



Port Augusta

CITY COUNCIL

Fees & Charges Register

Effective 1st July 2023 to 30th June 2024

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Explanatory Notes*Authority*

The Local Government Act 1999 empowers a Council to impose fees and charges for various services that it provides, either as part of its statutory functions or on request.

Fees and charges other than those prescribed by any Act or Regulation in respect of a particular matter, may be fixed, varied, or revoked by by-law or by resolution of the Council. Section 44(1) of the Local Government Act 1999 permits a Council to delegate some of these powers to a Committee or officers. Fees and Charges will be recommended to Council by officers on an annual basis and this Register will be reviewed and endorsed by Council accordingly.

Section 188(6) of the Act provides for the Council to keep a list of fees and charges imposed under this Section on public display at the principal office of the Council. This document is the record of fees and charges for public display for the Port Augusta City Council.

As per the new tax system (Goods and Services Tax Act 1999), GST at the rate determined by the Act will be charged on all fees and charges, except those given exemption under the Act.

The fees and charges register will identify all those charges that attract a Goods and Services Tax. All prices where GST is applicable will be inclusive of GST.

Fees set by Council are identified as 'C' and those set by legislation are identified as 'L'.

Fees and Charges Register		Set by Council or Legislation	2023/ 2024
SECTION 1. PROPERTY			
1. CHILDCARE CENTRE			
1.1	PERMANENT BOOKINGS		
	Morning (am) Session (7:45am-12:45pm)	C	\$62
	Afternoon (pm) Session (12:45pm-5:45pm)	C	\$58
	All Day (7:45am-5:45pm)	C	\$120
1.2	CASUAL BOOKINGS		
	Morning (am) Session	C	\$66
	Afternoon (pm) Session	C	\$62
	All Day	C	\$128
1.3	HOURLY CARE	C	\$31
NOTE: Child Care Subsidy may be available for eligible families but is not reflected in these charges.			
<i>Responsible Officer: Manager – Childcare Centre</i>			
2. COUNCIL MEETING ROOMS			
2.1	ARID LANDS WMC HERBARIUM – MEETING ROOM		
	Daily	C	\$185
	Half Day (3 Hours or Less)	C	\$100
Additional charges may apply for hire outside of normal business hours			
2.1.2	Additional Equipment		
	a) Teleconference Equipment	C	
	b) Photocopy Service	C	\$0.20
2.1.3	Catering:		
	Contact café coordinator for pricings	C	
<i>Responsible Officer: Manager Tourism Facilities</i>			
3. COUNCIL THEATRES/ PERFORMANCE VENUES, GALLERIES AND EQUIPMENT			
3.1	LEA MEMORIAL THEATRE		
3.1.1	Stage Area Only	C	\$19.50 per hour (min. 2-hour hire)
3.1.2	Conference Venue Hire	C	\$155 up to 4hrs (Local) \$200 up to 4hrs (Commercial) \$235 per day (Local) \$280 per day (Commercial)
3.1.3	Set Up Provisions	C	\$65 (Local)

Fees and Charges Register		Set by Council or Legislation	2023/ 2024
			\$105 (Commercial)
3.1.4	Dress Rehearsals	C	\$50 per hour (Local)
3.1.5	Theatre Performances (Local)	C	\$285 – 1 show, \$425 – for 2 shows on same day
3.1.6	Theatre Performances (Commercial)	C	\$520 – 1 show, \$775 – for 2 shows on same day
3.1.7	Ticket Sales (Commercial)	C	10% of gross takings
3.1.8	Cleaning Fee for all Theatre, Stage Area Hire and Performances (Premises to be left clean and tidy)	C	\$225 per day per clean
3.1.9	Technician – Fees are set by contractor and are subject to change, quote will be supplied on enquiry	C	Price on Application
	*Discount – for venue bookings of 5 consecutive days and over, a discount may apply	C	P.O.A
3.2	BARRACKS		
3.2.1	Barracks Area	C	\$220 (local) \$275 (commercial)
3.2.2	Set Up & Pack Up Provisions	C	\$110 per day (local) \$165 per day (Commercial)
3.2.3	Barracks with Tables and Chairs	C	\$275 (local) \$350 (Commercial)
3.2.4	Cleaning Fee (Premises to be left clean and tidy)	C	\$240 per day per clean
3.2.5	Stage (as is) Barracks per day		\$40 (local) \$55 (commercial)
3.2.6	Fans (industrial *3; Domestic * 2		\$5 each per day
3.2.7	Fire Pits *5 (wood not included)		\$5 each per day
3.2.8	BBQ's * 2 (includes gas)		\$15 each per day
3.2.9	Umbrellas * 3		\$5 each per day
3.2.10	Chairs (plastic)		\$2 per chair (per day)
3.2.11	Chairs (wedding style)		\$3 per chair per day
3.2.12	Wedding Arbor		\$22 per day
3.2.13	Ticket Sales (Commercial)	C	10% of Gross takings

Fees and Charges Register		Set by Council or Legislation	2023/ 2024
3.3 GALLERIES			
3.3.1	Gallery #1 (Large Gallery)	C	\$325
3.3.2	Gallery # 1 Day rate (excludes exhibitions)		\$55
3.3.3	Gallery #2 (Small Gallery)	C	\$275
3.3.4	Gallery #2 Day Rate (excludes exhibitions)		\$55
3.3.5	Commission on Sales	C	30%
3.3.6	Gallery openings – funded exhibitions will be charged for opening. Catering - quote will be supplied on enquiry		POA
3.3.7	Exhibition Signage		POA
3.4 GREEN ROOM (Cultural Centre)			
3.4.1	Room Hire <i>BYO tea, coffee, milk, water, food etc.</i> <i>Use of screen and projector available</i> <i>12 people maximum</i>		\$35 per hour \$85 half day \$135 full day
3.5 PORTABLE STAGE			
3.5.1	Stage (Assembly and Dismantlement)	C	Quote will be supplied on enquiry
3.5.2	Transport of Stage – quote will be supplied on enquiry		Quote will be supplied on enquiry
3.5.3	Cleaning Fee for Stage	C	\$235
4. HEALTH FOCUS			
4.1	Let's Keep Active Groups (Tuesday & Wednesday)	C	\$12 Includes meals. *Bus outings extra
4.2	Men's Afternoon	C	\$5 *Bus outings extra
4.3	Let's Keep Active Group (Friday)	C	\$12 Includes meals
4.4	Exercise Classes	C	\$5 per session
4.5	Walking Group	C	\$2 per session
4.6	Men's Shed Program – Monday/Tuesday Contribution	C	\$3 per day
<i>Responsible Officer: Coordinator Health Focus</i>			

