of the rental potential of the land.

- 4.1.2 The Council has decided to continue to use site value for the purpose of rating land within the council area.

- 4.1.3 Council must comply with the provisions of the Local Government Act as amended, which stipulates that Council can only levy the minimum rate to less than 35% of the rateable assessments of land. The distribution of land value varies from one locality to another and the requirements set out above mean that variations in rates levied can be significant.

#### 4.2 ADOPTION OF VALUATIONS

- 4.2.1 The Council is required to adopt the most recent valuations made by the Valuer-General for the 2015/2016 financial year prior to declaration of rates.

- 4.2.2 If a ratepayer is dissatisfied with the valuation made by the Valuer-General then they may object to the Valuer-General in writing within 60 days of receiving the first notice of the valuation, explaining the basis for the objection - provided they have not:

- a) previously received a notice of this valuation under the Local Government Act, in which case the objection period is 60 days from the receipt of the first notice; or
- b) previously had an objection to the valuation considered by the Valuer-General.

4.2.3 The address of the State Valuation Office is GPO Box 1354, ADELAIDE SA 5001, and the telephone number is 1300 653 345.

**NOTE - The Council has no role in this process. It is also important to note that the lodgement of an objection does not change the due date for payment of rates.**

#### 4.3 BUSINESS IMPACT STATEMENT

4.3.1 The Council has considered the impact of rates on business and associated activity in the area. In considering the impact, Council assessed the following:

- a) Council's policy on "Rebates of Rates" (2.6.01).
- b) The support provided for Regional Development Australia Far North, which in turn supports small business operations in the City and adjoining areas.
- c) Council's Purchasing, Contracts & Tendering policy (1.1.09), which provides preference for any supplier in the region where price and quality offered by two (2) or more suppliers are equal.
- d) Council's commitment to the continuing development of Port Augusta as a transport interchange and important regional service centre.
- e) Continuing Council support for the two major tourist facilities, the Australian Arid Lands Botanic Garden and the Wadlata Outback Centre, that provide broad economic benefit across the community and the region.
- f) The equity of the distribution of the rate burden between classes of ratepayers based on land use and occupation.
- g) Issues of equitability that over a number of years has been created as a result of wide and varied increases in land valuations across the City.
- h) The provisions of the Local Government Act pertaining to rebates.

#### 4.4 DIFFERENTIAL GENERAL RATES

4.4.1 The Local Government Act provides for a Council to raise revenue for the broad purposes of the Council through a general rate which applies to all rateable land. In accordance with the Local Government Act 1999 the following practices apply:

- a) All land within a council area, except for land specifically exempt (e.g. crown land, council occupied land and others as prescribed in the Local Government Act), is rateable.

- b) The Local Government Act provides for rates to be assessed against any piece or section of land subject to separate ownership or occupation and requires that the division of land for the purposes of establishing separate ownership and occupation be made fairly and in accordance with principles and practices that apply on a uniform basis across the area of the council.
- c) When determining the basis for rating, Council is required under the provisions of the Local Government Act to take into account the following principles:
  - i. that rates constitute a system of taxation for Local Government purposes;
  - ii. strategies to provide relief from rates where appropriate;
  - iii. take into account the financial effects of the decision on future generations.
- d) Council has set differential general rates in the dollar to raise the necessary revenue by way of utilising the land use incorporated under the Local Government (General) Regulations, namely:
  - 1 Residential
  - 2 Commercial – Shop
  - 3 Commercial – Office
  - 4 Commercial – Other
  - 5 Industry Light
  - 6 Industry Other
  - 7 Primary Production
  - 8 Vacant Land
  - 9 Other Use
- e) The use to which the land is put may govern the differential rate. If a land owner is of the opinion that the land use attribution is incorrect, they may object. The objection must be in writing and lodged within 21 days of the date of the notice and addressed to –

*The Chief Executive Officer, Port Augusta City Council,  
PO Box 1704, PORT AUGUSTA SA 5700.*

4.4.2 Where two residences exist on the one allotment and the residences are occupied by the occupiers children and/or their parent/s and additional or separate property services are not provided, Council will consider that the site is occupied by a single occupier being an extended family.

#### 4.5. MINIMUM RATE

- 4.5.1 Council will impose a minimum amount payable by way of rates. Where two or more adjoining lands have the same owner, and are occupied by the same occupier only one minimum rate is payable by the ratepayer.
- 4.5.2 Where a Council imposes a minimum rate it must not apply to more than 35% of the total number of properties in the area subject to the separate assessment of rates.
- 4.5.3 The Council has decided to continue with a minimum rate the reasons being:

- a) It is considered appropriate that all rateable land make a contribution to the cost of administering the Council's activities and creating and maintaining the physical infrastructure that supports land.
- b) Minimum rates have been applied for many years and their continuation together with the rating impacts/trends that apply provide a consistent approach to rating levels

4.5.4 The minimum rate is not permitted to affect more than 35% of rateable assessments and in the 2015/2016 year, the minimum rate applies to 30% of rateable assessments.

#### 4.6 MAXIMUM RATE & RATE CAPPING

4.6.1 Council has determined that a maximum rate be applied to:

- assessments of urban and non-urban residential-use land that constitute the principal place of residence of the principal ratepayer; and
- to assessments of single allotment vacant-use land less than .05ha in area within the residential zone.

