



Port Augusta

CITY COUNCIL



ANNUAL REPORT

2016/2017



Port Augusta

CITY COUNCIL



Civic Centre
4 Mackay Street, (PO Box 1704)
Port Augusta, South Australia 5700

Telephone: (08) 8641 9100
Facsimile: (08) 8641 0357

E-mail: admin@portaugusta.sa.gov.au
Website: www.portaugusta.sa.gov.au
Facebook: www.facebook.com/PortAugustaCityCouncil

Prepared by Lee Heron, Director - City & Cultural Services

Covers Designed by Multi Print SA
Produced by Multi Print SA, Port Augusta
Telephone: (08) 8641 0900

Thank you to:
Melanie Jenkins and Cynthia Collins for
proof reading the Annual Report

Photo: Front cover Australian Arid Lands Botanic Garden
taken by Mr Larry Martin

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Introduction

Council is required to prepare and adopt an Annual Report each year, in line with the provisions of Section 131 of the *Local Government Act 1999*. Schedule 4 of the *Local Government Act 1999* specifically outlines information that must be included within the Council's Annual Report. In addition to the requirements within the *Local Government Act 1999*, Section 9 of the *Freedom of Information Act 1991* provides that at intervals of not more than 12 months, Council must also publish an information statement. The Information Statement is included within Section Four of this report.

The preparation and adoption of the 2016/2017 Annual Report ensures compliance with the above legislative provisions. A hardcopy of the Annual Report is available, free of charge, from the Council Office, 4 Mackay Street, Port Augusta, or alternatively can be viewed on Council's Website www.portaugusta.sa.gov.au under 'The Council' – 'Council Documents' – 'Annual Report'.

The Annual Report comprises the following:

- Section One - Executive Overview
- Section Two - The Council
- Section Three - Strategic Plan and Performance
- Section Four - Compliance Report – Information Statement pursuant to Section 9 of the *Freedom of Information Act 1991*.
- Section Five - Accountability Report
- Section Six - Community Acknowledgement

OUR MISSION

To create and sustain a safe and vibrant Community where people want to live, work, play and visit.

Community Vision 2031

Port Augusta is a thriving, successful, intercultural community where our spirit of innovation and resilience has provided opportunities for all people of all ages to realise their dreams.

We have capitalised on our top location to attract business investment, residential growth and tourists from all over the world.

Our people have access to excellent health, education, housing and support services that gives them confidence in their future.

We lead the way in living sustainably in an arid environment and in developing alternative energy infrastructure.

Our strong, united, harmonious yet dynamic and vibrant community makes us proud to call Port Augusta home and enables us to welcome new residents and visitors to share our outstanding quality of life.

Our Values

The following outlines the qualities that underpin the way we treat each other, the natural and built environment and all of the resources and materials we use in our daily lives. They will shape the 'Port Augusta' that we have expressed in our vision (extract from *Community Vision and Strategic Plan 2013-2017*):

Respect and Social Cohesion

Respect is fundamental to building a strong, socially cohesive community. It is based on a fundamental belief in the worth and value of all living things. It informs the way we treat people and nature. It also includes the way we protect our built heritage.

We demonstrate respect when we include people in our conversations about what matters to us and listen with open hearts and minds to what they tell us. We value cultural diversity and encourage the expression of these different perspectives.

We nurture respect when we find ways to work together on particular actions that address our shared concerns.

Respect deepens when we take the time to learn more about each other through sharing our culture, our celebrations and our achievements.

Optimism and Confidence

We will face the future with a positive attitude drawing on our collective strengths and our shared history of struggle and triumph.

We are resilient people and Port Augusta is a resilient place. We know that we have succeeded at anything we have believed in.

Courage

We are not afraid to face the hard issues and work through them together. We are prepared to take calculated risks to move towards a better future. Those who speak up are not silenced. They are invited to contribute to the solutions.

Leadership

We commit ourselves to nurturing leadership in our children and young people, valuing their contributions as citizens of our City.

We develop opportunities for people to provide leadership within their communities, workplaces and places of learning.

We actively support those who accept leadership roles in the community, whether these are political, religious, recreational, business or civic.

Leaders have a passion and determination to succeed which means they are always prepared to try, to learn from their mistakes and try again. They are motivated by a desire to create a better world rather than the need to satisfy their own egos. We therefore value our leaders and recognise their contribution publicly.

Reconciliation Mission Statement

Port Augusta City Council acknowledges and pays its respect to the traditional land owners within the Port Augusta area. Council also acknowledges Elders both past and present and their strong ongoing spiritual connection to the land, and reach out to other Aboriginal groups who visit our community and offer positive contributions to the City of Port Augusta.

The cultural diversity of our community is valued and Council is committed to building on the process of meaningful reconciliation in partnership with Aboriginal peoples in our community.

It is believed that in order to strive for genuine reconciliation it is crucial to acknowledge past hurts and injustices forced upon the First Australians, and we choose to leave behind stereotypes and prejudices of the past and choose to respectfully understand and embrace all people and cultures.

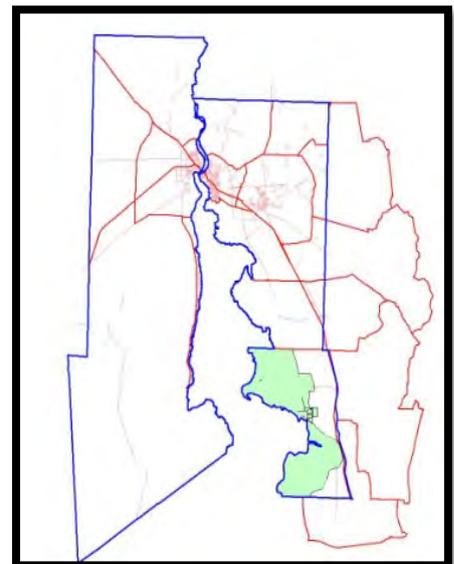
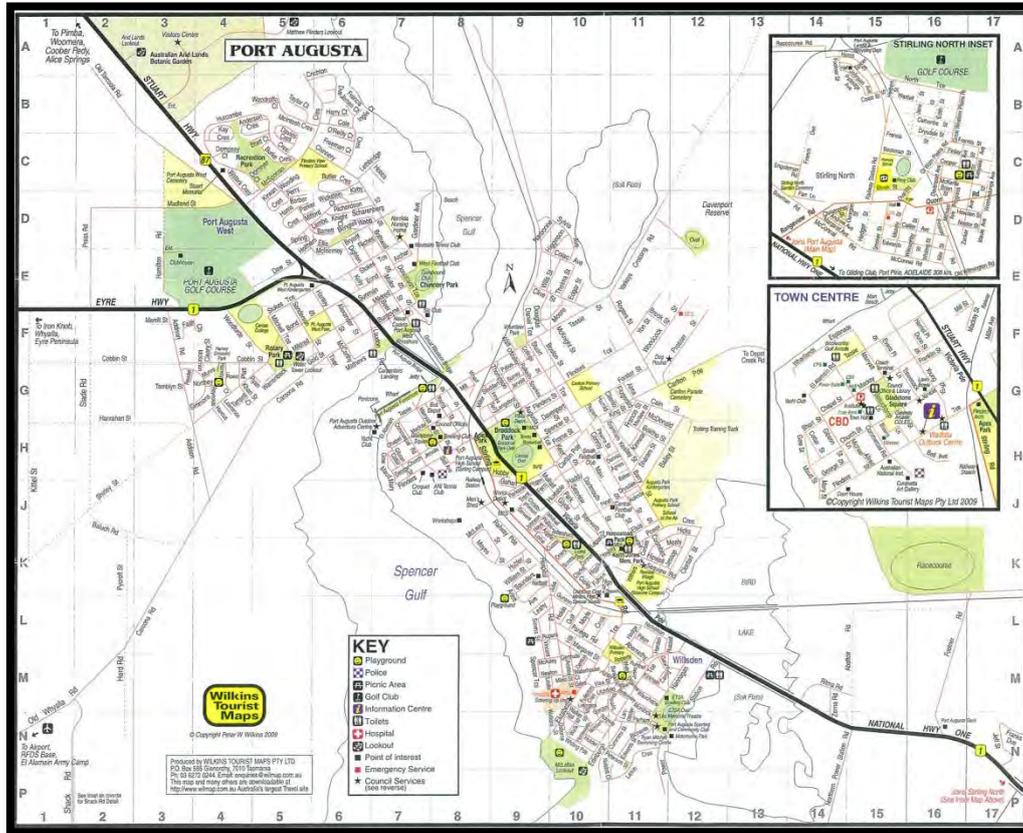
The Reconciliation Journey that the Port Augusta City Council is committed to, will ensure that as a community we celebrate our diverse Aboriginal population and cultures, and provide services to Aboriginal people that are culturally appropriate and meet their needs. As an organisation we will provide a welcoming, supportive, inclusive and collaborative environment, where Aboriginal Councillors, workers and customers are treated with equality, care and respect.

Together we will work towards a positive shared future built on strong relationships, where the rights, interest and wellbeing of Aboriginal peoples are celebrated and protected along with the broader community and we walk together as one.



Council Boundaries

The Port Augusta City Council area is 1,153.1km²; surrounds the northern tip of Spencer Gulf; extends to the foothills of the Flinders Ranges in the east and to the Whyalla Council and Lincoln Gap in the west.





EXECUTIVE OVERVIEW

Section One





MAYOR'S REPORT

On behalf of Council I am pleased to present the 2016/17 Annual Report. The annual report represents a continuance to the Council's commitment providing services to the community.

There is no doubt that it has been a challenging year for the community of Port Augusta as the community endures the effects of regional economic decline.

These are hard times for many and Council has been focussed on minimising rates and focusing on the provision of core services. Council also commenced the significant and complex task of reviewing all of its services.

This report illustrates Council's commitment to achieving the objectives of the Community Vision and Strategic Plan and to the principle of continuous improvement in the management of its resources and the effectiveness of service provision.

Council has been committed to improving its financial position, reaching a long term resolution to the provision of aged care, improving the maintenance of the community's assets in a professional and programed manner, improving the city's image and developing shared services and economies of scale in service provision with other Council's.

With continuing hard work and commitment Council is on track to enhance the city and minimise future rate increases. As a city in transition we can now look forward to a brighter future with the continued development of renewable energy, intensive horticulture, and the service, transport, logistics and tourism sectors.

I would like to pay tribute to the commitment of my fellow Councillors and the Council staff who displayed the highest level of professionalism and dedication to their roles and the Port Augusta Community.

Sam Johnson
Mayor



CEO'S REPORT

Our Councillors and Management Group have provided strong leadership and I thank our hardworking, dedicated staff for their efforts and achievements made during 2016/2017.

Commitment has continued to the delivery of Council's Community Vision and Strategic Plan and with particular focus on Council's identified top five priorities being, Financial Sustainability, Resolution of Aged Care, Asset Management, Shared Services and City Image.

Council has diligently tackled its biggest challenge to repair the budget deficit, reduce its debt and improve the maintenance and management of its assets. These challenges are amplified by a reduction in rate income, increased utility costs and regional economic decline. Environmental hazards associated with dust and odours have been endured by the community following the closure of the Northern Power Station that have proved to be both worrying and unresolved.

There has been a determined focus upon internal efficiencies and as a result we have been able to reduce operating costs and implemented a structured program to address the backlog of asset maintenance. In addition a service range and level review commenced covering every aspect of Council's operation. These steps are a good start towards the long term goal of eliminating the operational deficit and focussing Council's constrained resources on the services that the community expects the Council to deliver.

Importantly, the depth and breadth of work could not be achieved without dedicated staff who have focussed on financial improvement and service delivery.

In looking to the future significant work has been undertaken in economic development to best enhance the city. There have been multiple meetings and representations in respect to renewable energy projects, the business sector, Commonwealth and State Governments and many businesses in a bid to encourage jobs within the area.

The community is always front of mind and proudly this Council took the important action to endorse a Reconciliation Statement. The Reconciliation Statement is embedded as core business within the entirety of the Community Vision and Strategic Plan.

I congratulate the Council's staff on their continued commitment to the delivery of services for and on behalf of the community.

A handwritten signature in blue ink, appearing to read 'John Banks', written in a cursive style.

John Banks
Chief Executive Officer



THE COUNCIL

Section Two



2.1 Elected Member Information 2016/2017

The Port Augusta City Council comprises a Mayor and nine (9) Councillors, elected at large, as follows:

	<p style="text-align: center;">Mayor Sam Johnson</p> <p style="text-align: center;">Contact Details PO Box 4125 PORT AUGUSTA SA 5700 Mobile: 0419 423 777 Email: sam.johnson@portaugusta.sa.gov.au</p> <p style="text-align: center;">Term of Office: Councillor: 2010 – 2014 Mayor: 2014 - current</p> <p style="text-align: center;">Representation</p> <ul style="list-style-type: none">• Ex-Officio Member of every Council Committee• Spencer Gulf Cities• Audit Committee• CEO Performance Review Committee• LGA State Executive Committee – Spencer Gulf Cities Zone Board Delegate
	<p style="text-align: center;">Deputy Mayor Brett Benbow</p> <p style="text-align: center;">Contact Details PO Box 499 STIRLING NORTH SA 5710 Mobile: 0455 936 403 Email: brett.benbow@portaugusta.sa.gov.au</p> <p style="text-align: center;">Term of Office: 2010 - current</p> <p style="text-align: center;">Representation</p> <ul style="list-style-type: none">• Operations/Strategic Management/Strategic Planning & Development Policy Committees• Port Augusta Marine Advisory Committee• Council Development Assessment Panel• CEO Performance Review Committee
	<p style="text-align: center;">Cr Phillip Brown</p> <p style="text-align: center;">Contact Details PO Box 2147 PORT AUGUSTA SA 5700 Mobile: 0419 038 596 Email: phillip.brown@portaugusta.sa.gov.au</p> <p style="text-align: center;">Term of Office: 2010 - current</p> <p style="text-align: center;">Representation</p> <ul style="list-style-type: none">• Operations Committee• Strategic Management Committee• Strategic Planning & Development Policy Committee• Alcohol Management Group• Audit Committee
	<p style="text-align: center;">Cr Philip Greagen OAM</p> <p style="text-align: center;">Term of Office: 1995 – Resigned effective 22/6/2017</p> <p style="text-align: center;">Representation</p> <ul style="list-style-type: none">• Operations/Strategic Management/Strategic Planning & Development Policy Committees• Wami Kata Old Folks Home Board



Cr Colleen Hutchison

Contact Details

PO Box 340 PORT AUGUSTA SA 5700

Mobile: 0429 037 202

Email: colleen.hutchison@portaugusta.sa.gov.au

Term of Office: 1995-1997, 1998-2006, 2014 - current

Representation

- Operations/Strategic Management/Strategic Planning & Development Policy Committees
- Audit Committee
- Port Augusta Aboriginal Advisory Committee
- Port Augusta, Roxby Downs & Woomera Health Advisory Committee



Cr Ann Johnston

Contact Details

PO Box 1814 PORT AUGUSTA SA 5700

Mobile: 0417 829 869

Email: ann.johnston@portaugusta.sa.gov.au

Term of Office: 2014 – current

Representation

- Operations/Strategic Management/Strategic Planning & Development Policy Committees
- Council Development Assessment Panel
- CEO Performance Review Committee
- Regional Development Australia (Far North) Board



Cr Lisa Lumsden

Contact Details

14 Carlton Parade PORT AUGUSTA SA 5700

Mobile: 0439 883 180

Email: lisa.lumsden@portaugusta.sa.gov.au

Term of Office: 2010 - current

Representation

- Operations/Strategic Management/Strategic Planning & Development Policy Committees
- Australian Arid Lands Botanic Garden Strategic Management Committee



Cr Tony Mitchell

Contact Details

PO Box 310 PORT AUGUSTA SA 5700

Mobile: 0409 428 246

Email: tony.mitchell@portaugusta.sa.gov.au

Term of Office: 2003 – current

Representation

- Operations/Strategic Management/Strategic Planning & Development Policy Committees
- Council Development Assessment Panel

	<p style="text-align: center;">Cr Mark Myers</p> <p style="text-align: center;">Contact Details PO Box 1740 PORT AUGUSTA SA 5700 Mobile: 0429 424 320 Email: mark.myers@portaugusta.sa.gov.au</p> <p style="text-align: center;">Term of Office: 2014 – current</p> <p style="text-align: center;">Representation</p> <ul style="list-style-type: none"> • Operations/Strategic Management/Strategic Planning & Development Policy Committees
	<p style="text-align: center;">Cr Fran Paynter</p> <p style="text-align: center;">Contact Details 24 Sanderson Street PORT AUGUSTA SA 5700 Mobile: 0419 422 592 Email: fran.paynter@portaugusta.sa.gov.au</p> <p style="text-align: center;">Term of Office: 2003 – current</p> <p style="text-align: center;">Representation</p> <ul style="list-style-type: none"> • Operations/Strategic Management/Strategic Planning & Development Policy Committees • Australian Arid Lands Botanic Garden Advisory Committee

The office of Mayor, elected by the community, is in keeping with the fundamental principle of democracy and provides the community with an opportunity to express faith in a candidate on a four yearly basis. Councillors, being elected at large, represent the whole of the community and this structure ensures a community-wide focus by Elected Members when debating and voting on issues within the Chamber.

Section 6(2) of the *Local Government Act 1999* provides that Council may adopt a policy not to fill a casual vacancy, in the first instance, until the next General Election; however this is not applicable to the position of Mayor. Council adopted such a policy in September 2004 and following the resignation of Cr Philip Greagen, which was effective from 22 June 2017, Council enforced the provisions of this policy.

2.2 Council and Committee Structure

Council at its meeting held on 24 November 2014, resolved to establish the following decision making structure:

- 2.2.1 **Operations Committee** – held on the 2nd Monday of each month, commencing at 6pm.
- 2.2.2 **Strategic Management Committee** – held on the 3rd Monday of each month, commencing at 6pm.
- 2.2.3 **Strategic Planning and Development Policy Committee** – held on an ‘as needs’ basis at the conclusion of the Strategic Management Committee.

The above Committees consider and debate reports, submitted by Senior Officers, and make recommendations to Council for consideration.

Membership of Key Committees – Mayor (ex-officio and all Councillors).

2.2.4 **Council Meetings** – held on the 4th Monday of each month, commencing at 6pm.

Agendas for Council and Committee Meetings are available on Council’s Website on the Thursday prior to the Monday Meeting (being 3 clear days prior). A hardcopy is also placed on public display at each office of the Council that is open to the public for the general administration of Council business. The agenda and minutes are placed on Council’s Facebook and are emailed to a public listing, for those who have registered an interest to receive the agendas and minutes. Minutes are placed on Council’s website within 5 days following the meeting.

2.2.5 **Informal Gatherings** – held as required. Informal gatherings provide a valuable opportunity to enhance Council’s decision-making processes by providing opportunities for Council members to become better informed on issues and seek further clarification. Informal gatherings, however, are not used as a replacement for full debate and decision-making at Council Meetings or Council Committee Meetings. Open and transparent Council Meetings or Council Committee Meetings underpin representative democracy and ensure public confidence in Council’s decision-making processes.

There are two distinct types of Informal Gatherings, as outlined within Council’s Informal Gatherings Policy 1.1.19, as follows:

a) Informal gatherings or discussions

Examples of informal gatherings or discussions involve planning sessions associated with the development of policies or strategies, briefings or training sessions, workshops, or social gatherings to encourage informal communication between members or between members and staff.

b) Designated informal gatherings or discussions

A designated informal gathering would be used to discuss issues that involve strategy or policy or other matters of Council administration, or to brief Council members or Council Committee members on issues relevant to matters which in the future will be included on the agenda of a formal meeting of the Council or Council Committee.

For all designated informal gatherings or discussions Council will publish on Council’s website the place, date and time at which the gathering will be held, the matter/s to be discussed and whether or not the designated informal gathering is to be open to the public. Where a confidential informal discussion declaration applies to a designated informal gathering or discussion, the reason for the session to be held entirely or partially in confidence will be published on the Council’s website.

During the 2016/2017 financial year, Council held 17 Informal Gatherings.



2.3 Council & Key Committee Meeting Attendance Records

The following table provides a record of attendance by Elected Members at the Council, Special Council and Key Committee Meetings held during the reporting period.

Elected Member	Council Meeting	Special Council Meeting	Operations Committee	Strategic Management Committee	Strategic Planning & Development Policy Committee	Total % Attendance
	Total number of Council and Committee Meetings 1 July 2016 – 30 June 2017:					
	12	12	12	10	Nil	
Mayor Johnson	10	10	8	5	-	71.7%
Cr Benbow	11	11	12	10	-	95.6%
Cr Brown	11	11	12	10	-	95.6%
Cr Greagen	9	10	12	8	-	84.7%
Cr Hutchison	11	12	10	9	-	91.3%
Cr Johnston	11	11	10	8	-	86.9%
Cr Lumsden	10	10	8	10	-	82.6%
Cr Mitchell	11	12	12	8	-	93.4%
Cr Myers	11	11	12	10	-	95.6%
Cr Paynter	11	9	11	9	-	86.9%

2.3.1 Resignation of Cr Phil Greagen OAM

Cr Phil Greagen tendered his resignation to the Chief Executive Officer on 8 June 2017 which was effective from 22 June 2017. Cr Greagen served as an Elected Member with the Port Augusta City Council since May 1995. He was the recipient of the 2013 NAIDOC non-Aboriginal Person Award and the Order of Australia Medal on Australia Day 26 January 2015.

Cr Greagen worked tirelessly over a period of 22 years to support the community and he always made himself available to members of the community to discuss any issues. He will be sadly missed by the Port Augusta City Council Members and Staff.



2.4 Other Advisory Committees

2.4.1 Audit Committee – Sections 41 & 126 Local Government Act 1999

The Audit Committee is responsible for monitoring the integrity of the financial statements of the Council, including its annual report, reviewing significant financial reporting issues and judgements which they contain.

The Committee shall review and challenge where necessary:

- a) the consistency of, and/or any changes to, accounting policies;
- b) the methods used to account for significant or unusual transactions where different approaches are possible;
- c) whether the Council has followed appropriate accounting standards and made appropriate estimates and judgements, taking into account the views of the external auditor;
- d) the clarity of disclosure in the Council's financial reports and the context in which statements are made;
- e) all material information presented with the financial statements, such as the operating and financial review and the corporate governance statement (insofar as it relates to the audit and risk management);
- f) keep under review the effectiveness of the Council's internal controls and risk management systems; and
- g) review and recommend the approval, where appropriate, of statements to be included in the annual report concerning internal controls and risk management.

Membership: 1 July 2016 to 30 June 2017: *Elected Members: Mayor Sam Johnson, Cr Phil Brown, Independent Members: Mr John Comrie (Chairperson), Mr Alan Morris, Mr Chad McKnight; Council Representatives: Mrs Anne O'Reilly (Acting Director Corporate Services,) Mr John Banks (Chief Executive Officer).*

During the reporting period the Audit Committee met on 18 October 2016, 17 January 2017, 26 April 2017 and 24 May 2017. Meeting agendas and minutes are available on Council's website and are presented to Council for adoption. Meetings are held in the Council Chambers at the Civic Centre, 4 Mackay Street, Port Augusta.

2.4.2 Council Development Assessment Panel (CDAP) – Section 56A Development Act 1993

The responsibility of the Port Augusta City Council's Development Assessment Panel (CDAP) is to:

- a) determine development applications (in accordance with the provision of Part 4 of the *Development Act 1993*) in its own right;
- b) act as a delegate of Council in accordance with the requirements of the *Development Act 1993*;
- c) provide advice and reports to the Council on trends, issues and other matters, as it thinks fit, relating to planning or development that have become apparent or arisen through its assessment of applications under the *Development Act 1993*;
- d) conduct its activities in a fair, open and transparent manner, resulting in informed decision-making.

Membership: 1 July 2016 to 30 June 2017: *Presiding Member: Mr John Veen; Elected Members: Cr Tony Mitchell, Cr Brett Benbow, Cr Ann Johnston; Independent Members: Mr John Veen, Mr James Cargills, Mr Terry Walsh, Ms Jodie Perone.*

The CDAP meets on a needs basis on the 2nd Tuesday of the month, commencing at 5:30pm. During the reporting period the CDAP was not required to meet. Meetings are held in the Council Chambers at the Civic Centre, 4 Mackay Street, Port Augusta.

2.4.3 Port Augusta Marine Advisory Committee – Section 41 Local Government Act 1999

The Port Augusta Marine Advisory Committee is responsible for advising Council on all marine matters relating to the Upper Spencer Gulf. The Committee's activities include:

- a) monitoring the effects of the Marine Parks in relation to the upper Spencer Gulf area and report to Council on an as needs basis;
- b) consideration of the recommendations from the Port Augusta Waterway Development Study and report to Council on appropriate actions;

- c) investigations into marine infrastructure and activities, including maintenance and report to Council;
- d) supporting the work of the Natural Resource Management Board (NRM) as it relates to the conservation and protection of flora and fauna of the Upper Spencer Gulf.

Membership: 1 July 2016 to 30 June 2017: *Presiding Member: Cr Brett Benbow, Members: Mr Robin Sharp, Mr Peter Huxtable, Mr Andy Ireland, Mr Aaron Morgan, Mr Grant Brusnahan, Mr Josh Kirkham, Mr Damon Waterman. Council Representatives: Mr Brenton Daw (Acting Director – Infrastructure and Environment).*

The Marine advisory committee meets on a as needs basis but a minimum of twice per year, commencing at 5:30pm in the Council Offices, 4 Mackay street, Port Augusta. During the reporting period the Port Augusta Marine Advisory Committee met in August 2016 and February 2017.

2.4.4 Safety First Committee – Section 75 Work, Health and Safety Act 2012

Councils Health and Safety Committee (HSC) known as the Safety First Committee was established pursuant to Section 75 of the *Work, Health and Safety Act 2012 SA* and incorporates the health and safety of all workers, contractors, volunteers and others in the work place.

The committee brings together workers and management to assist in the development and review of health and safety policies and procedures. The functions of the committee are:

- a) to facilitate cooperation between the person conducting a business or undertaking (PCBU) and workers in instigating, developing and carrying out measures designed to ensure the workers' health and safety at work;
- b) to assist in developing standards, rules and/or procedures relating to health and safety to improve and ensure workers health and safety in the workplace;
- c) to comply with functions prescribed by regulators;
- d) to carry out any other functions agreed between the PCBU and the HSC.

A HSC must meet at least once every three months and at any reasonable time at the request of at least half of its members. Due to this organisation's many diverse operations the HSC meet monthly excluding January.

The flow of information between the HSC members and workers is regular and timely to show workers that the organisation is improving health and safety by addressing problems, which encourages workers to take an interest in their own health and safety and that of their work colleagues.

Membership: 1 July 2016 to 30 June 2017: *Chairperson: Mr Shane Saal (Civic Centre) Mr James Holmes (Civic Centre), Mrs Marlene Foote (Civic Centre), Ms Janelle Brittain (Childcare), Mr Doug Stott (Works), Ms Zsuzsi Coppin (Parks and Gardens), Mr Larry Martin (Works/Parks and Gardens), Ms Marli Macumba (Substance Misuse Service), Ms Holly Adams (Wadlata Outback Centre), Ms Jordan Crabtree (Central Oval Precinct), Mr Mark Sims (Ryan Mitchell Swim Centre), Mrs Lee Heron (Management), Mr John Banks (Management), Ms Suzanne McKell (Management), Mr Brenton Daw (Management), Mrs Tina Dunemann (Library/Cultural Centre Management), Ms Julie Beaton (Risk Co-ordinator), Mrs Lisa Leonard (Administrative Support).*

The Safety First Committee meets at 10:00am on the third Thursday of each month and minutes of meetings are presented to Management Group.

2.4.5 Building Fire Safety Committee – Section 71 Development Act 1993

The Building Fire Safety Committee was established by Council, pursuant to the provisions of the *Development Act 1993*, to ensure the ongoing protection of safety of building occupiers and users, by investigating whether building owners are maintaining proper levels of fire safety in their buildings.

The Building Fire Safety Committee is responsible for:

- a) developing appropriate building fire safety inspection policies;
- b) scrutinising the fire safety of buildings that have been identified as having inadequate fire safety provisions;
- c) issuing notices of Fire Safety Defect to building owners, which identify fire safety provisions that need to be upgraded to an extent that provides a reasonable level of safety for occupants;
- d) forwarding information on Section 71 'Fire Safety Notices' to Council's administration in relation to Section 7 enquiries;
- e) issuing 'Notices of Building Work Required', which schedule prescribed building work that must be carried out in order to raise the building fire safety to a reasonable level of safety;
- f) initiating enforcement or other action to ensure a building owner complies with a 'Notice of Building Work Required'; and
- g) revoking or varying fire safety notices where appropriate.

Membership: 1 July 2016 to 30 June 2017: Mr Simon Hogben (Metropolitan Fire Service), Mr Philip Evans (proxy MFS), Mr Colin Paton (Country Fire Service), Mr Julian Aggiss (1st proxy CFS), Mr Quinton Kessner (2nd Proxy CFS), Mr Peter Harmer (Consultant Building Surveyor), Mr Nick Heron (Administrative Support - Senior Development Officer - Building), Mr Adam Grantham (Development Officer - Building Administrative Proxy).

The Building Fire Safety Committee meets at least every three months on a time and date that suits members. During the reporting period the Committee met on 28 November 2016 and 31 March 2017.

2.4.6 Australian Arid Lands Botanic Garden Advisory Committee – Section 41 Local Government Act 1999

The purpose of the Australian Arid Lands Botanic Garden Advisory Committee is to monitor the implementation of the AALBG Strategic Plan and to provide advice to Council on opportunities for the development of The Australian Arid Lands Botanic Garden to ensure that it becomes an internationally recognised centre of excellence for AridSmart plants and outback visitor experiences.

The role of the Committee includes:

- a) monitoring the implementation of the Strategic Plan that implements the Master Plan dated 13 May 2009, Interpretation Plan dated May 2009, and Vision Plan dated June 2010, as adopted by Council;
- b) bringing business principles and tourism, environmental and community views to the development of the AALBG;
- c) assisting in keeping the Strategic Plan under review;
- d) establishing sub-committees as considered appropriate; and
- e) seeking reports on the above topics and issues.

Membership: 1 July 2016 to 30 June 2017: Cr Fran Paynter (Presiding Member), Mr John Zwar (Friends of the AALBG), Mr John Sandham (Adelaide Botanic Garden), Ms Carly Archer and Ms Natasha Paul (Local Tourism Representatives), Mr Martin Sampson (Local Business Community Representative). Council representatives include Mr John Banks (Chief Executive Officer), Mrs Anne O'Reilly, (Acting Director Corporate Services), Mrs Cherie Gerlach (Administrative Support).

This Committee meet at least twice a year. During the reporting period the Committee met in November 2016 and April 2017.

2.4.7 Port Augusta Aboriginal Advisory Committee – Section 41 Local Government Act 1999

The objective of the Port Augusta Aboriginal Advisory Committee is to provide advice and guidance to the Council on the strategies and priorities that the Council should implement within the Port Augusta Aboriginal Community to ensure that positive outcomes are achieved that are consistent with the cultural requirements of the diverse Aboriginal Community. Also to keep informed of issues impacting the Aboriginal Community and how Council can be more inclusive of Aboriginal groups, individuals and communities.

The Committee activities include:

- a) providing advice and guidance to Council;
- b) consulting with and developing partnerships with relevant Aboriginal bodies to develop and implement activities consistent with the cultural requirements of the community;
- c) developing a partnership with the Aboriginal Community Engagement Group (ACEG) in relation to the development of the Aboriginal Regional Authority Policy;
- d) acting as the RAP Working Group (Reconciliation Action Plan) for the Council's Reconciliation Mission Statement which will include monitoring, reviewing and reporting to Council on the implementation of actions within the Strategic Plan and making recommendations for changes of the plan to ensure it is a living document that reflects the changing needs of the community.
- e) facilitating and conducting Aboriginal community consultation and engagement activities as required;
- f) elevating issues through to Council that the ACEG require assistance and support with; and
- g) monitoring the implementation of the Regional Health Plan and other Council planning documents where required and assist with ensuring a collaborative approach is taken to addressing the actions identified.

Membership: 1 July 2016 to 30 June 2017: 6 members of the Aboriginal Community as nominated and selected by ACEG and endorsed by Council, Mr John Banks (Chief Executive Officer), Cr Colleen Hutchison.

The Committee meets on a monthly basis commencing at 3:30pm-4:30pm on the first Monday of the month in the Council Chambers, 4 Mackay Street, Port Augusta. During the reporting period the Port Augusta Aboriginal Advisory Committee met in August, September, October, November and December 2016, and February, April and May 2017.

2.4.8 CEO Performance Review Committee – Section 41 Local Government Act 1999

The purpose of the CEO Performance Review Committee is to report and provide advice to Council on the performance of the Chief Executive Officer in achieving the annual key performance indications (KPIs), as determined by Council.

The role of the Committee is to:

- a) assess the performance of the CEO against the KPIs determined by Council on an annual basis and to complete the CEO Performance Evaluation and Development Form and to present to Council for consideration.

Membership: 1 July 2016 to 30 June 2017: Mayor Sam Johnson, Cr Brett Benbow (Deputy Mayor), Cr Lisa Lumsden, an Independent Facilitator to be appointed annually, Ms Suzanne McKell (Administrative Support – Manager Strategy and Outcomes).

This Committee meets annually in August/September to undertake the CEO performance review.

2.5 Reference Groups/Working Parties

2.5.1 Port Augusta Alcohol Management Group

The Port Augusta Alcohol Management Group is a multi-agency forum supported by the Port Augusta City Council, responsible for providing leadership in the planning, facilitation, implementation and monitoring of holistic and coordinated initiatives in response to alcohol misuse within the community of Port Augusta.

The agencies represented as part of the Alcohol Management Group include: Port Augusta City Council, Aboriginal Affairs & Reconciliation, Country Health SA, Davenport Community Council, Department of Corrections (Port Augusta Prison), Drug and Alcohol Services SA (Port Augusta), Housing SA, Department of Prime Minister & Cabinet (Port Augusta), Port Augusta Hospital & Regional Health Services Inc, SAPOL (Port Augusta), Pika Wiya Health Service Aboriginal Corporation, Port Augusta Youth Centre, South Australian Ambulance Service (SAAS), Aboriginal Community Engagement Officer, Aboriginal Drug and Alcohol Council (ADAC) Day Centre, Footsteps North West Regional Residential Rehabilitation Centre, Aboriginal Family Support Services, Life Without Barriers, with other service providers and community members invited to attend. Periodic attendees include: Mission Australia, Clubs SA, City Safe Patrol, Consumer & Business Services, Salvation Army and Des's Cabs.

The objectives of the Group are to:

- a) provide leadership in the development of integrated service provision related to alcohol use and misuse in the community;
- b) facilitate the development of a broad strategy to address the effects of and reduce the incidence of alcohol misuse within the community (Alcohol Management Plan);
- c) develop data sets or evaluation methods to determine the effectiveness of all programs/initiatives that may be implemented;
- d) identify service gaps and advocate appropriate responses;
- e) continue to monitor the effectiveness and assess the impact of the Total City Dry Area Regulation;
- f) determine a data set that enables the collection of key indices that will effectively monitor the Total City Dry Areas and specific consequences of the Regulation;
- g) provide leadership and support for formal evaluation processes for the Total Dry Area and other initiatives;
- h) review the statistical data (as per objectives c and f) on a regular basis to determine the effectiveness of initiatives and where appropriate, support service providers to adjust the initiative with the funding body;
- i) ensure effective, inclusive and better targeted communication and consultation with the community;
- j) advocate for appropriate services and new funding, encouraging agencies to work collaboratively to ensure that interventions are strategic, integrated and sustainable;
- k) examine quantitative data regularly and maintain in a format that enhances access for review and evaluation purposes;
- l) consider provisions of the *Liquor Licensing Act* and other local Strategic Plans as part of the monitoring process.

Membership: 1 July 2016 to 30 June 2017: Ms Jo Newell (PACC – Chair), Mrs Lee Heron (PACC), Mrs Lisa Leonard (PACC – Admin support), Ms Courtney Dowling (PACC), Mr Rick Dadleh (Day Centre – DASSA), Sergeant Michele Smith APM (SAPOL), Cr Phillip Brown (PACC Councillor), Mr Chris Kennett (Housing SA), Mr Bruno Carcuro (Housing SA), Ms Sharon Platt (AAR), Mr Alwyn McKenzie (AAR), Ms Glenise Coulthard (PA Hospital), Mrs Yvonne Barker (DPC), Mr Ray Willis (AFSS), Ms Sue-Anne Morley (ADAC), Mr Ty Whitmore-Prowse (SAAS), Mr Robert Tolson (SAAS), Mr Damien Hutcheon (CBS), Mr Alan Morris (Pika Wiya), Mrs Karyn Reid and Mrs Marie Williams (Community Members). Other regular invited attendees: Mr Scott Cugley (Salvation Army) and Mr Sunny Singh (Des's Cabs).

The group meet on a bi-monthly basis and minutes are presented to Council for adoption. During the reporting period the Group met in August, September, December 2016 and February, April, June 2017.

2.5.2 Internal Audit & Risk Reference Group

The Internal Audit and Risk Reference Group is an internal working group established in line with the provisions of the WHS Internal Audit Procedure and the Risk Management Policy. The objectives of the Group are to keep Council's WHS practices and risk assessment management activities under review to ensure staff are undertaking work practices in a compliant manner and a high level of risk assessment activity is being achieved across Council Departments.

The activities of the Group will include undertaking audits of the implementation of Council's WHS procedures, to monitor the level of risk assessment activities and to make recommendations to Management Group on improvements of processes as identified.

The Group reports to the Management Group and the Safety First Committee on a quarterly basis and reports are forwarded to the Audit Committee for noting.

***Membership: 1 July 2016 – 30 June 2017:** Mrs Lee Heron (Director – City & Cultural Services), Mr Shane Saal (WHS & Risk Co-ordinator), Mr James Holmes (WHS Officer), Mr Larry Martin (Works/Parks Supervisor), Mrs Marlene Foote (Customer Services Supervisor), Ms Casey O'Dea (Administrative Support Officer). Ms Julie Beaton – Regional Risk Coordinator is a guest of the Committee and provides support to the Group.*

The Group meets on an as needs basis and reports its activities to the Management Group, Safety First Committee and Audit Committee.

2.5.3 Emergency Planning Committee

The Emergency Planning Committee is responsible for developing, implementing and monitoring Council's emergency management activities and to ensure staff are aware of the existence of the Committee, emergency & continuity plans, policies and procedures.

***Membership: 1 July 2016 to 30 June 2017:** Mr John Banks (Chief Executive Officer), Mrs Lee Heron (Director - City and Cultural Services), Mrs Anne O'Reilly (Acting Director - Corporate Services & Director - Community Services), Mr Brenton Daw (Acting Director - Infrastructure and Environment), Mr Shane Saal (WHS - Risk Coordinator/Airport Manager), Mr James Holmes (WHS Officer), Ms Suzanne McKell (Manager - Strategy and Outcomes), Mr Steve Kite (IT Manager).*

The Committee meets in July/August each year.

2.6 **Elector Representation Review**

Schedule 4 of the *Local Government Act 1999* provides that Council must include within its annual report a statement in regard to:

- a) the council's representation quota;
- b) the average representation quota for councils of a similar size and type (taking into account various factors prescribed by the regulations); and
- c) when the council next intends to conduct a review under Chapter 3 Part 1 Division 2; and
- d) the procedures that are available under Chapter 3 for electors to make submissions on representation under the *Local Government Act 1999*.

The following information fulfils Council's requirement in regard to the above provisions.

Section 12(4) of the *Local Government Act 1999* provides that a comprehensive review of all aspects of the composition of the Council, and the issue of the division or potential division, of the area of the Council into wards is completed at least once in every relevant period as determined by the Minister from time to time by notice published in the Gazette. The next representation review as determined by the Minister for State/Local Government Relations, as per Gazettal Notice Page 2619, dated 31 May 2012, will be undertaken between October 2016 and October 2017.

2.6.1 Council's Representation Quota

The Port Augusta City Council's representation consists of a Mayor and nine Area Councillors. The following chart compares the Port Augusta City Council's representation quota with other comparable Councils. The representation quota has been determined by dividing the total number of electors for each Council by the number of Elected Members.

Council	Number of Electors	Elected Members including Mayor and Area Councillors	Ratio Elected Members to Electors 1:00
PORT AUGUSTA	9457	10	1:945
Port Lincoln	10342	11	1:940
Loxton Waikerie	8186	11	1:744
Light Regional	10145	11	1:922
Copper Coast	11045	11	1:1004
Victor Harbor	12148	10	1:1214
Port Pirie	12910	10	1:1291

The above data was sourced from the Local Government Association's Circular 26.8 issued on 29 June 2017. The Electoral Commission of SA (ECSA) provided this information and it is current as at February 2017.

2.6.2 Process for Elector Representation Review

To commence a review of its elector representation, Council must initiate the preparation of a 'representation options paper', by a person who, in the opinion of the Council, is qualified to address the representation and governance issues that may arise with respect to the matters under review.

Once an Options Paper has been prepared and endorsed by Council, outlining the representation structures available under Local Government, a notice must be published in a newspaper circulating within its area, inviting interested persons to make written submissions to the Council on the subject of the review. The community must be given at least 6 weeks to make a written submission.

At the conclusion of the public consultation process, a report must be prepared that provides information on the public consultation process and the Council's response to the issues arising from the submissions made. The report sets out any proposal that the Council considers should be carried into effect, and analyses how the proposal relates to the provisions of Sections 26 and 33 of the Act. Such issues as communities of interest; the population of the area; the topography of the area; communication between electors and their elected representative; demographic changes; the total size and composition of the Council; and representation quota are included.

A second notice must be published in a newspaper circulating within its area, informing the public of the preparation of the report and its availability, and inviting interested persons to make a written submission. The community must be given at least three week's notice to make a written submission. People who make a written submission in response to the report must be given an opportunity to be heard by the Council or Council Committee, either personally or by representative, on their submission.

A final report is then prepared, including a summary of amendments proposed resulting from any considerations from the public consultation process. If the report proposes that the composition of the Council be altered so that the Council will have a chairperson rather than a mayor or a mayor rather than a chairperson, then the proposal cannot proceed unless or until a poll has been conducted on the matter. If this is the case, then Council must prepare a summary of the issues surrounding the proposal to assist persons who may vote at the poll and obtain a certificate from the Electoral Commissioner that he or she is satisfied that the Council has taken reasonable steps to ensure that the summary presents the arguments for and against the proposal in a fair and comprehensive manner. The proposal cannot proceed unless the number of persons who return ballot papers at the poll is at least equal to the prescribed level of voter participation and the majority of those persons who validly cast a vote at the poll vote in favour of the proposal.

If the Electoral Commissioner determines that Council has satisfied the provisions of Section 12 of the *Local Government Act 1999* an appropriate certificate will be issued; however if not, the matter will be referred back to Council. If this occurs, Council must take appropriate action to rectify any deficiencies identified by the Electoral Commissioner, before referring it back to the Electoral Commissioner for certification.

2.6.3 Port Augusta City Council Elector Representation Review Process

Council approved appointing Craig Rowe & Associates in June 2016, to facilitate an Elector Representation Review. The draft Representation Review Options Paper was prepared and endorsed by Council in November 2016. This paper included a range of representation options and provided the community with an opportunity to submit feedback to Council on what they perceived would be the best type and level of representation for the Port Augusta community.

The first consultation process commenced on 7 December 2016 and concluded on 3 February 2017 resulting in two submissions being received. Following consideration of the submissions Council agreed in principle with the following representation model:

- a) the principal member of Council continue to be a mayor elected by the community.
- b) the Council area not be divided into wards (i.e. the existing 'no wards' structure be retained).
- c) The future elected body of Council comprise the Mayor and 9 area councillors.

Council approved a draft Representation Review Report being prepared and this report was forwarded to Council for consideration in March 2017.

Council at its meeting held on 27 March 2017 resolved to endorse the Representation Review Report and to commence a further consultation process to provide the community with an opportunity to comment on the proposed structure of Council.

Council received two written submissions as part of this consultation process and following consideration of the submissions in June 2017, approved preparation of the final report. The final report will include copies of all documents relating to the Elector Representation Review process and will be submitted to the Electoral Commissioner seeking approval of the process undertaken. The final report on Council's Elector Representation Review process undertaken during the 2016/2017 financial year will be submitted to the Electoral Commissioner for issue of a certificate of compliance.



2.7 Elected Members' Allowances and Benefits

2.7.1 Elected Members' Allowances

Pursuant to Section 76 of the *Local Government Act 1999* a member of a Council is entitled to be paid an allowance, determined by the Remuneration Tribunal, to assist in covering costs associated with discharging their official functions and duties.