Fees and Charges Register		Set by Council or Legislation	2023/ 2024
5. OVAL/FACILITY HIRE – ETSA & CHINNERY OVALS			
5.1 HIRE OF: (One-off Occasions) Including GST			
5.1.1 Oval Only	C		\$160
5.1.2 Oval & *Toilets/Change Rooms Complex	C		\$300 *Includes cleaning of amenities only (Hirer must clean oval) \$625 Commercial
5.1.3 *Toilets & Change Rooms Complex (One set fee regardless of if only using one facility)	C		\$130 *Cleaning of facilities only (Not oval-hirer responsibility)
5.1.4 Old Greyhound Club Room	C		\$260 *Includes cleaning fee
5.1.5 Oval Lights - ETSA	C		\$46 per hour
5.1.6 Oval Lights – Chinnery	C		\$40 per hour
5.1.7 Electricity (Meter to be read on start/conclusion of function)	C		Charges apply. for power used during event
5.1.8 Bar/Booth – ETSA Oval	C		\$30 per hour \$110 per day Enquiries – Manager Sporting & Recreational Facilities
5.1.9 Press Box (Above Bar) and Bar – ETSA Oval	C		\$30 per hour \$165 per day Enquiries – Manager Sporting & Recreational Facilities
Major events/functions, a set fee/bond may be stipulated by Council instead of above charges.			Enquiries – Manager Sporting & Recreational Facilities
5.2 SEASONAL HIRE: (Local bookings)			Enquiries – Manager Sporting & Recreational Facilities
Price on application – Contact Manager Sporting & Recreational Facilities			
NOTE: Fees subject to change – check with Council when submitting application for oval hire.			

Fees and Charges Register		Set by Council or Legislation	2023/ 2024
6.	OVAL/FACILITY HIRE – CENTRAL OVAL COMMUNITY & SPORTING HUB		
6.3	AUGUSTA ROOM		
6.3.1	Room Only (Ground Floor)	C	\$50 p/hr. (3 hrs.) \$180 half day (4 hrs.) \$300 per day \$425 per day (C)
6.3.2	Conference – Includes data projector, laptop, whiteboard, single wireless mic, internet access*)	C	\$200 half day \$350 per day \$525 per day (C)
6.3.3	Additional wireless mic (handheld or headset)	C	\$51 ea.
6.3.4	Tea and Coffee Provisions: per head Disposable Cups Ceramic Cups (Max 60) Cutlery & Crockery – Non-Disposable Cutlery & Crockery – Disposable	C	\$1.50 \$2.50 \$1.50 \$0.75
6.3.5	Room Set Up (Table & Chair placement only)	C	\$80 \$120 (C)
6.4	AUGUSTA ROOM & CAFÉ AREA	C	\$300 half day \$425 half day (C) \$375 per day \$525 per day (C)
6.4.1	Bar and Canteen Facilities (POA)	C	POA
6.4.2	Cleaning Fee – Applies if further cleaning is required. *Denotes normal hours only extra fees apply for weekends	C	\$60 per hour*
(C) – Commercial Rate			
6.5	FLINDERS ROOM		
6.5.1	Room Only	C	\$275 half day \$375 per day \$300 half day (C) \$550 per day (C)
6.5.2	Conference (Includes data projector, laptop, whiteboard, single wireless mic, internet access*)	C	\$300 half day \$375 per day \$425 half day (C) \$635 per day (C)
6.5.3	Additional wireless mic (handheld or headset)	C	\$51 ea.
6.5.4	Room Set Up (Table & Chair placement only)	C	\$80 \$120 (C)
6.5.5	Folding tables (plastic)	C	\$10 ea.
6.5.6	Tea and Coffee Provisions: per head Disposable Cups Ceramic Cups (Max 60) Cutlery & Crockery – Non-Disposable Cutlery & Crockery – Disposable	C	\$1.50 \$2.50 \$1.50 \$0.75
6.5.7	iPod input	C	\$51
6.5.8	Dance Floor	C	\$110
6.5.9	Expandable walls 3 panel & 7 panel	C	\$51 ea.
6.5.10	Stage (6m x 2m x 600mm)	C	\$285

Fees and Charges Register		Set by Council or Legislation	2023/ 2024
6.5.11	Flinders Deck (balcony area adjacent to Flinders Room)	C	\$110
6.5.12	Bar Facilities	C	POA
6.5.13	Kitchen Facilities – Kitchen Only	C	\$315 full kitchen POA for part use
6.5.14	Crockery/Cutlery – per head	C	\$1.50
6.5.15	Cleaning Fee – Applies if further cleaning is required. *Denotes normal hours only extra fees apply for weekends	C	\$60 per hour*
6.6	LARAGY ROOM (OLD LEAGUE ROOM)		
6.6.1	Room only		\$22 per hour
6.6.2	Room plus IT		\$35 per hour \$110 half day \$170 full day
MULTIPLE ROOM RATES AVAILABLE			Enquiries – Manager Sporting & Recreational Facilities
(C) – Commercial Rate			
6.7	STADIUM COURT SPACE - INDOOR		
6.7.1	Per Court	C	\$50.00 per hour (3hrs) \$190 half day (4hrs) \$380 full day \$425 full day (C)
6.7.2	Retractable Seating Set Up	C	POA
6.7.3	Outdoor Court Area – per court Lights	C	\$33 per hour \$27 per hour
6.8	HANCOCK STADIUM		
6.8.1	Per Court	C	\$25 per hour (3hrs) \$80 half day (4hrs) \$165 full day \$220 full day (C)
6.9	OVAL		
6.9.1	SEASONAL HIRE: (Local bookings)		Enquiries – Manager Sporting & Recreational Facilities
6.9.2	ONE OFF EVENTS ONLY		
	Small Event (Local School/Community Group)	C	\$80 per hour (3hrs) \$265 half day (4hrs) \$440 per day
	Medium Event (One Day Event)	C	\$675 per day
	Large Event (Regionally Promoted)	C	\$1300 per day
	Special/Major Event	C	POA