In setting maximum rate levels, Council takes into account:

- a) The very wide range of values applied to residential- use land in the municipality.
- b) The unreasonable rate impost that would be applied to a number of assessments, without a maximum rate.

4.6.2 Council will also provide a rebate to limit the maximum increase in rates payable due to past rapid increases in valuation. However, the 'capping' rebate shall not apply where:

- (a) residential use land does not constitute the principal place of residence of a principal ratepayer; or
- (b) vacant use land exceeds 0.05ha in area; or
- (c) any such increase is due in full or in part to the use of the land being different for rating purposes on the date the Council declared its general rates for 2014/2015 financial year than on the date Council declared its general rates for the 2015/2016 financial year; or
- (d) the ownership of the rateable property has changed since in the preceding 18 months; or
- (e) subdivision of the land has occurred since 1<sup>st</sup> July 2014.

#### 4.7 SERVICE CHARGES

4.7.1 The Council provide a number of Community Waste Water Management Schemes for septic tank effluent disposal to 1550 assessments within the Council area. A service charge will apply to all allotments connected or capable of being connected to the CWWM Schemes installed in the Willsden, Augusta Park, Hospital Road, Zanuckville, Conwaytown, Transcontinental Estate and Stirling North Railway Siding areas.

4.7.2 In order to recover the cost to Council of establishing, operating and maintaining a kerbside waste collection/recycling service in its area, a service charge will apply to all households, businesses and occupancies that receive or are capable of receiving a kerbside waste collection and recycling service.

#### 4.8 NATURAL RESOURCE MANAGEMENT LEVY

- 4.8.1 Councils are required to collect a Natural Resource Management (NRM) Levy on all rateable properties. Collection occurs on behalf of the Northern and Yorke Natural Resource Management Board which uses the funds to manage and protect the natural resources of the region – for specific information about how this levy is expended contact the NRM Information Line 1300 558 026.
- 4.8.2 The Minister for Environment and Conservation determines the share of contributions required by the Constituent Councils of the Northern and Yorke Natural Resource Management Board and gazettes those shares on an annual basis.
- 4.8.3 Contribution required to be raised by the Port Augusta City Council in the 2015/2016 financial year is \$235,925. The Levy will be set at \$32 per assessment.

#### 4.9 STATE GOVERNMENT COST OF LIVING CONCESSION AND OTHER CONCESSIONS

- 4.9.1 Pensioners, low-income earners and self-funded retirees holding a Commonwealth Seniors Health Card will receive up to \$200 per year under the cost of living concession. Details are available at <https://www.sa.gov.au/topics/employment-and-finance/financial-support/concessions-and-benefits/concessions/cost-of-living-concessions>
- 4.9.2 Applications for the above concession are administered by the State Government and paid direct to the eligible person. Payment of rates should not be withheld pending receipt of this concession
- 4.9.3 Council will also provide a rebate to eligible pensioners and self funded retirees whose net rate levy after deduction of the State Government cost of living concession exceeds a maximum amount determined by the Council on an annual basis. (See Item 4.10)
- 4.9.4 Department for Communities & Social Inclusion may assist with the payment of Council rates on a principal place of residence (remissions are not available on vacant land or rental premises) to recipients of the following cards or income:
- a) Holders of current Centrelink or Department of Veteran' Affairs (DVA) pension cards, DVA Gold Card (TPI, EDA, WW) and State Concession Card.
  - b) Centrelink recipients and low income earners who meet Families SA low income thresh-hold-level

For further information please contact the nearest Department for Communities & Social Inclusion Office for details.

#### 4.10 COUNCIL FUNDED CONCESSIONS

- 4.10.1 Council have resolved to provide an additional concession to eligible pensioners, self funded retirees and low income earners who meet Families SA low income threshold level whose net general rate levy after deduction of the applicable State Government funded concession exceeds an amount determined by the Council.

#### 4.11 PAYMENT OF RATES

- 4.11.1 Rates levied for the year may be paid in four quarterly instalments, due and payable in the months of September, December, March and June of the financial year for which they are declared. Separate notices relating to each instalment (unless paid in full by the due date of first instalment) will be issued to land owners at least 30 days prior to the due date of each instalment.
- 4.11.2 However, payment of the total rates and service charges levied on land for the 2015/2016 financial year by the due date of the first instalment will be granted a discount equivalent to 2.5% of the total rates and service charges declared on the land.
- 4.11.3 Rates may be paid at the Civic Centre, 4 Mackay Street Port Augusta between the hours of 9am and 5pm, Monday to Friday. EFTPOS facilities are available. Payments by post can be made to PO Box 1704 Port Augusta SA 5700.
- 4.11.4 Rates may also be paid by:-
- Internet [www.portaugusta.sa.gov.au](http://www.portaugusta.sa.gov.au) (select "Online Transactions" from the Fast Find menu);
  - Telephone on 1300 303 201 (ANZ Bank bill pay, Council's info pay number is 4321);
  - Post Office;
  - BPay (quote biller code 27961);
  - Centre Pay (if you receive a payment from Centrelink)
  - Direct Debit (by providing council with an authorisation to deduct regular payments of a fixed amount from your bank account).

However, if paying through an external agency, ratepayers need to be mindful that it can take up to 72 hours for funds to be transferred, and it is the ratepayers responsibility to ensure payment is received on or before the due date of each instalment.