The Remuneration Tribunal must, in making a determination under Section 76 of the Act, have regard to the following:

- a) the role of members of Council as members of the Council's governing body and as representatives of their area;
- b) the size, population and revenue of the Council, and any relevant economic, social, demographic and regional factors in the Council area;
- c) the fact that an allowance under this section is not intended to amount to a salary for a member;
- d) the fact that an allowance under this section should reflect the nature of a member's office;
- e) the provisions of this Act providing for the reimbursement of expenses of members.

An allowance determined under this section, will take effect from the first ordinary meeting of the Council held after the conclusion of the election and will be adjusted annually on the first, second and third anniversaries of the periodic election, to reflect changes in the Consumer Price Index.

In July 2014 the Remuneration Tribunal handed down its findings into a review of the allowances for Members of Local Government Councils, as published in the Government Gazette dated 31 July 2014. These findings are applicable for the new Council elected at the Local Government elections held in November 2014 and are applicable up until the next Local Government elections scheduled for November 2018. As part of this review, Port Augusta City Council was moved from a Group 3 Council to a Group 2 Council, resulting in the following allowance determination:

Group 2 Council	Nov 2014 to Nov 2015	Nov 2015 to Nov 2016	Nov 2016 to Nov 2017
Councillors Allowance	\$15,900	\$16,081	\$16,276
Deputy Mayor & Chairpersons of Council Key Committees (1.25 times Councillors Allowance)	\$19,875	\$20,101.25	\$20,345
Mayoral Allowance (4 times Councillors Allowance)	\$63,600	\$64,324	\$65,104

Elected Members allowances are paid monthly in arrears.

Council at its meeting held on 28 November 2016 resolved to write to the Remuneration Tribunal seeking an explanation in relation to the Elected Member allowance calculations and in particular the classification of the Port Augusta City Council as a Group 2 Council, and whether there is an opportunity to seek a lower classification.

Advice received from the Remuneration Tribunal stated that the "*Tribunal determines the allowances on a four yearly basis, in accordance with the relevant legislation. The Tribunal's next review of the Determination that provides for the allowances falls due in 2018. A submission concerning the appropriate classification for members of the Port Augusta City Council will be received and given due consideration by the Tribunal for the purposes of making the Determination required by Section 76(2) of the Local Government Act 1999, at the appropriate time.*"

2.7.2 Members' Reimbursement of Expenses

Elected Members are also entitled to receive reimbursement of expenses incurred while undertaking official functions and duties of the Council. Council Policy 1.1.04 (Elected Members' Allowances and Benefits) provides specific guidelines for those expenses that will be reimbursed to assist Members in fulfilling their role in relation to the performance of their official functions and duties on the business of the Council.

2.7.3 Allowances and Benefits Register

Council maintains a register which details all allowances and benefits paid to Elected Members throughout each financial year. A person is entitled to inspect (without charge) the register at the principal office of the Council during ordinary office hours or, alternatively, on payment of a fee fixed by Council, obtain an extract from the register.

Specific benefits that are issued to Elected Members to assist them in undertaking their roles and responsibilities are:

- a) Mayor – Office computer, iPad, laptop including 3G modem, mobile phone, Council pool vehicle, designated carpark at the Civic Centre, business cards and a name badge.
- b) Councillors – iPad and a printer (if required), business cards and a name badge.

2.7.4 Register of Interest

Elected Members are required to complete annually and update when changes occur, a Register of Interest. Pursuant to Section 70 of the *Local Government Act 1999* Council must publish, in accordance with the regulations, the following details in relation to each members of the Council, from their Register of Interest:

- a) the member's income sources (within the meaning of Schedule 3) or employer;
- b) the name of any political party, any body or association formed for political purposes or any trade or professional organisation (within the meaning of Schedule 3) of which the member is a member;
- c) any gifts received by the member that are required to be included in the information entered in the Register in relation to the member.

The above information is available on Council's Website under the heading 'The Council', 'Council Documents', 'Registers' then click on Elected Members' Allowances, Benefits and Interests Register.

2.8 Elected Members' Training and Development

Council has adopted an Elected Members' Training and Development Policy 1.1.02 including a Training Program to ensure that members are able to maintain and improve their knowledge base to assist them in carrying out their official functions and duties.

2.8.1 Mandatory Training

Pursuant to Regulation 8AA of the *Local Government (General) Regulations 2013*, Council must ensure that Elected Members complete the mandatory LGA Training Standards within the first 12 months of their four year term of office. The mandatory training is made up of the following modules:

- a) Module 1 – Introduction to Local Government – minimum requirement 1.5 hours
- b) Module 2 – Legal Responsibilities – minimum requirement 2 hours
- c) Module 3 – Council and Committee Meetings – minimum requirement 1.5 hours
- d) Module 4 – Financial Management and Reporting – minimum requirement 2.5 hours

During the 2016/2017 financial year, Council allocated a budget of \$8,500 to cover the cost of attendance at various training and development sessions. During the reporting period Elected Members attended the following training and development seminars:

Date	Training/Development Session	Names of Elected Members attending
2/9/2016	Managing the Spencer Gulf's Natural Resources Workshop	Deputy Mayor Benbow
21/2/2017	Good Decision Making & Risk Management/Meeting Procedures	All Elected Members
8/6/2017	Spencer Gulf Cities – Regional Planning Board Workshop	Cr Paynter Mayor Johnson Cr Johnston Deputy Mayor Benbow

The total expenditure for Elected Members' training and development during 2016/2017 was \$3,130.

2.9 Management and Staffing

Port Augusta City Council has a Management Group made up of Mr John Banks (Chief Executive Officer), Mrs Lee Heron (Director – City & Cultural Services), Mrs Anne O'Reilly (Director – Community Services and Acting Director – Corporate Services), Mr Brenton Daw (Acting Director – Infrastructure and Environment) and Ms Suzanne McKell (Manager – Strategy and Outcomes). Mr Daw has also undertaken his substantive role of Senior Technical Officer – Infrastructure since February 2016. Mrs Anne O'Reilly has undertaken the dual roles of Acting Director – Corporate Services and Director – Community Services since August 2015.

2.9.1 Senior Executive Officers – Allowances and Benefits

As at 30 June 2017, the Senior Executive Officers and Senior Manager received the following summary of allowances and benefits:

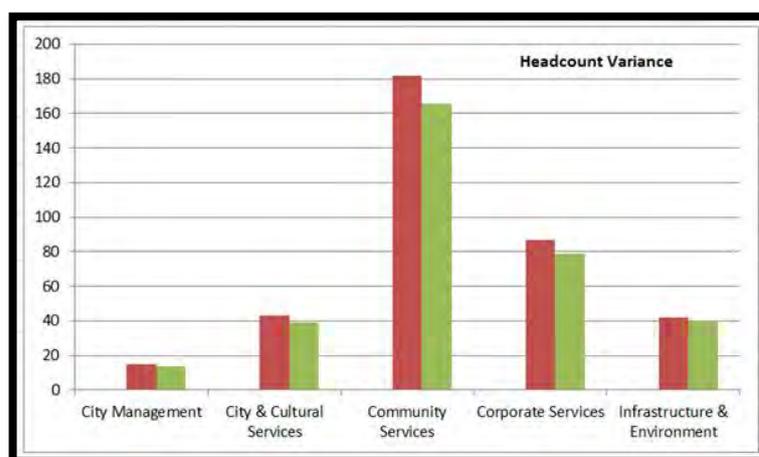
Position	Rolling Employment Contract	Senior Officer Level 8 Salary	General Officer Level 7(3) Salary	Exclusive use of Council vehicle	iPhone and iPad	Memberships to the value of \$1,500	Personal Vehicle Reimbursement of km travelled for work purposes
Chief Executive Officer John Banks	X				X	X	X
Acting Director Corporate Services & Director Community Services Anne O'Reilly		X		X	X		
Acting Director Infrastructure & Environment Brenton Daw		X		X	X		
Director City & Cultural Services Lee Heron		X		X	X		
Manager – Strategy & Outcomes Suzanne McKell			X	X	X		

Pursuant to Section 105 of the *Local Government Act 1999*, Council maintains a 'Register of Remuneration, Salaries and Benefits' and the register can be inspected at the Principal Office of the Council during ordinary office hours. Alternatively, a person is entitled to an extract from the register upon payment of a fee fixed by Council.

2.9.2 Staffing levels as at 30 June 2017

The Port Augusta City Council employed 338 staff as at 30 June 2017, compared to 369 in the previous financial year. The following table provides an overview of the number of employees within each of Council's Directorates for these periods.

Directorate	Total Headcount	
	FY16	FY17
City Management	15	14
City & Cultural Services	43	39
Community Services	182	166
Corporate Services	87	79
Infrastructure and Environment	42	40
TOTAL	369	338



As at 30 June 2017 the headcount across the organisation has reduced by thirty one (31) employees compared to 30 June 2016 representing -8% variance.

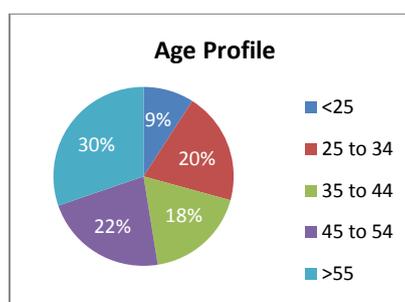
The most significant change being a reduction of twenty four (24) staff in the area of Corporate Services and Community Services.

There was an increase of part time positions from a head count of eighty three (83) in FY16 to eighty eight (88) in FY17 representing a conversion of casual staff to part time status.

2.9.3 Staff Profile:

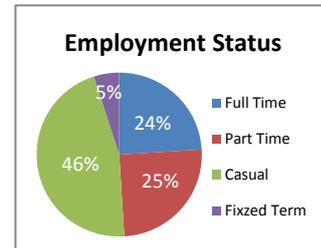
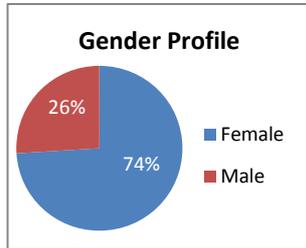
The staff profile at 30 June 2017 is as follows:

Age	Percentage
<25 years	9%
25 to 30 years	20%
35 to 44 years	18%
45 to 54 years	22%
55 and over	30%



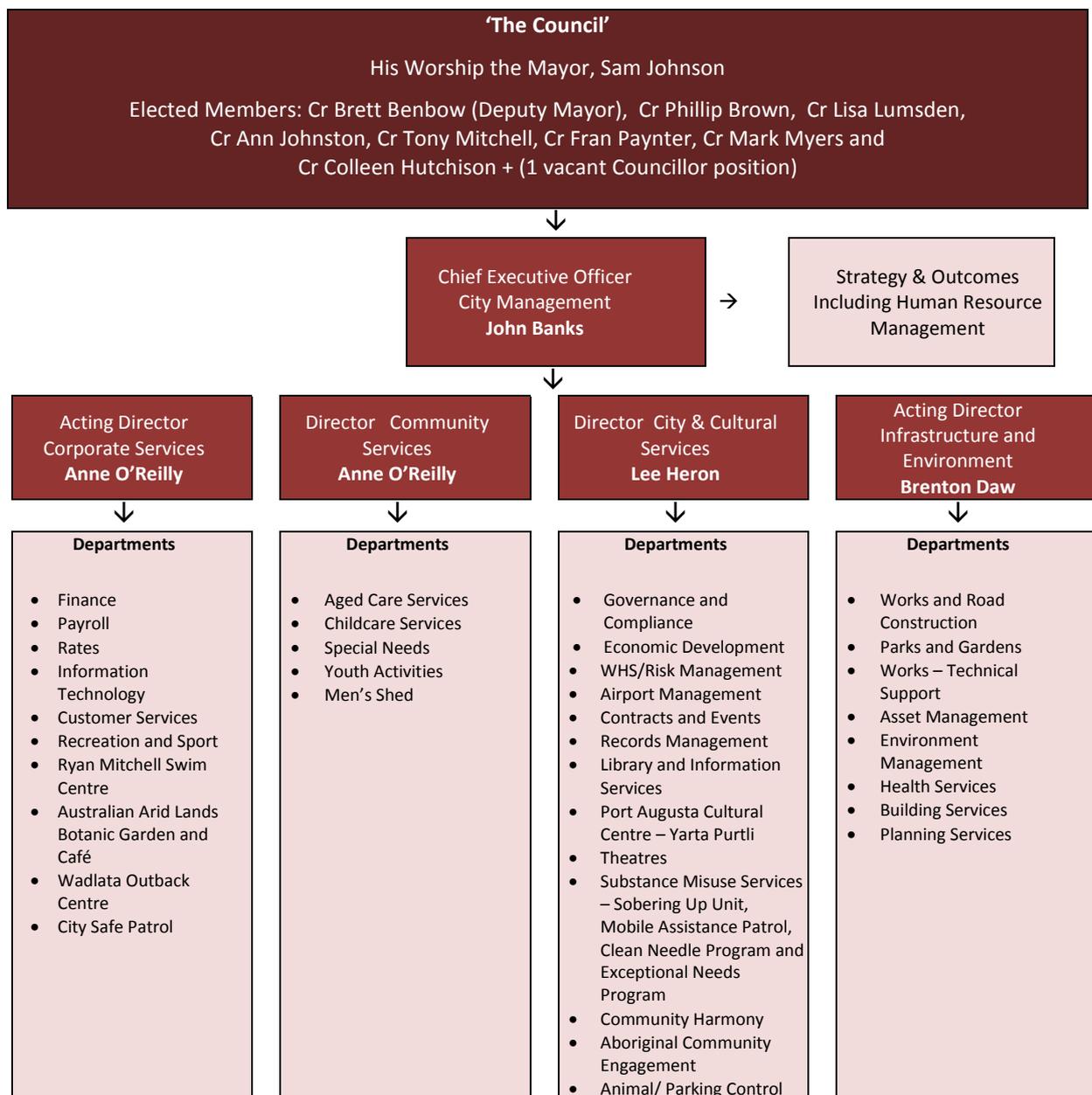
Gender	Percentage
Female	74%
Male	26%

Employment Arrangement	Percentage
Full Time	24%
Part Time	25%
Casual	46%
Fixed Term	5%



2.9.4 Organisational Structure

The Organisational Structure for the Port Augusta City Council is as listed below:



2.10 Human Resource Management

2.10.1 Equity & Diversity

Port Augusta City Council provides a workplace that is fair, equitable and inclusive. All recruitment and selection of staff within the various sections of Council is processed in accordance with the provisions of the *Equal Opportunity Act 1984*.

Our commitment to fair treatment and equal employment opportunity is underpinned by Fair Treatment Policy 3.1.12 and Equal Employment Opportunity Policy 3.1.01.

Council have two Equal Employment Opportunity Officers, Mrs Suzanne McKell (Manager Strategy and Outcomes) and Mrs Lee Heron (Director – City & Cultural Services).

2.10.2 Trainees

Traineeships provide an opportunity for younger members of our community to enter the workforce combining study and on the job learning concurrently.

As one of the larger employers within our community Council takes its role seriously in offering opportunities to the youth of Port Augusta and has maintained the number of traineeship positions.

As at 30 June 2017 six (6) trainee positions were included within the Council's Organisational Structure.

During the financial year, Port Augusta City Council successfully secured funding for two (2) roles under the Regional Youth Training Program administered through the office of Hon Geoff Brock, Minister for Local Government.

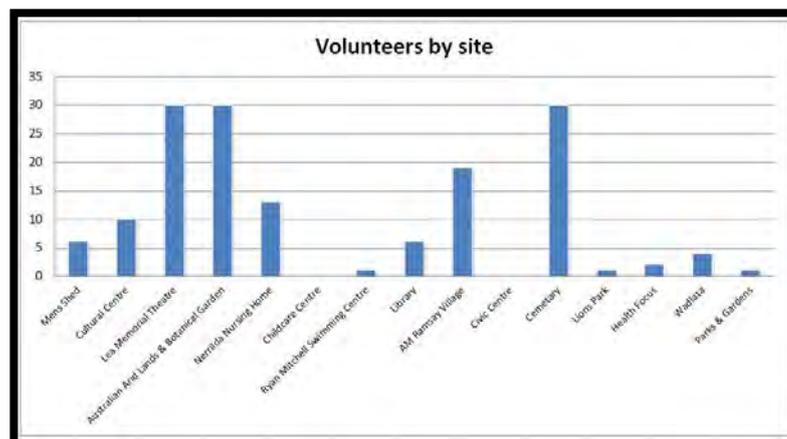
Minister Brock officially welcomed trainees at the Local Government Induction event held at Central Oval on Friday 29 July 2016.

Photo: Hon Geoff Brock, MP, Trainees Brooke Duesbury (Central Oval – Admin), Billie Elley-Walsh (Civic Centre Customer Services) and Deputy Mayor Brett Benbow.



2.10.3 Volunteers

Port Augusta City Council value and respect the role of volunteers. As at 30 June 2017 Council had 153 registered volunteers contributing to various sites and services as shown below:



2.10.4 Workforce Development

Significant effort has been undertaken to identify and deliver appropriate and mandated training to ensure that Council staff have the skills and knowledge to operate safely and deliver excellent service to the Port Augusta community. Increased utilisation of software to manage training records is a positive step toward increased efficiency, security of information and compliance with legislated training.

With emphasis upon leadership we have introduced a number of programs to develop and enhance the skills of existing leaders and to identify future leaders within our Council.

Nominations were sought from staff to enter into the local government rural management challenge, a leadership program whereby the team competes and is judged against other Councils. The Port Augusta team mentored by Cherie Gerlach was represented strongly receiving a commendation from the judging panel.

The photo to the right is the Port Augusta 2016 Team in a promotional image advertising the 2017 challenge.

Pictured – L-R: Zsuzsi Coppin, Bernadette Reichstein, Brooke Mundy, Casey O’Dea and Mitchell Foote



2.10.5 Employee Relations

With the ASU EB Agreement due to expire in June 2017 negotiations commenced in October 2016.

As at 30 June 2017 negotiations were still occurring with voting scheduled to take place in the new financial year (July 2017).

2.10.6 Injury Management

During the reporting period there were twelve (12) new Workers Compensation Claims compared to twenty one (21) claims in the previous year. Eleven (11) claims were accepted and one (1) claim was rejected.

There has been a pleasing downward trend regarding workers compensation claims. Compared to the previous financial year there has been a 48% decrease in the number of claims, and 69% reduction in claim amounts paid.

Proactive reporting, adequate resourcing, active management, hazard identification and preventative training are all contributing factors to the results in the area of injury management.

Throughout the 2016/2017 year Port Augusta City Council has participated in two (2) external injury management audits. Compliance in all audit areas was achieved.

2.10.7 Continuous Improvement

Working in an environment of constant change, increasing service costs, shifts in government funding and responsibilities whilst managing and servicing the needs of our community we continue to strive for improvement in all areas.

Throughout the financial year Council created a service review framework in order to systematically look at all service areas and programs with the focus of seeking efficiency and value. This work is ongoing.



STRATEGIC PLAN

AND

PERFORMANCE

Section Three



Strategic Plan Objective No 1 We Thrive

3.1 Outcomes:

3.1.1 Identify and support new opportunities for our city to change and grow through bold and innovative projects including alternative energy and infrastructure.

Achievements for 2016/2017:

Department – Airport Management

Airport Activities

Regional Airports are vital to the life of Australia’s regional and remote communities. The social and economic benefits they bring also make a strong contribution to Australia’s national interests as they connect cities and regional and remote areas.

Aviation is, by its nature and consistent with community expectations, highly regulated. Safety is not negotiable. Achieving the high levels of safety rightly expected of the industry while not imposing unnecessary costs is an ongoing challenge. The airport infrastructure and technical data came under scrutiny in 2017 with the mandatory Annual Technical Inspection conducted by Airport Design Pty Ltd in March. Issues identified from the inspection are being addressed as time and resources become available.

Another volatile year for regional aerodromes across the State and Port Augusta Airport not being an exception to that with ongoing uncertainty in the mining industry affecting both flights and passenger numbers.

As indicated in the chart below, overall passenger numbers for financial year 2016/2017 are down by 35% from year 2015/2016. The downward trend in passenger numbers is across the board, with both regular passenger transport (RPT) and fly-in fly-out (FIFO) numbers down considerably.

General Aviation (GA) movements increased from 3,112 to 4,287 for the same period.

2015/2016	RPT	Mining Charter	Total 2015	2016/2017	RPT	Mining Charter	Total 2016	% Difference
Jul 15	608	1,801	2,409	Jul 16	408	1,417	1,825	-24%
Aug 15	716	1,151	1,867	Aug 16	527	1,236	1,763	-6%
Sep 15	1,470	752	2,222	Sep 16	433	1,177	1,610	-28%
Oct 15	1,141	755	1,896	Oct 16	413	1,001	1,414	-25%
Nov 15	1,114	650	1,764	Nov 16	440	1,089	1,529	-13%
Dec 15	1,359	398	1,757	Dec 16	329	724	1,053	-40%
Jan 16	283	1,271	1,554	Jan 17	73	547	620	-60%
Feb 16	469	1,520	1,989	Feb 17	402	680	1,082	-46%
Mar 16	539	1,757	2,296	Mar 17	483	786	1,269	-45%
Apr 16	456	1,461	1,917	Apr 17	372	622	994	-48%
May 16	541	1,664	2,205	May 17	485	738	1,223	-45%
Jun 16	506	1,621	2,127	Jun 17	0	1,259	1,259	-41%
Total	7,900	17,660	25,560	Total	9,202	14,801	24,003	-6%

RPT provider Sharp Airlines continued their service from Adelaide into Port Augusta and made changes to flight schedules acknowledging the downward trend in passenger numbers. Unfortunately that downturn in passenger numbers was a contributing factor in Sharp Airlines’ decision to cease RPT services to Port Augusta affective 31 May 2017.

The process to find a replacement airline and issue a licence to operate the RPT service lies in the hands of the State Government with Council being the passenger in that bureaucratic process.

Rex Airlines were successful in obtaining the licence and have and extended the route to include Port Augusta to Coober Pedy with operations commencing on 11 September 2017.

Regional Express (Rex) is an Australian airline based in Mascot, New South Wales. Rex is the largest regional airline outside the Qantas group of companies and serves regional New South Wales, South Australia, Victoria, North Queensland, Tasmania and Western Australia. Rex operates the Swedish built Saab 340 turboprop aircraft seating up to 36 passengers.

FIFO services have also changed this year with Cobham Air taking over flights from Alliance Airlines in mid-August. Cobham Aviation Services provides all crew and engineering support and services for QantasLink's Boeing 717 operations in Australia and freight services for Australian Air Express, along with charter services across its regional network for clients that require FIFO services across remote Australia. Cobham Headquarters is at Adelaide Airport.

**A different view in Port Augusta skies;
Cobham's BAE 146 (RJ100)**



Rex – Saab 340



Royal Flying Doctor Service (RFDS) Central Operations Communications Centre is located at Port Augusta and serves an area of 840,000 square kilometres providing comprehensive health services to people in far west and northern regions of South Australia. Services include 24 hour emergency retrievals and telehealth consultations, primary health care and inter-hospital transfers.



Highlighting the importance of the RFDS to Port Augusta and regional South Australia the RFDS had 1,410 aircraft movements in 2016/2017.

Australian Airports Association – AAA News

Over the past 12 months the Australian Airports Association (AAA) has undertaken extensive stakeholder and government engagement to address the funding crisis facing many regional airports across Australia. Despite this critical issue not being addressed in this year's Federal Budget for a variety of reasons, the AAA is intensifying its efforts to work with both Federal and State Governments to ensure appropriate recognition and support is given to regional airports.

Over 60% of regional airports operate at a loss each year, putting significant financial pressure on the local governments which own and operate these ageing assets, many of which are more than 70 years old. Unfortunately, airports are cost intensive businesses to run and these costs are amplified for regional airports where they cannot benefit from the economies of scale of bigger airports. These airports are vital for the regional communities they serve and facilitate connectivity with the rest of Australia, not only for passenger transport but a variety of emergency and essential services. The AAA is committed to working with both Federal and State Governments to ensure this issue is given the attention it deserves.

After some testing times, the outlook for the Port Augusta Airport is one of optimism with BHP's existing mining operations ramping up, Oz Minerals new mining ventures coming on line, solar and wind projects in the pipeline. These projects will lead to increased employment both in Port Augusta and the mining sector, with the flow on to the airport through increased RPT and FIFO passenger numbers. Also the opportunity for tourists to visit Port Augusta and have scenic flights available seven days a week will enhance Port Augusta's reputation as the "Gateway to the Flinders Ranges".

Department – Economic Development

National Sterile Insect Technology Centre

The new National Sterile Insect Technology Centre opened in Port Augusta on 18 November 2016. This state-of-the-art facility will produce sterile male-only Queensland fruit fly for release across all horticulture affected regions of Australia.

Fortunately, South Australia is the only State on mainland Australia to be declared fruit fly free and as fruit flies destroy fruit and vegetables in commercial crops and home gardens, this can have detrimental effects on the production of fruit which results in significant losses for commercial growers.

The production of sterile male-only Queensland fruit fly will help to reduce fruit fly populations in other major horticulture regions of Australia.



Photo: L-R: Mr Dan Ryan, SIT Plus Program Director - Horticulture Innovation Australia, Deputy Mayor Brett Benbow and Minister for Agriculture, Food and Fisheries Hon Leon Bignell, MP.

Sundrop Farms Official Opening

The official opening of Sundrop Farms was held on 6 October 2016. The Farm is a 20 hectare state-of-the-art greenhouse facility that will produce truss tomatoes as part of a 10-year contract with Coles.



3.1.2 Continue to promote Port Augusta as a great location to live, learn, work, and visit.

Achievements for 2016/2017:

Department – Media & Communications

Through its strong online presence, both with the website and Facebook account, Port Augusta is promoted as a good location to both live and visit. Images on Council's website home page have been updated to reflect tourism services, community services and events, and the people pictured represent a broad cross section of the community. Council news and events in Port Augusta are also featured in the quarterly Community Newsletter which is distributed through the Transcontinental Newspaper (3,500 copies) and made available freely at Council locations (500 copies).

In the 12 months to 30 June 2017, the Port Augusta City Council Facebook page increased its followers from 2,581 to 2,999, with page likes totalling 3,053. Predominately women follow the page, making up 70% of the audience with men 30%. The age group most engaged is 25-34 year olds at 29%, then 35-44 year olds 23%, 45-54 year olds 16%, 18-24 year olds 13%, 55-64 year olds 10%, and 65+ year olds 6%. Twitter has grown to have 143 followers and is linked directly to Council's Facebook posts.

Posts are added a number of times each week and prompt links to Council's website for information on meetings and consultation, as well as to advertise community events, job opportunities within Council, adverse weather events, promote Port Augusta as a good place to live and destination to visit, as well as providing general information.

The rollout of the National Broadband Network continues in Port Augusta and Council has continued to facilitate community information sessions in collaboration with NBN. The Council's newsletter continues to provide updates from NBN and staff assisted with enquiries from residents and business owners.

Council was also invited to present witnesses to the National Broadband Enquiry when it visited Port Augusta. Council's IT Manager, Communications and Media Manager and Chief Executive Officer presented and raised concerns on behalf of the community, including equity to access the service (e.g. those with access to fibre compared to the other areas where no official determination has been announced for satellite or wireless), and issues with interruptions to service with business connections to the NBN.

Department – Australian Arid Lands Botanic Garden

Promotion of the Australian Arid Lands Botanic Garden (AALBG) directly promotes Port Augusta as a place to visit and strongly reinforces the livability of the City and providing an inviting natural environment for the community to enjoy. The AALBG is ranked as the number one attraction for Port Augusta on TripAdvisor and achieved a 2016 Certificate of Excellence. TripAdvisor reviews continue to increase from 160 to 254, and have maintained its 4.5 star rating. The Bluebush Café reviews have increased also and it also achieved a 2016 Certificate of Excellence Award and maintained its 4.5 star rating.

On Facebook the AALBG has attracted more than 1500 page likes and the weekly reach has grown from an average of 800 to an average of 1400.

An Instagram account has also been opened and by strategically following travel bloggers and nature enthusiasts and sharing content to their accounts, the AALBG and Port Augusta are promoted to a national and international audience with an interest in visiting our region. Through surveys, it has been clearly determined that 'word of mouth' recommendations are the number one reason people visit the AALBG, and by actively engaging in social media, this expands the 'word of mouth' promotion.

Off-site promotion for Port Augusta and the AALBG were staged at the AALBG plant sale stalls at the Laura Folk Fair in April 2017 and at the Melbourne Caravan and Camping Show through the AALBG's membership with Flinders Ranges and Outback South Australian Tourism (FROSAT).

The 20th anniversary of the AALBG in November 2016 created opportunities for the promotion of the AALBG and Port Augusta as a tourist destination with articles in the local media, aired on Southern Cross Television across Regional SA and also broadcast across SA on ABC radio. The opening of the new Children's Arid Explorer's Garden provided another opportunity for promotion via the same media, as well as promotion across many facebook sites that feature nature play or botanic gardens.



Awards events have also provided an opportunity to promote Port Augusta as a tourism destination through the AALBG, and in 2016/2017 the AALBG was awarded a Silver Medal in the Eco-tourism Category of the State Tourism Awards; and also was a finalist in the SA Community Achievement Awards and the SA Regional Awards.

3.1.3 Develop partnerships to attract investors in business proposals and new developments that contribute to a diversified and robust economy.

Achievements for 2016/2017:

Department – Economic Development

Old Netball Courts

With the relocation of netball to the Central Oval Precinct, Council placed the old netball court site on Railway Parade on the market for sale. Jones Lang LaSalle were engaged to undertake the sale process on behalf of Council and were successful in gaining offers from two interested parties.

Contracts for the sale of the property have been entered into subject to obtaining development approval for the proposed development on the site.

3.1.4 Maintain and develop tourism attractions and visitor services.

Achievements for 2016/2017:

Department – Australian Arid Lands Botanic Garden (AALBG)

The AALBG has continued to build on its growth in 2016/2017 both in improvements in the garden and increase in visitor numbers and revenue.

Visitor Numbers and Satisfaction

Visitor numbers for the 2016/2017 financial year almost tipped 100,000, coming in at 99,500, up significantly from 91,500 in 2016/2017. The AALBG remains Trip Advisor's #1 attraction for Port Augusta and was awarded a Certificate of Excellence in 2015. Visitor comments captured on-site in visitor books are 100% positive and reviews on Facebook have achieved 82 reviews with a 4.9 star rating.

Arid Explorer's Garden

Opened in April 2017, this has been a major development for the AALBG made possible with significant support by the Friends of the AALBG both financially and through volunteer hours. The new nature play space includes a creek bed, unique seating incorporated around existing trees, a mini bird hide, a 'big red' sandpit, a wooden tepee made from native pine branches, walking paths for kids

to explore, a shade shelter and a sheltered education space to cater for large groups from schools and kindergartens.

Since it opened there have been 12 official visits by schools and kindergarten groups, totalling more than 300 students. It has also proven popular with visitors and locals, with the number of families visiting the garden increasing significantly.

Accreditations and Industry memberships

In 2016/2017 the AALBG once again achieved National Tourism Accreditation (TQUAL). The AALBG continues to be a member of the South Australian Tourism Industry Council and participates in South Australian Tourism Commission (SATC) events, awards and promotions. Eco Tourism Certification has also been applied for and was received in July 2017.

Research Projects

Research is a key outcome for the AALBG and through its partnership with the University of Technology Sydney (UTS) the AALBG is achieving national recognition for the research into the thermal tolerance of arid land plants. The research partnership, which also includes assistance from the Friends of the AALBG, is in the fourth year of a six year partnership.

Research is also being done on eucalypts by Dr Kate Delaporte and buffel grass trials continue, with research on effective elimination methods being conducted by PIRSA.

Green Army Program

The AALBG was successful in winning a round of Green Army funding which saw a team of about 10 participants work on site as part of a 20 week program, concluding in July 2016. In-kind support was provided by the AALBG to support the participants and \$10,000 towards materials was provided by the Federal Government Program. The program saw an upgrade to irrigation and signage in the Redcliffs visitor area, as well as improvements to fencing. Participants also undertook weed control and plant propagation.

Central Oval

AALBG garden staff worked with Parks and Gardens staff on the ongoing maintenance of gardens at the Central Oval complex. The gardens have been planted with AridSmart plants and with the joint effort of both Departments, the gardens are maintained to a high standard, adding to the vibrancy of the community space.



General garden works

Considerable effort has gone into increasing the collection in the Eremophila garden over the past 12 months and improving this area. Weeding and the eradication of buffel grass and other weeds through a structured poisoning program continues, and an emphasis on sustainable water use continues with impressive results in the reduction of water use over the 12 months to June 2017. The Arid Explorer's Garden was a major project for staff and took up a significant amount of time over the 12 month period.

Nursery

Plant sales for 2016/2017 were over budget for the period and improvements to the nursery, including streamlining processes has resulted in reduced operating costs. It has a growing mail order market with the advent of the monthly plant availability lists which is distributed to wholesale nurseries as well as Government Departments and Councils. The nursery also grows AridSmart plants for Council's Parks Department, including street trees and landscaping purposes.

Department – Wadlata Outback Centre

Visitations

Visitor numbers overall have fallen which is partly attributed to the change to the building's entrance, with the sliding doors obstructing accurate visitor number counts of groups. However, overall there has been a decline across all statistical areas for this quarter and it is difficult to identify the reasons behind for this.

The following results were recorded:

<u>Departments</u>	Change from 15/16
Entry - Wadlata Outback Centre	- 17%
Souvenir/Gift Shop	- 2.9%
Entry to the "Tunnel of Time"	- 6.95%
Outback Tuckerbox	- 6.71%

Marketing

The marketing of the Wadlata Outback Centre as Port Augusta's 'first port of call' for visitors continued throughout the year. Below are a number of highlights that were achieved.

Melbourne & Adelaide Caravan & Camping Show

Brochures and visitor guides and other promotional material was provided for display at the Flinders Ranges and Outback SA stall at both the Melbourne and Adelaide Caravan and Camping Shows.

Port Augusta Visitor Guide

To increase visitor numbers to Port Augusta, promote attractions and visitor spend, the 5th edition of the Port Augusta Visitor Guide was produced and distributed. Changes were made this year to streamline the review process which has resulted in a more cost effective guide that is transitioning across to an online platform. Print numbers were reduced to 30,000 and, as occurred for the past two editions, the Guide has been made available at online flipbook and a downloadable app.

Distribution is throughout Port Augusta, neighbouring towns and cities, and key entry points to South Australia.

Website

Wadlata Outback Centre launched its new website to coincide with the completion of the Port Augusta Visitor Guide. The new platform is modern, easy to use and provides up to date information on Port Augusta including accommodation options, attractions and events.

Accreditation

As a part of Wadlata's and the Port Augusta Visitor Information Centre's Annual Accreditation process, all internal programs have again been reviewed to ensure compliance, increased productivity and a high standard of customer service.

Windmill restoration

Wadlata Outback Centre's iconic windmill has undergone a full refurbishment to return it to its former glory.

Installed almost 30 years ago when the Wadlata Outback Centre was being constructed, the Southern Cross windmill, an icon of the Australian Outback, was incorporated as part of the design of the building, blending the old Catholic Church and the new, modern section of the building.

The Wadlata Outback Centre's 'Tunnel of Time' is the only South Australian Interpretive Centre that tells the story of evolution of the Outback of South Australia, so the windmill is even more significant in highlighting the role Wadlata plays in the promotion of the Outback.

Over the past three decades the windmill has been regularly serviced and maintained. This is a task which has become increasingly difficult with very few people now in the business of repairing windmills. Many stations now use solar powered pumps which in many cases have replaced the need for the windmill.



Constant oil leaks and ageing parts led to a complete upgrade, which was no mean feat, given the WHS challenges of working over a glass roof. Work was carried out by Max Cranes and Windmill Specialists - CMB Solutions, and included a complete upgrade of the motor, fan blades reinstalled with stainless steel bolts, all the metal primed and repainted and the tail section repaired and sections replaced. Upgrade works totalled \$11,500, including the dismantling and reinstallation of the windmill.

3.1.5 Develop and maintain effective infrastructure connections that support economic and social development.

Achievements for 2016/2017:

Department – Asset Management

Asset Management Plans Implementation (AMP)

With the draft copy of the Infrastructure Asset Management Plans (AMP) as well as the 10 Year Renewal Plan completed in the last financial year, this provided a platform for internal consultation and public consultation before the final plan was presented to Council for adoption.

The four asset classes covered in the Infrastructure AMP were Transport Assets, Stormwater Assets, Community Wastewater Management System (CWMS) Assets, and Bridges and Marine Structures Assets which were all compiled into one document. The following milestones were achieved in the rollout of the Infrastructure AMP:-

- Tonkin Consulting who gives technical support to the Council presented the Infrastructure AMP to the Management Group and the Council Operations Committee on 8 August 2016 in two separate sessions. The aim of the presentation was to inform Council at a higher level of the status of the Infrastructure AMP and to hear any comments before presenting the document for public consultation.
- In November 2016 Council approved the document to go for public consultation and between 5 December 2016 and 13 January 2017, the document was made open for inspection and submissions of comments. On 8 December 2016, three separate public sessions were held for the Infrastructure AMP.
- On 27 February 2017 the Infrastructure AMP document was adopted by a Council resolution which covered the following asset classes:-
 - a) Transport infrastructure assets which mainly covers roads and footpaths;
 - b) Stormwater infrastructure assets including storm pits and pipe networks;
 - c) Community Wastewater Management System (CWMS) assets including inspection and connection points, pipe networks, lagoons and pump stations; and

- d) Bridges and marine structures assets including the wharf, Great Western Bridge, jetties and road bridges.
- Supporting the Infrastructure AMP in the background are valuations and depreciation expenses and the 10 year assets renewal plan. The Infrastructure AMP addresses the life cycle requirements for the above asset classes with regard to timely and effective inspection, management and replacement of the assets for best value of money for continued service delivery and sustainability now and in the future.

Community Waste Management Scheme (CWMS)

The CWMS assets digitisation process using available records was completed covering approximately 50% of total networks area and Council will explore applying other methods like field data collection. In the near future Council will also look into the possibility of carrying out condition assessment sampling of some pipe networks installed before 1972 by CCTV methods to get a better picture of the remaining life of the asset group.

Roads Resealing Program

Council resealed 2.3km of Shack Road, 1.0km of town roads and crack sealed 2.5km of town roads in the financial year. Resealing work was sourced out to a private South Australian based contractor who was selected through a competitive bidding and tender assessment process.

Footpaths Assets Replacement

Approximately 600 metres of damaged concrete footpath sections were replaced with brick paving on both sides of Richardson Crescent covering 1400m length of the footpaths.

Extension to the bus shelter on Stuart Highway required further technical investigation to resolve proximity to the deep Highway side drain and will be completed in the 2017/2018 financial year.

Septic Tank Desludging Program

Year 3 of the second 4 year cycle of the Septic Tanks Desludging Program was implemented and completed. The following outcomes were achieved in relation to the Program:

- 301 septic tanks were pumped out to completion;
- 21 Inspection Points for CWMS were raised to the ground level;
- over 300 letters with info packs and area maps were sent out to private owners and Housing Trust property caretakers; and
- contractor sent out letters to individual houses giving at least 2 weeks notice before pump out began.

Roads Asset Register

The Roads Asset Register was updated to include the capital works completed during 2015/2016 and the data used to produce valuations and annual depreciation reports with the support of Tonkin Consulting.

National Broadband Network

Activities of NBN rollout have fallen to the minimum and Council was only involved during connections to Council properties.

Strategic Plan Objective No 2

We Create

3.2 Outcomes:

3.2.1 Provide facilities and programs that support creativity and excellence in recreation, sport and the arts.

Achievements for 2016/2017:

Department – Community and Recreational Development

Community and Recreational Development

Community and Recreational Development services provides direction to Council, sporting, recreational and service groups within the City to become more self-sustainable and effective in meeting the community's current needs. Port Augusta is moving into a new era and this position has focused on creating community hubs with a major shift in thinking towards multi-use facilities and functional open spaces.

STARCLUB

This Club Development Program has grown in the region with additional clubs signing on to the program and working through the 25 steps with the STARCLUB Field Officer to ensure their sustainability.

The program has offered training in the region in a variety of areas including Asthma First Aid, Strategic Planning, Grants Information Workshop, Emotional Coaching Children Toolbox and another Child Safe Officer Course.

The STARCLUB Field Officer attends networking meetings and conferences across the State to speak with people in similar fields and discuss the trends and strategies that are affecting clubs. A highlight for the year was the Office for Recreation and Sport choosing the region to hold an Elite Coaching Seminar with Jane Woodlands-Thompson, which was well attended with the assistance of the STARCLUB Field Officer and support from the local community.

The STARCLUB Field Officer has continued to work with clubs and associations in the region, offering information, training opportunities and assistance. The local sporting community has been offered assistance and resources including training in providing child safe environments, developing emotional resilience for coaches, and responsible service of alcohol course.

The STARCLUB Club Development Program is a useful resource for clubs and associations who are working with the STARCLUB Field Officer through the 25 steps to ensure they are sustainable and successful in the future.

During this period we welcomed back Jordan Crabtree who returned from maternity leave to her role of Sports & Recreation Development Officer working 3 days per week, with Craig Shirley remaining within the same role for a minimum of 2 days per week.

Central Oval Community Hub

Central Oval Community Hub continues to grow as a valuable community space with an increase in activities in the past year. Since 1 July 2016 the venue has hosted:

55 Conferences/meetings/workshops across 63 days

14 Major events across 42 days

19 Other events (weddings, birthdays, schools sports) across 19 days

This totals to 88 functions across 124 days.

In addition to the above functions Central Oval Community Hub also hosted 284 days of sporting activities during the 2016/2017 financial year which included: Basketball, Futsal, Netball, Football, and Inclusive Basketball and Soccer.

Central Oval Community Hub continues to be the venue of choice for the follow groups who have had return bookings throughout the past 12 months.

- Sci-World
- Department of Education & Child Development (DECD)
- Real Estate SA
- Sundrop Farms
- OZ Minerals
- Department Premier & Cabinet
- Adelaide University
- Housing SA
- Port Augusta Secondary School
- Beyond Bank
- Business Port Augusta
- Brands SA
- United Care Wesley
- Kincare



The value of Central Oval Community Hub is recognised through the type of events it continues to attract to the City, which is highlighted by such events as the:

- Spirit Of ANZAC Exhibition
- Brands SA Regional Awards
- State League Netball Nine Netball Cup
- Australian Rangelands Conference
- Sustainable Economic Growth for Regional Australia (SEGRA) National Conference

These events would not have been held in Port Augusta if we did not have a facility the size and flexibility of the Central Oval Community Hub. Undoubtedly the highlight to date for this facility would have to be the Spirit of ANZAC Exhibition which put Port Augusta and Central Oval Community Hub on the National Stage.

This event attracted over 6500 attendees and was deemed a huge success by the event organisers and those who toured the ANZAC Exhibition.



Be Active Community Centre

Council is working closely with local organisations and parents who utilised the Be Active facility to seek an alternate venue for continued operation.

The vision was for some of the Be Active programs to relocate to Hancock Stadium, once the transfer of ownership was complete. Council is continuing to work with the Port Augusta Basketball Association on this process but with no date set for this to happen and no funding available to retrofit the current stadium to suit the various programs alternative venues need to be sourced.

SEGRA Conference

In November 2016, Port Augusta was announced as the hosting City for the Sustainable Economic Growth for Regional Australia (SEGRA) Conference 2017. Central Oval Community Hub will again be on the National stage as it hosts the National Conference in October 2017.

This is the first time this Conference has been held in South Australia and with over 200 delegates making their way here, Port Augusta and the region will be on show during the 4 day event.



Port Augusta Community & Recreation Network

Regular emails are distributed to this group via the STARCLUB Field Officer providing up to date information on upcoming workshops and events, industry related news and legislation changes and possible grant funding opportunities.

Department – Parks & Gardens Management

Sports Oval Maintenance Program

Maintenance at all ovals has continued at change of season with re-sodding sections of turf and the installation of two new pop-up irrigation lines in spring 2016 at ETSA Oval. Autumn maintenance at Central and Chinnery Ovals program comprised aerating and fertilization, with reseeded focused on rejuvenation of the central square and goal squares.



Department – Port Augusta Cultural Centre – Yarta Purtli

Grindell's Hut Artist Residency

The annual Grindell's Hut Artist Residency continued in partnership with the Department of Environment, Water & Natural Resources during 2016/2017. The residency has been a highly sought after opportunity and has resulted in very positive publicity for the City and the Port Augusta Cultural Centre - Yarta Purtli. Council withdrew funding for the Residency in its 2016/2017 budget, however it is understood that the residency will continue with the support of the Department for Environment, Water and Natural Resources.