Fees and Charges Register		Set by Council or Legislation	2023/ 2024
	Lights (100 lux) (200 lux) (400 lux)	C	\$53 per hour \$71 per hour \$109 per hour
	Cleaning Fee – Applies if further cleaning is required. *Denotes normal hours only extra fees apply for weekends	C	\$60 per hour*
	NETBALL ENTRANCE FEES – Will be set prior to season commencement		
	BASKETBALL ENTRANCE FEES – Will be set prior to season commencement		
	FOOTBALL ENTRANCE FEES – Will be set prior to season commencement		
6.10	DIGITAL SCREEN PRICING (HIGHWAY) – CENTRAL OVAL COMMUNITY & SPORTING HUB		
	All adverts will run in a loop series on a 24-hour cycle. Adverts will change every 8 seconds to allow various content to be viewed. Number of viewings will depend on number of adverts scheduled.		
	6.10.1 Pricing Structure – per advert:		
	• 1 Week (Monday – Monday)	C	\$115 per week
	• Monthly	C	\$525 per month
	• Quarterly	C	\$1200
	• 6 Months	C	\$2200
	• 12 Months	C	\$4000
	6.10.2 Screening price does not include production of graphics. Graphic development fee	External	\$80 - \$120
	All graphics will be owned by the individual organisation. All graphic development will be completed by Crossroads Concepts unless prior approval is granted.		
	<i>Responsible Officer: Manager – Sporting & Recreational Facilities</i>		
7.	RYAN MITCHELL SWIM CENTRE		
7.1	ADMISSION FEES		
	<u>SEASON PASSES</u> Family (of up to 5) (Children must be under 18 years)	C	\$450 \$45 Additional Child
	Family Concession (of 5) (Children must be under 18 years)	C	\$335 \$35 Additional Child
	Single	C	\$270 per person
	10 Visit Pass (Single)	C	\$57 per person
	10 Visit Pass (Concession)	C	\$44 per person
	<u>GENERAL ADMISSION</u> Adult & Children 13 years and over Aged Pensioner & Approved Concessions Children (3 – 12 years) Children under 3 years VAC Swim & Education Swimming School Splash Days SOS Lessons session only - 10 session tickets (2023/2024 Season only) Aqua Aerobics 1-hour sessions only	C C C C C C C C C C C C	\$6.30 \$5.10 \$5.10 Free \$5.10 \$6.30 \$13.50 \$120 \$13.50 \$120 \$2

Fees and Charges Register		Set by Council or Legislation	2023/ 2024
-	10 session tickets (2023/2024 Season only) Observers		
NOTE: A family is considered 'immediate siblings/parents/grandparents' within a single-family unit. Two adults only per membership. A concession is available for families holding a current Centrelink Pensioner Concession Card. All family members must be listed on the card. A family membership does not include children over the age of 18 years (unless they hold a Student Card – this must be sighted by Council) A family membership does not include children belonging to other parents or friends. A single person over the age of 18 years must purchase a 'single' membership card, providing the above does not apply. Pool memberships are not transferable and non-refundable. Membership cards are to be used only by the person to whom they are issued. Swimming pool staff reserve the right to check the pool membership cards at any time.			
7.2	POOL ENTERTAINMENT BBQ/PICNIC AREA		
	Entertainment/BBQ Area Booking Fee 4 Hour Booking Full amount to be paid to secure booking (Non-refundable \$20) 24 Hour cancellation required.	C C	\$71.0 + \$11 each additional hour
	Entry per Guest into Pool	C	\$5.50 per swimmer Or Pool Pass
	Table and Fridge Hire (Pool Grounds)		\$27.50
Responsible Officer: Manager – Ryan Mitchell Swim Centre			
8.	TOURISM FACILITIES		
8.1	AUSTRALIAN ARID LANDS BOTANIC GARDEN		
	8.1.1 Guided Tour of Garden (Monday to Friday): are arranged and conducted by the Friends of the Australian Arid Lands Botanic Garden (AALBG). Tour fees are retained by the Friends of the AALBG.		
	8.1.2 Wedding area in the Garden	C	\$200
Responsible Officer: Manager – Tourism Facilities			
8.2	WADLATA OUTBACK CENTRE ADMISSION FEES		
	<u>ENTRY INTO INTERPRETIVE CENTRE</u>		
	Adult	C	\$24.30
	Adult Concession	C	\$22.15
	Family (2/2) (Children 5-16 years)	C	\$55.15
	Family (1 Adult/2 Children)	C	\$40.85
	Extra Child	C	\$8.85
	Children under 5 years	C	Free
	Child (5-16 years)	C	\$14.40
	Student (17 years+ only with full time Student Card)	C	\$22.15
	Coach Child	C	\$11.70
	Coach Adult/Pensioner	C	\$17.80
Responsible Officer: Manager – Tourism Facilities			