- 4.11.5 Any ratepayer who may, or is likely to, experience difficulty with meeting the standard payment arrangements is invited to contact the Manager of Rates & Property on 86419127 to discuss alternative payment arrangements. Such inquiries will be dealt with in the strictest confidence.
- 4.11.6 The Council has adopted a policy that where the payment of rates will cause a ratepayer demonstrable hardship, the Council is prepared to make extended payment provisions or defer the payment of rates.

#### 4.12 LATE PAYMENT OF RATES

- 4.12.1 The Local Government Act provides that Councils impose a penalty of 2% on an instalment that is not paid by the due date. Each month thereafter interest is added to the arrears of rates balance. The interest rate is set each year according to a formula in the Local Government Act. The purpose of this penalty is –
- to act as a genuine deterrent to ratepayers who might otherwise fail to pay their rates on time,
  - to allow Councils to recover the administrative cost of following up unpaid rates, and,
  - to cover any interest cost the Council may meet because it has not received the rates on time.

- 4.12.2 The Council is prepared to remit fines/penalties for late payment of rates for a limited range of circumstances such as financial hardship due to unemployment or sickness, sudden hospitalisation and similar situations. Written applications for remission of fines are to be forwarded to the Manager Rates & Property.
- 4.12.3 When rates are in arrears Council pursue legal recovery of rates on a quarterly basis.
- 4.12.4 The Council first issues an overdue notice for payment of rates when rates are overdue i.e. unpaid by the due date. Should rates remain unpaid for more than 14 days after the issue of the overdue notice then the Council refers the debt to a debt collection agency for collection. The debt collection agency charges collection fees that are recoverable from the ratepayer.
- 4.12.5 Should a ratepayer fail to either pay overdue rates on the debt collection agency demand notice or establish a payment plan, the Council will commence legal action to recover the debt. Where legal action occurs, it is a requirement of Council that all costs associated with the debt recovery process be reimbursed by the principal ratepayer.
- 4.12.6 When the Council receives a payment in respect of rates the Council applies the money received as follows:
- a) first – to satisfy any costs associated with debt collection processes;
  - b) second – to satisfy any interest costs;
  - c) third – in payment of any fines imposed;
  - d) fourth – in payment of rates, in chronological order (starting with the oldest account first).

#### 4.13 REMISSION AND POSTPONEMENT OF RATES

- 4.13.1 Section 182 of the Local Government Act permits a Council, on the application of the ratepayer, to partially or wholly **remit** rates or to **postpone** rates, on the basis of hardship.

Where a ratepayer is suffering hardship in paying rates he/she is invited to contact the Manager Rates & Property on 8641 9127 to discuss the matter. Although arrangements for late payment of rates are negotiable, remission of rates in whole or in part is rarely approved due to the inequitable situation for the rest of the community.

Separate provisions in the Local Government Act pertain to the postponement of rates for Seniors.

#### 4.14 REBATE OF RATES

- 4.14.1 The Local Government Act requires Councils to rebate rates payable on some land. Specific provisions are made for land used for health services, community services, religious purposes, public cemeteries, the Royal Zoological Society and educational institutions.
- 4.14.2 Discretionary rebates may be applied by the Council under Section 166 of the Act. Council currently provides discretionary rebates for a large number of sporting bodies and community organisations.

4.14.3 Council will consider on merit all applications for rebate received under Section 166 of the Act.

4.15 SALE OF LAND FOR NON-PAYMENT OF RATES

4.15.1 The Local Government Act provides that a Council may sell any land where the rates have been in arrears for three years or more. The Council is required to provide the principal ratepayer and the owner (if not the same person) and any registered mortgagee with details of the outstanding amounts, and advise them of its intention to sell the land if payment of the outstanding amount is not received within a given time.

4.15.2 Except in extraordinary circumstances, the Council begins the sale of land for arrears of rates after 3 years.

4.16 APPLICATION OF THE POLICY

4.16.1 A copy of this Council policy is available from the Manager - Rates & Property, either telephone on 8641 9127, by writing with a letter addressed to the Manager Rates & Property, Port Augusta City Council, PO Box 1704, Port Augusta SA 5700, or via Council's website [www.portaugusta.sa.gov.au](http://www.portaugusta.sa.gov.au).

4.16.2 Where a ratepayer believes that the Council has failed to properly apply this policy it should raise the matter with the Council. In the first instance contact the Manager for Rates & Property on 8641 9127 to discuss the matter. If, after this initial contact, a ratepayer is still dissatisfied they should write to the Chief Executive Officer, Port Augusta City Council, PO Box 1704, Port Augusta SA 5700.

4.16.3 A rate cannot be challenged on the basis of non-compliance with this policy and must be paid in accordance with the required payment provisions.

**5.0 WORKER'S RESPONSIBILITIES**

5.1 Director – Corporate Services

5.2 Manager Rates & Property

**6.0 AUDITS**

6.1 Annual financial audit by Ian G. McDonald FCA.

## 5.2 Rate Rebates and Remissions

The *Local Government Act 1999* provides for two categories of rate rebates – mandatory & discretionary.

**Mandatory Rebate** provisions require that Council must provide a rate rebate on land that is used for specific purposes and these provisions also specify the rebate percentage.

**Discretionary Rebates** may be granted by a Council for purposes that are specified in the Local Government Act, with the percentage of the rebate being at the discretion of the Council.