Richard Musgrave-Evans, who was the 'Artist in Residence' in 2015, presented his exhibition from 7 October to 12 November 2016. Richard's residency at Grindell's Hut allowed him to do an in-depth study of this timeless landscape and an extended opportunity to absorb the energy, study the details and observe the light throughout the day.

Ray Meandering, Barbara Palmer and Robyn Zerna-Russell of the pARTpART Art Collective, who were the 2016 'Artists in Residence', will hold an exhibition of their creations at the Port Augusta Cultural Centre – Yarta Purtli gallery in October-November 2017.

South Australia and Namibian Artist Exchange

The Port Augusta Cultural Centre – Yarta Purtli has continued to partner with Namibian organisation Art South South to manage this international artist exchange. The program fosters the exchange of ideas and encourages collaboration between artists and arts communities of both countries. The program, which is largely unfunded, relies on in-kind support from each of the countries to host a visiting artist. This includes providing accommodation and support, a studio space or place to work and introducing the artist to the arts community.

Jacqui Jansen van Vurren visit – during Arid Festival 2016

Jacqui provided our arts community and artists with an aspiring creation of her sculpture on site at Arid Lands, titled 'Not there anymore'. She also took the time to provide an artist talk at the Platform Gallery – Curdnatta Artists, that was very well received.

Petrus Jero Amuthenu visit

On 3 and 4 May 2017 Petrus instructed two evening workshops allowing the community a unique opportunity to experiment with printmaking under his guidance. Both evenings were both fully booked and were well received by all participants.

Country Arts Assistance in partnership with Country Arts

The Arts Officer, Ellenor Day-Lutz, has continued to provide arts assistance to a range of organisations and individuals as part of this role jointly funded between Country Arts SA and Port Augusta City Council. The Arts Officer is the first point of call for all arts funding related enquiries and she is involved in a range of community arts projects.

The funding agreement for the engagement of a joint Arts Officer (Council & CountryArts SA) expired as at 30 June 2017 and a funding application to continue with a different structure, based on CountryArts SA funding criteria, was unsuccessful. As a result, Council now funds a 0.5 Arts Officer position at the Port Augusta Cultural Centre – Yarta Purtli facility. Ms Tiffany Davies has been appointed to this position.

It was with great sadness that Council accepted the resignation of Ms Ellenor Day-Lutz who has taken up a new exciting role with another organisation. Ellenor was a very well respected and admired member of staff, who always undertook her duties to a very high standard. Ellenor's expertise is sadly missed, however she is wished all the very best with her future career endeavours.

3.2.2 Establish dedicated creative spaces that contribute to a vibrant community.

Achievements for 2016/2017:

Department - Australian Arid Lands Botanic Garden

The Children's Arid Explorer's Garden provides a creative space for children to freely explore and use their imaginations with few limitations. Objects such as sticks, rocks and gum nuts are placed in the area for children to use and with the garden fully fenced, children freely explore and use their imagination in the many outdoor 'rooms' the garden has.



Department – Venue Management

2017 has once again given us an opportunity to work with many different groups within the Port Augusta area as well as those from out of town at the Port Augusta Cultural Centre, Institute Theatre, Troopers Barracks and the Lea Memorial Theatre. With Council's very small team we are able to assist all that come through the door, thanks to their dedication and commitment. The team is always prepared to help out in any way possible, both during and after hours.

With the loss of our Country Arts component we have now welcomed Tiffany Davies to our team, as the new Arts officer (part time).

Staff training:

Our staff and volunteers continue to update their skills with training opportunities offered to them, including First Aid, ladder training and defibrillator training.

Shows on the Road - Institute Theatre.

A number of Shows on the Road from Country Arts SA have been brought to Port Augusta during the financial year, including Sista Girl and Cole.

Sista Girl by the South Australian State Theatre Company, included a special schools show, as well as a show for the general public.

The Institute Theatre

This theatre is a fully air-conditioned space which is equipped with AV facilities. It is centrally located in CBD, complete with fitted blinds, which allows both natural daylight into the room and a blackout facility when necessary for projection, while the dimmable lights add to this well-resourced presentation space.

The venue has continued to be used as a multi-function centre with various events being held throughout the year. The Institute and meeting rooms have been utilised by the following groups:

- The Leaders Institute of SA
- Staff Briefings
- Port Augusta City Council
- ABS Census
- Arts Workshops with Inke Van Den Hout
- Pioneer Music
- Conservation Council of SA
- Arid Workshops
- Suicide Intervention and Life Promotion Action Group
- Correctional Services
- Christmas Tree Festival/Santa Cave
- Lord of the Strings
- University of Adelaide
- SA Power Networks
- Country Arts SA
- Small touring commercial shows



The venue provides a comfortable and affordable option for birthday celebrations, commercial theatre shows, community workshops, family fun nights, dance workshops, weddings, exhibitions, training sessions, council events/conferences, Country Arts forums/workshops and shows on the road, music events, market days, university events and senate hearings.

Community Use Meeting Rooms

These meeting spaces have been used regularly by different groups, some weekly, some monthly and others just as needed. The rooms are provided free of charge to an agreed list of local community groups.

The Troopers Barracks

The Troopers Barracks is an outdoor area, totalling 800 square metres capable of holding up to 500 people with space for a bar, DJ or band as required. The building's charm provides a unique and dynamic backdrop for any special event.

It can easily be transformed into anything the hirer desires, with a little effort on their behalf. Tables, umbrellas, chairs, bar area and barrels feature in the area. Many groups decorate the venue with marquees, lights and staging, making a spectacular display in the outdoor area.

The venue has been popular this year for weddings and private functions as it has the opportunity for a BYO arrangement event. It has also been utilised by groups such as: Port Augusta Music Club, Bass in the Barracks, Sundrop Farms, Port Augusta Charities, NAIDOC Committee, Desert Fringe and Social Club Events.

Portable Staging

The portable staging is a community asset, which was partly funded by the now defunct "Port Augusta Brass Band" in 2008 and again in 2016. The stage offers a range of set ups which are expertly put together by trained staff, both indoors and outdoors within the Port Augusta council boundary. The stage is located at the Cultural Centre, The Lea Memorial Theatre and Central Oval.

The Lea Memorial Theatre

Lea Memorial Theatre is a fully air-conditioned space which is equipped with AV facilities, theatre lighting and a sound system; it is located on the outskirts of Port Augusta, next to ETSA Oval. All theatre equipment and services are provided and maintained by the Anderson Dancers, who have a Memorandum of Understanding with the Port Augusta City Council. This well-resourced space, courtesy of Anderson Dancers, continues to accommodate the larger touring shows that come to Port Augusta, along with many of the local community events.

Its ongoing operation continues to involve the many volunteers that generously give up their time to be a part of this venue. Their day to day involvement ensures that this venue continues to allow not only the local groups, but others from out of town, to showcase their talent and events.

The volunteers have recently placed new outdoor seating at the rear of the theatre, a path to the rubbish bin, hung a large picture of the turbines given to them by Alinta on the restroom wall, purchased new lighting, sound desk and controls, spring cleaned the venue and the outdoor change rooms, along with many hours of general cleaning, assisting with shows and general maintenance of the venue. Council thank them for their ongoing assistance.

The Lea Memorial Theatre volunteers are happy to have assisted with the following:

- Touring companies with Commercial Shows
- Dance Explosions
- Port Augusta Secondary School
- Uniting Care Wesley
- Combined Schools Choirs and Bands
- Local performances and rehearsals
- Port Augusta Calisthenics Club
- Anderson Dancers
- Seaview Christian College
- The Jehovah's witnesses
- Port Augusta Fury Football club

- Grip leadership
- Un-Denominated Christians
- Sing Australia

All of the venues continue to be used regularly for private functions, corporate events, conferences, rehearsals and training sessions.

3.2.3 Encourage the active participation of young people in community life, including through leadership and self expression.

Achievements for 2016/2017:

Department – Port Augusta Cultural Centre – Yarta Purtli

James Cochran (Jimmy C) is a South Australian, internationally recognised, street artist who is the 2016 Ambassador for the Adelaide Fringe. Port Augusta was very lucky that the Adelaide Fringe included a visit from Jimmy in the 2016 Desert Fringe program at no additional cost. Jimmy's artist fees, travel, accommodation, boom lift hire, paint and material costs, were covered by the Adelaide Fringe. The wall preparation and the anti-graffiti sealing of the artwork was covered out of the Cultural Centre project budget.



In-kind support has been provided for Jimmy C's visit by Port Augusta Cultural Centre – Yarta Purtli staff and Manager - Tina Dunemann). Other Port Augusta City Council staff were involved by installing road closures for the 2 days and creating the traffic management plan, which greatly assisted in making sure the project ran smoothly. Headspace Port Augusta provided in-kind support for the project by arrange for 5 young and very talented art students to be involved. These young people were part of an art workshop with Jimmy C held in the Lea Memorial Theatre garden.



Jimmy C did a lot of work in regional South Australia (including Port Augusta) many years ago, before he moved to the UK. He is now based between Paris and London and is a full-time and very sought after artist.

Department – Youth Services

Council has continued its relationships with headspace Port Augusta and the 'Youth Crew' to provide feedback on youth related issues.

Council remains an active participant of the Port Augusta Youth Focus Group which includes youth related service providers in Port Augusta and maintains connections with these agencies.

Council successfully applied for a \$4,000 grant towards the 2017 National Youth Week activities. Activities were planned in conjunction with other members of the Port Augusta Youth Focus Group and with the assistance of the Headspace Youth Crew. The 2017 event, based on the NYW2017 theme of "youTHRIVE", was held in the Barracks on Beauchamps Lane on 7 April 2017 and provided a platform for young people to engage and take a leadership role in the celebrations for our community. The event allowed young people to make connections and it raised youth's awareness of the services available to young people in the community and how these services value the input from all young people.

Over the course of the event around 300 people attended. Activities included entertainment provided by a DJ with youth given the opportunity to sing and display their talents. Food and drinks were provided by agencies and the local scouts group.

3.2.4 Recognise and reward community champions who provide leadership and service.

Achievements for 2016/2017:

Department – Aboriginal Community Engagement

The Aboriginal Community Engagement Officer was part of the NAIDOC Awards Committee and selection panel. Through this process many Aboriginal community champions were nominated and received awards during NAIDOC Week 2016.

Department – Aged Care Services

The annual awards for services to Aged Care were presented at an afternoon tea following the Positive Ageing Expo at Central Oval in October 2016.

Individual Winner - Dianne Davies

“Di runs exercise groups at Nerrilda Nursing Home, AM Ramsay Village and Health Focus. She is dedicated to helping and entertaining residents and clients. Di has been nominated by her exercise group participants who have reported improved mobility and better balance. Di has great energy, a lovely manner and makes the class a lot of fun”.

Special Commendation – Elaine Rendell

Elaine has donated many hand crafted items to AM Ramsay Village over the past several years to be used in raffles and stalls. These items are beautiful and very popular for people to purchase. They have significantly contributed to the fundraising which benefits the residents of AM Ramsay Village immensely.

Organisation Winner - Port Augusta Public Library

The library provides continuous outstanding customer service to our community and especially the older members through their home visit program, morning tea bus, IT classes, memory hub and various resources to assist older people. Next year will be an exceptional milestone for the Library when they will be celebrating 50 years of service to our community.

3.2.5 Create a vibrancy within the City that offers a wide range of opportunities through dining, night-time economy, arts and cultural experience.

Achievements for 2016/2017:

Department – Port Augusta Cultural Centre – Yarta Purtili

Desert Fringe

Desert Fringe was once again held in Port Augusta in March 2017. Attendance was pleasing with around 2,000 people attending events over the two days. Plans are underway for the 2018 event.



Strategic Plan Objective No 3 We Connect

3.3 **Outcomes:**

3.3.1 **Nurture a spirit of togetherness and joy that includes people of all ages, backgrounds, sexuality and abilities.**

Achievements for 2016/2017:

Department – Parks and Gardens Management

Playgrounds

Site work is progressing on the new Sid Welk Reserve playspace which will replace the existing playground site on McSporran Crescent. The playspace facilities are being upgraded to a neighbourhood level with new play equipment items that combine landscaping works that feature natural elements such as native gardens, rocks and logs, gabion seating and a drinking pole for enhanced user comfort. Council have worked in collaboration with staff from Children for Communities – Uniting Care Country Wesley SA who engaged nearby residents and consulted with Flinders View Primary School to share their upgrade ideas for the playspace. During the upgrade of Loudon Road Foreshore Park, a double swing set was also installed.



Council's twenty one playgrounds have been checked on a three monthly schedule for maintenance requirements. An annual intensive play equipment audit was conducted in May 2017 with recommendations from the inspection in the process of being addressed.

Playground maintenance works have included installation of new playground edging using ACQ treated peeled pine posts at Christopher Street and Bert McKenzie Parks. These parks also received replacement pine mulch softfall, along with Volunteer Park and Keith Davies Park. At Maule Avenue Park the rubberised softfall has been replaced with new 'galaxy' blue coloured soft fall to ensure the fall zone around the playstation area is well cushioned. Softfall repair works were conducted at Gladstone Square, Rotary Park and Eastside Foreshore playgrounds. The basketball goalpost at Maule Avenue Park was also relocated away from the property boundary following concerns from neighbouring residents.



Department – Australian Arid Lands Botanic Garden

The AALBG caters for people of all ages, backgrounds and abilities by providing an inclusive environment. The construction of all-access paths for people in wheelchairs or gophers, and children in pushers allows for easy access around the garden. A wheelchair is also available for use from the visitor centre, where high chairs are also available for use for small children. For the elderly, the café caters for groups for morning and afternoon teas with the bus drop off point close to the visitor centre for easy access.

School groups are well catered for with tours of the garden and nursery, and activities provided. At any one time, the AALBG can accommodate a range of groups of different ages and needs.

The reflection space adds to the spirit of togetherness that the AALBG provides, as does the new children's Arid Explorer's Garden.

Volunteers

The AALBG proudly has about 30 regular volunteers who do various duties including gardening, minor construction projects, plant propagation and potting up, tours and promotion of the AALBG. The work of volunteers is equivalent to at least 3 full time staff (FTES) and as a group they feel valued and important as part of a group workings towards the attraction of visitors to the Garden and Port Augusta.

Department – Aboriginal Community Engagement

Aboriginal Community Engagement Group

Port Augusta City Council continues to employ an Aboriginal Community Engagement Officer (ACEO) to support and work with the Aboriginal Community Engagement Group (ACEG) and the broader Aboriginal Community. ACEG members give freely of their time and attend frequent meetings in various capacities including but not limited to: ACEG only, ACEG and Partners (with the three tiers of government), Port Augusta City Council Aboriginal Advisory Committee and the Aboriginal Housing Advisory Committee meetings. Plus they are involved with many consultation and engagement meetings with service providers and government departments. ACEG Members are often invited to attend consultative forums, seminars, media interviews, and to be members of committees and other working groups. They are recognised as the local Aboriginal Community Group to engage with, offering their expertise and knowledge to ensure improved outcomes for all Aboriginal People. ACEG's work is ongoing and their continuing commitment and drive for the greater good and wellbeing of Aboriginal people is a testament to their determination in addressing challenges faced by the local Aboriginal Community.

Department – Public Library

The Justice of the Peace service has continued to be in demand during 2016/2017. During 2016/2017 the library had one session a week with several volunteer JPs rostered to cover Thursday evenings. A new volunteer JP joined the service in February 2017.

Long term support from a valuable volunteer has continued during this year allowing for a prompt service to family history requests received by the Library.

Department – Venue Management

The venues rely on efforts of dedicated volunteers, especially the Lea Memorial Theatre, where volunteers at each event undertake roles such as: lighting programmers and technicians, sound technicians, engineers and operators, general maintenance, ushers, canteen supervisors, front of house managers, box office, follow spot operations, cleaners and bump in crew.

Staff and volunteers work out of hours for much of the time, some even using their days off and holidays to assist in the running of the venues. Without the volunteers' day to day assistance, venues would not operate to such a high standard. Sincere thanks goes to the volunteers of Anderson Dancers for their dedication and commitment to the Lea Memorial Theatre and to the volunteers of the Cultural Centre Gallery, who staff the Gallery, 6 days a week.

Department – Port Augusta Cultural Centre – Yarta Purtli

Volunteers at the Port Augusta Cultural Centre – Yarta Purtli play a vital role in the ongoing operation of the Gallery. Around 10 permanent volunteers contribute over 60 hours a week. Roles undertaken by volunteers include meeting and greeting visitors in the gallery, assisting with the installation and pack up of exhibitions, and assisting at exhibition openings and other Cultural Centre events.

3.3.2 Walk and work together in unity with our Aboriginal communities.

Achievements for 2016/2017:

Department – Aboriginal Community Engagement

Aboriginal Community Engagement Group

Throughout the 2016/2017 financial year Council has continued to support the Aboriginal Community Engagement Group (ACEG) with the ongoing employment of the Aboriginal Community Engagement Officer (ACEO). This position provides coordination, collaboration, consultation, communication, partnerships and relationship building processes relating to the business of ACEG and the Port Augusta Local Action Agreement, with an emphasis on leading Aboriginal community engagement in Port Augusta.

Activities

- ACEG, along with the Aboriginal Community Engagement Officer worked with ORIC (Office of the Registrar of Indigenous Corporations) to develop a Constitution/Rule Book. This project has been completed and this will allow the group to apply to become an Incorporated Body if they choose this path in the future.
- Members of ACEG attended the Proteus Leadership – Leadership By Design two day workshop in June 2017. This training was very well received by members who participated and is highly recommended.
- ACEG have identified 8 priority actions from the Local Action Agreement that they will focus on this year, which are:

- a) Develop Strategies to encourage Aboriginal People to run for Council (Governance and Leadership):

The Port Augusta City Council Aboriginal Advisory Committee in consultation with ACEG plan on hosting some community information sessions specifically for the Aboriginal Community and approaching people directly who might be interested and working with them leading up to the 2018 General Election.

- b) Develop strategies to place a positive local significance on "Australia Day" for our Aboriginal Community (Governance and Leadership):

This remains on the agenda of the Port Augusta City Council Aboriginal Advisory Committee and as mentioned previously, they are working towards taking small steps each year to make the day more respectful and inclusive of Aboriginal People.

This will begin with ensuring an appropriate 'Acknowledgment of Country' is delivered at key events on the day by a key Community Leader such as the Mayor or CEO and when appropriate offer the opportunity for an Aboriginal Community Member to also speak and offer their insight into what Australia Day means to Aboriginal people.

- c) Identify ways to celebrate Port Augusta as a Community that is unified and embraces Aboriginal Culture (Safe Communities):

This has also been a topic of conversation for the Council Aboriginal Advisory Committee and is a priority for Council to be constantly working towards.

ACEG in partnership with Council run events for significant dates such as Reconciliation Week and NAIDOC Celebrations and incorporate this action into these events.

- d) Support the Immediate development of the Residential Rehabilitation Centre (Safe Communities):

ACEG have been involved with the development of the Residential Rehabilitation Centre since its inception. ACEG members (when available) and the Aboriginal Community Engagement Officer attend regular Footsteps Stakeholder Meetings to offer their input and to stay informed on the operation the centre.

- e) Identify culturally appropriate communication strategies and consider the provision of all relevant material in different mediums (Healthy Homes):

ACEG through the Aboriginal Housing Advisory Committee have been involved with Housing SA in assisting them to develop their pictorial guide for Aboriginal customers and tenants. Housing SA are also open to ACEG members or the Aboriginal Communities Engagement Officer contacting them directly between meetings in regards to any issues or concerns raised by community. This medium appears to work well and the relationship between Housing SA and Community has definitely improved.

- f) Review Housing SA policies and its ability to accommodate cultural preferences (in terms of both size and location) (Healthy Homes):

This remains on the agenda of the Aboriginal Housing Committee.

- g) Consider a range of program options to foster healthy relationships for young people (Learning):

This is on the agenda of the Learning sub-committee and is an ongoing discussion as programs and services can change throughout time. Feedback relevant to this action will be reflected in the 'Learning Building Block' reporting template, once complete.

- h) Independent Learning Plans to be initiated for all Aboriginal pre-schoolers that must be agreed and signed by the parents and/or care giver (Learning):

This has been discussed with the Department of Education and Child Development and the feedback received explained the reasons why these plans are not available for pre-schoolers. It was in regards to them being too young, still growing and learning who they are, their reactions, how they learn and other factors. This will also be reflected in the 'Learning Building Block' reporting template.

ACEG are on target with the above actions and are actively working towards these or advocating to the relevant Government Department, to gather feedback relevant to each action.

- ACEG had a successful meet and greet with the Police Commissioner, Grant Stevens, along with five SAPOL officers. ACEG used this opportunity to inform the Commissioner on the work they do in the community, ask questions and discuss issues of particular interest to the Aboriginal Community.
- ACEG hosted the second Port Augusta Aboriginal Justice Forum which took place on 20 April 2017, attended by approximately 35 people. This year's theme focussed on the possibilities of increased court ordered activities to improve offender outcomes and how local services and the courts currently work together, what works, what doesn't and areas for growth and development. Guest speakers included Aboriginal Legal Rights Movement, Community Corrections, Kornar Winmil Yunti (KWY) Aboriginal Corporation, Family Conferencing Team,

Centacare Catholic Country SA. After each speaker round table conversations took place and attendees discussed shared solutions. ACEG received positive feedback on the day and services in attendance felt better connected by the end of the day and once again it was requested that this be an annual event.

- ACEG and the Aboriginal Communities Engagement Officer are working in partnership with Astrid Melchers, the Project Manager for the Government initiated Port Augusta Service Reform, Early Years and Child Development. This work compliments work done through the development of the Port Augusta Local Action Agreement, in assisting to identify gaps and how service providers can work more collaboratively and culturally appropriately, to better meet the needs of the Aboriginal Community.
- ACEG hosted a meeting with the Treaty Commissioner, Mr Roger Thomas to learn more about the Treaty consultation process. Further work in this area is needed and will be ongoing.
- Funding through the Commonwealth's Indigenous Advancement Strategy was extended for a further three year period, 2017–2020, to support the ongoing employment of the Aboriginal Communities Engagement Officer and ACEG's ongoing business and activities.
- Consultation and engagement are high on the agenda in regards to community harmony and this is a large part of ACEG's business and the role of the ACEO. ACEG have become the group for service providers and organisations to engage with in Port Augusta.

Aboriginal Advisory Committee:

This year has seen changes made to the membership of the Council Aboriginal Advisory Committee with ACEG recognising the need to give the broader community the opportunity to be involved. The four ACEG Members stepped down and opened it up to the Aboriginal Community for nominations. The Advisory Committee now has six new Aboriginal Community Members who make up the Committee with the Mayor, CEO and Cr Colleen Hutchison.

ACEG maintain their relationship with Council through the ACEO position and the CEO is a member on the ACEG Partnership Committee. It is intended that the two groups will complement each other and work in partnership. The purpose of these groups is to provide advice and guidance to the Council on the strategies and priorities that the Council can consider implementing within the Port Augusta Aboriginal Community, to ensure that positive outcomes are achieved, that are consistent with the cultural requirements of our diverse Aboriginal Community. This process improves keeping Council informed of issues impacting the Aboriginal Community and how Council can be more inclusive of Aboriginal groups, individuals and communities.

Reconciliation Mission Statement

The Port Augusta City Council's Reconciliation Mission Statement was developed in partnership with the Port Augusta City Council Aboriginal Advisory Committee, ACEG and the Aboriginal Communities Engagement Officer. Council engaged with two local Aboriginal Artists who designed the artwork to be used with the Reconciliation Mission Statement. These Statements have been turned into posters and also wall hanging displays for each Council Location.

National Reconciliation Week May 27 – June 3 2017

During Reconciliation Week, ACEG in partnership with Port Augusta City Council and Centacare Catholic Country SA, hosted two events on 1 June 2017. These included an event in the Barracks open to all community members and included a 'Welcome to Country and Acknowledgement of Country', several dances performed by Dusty Feet Mob, Uncle Roy Coulthard did wood carving, musicians performed and comedian Josh Warrior was the MC on the day.

A community BBQ was held and a relaxed day gave time for attendees to network throughout the day. The other event on the day was a more formal part that complemented the event in the Barracks as well. This took place in the Institute Theatre and included speeches by Reconciliation SA Manager Mark Waters, ACEG Co-Chair Aaron Stuart, Deputy Mayor Brett Benbow, Aboriginal Community Leader and Elder Vince Coulthard and Aboriginal and Torres Strait Islander Youth Representative Dre Ngatokorua. Both events were extremely well attended by a variety of people including local service providers and Government departments, local schools and community members. Approximately 150 people visited one or both of the events throughout the day.



3.3.3 Provide infrastructure and resources that promote a healthy environment and improve social development.

Achievements for 2016/2017:

Department – Parks and Gardens Management

New replacement football goalposts were installed at ETSA Oval in late summer in anticipation of post season training. A half set of football goal posts were installed at Richardson Crescent (South) Park in the Westside Neighbourhood Park, to provide an opportunity for junior football practice.

Department – Infrastructure Management

Road Construction

Major road works were undertaken during the 2016/2017 year. These included:

Caroona Road widening and upgrade project Stages 2 & 3 from Addison Road to the Airport turnoff included the pavement width being increased from 6.0 metres to 8.0 metres. The upgrade was fully funded by the Special Local roads Fund and the Roads to Recovery program.



Barrett Avenue, Stirling North included the extension of the existing constructed sealed and kerbed roadway from Zanker Street connect to Maule Avenue.

Shack Road access road works continued in 2016/2017. Chalken Court, McTaggart Court, Ward Court, Poddar Court, Price Court, McAuliffe Court, Messenger Court, Greenfield Court, Reichelt Court and Silverman Court all were widened, provided with drainage and sheeted with limestone.

Kittel Street was formed, constructed and sheeted with limestone from Shirley Street to Hanrahan Street.



Department – Contract and Events

The following leases, licences, permits, and contracts were formalised during the 2016/2017 financial year:

- Agreement – Anders Dancers Theatre Promoters Groups
- Alfresco Permit – Hannahville Hotel
- Lease – Navy Cadets
- Lease – Army Cadets
- MOU – Stray / Unwanted Animals – Redgum Veterinary Service
- Lease – Quilters Guild
- Contract Right of Renewal – Security – SA Special Operations
- Contract Right of Renewal – Security – RAA Security
- Licence Right of Renewal – Airport Carpark – Heathgate
- Professional Services Agreement – Business Port Augusta
- Licence – Fountain Gallery – Life Without Barriers
- Lease – Coast Guard
- Professional Services Agreement – Hairdressing Services
- Commercial Lease – Pastoral Hotel Alfresco Area
- Contract – Managed Taxi Rank
- Contract – Tonkin – Bird Lake
- Licence – LG Riches Centre – Desert Voices
- Licence – LG Riches Centre – Headspace Youth Group
- Licence – LG Riches Centre – Senior Citizens Club
- Licence – LG Riches Centre – Beehive Crafts
- Licence Right of Renewal – Blanche Harbour Conservation
- Contract – Oracle After Hours Call Centre
- Contract – Bituminous Sealing Works – Boral
- Lease - Central Oval Café – Central Augusta Football Club
- Licence – LG Riches Centre – Pensioners Association
- Licence – LG Riches Centre – Probus
- Licence – LG Riches Centre – Tai Chi
- Alfresco Permit – Ozzies Café
- Alfresco Permit – Archers Table

3.3.4 Provide information and support that enables people to easily make connections to the services they need.

Achievements for 2016/2017:

Department – Parks and Gardens Management

Parks playground staff attended the ‘Adelaide Zoo - Playspace Seminar’ and the ‘Nature Play SA Conference’ in Adelaide featuring International Guest Speaker Adam Bienenstock, to source ideas for modern playspace design. Council supported the Parks Manager’s attendance at the Australian Arboriculture Conference in Canberra where experts presented research findings and initiatives for urban forest tree health and management. Several Parks staff also participated in a Grassy Weed Workshop held in Quorn organised by Northern and Yorke Natural Resources to support the PIRSA ‘Pests Cost Us All’ Campaign www.pir.sa.gov.au/pestscostusall.

Department – Community Services

The Director – Community Services continues to participate in the SA Government Far North Region ‘Industry Leader Group’. This group enables the Department for State Development to strengthen engagement with employers and industry to better inform and support the State Government’s learning, skills and workforce participation priorities.

Various Council sites have provided information and support to students undertaking various levels of study. This has included placement opportunities for Certificate III, Diploma level and University under-graduate students at the residential Aged Care Facilities, Childcare Centre, and Miriam High Special Needs Centre. There have also been work experience opportunities for Secondary School students at Port Augusta Childcare Centre and Miriam High Special Needs Centre.

The HACC Collaborative Project Officer facilitated training for Aged Care workers across the community on 'Building Resilience'. The Project Officer also worked with TAFESA, RDAFN and local aged care service providers on a collaborative workforce project to reduce staff shortages in the aged care sector.

3.3.5 Council is a responsive organisation that provides services in ways that empower the community to achieve their outcomes.

Achievements for 2016/2017:

Department – Records Management

- a) An in-house review of Council's Electronic Document Records Management System (EDRMS) HPRM TRIM took place following the upgrade to version 8.2 occurring in June 2016. TRIM users were consulted and encouraged to provide feedback on the upgraded system and to report any difficulties being experienced. From the responses received a list of minor issues was prepared and logged with the contractor FYB (who performed the TRIM upgrade). FYB were able to provide some solutions/workaround methods in response to some of the matters raised, however they also advised some issues would not be able to be resolved until future upgrades of the HPRM TRIM software occurred.

IT and Records Staff will investigate the possibility of HPRM TRIM 8.2 being rolled out to other Council sites in due course once relevant sites have been connected to the NBN. *(Various Council locations have not been able to run some software programs in the past due to slow data speeds.)*

- b) Records Staff have continued to deliver HPRM TRIM training to new staff/new TRIM users at existing TRIM sites as necessary and have provided HPRM TRIM support and records management advice to staff when required.
- c) Council's Records Management practices are reviewed and updated accordingly on an ongoing basis. Council is continually striving to meet best practice against the State Records Adequate Records Management Standard (ARMS).
- d) The internal Records intranet site is updated on an ongoing basis. The intranet site is used to hold relevant policies, procedures, HPRM TRIM manuals and guides, archiving/destruction processes and general records management information for staff to readily access.

Department – Media & Communications

Council recognises the diversity in how people connect with services and maintains a strong and up to date online presence. To cater for the range of needs of the community to ensure they can connect with Council, news and information continues to be delivered across a number of platforms, including four printed editions of the Community Newsletter. Copies of the newsletter are distributed through The Transcontinental Newspaper and free editions are available from Council sites.

News and information is also distributed through subscribed email listings, Facebook, Twitter and Council's Website (refer Outcome 3.1.2).

Strategic Plan Objective No 4 We Care

3.4 Outcomes:

3.4.1 Encourage and support our community to care for themselves and for each other.

Achievements for 2016/2017:

Department – Development Services Health

2016/2017 School Based Immunisation Programme

In South Australia, Year 8 students as part of the School Based Immunisation Program (SBIP), are offered three doses of HPV (Gardasil), 1-2 doses of Varicella Vaccine (Chicken Pox) depending on age and 1 dose of Boosterix (Whooping Cough and Tetanus) vaccine.

Data is collected at the end of each visit and submitted online to the Immunisation Section (IS) of the Department of Health (DOH). Data entry into the Australian Immunisation Register is also required.

Council's Immunisation Nurses have managed to complete a reasonable amount of student's vaccines as at 30 June 2017, however Port Augusta Secondary School continues to have the highest level of non-attendees which then requires catch up appointments. It has been difficult to achieve a high level of catch ups with students during 2017, due to the trial of the Meningococcal vaccine for Years 10-12 in schools.

In 2017, Caritas and Carlton Schools only had 1 immunisation form not returned and the number of enrolled students remain similar to previous years. Port Augusta Secondary School (PASS) Year 8 student enrolment numbers have almost doubled, with a total of 155 students and as at 30 June 2017, 98 immunisation forms had been returned.

It remains Council's practice to 'catch up' students the following year or years (e.g. a Year 8 student with a valid consent form will be offered the vaccination they have missed up until Year 12). These records are now being captured via catch up cards and reflected in State-wide and National statistics.

Contact has been made with the new Seaview Christian College, as an Immunisation Program will be implemented in 2019, when it is understood that this school will have Year 8 students.

Clinic Type	Number of Clinics
Number of Council Operated Public Clinics	0
Number of School Clinics	9
Number of Internal (Council Staff) Influenza Clinics	2
Number of External Influenza Workplace Clinics	0
Number of Other Workplace Clinics	0
Total	11

Department – Substance Misuse Service

The Community Harmony Manager is the Chair of the Port Augusta Alcohol Management Group (PAAMG) which is a multi-agency forum whose aim is to provide leadership in the planning, facilitation and monitoring of holistic and coordinated initiatives in response to alcohol and drug use and misuse within the community of Port Augusta. This year the PAAMG developed an Action Plan from the Community Alcohol Management Plan, the new Action Plan being tabled and passed at the PAAMG Meeting in October 2016.

As the Chairperson of the Alcohol Management Group, the Manager of the Substance Misuse Service also attended the Liquor License Accord meetings. These are held on a quarterly basis and are facilitated by SAPOL. A strong and informed Liquor Accord ensures continued proactive and coordinated responses by licensees. This contributes to an increase in a responsible drinking culture through keeping licensees fully informed of community concerns and holistic initiatives.

Port Augusta City Council provides a holistic, comprehensive and successful Substance Misuse Service consisting of a Sobering Up Unit/Clean Needle Program, Mobile Assistance Patrol, Assertive Outreach Program and an Exceptional Needs Program, within the current funding round of 2015–2018. The Substance Misuse Service provides services to Port Augusta, Stirling North and Davenport Community.

These services are funded by: Federal Government (Department of Prime Minister and Cabinet – Indigenous Advancement Strategy) for the Mobile Assistance Patrol and Assertive Outreach Program, and the State Government (SA Health – Drug and Alcohol Services SA) for the Sobering Up Unit and the Clean Needle Program and (Department for Communities and Social Inclusion - Homeless Support Program/Exceptional Needs Unit) for the Exceptional Needs Program.

The Port Augusta City Council is responsible for the operation and management of this holistic Service.

During the 2016/2017 financial year the Mobile Assistance Patrol completed 3,733 transports and assessments. The Sobering-Up Unit provided 2,725 admissions and the Clean Needle Program provided 43,770 new syringes with 12,841 used syringes reported as deposited back to the program, with 1,806 presentations at the Clean Needle window.

The total number of individual clients accessing the Sobering Up Unit was 358 and the Mobile Assistance Patrol was 575.

The Assertive Outreach Program had 2,183 contacts by assisting, supporting and checking on clients assertively with client-centred support that is designed to meet client needs, with 354 individual clients. Contacts/support activities are through follow ups with the Sobering-Up Unit clients and referrals from other services (i.e. Stepping Stones Day Centre, The Salvation Army, Lakeview Accommodation Centre, Flinders Terrace Adult Mental Health Team, Legal Services Commission and City Safe Patrol).

The Exceptional Needs Program provided eleven (11) clients assertive, client-centred and outcome-based case management and support, where support is designed to meet client needs and maximise independence, as per their Case Management Plans. Daily contact is maintained diligently and the clients benefit through this structured approach.

A Return to Country Program has proved invaluable for people who have been released from the Port Augusta Prison, as well as for the community as a whole. When people are released from Prison they are provided with a bus ticket to return to their country. To support the person in getting to their bus on time, the Aboriginal Liaison Workers from the Prison contact the Substance Misuse Service so that releasees can be picked up and taken to the Sobering-Up Unit, where they can wait in a safe environment for their allocated bus departure. At the appropriate time the Mobile Assistance Patrol staff will then take the person to the bus stop and wait with them until the bus departs.

The Community Harmony Manager consulted and participated with the development of the Aboriginal Lands Trust Report regarding a Dry Zone being set up in Davenport Community.

Department – Parks and Gardens Management

Parks staff have responded to over 1600 customer requests covering a diverse range of matters from clean-up after storm damage, irrigation leaks, preparation for special events, routine tree maintenance requests, pest weed outbreaks to addressing incidences of reported vandalism.

Department – Cemetery Management

Stirling North Garden Cemetery has continued to lead the way as our go to cemetery. Council has continued to receive positive feedback about the care and maintenance shown in the up keep of the grounds.



Section 9 has grown quickly and is now over half full with all grass installed, and new concrete to be installed on an as needs basis ready for future headstones.

Planning is in place for Section 10 with a new area having been flattened and turned over with grass sods to start establishing that area ready for the future.



Rose pruning and headstone maintenance continue to keep the garden looking at its best.

The cremated remains remembrance pathway continues to establish and be a popular option.

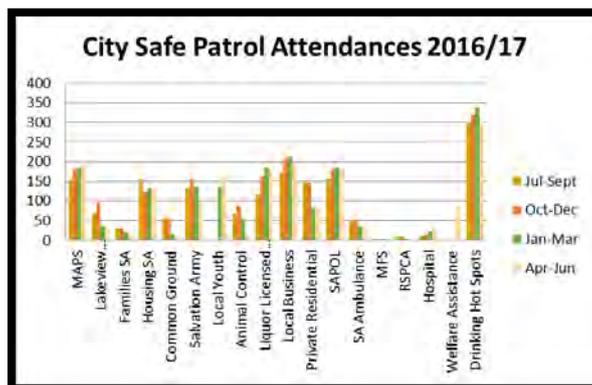
Carlton Parade and West Side Cemeteries now have new timber shelters along with new garden beds to improve the amenity of the area. Great work from Mick Casey and the Work for the Dole crew who have been instrumental in this upgrade work.

Department – City Safe Patrol

The City Safe Program commenced in September 2008. The program was initially set up to reduce anti-social behaviour around the CBD and foreshores, and vandalism of Council’s infrastructure.

The program is now quite mature and provides more general support across a range of matters involving support for the community. It involves officers authorised under *the Local Government Act 1999* to administer the Dry Zone Legislation, Dog & Cat Management Legislation, and Council By-Laws, whilst also providing support for persons at risk from substance misuse.

The City Safe Patrol Officers work closely with government and non-government agencies including SAPOL, Housing SA, Salvation Army, Red Cross, Uniting Care Wesley, licensed premises and stakeholders of the Liquor Licensing Accord, as well as having a good rapport with the local community.



Department – Aged Care Services

Port Augusta City Council, along with the City of Holdfast Bay, has been chosen as pilot sites for SA Health's program 'Make Every Contact Count'. The Far North Collaborative Project Officer assisted SA Health with an outline of programs and social activities in the regional specifically for older people and participated in the 'Make Every Contact Count' training.

The Far North Collaborative Project Officer assisted the Senior Citizens Club to apply for Grants SA funding towards replacement of carpet and interior and exterior painting of the Centre.

A 'Memory Hub' was developed at the Port Augusta Public Library to provide resources for people experiencing memory loss and their carer. Resources are also available to keep the brain active.

A community display was held to highlight 'Planning Ahead' with free Advance Care Directives kits made available to the community.

An NBN Community Information session was held at the LG Riches Centre and also at the Men's Shed to provide information to older community members regarding the NBN.

3.4.2 Facilitate services and develop partnerships to enable appropriate care for people in our communities.

Achievements for 2016/2017:

Department – Parks and Gardens Management

The Port Augusta Prison's Off-Centre Work Gang (OCWG) labour resource has supported Council in the upkeep and beautification of the City. Over the past 12 months gang workers have been of great support in a range of scheduled maintenance activities including rubbish and weed removal across the park network; post weekend clean and tidy up at Central Oval followed by a three monthly pruning session in the garden beds and surrounding areas; weekly maintenance of the Port Augusta Information Bays at town entrances; ongoing support with customer requests and project work to upgrade to Sid Welk Reserve and Loudon Road Foreshore Park.



Department – Substance Misuse Service

Footsteps Road to Recovery Residential Rehabilitation Centre

This facility officially opened in November 2015, and although they had a slow start, the facility has now increased the numbers of people attending and participating in rehabilitation programs.

The Community Harmony Manager attended all meetings in the lead up to the opening of the Footsteps Road to Recovery Residential Rehabilitation Centre and now attends the Port Augusta Advisory and Stakeholder meetings.

Community Harmony

The Community Harmony Office participates with local community interagency meetings/activities (i.e. Homelessness & Violence Against Communities Collaboration & the Suicide Intervention and Life Promotion Advisory Group and the Social Justice Interagency).

The Community Harmony Manager is a member of the Advisory Committee for the Standby Response Service along with some broader focus meetings/workshops and represented the Substance Misuse Service at the 2016 SANDAS Annual General Meeting.

During White Ribbon Week 2016, the Homelessness & Violence Against Communities Collaboration (HVACC) held a stall at the Woolworths Shopping Complex and during Homelessness Week 2016 the Homelessness Services planned and lead the event held in Gladstone Square. Banners were placed within the local community to highlight the issue of homelessness.

The Aboriginal Communities Engagement Group is supported by the Community Harmony Office with the Manager attending the ACEG and Joint Partners meetings.

To recognise 'World Suicide Prevention Day and RU OK? Day', the Suicide Intervention Life Promotion Action Group (SILPAG) planned and organised a joint 'Come and join us for a cup of coffee/tea and a chat asking R U OK? Event' that was held at the Port Augusta Cultural Centre - Yarta Purtli.

The Manager – Community Harmony attended stakeholder meetings for the Bryant Street Mens' House with Disability SA and Life Without Barriers to identify, raise and problem solve any concerns, as well as any opportunities for collaborative work, with regard to the men living there.

The Community Harmony Manager was invited to attend and participate at the 'State ICE Taskforce Roundtable' in Whyalla and the 'Preventing Aboriginal Deaths in Custody' (PADIC) meetings that the Port Augusta Prison facilitates with prisoners and service providers.

The Substance Misuse Service staff attended the 2017 Reconciliation Week Event 'Electric Corroboree' held in the Barracks and the Institute Theatre where the community came together for music, dancing, activities, informative talks and food.

Department – Aged Care Services

Nerrilda Nursing Home

Nerrilda Nursing Home had 15 new permanent admissions during the 2016/2017 financial year in comparison to 22 admissions during 2015/2016.

Nerrilda's high level respite service continues to be well utilised with 21 respite admissions during the financial year, compared with 30 in 2015/2016.

Total bed place occupancy for the 2016/2017 financial year averaged 93.06%

Unannounced site visits were conducted by the Australian Aged Care Quality Agency on 6 December 2016 and 29 May 2017; with Nerrilda Nursing Home found to be compliant with all required standards.

A Food Safety Plan annual audit was conducted on 16 May 2017 with the maximum 12 month accreditation period received.

Nerrilda has a comprehensive "Leisure & Lifestyle" Program which includes regular activities such as Movement to Music, Ceramics, Hairdressing service, Pets as Therapy, reminiscence, sing-a-longs, visiting entertainment and celebration of specific days including Christmas, Anzac Day, NAIDOC Week, Remembrance Day, Mother's Day and Father's Day.

Training opportunities undertaken by Nerrilda staff in 2016/2017 included: Types and Signs of Elder Abuse, Pharmacy In-Services, Medication Management, Thickener & Swallowing Management, Vision Impairment, CPR, Choking, Fire and Evacuation, Blood Glucose Monitoring, Continence Management, Dysphagia & Modified Diets, Hearing Aid Management, Tracheostomy Care, Manual Handling, Diabetic Management, Pain Identification and charting, and Feeding Residents with Swallowing Difficulties.

Continuous Improvement activities undertaken during the 2016/2017 financial year include: purchase of electric pill crushers, modification of weight charts, documentation of procedures for substitution of pan sterilisers during power outages, management of residents' medications during extended outings and social leave, and stickers developed to facilitate easy identification by staff of persons legally able to give consent for residents.

A major project of replacement of cabling, telephone system and call bell system commenced during the year. NBN was connected to Nerrilda Nursing Home in early 2017.

Nerrilda Management, Staff and residents are very appreciative of the efforts of the Nerrilda Auxiliary whose fundraising has achieved the purchase of additional equipment to enhance the quality of life of the residents. Items have included wall mounted hair dryers, feeding tumblers with lids, DVDs and Christmas gifts for the residents.

The Port Augusta German-Australian Society Trust Fund was once again used to purchase a number of items of equipment including 5 Mercury Advance mattresses and pumps, podiatry equipment, Aspire Shell chair with wheels, Powerlift recliner chair and a woodgrain head and foot board.

A M Ramsay Village

Ramsay Village has had 16 new permanent residents admitted in the 2016/2017 financial year, compared with 7 during 2015/2016. Respite admissions for the financial year totalled 42, up from 30 in 2015/2016. This is a reflection on the higher turnover in permanent residents and Commonwealth Government policies assisting people to remain living at home for longer.

Total bed place occupancy for the 2016/2017 financial year averaged 95.12%

Ramsay Village was found to be compliant with all statutory requirements during an unannounced support visit by the Australian Aged Care Quality Agency in July 2016.