Fees and Charges Register		Set by Council or Legislation	2023/ 2024
SECTION 2. MISCELLANEOUS			
1. AERODROME FEES			
1.1 Aircraft Landing Fee (Inc GST)	C	Price per Ton: up to 3T: \$10.95 3T to 15T: \$14.80 over 15T: \$16.40	
1.2 Passenger Charge (Inc GST)	C	\$13.70 per passenger (Charter) \$6.60 per passenger (RPT)	
1.3 Helicopter Landing Fee (Inc GST)	C	\$16.90	
1.4 Lease Holder Annual Landing Fee - Per individual lease agreements (aircraft <3000kg) (Inc GST)	C	\$450 p.a.	
1.5 Terminal Hire Fee (Inc GST)	C	\$440 per day	
1.6 Long Term Car Park Access	C	\$365 per year \$50 per week \$15 per day \$20 card re-issue for lost cards	
Responsible Officer: Airport Manager			
2. ANIMALS – DOG & CAT CAGES			
2.1 Cat Cage - Refundable Bond (per week or per cat)	C	\$50	
2.2 Cat Cage - Replacement if damaged	C	\$130 per cage or repair fee	
2.3 Dog Cage - Stray Dog Cage	C	Free Service	
3. ANIMALS – DOG POUND			
3.1 Release from Dog Pound (Impounding Fee)	C	\$53 per animal	
3.2 Release from Dog Pound - Unregistered Dog (Impounding Fee)	C	\$72 per animal	
3.3 Daily Holding Charge	C	\$34 per day	
3.4 Out of Hours Capture Surcharge	C	\$31	
Responsible Officer: General Inspector			
4. ANIMALS – DOG REGISTRATION FEES			
4.1 Standard Dog (Desexed & Microchipped)	L	\$38	
4.2 Standard Dog Concession*	L	\$19	
4.3 Non-Standard Dog - Entire Dog	L	\$76	
4.4 Non-Standard Dog - Entire Dog Concession*	L	\$38	
4.5 Breeder Dog – 1 x Business Dog	L	\$76	
4.6 Breeder Dog – 2 x Business Dogs	L	\$144	

Fees and Charges Register		Set by Council or Legislation	2023/2024
4.7	Breeder Dog – 3 x Business Dogs	L	\$226
4.8	Breeder Dog – 4 x Business Dogs	L	\$300
4.9	Breeder Dog – 5-10 Business Dogs	L	\$375
4.10	Breeder Dog – 11-20 Business Dogs	L	\$824
4.11	Working Dogs	L	\$33
4.12	SAGRCB Greyhounds (Racing number must be supplied)	L	\$33
4.13	Assistance Dogs – Guide, Disability and Hearing Dog	L	Nil
4.14	Late Registration Fee - Per Dog	L	\$15.50
4.15	Replacement Disc (Available through Dogs & Cats Online DACO)		
	* Concessions – Card holders (Age, Disability, Healthcare Cards) – 50% off Registration Fee Standard Dog (both Desexed and Microchipped)/Non-Standard Dog (All other Dogs)		
	<u>Responsible Officer: Director – Corporate & Community Services</u>		
5.	ANIMALS – SURRENDERING FEE		
5.1	Dog & Cat Surrendering Fee - Non-Concession - Concession		\$50 per animal \$25 per animal
	<u>Responsible Officer: General Inspector</u>		
6.	ANIMALS – HORSE STABLE LICENCE FEE		
6.1	Annual Horse Stable License Fee - Per Allotment	C	\$810
7.	ANNUAL AUDITED FINANCIAL STATEMENTS	C	Available on Council's Website
	Also available within the Annual Report which is free of charge.		
	Printing service available at the Port Augusta Public Library – refer Section 28.		
	<u>Responsible Officer: Director – Corporate & Community Services</u>		
8.	ANNUAL BUSINESS PLANS/BUDGET	C	Available on Council's Website
	Also available free of charge on Council's webpage		
	Printing service available at the Port Augusta Public Library – refer Section 28.		
	<u>Responsible Officer: Director – Corporate & Community Services</u>		
9.	ANNUAL REPORT	C	Free of Charge
	<u>Responsible Officer: Director – City Services</u>		

Fees and Charges Register		Set by Council or Legislation	2023/2024
10. ASSESSMENT RECORD		C	\$10 per assessment
	<i>Responsible Officer: Rates Coordinator</i>		
11. BY-LAWS			
11.1 Expiation Fees		L	
11.1.1 Non-compliance with By-Law (General)		(Council set at 25%)	\$312.50
<i>By-Laws Register is on Council's Website www.portaugusta.sa.gov.au under Council Documents and can be downloaded free of charge.</i>			
	<i>Responsible Officer: General Inspector</i>		
12. BURIAL RECORDS			
12.1 Copy of Burial Records		C	Free service
	<i>Responsible Officer: Director Infrastructure</i>		
13. CEMETERIES			
13.1 PORT AUGUSTA CEMETERY CARLTON PARADE (Does not include Plaque)			
<u>GRAVES</u>			<u>Price (Incl GST)</u>
General Section Burials (includes Standard Cross)	C		\$1975
No Re-open Graves			
FASA Funerals Only (includes plaque & headstone)	C		\$2710
Administration charge for interment right reservation	C		\$55
13.2 PORT AUGUSTA WEST CEMETERY (Does not include Plaque)			
<u>GRAVES</u>			<u>Price (Incl GST)</u>
General Section Burials (includes Standard Cross)	C		\$1975
Re-opened Grave	C		\$1315
Cremated Remains in New Plot	C		\$1575
Cremated Remains in Existing Plot	C		\$905
Cremated Remains in Cremation Remains Section (Includes Standard Bronze Plaque)			\$1575
FASA Funerals Only (includes plaque & headstone)	C		\$2710
<i>Should the re-opening be enclosed by other plots, additional costs for access to the burial site may apply. A Council Officer will provide the costing prior and seek approval from the applicant. Port Augusta City Council does not remove concrete tops for re-opening in Port Augusta West Cemetery. Any damage caused to other cemetery plots due to access will be costed back to the applicant.</i>			
13.3 STIRLING NORTH CEMETERY (Includes Standard Bronze Plaque)			
<u>GRAVES</u>			<u>Price (Incl GST)</u>
Lawned Section Burial	C		\$4050