5.2.1 **Mandatory Rebates** were applied to land used for the following purposes in the 2015/2016 financial year:

- (a) Rebates at 100% of the declared rate were granted to:
- (i) Health Services - on land occupied by the Port Augusta Hospital and the various services allied to the Port Augusta Hospital (i.e. Flinders Terrace Offices)
  - (ii) Religious Purposes - Land used by the various churches for the purpose of public worship
- (b) Rebate at 75% of the declared rate were granted for:
- (i) Education Purposes
    - on land occupied by Caritas College - rebate totalled \$16,420
    - on land occupied by University SA at 34 Flinders Terrace \$6,856
    - on 18 flats owned by University SA located at 82,84,88 Barry Street \$16,942
    - on land occupied by Seaview Christian School \$6,842
  - (ii) The Salvation Army
- \$8,048  
**\$55,108**
- (c) Community Services – the following community service organisations complied with the criteria specified in the Act to entitle them to either a full or 75% rebate:
- (i) Port Augusta Youth Centre \$ 4,036
  - (ii) Aboriginal Prisoners & Offenders Support Services \$ 3,713
  - (iii) Australian Red Cross Society \$ 2,044
  - (iv) Legal Services Commission \$ 1,664
  - (v) Orana Inc \$ 3,986
  - (vi) Community Housing Associations on 38 residential properties owned or occupied Wesley Country Housing, Portway Housing Assn Inc, Women's Housing Assn Inc and Common Ground Adelaide Ltd \$67,689
- \$83,132**

5.2.2 **Discretionary Rebates** granted pursuant to Section 166 of the Local Government Act were provided to the following community groups and organisations:

- (a) Port Augusta Business Centre \$13,877
- (b) Port Augusta Golf Club \$ 9,020
- (c) Port Augusta Yacht Club \$16,077
- (d) Port Augusta Bowling Club \$14,711
- (e) Pichi Richi Railway Preservation Society Inc \$ 3,765
- (f) Australian National Institute Inc:
  - Stirling North Golf Course \$ 5,154
  - Flinders Terrace Tennis Courts \$15,335
  - Cooinda Hall \$ 3,474
- (g) CWA Inc \$ 1,473
- (h) Flinders Homing Club Inc \$ 2,874
- (i) Port Augusta Gun Club \$ 6,704

(j)	Port Augusta Pistol Club	\$ 1,255
(k)	Port Augusta Spencer Gulf Fire Pistol Club Inc	\$ 1,255
(l)	ETSA Small Bore Rifle Club	\$ 1,255
(m)	Port Augusta Gliding Club	\$ 6,945
(n)	Port Augusta Beehive Crafts	\$ 218
(o)	RSL Port Augusta Sub Branch	\$ 7,664
(p)	Port Augusta Senior Citizens Assn Inc	\$ 4,689
(q)	Lions Club of SA	\$ 2,126
(r)	Lifeline Country to Coast SA Inc	\$ 6,914
(s)	Scouts Association of SA	\$ 2,195
(t)	Port Augusta Aero Club	\$ 1,255
(u)	State Emergency Service	\$ 218
(v)	St Vincent de Paul Society Inc	\$ 5,315
(w)	Catholic Diocese of Port Pirie Inc (Parish Hall)	\$ 1,838
(x)	Synod Anglican Church (Church Hall)	\$ 949
(y)	Umeewarra Aboriginal Media Association Inc	<u>\$4,961</u>
		<b><u>\$141,516</u></b>

### 5.2.3 Additional rate rebates and remissions to ratepayers included:

(a)	Rebates totalling \$219,878 were provided to 'cap' or limit the general rate increase on residential, commercial and industrial land to an increase of 25% on the general rate paid in the previous year.	\$219,878
(b)	A 2.5% discount to those ratepayers who chose to pay their rates in full prior to the due date of the first instalment – the discount applied totalled	\$139,734
(c)	Remissions of rates were granted to pensioners, self funded retirees and recipients of beneficiary concessions. The basis of this remission was to remit up to \$360 when the general rate liability exceeded \$1,223 (after deduction of the State Government funded pensioner concession).	\$173,821
(d)	Vacant Flat Rebates	\$7,034
	Total of this remissions in the 2015/2016 financial year was:	<b><u>\$540,467</u></b>

**TOTAL OF REBATES AND REMISSIONS** **\$820,223**

## 5.3 Auditor Independence

Section 128 of the *Local Government Act 1999* provides that Council must have an external auditor who is to be appointed by the Council on the recommendation of the Council's Audit Committee.

The external auditor must be a registered company auditor or a firm comprising at least one registered company auditor and is to be appointed for a term not exceeding 5 years.

The external auditor is required to undertake an audit of the Council's financial statements within a reasonable time after the statements are referred to the auditor for the audit and must specifically report to Council any irregularity in the Council's accounting practices or the management of the Council's financial affairs identified during the course of the audit.