The Australian Aged Care Quality Agency conducted a major site audit at AM Ramsay Village in June 2017 as part of the 3 year accreditation cycle. Ramsay Village was found to be compliant with all 44 standards which is a fantastic result. As part of the accreditation site audit, a consumer experience survey was conducted by the Agency. This is a new initiative with results published online by the Agency. Results from this survey were quite pleasing with 100% of consumers stating that most of the time or always they were treated with respect, felt safe, had their healthcare needs met by staff, had staff explain things to them, and were encouraged to do as much as possible for themselves. 87% of responses agreed that if they felt sad or worried there is staff at the facility they can talk to, the staff know what they are doing and staff follow up when things are raised by residents. 80% of responses agreed or strongly agreed that the place is well run and 73% of responses liked the food most of the time or always.

Continuous improvement activities have included installation of a pergola, paving and lawn in the Masonic outdoor area, increased utilisation of Telehealth Conferencing, purchase of Niki Pump for End of Life care, power pack for use on electric chairs during power outages, purchase of 'vision impaired' and 'hearing & vision impaired' badges for resident use, update incident form to include question regarding anti-coagulant medication. A review of systems and processes during completion of a self-assessment workbook was undertaken in preparation of the major site audit undertaken by the Australian Aged Care Quality Agency in June 2017.

Training opportunities have included: Incident Reporting, Dysphagia Management, Infection Control, Food Safety, Manual Handling, Sexuality in the Older Person, Pharmacy In-services, Medication Management, Grief Trauma & Loss, Protecting Older People from Abuse, Senior First Aid, Communication Skills, Evidence-based wound care, Palliative Care, Fire & Evacuation, Visual Arts and Health, Oral Hygiene, ACFI rule changes, Refundable Accommodation Deposits & Daily Accommodation Payment rules, and Accreditation – staff responsibilities.

Many activities are provided at Ramsay Village for resident enjoyment including: Movement to Music classes twice per week, craft, Bocce, Golden Memories Karaoke, entertainment by Reg Johnson & Sam Forsythe, indoor bowls, quiz afternoons, table cricket, beetles, visits by Jen with Elvis the dog, performance by Anderson Dancers 'littlies' group, Celtic Beat Bagpipers, Jadees fashion displays, Desert Voice Choir, Adelaide Preston College students entertained with singing and hand painting, visits by Seaview Christian College students, visits by Port Augusta Childcare Centre, and children's circus acts.

Celebration of special days such as residents' birthdays, Harmony Day, Shrove Tuesday, St Patrick's Day, Easter, Anzac Day, Mother's Day, Father's Day, Valentine's Day, Melbourne Cup and Christmas take place at the facility. Bus outings to various locations occur regularly as well. These have included special interest areas such as Sundrop Farms, Platform Gallery, On the Run, Shacks, Australian Arid Lands Botanic Gardens, Quorn and Wilmington.

The Port Augusta German-Australian Society Trust Fund was once again used to upgrade equipment and facilities at Ramsay Village. In 2016/2017 this has included the purchase of 9 bed head & food boards, 11 bed mattresses, 2 x commode chairs and a Niki Pump for end of life care. A new pergola area was developed in the Masonic secure garden to encourage residents to enjoy the outdoor area.

A number of staff and volunteers have supported fundraising efforts during the year to purchase additional equipment as well.

Health Focus

During the 2016/17 financial year, Health Focus has continued the transition to the new Commonwealth Home Support Program implemented as part of the national Aged Care Reforms. Changes in systems and processes have been implemented to meet new guidelines including reporting requirements into a new Data Exchange Program and referral of clients through 'My Aged Care'.

Health Focus continues to support approximately 100 clients across a range of programs aimed at maintaining and improving wellbeing. These programs include the Tuesday, Wednesday and Friday 'Let's Keep Active' groups, community based exercise classes and a walking group.

During the year as part of the 'Continuous Improvement' process, some changes were made to programs to reflect changing needs of clients. This has included withdrawal of Monday exercise classes and the Low Vision Craft groups which both had low numbers attending and introduction of a new Men's Social Group on a Thursday afternoon.

Activities held as part of the 'Let's Keep Active' groups held at Health Focus include chair based exercise classes with Di Davies, Pizza Making Days, a visit by the Communities Foodies Group with discussion on healthy food choices, a pasty making day, footy tipping, Melbourne Cup celebrations and sausage sizzles.

Clients enjoyed many outings during the financial year including trips to Wilpena Pound, Hawker, Quorn, Whyalla, Port Pirie, Spirit of Anzac Exhibition at Central Oval as well as Christmas Lights tours in December. The annual client holiday was held in May 2017 to the Riverland.

Training opportunities for staff included First Aid, Manual Handling, CPR, medication management, and fire & evacuation training as well as 'The Future of CHSP: 2018 and beyond'.

Men's Shed

Numbers of clients attending the Men's Shed in 2016/2017 have reduced slightly. Some issues have been experienced by prospective clients in using the required My Aged Care System for referral. The Shed has 5 regular volunteers who provide valuable support to clients with projects.

Projects completed in 2016/2017 included: refurbishment of timber slatted garden chairs, refurbishment of an antique dining table, sandpit table for Miriam High Special Needs Centre, a music sheet stand, large noughts & crosses game for use at the Positive Ageing Expo which was donated to Ramsay Village following the event, 2 x computer monitor raisers, an extra long park bench seat for the Golf Course, refurbishment of a kitchen cabinet and a very old doll's house, outdoor ker-plunk game, timber butterflies for a craft group, servicing of the blender bikes, repairs to the children's train for the Library, timber signs, chair repairs, table decoration for the Naval Cadets, a bee hotel and a meat safe.

Continuous improvement activities have included reviewing of risk assessments and safe operating procedures, and removal of partitions from the dining area to create more space. Murray Peters has completed his CPR certificate and now fills the role of First Aid person.

The annual footy tipping has again proven to be popular with the clients, creating much banter around the Shed.

Health Promotion events have included the Cancer Council of SA, COTA's Moving Right Along seminar and an NBN information session.

A cheque for \$3,600 was presented to the Men's Shed as a generous donation from Business Port Augusta. This donation was used to purchase an industrial wood thicknesser.

Community members have also generously donated various items to the shed during the year including: timber shelving, ducting hose and fittings, and quality timber, new and used power tools, and a high quality set of chisels and D&G Tyres donated tyres for the Shed trailer. A new welder was purchased through a bequest from the late Alan McLean.



Once again, the Men's Shed participated in the Annual Christmas Pageant with a very detailed float 'Pinocchio's Xmas' as a way of giving back to the Port Augusta community.

Aged Care Collaborative Project

The Aged Care Collaborative Project Officer coordinated the 2016 Positive Ageing Expo which was held at Central Oval on 20 October 2016. This saw over 300 people attend to find out what services are available in our local community to support health and wellbeing and encourage people to remain active as they grow older.

The Officer collaborated with other Collaborative Project Officers throughout the State to facilitate a Statewide Symposium on 'Loneliness and Social Isolation'.

Participation in the SAHMRI TechWerks Wellbeing and Resilience training has enabled the Project Officer to work with local aged care agencies to encourage resilience in the workplace.

A number of projects were facilitated by the Aged Care Collaborative Project Officer including an Aged Care Employment Program, a 'Taste of Resilience' workshops, NBN information sessions, COTA SA presentations, research on Revocation of Driver's Licences for older people, as well as facilitation of the local aged care network 'Partnerships in Positive Ageing'.

Department – Children's Services

Port Augusta Childcare Centre

The Port Augusta Childcare Centre is currently supporting 87 families utilising a mix of full time, part time and occasional care.

Average full time equivalent attendances at the Port Augusta Childcare Centre decreased over the financial year from 41.9 in 2015/2016 to 35.2 in 2016/2017. This is due to the high cost of care due to staffing qualifications and ratios under the National Quality Standards as well as changing employment conditions within the region.

Training undertaken during the year included First Aid, CPR refresher, Applying conflict resolution, Child safe environments, Development and use of emotional intelligence, Let's Count, Note Taking and Record Keeping, Manual Handling, Incident Reporting and Investigation, Food Safety & Handling, Behaviour Management and a large range of WHS Procedures. One educator is studying the Bachelor of Teaching – Early Learning. Two educators are currently studying the Diploma in Children's Services.

Continuous improvements to the Centre included cupboards being installed in the children's rooms and the sleep room for storage and safety purposes. A new oven has been installed in the kitchen, a rain water tank erected in the kindy yard, planter boxes placed in each yard to grow vegetables and the kindy room also has some new additions including chickens, budgies and frogs to encourage the children to care for a range of animals and food sources. The children develop knowledge and assist in developing and maintaining a sustainable environment.

Required legislative checks including food safety audit and warm water audit were successfully completed during the year.

Community involvement has included: excursions to Ramsay Village, Ryan Mitchell Swim Centre, Beach, Bec's Jump 'N' Party, Flinders Children's Centre, Willsden Kindy, the Circus and the RSL.

There have been visitors to the Centre including: Veolia Environmental Services, students from Port Augusta Secondary School, Animal Anonymous, Dental Service, Dance Magic and Mezmo.

Educators also provided children and families with the opportunity to be involved in a range of activities including: Pet day, Australia's Biggest Morning Tea, Reconciliation Week dress up day, a shared Easter lunch, funky hair day, a disco to raise money for SIDS and the Christmas pageant (in which we won second prize).

The centre has supported students who are studying the Certificate III in Children's Services from Port Augusta Secondary School, Caritas College and TAFE SA to complete placements with children from 6 weeks to 5 years of age.

Miriam High Special Needs Centre

Miriam High Special Needs Centre is currently supporting 31 children within the school term program.

The Centre continues to engage with representatives from the Department for Communities & Social Inclusion and the National Disability Insurance Scheme in relation to the transition from block funding to individualised funding. The Centre has also been supporting families in the difficult transition to the new National Disability Insurance Scheme.

The Centre has continued to welcome visitors to the Centre to enhance the care provided to children. This has included representatives from Novita, Department for Education & Child Development, Kincare, CARA, Dental on Commercial, the National Disability Insurance Scheme, secondary students completing work experience and Child Studies, and Occupational Therapy students completing placements. Private therapists have continued to attend the Centre to work with children through the NDIS.

Training has included: Fire & Evacuation training, Manual Handling, Performance Management for Supervisors, Contractor Management, WHS In-Service Training, Managing Conflict, Behaviour Management – 'Acting Up or is it?', and a Child Safe Environments update.

Continuous improvement activities have included: the re-sealing of carpark, and maintenance has been carried out as per the Centre's maintenance plan.

School holiday activities included: visits to Bec's Jump 'N' Play, picnics in the park, a beach day, a Grandparents Day, a visit to Wadlata, AALBG Arid Explorer's Children's Garden, cooking, water play, face painting and dress ups.

The Centre participated in an "Ability Expo" held on 14 October 2016 at Gladstone Square with many local agencies coming together to showcase services available within the local community.

3.4.3 Value, protect and enhance the quality of our natural and built environment.

Achievements for 2016/2017:

Department – General Inspectorate

Animal Management Plan

Council's Animal Management Plan (2011-2016) expired and the new Plan 2017-2021 was adopted by Council and endorsed by the Dog and Cat Management Board. The new Plan continues to provide the framework to meet the statutory responsibilities to ensure the health, safety and welfare of domestic animals now and into the future. The new Plan also covers the significant legislative changes that have been introduced into Parliament as outlined within the Dog and Cat Management (Miscellaneous) Amendment Bill 2016.

The new laws will become operational from 1 July 2017 and 1 July 2018 and Council will promote the new laws and educate the community to assist in making the transition as easy as possible. The main changes to the Act are:

- Microchipping – introducing a requirement for all dogs and cats to be microchipped by the proposed age of three months from 1 July 2018.
- De-sexing – introducing a requirement to de-sex all dogs and cats born after the proposed date of 1 July 2018 and by the proposed age of six months.
- Breeders – introducing a requirement that a person must not sell a dog or cat they have bred unless they are registered as a breeder with the Dog and Cat Management Board.
- Sellers – introducing a requirement for certain information to be provided to the buyer.
- Council Powers – providing Councils, which are responsible for dog and cat management in their local areas, with greater powers to administer and enforce the Act.
- Assistance Dogs – changing who can accredit animals.

The General Inspectorate Officers provide a range of services in respect to breaches of the Dog and Cat Management Act 1995 through conflict resolution, community education and awareness. Council recognises the significance of animals to their owners and as a result officers endeavour to handle these issues with the upmost sensitivity.

Pets bring many advantages to their owners. However, they do cause a potential for conflict between neighbours and the local community. Council aims to provide services that help regulate and control the legal responsibilities placed on pet owners, as well as providing education and awareness about responsible pet ownership. Council is aiming at increasing the number of registered and micro-chipped domestic animals, which will facilitate the return of wandering or injured animals quickly and safely.

Another animal control target area is educating the community on the danger of keeping un-socialized dogs, in an endeavour to try and minimize the occurrence of dog attacks in the community. Puppy Pre School and community events such as the RSPCA Million Paws Walk are promoted to help assist pet owners.

Council is and always has taken animal welfare and safety very seriously and works hand in hand with the RSPCA to minimize the number of referred cases of animal cruelty. Council officers attend to reports with, and on behalf of, the RSPCA to administer the legislative requirements under the Dog and Cat Management Act.

General Inspectorate Officers are also working to decrease the number of noise complaints attributed to excessive dog barking, which can disrupt adjoining neighbours. Complainants are provided a diary to record and monitor the barking over a period of time, as this evidence is vital in dealing with noise complaints. Officers then work with the owner of the dog in question to determine the cause and give advice on keeping it quiet and modifying the behaviour of the dog. There has been a decline in barking noise complaints and Council will continue to work to further reduce this in the future.

To prevent an increase in the number of feral and stray animals, Council combined with both of the Local Veterinary Clinics, will continue to conduct Discounted Microchipping and De-sexing Campaigns in the community, as well as dogs and cats in the Aboriginal Community. Discounted desexing and microchipping days in the last financial year resulted in 104 dogs and cats being desexed and microchipped.

Another big issue that will continue to be tackled is to minimise the number of lost and wandering dogs. Council also has had many cases of abandoned dogs which therefore makes it a difficult task to return the dog to its rightful owner. Warnings and/or expiation notices for lost and wandering dogs will continue to be issued, to deter community members from allowing their dog to wander at large. The changes to the Dog and Cat Management Act have also seen a substantial increase in the expiation fees relating to dog offences. Council's 'Lost and Found' Animals Facebook page and Councils Newsletter continue to prove a very powerful tool in the identification of stray animals and the rehoming of abandoned dogs. Facebook is also helping Council to promote public awareness of any animal programs or incentives that are being initiated.

Council continues to aim at reducing the number of reported roaming cat cases by supplying cat traps to the community and encouraging the identification and wearing of collars and also microchipping, so that the cat can be returned to its owner. If a cat is unidentified it may be given to a shelter or euthanized, as this would depend on the condition and temperament of the animal.

Council Inspectorate Officers continue to be trained and updated in Dog and Cat Management, to ensure they have detailed knowledge of the Act and their skills and knowledge are kept up to date with methods of animal handling and management practices.

The Million Paws Walk continues to raise funds and is a very popular event every year. Funds raised are donated to RSPCA and in 2016/2017 the Port Augusta community raised \$963.

Fire Protection Services

The Fire Prevention Officer continued to inspect properties, vacant residential and commercial blocks throughout the 2016/2017 fire danger season and issued clean up notices and fire permits, and ensured that regular fuel loading inspections were carried out. In addition, the Officer continued to work closely with the SA Country Fire Service and SA State Emergency Service to deliver key programs about safety, prevention and preparedness for emergency events. Council has a role in ensuring that potential bushfire fuel loads are reduced on private land to reduce bushfire risk across the City.

Illegal Dumping

Illegal dumping is a crime and it costs everyone. The impacts of illegal dumping are felt throughout the community in a number of ways, including a decrease in the amenity value of an area to the costs attributed for the clean-up of items. The money and time spent by Council, on behalf of its community, to respond to illegal dumping is money that could be better spent on other improvements within the community. There have been major changes in the Litter Control and Nuisance Act with greater powers given to Council officers and the penalties and expiation fees have increased significantly.



Parking Enforcement

Council has been and will continue to police and enforce all areas of parking restrictions in the community to improve traffic flow and to ensure the safe and fair use of the roads within the community, and at schools for the benefit of everyone. Parking infringements are regulated by State law and are the same for all Councils and the expiation fees are set by Regulation, not by Council; fee increases are gazetted by the State Government and take effect from 1 July annually.

Officers have continued to patrol local school parking areas to ensure compliance and the safety of children.

One of the areas specifically targeted during the reporting period was parking on a footpath, dividing strip or nature strip. Vehicles must not be parked where any part of the vehicle is on a footpath or footway. This includes the grass verge outside a residence. Apart from the obstruction of pedestrians, footpaths are not intended to bear the weight of vehicles, as damage may be caused to the surface or services located underneath.

A footpath is the area from the kerb to the property boundary, this includes lawns and gardens. A footpath also includes footway, lane or other place made or constructed for the use of pedestrians and not for the use of vehicles. The section of footpath which enables access to premises is part of the footpath and is not available for parking.

Department – Parks and Gardens Management

Parks staff continued their routine weed control along Shack Road, Old Whyalla Road and Airport Road using a range of treatment methods including slashing and chemical spraying. However, the late summer rainfall resulted in increased reports of outbreaks of Caltrop (*Tribulus terrestris*) which is declared a pest plant in South Australia. The burrs of this weed cause significant discomfort and are easily spread across parks by attaching to shoes, animal fur and bike tyres.

3.4.4 Water, energy and other natural resources are managed responsibly.

Achievements for 2016/2017:

Department – Parks and Gardens Management

The Waste Water Treatment Plant (WWTP) harvested 139ML from the SA Water network with 85 percent (119ML) treated with chlorine and pumped through an 80µ filter bank, then sent to the field for irrigation purposes or to the storage reservoir from where, 29ML were later reused. Six percent (8.5ML) was returned to the SA Water's Sewer Network which comprised (backwash/flushing) utilised in the WWTP system maintenance operations.

Department – Infrastructure Management

Levee Bank Construction

Council was successful in receiving a grant for \$105k from the Coast Protection Board of South Australia. The raising of the existing sea wall/levee bank between the Carpenters Landing Boat Ramp and the Joy Baluch AM Bridge by 400mm has been constructed. Continuation of the Carroona Road Levee bank and placement of armour rock for wave and erosion protection was also undertaken.

3.4.5 Our cultural and built heritage is recognised, conserved and promoted as a key contributor to our identity.

Achievements for 2016/2017:

Unfortunately, the Great Western Bridge was closed to pedestrian access during the reporting period, following an expert Engineering Report recommending the immediate closure of the Bridge due to the high risk of abutment collapse. Negotiations continue between Local, State and Federal Government agencies to identify options for improved pedestrian access across Spencer Gulf.

Strategic Plan Objective No 5 We Celebrate

3.5 Outcomes:

3.5.1 Design, provide and maintain a range of places and spaces where people can gather formally and informally.

Achievements for 2016/2017:

Department – Parks & Gardens Management

The Port Augusta Open Space and Playspace Strategy 2016-2031 which provides a 15 year vision for developing a sustainable open space network was released following a period of consultation, which included a review of the Council's Community Land Management Plans (CLMPs). A new open space classification has been adopted based on proximity to home (i.e. Ancillary, Local, Neighbourhood, District and Regional land that reflect the quality of facilities within the park).

Work has been progressing at the Loudon Road Foreshore Park on the Westside, where the rotunda area beside the carpark is being upgraded with a new picnic setting, irrigated AridSmart native garden beds, installation of a double swing basket swing set and replacement of a section of fencing. Plans are also underway for the Eastside Foreshore to be refreshed with work on the garden beds, seating and shelters.

Lions Jubilee Park

The Lions Club of Port Augusta participated in a volunteer project agreement working collaboratively with Council with the assistance of local contractors, to install a new sheltered barbecue facility at Lions Jubilee Park. The upgrade was driven by the Lions Club of Port Augusta who successfully sourced funding through the Australian Government's 'Stronger Communities Programme' (SCP) for their commemorative project which celebrates two significant milestones for the organisation; 100 years of Lions International (1917-2017) and 50 years of Lions in Port Augusta (1956-2016). The opening ceremony for the barbecue upgrade project at Lions Jubilee Park was held on 1 April 2017.



Department – Port Augusta Public Library

Spirit of ANZAC Exhibition

Library staff assisted with sourcing materials for the Spirit of ANZAC Exhibition held at Central Oval from 9-14 November 2016. Memorabilia and photographs were sourced from the Port Augusta Public Library collection and from Port Augusta and Port Pirie RSL collections and displayed in the Port Augusta Community Zone at the Exhibition. The Exhibition on tour from the Australian War Memorial was held as part of the National Commemoration of the Centenary of the First World War 1914-1918. Items and information provided by the library helped to add a local element and link the overall exhibition to our local community.

One Card Network and Library Management System Projects

The One Card Network, the consortium of libraries across South Australia, has now been operating for over four years and continues to allow the community to utilise the resources of the State.

Implementation of the Radio Frequency Identification Project (RFID) continued in 2016/2017, with all library items being circulated to other libraries in the network requiring to be tagged. Tagging of Port Augusta's library collections was completed in October 2016.

Initial planning for the implementation of the notices and Paypal project commenced, with all libraries across the network developing a standardised process for library notices and payment of debts. Port Augusta is scheduled to rollout the project in October 2017.

National Simultaneous Storytime

On 24 May 2017, the Library supported the National Simultaneous Storytime event, joining in with over 2500 other venues all reading the same book at the same time. This year the story was 'The cow tripped over the moon' by Tony Wilson. The Library presented copies to each primary school, preschool and childcare centre, to encourage their participation in this event, which aims to promote the value of reading and literacy.

School holiday activities

School holiday activities are very popular with the community and continue to be well supported, with over 30 children attending each session. In July 2016 the theme was 'Ancient Egypt' with activities including masks, scarab beetles and pyramids. In October 2016 the theme was 'Australia' with craft activities including Australian animals, Sydney Opera House and Great Barrier Reef. Christmas craft activities were available for children throughout December. The 'Annual Easter Hunt and Craft Event' was held on 11 April 2017, with over 50 children and Easter Bunny attending.

Other children's services

Little Bang Discovery Club was run over four weeks in March/April with 5-10 children attending each session. The program created by the Children's Discovery Museum introduces basic science concepts to pre-schoolers through experimentation and fun. The program proved very successful and will be run again in 2017/2018.

The weekly storytime sessions for pre-schoolers held on Wednesday mornings at the Library continue to attract families for stories and activities; during 2016/2017, the 39 sessions were attended by 514 children and 385 adults. The Library distributed free Little Book Club packs to families. The packs contain a book, nursery rhymes DVD and other material to encourage parents to enjoy sharing books with their children from an early age. The Toddler Reading Pack is for children aged 18 months - 2.5 years and the Preschool Reading Pack is for children aged 3 - 4 years.

The National Children's Book Week in August 2016 was promoted and the shortlisted books displayed. Library staff visited Bond Street Child Care Centre to read stories and do activities based on the shortlisted books.

As part of the Arid Festival, storytime was held at the Australian Arid Land Botanic Gardens on 21 September. The children had a wonderful time feeding the very hungry caterpillars and created a beautiful piece of art work which was displayed in the Library for a few months following the event.

In October 2016, the library held a scary night event attended by over 30 children. The library was decorated for halloween and children participated in the reading of a scary story and a range of craft activities including skeletons, lanterns and bats.

Public internet access

The Library provided free public access with 6 computers, scanning and printing facilities, in addition to the wireless internet service. Public internet access was switched to NBN in February 2017. The large wooden table from the Town Hall was relocated to the Library in June 2016 and the re-arrangement of the computing area has improved space available for wireless internet users. Wireless internet continues to be well utilised by both local residents and visitors to Port Augusta. The Library staff continued to provide basic computer support for the community as part of the daily Library operation.

Community Information service

The Public Library updates community agencies and services information for Port Augusta on the web based service 'SA Community Connecting Up'. The 'Positive Ageing Guide' was also updated and published in 2016.

Book Club

The Library Book Club met on the 4th Thursday of each month to share ideas on a wide range of books with approximately 8-10 people attending each month.

Author events

The Library hosted an author event with Linda Boothe Stone on 25 October 2016 which was well received by the audience and generated a lot of discussion about her travels in Africa.

Staff training

Staff attended a range of training opportunities including Public Library Service Regional Training Day (hosted in Port Augusta), Australian Library Association Conference, Child Safe Environments training, Little Bang Science Training, History SA Digitisation Training, First Aid training with St John, LMS webinars and WHS internal training sessions.

Other events and activities

Items from the Flinders Voyage Collection were loaned to Flinders University Art Museum and City Gallery for 'Truth and Beauty: The Botanical Works of Ferdinand Bauer Exhibition' on display from 3 December 2016 – 5 February 2017 at the Flinders University City Gallery. The Exhibition highlighted a number of materials held in the collection at the Australian Arid Lands Botanic Garden.

During Northern Territory (NT) Writers Festival 18-21 May 2017, the Library participated in the live streaming of 6 sessions from the program - authors included Lia Hills and Tim Lowe. The live streaming allowed the local community to see and hear the sessions without having to travel to Alice Springs, and it is hoped this will be continued in future years.

Planning began for the implementation of new library opening hours (a reduction of 3 hours per week) coming into effect on 1 July 2017. Promotion began in late May 2017 to alert customer to the upcoming changes.

The Library is hosting two Memorial Boxes from the Australian War Memorial which include memorabilia for display and for educational use in schools and libraries.

The Library hosted visits and story sessions with students from organisations including Augusta Park Primary School, Stirling North Kindy, West Side Kindy and Miriam High Special Needs Centre, along with regular weekly visits by the Port Augusta Special School and Seaview Christian College.

The Library received a donation of a 'Maker Party in a Box' from Telstra and a training day was held in the Library for staff and representatives from local schools. The box contains a range of science and technology equipment and activities that can be used by the Library and local schools to encourage and develop science and technology skills in primary aged children.

The Library participated in community events such as the Christmas Tree Festival and Positive Ageing Expo. Display space provided to community groups and government agencies for promotional material within the Library, included ANZAC and history month. Drop-in sessions were held in the Library for the Alzheimer's Association in March 2017 and NBN in June 2017, both sessions allowing community members to ask questions and access information on these topics.

Other programs and promotional activities include:

- Toy library service
- Local and family history service
- Monthly Library bus and home visit service
- Reference, community information and local history requests.

Department – Cemetery Management

The Westside Cemetery was upgraded during the reporting period with a new shelter, paving being constructed and garden beds rejuvenated.



Department – Ryan Mitchell Swim Centre

The Ryan Mitchell Swim Centre opened to the public for the summer season on 13 October 2016 after undergoing repairs and upgrading during the winter months. Work undertaken during the 2016/2017 financial year at the pool included:

Pump-house

- Backwash tank under pump house cleaned out
- No 7 valve in pump house was repaired
- BRT now agents for Coregas who are suppliers of CO2
- Purchased Carbon Dioxide Regulator
- New parts were installed on CO2 heater and solenoid in pump house

Pools

- Tiles on main pool deck fixed and re-grouted.
- Main pool deck was repainted.
- Medium and Toddler pools refilled after being left empty over the winter period.
- All pools vacuumed and cleaned.

Grounds and Surrounds

- Shade near pump house repaired.
- Augusta Pest treated buildings, grounds and surrounds for mice, cockroaches, bees etc.
- General maintenance of grounds and surrounds.
- NBN cables laid and box fitted to kiosk wall.
- Subsurface watering system leaks repaired.
- Seats and tables stripped and repainted.
- Shade cloth on shade near swimming club damaged in storm.
- Five new speakers were purchased and erected on shades at either end of the main pool.
- Bus Zone authorised and line marked top of carpark on Hannagan Street for School buses.
- Busted pipe in carpark identified and repaired.
- Flood lights at shallow end of main pool and medium pool repaired.
- Large tree in pool grounds was removed following a storm.
- We had three sightings of snakes this season by the medium pool. All safety measures were put in place.

BBQ Area

- General maintenance of BBQ area.
- Seats and tables stripped, repainted and repaired.
- Security light in BBQ area and light on big shed repaired.
- New switch board installed in BBQ area.

Kiosk and Buildings

- Leaking solar pipe on Swimming Club roof repaired.
- Pool entry gates grit blasted and powder coated.
- Main entrance way painted and footprints stencilled.
- Front noticeboard updated.
- Shower doors in men's and ladies amenities sanded and painted.
- Electrical testing and tagging completed.
- WHS workplace inspection undertaken and identified items added to CAPA.
- First Aid kits re-stocked.
- Repairs to hot water service in disabled facilities.
- Special Education Resource Units(SERU) equipment serviced.
- Lock on disabled door repaired.
- Safe lock repaired and combination changed.
- New security light installed at the front of the kiosk.

Small Plant

- Ride-on-mower was serviced.

Sink or Swim School (SOS) – Aerobics in Water

- Sink or Swim classes commenced on 25 October 2016. Numbers were down possibly due to the lack of employment in town with the Power Station closing down.

Staff

- SPF 50+ resistance shirts purchased for outside staff.
- Staff completed the following training: First Aid, CPR, Bronze Medallion and Asthma updates.

During the reporting period the Swim Centre offered the following services:

- Bronze Medallion training and updates.
- CPR updates.
- Sink or Swim (SOS) classes.
- Water Aerobics.
- Education Swimming.
- School of the Air (SOTA) Annual Swimming Lessons.
- RICE (Remote and Isolated Children's Education).
- Port Augusta Special School, Port Augusta West Learning Centre, Augusta Park Special Small Class.
- School Splash Days.
- Out of School Hours Care (OSHC).
- Vac swim (summer safety programme run by Royal Life Saving).
- Aussie Masters (Aussie Masters Carnival was cancelled due to very hot weather conditions).
- Port Augusta Swimming Club weekly training.
- Port Augusta Swimming Club Carnival.
- West Coast Carnival and Qualifying Meet.
- BBQ area and Party bookings continued.
- Football and Netball clubs pre-season training sessions (aerobics, general swimming fitness).
- SAPSASA training.
- Port Augusta Scouts.
- Uniting Care Wesley.

General Information

The Pool was closed for the public holidays this season. Statistics for 2016/2017 Season were up by 1452. Pool closed for the season on 2 April 2017.

- Krazy Krush machine was picked up for the winter.
- Coffee machine was taken over to the Lea Memorial Theatre for use in the winter months.
- Tables, chairs and bins all emptied and stored away for the winter.
- Booster pump feeding medium and toddlers pools turned off and pools emptied.
- Empty CO2 bottles picked up.
- Winterizer added to the main pool.
- Veolia pickups on demand.
- Archiving done.
- Repairs to leaking dump valve in the pump house were carried out.
- Belts replaced on the Ride-on-mower.
- Old carpet removed from First Aid Room and floor painted.
- Large tree limb came down in BBQ area damaging fence and stobie pole on footpath.
- Dalla Santa Plumbing unblocked drain by the pump house.
- Purchased Blue Diamond Pool cleaner.
- Outside chemical shower arrived.
- NBN connected.
- Emailed fees and charges to Vacswim for January 2018 Vacswim programme.
- Solenoid assembly arrived and installed in the pump house.
- Existing eye station removed. Started installing new eye wash /chemical shower.
- Arjo Huntley serviced the Special Education Resource Unit(SERU) portable lifter.

3.5.2 Work with the diverse Aboriginal communities living in and visiting our city to celebrate their contributions and their relationships with land and sea.

Achievements for 2016/2017:

Department – Parks & Gardens Management

Following SA Water’s proposal to fund a Reconciliation Action Plan (RAP) drinking fountain for placement in a high profile location such as Gladstone Square, feedback was sought through the local Aboriginal Communities Engagement Officer in liaison with representatives from Aboriginal groups with overall support for the idea.

Department – Port Augusta Cultural Centre – Yarta Purtli

Malka Aboriginal Art Prize

The Malka Aboriginal Art Prize is held annually at Yarta Purtli Gallery and importantly is scheduled to coincide with NAIDOC Week celebrations.

The exhibition attracts a large number of entries from Indigenous artists across the region and is a popular event in the gallery program for locals and tourists alike.



The Malka Aboriginal Art Prize started in 2010 as an idea of local Aboriginal artist, Marvyn McKenzie Snr and the exhibition is aimed to encourage more local Aboriginal artists to exhibit their works whilst promoting the outstanding Indigenous artistic talent to both local and tourist audiences.

Assistance for Indigenous Artists

Yarta Purtli Gallery works closely with the Indigenous community throughout the year on a range of activities. Assistance was provided to artists to apply for arts grants, in developing arts CV’s and artist statements and also in providing assistance and advice pertaining to exhibitions and opportunities.

3.5.3 Celebrate together through a lively program of events, arts and activities.

Achievements for 2016/2017:

Department – Contracts and Events

Event funding

This year the Community Events Advertising Program was advertised in the Transcontinental Newspaper as well as letters being sent to sporting/community groups. The closing date for applications was 12 February 2016. Events that received financial or in-kind support from Council during 2016/2017 are as follows: Port Augusta Racing Cup, Wharfest, Jacobs Creek Port Augusta Golf Classic, Carols in the Park, Australia Day Breakfast, Port Augusta Community Charities Magic Cave, Pichi Richi Marathon, Sci-World, Port Augusta Motor Show, George Copley Swim and Christmas Tree Festival.

Emergency Services Fun Day

Port Augusta Emergency Service Family Fun Day 2017 was held at Gladstone Square on 19 March from 10am to 2pm. Some of the agencies who attended included: Metropolitan Fire Service, Country Fire Service (CFS), Coast Guard, SAPOL, Communities for Children, Royal Flying Doctor Service, State Emergency Services, Salvation Army, South Australian Ambulance Service, Scouts, 4LIFE, Navy Cadets and Stirling North CFS. Council allocated \$5,000 in financial support towards the event.

Port Augusta Motor Show

The Northern Drag and Motorsport Association (NDMA) conducted the Port Augusta Motor Show at the wharf and events area behind Woolworths and Big W on 13 March 2017. The Club ran a very professional event that attracted many people from Port Augusta and surrounding areas. Port Augusta City Council supported the event with funding of \$5,000 in 2016/2017.

Augusta Markets

Council provided support to Regional Development Australia (Far North) and Business Port Augusta in arranging the two Augusta Market days held in the 2016/2017 financial year. Council's support related to arranging road closures and staging. Council also provided financial assistance for signage and insurance cover for hobbyist stall holders for the event.

Clean Up Australia Day/Half Price Dump day

Clean up Australia Day was held on 5 March 2017. As sponsorship of Clean Up Australia Day, Veolia provided 4 skip bins for participants of the event to dispose of their rubbish.

In conjunction with Clean Up Australia Day, Council ran 2 half price dump days for residents of the Port Augusta City Council. Residents are allowed one trip per household and are required to present their rates notice or driver's licence to the operator on the day. The report from the weekend recorded 44 people accessed the transfer station on Saturday and 64 on Sunday.

ANZAC Experience

The Spirit of Anzac Centenary Experience was held at Central Oval from 9-14 November 2016. In support of this event Council partnered with Veterans SA to recreate a Cheer-Up Hut and a local component of the ANZAC Experience. The number of people who visited the Cheer-Up Hut and Spirit of Anzac Centenary Experience over the six days was in excess of 6,500 people.

Department – Australian Arid Lands Botanic Garden (AALBG)

The AALBG hosted its 20 year celebrations in September 2016 which coincided with the Arid Festival program. 2016 saw the biggest range of arid events hosted at the AALBG including sold out workshops for basket weaving and botanical art.

In collaboration with the Friends of the AALBG, a guest speaker program was hosted which included guest speakers on plants and the environment each quarter.

For the fourth consecutive year, the popular Easter Bilby hunt was staged at the Garden. Themed around providing education on the endangered bilby more than 150 children took part.

The Garden took part in the second BGANZ (Botanic Gardens of Australia and New Zealand) open day in May 2017. This included free guided tours and gardening information by Friends of the AALBG.

Department – Substance Misuse Service

The Community Harmony Office financially supports NAIDOC Week through the Port Augusta Activities Program and the School Initiatives Program. The Substance Misuse Service attended the Opening and Closing Ceremonies, the Davenport Cultural Day and the Port Augusta Hospital Open Day.

Department – Port Augusta Cultural Centre – Yarta Purtili

Exhibition program

The Gallery offers a diverse and interesting exhibition program each year with a wide range of local and touring exhibitions. Exhibitions change over every 4-5 weeks.

During the 2016/2017 financial year, 16 exhibitions were held at Yarta Purtli Gallery with 4,929 (total of all listed exhibitions) visitors passing through these exhibitions.

Exhibitions held during the year include and attendance numbers are as follows:

- Malka Aboriginal Art Prize 2016 (from 1 July 2016) – 371 visitors.
- NamibiArt Exhibition – 223 visitors.
- Eyes on Africa (Ineke van den Hout) – 291 visitors.
- Journey of the Human Landscape (pArt pArt Collective) – 327 visitors.
- Crossroads of Colour (community exhibition) – 591 visitors.
- Spirit of a Timeless Land (Richard Musgrave-Evans) – 183 visitors.
- By the Sea (community exhibition) – 152 visitors.
- Gallery Shop – 192 visitors.
- Blue Jeans, Jungle Greens (History Trust of SA) – 102 visitors.
- Colourfest Film Festival – 102 visitors.
- Play, Pause, Repeat (community exhibition) – 340 visitors.
- Mount Renouf (Steve Mayhew) – 338 visitors.
- Image Gatherers (Germein Art Focus) – 386 visitors.
- Penguin Bloom (Cameron Bloom) – 405 visitors.
- Gerry Wedd Kitschen Man (Jam Factory) – 373 visitors.
- Malka Aboriginal Art Prize 2017 (up to 30 June 2017) – 553 visitors.



Workshops, Artist Talks & Events

The Cultural Centre Workshop Program has continued this year along with a series of visual arts and craft workshops, performing arts workshops, school holiday activities and special artist talks. Highlights included an explosion of arts activities during the biennial Arid Festival and a very successful series of workshops, including Jacqui Jansen van Vurren, Gerry Wedd, Petrus Jero, Play Pause Repeat Program and Colourfest Film Festival.

Arid Festival

The Arid Festival held in September-October 2016 was again a very successful event with 13,329 attending the festival. The events included in the Festival were:

- Arid Sculptural Exhibition – held at Arid Lands.
- Crossroads of Colour (Community) Exhibition – held at Yarta Purtli Gallery.
- Journey in the Human Landscape Exhibition – held at Yarta Purtli Gallery.
- Renewal Exhibition – held at Platform Gallery.
- Wattle Walk – held at Arid Lands.
- Arid Land Night Tour – held at Arid Lands.
- Port Augusta Garden Club Spring Show – held at Garden Club Hall.
- Breakfast with the Birds – Arid Lands.
- Dinner with Special Guest, Angus Stewart – Arid Lands.
- An Afternoon with Angus Stewart, Author Visit and Talk – Arid Lands.
- A Garden Walk with Angus Stewart – Arid Lands.
- Creative Stalls – Troopers Barracks.

- Story Time in the Garden for pre-schoolers – hosted by the Port Augusta Library at the Arid Lands.
- The Arid Blues, Roots, Rock and Soul Show featuring Lily and the Drum – Institute Theatre.
- Lazy Eye Blues Club – Institute Theatre.
- Isaac Lomman’s Comedy Hypnosis Entranced – Lea Memorial Theatre.
- Mixed Media Workshop with Ineke van den Hout – Institute Theatre.
- Fibre Weaving & Stitching Workshop with Val Surch – Arid Lands.
- Wearable Art Workshop with Kerry Steer – Yarta Purtli Gallery.
- Just when you thought you couldn’t draw! Drawing Skills for Beginners and Advanced with Jan Pana (2 day course) – Arid Lands.
- After School Art – Yarta Purtli Gallery.

Shows on the Road

A number of ‘Shows on the Road’ from Country Arts SA have been brought to Port Augusta during the financial year, including: The Red Cross Letter, Gorgon, Horsehead, Cole and Sista Girl.

Desert Fringe

Desert Fringe was once again held in Port Augusta in March 2017. Attendance was pleasing with more than 1,500 people attending events over the two days. The lively program of events included:

- Jimmy C – Adelaide born Street Artist created a unique stunning piece of work at the Eastside Foreshore alongside of some aspiring young local artists.
- Visual Art Exhibitions in the Yarta Purtli Gallery – ‘Play, Pause, Repeat’ involving the whole community – creative and non-creative, and ‘Mount Renouf - A Truly Unbelievable History’.
- Adam Page – ‘Chairman of The Beard’ entertained a large audience in the Institute Theatre with his spontaneous symphonies.
- Our Corka Bubs – a performance specifically choreographed for babies under 2 years of age.
- Various arts and performance workshops scheduled in the Barracks and the Institute Theatre for all ages including hula hooping, juggling and music.
- Desert Fringe Club in the Barracks – performers and artists entertained a capacity audience with their unique sounds, comedy and musical talents. Performers included local dance troupe Dusty Feet Mob and the Desert Voices.



Strategic Plan Objective No 6 We Achieve

3.6 Outcomes:

3.6.1 Strong leadership and a committed and focused workforce to effectively manage and progress the City.

Achievements for 2016/2017:

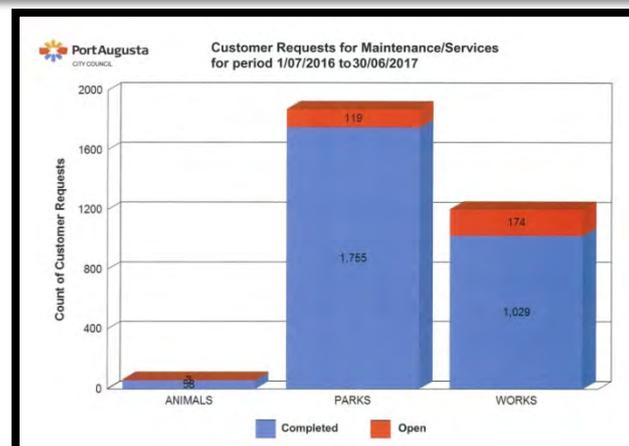
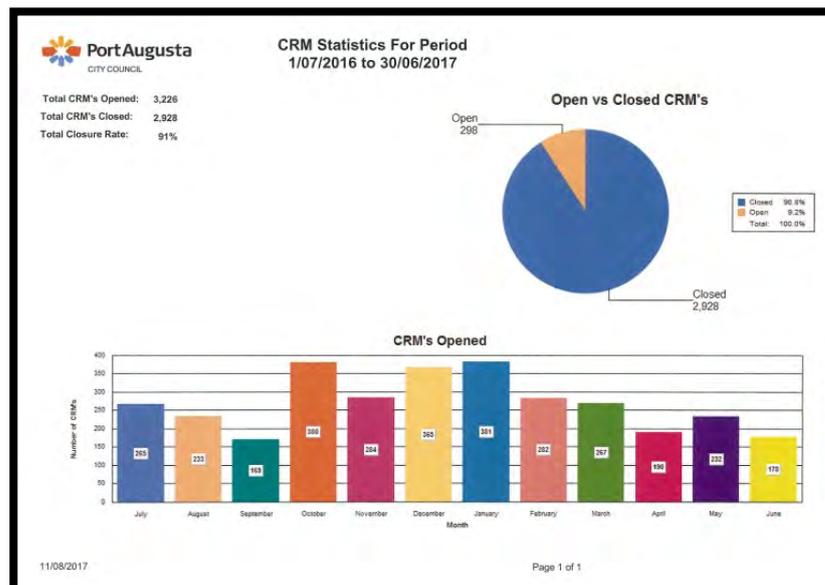
Department – Customer Services

Providing a high level of customer service is a whole of organisation responsibility and all workers aspire to being friendly, approachable, supportive and responsive to our customers' needs. There is however an expectation that customers also treat our workers in a courteous and respect manner.

Requests for service are actioned through Council's Customer Request for Maintenance/Service (CRM) program, which can be used by members of the community to log maintenance and/or service requests directly on the Council Website, or alternatively can contact Customer Service staff during working hours.

Requests for support in relation to animals can be lodged with Council via a CRM or by completing an Animal Nuisance Form which is then forwarded to the relevant officers for attention.

The following graphs provide an overview of the requests receive during the reporting period.



Department – Substance Misuse Services

Accreditation

In May 2017, the Substance Misuse Service were successful in submitting its Quality Improvement Plan Mid Cycle Accreditation Assessment Report, which supports and promotes continuous improvement within the three year Improvement Cycle.

Training/Conference/Workshops/Forums:

All staff undertook training in Senior First Aid, CPR and Fire Safety & Evacuation Management during the reporting period.