Fees and Charges Register		Set by Council or Legislation	2023/2024
	Lawned Section Re-Open		\$2035
	Un-Lawned Section Burial	C	\$2710
	Un-Lawned Section Re-Open	C	\$2070
	Cremated Remains in New Plot	C	\$3590
	Cremated Remains in Existing Plot	C	\$1575
	Cremated Remains in Niche Wall & Remembrance Pathway (Small Bronze Plaque)	C	\$1575
13.4	SUNDRY INTERMENT CHARGES (Loading for Saturday/Sunday/Public Holiday/After Hours)		
	Standard Site	C	\$530
	Ashes	C	\$320
	After Hours	C	\$320
13.5	PLAQUE PRICING		
	Standard Bronze Plaque 381 x 279mm (includes postage)	C	\$720
	Reconditioning of Plaque (includes postage)	C	\$190
	Replacement Crosses (Westside & Carlton Parade Cemeteries)	C	\$115
	Any additional artwork, plaques, emblems, motifs ordered via an external provider will be on-costed to the applicant.		
	Responsible Officer: Director Infrastructure		
14.	COMMUNITY LAND REGISTER		
14.1	Community Land Register has been divided into 8 Categories	C	Available on Council's Website
	Community Land Register is on Council's Website www.portaugusta.sa.gov.au Under Council Documents and can be downloaded free of charge.		
	Printing service available at the Port Augusta Public Library – refer Section 28.		
	Responsible Officer: Director City Services		
15.	COUNCIL MEETING PAPERS		
15.1	Printing Service for Council Meeting Papers (Available at the Port Augusta Public Library – Refer Section 28) DESCRIPTION:	C	
15.2	Copies of all Council and Key Committee's agenda, reports, and minutes, except for where a confidential order is applicable, are available on Council's Website and can be downloaded free of charge. A copy of agendas, reports and minutes are also on display prior to each meeting at Council's principal office.		Available on Council's Website
15.3	Access to Meetings and Documents - Code of Practice	C	Available on Council's Website
	Note: Council's Code of Practice for Access to Meetings and Documents is available on Council's Website and can be downloaded from www.portaugusta.sa.gov.au Free of charge. Printing service available at the Port Augusta Public Library – refer Section 28.		
	Responsible Officer: Executive Assistant		

Fees and Charges Register		Set by Council or Legislation	2023/2024
16. DELEGATIONS REGISTER			
16.1	Extracts from Delegations Register	C	Available on Council's Website
Note: Delegations Register is available on Council's Website and can be downloaded from www.portaugusta.sa.gov.au Free of charge. Printing service available at the Port Augusta Public Library – refer Section 28.			
Responsible Officer: Director City Services			
17. DEVELOPMENT APPLICATIONS			
17.1	Lodgment Fees:		
	Lodgment fee (electronic)	L	\$193
	Council Processing Fee	L	\$87
17.2	Application for a minor variation of a development authorisation	L	\$138
17.3	Planning Fees:		
	Deemed-to-satisfy development under s 106 and development cost ≤ \$10,000	L	\$138
	Deemed-to-satisfy development under s 106 and development cost > \$10,000	L	\$228
	Assessed on merits under s 107	L	\$272 or 0.125% of the total development cost up to a maximum of \$200,000 (whichever is greater)
	Restricted development under s 108(1)(a) for land division	L	\$534
	Restricted development under s 108(1)(a) in any other case	L	0.25% of the total development cost up to a maximum of \$300,000
	Review of a decision under s 110(15)	L	\$556
	Impact Assessed Development under s 111 if declared as IAD by the Minister	L	\$1,906 plus 0.25% of the total development cost up to a maximum of \$500,000
	Impact Assessed Development under s 111 in any other case	L	0.25% of the total development cost up to a maximum of \$500,000
17.4	Land Division Fees:		
	Application under section 102(1)(c) or (d) where the proposed division creates no more than 4 additional allotments and does not involve the creation of a public road	L	191
	Division creates more than 4 additional allotments	L	\$191 plus \$17.40 for each allotment created
	Division involves the creation of a public road (regardless of the number of additional allotments created)	L	\$191 plus \$17.40 for each allotment created
	Final development approval in respect of HomeBuilder development	L	\$128
	advice of the Commission under reg 76 of the PDI (General) Regulations 2017	L	\$218
	Certificate of approval for s 138	L	\$1,120
17.5	Referral Agency Fees:		
	Commissioner of Highways for change in use of land or land division	L	\$434
	Environment Protection Authority:		
	non-licensable	L	\$807
	licensable	L	\$1,816
	site contamination	L	\$1,494
	Minister responsible for the administration of: Heritage Places Act 1993, River Murray Act 2003, Historic Shipwrecks Act 1981, Underwater Cultural Heritage Act 2018 (Cth)	L	\$434
	Relevant authority under Landscape South Australia Act 2019	L	\$434
	Chief Executive of the Department of the Minister responsible for the administration of the Landscape South Australia Act 2019	L	\$434
	Coast Protection Board	L	\$434

Fees and Charges Register		Set by Council or Legislation	2023/2024
	Native Vegetation Council	L	\$696
	Government Architect or Associate Government Architect	L	\$530
	Minister responsible for the administration of the South Australian Housing Trust Act 1995	L	\$262 plus \$163 per stage
	Minister responsible for the administration of the Aquaculture Act 2001	L	\$450
	South Australian Country Fire Service	L	\$434
	Chief Executive of the Department of the Minister responsible for the administration of the Petroleum and Geothermal Energy Act 2000	L	\$356
	Minister responsible for the administration of the Mining Acts	L	\$356
	Technical Regulator	L	\$182
	Airport-operator company for the relevant airport under the Airports Act 1996 (Cth), or if there is no airport-operator company, Secretary of the Department of the Minister responsible for the administration of the Airports Act 1996 (Cth)	L	\$434
17.6	Building Fees:		
	Class 1 building under the Building Code	L	\$490 or 0.25% of the total development cost <i>(whichever is greater)</i>
	Class 10 building under the Building Code	L	\$141 or 0.25% of the total development cost <i>(whichever is greater)</i>
	For any other class under the Building Code: development cost ≤ \$20,000		\$730
	development cost \$20,000 > \$200,000		\$730 plus 0.4% of the amount determined by subtracting \$20,000 from the total development cost
	development cost \$200,000 > \$1,000,000		\$1,513 plus 0.25% of the amount determined by subtracting \$200,000 from the total development cost
	development cost > \$1,000,000		\$3,692 plus 0.15% of the amount determined by subtracting \$1,000,000 from the total development cost
	Building consent for demolition	L	\$158
	Concurrence of the Commission under s 118(2)(a)	L	\$376
	Opinion of the Commission under s 118(4)	L	\$376
	Issue essential safety provision under reg 94	L	\$262
	Assignment or change of classification to a building under s 151	L	\$184
17.7	Compliance Fees:		
	Class 1 building under the Building Code Swimming pool Swimming pool safety features	L	\$262
	Class 1 building under the Building Code if the building comprises of multiple dwellings	L	\$262 for each dwelling
	Class 10 building under the Building Code and total development cost < \$10,000	L	no fee
	Class 10 building under the Building Code and total development cost > \$10,000	L	\$83
	For any other class under the Building Code	L	\$262 or 0.075% of the total development cost up to a maximum of \$2,724 <i>(Whichever is greater)</i>
	Certificate of Occupancy	L	\$54.50
17.8	Application to Assessment Panel for review under s 202(1)(b)(i)(A)	L	\$556
17.9	An assessment or update of an assessment under reg 79:		
	in relation to an original assessment	L	\$438
	in relation to an updating of the original or a subsequent assessment	L	\$126
17.10	Design review under s 121	L	\$107 plus the reasonable costs of the design panel to provide advice on the application