Council appointed Ian G. McDonald FCA, Chartered Accountant, as Council's Auditor for a five year term in 2009 and this company has completed auditing services for the 2010/2011, 2011/2012, 2012/2013, 2013/2014, 2014/2015 financial years. Tenders were called in late 2015 seeking registrations of interest from qualified Accountants to undertake Council's auditing services for the period 2015/2016 up to and including 2019/2020. Galpins Accountants, Auditors and Business Consultants were appointed at a contract price of \$110,000. Pursuant to Section 128(9) of the *Local Government Act 1999*, Council must include in its Annual Report details of the remuneration paid to its external Auditor for work performed during the reporting period. During the 2015/2016 financial year, Council's Auditor Ian G. McDonald was paid \$8,250 for conducting the annual audit of the 2014/2015 financial year and Galpins Accountants, Auditors and Business Consultants were paid \$10,450 for undertaking the interim audit in early 2016.

## 5.4 National Competition Principles

5.4.1 The competitive neutrality reform program was a commitment under Clause 3 of the Competition Principles Agreement which provides *'that the objective of competitive neutrality policy is the elimination of resource allocation distortions arising out of the public ownership of entities engaged in significant business activities: Government businesses should not enjoy any net competitive advantage simply as a result of their public sector ownership'*. Under Clause 7 of the Agreement, States and Territories committed to also apply this reform at local government level.

Council has no significant business undertaking as defined under Clause 7 Statement of the Competition Principles Agreement.

5.4.2 In giving consideration to Council's by-laws, Council is satisfied that where competition may be restricted as a result of a permit being required under a by-law for certain Acts, activities, or events, the benefit to the community outweighs the cost and there is no alternative means open to Council to control these activities.

Council adopted its Moveable Signs By-law in June 2011 and the Permits and Penalties By-law, Local Government Land By-law, Roads By-law, Dogs By-law, Cats By-law and Australian Arid Lands Botanic Garden By-law in April 2012. The Moveable Signs by-law will expire 1 January 2019 and all other By-laws will expire on 1 January 2020.

5.4.3 No complaints were received during the year alleging a breach of competitive neutrality principles by the Council.

## 5.5 Competitive Tendering Statement

During the 2015/2016 financial year, Council utilised a competitive tendering approach for the provision of the following goods and services:

Tender Details	Public or Selective	Value
Expression of Interest – Sale of Old Netball Courts land	Public	\$37,500
Port Augusta Visitor Guide 2016/2017 Printing	Selective	\$38,800
Footpath Paving Works 2015/2016	Selective	\$25.46 per m <sup>2</sup>
Expression of Interest Central Oval Café	Public	Negotiated
Managed Taxi Rank	Selective	\$22,800
Audit Services 2015/2020	Selective	\$100,000
Call Bell Upgrade – Aged Care	Public	\$200,000
Phone System Upgrade – Aged Care	Public	\$94,000
Network Cabling Upgrade – Aged Care	Public	\$195,000
Air-conditioning Upgrade – LG Riches Centre	Public	\$71,287
Bituminous Sealing Works	Public	\$454,780
Replacement of Multi Function Devices (Photocopiers)	Selective	Monthly rental
Eol – Sale of Councils Aged Care Facilities	Selective	To be finalised

Council has a Purchasing, Contracts and Tendering Policy 1.1.09 which outlines the process to be undertaken by officers when seeking the supply of services and goods from external parties.

## 5.6 Fraud and Corruption

Council recognises that Fraud and Corruption in Public Administration has the potential to cause significant financial and non-financial harm and therefore the prevention and control of Fraud and Corruption should feature predominantly within the systems and procedures of a responsible Council.

Council Fraud and Corruption Policy 2.6.08 outlines the Council's approach to the prevention or minimisation, identification and control of fraudulent and/or corrupt activity and, summarises the associated responsibilities of Council Members and Council Employees.

Council's Whistleblowers Protection Policy 2.4.01 has been developed and implemented to ensure staff are encouraged in making disclosures that reveal public interest information and are supported throughout the process.

Both policies are available on Council's website for easy access or alternatively a hardcopy may be viewed and/or purchased from the Civic Centre, 4 Mackay Street, Port Augusta during normal business hours, Monday to Friday.

## 5.7 Internal Review of Council Actions

Council is required to publish an annual statement in relation to the number of applications for review made in relation to decisions of the Council; employees of the Council; and other persons acting on behalf of the Council, pursuant to Section 270(8) of the *Local Government Act 1999*.

Three requests for an internal review of a decision of the Council were received during the reporting period.

### 5.7.1 Sale of Land for non-payment of rates – three queries were raised – Applicant 1 – 8 July 2015

- a) The effective date as stated in the Council correspondence was incorrect.
- b) Decision not to defer or discontinue action to sell land pending any investigation, findings or recommendations by the OPI/ICAC.
- c) Decision not to provide an itemised transaction activity account for the land/s subject of Notice of Intention.

#### Outcome of review:

- i) The review Panel supported the request for the effective date to be Monday 27 July 2015,
- ii) The review Panel advised that to the Panel's acknowledge, the Commissioner, if an investigation has been instigated, had not issued an order to Council to intervene and prevent the Council from taking action and therefore the process would proceed as outlined in the letter.
- iii) The Review Panel supported the applicants request to be provided with an itemised transaction activity accounts report and this was provided.

### 5.7.2 Sale of Land for non-payment of rates – three queries were raised – Applicant 2 – 8 July 2015

- a) The effective date as stated in the Council correspondence was incorrect.
- b) Decision not to defer or discontinue action to sell land pending any investigation, findings or recommendations by the OPI/ICAC.
- c) Decision not to provide an itemised transaction activity account for the land/s subject of Notice of Intention.