Three staff completed the Certificate 3 in Community Services Alcohol & Other Drugs, with an ongoing plan for all staff to be offered this Certificate training through Nunkuwarrin Yunti.

Port Augusta City Council held monthly WHS training sessions for Managers and Supervisors who have in turn trained all staff within the respective Departments. Performance Management Training and Return to Work & Injury Management was also held.

The Manager and/or staff attended the following conferences:

- Aboriginal Drug and Alcohol Council hosted National Indigenous Drug and Alcohol Conference in Adelaide in October 2016.
- 2016 Addressing Homelessness Conference hosted by the Don Dunstan Foundation was attended.
- Forum with other services from across the State that provide similar work within their communities in March 2017, with a focus on 'The Effects of Drugs and Case Management; AOD Brief Intervention; AOD Assessment & Dealing with Aggressive Behaviour'. This forum was organised and hosted by Nunkuwarrin Yunti and held in Coober Pedy.
- Aboriginal Justice Forum held in Port Augusta.
- The Community Harmony Manager attended a consultation session with the Country Primary Health Network on Mental Health and Suicide Prevention regarding our region.
- Symposium on 'The Complexity of Need for the AOD Sector' and a Forum on 'Where to from Here for our Sector'? This last one focused on the new funding developments that the National ICE Taskforce targeted.
- Homeless Support Program – Exceptional Needs Unit.

3.6.2 Ensuring, so far as is reasonably practicable, the health and safety of workers, Elected Members, contractors, community and visitors through compliance with a Work Health Safety and Return to Work Management System.

Achievements for 2016/2017:

Department – Parks and Gardens

Two significant storm events, the first over two days 28 and 29 September 2016 and 30 December 2016 extended staff resources with significant response and recovery efforts required during the clean-up works that followed with tree maintenance and removals. Council engaged *ENSPEC Environment and Risk* to conduct a rapid post storm tree inspection with Active Tree Services Commercial contracted to support Council in the completion of the tree maintenance work identified.

Parks and Garden staff continued to respond to street tree trimming, street tree assessments, removals and replacement plantings. In March 2017 parks staff conducted street maintenance works along Commercial Road over three weekends to address general tree trimming and post December 2016 storm damage needs.



Department – Work, Health and Safety

Council continues to work towards compliance with the South Australian Local Government Associations 'One System' approach to Work Health and Safety via the Safety First Committee and the Local Government Association Workers Compensation Scheme.

The main focus has been to ensure that all potential risks are identified, documented, consulted on, agreed to and easily accessible by staff. To achieve this, a major body of work was undertaken to review the risks associated with tasks undertaken by staff.

Proactive WHS and Injury Management work continues to be undertaken across the organisation with the review and implementation of a number of initiatives including:

- Hazard register
- WHS and Legislative Compliance Calendar
- Incident Register and statistical analysis
- Corrective and preventative action (CAPA) reporting and analysis
- Combined Risk Assessment/Safe Work Instruction template
- Monthly Safety Focus
- Power Point Presentations for One System and internal PACC WHS procedure awareness training
- Reporting systems to Safety First Committee and Management Group
- Contractor Management documentation
- Contractor monitoring Calendar
- Volunteer Induction and Monitoring package
- Internal auditing and quality assurance checks
- Council light vehicle induction and pre-start check processes

As Works and Parks Departments are considered the organisation's highest risk areas due to the nature of work, Management Group has identified the need to have a full time project officer on site with a primary focus on WHS to contribute to and build a safety culture that will encourage all workers to embrace safety as second nature in their workplace. Parteek Mitall was appointed to this role as 'Safety Project Officer' in April this year and brings a wealth of knowledge including engineering, project and contractor management. Parteek's work at the shop floor level has already seen some promising improvements particularly in the areas of hazardous chemical management, risk management and safety culture. Parteek continues to be the much needed link between Works and Parks Supervision and workers.

As part of the licence requirements as a self-insurer under the Workers Rehabilitation and Compensation Act 1986, the LGA (WCS) entered into a partnership activity plan with Return to Work SA (RTWSA) (formerly WorkCover SA) in preparation for the 2017 WHS and Return to Work Evaluation.

Currently the LGA holds a three year licence issued from the 2014 evaluation and was quietly confident that all the work and preparation scheduled through the Partnership Plan would yield a maximum licence period of five years.

The partnership plan was centred on a value add process, involving representatives from small groups of Councils focussing on the specific elements from the RTWSA Performance Standards. This process gave councils involved, a greater clarity on what RTWSA require to achieve a 5 year licence, as well as the opportunity to interact with RTWSA.

RTWSA selected 12 councils to participate in this partnership plan (four councils in each of 3 groups) with a series of workshops occurring between November 2015 and the end of January 2017. Council also participated in LGRS Tailored Implementation Programs (TIP) that involved WHS consultants assisting council in the preparation for the evaluation.

After the completion of the workshops one council from each group was selected to undertake the 2017 WHS and Return to Work Evaluation and in December 2016 Port Augusta was selected for our region.

The Evaluation was split into two evaluations: the Return to work (RTW) and WHS with the RTW evaluation taking place in April 2017 and the WHS side being conducted in July. A great deal of work, time and effort went into preparation for both evaluations from all levels of the organisation from the shop floor right up to Senior Management. All of this hard and often complicated onerous work paid off when we received verbal confirmation from the evaluator that not a single non-conformance was identified and that a final report will be expected in August 2017.

Zero non-conformances in this kind of evaluation are almost unheard of and this outcome is the result of everyone involved banding together working towards a common goal and for that we as an organisation should be proud.

Council will continue with a systematic approach in identifying and managing risk across the organisation ensuring all levels of management and workers have the knowledge to understand and carry out their responsibilities and continue to drive a positive WHS culture throughout all areas of Councils operations.

3.6.3 We aim to provide good governance practices and compliance with all legislative requirements in delivery of services.

Achievements for 2016/2017:

Department – Development Services - Health

Environmental Health

In 2016/2017 the *South Australian Public Health Act 2011* has resulted in many more areas for local government to administer.

Eleven complaints were received in the past year, requiring inspections of insanitary and other general conditions were attended to, mainly involving accumulations of refuse, animals, birds, accommodation, sharps disposal and insects.

Development applications received by Council during the reporting period totalled 225 and were assessed by the Health Department in accordance with the current legislation, compared with 188 in 2015/2016.

188 Section 7 Searches were assessed by the Health Department during 2016/2017, compared to 186 in 2015/2016.

During 2016/2017 septic approvals totalled 32, resulting in 98 routine inspections, compared with 44 septic approvals for the 2015/2016 financial year.

The Council desludging contractor is DJ Wills Plumbing and Septic Pumping. Total septics desludged this financial year was 301 and 21 Council IPs were raised as part of the ongoing contract requirements. Works are continuing with the septic desludging and the IPs being raised in the areas covered as required by the contract. Letters were sent out with an information pack and area map sent to private owners.

A similar letter, information packs and area maps were sent to Housing SA caretaker with a list of their properties informing of the programme and ongoing into the next area 4 throughout the 2017/2018 year.

DJ Wills Plumbing, sent letters on behalf of the Council giving owners about 2 weeks notice before moving in to pump out as the programme has been rolled out.

5 septic tanks were reported by DJ Wills Plumbing to have severe quantities of rubbish, clothing material, bottles, soil and concrete waste etc. Since completing this work, Council has seen a noticeable decrease in the amount of blockages within the Council Effluent System (CWMS/STEDS system) and the overall quality of the effluent is improving and will continue into the future.

Council received a total of 5 complaints in relation to septic/aerobic systems causing nuisance and/or other issues including failing to comply with servicing requirements throughout the reporting period. Aerobic septic maintenance quarterly reports were received for some of the aerobic systems within the City.

The Water Industry Act has seen extra works required from Council officers and ESCOSA reporting is continuing and ongoing on an annual basis and as required.

Under the South Australian Public Health Act the bi-annual reporting of the Council's Regional Public Health Plan is required. The first bi-annual report was submitted to the Chief Public Health Officer covering the period 1 July 2014 to 30 June 2016. The next report is due in 2018.

Annual stable inspections were completed on the 60 stables and the relevant reports and letters were sent out to all occupiers / lessees requiring relevant works to be completed on an as required basis.

Air Quality

During the 2016/2017 reporting period there were 5 complaints of fugitive coal dust/smoke or fly ash dust from disposal areas and these were referred to the EPA.

There were 3 complaints received during the reporting period regarding smoke emissions from domestic combustion heaters. A DVD is available from the Environment Protection Authority in relation to clear skies – 'How to get the most out of your wood heater'.

Remembering that wood that is burnt should be from a reputable dealer to ensure you and your neighbours are not affected in any way with the smoke. This includes ensuring the heater is operating correctly and the necessary maintenance and cleaning of the unit is completed as required.

Changes to the upcoming legislation (Local Nuisance and Litter Control Legislation) will see Council more involved in these areas as the EPA move away from undertaking these duties and forwarding these duties onto the Council themselves.

Food Act

There were 79 commercial food outlets in operation within the City during 2016/2017. This is a slight decrease from last financial year. All food premises are inspected on an annual and rotating basis, with some receiving more inspections based on their risk factors/levels.

It is a requirement under legislation that all operators notify Council of their existence. Notification can be provided online or by calling Council's Health Department for the required forms to complete. There are forms available under the Environmental Health Section of the Council website as below: <http://www.portaugusta.sa.gov.au/environmentalhealth>

During 2016/2017, there were numerous food stall applications completed by people wanting to sell food within the Council area.

These notification forms are also on Council's website to be downloaded. Parts 1 and 2 of the form are to be completed and signed and returned to Council with 48 hours notice prior to an event.

During the reporting period, 15 food complaints were investigated and satisfactorily resolved with 7 of those complaints being justified.

Vector Control

There were no complaints received during the reporting period in relation to mosquitoes and there were no reported sightings of European Wasps and/or nests destroyed.

Liquid Waste Facility

Council’s liquid waste facility is licensed for oily waters and grease trap wastes from EPA licensed approved operators only. Council had to close the facility in May 2015 and it remains closed.



In 2016/2017 funding towards the clean-up to assist with the removal of the liquid waste went toward cleaning the lined pond only - on a load by load basis. The pond is now dry and further works are continuing as per the licence requirements from the EPA.

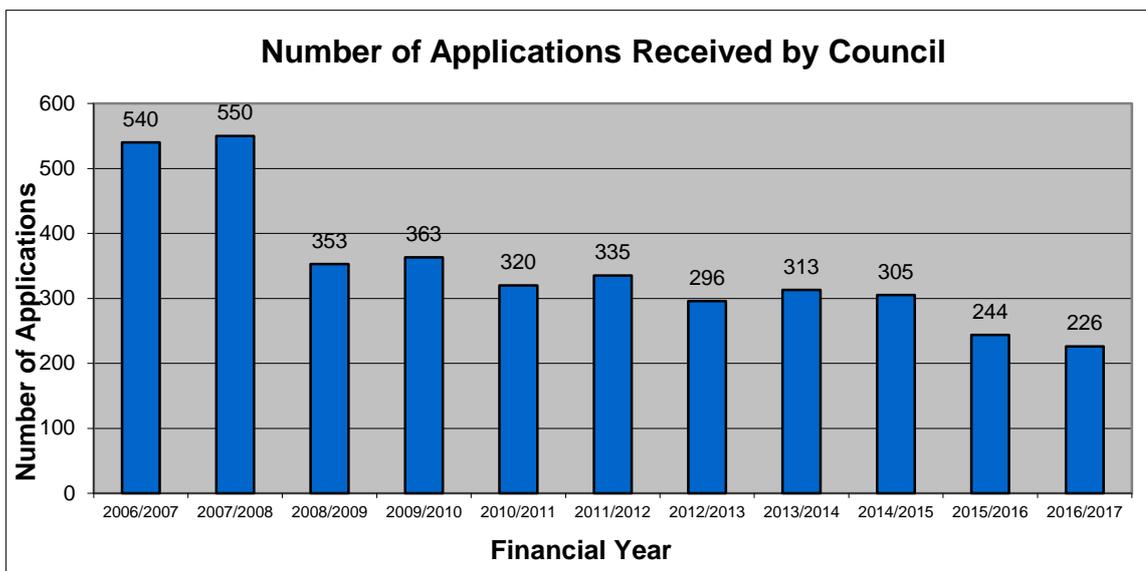
Council has looked at an options study for the site and are currently working through these issues. Further works will continue with the installation of a ramp into the facility and turning the soil over to reduce the Total Petroleum Hydrocarbon (TPH) levels.

Remediation at the site which includes the turning of the material within the lined pond is programmed for the 2017/2018 year. Removal of the excess contaminated soil surrounding the lined pond and the reuse of all this material onto gardens into the future is considered possible. Further sampling is required later in the year as part of the EPA licensing requirements to confirm that the reuse of the material is acceptable.

General maintenance and cleaning of the site is ongoing and includes removal of weeds, sampling and reporting as per the licence conditions.

Department – Development Services – Planning

During the 2016/2017 financial year, 226 development applications were lodged with the Council. These developments have a total estimated capital value of \$18,302,557.00.



Out of the 226 development applications lodged during this period Council’s planning department made thirty requests for further information or other associated matters within the assessment.

All of the 226 development applications received were assessed and determined under delegated authority.

Seven development applications were required to be referred for consultation and comment by a State Government Agency in accordance with Schedule 8 of the Development Regulations 2008.

Three were subject to public notification either as a category 2 or 3 development. No appeals were lodged with the Environment, Resources and Development Court.

No application was refused development plan consent.

Council received \$61,028.04 in development application fees during the financial year, a percentage of these fees were forwarded to the Development Assessment Commission and other State Government Agencies in accordance with Schedule 7 of the Development Regulation 2008.

The number of new dwelling applications lodged within this period was twenty.

Department – Development Services - Building

Building Rules Assessment

The largest role Council building staff undertakes is the assessment of development applications for compliance with the National Construction Code (NCC) and any relevant codes that form part of the development assessment process. The NCC is a set of national uniform technical provisions for the design and construction of buildings and other structures throughout Australia, whilst allowing for variations in climate, geological and geographic conditions. The NCC covers areas including structural adequacy, health and amenity, access and egress, fire safety, services/equipment etc.

Council building staff attended training to keep abreast of any legislative changes. The role of the Building Surveyor comes with its challenges and sometimes they can be involved in issues that might not be directly related to assessment of applications but find themselves attending to public safety issues, or unstable structures or even being called as witnesses to building disputes.

Building Inspections

Council's building staff endeavour to carry out audit inspections in accordance with Council's Inspection Policy. During the reporting period 20 houses received Development Approval compared to 25 the previous year. Council staff endeavoured to carry out inspections in accordance with Council's Building Inspection Policy.

During the reporting period Council staff carried out 2 random inspections on houses under construction. All showed quite good building knowledge and were well constructed; there were a few minor works that needed to be carried out and these were carried out quickly to the satisfaction of Council. There were no enforcement notices issued during the 2016/2017 financial year. Council staff were requested to visit 2 other sites, due to concerns from owners about the possibility of some work not being carried out in accordance with the approved plans. One of those houses had issues with bracing and a few roof tie downs were missed; these issues were rectified within an acceptable timeframe. The builders were allowed to proceed with the building work.

Building Maintenance – Council Owned Buildings

Council's building staff is responsible for arranging general maintenance to be carried out on Council owned buildings. Development Services staff liaise with Managers of facilities within Council and assist in providing advice in relation to tenders and/or maintenance.

All Council buildings are under a regular gutter cleaning program, a contractor is engaged to carry out the Essential Safety Provision requirements under the Development Act, and all buildings are now captured in a condition report under the Building Assets Plan.

Asbestos Register

Council maintains Asbestos Registers for all Council buildings. Council updates the registers regularly with the assistance, as required, of an external consultant.

Building Fire Safety Committee

Council has delegated its powers to the Building Fire Safety Committee to undertake inspections of buildings within the City. The Committee meets quarterly and inspections vary from accommodation houses to supermarkets and everything in between. Council always has 'active' properties on its file and is constantly seeking cooperation from those property owners to abide by the relevant legislation.

The issue of combustible exterior cladding is becoming a worldwide issue which has been highlighted recently by the Grenfell Tower fire in London. Councils Australia wide have been asked to keep up their vigilance in recognising this issue. Port Augusta City Council will be carrying out inspections of buildings to clarify if these combustible materials are being used.

Council's Building Fire Safety Committee currently has 5 properties with 'active' items from previous visits, and continues to work with owners to overcome any identified issues.

Department – Parks and Gardens Management

Water samples have been taken on a quarterly basis from the Waste Water Treatment Plant (WWTP) and sent to the Australian Water Quality Centre (AWQC). This ensures the quality of our reclaimed water meets the standard set by our licencing agreement with the Department of Health SA. During summer, an algal outbreak at the Waste Water Treatment Reservoir was safely treated.

There has been continued liaison with SA Power, with Parks staff participating in workshops in the development and delivery of the *SA Power Networks Protocol for vegetation management near powerlines*. Active Tree Services has conducted vegetation clearance works in bushfire risk areas on the outskirts of Port Augusta and supports Council with tree removals in vicinity of overhead powerlines.

3.6.4 The use of technology is maximized to ensure that records, data and information systems are maintained to a high standard.

Achievements for 2016/2017:

Department – Records Management

Council's Records Management practices are reviewed and updated accordingly on an ongoing basis. Council is continually striving to meet best practice against the State Records' Adequate Records Management Standard (ARMS).

Records Sentencing Project

Council's sentencing project was temporarily placed on hold due to unforeseen absences/secondments during 2016/2017, however the support of a professional Sentencer/Archivist was arranged to visit for a short term to assist with sentencing the back log of Council archives. Archived records are assessed for permanent or temporary value in accordance with State Records SA General Disposal Schedules which includes preparing lists, necessary paperwork, approvals, any transfers and arranging legal destruction as required.

Regular transfers of hardcopy records for archiving continued to be received by the Records Department from various Council sites during the last financial year. Archives received by the Records Department are prepared and transferred to secondary storage for eventual assessment as part of Council's ongoing sentencing project.

Records Destruction

An internal procedure for the Destruction of Records was developed and implemented to allow Council to internally manage and self-authorise the destruction of its official temporary value records. This initiated process is in line with the State Records SA's decision to cease their temporary records destruction approval process for Government agencies as of July 2015.

State Records SA has extended the current Local Government General Disposal Schedule 20 (GDS20) 5th edition until 30 June 2019. The GDS20 is used by Records Staff to assess and determine temporary and permanent value records of Council.

Scanning of Hardcopy Documents

The Property Files scanning project contract position ceased in December 2016 with approximately one third of the water damaged files being sorted and scanned. No further funding has been provided to be able to continue this project to date, however other options are being considered in an attempt to continue the project in some capacity.

Records Management Disaster Plan

Council's draft Records Management Disaster Plan was required to be altered prior to approval to include some additional recommendations, however at the time of review the Civic Centre building was subjected to a further flooding event in December 2016 which again affected some hardcopy documents/records onsite.

Recovery, post-audits and surveys were undertaken with staff responding to the flooding event, including staff who assisted with salvaging processes and those staff affected by the flooding (damaged documents). The information is being compiled and will be considered as part of revised recommendations to the Records Management Disaster Plan.

Reviewing and Management of Electronic Records System

An in-house review occurred of Council's Electronic Document Records Management System (EDRMS) HPRM TRIM 8.2 with a report provided to the contractor (FYB) detailing issues staff had been experiencing since the upgrade occurred. FYB responded and advised certain issues could not be resolved until future upgrades of HPRM TRIM take place, however they were able to provide some solutions to several issues raised.

- a) Previous delays occurring with the TRIM/Authority upgrades had an effect on the proposed deployment of IGA Scanning software to Council TRIM sites including the Alphawest software integration with HPRM TRIM. The IGA scanning software has now been decommissioned because Council's photocopiers could not run the software. However an alternative printing software package AWMS was arranged and has commenced being installed on photocopiers and will continue to be rolled out across Council sites as the NBN rollout continues.

The proposed Alphawest software has also been decommissioned due to cost factors. As an alternative, FYB media software was purchased which will offer more media functionality within HPRM TRIM system. The FYB media hub has been installed and tested with training to be provided to TRIM users when resources become available.

- b) Ongoing HPRM TRIM auditing, reporting and required system maintenance has been carried out on a regular basis.

The Certification process for General Disposal Schedule 21 (GDS21) Digitisation and Disposal of Source Records is still under review by State Records SA. A Policy and Procedures, Compliance and Metadata mapping has been developed for Council, however these will require reviewing to reflect the new version of HPRM TRIM 8.2. Council is still waiting for further information to be released regarding the proposed GDS21 certification process.

Department – Information Technology

The Information Technology Department plays an important role in the daily operation of the organisation through the management and control of the computer based systems utilised by the various Departments. The activities undertaken during the reporting period by the IT staff include:

- Deployed new Call Bell & Phone System at Nerrilda & Ramsay.
- Upgraded Records Management Software to HPRM to 8.2.
- Installed Council's new Phone System and started deployment of the NBN Network.
- Upgraded Council's Security, Fire Systems and Lifts for the new NBN Network.
- Upgraded MS Office from 2003 to 2010 for the new Records Management Software.
- Upgraded Council's Photocopier fleet (17 units).
- Upgraded CCTV equipment at Central Oval.
- Installed new fibre network at Central Oval for the new Digital Score Board and Advertising Screen.
- Upgraded Council's corporate software (Authority from 6.10 to 6.11).
- Continue developing in-house e-Commerce Website along with iPad Applications.
- Continue working on Policies for ICT area.
- Continue working on the following Websites under ICT control:
 - Australian Arid Lands Botanic Garden
 - Wadlata Outback Centre
 - Outdoor Adventure and Aquatics Centre
 - Central Oval Sporting Complex
- Upgraded Council's ICT Monitoring System, including deploying new SCADA Computer and network.
- Successful grant application for CCTV system upgrade.
- Upgraded staff computers to Windows 7.
- Upgraded Library public computers from Windows Vista to Windows 10.
- Deployed Bepoz (Point of Sale System) at Central Oval.
- Deployed Digital Radio System at Central Oval, Nerrilda, Ramsay and AridLands.
- Deployed IP TV Network at Central Oval.
- Deployed new Wi-Fi WAN Links to Waste Water Treatment Plant (WWTP) Central Oval, WWTP Ponds, WWTP SA Pump Station, Work Depot and Men Shed.

3.6.5 We use and manage our financial resources in the best interests of our community and to ensure financial sustainability and organizational efficiency, now and into the future.

Achievements for 2016/2017:

Department – Contracts and Events

Community Grants and Individual/Group Active Achievement Grants

This financial year Council supported the Curdnatta Art Group (now known as Platform Gallery) with financial assistance towards the costs of producing a new promotional brochure to advertise the group's activities and workshops.

Council also provided a Community Grant of \$1,300 towards venue hire for Lea Memorial Theatre for the Whyte Yarcowie Vaudeville Dance Troupe.

Christmas Party for Special Children is held each year at the Adelaide Zoo. Sponsorship provides transport, meals and accommodation for rural children and their carers. It also provides entertainment, drinks, ice cream and gifts for the children. Locally, tickets are provided to families of children of the Miriam High Special Needs Centre, Port Augusta Special School, Carlton School and Pika Wiya Health Service.

Christmas Party for Special Children organise transport by bus for these families as part of the package. A grant of \$1,540 was provided to the Christmas Party for Special Children from the Community Grants budget.

Community Grants Budget: **\$15,000**

Funds committed or paid at 30/6/2017:

Kenny Buckskin Golf Memorial	\$1,400
RFDS Port Augusta Auxiliary	\$2,000
Christmas Party for Special Children	\$1,540
Friends of Daffodil Day Port Augusta	\$1,000
Whyte Yarcowie Vaudeville Dance Troupe	\$1,300
Pastoralists Ball Committee - The Outback Ball	\$ 500
Curdnatta Art Group promotional brochure	\$1,500

Community Grants Approved Total: **\$9,240**

Balance Available: **\$5,760**

Individual/Group Active Community Achievement Budget: **\$8,000**

Funds committed or paid at 30/06/2017:

Blake Cooper- Football State Championships	\$200
Daisy Davidson – National Volleyball	\$300
Port Augusta Secondary School – Achievement Award	\$100
Caritas College – Achievement Award	\$100
Orana Tri-State Games	\$800
Stirling North Badminton Ladies	\$800
Dance Explosions – Dancestar National Championships	\$800
Uniting Care Wesley – Hire of Lea Theatre	\$200
Police Charity Golf Day	\$400
Port Augusta Masters Cricket	\$400
Gemma Broadwood - State Country Basketball	\$300
Mitchell Searle – Australia Country Basketball – New Zealand	\$400

Approved: **\$4,800**

Balance Available: **\$3,200**

3.6.6 We will implement shared service agreements in participation with other Local Government partners to build on capacity and financial sustainability.

Achievements for 2016/2017:

Department – City Management

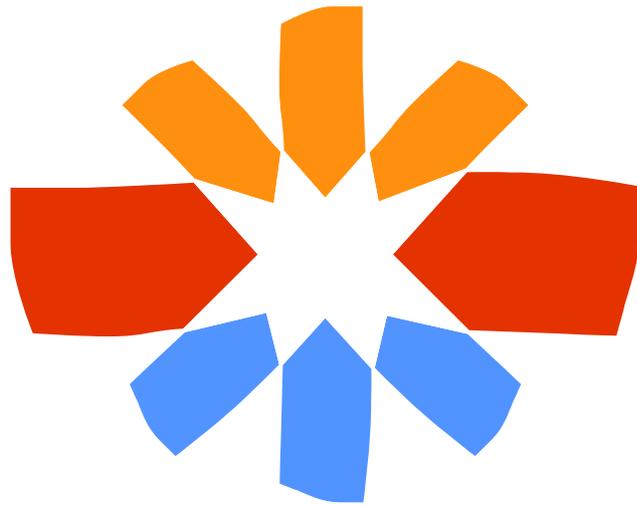
During the reporting period, Council has provided services to The Flinders Ranges Council, District Council of Mount Remarkable and Port Pirie Regional Council in line with Shared Service Agreements entered into between Port Augusta City Council and each of the other Councils.

Port Augusta City Council staff provided services to these three Councils in areas such as Building, Planning and Work, Health and Safety Services, depending on the individual needs of each Council.

AUDITED FINANCIAL STATEMENT

A copy of Council's audited financial statement for 2016/2017 is provided on the following pages of this report for the reader's information

A copy is also available on Council's Website: www.portaugusta.sa.gov.au



Port Augusta

CITY COUNCIL

ABN 73 625 993 182

FINANCIAL STATEMENTS
FOR YEAR ENDED 30 JUNE 2017

PORT AUGUSTA CITY COUNCIL
ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

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PORT AUGUSTA CITY COUNCIL

ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

CERTIFICATION OF FINANCIAL STATEMENTS

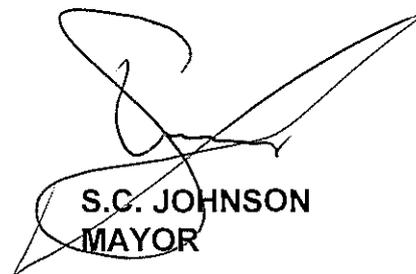
We have been authorised by the Council to certify the financial statements in their final form. In our opinion:

- The accompanying financial statements comply with *the Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and Australian Accounting Standards.*
- The financial statements present a true and fair view of the Council's financial position at 30 June 2017 and the results of its operations and cash flows for the financial year.
- Internal controls implemented by the Council provide reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year.
- The financial statements accurately reflect the Council's accounting and other records.



J.P. BANKS
CHIEF EXECUTIVE OFFICER

Date: 18.10.17



S.C. JOHNSON
MAYOR

PORT AUGUSTA CITY COUNCIL

STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2017

	Notes	2017 \$	2016 \$
INCOME			
Rates	3	18,085,820	17,799,445
Statutory charges	3	220,341	190,436
User charges	3	5,033,312	5,167,711
Grants, Subsidies & Contributions	3	14,645,780	11,299,330
Investment Income	3	102,507	106,776
Reimbursements	3	499,580	500,521
Other Income	3	1,746,547	1,762,636
TOTAL INCOME		40,333,887	36,826,855
EXPENSES			
Employee Costs	4	17,824,459	17,760,850
Materials, Contracts & Other Expenses	4	14,507,583	15,089,029
Finance Costs	4	1,285,328	1,415,841
Depreciation, Amortisation & Impairment	4	7,977,778	5,602,200
TOTAL EXPENSES		41,595,148	39,867,920
OPERATING SURPLUS / (DEFICIT)		(1,261,261)	(3,041,065)
Asset disposal and fair value adjustments	5	(128,538)	(43,874)
Amounts received specifically for new or upgraded assets	3	762,000	458,000
NET SURPLUS/(DEFICIT) transferred to Equity Statement		(627,799)	(2,626,939)
Other Comprehensive Income			
<i>Amounts which will not be reclassified subsequently to operating result</i>			
Changes in revaluation surplus - infrastructure, property, plant & equipment		(339,683)	17,215,192
Impairment (expense) / recoupments offset to asset revaluation reserve		(7,837,357)	
TOTAL OTHER COMPREHENSIVE INCOME		(8,177,040)	17,215,192
TOTAL COMPREHENSIVE INCOME		(8,804,839)	14,588,253

This Statement is to be read in conjunction with the attached Notes.

Financial Assistance Grant Payment Reallocation	(1,510,089)	1,505,972
Adjusted Operating Deficit	(2,771,350)	(1,535,093)

PORT AUGUSTA CITY COUNCIL

STATEMENT OF FINANCIAL POSITION FOR THE YEAR ENDED 30 JUNE 2017

	Notes	2017 \$	2016 \$
ASSETS			
Current Assets			
Cash and cash equivalents	6	609,458	3,892,450
Trade & other receivables	6	1,882,376	2,043,968
Inventories	6	241,293	256,714
		<u>2,733,127</u>	<u>6,193,132</u>
Non-current Assets held for Sale	20	8,579,766	
Total Current Assets		<u>11,312,893</u>	<u>6,193,132</u>
Non-current Assets			
Financial Assets	7	62,581	81,666
Infrastructure, Property, Plant & Equipment	8	204,166,445	220,474,142
Other Non-current Assets	7	-	2,100,000
		<u>204,229,026</u>	<u>222,655,808</u>
Total Non-current Assets		<u>204,229,026</u>	<u>222,655,808</u>
TOTAL ASSETS		<u>215,541,919</u>	<u>228,848,940</u>
LIABILITIES			
Current Liabilities			
Trade & Other Payables	9	3,172,762	7,014,814
Borrowings	9	3,108,090	3,168,753
Provisions	9	2,343,661	2,977,562
		<u>8,624,513</u>	<u>13,161,129</u>
Liabilities Associated with Non-current Assets held for Sale	20	4,267,949	
Total Current Liabilities		<u>12,892,462</u>	<u>13,161,129</u>
Non-current Liabilities			
Borrowings	9	23,717,316	27,945,358
Provisions	9	88,839	94,313
		<u>23,806,155</u>	<u>28,039,671</u>
Total Non-current Liabilities		<u>23,806,155</u>	<u>28,039,671</u>
TOTAL LIABILITIES		<u>36,698,617</u>	<u>41,200,800</u>
NET ASSETS		<u>178,843,302</u>	<u>187,648,140</u>
EQUITY			
Accumulated Surplus(Deficit)		(8,238,648)	(7,610,849)
Asset Revaluation Reserve	10	187,081,950	195,258,989
TOTAL EQUITY		<u>178,843,302</u>	<u>187,648,140</u>

This Statement is to be read in conjunction with the attached Notes.

PORT AUGUSTA CITY COUNCIL

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2017

		ACCUMULATED SURPLUS	ASSET REVALUATION RESERVE	TOTAL EQUITY
2017	Notes			
Balance at end of previous reporting period		(7,610,849)	195,258,989	187,648,140
Net Surplus/ (Deficit) for year		<u>(627,799)</u>		<u>(627,799)</u>
Balance at end of period		<u>(8,238,648)</u>	<u>195,258,989</u>	<u>187,020,341</u>
Gain on revaluation of property, plant & equipment	10		(8,177,039)	(8,177,039)
Transfer to Accumulated Surplus on sale of property, plant & equipment				
Adjustment due to compliance with revised Accounting Standards				
Balance at end of period		<u>(8,238,648)</u>	<u>187,081,950</u>	<u>178,843,302</u>
2016	Notes			
Balance at end of previous reporting period		(4,983,911)	178,043,797	173,059,887
Net Surplus/ (Deficit) for year		<u>(2,626,938)</u>		<u>(2,626,939)</u>
Balance at end of period		<u>(7,610,849)</u>	<u>178,043,797</u>	<u>170,432,948</u>
Gain on revaluation of property, plant & equipment	10		17,215,192	17,215,192
Balance at end of period		<u>(7,610,849)</u>	<u>195,258,989</u>	<u>187,648,140</u>

This Statement is to be read in conjunction with the attached Notes.

PORT AUGUSTA CITY COUNCIL

CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2017

	Note	2017 \$	2016 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
<u>Receipts</u>			
Operating Receipts		40,303,902	36,945,677
Investment Receipts		102,507	106,776
<u>Payments</u>			
Operating Payments to suppliers & employees		(32,553,221)	(32,524,281)
Finance Payments		(1,342,235)	(1,419,227)
Net Cash provided by (or used in) Operating Activities		<u>6,510,953</u>	<u>3,108,945</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Receipts</u>			
Amounts specifically for new or upgraded assets		762,000	458,000
Sale of replaced assets		104,545	103,182
Repayments of loans by community groups		18,462	17,862
<u>Payments</u>			
Expenditure on renewal/replacement of assets		(1,275,102)	(1,615,856)
Expenditure on new/upgraded assets		(1,582,448)	(2,362,303)
Net Cash provided by (or used in) Investing Activities		<u>(1,972,543)</u>	<u>(3,399,115)</u>
CASH FLOWS FROM FINANCING ACTIVITIES			
<u>Receipts</u>			
Proceeds from Borrowings		3,291,442	7,650,001
Proceeds from Aged Care Facility deposits		766,000	1,299,913
<u>Payments</u>			
Repayments of Borrowings		(7,573,496)	(9,056,864)
Repayment of Aged Care Facility deposits		(793,932)	(407,013)
Net Cash provided by (or used in) Financing Activities		<u>(4,309,986)</u>	<u>(513,963)</u>
Net Increase (Decrease) in cash held		<u>228,424</u>	<u>(804,133)</u>
Cash & cash equivalents at beginning of period		3,885,800	4,689,933
Transfer to Non-current Assets Held for Sale	20	(3,504,766)	
CASH & CASH EQUIVALENTS AT END OF PERIOD		<u>609,458</u>	<u>3,885,800</u>

This Statement is to be read in conjunction with the attached Notes

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1.1 Basis of Preparation

1.1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

1.1.2 Accounting Standards Adopted Early

AASB 2016-4 *Recoverable Amount of Non Cash-Generating Specialised Assets of Not-for-Profit Entities* has been adopted early in the preparation of these financial reports. This Standard removes the requirement for impairment testing of non cash-generating specialised assets that are carried at fair value. The early adoption of this Standard has not resulted in any changes to any amounts disclosed in these reports.

1.1.3 Authorisation for Issue

The financial report was authorised for issue by certificate under regulation 14 of the Local Government (Financial Management) Regulations 2011 dated 16/10/2017.

1.1.4 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying Council's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.1.5 Rounding

All amounts in the financial statements have been rounded to the nearest dollar (\$0).

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

2.0 The Local Government Reporting Entity

The Port Augusta City Council is incorporated under the SA Local Government Act 1999 and has its principal place of business at 4 Mackay Street, Port Augusta, South Australia. These financial statements include the consolidated fund and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

The principal activities and entities conducted other than in the Council's own name that have been included in these consolidated financial statements are:

Wadlata Outback Centre
Australian Arid Lands Botanic Gardens
Port Augusta Cultural Centre – Yarta Purtli
Ryan Mitchell Swim Centre
Nerrilda Nursing Home
AM Ramsay Village
Port Augusta Childcare Centre
Miriam High Special Needs Centre
Port Augusta Mens Shed
Substance Misuse Service
Sobering Up Unit
Port Augusta Outdoor Adventure Centre
Port Augusta Public Library

Trust monies and property held by Council but subject to the control of other persons have been excluded from these reports. A separate statement of moneys held in the Trust Fund is available for inspection at the Council Office by any person free of charge.

3.0 Income recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as income during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

In the month of June in recent years the Federal Government has paid amounts of untied financial assistance grants, which are recognised on receipt, in advance of the year of allocation:

June 2011	1 quarter of the 2011/12 allocation	\$827,244
June 2012	2 quarters of the 2012/13 allocation	\$1,634,200
June 2013	2 quarters of the 2013/14 allocation	\$1,584,272
June 2014	No advance paid	
June 2015	2 quarters of the 2015/16 allocation	\$1,505,972
June 2016	No advance paid	
June 2017	2 quarters of the 2017/18 allocation	\$1,510,089

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated. For 2016/17 the Operating Deficit is understated by \$1,510,089.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

The Operating Surplus Ratio disclosed in Note 14 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

4.0 Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition.

A detailed statement of the accounting policies applied to the Financial Instruments forms part of Note 12.

5.0 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

6.0 Infrastructure, Property, Plant & Equipment

6.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are as follows. No capitalisation threshold is applied to the acquisition of land or interests in land.

Buildings, Structures and Site Improvements	\$5,000
Road Construction/Reconstruction	\$5,000
CWMS, Waste Water and Stormwater	\$3,000
Paving, Footpaths, Kerb and Gutter	\$2,000
Plant, Contents and Vehicles	\$1,000

Assets which are not completed as at 30th June in any year will be shown in the Balance Sheet as Work in Progress. These assets will not attract depreciation until completion.

6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Further detail of existing valuations, methods and values are provided in Note 8.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure and property, plant and equipment assets recognised are systematically depreciated over their useful lives in a manner which reflects the consumption of the service potential embodied in those assets.

Depreciation is recognised on a straight-line basis. Major depreciation periods for each class of asset are shown below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Plant, Contents and Vehicles

Furniture and Contents	3 to 15 years
Plant and Equipment	5 to 15 years
Vehicles	5 to 15 years

Buildings, Structures and Site Improvements

Buildings – Structure	50 to 120 years
Buildings – Components	15 to 40 years
Park Furniture	5 to 20 years
Playground Equipment	20 to 30 years
Carparks, Pathways and Fencing	30 to 50 years
Monuments and Memorials	50 to 100 years
Shade Sails and Shelters	15 to 30 years
Swimming Pools	40 to 50 years
Marine Structures	60 to 150 years

CWMS, Waste Water and Stormwater

Stormwater Drains	80 to 100 years
Culverts	50 to 80 years
Flood Control Structures	80 to 100 years
Bores	20 to 40 years
Reticulation Pipes – PVC70	60 to 80 years
Reticulation Pipes – other25	50 to 75 years
Pumps & Telemetry	15 to 25 years
Reclaimed Water Plant & Irrigation System	20 to 50 years
CWMS	50 to 80 years

Road Infrastructure

Sealed Roads – Surface Upper	15 to 35 years
Sealed Roads – Surface Lower	45 to 75 years
Sealed Roads – Pavement Upper	50 to 80 years
Sealed Roads – Pavement Sub Base	150 to 300 years
Unsealed Roads	10 to 15 years
Bridges – Concrete	80 to 100 years
Kerb and Gutter	60 to 80 years
Paving and Footpaths	15 to 45 years

6.5 Impairment

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing. Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use). Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

As a result of sale agreements signed in July 2017 for Aged Care and Homestead Park, an impairment has been recognised and these assets have been re-classified as "Held For Sale".

7.0 Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

8.0 Borrowings

Loans are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

9.0 Employee Benefits

9.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based on cost) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

9.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme and to Hesta Super Fund. The Statewide Superannuation Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 17.

10.0 Construction Contracts

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. As there is no profit component, such works are treated as 100% completed. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

11.0 Leases

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117. In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

12.0 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax

- Receivables and Creditors include GST receivable and payable
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

13.0 New Accounting Standards

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2017 reporting period and have not been used in preparing these reports.

AASB 9	<i>Financial Instruments</i>
AASB 15	<i>Revenue from Contracts with Customers</i>
AASB 16	<i>Leases</i>
AASB 1057	<i>Application of Australian Accounting Standards</i>
AASB 1058	<i>Income of Not-for-Profit Entities</i>
AASB 2010-7	<i>Amendments to Australian Accounting Standards arising from AASB 9 (December 2010)</i>
AASB 2014-1	<i>Amendments to Australian Accounting Standards</i>
AASB 2014-5	<i>Amendments to Australian Accounting Standards arising from AASB 15</i>
AASB 2014-7	<i>Amendments to Australian Accounting Standards arising from AASB 9</i>
AASB 2014-8	<i>Amendments to Australian Accounting Standards arising from AASB 9</i>
AASB 2015-8	<i>Amendments to Australian Accounting Standards – Effective Date of AASB 15</i>
AASB 2015-9	<i>Amendments to Australian Accounting Standards – Scope and Application Paragraphs</i>
AASB 2015-10	<i>Amendments to Australian Accounting Standards – Effective Date of Amendments to AASB 10 and AASB 128</i>
AASB 2016-2	<i>Amendments to Australian Accounting Standards – Disclosure Initiative: Amendments to AASB 107</i>
AASB 2016-7	<i>Amendments to Australian Accounting Standards – Deferral of AASB 15 for Not-for-Profit Entities</i>
AASB 2016-8	<i>Amendments to Australian Accounting Standards – Australian Implementation Guidance for Not-for-Profit Entities</i>
Int'n 2010-7	<i>Amendments to Australian Accounting Standards arising from AASB 9</i>
Int'n 2014-1	<i>Amendments to Australian Accounting Standards</i>
Int'n 2014-7	<i>Amendments to Australian Accounting Standards arising from AASB 9</i>

(Standards not affecting the Port Augusta City Council have been excluded from the above list)

AASB 7 Financial Instruments - Disclosures, AASB 9 Financial Instruments, AASB 15 Revenue from Contracts with Customers (all commence 1 January 2018) and AASB 16 Leases (commences 1 January 2019) are considered to be too remote in time to have a potentially material affect on the interpretation of the 2016/17 financial reports, and omitted on this basis.