Fees and Charges Register		Set by Council or Legislation	2023/2024
17.11	Fee in lieu of planting replacement trees under s 127(6)	L	\$163 for each replacement tree that is not planted
17.12	Extension of development authorisation under s 126(3): if relates to development assessed as a restricted development under s 108(1)(a), impact assessed development under s 111 or relates to development assessed under s 130 or 131; in any other case.	L L	\$138 \$116
17.13	Initiation of Infrastructure scheme under s 163(3)(b)	L	\$3,999
17.14	Certificate from technical Regulator	L	\$438
17.15	Register an agreement under s 192 or 193	L	\$87
17.16	Register of Land Management Agreements under s 192(7) and 193(7)	L	\$162.20
17.17	Approval of the Minister under s 197(5)	L	\$406
17.18	Approval of the minister under s 235	L	\$173
17.19	Approval of building envelope plan under reg 19A (1)	L	\$191 plus \$17.40 for each allotment delineated under the building envelope plan
17.20	Consideration and publication of building envelope plan under regs 19A (3) and (4)	L	\$218
17.21	Registration as a Local Design Review Administrator under the Minister's Design Review scheme established under s 121	L	\$588
17.22	Registration as an Independent Design Review Administrator under the Minister's Design Review scheme established under s 121	L	\$342
17.23	Public Notice Sign	C	\$272
Responsible Officer: Director Infrastructure			
18. ELECTION SIGNS			
18.1	Removal of illegal signs and signs not retrieved within the designated time frame, as determined in the Election Sign Agreement.	C	\$45 per sign
Responsible Officer: Director City Services			
19. FOOD ACT			
19.1	Inspection Preparation Premises	C	Free Service
19.2	Second & subsequent inspections (Food Regulations 2017) under the <i>Food Act 2001</i> (the reasonable costs incurred in carrying out the inspection, but not exceeding):		
	Small Business (>20 Full time employees)	L	\$140
	Large Business	L	\$350
Responsible Officer: Environmental Health Officer			
20. FORESHORE			
20.1	Major Events on Eastside Foreshore	C	\$1000

Fees and Charges Register		Set by Council or Legislation	2023/2024
20.1.1 Bond payment at time of booking			
20.2 Commercial Use of Parks and Foreshore (e.g., Amusement Rides)			
20.2.1 Per Day Fee – Paid in Advance (GST Inclusive)	C		\$135 per day
20.3 Community Event, use of Parks and Foreshore (where additional services requires)			
20.2.1 Per Day Fee – Paid in Advance (GST Inclusive)	C		\$135 per day
Responsible Officer: Community Facilities & Events Coordinator			
21. FREEDOM OF INFORMATION			
21.1 Request for Access	L		\$40.75
21.2 To deal with an application and give access to the document:			
21.2.1 For documents containing information concerning the personal affairs of the applicant:			
The first 2 hours spent dealing with and giving access;			no charge
For each subsequent 15 minutes spent			\$15.40
21.2.2 In any other case – for each 15 minutes spent	L		\$15.40
21.3 Subsequent charges when access is granted to the documents:			
Photocopy of the document	L		\$0.25 per page
Written transcript of words recorded or contained in the document	L		\$9.10 per page
Copy of a photograph, x-ray, DVD or other medium in or on which information is recorded or stored	L		At cost
21.4 Application for internal review of a determination under s 29(2)(b)	L		\$39
Responsible Officer: Director City Services			
22. HIGH RISK MANUFACTURED WATER SYSTEMS			
<i>Charter of fees for High Risk Manufactured Water Systems</i>			
<i>South Australian Public Health (Legionella) Regulations 2013</i>			
22.1 Registration of 1 system	L		\$44
22.2 Registration of each additional system installed on the same premises	L		\$29.25
22.3 Renewal of registration for a high risk manufactured water system (for each system)	L		\$22.20
Responsible Officer: Environmental Health Officer			
23. INFLAMMABLE UNDERGROWTH			
23.1 From Private Property: The council can recoup costs involved for non-compliance in this area.	C		<i>Determined on a case-by-case basis</i>
Responsible Officer: Environmental Health Officer			
24. INTERNAL REVIEW OF COUNCIL DECISIONS			
<i>Section 270 Local Government Act 1999</i>			
Responsible Officer: Director City Services			
25. IRRIGATION SYSTEMS			
25.1 Marking out for Marquee, Tent erection etc.	C		Free Service

Fees and Charges Register		Set by Council or Legislation	2023/2024
<i>Responsible Officer: Director Infrastructure</i>			
26. KERBSIDE COLLECTION			
26.1	Replacement of Wheelie Bins	C	\$52 per bin
<i>Responsible Officer: Director Infrastructure</i>			
27. KEYS (For access to Council Facilities, including reserves, halls, and buildings etc)			
27.1	Lost or Unreturned Keys	C	\$100 per key
<i>Responsible Officer: Manager – Sporting & Recreational Facilities</i>			
28. LIBRARY - VARIOUS			
28.1	Lamination Service		
28.1.1	Laminating service to the public	C	A4 \$1
		C	A3 \$2
		C	Small pouch \$0.50
28.2	Photocopying and Printing Service:		
28.2.1	Photocopying and printing service to the public	C	20c per A4 page
	Black and white and colour	C	40c per A3 page
	Double sided	C	30c per A4 page
	Black and white and colour	C	60c per A3 page
*Discount provided on printing to local clubs and community organisations			
28.2.2	Transparencies	C	\$1 per A4 page
28.3	Scanning		
28.3.1	Scanning to a USB device	C	20c per page
28.4	Fees		
28.4.1	Non returned and damaged items: Will be determined - depending on cost of item		
28.4.2	Processing fee – set by SA Public Libraries consortium	L	\$6 per item
28.4.3	Interlibrary Loan – set by Australian Interlibrary Resource Code	L	\$30.30 per item
28.5	Other charges		
28.5.1	Coffee vending machine	C	\$2.50 a cup
28.5.2	Headphones	C	\$2.50 each
28.5.3	Sale of old Library stock and donated material – Will be determined depending on the condition of the item		
<i>Responsible Officer: Manager Library Services</i>			