#### Outcome of review:

- i) The review Panel supported the request for the effective date to be 27 July 2015,
- ii) The review Panel advised that to the Panel's acknowledge, the Commissioner, if an investigation has been instigated, had not issued an order to Council to intervene and prevent the Council from taking action and therefore the process would proceed as outlined in the letter.
- iii) The Review Panel supported the applicant's request to be provided with an itemised transaction activity accounts report and this was provided.

### 5.7.3 Complaint against Mayor Johnson – 24 November 2015 – Applicant 3 – Internal review undertaken by CEO and response forwarded to applicant. It is understood that the applicant has exercised his right for an External Review to be undertaken.

## 5.8 Community Land Management Plans

A review of Council's Community Land Management Plans has been undertaken during the 2015/2016 financial year and this information has been aligned with Council's Open Space and Play Space Strategy as part of review process. A presentation will be made to Council early in 2016/2017 in relation to these documents. Once endorsement by Council for the Community Land Management Plans has been granted, the Plans will be made available for public and stakeholder comment and feedback.

During the reporting period there have been no revocation processes undertaken to remove the community land classification applicable to any Council land, and Council has not resolved to classify any land as community land.



# COMMUNITY REPORT

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## Section Six

- 6.1 Christmas Lighting Festival
- 6.2 Rotary Christmas Pageant
- 6.3 Mayoral Christmas Party
- 6.4 Academic Achiever Award
- 6.5 Australian Citizenship Ceremonies
- 6.6 Australia Day Awards
- 6.7 Annual –‘Staff Thank You Function’
- 6.8 Council Service and Individual Staff Awards



A community is its people and Port Augusta City Council endeavours to recognise the special commitment made by so many individuals, groups and organisations, who have excelled in their own area of expertise or have made a significant contribution to Port Augusta as a whole. Although not every possible achievement is able to be captured within this report, the following provides an overview of the different levels of participation, achievement or service that have been made by individuals, groups or organisations, to the community of Port Augusta, during the reporting period.

### 6.1 Christmas Lighting Festival

Registrations for the Christmas Lighting festival officially opened on Monday 2 November 2015 and closed on 4 December 2015 at 5pm. Each registration received a set of 10m coloured LED lights and a plant voucher from the Arid Smart Nursery.

To promote and encourage youth participation in the Christmas Lighting Festival, a Christmas Carol Competition was held with performances conducted at the November Augusta Markets. Members from Desert Voices judged the performances with teams from Caritas Collage and Port Augusta Secondary School taking out the awards

Council received a total of 94 nominations for the various Christmas Lighting festival categories.

#### 2015 Christmas Lighting winners:

**Best Street** – Simmons Crescent – Port Augusta West (*\$50 for each house x 7 – Prize donated by Council*)

**Best Business** – The Commonwealth Hotel (*\$800 advertising package Southern Cross Media*)

**Best Not For Profit** – Suicide Intervention and Life Promotion Action Group (*\$800 advertising package Magic FM 105.9*)

**Best House** 6 Wastell Street – Damien & Michelle Hutcheon (*\$500 donated by Transcontinental*)

**Runner Ups** 5 O'Reilly Court – Quenton & Sue Grantham (*\$150 donated by Council*)

**3<sup>rd</sup> Place** 1A Great Western Plains Road – Anthony Paterson (*\$50 donated by Council*)

**Housing Trust** 1<sup>st</sup> Place - 19 Nicholson Terrace - Lyn Carn & Anthony Willis-Carn (*\$300 – donated by Housing SA*)

2<sup>nd</sup> Place – 8 Domeyer Court - Judith Watkins (*\$150 – donated by Housing SA*)

3<sup>rd</sup> Place – 63 Hurcombe Crescent - Leaha Coulthard (*\$50 – donated by Housing SA*)

### 6.2 Rotary Christmas Pageant

Port Augusta City Council provided financial assistance and support preparing the Central Business District for the Rotary Christmas Pageant which was held on 4 December 2015. The pageant is strongly supported by members of the community who come out to celebrate the festive season.

Best Floats were judged by the Mayor Sam Johnson with certificates from Rotary and financial incentives from the Port Augusta City Council being awarded to the following recipients for their float entries:

#### **Best Float \$350**

Minions Christmas

Flinders View Primary School

#### **First Runner Up \$300**

Tow Mater

TH Automotive

#### **Second Runner Up \$250**

Celebrating Multiculturalism at Christmas

Centacare Catholic Family Services Country SA

### 6.3 Mayoral Christmas Party

After the pageant the community had the opportunity to enjoy the evening at the Port Augusta Mayoral Christmas Party. The Mayoral Christmas Party was held on 4 December 2015 at Gladstone Square from 7.30pm to 10pm. Entertainment included free rides on the dodgem cars, jumping castles, carousel and the Model Engineers miniature Trains. There was live entertainment by the CASM Soul Band. Food and drink stalls run by community organisations were available throughout the evening as well as a visit by Santa. Fireworks concluded the event.

#### 6.4 Academic Achiever Award

Annually, Council presents an 'Academic Achiever Award' to the student from either the Port Augusta Secondary School or Caritas College, who received the highest Australian Tertiary Admission Rank (ATAR) score as a result of the SACE stage 2 results.

Miss Bridget Manning from Caritas College achieved the highest score for 2015 with a ATAR score of 98.6. She achieved an A+ merit for her exams in Biology and a Research Project.