Council is of the view that none of the above new standards or interpretations will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

NOTE 2 FUNCTIONS & ACTIVITIES OF THE COUNCIL

	REVENUES, EXPENSES AND ASSETS HAVE BEEN DIRECTLY ATTRIBUTED TO THE FOLLOWING FUNCTIONS & ACTIVITIES									
	INCOME		EXPENSES		SURPLUS/(DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Administration										
City Management & Economic Development	4,445,412	1,467,545	732,337	771,967	3,713,076	695,579	4,445,045	1,467,441	142,000	142,000
Human Resource Management	457,292	400,910	206,354	256,163	250,938	144,747			33,651	76,151
Records Management			12,551	13,674	(12,551)	(13,674)			33,100	33,100
Financial & Customer Services	15,870,321	15,529,639	878,287	863,183	14,992,034	14,666,456	139,500		137,675	183,850
Information Technology			609,244	578,274	(609,244)	(578,274)			993,059	877,270
Work Health & Safety	109,730	95,016	11,999	10,249	97,731	84,767			26,000	26,000
Public Order & Safety										
General Inspection	165,163	141,827	320,982	327,872	(155,819)	(186,045)			522,157	529,396
Other General Services	48,902	62,163	48,176	68,013	726	(5,850)				
Health Services										
Substance Misuse Service	567,388	566,073	556,519	587,363	10,869	(21,290)	567,388	566,073	44,000	44,000
Sobering Up Unit	705,000	705,777	757,333	723,742	(52,333)	(17,965)	705,000	705,000	78,130	87,750
Nerrilda Nursing Home	4,215,256	4,148,403	5,051,622	4,825,259	(836,366)	(676,856)	3,180,519	3,173,370		11,356,410
A.M. Ramsay Village	4,786,969	4,455,207	4,771,866	4,559,167	15,103	(103,960)	3,410,080	3,017,181		12,259,395
OPAL Program				30,038		(30,038)				
Immunisation Program	7,167	6,841	10,824	11,879	(3,657)	(5,038)	6,818	6,452		
Environmental Health	10,124	36,299	133,085	150,482	(122,961)	(114,183)			7,000	7,000
Social Security & Welfare										
Health Focus	265,059	256,901	307,688	303,678	(42,629)	(46,777)	235,497	232,017		
Childcare Service	858,518	999,461	1,204,889	1,151,581	(346,371)	(152,120)	369,737	464,884	2,609,350	2,601,369
Special Needs Program	292,765	318,087	430,912	417,837	(138,147)	(99,750)	242,144	287,023	893,622	886,622
DVA Shed Program	57,640	63,438	68,877	74,389	(11,237)	(10,951)	42,711	42,080	4,415	
HACC Project	82,482	88,680	87,135	83,282	(4,653)	5,398	69,209	83,186		
Youth Activities Service	4,000	4,000	11,224	41,938	(7,224)	(37,938)				
Ageing/Disability Planning			76,123	21,919	(76,123)	(21,919)				
Senior Citizens Centre			47,192	25,249	(47,192)	(25,249)			1,029,815	1,022,860
Housing & Community Amenities										
City Planning	64,457	64,023	223,123	214,043	(158,666)	(150,020)			30,150	30,150
Projects & Events	1,000	3,764	270,177	262,312	(269,177)	(258,548)			6,200	6,200
Community Harmony Program	298,459	303,187	344,380	400,155	(45,921)	(96,968)	298,459	303,187		
Community Donations			14,514	33,739	(14,514)	(33,739)				
Community Safety Program	73,272	62,105	325,583	319,236	(252,311)	(257,131)	23,260	22,800	437,204	437,204
Community Bus Service	16,666	35,924	48,636	40,892	(31,970)	(4,968)				
Halls			177	23,452	(177)	(23,452)			738,122	738,122
Civic Centre			369,099	325,116	(369,099)	(325,116)			5,936,619	5,955,619
Housing	77,099	71,677	143,058	107,128	(65,959)	(35,451)			2,829,331	2,829,331
Cemeteries	130,213	194,582	237,641	295,355	(107,428)	(100,773)		40,909	411,396	411,396
Sanitation & Garbage	1,626,551	1,518,274	1,764,011	1,649,863	(137,460)	(131,589)				
Foreshores			187,811	348,294	(187,811)	(348,294)			38,682,637	41,442,971
Public Conveniences			72,681	76,583	(72,681)	(76,583)				
Street Lighting			347,443	353,643	(347,443)	(353,643)				
Lakes Management			63,198	6,370	(63,198)	(6,370)			124,766	124,766
Other Property & Services	189,625	173,335	565,657	287,728	(376,032)	(114,393)	103,864	110,000	15,430,225	11,734,956
Stormwater Drainage			306,701	338,709	(306,701)	(338,709)			14,251,430	14,212,626
Waste Water Treatment Plant			235,200	296,143	(235,200)	(296,143)			3,483,514	3,483,514
Effluent Drainage	805,486	769,853	422,989	616,861	382,497	152,992			9,415,805	9,415,805

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

NOTE 2 FUNCTIONS & ACTIVITIES CONTINUED

	REVENUES, EXPENSES AND ASSETS HAVE BEEN DIRECTLY ATTRIBUTED TO THE FOLLOWING FUNCTIONS & ACTIVITIES									
	INCOME		EXPENSES		SURPLUS/(DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation & Culture										
Library & Information Service	68,337	62,086	699,304	654,009	(630,967)	(591,923)	46,290	47,527	190,760	194,030
Fountain Gallery	3,950	1,750	80,761	26,905	(76,811)	(25,155)			1,931,237	1,931,237
Cultural Centre	103,076	122,847	804,376	637,826	(701,300)	(514,979)			9,424,348	9,355,420
StarClub Officer & Aquatic Centre Program		9,833	56,456	44,491	(56,456)	(34,658)			1,662,913	1,662,913
Ryan Mitchell Swimming Centre	178,568	184,547	605,861	553,434	(427,293)	(368,887)			3,091,849	3,065,036
Be Active Community Centre	540	27,931	30,809	40,572	(30,269)	(12,641)			555,570	555,570
Junior Sports Foundation										
Sporting Clubs				2,523		(2,523)				
Parks & Gardens & Playgrounds	1,655	37,457	1,012,247	1,069,562	(1,010,592)	(1,032,105)		35,000	7,676,675	8,923,541
Ovals		294	639,270	633,314	(639,270)	(633,020)			3,343,099	3,343,099
ETSA Oval Complex			86,960	83,506	(86,960)	(83,506)			561,246	561,246
Central Oval Community Hub	523,999	465,928	1,957,266	1,156,622	(1,433,267)	(690,694)	41,800	26,000	20,576,208	20,531,289
Mining Manufacturing & Construction										
Building Act	39,254	36,771	345,833	399,402	(306,579)	(362,631)			52,548	77,048
Transport & Communication										
Aerodromes	220,241	264,018	674,163	517,492	(453,922)	(253,474)			17,026,124	17,026,124
Maintenance of Roads, Bridges etc	729,304	608,885	4,172,925	3,964,426	(3,443,621)	(3,355,541)	689,244	596,516	148,770,012	147,602,891
Street Sweeping			137,160	128,252	(137,160)	(128,252)				
Footpaths			226,891	237,838	(226,891)	(237,838)				
Parking			12,581	12,744	(12,581)	(12,744)				
Economic Affairs										
Regional & Economic Development Related Projects	11,000	23,175	354,086	476,918	(343,086)	(453,743)				
Wadlata Interpretive Centre	160,587	170,593	567,191	466,129	(406,604)	(295,536)			7,961,307	7,974,761
Wadlata Retail Centre	215,810	222,166	212,634	203,438	3,176	18,728				
Wadlata Visitor Information Centre	36,754	50,760	239,673	210,008	(202,919)	(159,248)				
Wadlata Outback Tucker Box	226,271	241,888	247,879	236,819	(21,608)	5,069			70,850	70,850
Arid Lands Garden Interpretive Centre	661,376	689,048	980,038	923,968	(318,662)	(234,920)			4,036,013	4,018,905
Arid Lands Garden Operation		2,226	508,493	481,825	(508,493)	(479,599)				
Arid Lands Nursery Operation	120,714	111,837	176,875	142,825	(56,161)	(30,988)			370,147	384,150
Information Bays			12,850	4,565	(12,850)	(4,565)				
Public Debt Transactions										
Treasury - Debt Servicing	49,961	43,679	1,302,061	1,425,771	(1,252,100)	(1,382,092)				
Other Purposes NEC										
Machinery Operating	750,460	896,912	609,989	612,954	140,471	283,958	29,215	72,684		
Depot & Nursery			1,763,014	1,735,903	(1,763,014)	(1,735,903)			7,217,712	7,128,476
Engineering Services			800,205	891,059	(800,205)	(891,059)			187,151	187,150
Other NEC		9,233				9,233				
TOTALS	40,333,873	36,826,855	41,595,148	39,867,920	(1,261,275)	(3,041,065)	14,645,780	11,299,330	333,037,142	355,549,569

PORT AUGUSTA CITY COUNCILNOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017**NOTE 3 INCOME**

RATES REVENUES	Notes	2017 \$	2016 \$
GENERAL RATES			
General Rates		16,146,512	15,846,867
Less Mandatory Rebates		185,637	138,240
Less Discretionary Rebates, remissions & write offs		<u>801,345</u>	<u>697,531</u>
		<u>15,159,530</u>	<u>15,011,096</u>
OTHER RATES (INCLUDING SERVICE CHARGES)			
Natural Resource Management Levy		286,335	240,832
Community Waste Water Management Systems		805,486	769,853
Waste Management Levy		<u>1,585,365</u>	<u>1,515,218</u>
		<u>2,677,186</u>	<u>2,525,903</u>
OTHER CHARGES			
Penalties for late payment		137,236	138,540
Legal & other costs recovered		<u>111,868</u>	<u>123,906</u>
		<u>249,104</u>	<u>262,446</u>
		<u>18,085,820</u>	<u>17,799,445</u>

PORT AUGUSTA CITY COUNCILNOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017**NOTE 3 INCOME (Continued)**

	2017	2016
STATUTORY CHARGES	\$	\$
Development Act Fees	21,626	31,644
Town Planning Fees	52,548	45,737
Animal Registration Fees & Fines	100,763	75,893
Parking Fines/expiation fees	31,290	23,806
Sundry	14,114	13,356
	<u>220,341</u>	<u>190,436</u>
USER CHARGES		
Cemetery Fees	129,008	153,673
Halls Hire	3,784	6,498
Sales - General	953,435	968,083
Rentals	52,995	48,347
Nursing Home Fees	2,162,322	2,167,808
Childcare Fees	477,813	523,006
Swimming Pool & Aquatic Centre Fees	172,770	181,679
Wadlata Interpretive Centre Fees	152,290	164,336
Other Fees	911,778	936,810
Sundry	17,117	17,471
	<u>5,033,312</u>	<u>5,167,711</u>
INVESTMENT INCOME		
Interest on Investments		
Local Government Finance Authority	99,255	102,924
Loans to community groups	3,252	3,852
	<u>102,507</u>	<u>106,776</u>
REIMBURSEMENTS		
For Roadworks	32,654	5,693
For Private Works	7,406	6,676
Other	459,520	488,152
	<u>499,580</u>	<u>500,521</u>
OTHER INCOME		
Insurance & other recoupments - infrastructure	1,145,402	1,184,328
Sundry	601,145	578,308
	<u>1,746,547</u>	<u>1,762,636</u>

PORT AUGUSTA CITY COUNCILNOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017**NOTE 3 INCOME (Continued)**

Notes	2017 \$	2016 \$
GRANTS, SUBSIDIES, CONTRIBUTIONS		
Amounts received specifically for new or upgraded assets	762,000	458,000
Other grants, subsidies and contributions	<u>14,645,780</u>	<u>11,299,330</u>
	<u>15,407,780</u>	<u>11,757,330</u>

The functions to which these grants relate are shown in Note 2.

Sources of grants

Commonwealth government	9,638,279	8,785,991
State government	5,769,501	2,845,430
Other	<u>0</u>	<u>125,909</u>
	<u>15,407,780</u>	<u>11,757,330</u>

INDIVIDUALLY SIGNIFICANT ITEMS

In June 2017, Council received an advance payment of 50% of the 2017/2018 Grants Commission Financial Assistance Grant (FAG) 1,510,089

Conditions over grants & contributions

Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:

<i>Unexpended at the close of the previous reporting period</i>	81,611	1,770,024
<i>Less: expended during the current period from revenues recognised in previous reporting periods</i>	81,611	1,770,024
<i>Subtotal</i>	0	0
<i>Plus: amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions</i>	1,686,502	81,611
<i>Subtotal</i>	1,686,502	81,611
<i>Unexpended at the close of this reporting period and held as restricted assets</i>	1,686,502	81,611
<i>Net increase (decrease) in restricted assets in the current reporting period</i>	1,604,891	(1,688,413)

PORT AUGUSTA CITY COUNCILNOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017**NOTE 4 EXPENSES**

	Notes	2017 \$	2016 \$
EMPLOYEE COSTS			
Salaries and Wages		14,169,879	14,559,690
Employee Leave Expenses		1,764,534	1,563,407
Superannuation - Defined Contribution Plan Contributions	17	1,255,297	1,147,439
Superannuation - Defined Benefit Plan Contributions	17	212,489	234,809
Superannuation - Other	17	27,684	107,035
Workers Compensation Insurance		645,140	596,689
Less: Capitalised and distributed costs		<u>(250,564)</u>	<u>(448,219)</u>
Total Operating Employee Costs		<u>17,824,459</u>	<u>17,760,850</u>
Total Number of Employees			
<i>(Full time equivalent at end of reporting period)</i>		219.4	224.2
MATERIALS, CONTRACTS & EXPENSES			
Prescribed Expenses			
Auditor's Remuneration			
- Auditing the financial reports		19,200	17,000
Elected members' expenses		288,575	290,314
Election Expenses		3,781	3,714
Operating Lease Rentals - non cancellable leases	16		
- minimum lease payments		<u>362,559</u>	<u>364,564</u>
Sub Total Prescribed Expenses		<u>674,115</u>	<u>675,592</u>
Other Materials, Contracts & Expenses			
Contractors		6,560,346	6,582,990
Utilities		1,858,093	2,076,731
Legal Expenses		95,232	188,082
Levies paid to government - NRM Levy		294,317	230,563
Other levies		13,351	35,770
Parts, Accessories & Consumables		1,890,757	1,996,721
Professional Services		194,502	200,901
Communications		225,592	230,581
Contributions & Donations		106,227	141,580
Insurances		530,499	558,009
Rates & Taxes		100,767	103,479
Travel & Accommodation		75,791	79,514
Affiliations		-	227
Advertising		100,830	129,377
Subscriptions		79,603	71,274
Training		99,597	100,026
Postage Printing Stationery		115,538	170,185
Plant Hire		592,925	608,171
Bank Charges		55,277	53,032
Sundry		<u>844,224</u>	<u>856,224</u>
Sub Total Other Materials, Contracts & Expenses		<u>13,833,468</u>	<u>14,413,437</u>
TOTAL MATERIALS, CONTRACTS & EXPENSES		<u>14,507,583</u>	<u>15,089,029</u>

PORT AUGUSTA CITY COUNCILNOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

NOTE 4 EXPENSES (cont)

	2017	2016
	Notes	
	\$	\$
FINANCE COSTS		
Interest on overdraft & short-term borrowings	3,404	5,502
Interest on Loans	1,281,924	1,410,339
	<u>1,285,328</u>	<u>1,415,841</u>
DEPRECIATION, AMORTISATION & IMPAIRMENT		
Depreciation		
Buildings & Other Structures	3,304,797	1,907,093
Infrastructure	3,201,843	3,206,509
Plant & Equipment	657,928	391,046
Furniture & Equipment	813,210	97,552
	<u>7,977,778</u>	<u>5,602,200</u>

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

NOTE 5 ASSET DISPOSAL AND FAIR VALUE ADJUSTMENTS

	Notes	2017 \$	2016 \$
INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT			
<i>Assets renewed or directly replaced</i>			
Proceeds from disposal		104,545	103,182
Less: Carrying amount of assets sold		<u>233,083</u>	<u>147,056</u>
Gain (Loss) on disposal		<u>(128,538)</u>	<u>(43,874)</u>
NET GAIN(LOSS) ON DISPOSAL OR REVALUATION OF ASSETS		<u>(128,538)</u>	<u>(43,874)</u>

PORT AUGUSTA CITY COUNCILNOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017**NOTE 6 CURRENT ASSETS**

	Notes	2017 \$	2016 \$
CASH & EQUIVALENT ASSETS			
Cash on Hand and at Bank		404,171	32,330
Deposits at Call		205,287	3,860,120
		<u>609,458</u>	<u>3,892,450</u>
TRADE & OTHER RECEIVABLES			
Rates - General & Other		1,107,800	1,249,293
Accrued Revenues		240,606	70,216
Debtors - General		331,799	287,174
Other levels of Government		236,546	259,096
GST Recoupment		234,862	323,600
Prepayments		17,454	64,226
Loans to community organisations		19,085	18,462
		<u>2,188,152</u>	<u>2,272,067</u>
Less: Allowance for Doubtful Debts		<u>305,776</u>	<u>228,099</u>
		<u>1,882,376</u>	<u>2,043,968</u>
INVENTORIES			
Stores & Materials		81,062	92,251
Trading Stock		160,231	164,463
		<u>241,293</u>	<u>256,714</u>

PORT AUGUSTA CITY COUNCILNOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

NOTE 7 NON-CURRENT ASSETS

	Notes	2017 \$	2016 \$
FINANCIAL ASSETS			
Receivables			
Loans to community organisations		<u>62,581</u>	<u>81,666</u>
TOTAL FINANCIAL ASSETS		<u>62,581</u>	<u>81,666</u>
Capital Works-in-Progress		-	-
Nursing Home Bed Places	20	<u>-</u>	<u>2,100,000</u>
TOTAL OTHER NON-CURRENT ASSETS		<u>-</u>	<u>2,100,000</u>

Nursing Home Bed Places have transferred to 'Non-current Assets Held for Sale'.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

NOTE 8 INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

	FAIR VALUE LEVEL	2016 \$				2017 \$			
		AT FAIR VALUE	AT COST	ACCUM DEP	CARRYING AMOUNT	AT FAIR VALUE	AT COST	ACCUM DEP	CARRYING AMOUNT
Land	2	2,737,418			2,737,418	2,262,267			2,262,267
Land	3	11,725,039			11,725,039	11,290,549			11,290,549
Buildings & Other Structures	2	16,654,498		(13,079,998)	3,574,500	5,449,766	273,931	(5,192,706)	530,991
Buildings & Other Structures	3	134,270,967		(57,199,849)	77,071,118	124,715,529	281,042	(56,358,752)	68,637,819
Infrastructure	3	173,029,738	1,685,097	(57,980,035)	116,734,800	172,366,679	3,554,082	(60,767,814)	115,152,947
Plant & Equipment	2	8,430,537		(3,575,354)	4,855,183	7,152,491	463,788	(3,473,928)	4,142,351
Furniture & Fittings	2	7,016,275		(3,240,191)	3,776,084	5,150,247	76,771	(3,077,497)	2,149,521
TOTAL PROPERTY, PLANT & EQUIPMENT		353,864,472	1,685,097	(135,075,427)	220,474,142	328,387,528	4,649,614	(128,870,697)	204,166,445
2016 Totals		284,492,261	8,831,470	(109,400,192)	183,923,539	353,864,472	1,685,097	(135,075,427)	220,474,142

	FAIR VALUE LEVEL	2016							2017	
		\$	ADDITIONS		DISPOSALS	DEPRECIATION	IMPAIRMENT	TRANSFER	NET REVALUATION	CARRYING AMOUNT
		CARRYING AMOUNT	NEW/UPGRADE	RENEWALS						
Land	2	2,737,418			-		(145,151)	(330,000)		2,262,267
Land	3	11,725,039					(263,701)	(170,790)		11,290,549
Buildings & Other Structures	2	3,574,500	127,285	146,646		(188,465)	(1,676,183)	(1,452,792)		530,991
Buildings & Other Structures	3	77,071,118	263,543	17,499	-	(3,116,332)	(3,737,627)	(1,860,382)		68,637,819
Infrastructure	3	116,734,800	1,294,947	664,726		(3,201,843)			(339,683)	115,152,947
Plant & Equipment	2	4,855,183	19,881	443,906	(154,922)	(657,928)	(230,156)	(133,612)		4,142,351
Furniture & Fittings	2	3,776,084	74,446	2,325	(78,161)	(813,210)	(519,322)	(292,641)		2,149,521
TOTAL PROPERTY, PLANT & EQUIPMENT		220,474,142	1,780,102	1,275,102	(233,083)	(7,977,778)	(6,572,140)	(4,240,217)	(339,683)	204,166,445
2016 Totals		183,923,540	23,723,660	1,361,005	(147,056)	(5,602,200)	-	-	17,215,192	220,474,142

NOTE 8 (Cont) INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

Valuation of Assets

At July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.19 to retain previously established deemed cost under GAAP as it deemed cost. With subsequent additions at cost, this remains as the basis of recognition of non-material asset classes.

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013.

Fair value hierarchy level 2 valuations

Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Fair value hierarchy level 3 valuations of land

Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

Fair value hierarchy level 3 valuations of buildings, infrastructure and other assets

There is no known market for these assets and they are valued at depreciated current replacement cost. This method involves:

The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.

The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques. Accordingly, formal sensitivity analysis does not provide useful information.

Transfers between fair value hierarchy levels

In the course of revaluing all asset classes the nature of the inputs applied was reviewed in detail for each asset and where necessary, the asset reassigned to the appropriate fair value hierarchy level. Such transfers take effect as at the date of the revaluation.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

Land

Land assets were valued by Maloney Field Services as at 30 June 2016.

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Pursuant to Council's election, freehold land and land over which Council has control, but does not have title, is recognised on the cost basis. No capitalisation threshold is applied to the acquisition of land or interests in land.

Estimated future costs of reinstatement of land, capitalised in accordance with AASB 116.16(c) are reviewed annually (see Note 1) and depreciated over the estimated remaining life of the relevant asset.

Buildings & Other Structures

Buildings & Other Structures were valued by Maloney Field Services as at 30 June 2016.

Infrastructure

Community waste water management systems were valued by Tonkins Consulting as at 1 July 2015. Stormwater drainage and road infrastructure assets were valued by Tonkins Consulting as at 30 June 2016.

Plant & Equipment

Plant & Equipment were valued by Maloney Field Services as at 30 June 2016.

Furniture & Fittings

Furniture & Fittings were valued by Maloney Field Services as at 30 June 2016.

PORT AUGUSTA CITY COUNCILNOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017**NOTE 9 LIABILITIES**

	2017	2017	2016	2016
	Current	Non-Current	Current	Non-Current
Notes	\$	\$	\$	\$
TRADE & OTHER PAYABLES				
Goods & Services	1,980,611		2,260,088	
Payments received in advance	40,426		8,821	
Accrued expenses - other	1,151,725		1,140,381	
Aged Care Facility Deposits	-		3,605,524	
	<u>3,172,762</u>	<u>-</u>	<u>7,014,814</u>	<u>-</u>

Amounts included in trade & other payables that are not expected to be settled within 12 months of the reporting

2,632,000

BORROWINGS

Bank Overdraft	-		6,650	
Friends of the Arid Lands Botanic Garden	23,797	-	29,037	23,797
Loans - LGFA	<u>3,084,293</u>	<u>23,717,316</u>	<u>3,133,066</u>	<u>27,921,561</u>
	<u>3,108,090</u>	<u>23,717,316</u>	<u>3,168,753</u>	<u>27,945,358</u>

All interest bearing liabilities are secured over the future revenues of the Council.

PROVISIONS

Provision for Annual Leave	1,067,923		1,452,274	
Provision for Long Service Leave	<u>1,275,738</u>	<u>88,839</u>	<u>1,525,288</u>	<u>94,313</u>
	<u>2,343,661</u>	<u>88,839</u>	<u>2,977,562</u>	<u>94,313</u>

Amounts included in provisions that are not expected to be settled within 12 months of the reporting date.

1,313,988

1,911,602

PORT AUGUSTA CITY COUNCILNOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017**NOTE 10 RESERVES**

ASSET REVALUATION RESERVE	30/06/2016	Net Increments (Decrements)	Impairment	30/06/2017
Notes	\$	\$		\$
Land	14,975,031		(408,851)	14,566,180
Buildings & Other Structures	56,714,666		(5,413,810)	51,300,856
Infrastructure	115,329,366	(339,683)		114,989,683
Plant & Equipment	3,501,485		(230,156)	3,271,329
Furniture & Fittings	2,638,442		(519,322)	2,119,120
Nursing Home Bed Places	2,100,000		(1,265,218)	834,782
Total Infrastructure, Property, Plant & Equipment	195,258,990	(339,683)	(7,837,357)	187,081,950

PURPOSES OF RESERVES**Asset Revaluation Reserve**

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non-current assets and available-for-sale financial assets.

PORT AUGUSTA CITY COUNCILNOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017**NOTE 11 RECONCILIATION TO CASH FLOW STATEMENT****(a) Reconciliation of Cash**

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:

	Notes	2017 \$	2016 \$
Total Cash & Equivalent Assets	6	609,458	3,892,450
Less: Short-term borrowings	BS	-	6,650
Balances per Statement of Cash Flows		<u>609,458</u>	<u>3,885,800</u>

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus (Deficit)		(627,799)	(2,626,939)
Non-cash items in Income Statement			
Depreciation, amortisation & impairment		7,977,778	5,602,200
Change in allowances for under-recovery		77,677	-
Grants for capital acquisitions treated as investing activity		(762,000)	(458,000)
Nursing Home Deposits		(74,526)	(118,633)
Net increase (decrease) in unpaid employee benefits		125,508	(38,843)
Net (Gain) Loss on Disposals		128,538	43,874
		<u>6,845,176</u>	<u>2,403,659</u>
Add (Less): Changes in Net Current Assets			
Net (increase) decrease in receivables		84,538	352,999
Net (increase) decrease in inventories		15,421	(8,078)
Net increase (decrease) in trade & other payables		(434,182)	360,365
Net Cash provided by (or used in) operations		<u>6,510,953</u>	<u>3,108,945</u>

(c) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Bank Overdrafts	700,000	700,000
Corporate Credit Cards	36,000	36,000
LGFA Cash Advance Debenture Facility	7,598,325	3,478,373

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

NOTE 12 FINANCIAL INSTRUMENTS

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits **Accounting Policy:** Carried at lower of cost and net realisable value; Interest is recognised when earned.

Terms & conditions: Deposits are returning fixed interest rates of 2.0% (2016: between 2.15% and 2.40%) and variable interest rates of 1.5% (2016: 1.75%).

Carrying amount: approximates fair value due to the short term to maturity.

Receivables - Rates & Associated Charges (including legals & penalties for late payment) **Accounting Policy:** Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & conditions: Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999.

Carrying amount: approximates fair value (after deduction of any allowance).

Receivables - Fees & other charges **Accounting Policy:** Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & conditions: Unsecured, and do not bear interest. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying amount: approximates fair value (after deduction of any allowance).

Receivables - other levels of government **Accounting Policy:** Carried at nominal value.

Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of the Governments of the Commonwealth & State.

Carrying amount: approximates fair value.

Receivables - Retirement Home Contributions **Accounting Policy:** Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective legislation.

Carrying amount: approximates fair value (after deduction of any allowance).

Liabilities - Creditors and Accruals **Accounting Policy:** Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms & conditions: Liabilities are normally settled on 30 day terms.

Carrying amount: approximates fair value.

Liabilities - Retirement Home Contributions **Accounting Policy:** To avoid inconvenience when complying with the separate audit requirements imposed by the relevant legislation, amounts are carried at nominal values.

Terms & conditions: Pursuant to Commonwealth legislation certain intending residents are required to contribute amounts on an interest free basis. The amounts are subject to certain deductions as prescribed by the legislation, the balance being repaid on termination of tenancy.

Carrying amount: approximates fair value for short tenancies; may be non-materially overstated for longer tenancies.

Liabilities - Interest Bearing Loans **Accounting Policy:** Carried at the principal amounts. Interest is charged as an expense as it accrues.

Terms & conditions: secured over future revenues, loans are repayable by equal 6 monthly instalments of principal & interest; interest is charged at fixed rates between 4.25% and 7.48% (2016: 4.25% and 7.48%)

Carrying amount: approximates fair value.

Liabilities - Finance Leases **Accounting Policy:** accounted for in accordance with AASB 117.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

NOTE 12 FINANCIAL INSTRUMENTS (Continued)

Liquidity Analysis

2017	Due ≤ 1 year	Due > 1 year ≥ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets	\$	\$	\$	\$	\$
Cash & Equivalents	609,458			609,458	609,458
Receivables	539,714			539,714	539,714
Total	1,149,172	-	-	1,149,172	1,149,172
Financial Liabilities					
Payables	1,980,611			1,980,611	1,980,611
NHA Bonds	-			-	-
Borrowings	3,750,369	11,973,439	27,959,073	43,682,881	43,682,881
Total	5,730,980	11,973,439	27,959,073	45,663,492	45,663,492
2016	Due ≤ 1 year	Due > 1 year ≥ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets	\$	\$	\$	\$	\$
Cash & Equivalents	3,892,450			3,892,450	3,892,450
Receivables	471,075			471,075	471,075
Total	4,363,525	-	-	4,363,525	4,363,525
Financial Liabilities					
Payables	2,260,088			2,260,088	2,260,088
NHA Bonds	3,605,524			3,605,524	3,605,524
Borrowings	3,961,141	12,669,912	34,668,843	51,299,896	51,299,896
Total	9,833,403	12,669,912	34,668,843	57,172,158	57,172,158

The following interest rates were applicable to Council's borrowings at balance day.

	30 June 2017		30 June 2016	
	Weighted Average Interest Rate %	Carrying Value	Weighted Average Interest Rate %	Carrying Value
Overdraft		-		6,650
Other Variable Rates	3.75	12,601,675	4.00	13,721,628
Fixed Interest Rates	5.08	31,081,206	5.50	37,578,268
		43,682,881		51,306,546

NET FAIR VALUE

All carrying values approximate fair value for all recognised financial instruments. With the exception of investments, there is no recognised market for the financial assets of the Council.

RISK EXPOSURES

Credit risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair value of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market; and hence neither market risk or currency risk apply

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Policy (LGA Information Paper 15), liabilities have a range of maturity dates based on cash inflows. Council also has available a range of bank overdraft and short-term draw down facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

PORT AUGUSTA CITY COUNCILNOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017**Note 13 COMMITMENTS FOR EXPENDITURE**

	2017	2016
Other Expenditure Commitments	\$	\$
	<u>Notes</u>	
Other expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:		
Audit Services	89,100	110,000
Waste Collection Contract	1,011,738	1,011,738
Refuse Reserve Contract	2,065,548	2,748,452
Parks & Gardens Contract	99,698	403,128
Cleaning Services	16,653	150,742
Catering Services	-	234,000
Security Services	461,720	814,628
	<u>3,744,457</u>	<u>5,472,688</u>
These expenditures are payable:		
Less than one year	1,985,790	2,639,239
Not later than 5 years	1,758,667	2,833,449
	<u>3,744,457</u>	<u>5,472,688</u>

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

Note 14 FINANCIAL PERFORMANCE INDICATORS

	2017	2016
<p>These Financial Indicators have been calculated in accordance with <i>Information Paper - Local Government Financial Indicators</i> prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.</p>		
Operating Surplus Ratio	(3.1%)	(8.3%)
<u>Operating Surplus</u> Total Operating Revenue		
<p>This ratio expresses the operating surplus as a percentage of operating revenue.</p>		
Adjusted Operating Surplus Ratio	(7.1%)	(4.0%)
<p>In June, 2017, the Commonwealth Government made an advance of two quarterly payments of the Financial Assistance Grant for 2017/2018. (see Note 1 Recognition of Income). The Adjusted Surplus Ratio adjusts for this distortion.</p>		
Net Financial Liabilities	30,639,436	35,182,716
<p>Net Financial Liabilities are defined as total liabilities less financial assets(excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue</p>		
Net Financial Liabilities Ratio	76.0%	95.5%
<u>Net Financial Liabilities</u> Total Operating Revenue		
Asset Sustainability Ratio		
<u>Net Asset Renewals</u> Depreciation / Optimal Level of Expenditure per AMP	19.4%	23.7%
<p>Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.</p>		
<p>Optimal Level of Expenditure per AMP has been used as the denominator for Infrastructure Assets with an Asset Management Plan. Depreciation expense has been included in the denominator for classes of assets without an AMP.</p>		

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

NOTE 15 UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Council prepared on a uniform and consistent basis. All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis. The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.

	2017 \$	2016 \$
Income	40,333,887	36,826,855
less Expenses	41,595,148	39,867,920
	<u>(1,261,261)</u>	<u>(3,041,065)</u>
less Net Outlays on Existing Assets		
Capital Expenditure on renewal and replacement of Existing Assets	1,275,102	1,615,856
less Depreciation, Amortisation and Impairment	(7,977,778)	(5,602,200)
less Proceeds from Sale of Replaced Assets	(104,545)	43,874
	<u>(6,807,221)</u>	<u>(3,942,470)</u>
less Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets (<i>Including investment property & real estate developments</i>)	1,582,448	2,362,303
less Amounts specifically for New and Upgraded Assets	(762,000)	(458,000)
	<u>820,448</u>	<u>1,904,303</u>
Net Lending / (Borrowing) for Financial Year	<u>4,725,512</u>	<u>(1,002,898)</u>

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

NOTE 16 OPERATING LEASES

Leases providing revenue to the Council

Council owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed as rent and hire of non-investment property in Note 3.

Lease payment commitments of Council

Council has entered into non-cancellable operating leases for various items of computer equipment. No contingent rentals were paid during the current or previous reporting periods.

No lease imposes any additional restrictions on Council in relation to additional debt or further leasing.

Leases in relation to computer and office equipment permit Council, at expiry of the lease, to elect to re-lease, return or acquire the equipment leased.

No lease contains any escalation clause.

Commitments under non-cancellable operating leases that have not been recognised in the financial statements are as follows: No contingent rentals were paid during the current or previous reporting periods.

	2017	2016
	\$	\$
Not later than one year	300,819	333,609
Later than one year and not later than 5 years	544,687	244,022
	<u>845,506</u>	<u>577,631</u>

NOTE 17 SUPERANNUATION

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme and to HESTA. The Statewide Superannuation has two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector have the option to contribute to Marketlink and/or Salarylink. All other employees (including casuals) have all contributions allocated to Marketlink.

Marketlink (Accumulation Fund) Members

Marketlink receives both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation (9.50% in 2016/17; 9.50% in 2015/16). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Scheme's Trustee based on advice from the Scheme's Actuary. The rate is currently 6.3% (6.3% in 2015/16) of "superannuation" salary.

Given that Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation, the remaining 3% for Salarylink members is allocated to their Marketlink account. Employees also make member contributions to the Fund. As such, assets accumulate in the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink Plan is a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by employer, and employees may transfer to another employee within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent full actuarial investigation was conducted by the Fund's actuary, A.C. Miller, FIAA, of Russell Employee Benefits Pty Ltd as at 30 June 2014. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to other schemes

Council also makes contributions to other Superannuation Schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employees are represented by their share of net assets of the scheme, and no further liability attaches to the Council.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

NOTE 18 SEGMENT REPORTING

The Port Augusta City Council operates two Residential Aged Care Facilities (RACF's) in the City being Nerrilda and A.M. Ramsay Village. This segment report has been produced to comply with the requirements of the Commonwealth Government, a major funding source

BUSINESS SEGMENTS	TOTAL	RACF	OTHER	TOTAL	RACF	OTHER
	COUNCIL			COUNCIL		
	2017	2017	2017	2016	2016	2016
	\$	\$	\$	\$	\$	\$
REVENUE						
Grants & Subsidies	14,645,780	6,590,599	8,055,181	11,299,330	6,190,551	5,108,779
User Charges	5,033,312	2,261,030	2,772,282	5,167,711	2,255,906	2,911,805
Reimbursements	499,580	28,490	471,090	500,521	23,496	477,025
Investment Income	102,507	52,546	49,961	106,776	63,097	43,679
Other Revenue	20,052,708	69,560	19,983,148	19,752,517	70,560	19,681,957
TOTAL REVENUE	40,333,887	9,002,225	31,331,662	36,826,855	8,603,610	28,223,245
EXPENDITURE						
Operating Costs	33,617,370	9,170,241	24,447,129	34,265,720	8,923,276	25,342,444
Depreciation	7,977,778	653,247	7,324,531	5,602,200	461,150	5,141,050
	41,595,148	9,823,488	31,771,660	39,867,920	9,384,426	30,483,494
Operating (Loss)/Surplus before Capital Revenues	(1,261,261)	(821,263)	(439,998)	(3,041,065)	(780,816)	(2,260,249)
Capital Revenues	633,462		633,462	414,126		414,126
RESULT						
Operating Result (Loss)/Surplus	(627,799)	(821,263)	193,464	(2,626,939)	(780,816)	(1,846,123)
ASSETS						
Current Assets	2,733,127	172,617	2,560,510	6,193,132	3,769,092	2,424,040
Non-current Assets	204,229,026	0	204,229,026	220,555,808	7,361,146	213,194,662
Intangible Assets				2,100,000	2,100,000	
Non-current Assets held for Sale	8,579,766	8,579,766				
TOTAL ASSETS	215,541,919	8,752,383	206,789,536	228,848,940	13,230,238	215,618,702
LIABILITIES						
Current Liabilities	8,624,513	696,914	7,927,599	13,161,129	4,880,970	8,280,159
Non-Current Liabilities	23,806,155	385,706	23,420,449	28,039,671	611,833	27,427,838
Liabilities Associated with Non-current Assets Held for Sale	4,267,949	4,267,949				
TOTAL LIABILITIES	36,698,617	5,350,569	31,348,048	41,200,800	5,492,803	35,707,997
NET ASSETS	178,843,302	3,401,814	175,441,488	187,648,140	7,737,435	179,910,705

PORT AUGUSTA CITY COUNCILNOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017**NOTE 18 SEGMENT REPORTING CONTINUED**

REVENUE	\$	EXPENSES	\$
Government Subsidies	6,516,073	Wages & Superannuation - Care	4,563,000
Resident Charges	2,261,030	Wages & Superannuation - Admin	386,183
Capital Grants	0	Wages & Superannuation - Other	876,001
Bond Retentions / Draw Downs	74,526	Management Fees	365,285
Interest Income	52,546	Depreciation & Amortisation	653,247
Donations & Contributions	22,926	Interest	55,069
Other Operating Revenue	75,124		
TOTAL OPERATING REVENUE	9,002,225	Building Repairs & Maintenance	158,183
		Insurance	331,527
		Motor Vehicles	17,128
		Utilities	222,516
		Other Expenses	2,195,349
		TOTAL EXPENSES	9,823,488
SEGMENT RESULT SURPLUS(DEFICIT)			(821,263)
SEGMENT ASSETS	\$	SEGMENT LIABILITIES	\$
Current Assets		Current Liabilities	
Investment	0	Borrowings	202,625
Trade Receivables	172,617	Trade Payables	286,065
Other Current Assets	0	Employee Provisions	0
Non-current Assets Held for Sale	8,579,766	Accommodation Bonds	0
		Other Current Liabilities	208,224
		Liabilities Associated with Non-current Assets Held for Sale	4,267,949
TOTAL CURRENT ASSETS	8,752,383	TOTAL CURRENT LIABILITIES	4,964,863
Property, Plant & Equipment	0	Loans	385,706
Intangibles	0	Employee Provisions	0
Other Non-Current Assets	0	Accommodation Bonds	0
TOTAL NON-CURRENT ASSETS	0	TOTAL LIABILITIES	385,706
SEGMENT TOTAL ASSETS	8,752,383	SEGMENT TOTAL LIABILITIES	5,350,569
SEGMENT NET ASSETS	3,401,814		

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

NOTE 19 CONTINGENCIES & ASSETS & LIABILITIES NOT RECOGNISED IN THE STATEMENT OF FINANCIAL POSITION

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position but knowledge of those items is considered relevant to user of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. LAND UNDER ROADS

As reported elsewhere in these Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled 410km of road reserves of average width 20 metres.

2. POTENTIAL INSURANCE LOSSES

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to a deductible "insurance excess", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

NOTE 20 CURRENT ASSETS HELD FOR SALE & DISCONTINUED OPERATIONS

Sale of Aged Care Facilities

Port Augusta Council has signed asset sale agreements for Nerrilda Nursing Home and AM Ramsay Village including 'Homestead Park' land in July 2017, with an anticipated settlement date of 1 November 2017

The Purchaser is Edenfield Family Care, a family owned organisation that has an excellent reputation for quality care in Adelaide's northern suburbs and pride themselves on being dedicated to aged care.

Original caveats have been met through clauses within sale agreements. All staff will be offered employment with Edenfield Family Care, including a transfer of leave liabilities. Residents will not be impacted and existing Resident Agreements will transfer across to Edenfield Family Care.

Financial Performance

	2017	2016
	\$	\$
Revenue	9,002,225	8,603,610
Expenses (excluding depreciation)	9,170,241	8,923,276
Depreciation expense	653,247	461,150
Operating Result of discontinued operations	<u>(821,263)</u>	<u>(780,816)</u>

Carrying Amount of Assets and Liabilities

Cash	3,504,766	3,652,475
Intangible Assets	834,783	2,100,000
Infrastructure, property, plant and equipment	4,240,217	9,936,297
Total Assets	<u>8,579,766</u>	<u>15,688,772</u>
Accommodation Bonds	3,503,066	3,605,525
Current Employee Entitlements	730,218	604,351
Non-current Employee Entitlements	34,665	23,502
Total Liabilities	<u>4,267,949</u>	<u>4,233,378</u>
Net Assets	<u>4,311,817</u>	<u>11,455,394</u>

As the carrying amount exceeds the consideration expected to be received, infrastructure assets have been recognised at fair value less cost to sell. Council incurred an impairment loss of \$7,837,356 in relation to this transfer.

This disposal group was previously classified as part of Residential Aged Care Facilities (RACF's) in Note 18.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017

NOTE 21 RELATED PARTY DISCLOSURES

The Key Management Personnel of the Council include the Mayor, Councillors, CEO and certain prescribed officers under section 112 of the Local Government Act 1999.

In all, 20 persons were paid the following total compensation:

	2017
Salaries, allowances & other short term benefits	\$ 1,549,037
Post-employment benefits	\$ -
Long term benefits	\$ 23,088
Termination benefits	\$ -
TOTAL	\$ 1,572,125

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

Other than amounts paid as ratepayers or residents (eg rates, swimming pool entry fees etc), Council received the following amounts in total:

	2017
Contributions for fringe benefits tax purposes	\$ 155
Planning & building application fees	\$ 536
Rentals for Council property	\$ -
TOTAL	\$ 691

Key management personnel or close family members (including related parties) lodged a total of two planning and building applications during the year. In accordance with the Local Government Act 1999, these persons took no part in the assessment or approval processes for these applications.

Five close family members of the key management personnel are employed by Council in accordance with the terms of the Award, and as recorded in the public Register of Salaries maintained in accordance with section 105 of the Local Government Act 1999.

The Mayor and an Elected Members close family member both hold positions on the management committee of an organisation with total purchases amounting to \$3.7k. The Auxillary group of this organisation also received a community grant of \$2k.

Two Elected Members are members of the management committee for an organisation which received a rate rebate of \$1.3k

An Elected Member has a close family member who is involved in a business, with total purchases amounting to \$4.7k

An Elected Member is involved in a business with total purchases amounting to \$57.0k

An Elected Member is a member of the management committee for an organisation which received a contribution of \$1.0k for an event.

An employee is a member of the management committee for an organisation which paid council \$94.4k.

In accordance with the Local Government Act 1999, these persons declare a conflict of interest and leave the meeting environs when any matter affecting the organisation is discussed or voted upon.

David Chant FCPA
Simon Smith FCPA
David Sullivan CPA
Jason Seidel CA
Renaë Nicholson CA
Tim Muhlhausler CA
Aaron Coonan CA
Luke Williams CPA

Mount Gambier
233 Commercial Street West
PO Box 246, Mount Gambier SA 5290
DX 29044
P: (08) 8725 3068
F: (08) 8724 9553
E: admin@galpins.com.au

Stirling
Unit 4, 3-5 Mount Barker Road
PO Box 727, Stirling SA 5152
P: (08) 8339 1255
F: (08) 8339 1266
E: stirling@galpins.com.au

Norwood
3 Kensington Road, Norwood SA 5067
PO Box 4067, Norwood South SA 5067
P: (08) 8332 3433
F: (08) 8332 3466
E: norwood@galpins.com.au

W: www.galpins.com.au

ABN: 30 630 511 757

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INDEPENDENT AUDITOR'S REPORT

To The Corporation of the City of Port Augusta

Report on the Financial Report

Audit Opinion

We have audited the accompanying financial report of the Corporation of the City of Port Augusta (the Council), which comprises the statement of financial position as at 30 June 2017, the statement of comprehensive income, statement of changes in equity and cash flow statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the Council Certificate of the Corporation of the City of Port Augusta.

In our opinion, the financial report presents fairly, in all material respects, the financial position of the Corporation of the City of Port Augusta as at 30 June 2017, and its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards, Local Government Act 1999 and Local Government (Financial Management) Regulations 2011.

Basis for Audit Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia, and we have fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

The Corporation of the City of Port Augusta Responsibility for the Financial Report

The Corporation of the City of Port Augusta is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 and for such internal control as the Council determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS



Tim Muhlhausler CA Registered Company Auditor
Partner

17 / 10 / 2017

David Chant FCPA
Simon Smith FCPA
David Sullivan CPA
Jason Seidel CA
Renaë Nicholson CA
Tim Muhlhausler CA
Aaron Coonan CA
Luke Williams CPA

Mount Gambier

233 Commercial Street West
PO Box 246, Mount Gambier SA 5290
DX 29044
P: (08) 8725 3068
F: (08) 8724 9553
E: admin@galpins.com.au

Stirling

Unit 4, 3-5 Mount Barker Road
PO Box 727, Stirling SA 5152
P: (08) 8339 1255
F: (08) 8339 1266
E: stirling@galpins.com.au

Norwood

3 Kensington Road, Norwood SA 5067
PO Box 4067, Norwood South SA 5067
P: (08) 8332 3433
F: (08) 8332 3466
E: norwood@galpins.com.au

W: www.galpins.com.au

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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE THE CORPORATION OF THE CITY OF PORT AUGUSTA

INDEPENDENT ASSURANCE REPORT ON THE INTERNAL CONTROLS OF THE CORPORATION OF THE CITY OF PORT AUGUSTA

We have audited the compliance of the Corporation of the City of Port Augusta (the Council) with the requirements of *Section 125 of the Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities for the period 1 July 2016 to 30 June 2017 have been conducted properly and in accordance with law.

The Council's Responsibility for Internal controls

The Council is responsible for implementing and maintaining an adequate system of internal controls, in accordance with Section 125 of the Local Government Act 1999 to ensure that the receipt, expenditure and investment of money, acquisition and disposal of property, and incurring of liabilities have been conducted properly and in accordance with law.