Fees and Charges Register		Set by Council or Legislation	2023/2024
29. MAKING OF ORDERS – STATUTORY PROCEDURES		C	Available on Council's Website
Section 259 (7) Local Government Act 1999 Note: Council's Statutory Procedures for Making of Orders is available on Council's Website and can be downloaded from www.portaugusta.sa.gov.au Free of charge. Printing service available at the Port Augusta Public Library – refer Section 28.			
Responsible Officer: Director City Services			
30. MEMBERS ALLOWANCES		C	Available on Council's Website
Section 79 (4) Local Government Act 1999 The Members Allowances and Benefits Register is available on Council's Website www.portaugusta.sa.gov.au free of charge. Printing service available at the Port Augusta Public Library – refer Section 28.			
Responsible Officer: Director City Services			
31. MEMBERS BEHAVIOURAL STANDARDS		C	Available on Council's Website
Section 75E (2) Local Government Act 1999 The Elected Members Behavioural Management Policy is available from Council's Website www.portaugusta.sa.gov.au free of charge. Printing service available at the Port Augusta Public Library – refer Section 28.			
Responsible Officer: Director City Services			
32. MEMBERS REGISTER OF INTEREST		C	Available on Council's Website
Section 70 (2) Local Government Act 1999 Pursuant to Section 70 (a1) details of Members' income source, political party affiliations and gifts received are published on Council's website www.portaugusta.sa.gov.au under The Council, Council Documents, Registers, 'Elected Members Allowances & Benefits Register'. Printing service available at the Port Augusta Public Library – refer Section 28.			
Responsible Officer: Director City Services			
33. MOBILE VENDOR PERMIT			
33.1 Annual Permit	C		\$1695
33.2 Quarterly Permit	C		\$567
33.3 Monthly Permit	C		\$227
33.4 Daily Permit	C		\$45
Responsible Officer: Procurement & Contracts Officer			
34. OBJECTS ON PUBLIC FOOTPATHS PERMIT		C	\$43
If non-complying with By-Law 'Moveable Signs'			
Responsible Officer: Manager Infrastructure			

Fees and Charges Register		Set by Council or Legislation	2023/2024
35.	OUTDOOR DINING PERMITS/AUTHORISATIONS	C	\$167 per year
Responsible Officer: Procurement & Contracts Officer			
36.	PARKING FINES		
ROAD RULE PARKING FINES			
174B Further offence for continued parking contravention ROAD TRAFFIC ACT		L	\$59
66(1) Parking in another public place MISCELLANEOUS REGS		L	\$75
AUSTRALIAN ROAD RULES			
167 Stopping where 'no stopping' sign applies		L	\$111
168(1) Stopping where 'no parking' sign applies		L	\$93
169 Stopping on road with continuous yellow edge line		L	\$113
170(1) Stopping in intersection		L	\$111
170(2) Stopping within 20 metres of intersection with traffic lights		L	\$111
170(3) Stopping within 10 metres of intersection without traffic lights		L	\$113
171(1) Stopping on or near children's crossing		L	\$111
172(1) Stopping on or near pedestrian crossing. (Except at intersection)		L	\$111
173(1) Stopping on or near marked foot crossing. (Except at intersection)		L	\$111
175(1) Stopping on or near level crossing		L	\$111
176(1) Stopping on clearway		L	\$310
179(1) Stopping in loading zone		L	\$79
179(2) Stopping in loading zone – exceeding time in loading zone		L	\$79
182(1) Stopping in taxi zone		L	\$153
183(1) Stopping in bus zone		L	\$153
185(1) Stopping in permit zone		L	\$75
187(1) Stopping in a bus, transit, or truck lane		L	\$310
187(2) Stopping in a bicycle lane		L	\$312
189(1) Double parking		L	\$111
192(1) Stopping on bridge, causeway, ramp, or similar structure		L	\$111
194(1) Stopping near fire hydrant etc.		L	\$93
195(1) Stopping at or near a bus stop		L	\$111
197(1) Stopping on a path dividing strip or nature strip		L	\$113
198(1) Obstructing access to and from footpath ramp etc.		L	\$91
198(2) Obstructing access to and from driveway etc.		L	\$93
199(1) Stopping near postbox		L	\$111
200(1) Stopping heavy or long vehicle on road outside built-up area except on shoulder of road		L	\$136
200(2) Stopping heavy or long vehicle on road in built-up area for longer than permitted time		L	\$136
202 Stopping on road with 'motor bike parking' sign		L	\$75
203(1) Stopping in parking area for people with disabilities		L	\$433
203(A) Stopping in slip lane		L	\$111
205(1) Parking for longer than indicated where 'permissive parking' sign applies		L	\$61
207(2) Failing to pay fees etc. for parking where fees payable		L	\$61
208(1) Failing to park on road (except in median strip parking area) in accordance with rule-parallel parking		L	\$75
208A (1) Failing to park in road-related area (except in median strip parking area) in accordance with rule-parallel parking		L	\$75
210(1) Failing to park in accordance with rule – angle parking		L	\$75
211(2) Parking where there are parking bays-failing to park vehicle wholly within parking bay		L	\$59
EXPIATION OF OFFENCES REGS			
Reminder Fee		L	\$71
Enforcement Warning Fee		L	\$64
Under the Regulations of the Private Parking Areas Act, parking infringements apply.			
Responsible Officer: General Inspector			