Bridget advised that she had applied to undertake Medical Science at UniSA but intended deferring any offer made to take a gap year in 2016 to work as a Governess at an outback station. Bridget was presented with a \$500 cheque, a trophy and her name included on the 'Academic Achiever Award Honour Board'.

Other high scores achieved by Caritas College students were:

- Millie Mardon – 96.70
- Georgina Kite – 94.6
- Azemara Woldgabreal – 93.85
- Maddie Ellis – 92.25
- Tom Daw – 91.95
- Courtney Dolphin – 91.95
- Alex Beal – 91.75

Top scorers at Port Augusta Secondary School were:

- Georgia Butterworth – 92.85
- Amanda Veen – 77.65
- Oliver Petrie – 77.00



#### 6.5 Australian Citizenship

During the reporting period, Council conducted 4 Australian Citizenship Ceremonies with 10 males and 9 females becoming Australian citizens.

Members of the community who wish to become Australian citizens are invited to bring along friends and/or family to the ceremony and to enjoy afternoon tea with the Mayor and other attendees.



## 6.6 Australia Day Awards

Annually, Council seeks nominations from the community, to celebrate contributions by members of the community and organisations as part of the Australia Day Awards events. To celebrate Australia Day, the local Service Clubs cook a hot breakfast in Gladstone Square and the community make a gold coin donation towards the breakfast. There are three categories acknowledged as part of the Australia Day Awards: Citizen of the Year, Young Citizen of the Year and Community Event of the Year.

The nominees and winners for each category in 2016 were:

### Citizen of the Year

Nominees were: Shelley Ellis  
Tony Edmonds  
Kylie McKerlie  
Tony Russ  
Ann Screen  
Lavene Ngatokorua  
Karyn Reid

**Winner: Lavene Ngatokorua**

Lavene is a leader in our community, an inspirational role model, a sportsperson, an accomplished artist, a mentor to people from all walks of life and someone who is always there for the community whether it is an individual that needs her help, a family that is grieving or our whole community that needs a voice.

Lavene has used her skills to selflessly champion the cause of the Aboriginal community in Port Augusta for the benefit of the Aboriginal community and the wider city population.

She actively participates in the community, she gets involved and her calm style that underlies her commitment and determination to succeed, ensures that the community are the ones who benefit in the long run.



### Young Citizen of the Year

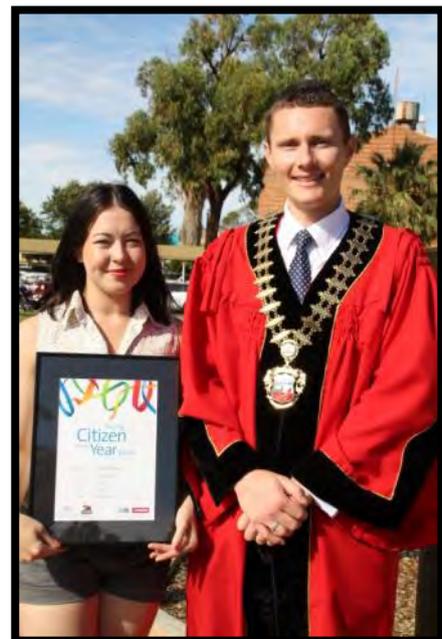
Nominees were: Carlie Holtham  
Madeline Johnson  
Caitlin Jones  
Dylan Kaulins

**Winner: Madeline Johnson**

Madeline is 24 years of age and has a passion for dance and performance. She discovered her real passion for competitive cheerleading while at University. This is a fast paced sport that pushes mind and body while boasting a huge respect for teamwork.

Madeline formed a group called 'Ignite, Cheer and Dance' to provide an opportunity for children and adults to participate in a fun and safe environment to learn the skills and techniques that make up multiple dance disciplines and also competitive Allstar Cheerleading.

Madeline is a great role model for the youth of Port Augusta, who under her tuition, learn, grown and have fun.



## Community Event of the Year

Nominees were: 2015 Port Augusta Motor Show  
2015 Bass @ the Barracks  
Youth Week – It Starts with Us  
2015 Saltbush Motorcycle Club Toy Run  
2015 South Australian Country Football Championships  
2015 City of Port Augusta Cup (Port Augusta Racing Club)  
Port Augusta Music Club 'Get Back to the 60's and 70's'  
Port Augusta Christmas Tree Festival  
Desert Voices – 'Keep Calm & Sing Handel's Messiah'

**Winner: 2015 City of Port Augusta Cup**

The City of Port Augusta Cup is the feature thoroughbred race meeting for the 2015 Port Augusta Racing Club season. This is a major community event of Port Augusta's social calendar, attracting thousands of race goers from far and wide. It is a fabulous day of racing, fashion and great entertainment at the Port Augusta track.