Auditor's responsibility

Our responsibility is to express an opinion on the Council's compliance with *Section 125 of the Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, based on our procedures. Our engagement has been conducted in accordance with applicable Australian Standards on Assurance Engagements ASAE 3100 Compliance Engagements, issued by the Australian Auditing and Assurance Standards Board, in order to state whether, in all material respects, the Council has complied with Section 125 of the Local Government Act 1999 in relation only to the Internal Controls specified above for the period 1 July 2016 to 30 June 2017. ASAE 3100 also requires us to comply with the relevant ethical requirements of the Australian professional accounting bodies.

Our procedures included obtaining an understanding of controls in relation to the receipt, expenditure and investment of money, the acquisition and disposal of property and the incurring of liabilities, evaluating management's assessment of these controls, assessing the risk that a material weakness exists, and testing and evaluating the design and implementation of controls on a sample basis based on the assessed risks.

Limitation of Use

This report has been prepared for the members of the Council in Accordance with Section 129 of the Local Government Act 1999 in relation to the Internal Controls Specified above. We disclaim any assumption of responsibility for any reliance on this report to any persons or users other than the members of the Council, or for any purpose other than which it was prepared.

Limitations of Controls

Because of the inherent limitations of any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved so that fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on internal controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

Independence

In conducting our engagement, we have complied with the independence requirements of the Australian professional accounting bodies.

Audit Opinion

In our opinion, the Council has complied, in all material respects, with *Section 125 of the Local Government Act 1999* in relation to Internal Controls established by the Council in relation to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities so as to provide reasonable assurance that the financial transactions of the Council have been conducted properly and in accordance with law for the period 1 July 2016 to 30 June 2017.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS



Tim Muhlhausler CA Registered Company Auditor

Partner

17 / 10 / 2017

ANNUAL FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2017

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Port Augusta City Council for the year ended 30 June 2017, the Council's Auditor, Galpins, have maintained their independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.



JOHN BANKS
CHIEF EXECUTIVE OFFICER



JOHN COMRIE
PRESIDING MEMBER
AUDIT COMMITTEE

18/10/2017

The Corporation of the City of Port Augusta

GENERAL PURPOSE FINANCIAL STATEMENTS For the year ended 30 June 2017

Statement by Auditor

I confirm that, for the audit of the financial statements of The corporation of the City of Port Augusta for the year ended 30 June 2017, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulation 2011*.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS



Tim Muhlhausler CA Registered Company Auditor
Partner

17 / 10 / 2017



COMPLIANCE REPORT

Section Four



Information Statement

Pursuant to Section 9 (1a) of the *Freedom of Information Act 1991*, Council must, at intervals of not more than 12 months, cause an up-to-date information statement to be published. The Information Statement must contain:

- 1) a description of the structure and functions of the agency; a description of the ways in which the functions (including, in particular, the decision-making functions of the agency) affect members of the public;
- 2) a description of any arrangements that exist to enable members of the public to participate in the formulation of the agency's policy and the exercise of the agency's functions;
- 3) a description of the various kinds of documents that are usually held by the agency, including the various kinds of documents that are available for inspection at the agency and whether or not inspection of any such document is subject to a fee or charge; those documents that are available for purchase and those available free of charge;
- 4) a description of the arrangements that exist to enable a member of the public to obtain access to the agency's documents and to seek amendment of the agency's records concerning his or her personal affairs;
- 5) a description of the procedures of the agency in relation to the giving of access to the agency's documents and to the amendment of the agency's records concerning the personal affairs of a member of the public including the designation of the officer or officers to whom inquiries should be made and the address or addresses at which applications under this Act should be lodged;
- 6) must identify each of the agency's policy documents;
- 7) must specify the designation of the officer or officers to whom inquiries concerning the procedures for inspecting and purchasing the agency's policy document should be made; and
- 8) must specify the address or addresses at which, and the times during which, the agency's policy documents may be inspected and purchased.

Subject to certain restrictions, the FOI Act gives members of the public a legally enforceable right to access information held by South Australian (Local) Government agencies such as Councils. The purpose of this statement is to assist members of the public to identify the functions and decision making processes of Council, detail the types of information held by Council and advise how it can be accessed by the public.

The following information fulfils Council legislative requirements in relation to its reporting obligations in regards to an up-to-date information statement and this Statement is incorporated within Council Annual Report each year.

4.1 Functions of the Council and Decision Making Structure

4.1.1 Full Council and provisions for meeting procedures

- a) The Council consists of the Principal Members of Mayor and nine Elected Members who represent residents and ratepayers in the City of Port Augusta.

'Council' is the body corporate consisting of Elected Members as constituted under the *Local Government Act 1999*. The principal role of Council is to provide for the government and management of its area at the local level and, in particular:

- i) to act as representative, informed and responsible decision maker in the interest of its community; and
- ii) to provide and co-ordinate various public services and facilities and to develop its community and resources in a socially just and ecologically sustainable manner; and
- iii) to encourage and develop initiatives within its community for improving the quality of life of the community; and

- iv) to represent the interests of its community to the wider community; and
- v) to exercise, perform and discharge the powers, functions and duties of local government under the Local Government Act and other acts in relation to the area for which it is constituted (Section 6, *Local Government Act*).

The functions of Council include:

- vi) to plan at the local and regional level for the development and future requirements of its area;
 - vii) to provide services and facilities that benefit its area, its ratepayers and residents, and visitors to its area (including general public services or facilities (including electricity, gas and water services, and waste collection, control or disposal services or facilities), health, welfare or community services or facilities, and cultural or recreational services or facilities);
 - viii) to provide for the welfare, well-being and interests of individuals and groups within its community;
 - ix) to take measures to protect its area from natural and other hazards and to mitigate the effects of such hazards;
 - x) to manage, develop, protect, restore, enhance and conserve the environment in an ecologically sustainable manner, and to improve amenity;
 - xi) to provide infrastructure for its community and for development within its area (including infrastructure that helps to protect any part of the local or broader community from any hazard or other event, or that assists in the management of any area);
 - xii) to promote its area and to provide an attractive climate and locations for the development of business, commerce, industry and tourism;
 - xiii) to establish or support organisations or programs that benefit people in its area or local government generally;
 - xiv) to manage and, if appropriate, develop, public areas vested in or occupied by the Council;
 - xv) to manage, improve and develop resources available to the Council;
 - xvi) to undertake other functions and activities conferred by or under an Act.
- b) Ordinary meetings of the Council are held in the Council Chambers, 4 Mackay Street, Port Augusta on the 4th Monday of each month, commencing at 6pm. All meetings are open to the public, with the exception of any matters subject to an order of confidentiality (Section 90 *Local Government Act*). Notices of all meetings of Council and its Committees are available on the Council Website and from the Civic Centre display board.
- c) One of the main opportunities for the community to gain information about the business of Council is its agendas and associated reports prepared for Council and Committee Meetings. Agendas, including minutes of the previous meetings and supporting documentation, are placed on public display no less than three days prior to meetings. They are available on Council's website at www.portaugusta.sa.gov.au and at each office of the Council that is open to the public for the general administration of Council business.
- d) Community members are encouraged to attend Committee and Council Meetings, which is a great way to keep informed on the activities of the Council. The community is also provided an opportunity to ask questions of the Elected Members at the Council Meetings held on the fourth Monday of every month.
- e) Notice of a meeting and the agenda are placed on public display and continue to be published on the website, listed under the relevant meeting date.

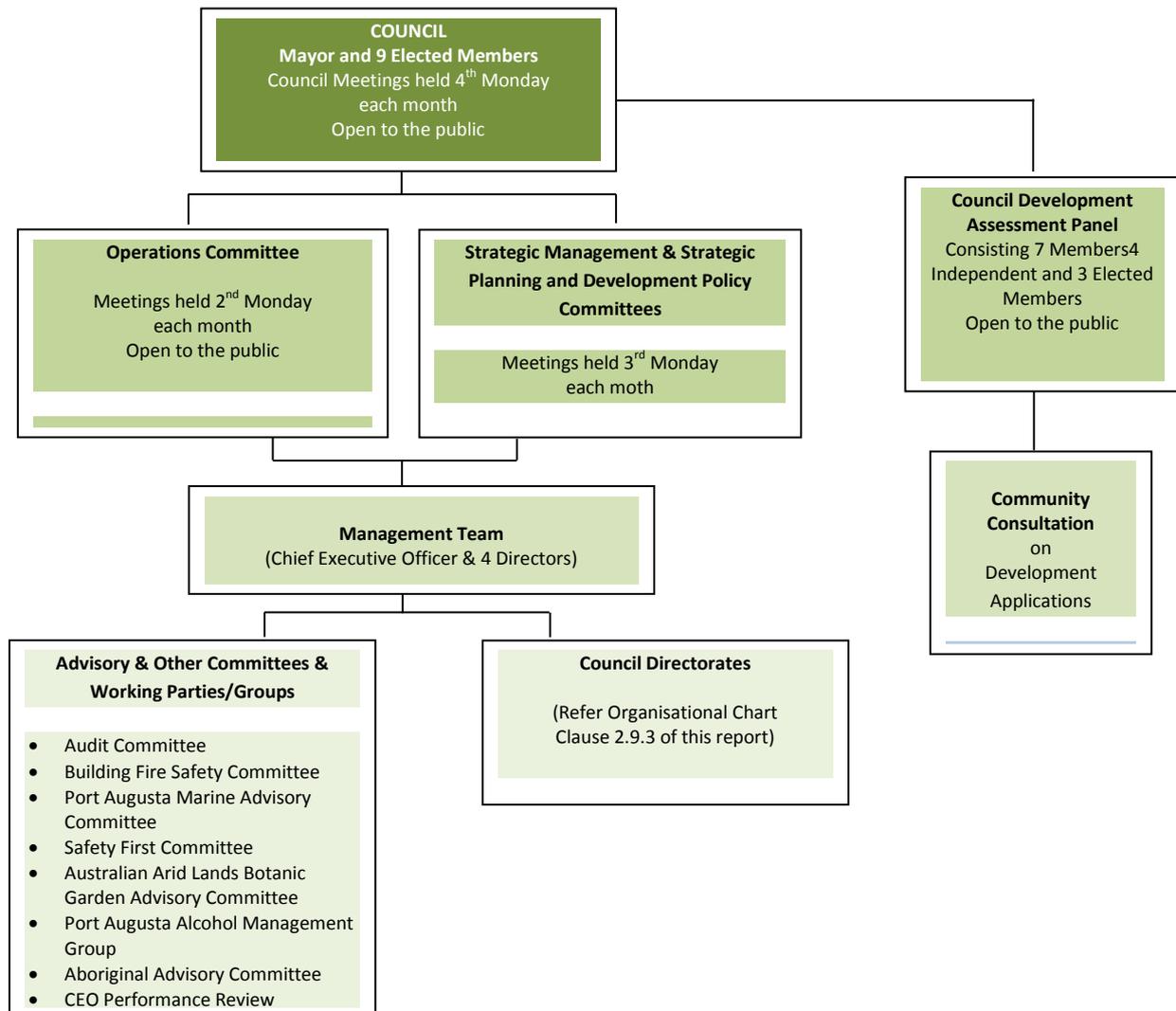
4.1.2 Council Committees and Subsidiaries

- a) Schedule 1 of this statement lists the various committees of Council and identifies under which section of the *Local Government Act* or *Development Act* they have been formed. Council has also established other working groups to assist in the performance of its functions, and these are outlined in more detail within Clause 2.5 of Section Two of this report.
- b) Committees streamline Council business and assist in the performance of its functions. The membership of Committees and their Terms of Reference are determined by Council.
- c) Committees meet at intervals determined in their Terms of Reference (available on Council's website and at the Council Office, 4 Mackay Street, Port Augusta) and make recommendations to Council. Any recommendations by Committees will be investigated and supported by a report to Council for consideration. Meetings of Committees are open to the public with the exception of any matters subject to an order of confidentiality (Section 90, *Local Government Act 1999*).
- d) Chapter 6 of the *Local Government Act* and the *Local Government (Procedures of Meetings) Regulations* prescribe the way meetings of a Council and its Committees are to be conducted. Council has also adopted a Code of Practice – Meeting Procedures 1.1.15.
- e) Section 41 of the *Local Government Act* empowers a Council to establish Committees:
 - i) to assist the Council in the performance of its functions;
 - ii) to enquire into and report to the Council on matters within the ambit of the Council's responsibilities;
 - iii) to provide advice to the Council; and
 - iv) to exercise, perform or discharge delegated powers, functions or duties.

4.1.3 Informal Gatherings

- a) Council holds Informal Gatherings which provide an opportunity to informally discuss issues with Elected Members. Examples of the types of reasons for holding an Informal Gathering would be to undertake planning sessions associated with the development of policies or strategies, briefing or training sessions, workshops and social gatherings to encourage informal communication between Elected Members or between Elected Members and Senior Officers. Informal Gatherings are held on an *ad hoc* basis and an agenda outlining the issues to be considered at the Informal Gathering are published on Council's website prior to the meeting. Informal Gatherings are open to the public, unless it is a topic that would fall into a category that would normally be kept confidential. The intent is for Informal Gatherings to remain open to the public wherever possible.
- b) Section 90(8) of the *Local Government Act 1999* allows Informal Gatherings to be held provided that the discussion does not lead to a decision, or effectively obtain a decision, on a matter that would ordinarily be dealt with at a Council level. During the reporting period, Council held seven Informal Gatherings where the following issues were considered:
 - i) initial 2016/2017 Budget briefing
 - ii) Second 2016/2017 Budget briefing
 - iii) 2016/2017 Budget (confidential session)
 - iv) 2016/2017 Budget (confidential session)
 - v) Meeting Procedures Training
 - vi) Presentation of Long Term Financial Plan
 - vii) Aged Care Sale Communication and Engagement Strategy

4.1.3 Decision Making Structure



4.1.5 External Committees/Boards/Associations

Council participates in a number of external Committees, Boards and Associations, comprising Elected Members, staff and the public and these are listed in Schedule 1.

4.1.6 Delegations

The Port Augusta City Council undertakes a review of its delegations on an annual basis. Council considers all delegations that it makes to the Council Development Assessment Panel and Chief Executive Officer under the various Acts that Council administers as part of this review and also to officers in line with the Minister's Authorisation Notice (22 August 2013) under the *Roads Traffic Act 1961* and the Fire Prevention Officers under the *Fire and Emergency Services Act 2005*.

Council's resolution outlining the various delegations made to the Chief Executive Officer is then reviewed by the Chief Executive Officer who, as approved by Council, then sub-delegates various powers and functions to officers of the Council.

A Delegations Register has been developed and provides details of all delegations and sub-delegations including any limitations and conditions imposed by Council and/or the Chief Executive Officer. A copy of the Delegations Register is available on Council's Website www.portaugusta.sa.gov.au under the headings: 'The Council' – 'Council Documents' – 'Registers'.

4.1.7 Services for the Community

- a) Council is required by legislation to:
- i) determine policies to be applied by the Council
 - ii) develop and adopt Strategic Management Plans
 - iii) prepare and adopt Annual Business Plans and Budgets
 - iv) establish an Audit Committee
 - v) develop appropriate policies, practices and processes of internal control
 - vi) set performance objectives
 - vii) establish policies and processes for dealing with complaints, requests for service, and internal review of Council decisions
 - viii) determine the type, range and scope of projects to be undertaken by the Council
 - ix) deliver planning and development, dog and cat management, fire prevention and certain public health services
 - x) provide the necessary administrative services to support Council's functions.
- b) Other services and activities are provided through the decision making processes of Council in response to local needs, interests and aspirations of individuals and groups within the community to ensure that Council resources are used equitably.

Port Augusta City Council provides a total of 51 services, for the benefit of the community, namely:

1	Aboriginal Community Engagement	27	Health Focus
2	Aerodrome	28	Human Resource
3	A.M. Ramsay Village	29	Immunisation
4	Asset Management	30	Information Technology
5	Australian Arid Lands Botanic Garden	31	Infrastructure Technical Services
6	<i>Be Active</i> Centre	32	Library & Community Information
7	Building Services	33	Media & Communications
8	Cemeteries	34	Men's Shed
9	Central Oval Community Hub	35	Miriam High Special Needs Centre
10	Childcare Centre	36	Nerrilda Nursing Home
11	City Management	37	Parks, Gardens, Ovals
12	City Safe Patrol	38	Port Augusta Cultural Centre – Yarta Purtli
13	Community Planning	39	Rates Administration
14	Community & Recreational Development	40	Roads, Bridges and Jetties
15	Contracts and Events	41	Records Management
16	Corporate Services	42	Retirement Accommodation
17	Customer Services	43	Ryan Mitchell Swim Centre
18	Drug and Alcohol Management	44	STARCLUB
19	Economic Development	45	Street Lighting
20	Environmental Health	46	Theatres – Lea Memorial and Institute
21	Far North HACC Collaborative Project	47	Wadlata Outback Centre
22	Financial & Treasury Management	48	Waste Management
23	Footpaths	49	Waste Water Treatment Plant
24	Foreshore Development/Levee Banks	50	Work, Health and Safety
25	General Inspectorate	51	Youth Services
26	Governance/Compliance		

4.2 Public Participation

4.2.1 Public involvement in Council Meetings:

Meetings of Council and Council Key Committees are conducted in the Council Chambers, Civic Centre, 4 Mackay Street, Port Augusta. Meetings are open to the public and community members are encouraged and welcome to attend.

4.2.2 Opportunities for community members to voice their opinion and provide feedback and comment:

- a) Elected Members – members of the public can contact Elected Member/s of Council to discuss any issues relevant to Council.
- b) Written Submissions – a member of the public can write to Council on any Council practice, procedure, activity or service. All written submissions should be forwarded to Chief Executive Officer, Port Augusta City Council, PO Box 1704, Port Augusta SA 5700 or by email to admin@portaugusta.sa.gov.au
- c) Petitions – written petitions can be addressed to the Council on any issue within the Council’s jurisdiction.
- d) Deputations to Council – with the written permission of the Presiding Member of the Committee or the Mayor, a member of the public can address a Committee or the Council personally or on behalf of a group of residents for up to 5 minutes on any item that is relevant to that Committee or the Council, depending on the number of deputations scheduled for a particular meeting. Written request to be heard by Council or a Committee must be received 4 hours prior to the commencement of the meeting to which the deputation is being requested, if the deputation relates to a matter of business on the agenda. If the matter is not already listed on the agenda, then the written request must be received at the principal office of the Council five clear days prior to the day on which the meeting is scheduled.
- e) Community Consultation – The Port Augusta City Council is committed to open, honest, accountable and responsible decision making. Council’s Public Consultation & Engagement Policy 1.1.08 facilitates effective communication between Council and the community, encouraging community involvement and partnerships in planning and decision making. The policy sets out the steps Council will take in relation to public consultation and ensures that the most cost effective methods of informing and involving the community, which are appropriate for specific circumstances and consultation topics, are used. The policy is available via Council’s website. Council adopted a new Community Engagement Strategy at its meeting held on 23 March 2016, which is based on the core values of public participation detailed by the International Association for Public Participation (iap2) and the South Australian Government’s *Better Together: Principles of Engagement*.
- f) Working Groups – Council at times seeks registrations of interest from community members interested in participating on specific working groups that are formed to address special projects or activities of the Council.
- g) Surveys – Council undertakes periodic surveys of the community when seeking feedback on particular issues.
- h) Community Ideas and Question Time forum – members of the community have a formal and informal process available to them to ask, and have answered, any questions they wish to raise. The formal process provides for a member of the community to write to Council to seek a written response, or alternatively members of the community can attend 30 minutes prior to the Ordinary Council Meeting on a monthly basis, to ask questions directly to the Elected Members and Management Group. The Community Ideas and Question Time Forum Policy 2.2.12 outlines the process to be followed when a member of the community has a question they wish to ask.

4.3 Community Consultation

Council consults and engages with its community on numerous issues throughout each financial year. During consultation processes, community members have an opportunity to comment and/or be heard by Council on issues that interest them. Submissions received as part of consultation processes are assessed and considered by Council as part of the decision making process.

4.3.1 General Consultation Activities undertaken during 2016/2017:

Month	Consultation Relating to:
July 2016	Expression of Interest – CDAP Member
August 2016	Residential Aged Care Public Forum
September 2016	Expression of Interest – CDAP Member
October 2016	Expression of Interest – Aboriginal Advisory Committee Member
November 2016	Nerrilda – Community Land Revocation Draft Animal Management Plan Community Land Management Plans
December 2016	Review of Elector Representation Laurie Wallis Aerodrome – Airport Management Plan Draft Infrastructure Asset Management Plan
February 2017	Review of Basis of Rating Revocation of Community Land Classification – Old Golf Course Area and Port Augusta Homing Club Area Port Augusta Lakes – Drop in Community Information
April 2017	Review of Elector Representation Road Closure – Yuda Street, Port Augusta
May 2017	Road Closure Jarrett Road, Stirling North
June 2017	Gates Prices Central Oval - SGL Sunday Games 2017

Council also advised the community, through adverts in 'The Transcontinental', of general information such as Christmas/New Year closure, road closures, commencement of and closure of the Secure Taxi Rank and public notifications for development applications.

4.4 Confidentiality Provisions

Pursuant to Section 90(2), a Council or Council Key Committee may order that the public be excluded from attendance at a meeting for a variety of reasons. Where an order is made to exclude the public, a note must be made in the minutes of the making of the order, outlining the grounds on which it is made, as well as the duration of the order.

The table below indicates the reasons that a matter may be considered under the confidentiality provisions, and the number of occasions during the 2016/2017 financial year each of these provisions was enforced:

Section of the Local Government Act	Number of times used
Section 90(3)(a) – information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)	2
Section 90(3)(b) – information the disclosure of which: (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council, and (ii) would, on balance, be contrary to the public interest.	3
Section 90(3)(c) – information the disclosure of which would reveal a trade secret	-
Section 90(3)(d) – commercial information of a confidential nature (not being a trade secret) the disclosure of which: (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and (ii) would, on balance, be contrary to the public interest.	4
Section 90(3)(e) – matters affecting the security of the council, members or employees of the council, or council property, or the safety of any person.	-
Section 90(3)(f) – information the disclosure of which could reasonably be expected to prejudice the maintenance of law, including by affecting (or potentially affecting) the prevention, detection or investigation of a criminal offence, or the right to a fair trial.	-

Section 90(3)(g) – matters that must be considered in confidence in order to ensure that the council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty.	1
Section 90(3)(h) – legal advice	-
Section 90(3)(i) – information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council.	-
Section 90(3)(j) – information the disclosure of which: (i) would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official; and (ii) would, on balance, be contrary to the public interest.	-
Section 90(3)(k) – tenders for the supply of goods, the provision of services or the carrying out of works	-
Section 90(3)(l) – deleted	-
Section 90(3)(m) – information relating to a proposed amendment to a Development Plan under the <i>Development Act 1993</i> before a Development Plan Amendment relating to the amendment is released for public consultation under the Act.	-
Section 90(3)(n) – information relevant to the review of a determination of a council under the <i>Freedom of Information Act 1991</i> .	-

4.4.1 Pursuant to Section 91(7) of the *Local Government Act 1999* the following information further outlines details of the use of confidential provisions during the reporting period. There were 10 instances where Council considered an item under the confidentiality provisions. During the 2016/2017 financial year Council resolved 243 issues, of which 10 were subject to confidential provisions. This equates to 4% of all issues considered by Council being treated under confidentiality and this is outside of the Ombudsman’s recommendation of 3%.

The topics, provisions, when the order was made, period of confidentiality and date documents have been released, ceased to apply or revoked during the reporting period are as follows:

No.	Topic & Confidential Provisions Used	Order Made	Period	Documents released
1	Report AR16/27411 Offer to Purchase Council Land – Old Netball Courts, Railway Parade, Port Augusta – Provision 90(b)	25/7/2016	Until negotiations are concluded and settlement occurs	No
2	Report AR16/32855 Revised Offer for Old Netball Land, Railway Parade, Port Augusta – Provision 90(b)	22/8/2016	Until negotiations are concluded and settlement occurs	No
3	Report AR16/37913 Elections for the Positions of Representative Members of the LGFA of SA Board of Trustees – Provision 90(g)	26/9/2016	Until announcement of the outcome of Election	Yes 23/6/2017
4	Report AR16/38682 Chief Executive Officer 2016 Performance Evaluation & Development – Provision 90(a)	26/9/2016	Until completion of the CEO Performance Process	Yes 7/10/2017
5	Report AR16/46128 Aged Care Sale Process – Provision 90(d)	14/11/2016	Until a Sale Agreement is signed by all parties	No
6	Report AR16/47458 Council Development Assessment Panel – Appointment of New Panel – Provision 90(a)	23/1/2017	Until 31/1/2017	Yes 1/2/2017
7	Report AR17/6496 Aged Care Sale Process – Provision 90(d)	20/2/2017	Until a Sale agreement is signed by all parties	No
8	Report AR17/4595 Future Operation and Management of Council Facilities – Provision 90(d)	27/2/2017	Until negotiations have been terminated, finalised via entering into a contractual agreement, or consultation is required to be undertaken	No

No.	Topic & Confidential Provisions Used	Order Made	Period	Documents released
9	Report AR17/4808 Future Management of Council Owned Facilities – Provision 90(d)	27/2/2017	Until negotiations have been terminated, finalised via entering into a contractual agreement, or consultation is required to be undertaken	No
10	Report AR17/8220 Old Netball Courts, Railway Parade, Port Augusta – Consideration of 2 Offers – Provision 90(b)	27/2/2017	Until negotiations have concluded and settlement occurs	No

4.4.2 As at 30 June 2017, of the 10 confidential items listed above, 2 items remained under confidential provisions for a period of under 3 months, 4 items were for a period between 4 to 6 months, and 2 were for a period of 7-9 months and 2 item was for a period of 10-12 months.

Of the 10 items placed under confidential provisions 3 items have been released during the financial year, and 7 items will remain under confidential provisions as at 30 June 2017.

4.4.3 Pursuant to Section 91(9) of the *Local Government Act 1999*, a review was undertaken of all confidential orders which have, or will as outlined above, operate for a period exceeding 12 months (this includes items from previous financial years). Following a review of all confidential orders that exceed 12 months (previous financial years) or will exceed 12 months (those items from 2016/2017 financial year), Council at its meeting held on 24 July 2017 resolved to approve 12 items remaining under confidential provisions until either 31 July 2018 or until certain issues have been resolved. A further review will be conducted in June 2018 if the confidential provisions have not been lifted during the 2017/2018 financial year.

4.4.4 The following table outlines those items listed under confidential orders during previous financial years, which were remade by Council as part of the 2016 review, that were either released during 2016/2017 or remain under confidential provisions following the review as outlined in Clause 1.4.3 above.

No.	Topic	Order Made	Date Expired and Released during reporting period	Date Remade
1	Proposed residential development adjacent Airport – period until formal lodgement of development application Items 9, 12 Items 7,10,19 and 20	2007/2008 2008/2009	11/4/2017 11/4/2017	-
2	Residential Development adjacent Airport – Sale Agreement Negotiations: Item 5 Item 3 Items 10 & 11 Airport Land Development Master Plan Item 13 Period until formal lodgement of Development Application	2010/2011 2012/2013 2013/2014 2011/2012	11/4/2017 11/4/2017 11/4/2017 11/4/2017	-
3	Negotiations with State Government around transfer of Cinema Augusta and other surplus TAFE SA buildings Items 6 and 12	2013/2014	-	24/7/2017
4	Information provided by a public authority in relation to areas of significant importance pertaining to Aboriginal Heritage Item 14	2013/2014	-	24/7/2017
5	Sale of Land for non-payment of Rates Item 9	2014/2015	-	24/7/2017
6	Central Oval Redevelopment Defects Period Item 1	2015/2016	-	24/7/2017

No.	Topic	Order Made	Date Expired and Released during reporting period	Date Remade
7	Briefing to Council on potential and current legal issues Item 9	2015/2016	6/6/2017	-
8	Reach Solar Energy request for in-principle support for a long term ground lease of a portion of CT6154/24 – Item 10	2015/2016	7/10/2016	-

4.4.5 Contracts with Confidentiality Clauses

Pursuant to Clause 13(2) of Schedule 1 of the *Freedom of Information Act 1991*, Council has an opportunity to include a clause within a contract document outlining a schedule of confidentiality provisions within the contract. Council must also regularly report to the Minister administering the Act, the number of contracts containing confidentiality clauses that have been entered into by Council. Council did not have cause to include these provisions within any contract documents during the 2016/2017 financial year.

4.5 Public Access to Council Documents

A significant amount of information and documentation held by Council is available for public viewing and is readily available without recourse to the Freedom of Information Act and we invite you to discuss your information needs with us. Council operates an Electronic Records Management System (TRIM) for the effective management of Council's records.

Port Augusta City Council's Annual Report and Information Statement is available free of charge upon request at the Council Office, 4 Mackay Street, Port Augusta or the Public Library. A copy is also available on Council's website – www.portaugusta.sa.gov.au

The public also has access to the following documents, some of which are available free of charge via Council's website, while others can be viewed at the Council Office. Alternatively, copies may be obtained at a charge as outlined within Council's Fees and Charges Register.

4.5.1 Policy/Procedure Manual

During the reporting period Council adopted 3 new policies 2.3.14 - Receipt and Assessment of Unsolicited Proposals, 3.2.15 - Dealing with Disruptive Behaviours and 2.14.09 - Use of Generators during Power Outages.

Council's publicly available Policy Manual has been divided into two (2) specific Manuals – Statutory Manual (policies required under the *Local Government Act 1999* or another Act) and Operational Units Manual (policies relating to operational matters).

Following is a list of the various Policies/Procedures and Codes of Practice that Council has publicly available. These documents are able to be accessed via Council's website www.portaugusta.sa.gov.au under the heading 'The Council' and sub-heading 'Council Documents'.

Statutory Manual			
<i>Local Government Act 1999</i>			
1.1.01	Statutory Code of Conduct – Council Members	1.1.10	Rating Policy 2016/2017
1.1.02	Elected Members' Training and Development	1.1.11	Financial – Internal Control
1.1.03	Elected Members' Caretaker Role during an Election Period	1.1.12	Sale of Council Land
1.1.04	Elected Members' Expenses, Facilities and Support	1.1.13	Statutory Procedure – Making of Orders
1.1.05	Internal Review of Council Decisions	1.1.14	Street Names
1.1.06	Access to Council Meetings and Documents	1.1.15	Code of Practice – Meeting Procedures
1.1.07	Minister Code of Code – Council Employees	1.1.16	Prudential Management
1.1.08	Public Consultation & Engagement	1.1.17	Complaints Policy
1.1.09	Purchasing, Contract and Tendering	1.1.18	Requests for Service
		1.1.19	Informal Gatherings

Development Act 1993			
1.2.01	CDAP – Code of Conduct	1.2.03	Building & Swimming Pool Inspections
1.2.02	CDAP – Complaint Handling		
Operational Units Manual			
City Management – Elected Members			
2.1.01	Voters Roll	2.1.08	Mayors/Chairpersons Obtaining Legal Advice
2.1.02	Supplementary Elections	2.1.09	Council Induction
2.1.03	Election of Deputy Mayor	2.1.10	Complaints Handling under the Council Members' Code of Conduct
2.1.05	Committees and Panels	2.1.11	Elected Members attendance at Council Committee Meetings via Telephone
2.1.06	Council Representatives on Boards and Organisations		
2.1.07	Elected Members Initiating Action		
City Management - Public Relations			
2.2.01	Public Statements	2.2.06	Use of City Brand & Logo
2.2.02	Deleted	2.2.07	Acknowledging Traditional Custodians
2.2.03	Customer Service Charter	2.2.11	Social Media Policy
2.2.04	Use of Council's Official Documents, Brand & Logo by Elected Members	2.2.12	Community Ideas and Question Time Forum
2.2.05	Council's Corporate Seal	2.2.13	Customer Charter – Community Wastewater Management Scheme (CWMS) Services
City Management - Administrative Services			
2.3.01	Port Augusta City Council – Appropriate Naming Crown Land under Council's Care, Control & Management	2.3.09	Commemorative Memorials on Local Government Land
2.3.02	Reporting of Hazards (Potential injury to members of the public)	2.3.10	Information Sharing/Gathering
2.3.03	Application of Delegations	2.3.11	Christmas Closure Period
2.3.05	Application of Delegations to the Council	2.3.12	Provision of Council Resources to support the Emergency Services in Emergencies
2.3.06	Development Assessment Panel (CDAP)	2.3.13	Unattended Children at Council Facilities
2.3.07	Safe Environment – Minimising the risk to children and vulnerable people	2.3.14	Receipt and assessment of Unsolicited Proposals
2.3.08	Model Guidelines for the Control of Election Signs	2.3.15	Dealing with Disruptive Behaviours
City Management – Governance			
2.4.01	Whistleblower Protection	2.4.04	Quality Policy
2.4.02	Risk Management Policy	2.4.05	Document Control
2.4.03	Environmental Policy		
City Management – General Inspectorate			
2.5.01	Dog Management	2.5.09	Expiating Offences
2.5.02	Cat Management	2.5.10	Parking Expiation
2.5.03	Council Enforcement Policy	2.5.11	Removing a Vehicle under Section 237
2.5.04	Barking Dogs	2.5.12	Unclaimed Goods
2.5.05	Destruction & Control Orders	2.5.13	Wandering Dogs
2.5.06	Dog Attack & Harassment	2.5.14	Seizing & Impounding a Dog
2.5.07	Emergency Vehicle Removal	2.5.15	Review and Withdrawal of an Expiation Notice
2.5.08	Evidence Collection		
Corporate Services - Financial			
2.6.01	Rate Rebates	2.6.13	Investment of Accommodation Bonds and Refundable Bonds
2.6.02	Rating – Recoveries	2.6.14	Remission & Postponement of Rates on Basis of Hardship
2.6.03	Fees & Charges	2.6.15	Hardship Policy for Retail Customers of Minor and Intermediate Water Retailers (Minister for Communities and Social Inclusion Policy)
2.6.08	Fraud & Corruption		
2.6.09	Debt Collection		
2.6.10	Council Funding Policy		
2.6.11	Treasury Management		
2.6.12	Budget Reporting and Amendment		
City & Cultural Services – Record Management			
2.7.01	Electronic Communications Management	2.7.04	<i>State Records Act 1997 (SA)</i> and the <i>Freedom of Information Act 1991 (SA)</i> with the <i>Copyright Act 1968 (Cth)</i>
2.7.02	Records Management	2.7.05	General Disposal Schedule 32
2.7.03	Privacy Policy		
Corporate Services – Sport & Recreation			
2.8.01	Use of Council Open Space Areas by Fitness Groups		
Community Services – Aged Care/Health Focus			
2.9.01	Admission & Discharge Nerrilda Nursing Home and A.M. Ramsay Village	2.9.02	Admission & Discharge Health Focus
		2.9.04	Entry to Poinsettia Village (Aged Cottage Homes)
Community Services - Child Care/Special Needs			
2.10.01	Admission to Childcare Centre	2.10.02	Admission to Miriam High Special Needs Centre

Infrastructure & Environment – Parks & Gardens			
2.11.01	Street Tree Policy	2.11.03	AALBG – Living Collections Policy
2.11.02	AALBG –Environmental Protection		
City Management – Planning & Building			
2.12.01	Pre-used Transportable Dwellings/Buildings – Land Management Agreement	2.12.04	Pre-used Transportable Dwellings/Buildings – Owners Obligations
2.12.02	Pre-used Transportable Dwellings/Buildings – Asbestos Removal	2.12.05	Objects on Public Footpaths
2.12.03	Pre-used Transportable Dwellings/Buildings – Development Application Requirements	2.12.06	Enforcement Policy for Unlawful Development
Infrastructure & Environment – Works			
2.13.01	Common Effluent Drains	2.13.04	Plant, Machinery & Equipment – Use by Sporting & Community Bodies
2.13.02	Excavation & Reinstatement of Council Roads, Footpaths or Properties	2.13.05	Rural Living Allotment – Connection to Water Supply
2.13.03	Machinery Air-Conditioning		
City Management – Environmental Health Services			
2.14.02	EHO Site visits and Inspections	2.14.06	Prosecution Procedure – Environmental Health
2.14.03	Evidence Collection Procedure	2.14.07	Action on Default Procedure – Environmental Health
2.14.04	Warrant Procedure	2.14.08	EHO Statutory Notices Procedure
2.14.05	Expiation of Offences – Environmental Health	2.14.09	Use of Generators during Power Outages
Infrastructure & Environment – General			
2.15.01	Cemetery Management	2.15.02	Pontoon Management
City & Cultural Services – Contracts & Events			
2.16.01	Street Stalls	2.16.04	Lease, Licenses & Permits
2.16.02	Events Bookings on Council Land	2.16.05	Outdoor Dining
2.16.03	Community Grants		
Corporate Services – OPAL Program			
2.19.01	Healthy Eating		

4.5.2 Management – Internal Controls

The following internal control policies/procedures are not publicly available as they specifically relate to staffing issues and emergency procedures. These include:

Management – Internal Controls – Human Resource			
3.1.01	Equal Employment Opportunity	3.1.12	Fair Treatment
3.1.02	Recruitment & Selection	3.1.13	Long Service Leave
3.1.03	Staff Appointments (Interview) – Cost Reimbursement	3.1.14	Involvement in Emergency Response Operations in Support of CFS, MFS and SES
3.1.04	Probationary Appointment & Assessment	3.1.15	Employee Performance Standards
3.1.05	Employees – General Grievance Procedures	3.1.16	Staff Training and Development Policy
3.1.06	Discipline/Termination of Employees	3.1.17	Code of Conduct for Volunteers
3.1.07	Council Volunteers	3.1.18	CEO Performance Evaluation and Development
3.1.08	Apprentices	3.1.19	Director Performance Evaluation and Development
3.1.09	Australian Reserve Forces	3.1.20	Release of Workers who are CFS and/or SES volunteers in an emergency situation
3.1.10	Sexual Harassment	3.1.21	Request for Reclassification – Principles and Procedures
3.1.11	Employee Assistance Program		
Management – Internal Controls – Fire & Emergency			
3.2.03	Storm Event – Customer Services Procedure		
Management – Internal Controls - Administration			
3.3.01	Council Pool Vehicles – Caretaker’s Responsibilities	3.3.06	Petty Cash
3.3.02	Staff Gifts/Awards	3.3.07	Corporate Credit Card
3.3.03	Documents Received over Counter	3.3.08	Residents Newsletter
3.3.04	Use of Mobile Phones at Work (Personal Use)	3.3.09	Cash Taking/Robbery Activity Procedure
3.3.05	Bank Signatories	3.3.10	New, Extra or Stolen Waste Bin Allocation
		3.3.11	Use and Testing Duress Alarms

4.5.3 WHS Policy Manual

Port Augusta City Council has adopted and implemented the following Work, Health and Safety Policies and Procedures:

One System WHS Policies and Procedures	
WHS & RETURN TO WORK MANAGEMENT WHS & Return to Work Policy Workplace Injury Management Procedure Suitable Employment Procedure Re-Employment Procedure (Work Injury)	CONTRACTOR MANAGEMENT Contractor Management Policy Contractor Management Procedure Including: <ul style="list-style-type: none"> Contractor Induction Form Contractor Monitoring Form
HAZARD MANAGEMENT Hazard Management Policy Incident Reporting and Investigation Procedure Plant Procedure Hazard Management Procedure Workplace Inspection Procedure Drug and Alcohol Procedure	EMERGENCY MANAGEMENT Emergency Management Policy Emergency Management Procedure First Aid Procedure
ADMINISTRATION OF WHS MANAGEMENT SYSTEM WHS Administration Policy WHS Document Management Procedure WHS Internal Audit Procedure Induction and Training Procedure Corrective and Preventative Action Procedure Corrective and Preventative Action Procedure Planning and Program Development Procedure	HAZARDOUS WORK Hazardous Work Policy Confined Space Procedure Isolation/Lockout Tag Out Procedure Electrical Safety Procedure Hazardous Manual Tasks Procedure Working at Heights (Prevention of Falls) Procedure Excavation and Trenching Procedure Remote/Isolated Work Procedure Hazardous Chemicals Procedure UVR and Inclement Weather Procedure Work Zone Traffic Management Procedure Hot Work Procedure Asbestos Management Procedure
WHS CONSULTATION AND COMMUNICATION WHS Consultation & Communication Policy WHS Consultation and Communication Procedure	
Port Augusta City Council Specific WHS Procedures	
Immunisation Clinic – Emergency Action Procedure Personal Protective Equipment Procedure Needle Stick/Sharps Procedure	Occupation Noise Control Procedure Eye Protection Procedure Smoking in the Workplace Procedure Drug & Alcohol Policy/Testing Procedure

4.5.4 Other Council Documents

Other documents and registers which can be either accessed on Council’s website or from the Civic Centre during normal business hours, Monday to Friday are:

1	Assessment Book	15	Long Term Financial Plans
2	Animal Management Plans	16	Port Augusta Dialogue
3	Annual Reports since 2002/2003	17	Register of Employees’ Salaries & Wages and Benefits
4	Annual Budget & Business Plans 2016/2017	18	Register of Dogs
5	Climate Change Adaptation Report	19	Register of Public Streets and Roads
6	Community Land Management Plans	20	Port Augusta Style Guide
7	Community Vision and Strategic Plan	21	Register of Fees and Charges
8	Council By-laws Register	22	Register of Elected Members – Allowances and Benefits
9	Council & Committee Agendas, Minutes and Terms of Reference	23	Register of Interest Elected Members and Officers
10	Delegations Register	24	Roadside Vegetation Management Plan
11	Development Application Register	25	Disability Discrimination Access and Inclusion Action Plan
12	Port Augusta Development Plan		
13	Voters Roll		
14	Financial Statements		

Copies of documents can also be purchased from Council for a fee as determined by Council.

4.6 Freedom of Information Requests

Requests for other information not publicly available will be considered in accordance with the *Freedom of Information Act 1991*. Under this legislation, applicants seeking access to documents held by Council need to provide sufficient information to enable the correct documents to be identified and must complete the required application form and lodge it at the Council Office.

Applications must be in writing and must specify that it is made under Section 13 of the FOI Act. If the documents relate to the applicant’s personal affairs, proof of identity may be requested. Requests will be dealt with as soon as practicable (and in any case, within 30 days) after receipt. If documents are being sought on behalf of another person relating to their personal affairs, Council may ask for a consent form signed by that person.

Forms of access may include inspection or copies (subject to copyright laws) of documents, hearing and/or viewing of audio and/or video tapes, transcripts of recorded documents, transcripts of words recorded in shorthand or encoded form, or the reproduction of documents from digitised information.

Council, on receiving a FOI application, may assist the applicant to direct the application to another agency or transfer the application to another agency if appropriate.

If Council refuses access to a document, a certificate stating why the document is a restricted document will be issued to the applicant. In rare cases, retrieving the requested information involves considerable staff time. It is important to specify what is required as clearly as possible so staff can assist quickly and efficiently. If extraordinary staff time is required to comply with an information request, charges may apply. FOI allocation fees and processing charges are set in the *FOI (Fees and Charges) Regulations 2003*.

Fees will be waived for disadvantaged persons, as set out in the Regulations i.e. no fee is required for current concession holders if payment of the fee would cause financial hardship. At all times Council retains the discretion to waive, reduce or remit a fee for any reason it thinks fit.

If, in the Council's opinion, the cost of dealing with an application is likely to exceed the application fee, an advance deposit may be requested. The request will be accompanied by a notice that sets out the basis on which the amount of the deposit has been calculated. The Freedom of Information Officer will endeavour to work with the applicant to define the scope of the request and the costs involved.

All general enquiries on FOI access issues should be directed to Council's Freedom of Information Officers - Mrs Lee Heron, Director City & Cultural Services or Ms Melanie Jenkins, Executive Assistant, Port Augusta City Council, PO Box 1704, PORT AUGUSTA SA 5700 - Phone: (08) 8641 9100

4.6.1 FOI Activities for 2016/2017:

During the 2016/2017 financial year, Council received 2 Freedom of Information request. The first application related to a dog attack and the applicant was granted full access and the second application was seeking information of Council spend on legal services for a four year period. This information was provided and applicant was also referred to Council's Audited Financial Statements, which are published on Council's Website.

4.6.2 Personal Affairs

Under the *Freedom of Information Act 1991*, persons may request a correction to any information about themselves that is incomplete, incorrect, misleading or out of date. To gain access to these Council records, a person must complete and lodge with Council any application form as indicated above outlining the records that he/she wishes to inspect.

If it is found that the applicant's personal records require amendment, details of the necessary changes are to be lodged with Council's Freedom of Information Officer. There are no fees or charges for the lodgement, or the first two hours of processing of this type of application and where there is a significant correction of personal records and the mistakes were not the applicant's, any fees and charges paid for the original application will be fully refunded.

No applications were received by Council in the reporting period regarding amendments to personal affairs.