### 6.7 Annual Staff Thank You Function

The Port Augusta City Council employees are the most important asset of the organisation and are responsible for providing the community with a professional and efficient service. To acknowledge the commitment of staff, an 'Annual Thank-You Function' is held to show appreciation to all employees. In November 2015 the following employees were recognised for their years of service to the community:

#### 10 Year Service Award

- Zsuzsi Coppin (Parks and Gardens)
- Jayne Donnellan (Childcare)
- Sonya Gee-Davis (Ryan Mitchell Swim Centre)
- Eva Meduna (AM Ramsay Village)
- Wayne McKerlie (Animal Control Services)
- Kelly Nance (Nerrilda Nursing Home)
- Doug Rozee (Nerrilda Nursing Home)
- Neeleen Thompson (Nerrilda Nursing Home)

#### 20 Year Service Award

- Clarence (Bluey) Chilvers (Nerrilda Nursing Home)
- Julie Pepall (Childcare)
- Guy Skillen (Miriam High Special Needs Centre)

### 30 Year Service Award

- Estelle Sharpe (Civic Centre)



◀ Photo Left to Right – Eva Meduna, Kelly Nance, Phyllis Robinson, Wayne McKerlie, Julie Pepall, Estelle Sharpe, Zsuzsi Coppin, Bluey Chilvers, John Banks (CEO).

### 6.8 Council Service and Individual Staff Awards

#### 2015 South Australian Regional Awards – Far North

Port Augusta Cultural Centre – Yarta Purlti was the 2015 winner of the Arts and Creative Industries Award at the annual SA Regional Awards – Far North held in the Central Oval Function Room on 9 October 2015. Port Augusta Cultural Centre – Yarta Purlti was acknowledged for its dynamic program of exhibitions, workshops and events that are held each year.

The Port Augusta Cultural Centre – Yarta Purlti was also inducted into the Brand SA Awards Hall of Fame. Ellenor Day-Lutz and her team do a fabulous job and it is pleasing that they have been recognised for their efforts. Pictured receiving the awards are Ellenor Day-Lutz and Tina Dunemann.



#### South Australian 2016 Authorised Persons Association's Animal Management Officer of the Year 2016

Port Augusta City Council's Animal Management Officer Ms Kylie McKerlie was the Animal Management Officer of the Year for 2016, at the SA Authorised Persons Association Dinner on 26 May 2016. Kylie was acknowledged for her commitment to initiatives to improve the welfare of animals within Port Augusta. In accepting her Award, Kylie paid tribute to the many people of Port Augusta who support the care and management of animals.

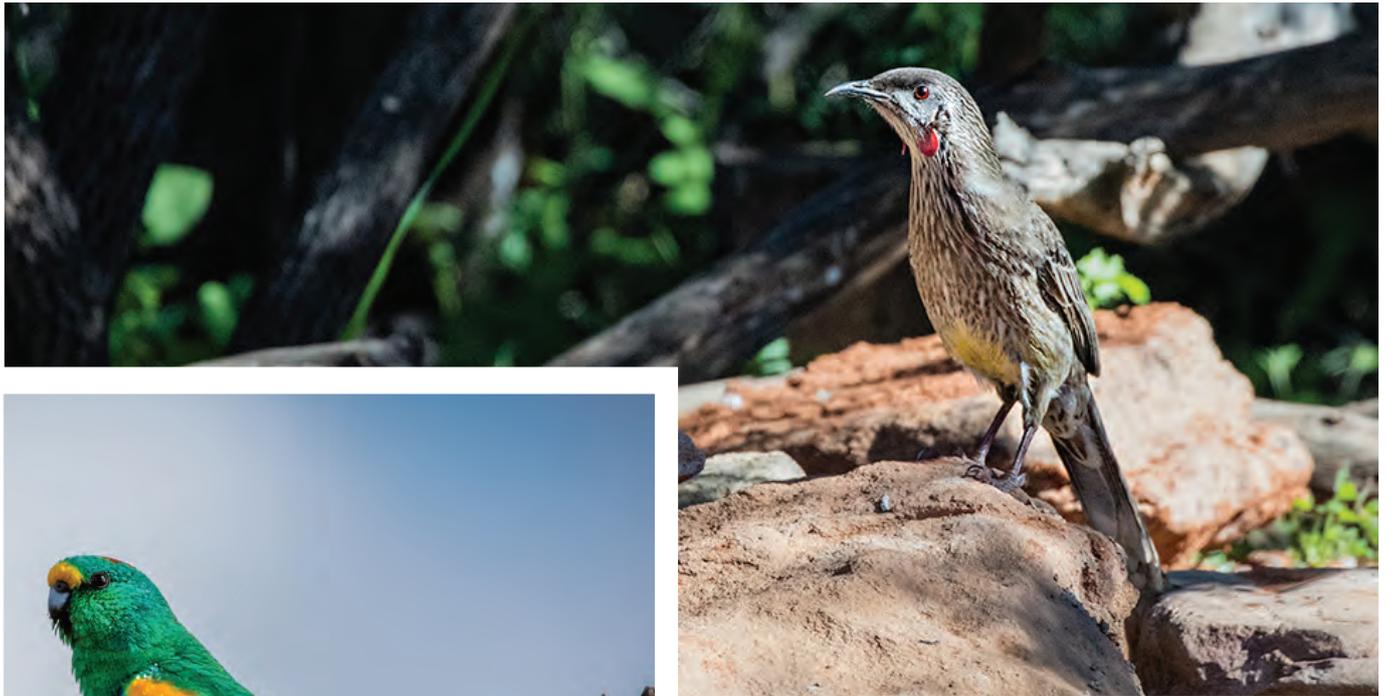
Kylie is congratulated on her Award which is a recognition of her many achievements and for her continued dedication and management of animal control activities.





Port Augusta

CITY COUNCIL





**Port Augusta**  
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