SCHEDULE 1

COMMITTEES OF COUNCIL

Operations Committee

The Operations Committee was established pursuant to Section 41 of the *Local Government Act 1999* to provide responsible decision-making in regard to setting of Council Policy and good governance processes in the interests of the community.

Strategic Management Committee

The Strategic Management Committee was established pursuant to Section 41 of the *Local Government Act 1999* to ensure the performance objectives of Council's Strategic Plan and other strategic management plans are achieved, to consider deputations and delegations and to discuss new projects and initiatives.

Strategic Planning & Development Policy Committee

The Strategic Planning and Development Policy Committee was established pursuant to Section 41 of the *Local Government Act 1999*, and fulfils the requirement of Section 101A of the *Development Act 1993*. The Committee is responsible for considering and advising Council in relation to the extent to which Council's Strategic Planning and Development Policy accord with the Planning Strategy and consider reports regarding Council's strategic direction and planning process.

Audit Committee

The Audit Committee was established pursuant to Sections 126 and 41 of the *Local Government Act 1999*. The Committee is responsible to report and provide advice to Council on its financial reporting and sustainability, internal controls and risk management systems, whistleblowing, and internal and external auditing processes.

CEO Performance Review Committee

The CEO Performance Review Committee is to assess the performance of the CEO against the KPI's determined by Council on an annual basis and to report and provide advice to Council through the CEO Performance Evaluation and Development process as adopted by Council.

Council Development Assessment Panel

The CDAP was established pursuant to Section 56A of the *Development Act 1993* and assists in facilitating the expeditious assessment of development applications made to Council. The Panel acts as a delegate of the Council in accordance with the requirements of the *Development Act 1993*.

Port Augusta Marine Advisory Committee

The Port Augusta Marine Advisory Committee was established pursuant to Section 41 of the *Local Government Act 1999* and is responsible for advising Council on all marine matters relating to the Upper Spencer Gulf.

Australian Arid Lands Botanic Garden Advisory Committee

The AALBG Advisory Committee was established pursuant to Section 41 of the *Local Government Act 1999* and is responsible for monitoring the implementation of the AALBG Strategic Plan and to provide advice to Council on opportunities for the development of the Garden to ensure it becomes an internationally recognised centre of excellence for AridSmart plants and outback visitor experiences.

Port Augusta Aboriginal Advisory Committee

The Port Augusta Aboriginal Advisory Committee was established pursuant to Section 41 of the *Local Government Act 1999* and provides advice and guidance to Council on the strategies and priorities that the Council should implement within the Port Augusta Aboriginal Community to ensure that positive outcomes are achieved that are consistent with the cultural requirements of the diverse Aboriginal Community.

Building Fire Safety Committee

The Building Fire Safety Committee was established pursuant to Section 71(19) of the *Development Act 1993* and plays an important role in protecting the on-going safety of building occupiers and users, by investigating whether building owners are maintaining proper levels of fire safety in their buildings for the protection of all occupiers, whether they are residents and workers who use them regularly, or clients and visitors who only use them occasionally.

Safety First Committee

Council's Health and Safety Committee (HSC) known as the Safety First Committee was established pursuant to Section 75 of the Health Safety Act 2012 SA and incorporates the health and safety of all workers, contractors, volunteers and others in the work place.

The committee brings together workers and management to assist in the development and review of health and safety policies and procedures. The functions of the committee are:

- a) To facilitate cooperation between the PCBU and workers in instigating, developing and carrying out measures designed to ensure the workers' health and safety at work.
- b) To assist in developing standards, rules and/or procedures relating to health and safety to improve and ensure workers health and safety in the workplace
- c) To comply with functions prescribed by regulators
- d) To carry out any other functions agreed between the PCBU and the HSC

EXTERNAL COMMITTEES, BOARDS and ASSOCIATIONS

- 1) Spencer Gulf Cities
- 2) Regional Development Australia (Far North) Board
- 3) SA Regional Organisations Committee (SAROC)
- 4) Spencer Gulf Cities Zone Representative on the LGA Board
- 5) Zone Emergency Management Committee
- 6) Port Augusta Business Centre Board





ACCOUNTABILITY REPORT

Section Five





PortAugusta

CITY COUNCIL

1. STATUTORY POLICY/PROCEDURES/CODES OF PRACTICE

1.1 LOCAL GOVERNMENT ACT 1999

POLICY NUMBER	1.1.10	Public Document?	Council or Administration		PAGES	13
		Yes	Council			
SUBJECT:						
RATING POLICY 2016/2017						
COUNCIL MEETING		ISSUE DATE	04/07/2016	REVIEW DATE		DELETED DATE
EXTERNAL LEGISLATION			INTERNAL REFERENCES			
Local Government Act 1999						
RELATED POLICIES			RESPONSIBLE OFFICER			
Rebate of Rates Policy 2.6.01 Rating - Recoveries Policy 2.6.02 Remission & Postponement of Rates on basis of Hardship 2.6.14 Hardship Policy for Residential Customers of Minor & Intermediate Water Retailers 2.6.15 Purchasing, Contracts & Tendering - 1.1.09			Director - Corporate Services			

SECTION A

1.0 POLICY STATEMENT

- 1.1 The Rating Policy sets out the guidelines that the Port Augusta City Council adhere to when setting and collecting rates from its community.

1.2 The policy covers:

- a) method used to value land
- b) adoption of valuations
- c) business impact statement
- d) differential general rates
- e) minimum rate
- f) rate capping
- g) Natural Resource Management Levy
- h) service charges
- i) State Government Cost of Living Concession (CLC)
- j) Council funded pensioner remissions
- k) payment of rates
- l) late payment of rates
- m) remission and postponement of rates
- n) rebate of rates
- o) sale of land for non-payment of rates

1.3 STRATEGIC FOCUS

In setting its rates for the 2016/2017 Financial Year, the Council has given consideration to the following:-

1.3.1 The Strategic Plan 2013-2017

- a) Council in consultation with the Community, have reviewed its Strategic Plan, to ensure it continues to provide appropriate programs and services, as well as delivering major projects and infrastructure improvement.
- b) The Strategic Plan is the major component of budget deliberations ensuring that Councils' identified goals and objectives are able to be fulfilled.
- c) The current budget and those of recent years reflect the goals of the Strategic Plan to manage long term debt with the introduction of a 3–5 year Asset Replacement Reconstruction Program; and providing impetus for regional economic development.
- d) The Strategic Plan maintains as one of its major focuses, a commitment to community safety and City image initiatives.
- e) Effective management and maintenance of the City's unique natural and built environment is a major goal of the Strategic Plan.

1.3.2 Significant Influences and Priorities

- Its current Strategic Plan and Annual Business Plans.
- The current economic influences including;
 - The Local Government Cost Index of approximately 1.0 %;
 - Enterprise Bargaining Agreement wage outcomes of 3.0%;
 - Known decreases or minimal increases in revenue sources from the Federal & State Governments;
 - Issues relating to risk management and work health, safety;
 - Strategies to manage Council's outstanding debt in the medium to long term;
 - Its desire to address the issue of financial sustainability and asset renewal with more funding for infrastructure renewal;
 - Its desire to reduce the operating deficit.
 - A number of specific requests from members of Council.

1.3.4 Key Decisions

- to support proposed 2016/2017 services and expenditure, Council will budget for an increase in rates for ratepayers on average of 4.0%;
- amendments to the rate capping policy;
- review of the Council funded pensioner remission ;
- debt reduction of \$200k;
- continued commitments to community events;
- review of programs where external funding has been removed;
- infrastructure maintenance driven by the Infrastructure Asset Management Plan
- consideration of implications resulting from the closure of Alinta Power Stations.

1.3.5 Impact of rates on community

- a) The impact of rates on the community, including:
 - i) householders, businesses and primary producers;
 - ii) the broad principle that the rates collected from the different land use groups should rise equally and equitably each financial year. Where there is clearly a different level of services available to ratepayers or, some other circumstance which warrants variation from the broad principle, a differential rate will be applied (refer section on Differential General Rates);
 - iii) issues of equity arising from circumstances where ratepayers are not provided with the level of infrastructure or services of other areas;

- iv) Service Charge for land connected, or capable of being connected to the CWWM Scheme providing effluent drainage to certain areas of the City;
- v) a Kerbside Collection/Recycling Service Charge to cover the cost of the waste collection/disposal & recycling charges to residential and commercial occupied allotments within those parts of the Council area to which the service is made available;
- vi) the Natural Resource Management Levy collected on behalf of the State Government;
- vii) Recognition that pensioners that benefit from the State Government 'Cost of Living Concession' may benefit from additional rate relief from Council;
- viii) The need, in certain circumstances, to restrict the annual rate increase on owner/occupied residential premises by fixing a maximum increase in the general rate charged on rateable land that constitutes the principal place of residence of a ratepayer;
- xi) The need to take into account the financial effects of rating decisions on future generations.

1.3.6 Rate Increases

- a) To support proposed 2016/2017 services and expenditure, Council will budget for an increase in rates for ratepayers on average of 4.0%;

1.4 The Strategic Plan documents and the Council's budget are available for inspection at the Customer Service Counter of the Council Office, and the Public Library, 4 Mackay Street, Port Augusta, and via the internet at <http://www.portaugusta.sa.gov.au>.

1.5 The Council conducts public consultation on a broad range of issues relating to the future directions of the area. These meetings are always advertised in local papers, on television and on the Council web-site. Ratepayers and interested parties are welcome to attend. The Council also encourages feedback at any time and such comments may be referred to Council through their website or by posting or emailed to:

- a) Chief Executive Officer
Port Augusta City Council
PO Box 1704
PORT AUGUSTA SA 5700 OR
- b) admin@portaugusta.sa.gov.au

1.6 ANNUAL ADOPTION OF THE POLICY

1.6.1 Section 123 of the Local Government Act 1999 requires a Council to prepare and adopt each year an annual business plan which is required to set out the rate structure and policies for the financial year. The annual business plan (as adopted) must be available for inspection (without charge) or purchase (on payment of a fee fixed by the Council).

This policy is available for inspection at the Customer Service Counter of the Council Office, 4 Mackay Street, Port Augusta SA 5700 or on Council's website www.portaugusta.sa.gov.au

2.0 PURPOSE

2.1 To provide a clear understanding of the process for determining rates on an annual basis.

3.0 RESPONSIBILITY & REVIEW

3.1 Director – Corporate Services

3.2 Reviewed annually in June/July of each year.

SECTION B

4.0 PROCEDURE

4.1 METHOD USED TO VALUE LAND

4.1.1 The Council may adopt one of three valuation methodologies to value the land in its area. They are:

- a) Capital Value – the value of the land and all of the improvements on the land;
- b) Site Value - the value of the land and any improvements which permanently affect the amenity of use of the land, such as drainage works, but excluding the value of buildings and other improvements;
- c) Annual Value – a valuation of the rental potential of the land.

4.1.2 The Council has decided to continue to use site value for the purpose of rating land within the council area.

4.1.3 Council must comply with the provisions of the Local Government Act as amended, which stipulates that Council can only levy the minimum rate to less than 35% of the rateable assessments of land. The distribution of land value varies from one locality to another and the requirements set out above mean that variations in rates levied can be significant.

4.2 ADOPTION OF VALUATIONS

4.2.1 The Council is required to adopt the most recent valuations made by the Valuer-General for the 2016/2017 financial year prior to declaration of rates.

4.2.2 If a ratepayer is dissatisfied with the valuation made by the Valuer-General then they may object to the Valuer-General in writing within 60 days of receiving the first notice of the valuation, explaining the basis for the objection - provided they have not:

- a) previously received a notice of this valuation under the Local Government Act, in which case the objection period is 60 days from the receipt of the first notice; or
- b) previously had an objection to the valuation considered by the Valuer-General.

4.2.3 The address of the State Valuation Office is GPO Box 1354, ADELAIDE SA 5001, and the telephone number is 1300 653 346.

NOTE - The Council has no role in this process. It is also important to note that the lodgement of an objection does not change the due date for payment of rates.

4.3 BUSINESS IMPACT STATEMENT

4.3.1 The Council has considered the impact of rates on business and associated activity in the area. In considering the impact, Council assessed the following:

- a) Council's policy on 'Rebates of Rates' (2.6.01).
- b) The support provided for Business Port Augusta and Regional Development Australia Far North, which in turn support small business operations in the City and adjoining areas.
- c) Council's Purchasing, Contracts & Tendering policy (1.1.09), which provides preference for any supplier in the region where price and quality offered by two (2) or more suppliers are equal.
- d) Council's commitment to the continuing development of Port Augusta as a transport interchange and important regional service centre.
- e) Continuing Council support for the two major tourist facilities, the Australian Arid Lands Botanic Garden and the Wadlata Outback Centre, that provide broad economic benefit across the community and the region.
- f) The equity of the distribution of the rate burden between classes of ratepayers based on land use and occupation.

- g) Issues of equitability that over a number of years has been created as a result of wide and varied increases in land valuations across the City.
- h) The provisions of the Local Government Act pertaining to rebates.

4.4 DIFFERENTIAL GENERAL RATES

4.4.1 The Local Government Act provides for a Council to raise revenue for the broad purposes of the Council through a general rate which applies to all rateable land. In accordance with the Local Government Act 1999 the following practices apply:

- a) All land within a council area, except for land specifically exempt (e.g. crown land, council occupied land and others as prescribed in the Local Government Act), is rateable.
- b) The Local Government Act provides for rates to be assessed against any piece or section of land subject to separate ownership or occupation and requires that the division of land for the purposes of establishing separate ownership and occupation be made fairly and in accordance with principles and practices that apply on a uniform basis across the area of the council.
- c) When determining the basis for rating, Council is required under the provisions of the Local Government Act to take into account the following principles :
 - i. that rates constitute a system of taxation for Local Government purposes;
 - ii. strategies to provide relief from rates where appropriate;
 - iii. take into account the financial effects of the decision on future generations.
- d) Council has set differential general rates in the dollar to raise the necessary revenue by way of utilising the land use incorporated under the Local Government (General) Regulations, namely:
 - 1 Residential
 - 2 Commercial – Shop
 - 3 Commercial – Office
 - 4 Commercial – Other
 - 5 Industry Light
 - 6 Industry Other
 - 7 Primary Production
 - 8 Vacant Land
 - 9 Other

- e) The use to which the land is put, may govern the differential rate. If a land owner is of the opinion that the land use attribution is incorrect, they may object. The objection must be in writing and lodged within 21 days of the date of the notice and addressed to –

*The Chief Executive Officer, Port Augusta City Council,
PO Box 1704, PORT AUGUSTA SA 5700.*

- 4.4.2 Where two residences exist on the one allotment and the residences are occupied by the occupiers children and/or their parent/s and additional or separate property services are not provided, Council will consider that the site is occupied by a single occupier being an extended family.

4.5. MINIMUM RATE

- 4.5.1 Council will impose a minimum amount payable by way of rates. Where two or more adjoining lands have the same owner, and are occupied by the same occupier only one minimum rate is payable by the ratepayer.
- 4.5.2 Where a Council imposes a minimum rate it must not apply to more than 35% of the total number of properties in the area subject to the separate assessment of rates.
- 4.5.3 The Council has decided to continue with a minimum rate the reasons being:
 - a) It is considered appropriate that all rateable land make a contribution to the cost of administering the Council's activities and creating and maintaining the physical infrastructure that supports land.
 - b) Minimum rates have been applied for many years and their continuation together with the rating impacts/trends that apply provide a consistent approach to rating levels
- 4.5.4 The minimum rate is not permitted to affect more than 35% of rateable assessments and in the 2016/2017 year, the minimum rate applies to 33% of rateable assessments.

4.6 RATE CAPPING

- (a) Pursuant to Section 153(3) of the Act, Council determines to fix a maximum increase of 10% in the general rate to be charged on any rateable land within its area that constitutes the principal place of residence of a principal ratepayer subject to conditions 4.6(c)(ii) to (v); and
- (b) Pursuant to Section 166(1)(l)(ii) of the Act and to provide additional relief against what would otherwise amount to a substantial change in rates payable by a ratepayer, a rebate to limit the increase of the general rate on commercial land use and industrial land use to 25% for the 2016/2017 financial year will be granted to the Principal Ratepayer of an Assessment subject to conditions 4.6(c)(i) to (v).

- (c) The conditions referred to within 4.6(a) and 3(b) area as follows:
- (i) any such increase is not due in full or in part to the use of the land being different for rating purposes on the date the Council declared its general rates for 2015/2016 financial year than on the date Council declared its general rates for the 2016/2017 financial year; or
 - (ii) the ownership of the rateable land has not changed in the preceding 18 months; or
 - (iii) subdivision of the land has not occurred since 1st July 2015: or
 - (iv) a notional value has not been assigned to the land by the Valuer-General; or
 - (v) a new valuation assessment has not been provided by the Valuer-General for the purpose of incorporating contiguous land.

4.7 SERVICE CHARGES

4.7.1 The Council provide a number of Community Waste Water Management Schemes for septic tank effluent disposal to 1529 assessments within the Council area. A service charge will apply to all allotments connected or capable of being connected to the CWWM Schemes installed in the Willsden, Augusta Park, Hospital Road, Zanuckville, Conwaytown, Transcontinental Estate and Stirling North Railway Siding areas.

4.7.2 In order to recover the cost to Council of establishing, operating and maintaining a kerbside waste collection/recycling service in its area, a service charge will apply to all households, businesses and occupancies that receive or are capable of receiving a kerbside waste collection and recycling service.

4.8 NATURAL RESOURCE MANAGEMENT LEVY

4.8.1 Councils are required by the State Government to collect a Natural Resource Management (NRM) Levy on all rateable properties. Collection occurs on behalf of the Northern and Yorke Natural Resource Management Board which uses the funds to manage and protect the natural resources of the region – for specific information about how this levy is expended contact the NRM Information Line (08) 8841 3400.

4.8.2 The Minister for Environment and Conservation determines the share of contributions required by the Constituent Councils of the Northern and Yorke Natural Resource Management Board and gazettes those shares on an annual basis.

4.8.3 Contribution required to be raised by the Port Augusta City Council in the 2016/2017 financial year is \$294,300. The Levy will be set at \$37.80 per assessment.

4.9 RATE CONCESSIONS

4.9.1 At the commencement of the 2015/16 financial year, the State Government replaced rate concessions with a 'cost of living concession' that is paid directly to pensioners and concession card holders. The payment is administered by the Department for Communities and Social Inclusion.

Community Wastewater Management Scheme concessions have continued to be provided on an Owner's principal place of residence.

4.10 COUNCIL FUNDED PENSIONER REMISSIONS

4.10.1 Council has resolved to provide a rate remission of \$90 to pensioners eligible as at 01/07/2016. The remission is applied to the principal place of residence of the principal ratepayer who receives the State Government 'Cost of Living' Concession.

4.10.2 The State Government will provide to the Council a list of pensioners eligible to receive a concession as at 01/07/2016. The remission of \$90 to be provided by the Council will be shown as a deduction on the 2016/17 rate notice. Ratepayers becoming eligible to receive a 'cost of living concession' after 01/07/2016 will not be eligible to receive a council funded rate remission in the 2016/17 financial year.

4.10.3 A rate remission for Self-Funded Retirees has been discontinued in 2016/17.

4.11 PAYMENT OF RATES

4.11.1 Rates levied for the year may be paid in four quarterly instalments, due and payable in the months of September, December, March and June of the financial year for which they are declared. Separate notices relating to each instalment (unless paid in full by the due date of first instalment) will be issued to land owners at least 30 days prior to the due date of each instalment.

4.11.2 Rate Notices are issued to the principal ratepayer either by priority post or by electronic communication to an electronic address nominated by the Principal Ratepayer. Requests for a rate notice to be delivered electronically may be registered on the website:

<https://portaugusta.formsport.com.au> and follow the prompts. Singing up will also allow you to log in to view your notices online at any time.

4.11.3 However, payment of the total rates and service charges levied on land for the 2016/2017 financial year by the due date of the first instalment will be granted a discount equivalent to 1.5% of the total rates and service charges declared on the land.

4.11.4 Rates may be paid at the Civic Centre, 4 Mackay Street Port Augusta between the hours of 9am and 5pm, Monday to Friday. EFTPOS facilities are available. Payments by post can be made to PO Box 1704 Port Augusta SA 5700.

4.11.5 Rates may also be paid by:-

- Internet: www.portaugusta.sa.gov.au (select 'Online Transactions' from the Fast Find menu);
- Telephone on **1300 276 468** and is welcomed by the friendly BPOINT voice. Then enter the Biller Code **1351915**, and the Council's name is confirmed. Upon confirmation, the ratepayer enters their Customer Reference Number, amount and card details to complete the payment. At the end of the call they are provided with a unique payment receipt number.
- Post Office;
- BPay and BPay View (quote biller code 27961);
- Centre Pay (if you receive a payment from Centrelink)
- Direct Debit (by providing council with an authorisation to deduct regular payments of a fixed amount from your bank account).

4.11.6 If paying through an external agency, ratepayers need to be mindful that it can take up to 72 hours for funds to be transferred to Council. It is the ratepayers responsibility to ensure payment is received and receipted by Council on or before the due date of each instalment.

4.11.7 Any ratepayer who may, or is likely to, experience difficulty with meeting the standard payment arrangements is invited to contact the Manager of Rates & Property on 86419127 to discuss alternative payment arrangements. Such inquiries will be dealt with in the strictest confidence.

4.11.8 The Council has adopted a policy that where the payment of rates will cause a ratepayer demonstrable hardship, the Council is prepared to make extended payment provisions or defer the payment of rates.

4.12 LATE PAYMENT OF RATES

4.12.1 The Local Government Act provides that Councils impose a penalty of 2% on an instalment that is not paid by the due date. Each month thereafter interest is added to the arrears of rates balance. The interest rate is set each year according to a formula in the Local Government Act.

The purpose of this penalty is –

- to act as a genuine deterrent to ratepayers who might otherwise fail to pay their rates on time,
- to allow Councils to recover the administrative cost of following up unpaid rates, and,
- to cover any interest cost the Council may meet because it has not received the rates on time.

- 4.12.2 The Council is prepared to remit fines/penalties for late payment of rates for a limited range of circumstances such as financial hardship due to unemployment or sickness, sudden hospitalisation and similar situations. Written applications for remission of fines are to be forwarded to the Manager Rates & Property.
- 4.12.3 When rates are in arrears Council pursue legal recovery of rates on a quarterly basis.
- 4.12.4 Should rates remain unpaid for more than 7 days after the due date of an instalment then the Council refers the debt to a debt collection agency for collection. The debt collection agency charges collection fees that are recoverable from the ratepayer.
- 4.12.5 Should a ratepayer fail to either pay overdue rates on the debt collection agency demand notice, or establish a payment plan, the Council will commence legal action to recover the debt. Where legal action occurs, it is a requirement of Council that all costs associated with the debt recovery process be reimbursed by the principal ratepayer.
- 4.12.6 When the Council receives a payment in respect of rates the Council applies the money received as follows:
- a) first – to satisfy any costs associated with debt collection processes;
 - b) second – to satisfy any interest costs;
 - c) third – in payment of any fines imposed;
 - d) fourth – in payment of rates, in chronological order (starting with the oldest account first).

4.13 REMISSION AND POSTPONEMENT OF RATES

- 4.13.1 Section 182 of the Local Government Act permits a Council, on the application of the ratepayer, to partially or wholly **remit** rates or to **postpone** rates, on the basis of hardship.

Where a ratepayer is suffering hardship in paying rates he/she is invited to contact the Manager Rates & Property on 8641 9127 to discuss the matter. Although arrangements for late payment of rates are negotiable, remission of rates in whole or in part is rarely approved due to the inequitable situation for the rest of the community.

Separate provisions in the Local Government Act pertain to the postponement of rates for Seniors.

4.14 REBATE OF RATES

- 4.14.1 The Local Government Act requires Councils to rebate rates payable on some land. Specific provisions are made for land used for health services, community services, religious purposes, public cemeteries, the Royal Zoological Society and educational institutions.

4.14.2 Discretionary rebates may be applied by the Council under Section 166 of the Act. Council currently provides discretionary rebates for a large number of sporting bodies and community organisations.

4.14.3 Council will consider on merit all applications for rebate received under Section 166 of the Act.

4.15 SALE OF LAND FOR NON-PAYMENT OF RATES

4.15.1 The Local Government Act provides that a Council may sell any land where the rates have been in arrears for three years or more. The Council is required to provide the principal ratepayer and the owner (if not the same person) and any registered mortgagee with details of the outstanding amounts, and advise them of its intention to sell the land if payment of the outstanding amount is not received within a given time.

4.15.2 Except in extraordinary circumstances, the Council begins the sale of land for arrears of rates after 3 years.

4.16 APPLICATION OF THE POLICY

4.16.1 A copy of this Council policy is available from the Manager - Rates & Property, either telephone on 8641 9127, by writing with a letter addressed to the Manager Rates & Property, Port Augusta City Council, PO Box 1704, Port Augusta SA 5700, or via Council's website www.portaugusta.sa.gov.au.

4.16.2 Where a ratepayer believes that the Council has failed to properly apply this policy it should raise the matter with the Council. In the first instance contact the Manager for Rates & Property on 8641 9127 to discuss the matter. If, after this initial contact, a ratepayer is still dissatisfied they should write to the Chief Executive Officer, Port Augusta City Council, PO Box 1704, Port Augusta SA 5700.

4.16.3 A rate cannot be challenged on the basis of non-compliance with this policy and must be paid in accordance with the required payment provisions.

5.0 WORKER'S RESPONSIBILITIES

5.1 Director – Corporate Services

5.2 Manager Rates & Property

6.0 AUDITS

6.1 Annual financial audit by Galpins Accountants Auditors and Business Consultants

5.2 Rate Rebates and Remissions

The *Local Government Act 1999* provides for two categories of rate rebates – mandatory and discretionary.

Mandatory Rebate provisions require that Council must provide a rate rebate on land that is used for specific purposes and these provisions also specify the rebate percentage.

Discretionary Rebates may be granted by a Council for purposes that are specified in the *Local Government Act 1999*, with the percentage of the rebate being at the discretion of the Council.

5.2.1 **Mandatory Rebates** were applied to land used for the following purposes in the 2016/2017 financial year:

- (a) Rebates at 100% of the declared rate were granted to:
- (i) Health Services - on land occupied by the Port Augusta Hospital and the various services allied to the Port Augusta Hospital (i.e. Flinders Terrace Offices).
 - (ii) Religious Purposes - Land used by the various churches for the purpose of public worship
- (b) Rebate at 75% of the declared rate were granted for:
- (i) Education Purposes
 - on land occupied by Caritas College - rebate totalled \$17,900
 - on land occupied by University SA at 34 Flinders Terrace \$7,475
 - on 18 flats owned by University SA located at 82,84,88 Barry Street \$17,654
 - on land occupied by Seaview Christian School \$17,304
- \$60,333**
- (c) Community Services – the following community service organisations complied with the criteria specified in the Act to entitle them to either a full or 75% rebate:
- (i) Port Augusta Youth Centre \$ 4,308
 - (ii) Aboriginal Drug & Alcohol Services \$ 3,930
 - (iii) Australian Red Cross Society \$ 2,373
 - (iv) Legal Services Commission \$ 1,756
 - (v) Salvation Army \$ 8,576
 - (vi) Orana Inc \$ 4,198
 - (vii) Lifeline Country to Coast SA \$ 2,659
 - (viii) St Vincent de Paul Society Inc \$ 5,518
 - (ix) Community Housing Associations on residential properties owned or occupied by Wesley Country Housing, Portway Housing Assn Inc, Women’s Housing Assn Inc and Common Ground Adelaide Ltd \$103,830
- \$137,148**

5.2.2 **Discretionary Rebates** granted pursuant to Section 166 of the Local Government Act were provided to the following community groups and organisations:

- (a) Port Augusta Business Centre \$2,977
- (b) Port Augusta Golf Club \$9,348
- (c) Port Augusta Yacht Club \$17,089
- (d) Port Augusta Bowling Club \$15,600

(e)	Pichi Richi Railway Preservation Society Inc	\$3,929
(f)	Australian National Institute Inc: - Stirling North Golf Course	\$5,621
	- Flinders Terrace Tennis Courts	\$16,122
(g)	CWA Inc	\$1,537
(h)	Flinders Homing Club Inc	\$3,056
(i)	Port Augusta Gun Club	\$15,457
(j)	Port Augusta Pistol Club	\$1,310
(k)	Port Augusta Spencer Gulf Fire Pistol Club Inc	\$1,310
(l)	ETSA Small Bore Rifle Club	\$1,310
(m)	Port Augusta Gliding Club	\$1,899
(n)	Pika Wiya Health Service	\$15,915
(o)	RSL Port Augusta Sub Branch	\$4,194
(p)	L G Riches Centre	\$4,954
(q)	Lions Club of SA	\$ 2,196
(r)	Italian Club	\$1,916
(s)	Scouts Association of SA	\$ 2,321
(t)	Port Augusta Aero Club	\$ 1,310
(u)	State Emergency Service	\$ 227
(v)	Catholic Diocese of Port Pirie Inc (Parish Hall)	\$ 1,945
(w)	Synod Anglican Church (Church Hall)	\$ 987
		<u>\$132,530</u>

5.2.3 Additional rate rebates and remissions to ratepayers included:

(a)	Rebates were provided to 'cap' or limit the general rate increase on residential, commercial, industrial and vacant land to an increase of no more than 25% on the general rate paid in the previous year.	\$461,786
(b)	A 1.5% discount to those ratepayers who chose to pay their rates in full prior to the due date of the first instalment – the discount applied totalled	\$105,314
(c)	Remissions of rates of \$90 were granted to pensioners who received the State Government 'Cost of Living' concession	\$78,880
(d)	Vacant Flat Rebates	\$10,992
	Total of these remissions in the 2016/2017 financial year was:	<u>\$656,973</u>

TOTAL OF REBATES AND REMISSIONS **\$986,983**

5.3 Auditor Independence

Section 128 of the *Local Government Act 1999* provides that Council must have an external auditor who is to be appointed by the Council on the recommendation of the Council's Audit Committee.

The external auditor must be a registered company auditor or a firm comprising at least one registered company auditor and is to be appointed for a term not exceeding 5 years.

The external auditor is required to undertake an audit of the Council's financial statements within a reasonable time after the statements are referred to the auditor for the audit and must specifically report to Council any irregularity in the Council's accounting practices or the management of the Council's financial affairs identified during the course of the audit.

Galpins Accountants, Auditors and Business Consultants have been appointed for a period 2015/2016 up to and including 2019/2020, at a contract price of \$110,000. Pursuant to Section 128(9) of the *Local Government Act 1999*, Council must include in its Annual Report details of the remuneration paid to its external Auditor for work performed during the reporting period. During the 2016/2017 financial year, Council's Auditor Galpins Accountants, Auditors and Business Consultants were paid \$10,450 for undertaking the full audit in September 2016 and \$10,670 for the interim audit in early 2017.

5.4 National Competition Principles

5.4.1 The competitive neutrality reform program was a commitment under Clause 3 of the Competition Principles Agreement which provides *'that the objective of competitive neutrality policy is the elimination of resource allocation distortions arising out of the public ownership of entities engaged in significant business activities: Government businesses should not enjoy any net competitive advantage simply as a result of their public sector ownership'*. Under Clause 7 of the Agreement, States and Territories committed to also apply this reform at local government level.

Council has no significant business undertaking as defined under Clause 7 Statement of the Competition Principles Agreement.

5.4.2 In giving consideration to Council's by-laws, Council is satisfied that where competition may be restricted as a result of a permit being required under a by-law for certain Acts, activities, or events, the benefit to the community outweighs the cost and there is no alternative means open to Council to control these activities.

Council adopted its Moveable Signs By-law in June 2011 and the Permits and Penalties By-law, Local Government Land By-law, Roads By-law, Dogs By-law, Cats By-law and Australian Arid Lands Botanic Garden By-law in April 2012. The Moveable Signs by-law will expire on 1 January 2019 and all other By-laws will expire on 1 January 2020.

5.4.3 No complaints were received during the year alleging a breach of competitive neutrality principles by the Council.

5.5 Competitive Tendering Statement

During the 2016/2017 financial year, Council utilised a competitive tendering approach for the provision of the following goods and services:

Tender Details	Public or Selective	Value
Expression of Interest - Legal Services	Selective	Per hour rate
Expression of Interest - Bird Lake	Selective	\$48,400
Managed Taxi Rank	Selective	\$27,415.75
Bituminous Sealing Works 2017	Selective	\$259,290
Caroona Road Reseal Project	Selective	\$572,544
5 Tonne Capacity Tip Truck	Public	\$74,193.74

Council has a Purchasing, Contracts and Tendering Policy 1.1.09 which outlines the process to be undertaken by officers when seeking the supply of services and goods from external parties.

5.6 Fraud and Corruption

Council recognises that Fraud and Corruption in Public Administration has the potential to cause significant financial and non-financial harm and therefore the prevention and control of Fraud and Corruption should feature predominantly within the systems and procedures of a responsible Council.

Council Fraud and Corruption Policy 2.6.08 outlines the Council's approach to the prevention or minimisation, identification and control of fraudulent and/or corrupt activity and, summarises the associated responsibilities of Council Members and Council Employees.

Council's Whistleblowers Protection Policy 2.4.01 has been developed and implemented to ensure staff are encouraged in making disclosures that reveal public interest information and are supported throughout the process.

Both policies are available on Council's website for easy access or alternatively a hardcopy may be viewed and/or purchased from the Civic Centre, 4 Mackay Street, Port Augusta during normal business hours, Monday to Friday.

5.7 Internal Review of Council Actions

Council is required to publish an annual statement in relation to the number of applications for review made in relation to decisions of the Council, employees of the Council; and other persons acting on behalf of the Council, pursuant to Section 270(8) of the *Local Government Act 1999*.

Council received one request for an internal review of a decision during the reporting period.

5.7.1 Applicant One: Rating Issue

The application requested Council to reconsider decision in relation to applying a discretionary rate rebate to the applicant's vacant land, being Assessment 9974.

Outcome of review:

Council reviewed its decision in relation to this request at its meeting held on 27 March 2017 and resolved to apply a discretionary rate rebate to all vacant land captured within the same category as the applicant. Eight other rate payers also received a discretionary rate rebate, following the Council decision.

5.8 Community Land Management Plans

A review of Council's Community Land Management Plans was finalised within the 2016/2017 financial year which included consultation with stakeholders and the wider community. The Plans are available on Council's website www.portaugusta.sa.gov.au under 'The Council' then click 'Council Documents' and 'Registers'. The updated version of the Plans provides additional information to ensure the public can easily identify the land captured within the Plans.

During the reporting period there was one revocation process completed relating to Section 327 - Nerrilda Nursing Home land. Another revocation process has been undertaken relating to the vacant land adjacent to the Port Augusta West Golf Course and Stuart Highway. As at 30 June 2017 the application to the Minister for Planning for approval of this revocation process was still being assessed by the relevant State Government department.

The Community Land Management Plan for Business/Community Groups has been updated to remove Section 327 CR5754/546 from this plan.





COMMUNITY ACKNOWLEDGEMENT

Section Six



The following section has been included within the Annual Report, to celebrate the fantastic workers of Council, who without their commitment and dedication, the City of Port Augusta would not be managed to the current high standards. In addition, Council also likes to recognise and congratulate outstanding members of the community, who have excelled in their own area of expertise or have made a significant contribution to Port Augusta as a whole. Although it is not possible to capture every achievement within this report, the following provides an overview of the different levels of participation, achievement or service that have been made by individuals, groups or organisations.

6.1 Farewell to long time employees who have retired

During the reporting period Council farewelled a number on long term employees, who had decided it was time to retire to start to enjoy life after work.

Colin Cooper has worked for Council for 40 years and retired on 14 October 2016. Colin has become only the fourth person to reach 40 years of services for Council which is a fantastic achievement. Colin commencement his employment as a truck driver and in the latter part of his career, became the driver of the street sweeper keeping the streets of Port Augusta tidy.

Photo: Colin Cooper left, being congratulated by Brenton Daw on his retirement.



Mark Parsons retired on 14 December 2016 after serving the community of Port Augusta for 20 years. Mark came highly experienced from Department of Planning, Transport and Infrastructure (DPTI) and worked as a Leading Hand for all of his 20 years with Council. Mark was a well respected employee of Council and will be missed by all those who had the pleasure of working with him.

Photo: Mark Parsons left, being congratulated by Brenton Daw on his retirement.



Bill Cox worked for Council for 33 years and retired on 5 July 2017. Bill started work in the Parks and Gardens area before moving across to the Works Depot. Bill has been a great employee for Council over many years.

Photo: Bill Cox left being congratulated by Brenton Daw on his retirement.



Karen Gruenwald retired as Library Assistant/Community Information Officer on the 14 October 2016 after serving the community of Port Augusta for 23 years. Karen has retired to live in Clare with her husband, and she will be sadly missed by members of the community and her co-workers.

Photo: L-R Tina Dunemann, Leah Rasmus, Karen Gruenwald, Cy Wewzow, Mikaela Rose, Lynette Moat and Marie Trezise.



The above staff received a farewell gift from Council for their contribution to the City of Port Augusta for a combined 116 years and they were all wished the very best for their retirement.

6.2 Staff Service Awards

On a quarterly basis the Chief Executive Officer schedules a ‘staff briefing’ session with all staff, to provide an update on activities. The briefing sessions highlight the importance of Work, Health and Safety which is also the first item of the agenda along with specific activities that have occurred within the previous three months. This process gives all staff an appreciation of the work and/or achievements that have been made in other Departments. The sessions also provide staff with an opportunity to ask and have answered questions about any matter that they would like to seek additional information on.

At these sessions the Chief Executive Officer also takes the opportunity to acknowledge and congratulate those staff who have achieved a milestone in their employment (10 years, 20 years, 30 years, 40 years Service) and also on a quarterly basis any outstanding recognition by a member of staff.

In 2016, the following staff were presented their Service Awards:

10 Years	Bob Tancock Justin Henderson Sandra Hocking Shane Herman Ian Clark Mitchell Gill Corey McKenzie Lindy Madigan Jenny Reschke	Works Depot Works Depot Childcare Centre Parks & Gardens Works Depot Parks & Gardens Parks & Gardens Cultural Centre Parks & Gardens	 <p><i>Back Row: Ian Clark, Justin Henderson, Shane Herman, Corey McKenzie, Doug Stott</i> <i>Front Row: Bob Tancock, Lynette Moat and CEO John Banks</i></p>
20 Years	Doug Stott Steve Kite Mark Parsons	Works Depot Information Technology Works Depot	
30 Years	Pauline Hedger Lynette Moat	Wadlata Library	
40 Years	Colin Cooper	Works Depot	

6.3 Local Government Rural Management Challenge

In October 2016, four staff plus a staff mentor from PACC took part in the Local Government Rural Management Challenge in Clare. The Challenge provided staff with professional development opportunities to increase their knowledge of Council operations at a strategic and management level, as well as exposing staff to the challenges that exist across Local Government and the range of services it offers. Leadership skills and working as part of a team were also valuable learnings from participating in the challenge. In the lead up to the Challenge event, the group had to work on a number of projects in preparation for the full day workshop. On the day, the group was put under intense pressure as challenges had to be delivered including public speaking, and work completed to deadline as a team. The Port Augusta team members did well and received an honourable mention for their efforts.

*Photo: Back Row: Zsuzsi Coppin, Brooke Mundy
Front Row: Bernadette Reichstein, Casey O’Dea and Mitchell Foote.*



6.4 Australian Institute of Building Surveyors Chapter 2017 – Building Surveyor of the Year 2017.

Council's Development Services Officer Nick Heron was announced as the AIBS Chapter 2017 Building Surveyor of the Year 2017 in March 2017.

The Australian Institute of Building Surveyors (AIBS) Awards are designed to recognise those who demonstrate excellence in professional standards, initiatives in building surveying, mentoring skills, and promotion of the building surveying profession.

The Awards recognise the contribution made by individual building surveyors and building surveying teams to both the profession and the broader community.



6.5 Christmas Lighting Festival

Registrations for the Christmas Lighting festival officially opened on 31 October 2016 and closed on 2 December 2016.

Council received a total of 48 nominations for the various Christmas Lighting festival categories.

2016 Christmas Lighting winners:

Best Street – Kanyaka Avenue - Stirling North (\$50 for each house - Prize donated by Council).

Best Business – Blue Mangrove (\$800 advertising package donated by Southern Cross Austereo).

Best Not For Profit – Centacare Catholic Family Services (\$500 advertising package donated by Magic FM 105.9).

Best House – 6 Burgoyne Street - Kelly Hartley (\$500 donated by Transcontinental).

Housing Trust

1st Place – Dianne Bell - Hospital Road (\$300 - donated by Housing SA).

2nd Place – Judith Watkins - Domeyer Court (\$150 - donated by Housing SA).

3rd Place – Keith Gardner – Dempsey Court (\$50 - donated by Housing SA).



6.6 Rotary Christmas Pageant

Port Augusta City Council provided financial assistance and support preparing the Central Business District for the Rotary Christmas Pageant which was held on Friday 2 December 2016. The pageant is strongly supported by members of the community who come out to celebrate the festive season.

Best Floats were judged by Mayor Sam Johnson with certificates from Rotary and financial incentives from the Port Augusta City Council, being awarded to the following recipients for their float entries in the Pageant:

Best Float \$350

Tanks for Christmas
Army Cadet Unit

First Runner Up \$250

Around the World Christmas
Port Augusta Childcare Centre

Second Runner Up \$150

Christmas Scouts
Port Augusta Scouts



6.7 Community Christmas Party

After the pageant the community had the opportunity to enjoy the evening at the Port Augusta Community Christmas Party. The Community Christmas Party was held on Friday 2 December 2016 at Gladstone Square from 7.30pm to 10pm. Entertainment included free rides on the Dodgem Cars, jumping castles, carousel and the Model Engineers miniature trains. There was live entertainment by the Hooligans. Food and drink stalls run by community organisations were available throughout the evening as well as a visit by Santa. Fireworks concluded the event.

6.8 Academic Achiever Award

The 2016 Academic Achiever Award was presented to Jacob Guidolin at the Council Meeting held on 23 January 2017. Jacob, a Caritas College student, gained his South Australian Certificate of Education with an outstanding ATAR score of 96.05. Jacob studied the following subjects for his SACE: Research Project (compulsory) Mathematical Applications, English Communications, Accounting and Biology. He has applied to undertake the Bachelor of Laboratory Medicine at UniSA to fulfil his dream of becoming a Medical Scientist. Council acknowledged Jacob's excellent results by presenting him with an Award of \$500 and a trophy. His name was entered onto the Council's Academic Achiever Honour Board.



6.9 Australian Citizenship

During the 2016/2017 financial year, Council conducted three (3) Australian Citizenship Ceremonies with 12 males, 9 females and 11 children becoming Australian citizens.

Members of the community who wish to become Australian citizens are invited to bring along friends or family to the ceremony and to enjoy an afternoon tea with the Mayor or Deputy Mayor and other attendees.



6.10 Australia Day Awards

The Port Augusta Service Clubs, led by the Rotary Club of Port Augusta, again hosted the 2017 Australia Day celebrations in Gladstone Square with a mighty cooked hot breakfast. Council takes the opportunity as part of this annual event, to recognise and congratulate members and/or groups within Port Augusta who have made a significant contribution to the community.

Nominations were received from members of the community for 2017 Citizen of the Year and Community Event of the Year. No nominations were received for Young Citizen of the Year. The nominees and winners for each category in 2017 were:

Citizen of the Year

Nominees: Paula Crombie
Pamela Porter
Suzanne Page

Winner: Suzanne Page

Suzie was recognised for her volunteer work with many community groups, such as volunteering at the Flinders View Primary School, SA Coast Guard, Parent Advisory Group Extraordinaires, UnitingCare Wesley Country SA. She is also a single mother supporting two sons with special needs and still finds time to help others and undertake study with TAFE SA within the Human Services discipline.



Community Event of the Year

Nominees: Apex Wharfest 2016
National Youth Week 2016
Port Augusta Billy Cart Derby 2016
2016 Port Augusta Golf Classic
2016 Port Augusta Junior Basketball Carnival

Winner: 2016 Port Augusta Junior Basketball Carnival



The Port Augusta Basketball Association hosts the largest annual junior sporting competition in Port Augusta. This event has been held for over 25 years and in 2016, it held its largest ever Carnival with 51 teams competing across the 29-30 October weekend.

With a minimum of 30 people associated with each team, in the form of players, coaches, team managers and supporters, this attracts at least 1,200 people to the City of Port Augusta. The estimated spend per person across the weekend is \$100 and therefore the multiplier effect to the local economy is at least \$120,000 for the weekend.

Citizenship

Council provided an opportunity for members of the community to become an Australian citizen at the Australia Day breakfast. This was very well supported with 8 adults and 2 children becoming Australian citizens.



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Port Augusta

CITY COUNCIL





Port Augusta
CITY COUNCIL