Fees and Charges Register		Set by Council or Legislation	2023/2024
37. PERMITS – PERMIT ZONES (PARKING – Per Vehicle)			
37.1 Administration Fee (Approval Assessment Process & Issuing of Permits)		C	\$11.00
37.2 Permit Card (Per Card Issued)		C	\$6.00
Responsible Officer: General Inspector			
38. PLANT HIRE			
38.1 Water Truck Hire		C	\$1440 per day (24hrs) (plus GST)
Responsible Officer: Operations Manager			
39. POLICY MANUAL			Available on Council's Website
Note: All Policies are listed on Council's Website www.portaugusta.sa.gov.au Under Council Documents and can be downloaded free of charge. Printing service available at the Port Augusta Public Library – refer Section 28.		C	
Responsible Officer: Director City Services			
40. PROPERTY LEASE/LICENCE FEES (All fees listed in Section 42 are GST exclusive)			
40.1 RECREATIONAL LEASE (Exclusive use)			
40.1.1 Hobby Group		C	\$1,500 Services on-charged; rate included
40.1.2 Sporting and Community		C	\$1,500 Services and rates on-charged
40.1.3 Commercial Community		C	\$3,000 Services and rates on-charged
40.2 RECREATIONAL LICENCE (Shared use of facility)			
40.2.1 Hobby Group		C	\$750 Insurance on-charged and shared by users; all other services included
40.2.2 Sporting and Community		C	\$1,500 Insurance on-charged and shared by users; all other services included
40.2.3 Commercial Community		C	\$3,000 Insurance on-charged and shared by users; all other services included
40.3 COMMERCIAL LEASE			
40.3.1 Commercial Community		C	Negotiated Commercial Rate (Real Estate Agent valuation) All services on-charged
40.3.2 Commercial Business		C	Negotiated Commercial Rate (Real Estate Agent valuation)

Fees and Charges Register		Set by Council or Legislation	2023/2024
			All services on-charged
40.4 GROUND LEASE			
40.4.1 Hobby Group	C		\$1,500 Utilities on-charged; rates included
40.4.2 Sporting and Community	C		\$1,500 Utilities on-charged; rates included
40.4.3 Commercial Community	C		Council Rates for property Utilities on-charged
40.4.4 Commercial Business	C		Negotiated Commercial Rate Utilities and Rates on-charged
40.5 AERODROME LEASE	C		
40.5.1 Ground Lease	C		\$1,500 Utilities and Rates on-charged
40.6 AERODROME LICENCE			
40.6.1 Terminal Licence	C		Negotiated Commercial Rate Utilities and Rates included
Responsible Officer: <i>Director City Services</i>			
41. PROPERTY SEARCHES			
41.1 Certificate of Liabilities – Section 187 of the Local Government Act 1999	L		\$39.00 per assessment (Upon request, an updated certificate will be provided free of charge within three months of the initial certificate request. However, if a certificate is more than three months old or if a new financial year has commenced, the fee will apply.)
41.2 Land and Business (Sale & Conveyancing Act)	L		\$33.50 per Cert. of Title
41.3 Full Search (\$26 + \$36.50)	L		\$66.75 (Searches pertaining to a property with more than one Cert. of Title will also be charged \$26 for each additional title search.)
41.4 Expedited Search (\$36.50 + \$38.75) – (required within 24 hours)	L		\$80.50
Responsible Officer: <i>Rates Coordinator</i>			
42. PUBLIC CONSULTATION POLICY			
Note: Council's Public Consultation Policy is listed under Policies on Council's Website www.portauquista.sa.gov.au and can be downloaded free of charge. Printing service available at the Port Augusta Public Library – refer Section 28.		C	Available on Council's Website
Responsible Officer: <i>Director City Services</i>			

Fees and Charges Register		Set by Council or Legislation	2023/2024
43.	PUBLIC ROAD REGISTER Section 231 (4) Local Government Act 1999 Roads Register is on Council's Website www.portaugusta.sa.gov.au under Council Documents and can be downloaded free of charge. Printing service available at the Port Augusta Public Library – refer Section 28.	C	Available on Council's Website
Responsible Officer: Director City Services			
44.	RURAL PROPERTY ADDRESSING		
44.1	Signs	C	At Cost plus GST
44.2	Posts	C	At Cost plus GST
44.3	Installation	C	\$33
Responsible Officer: Director Infrastructure			
45.	SALARIES REGISTER Section 105 (4) Local Government Act 1999	C	\$5.50 per copy
Responsible Officer: Director City Services			
46.	SECTION 221 PERMIT – APPLICATION FEES		
46.1	Concrete Vehicle Access Crossing	C	No Charge
46.2	Concrete/Paved Driveway	C	No Charge
46.3	Concrete/Paved Footpath	C	No Charge
46.4	Underground Electrical Services	C	\$55
46.5	Installation Stormwater to Kerb	C	No Charge
46.6	Landscaping Verge Area	C	No Charge
46.7	Crusher dust	C	No Charge
46.8	Temporary Fencing etc.	C	\$55
46.9	Encroachment	C	POA
Responsible Officer: Manager Infrastructure			
47.	SNAKE CATCHING		
47.1	Callout Fee	C	\$100
47.2	Plus Additional Fee if Caught and Removed	C	\$50
Responsible Officer: General Inspector			
48.	SUPPLY OF SHARPS CONTAINERS		
48.1	Supply of Sharps Containers offered to Residents:		
48.1.1	Supply 1.4 Liter Sharps Container	C	\$8.50 each
48.1.2	Supply 5 Litre Sharps Container	C	\$12.50 each
48.1.3	Free Disposal – Sharps Containers must be in an approved container clean and sealed/taped down before dropping it into the Civic Centre.	C	Free
Responsible Officer: Environmental Health Officer			

Fees and Charges Register		Set by Council or Legislation	2023/2024
49. TREE REMOVALS			
49.1 Street Trees (Subject to advice from Director Infrastructure)		C	\$450 per tree (minimum subject to work involved)
49.2 Significant/Rare/Other Trees		C	Price on application
Responsible Officer: Parks Manager			
50. VOTERS ROLL			
50.1 Each Candidate in the Election – One Roll		L	Free of Charge
50.2 Each Council Member – One Roll		L	Free of Charge
50.3 All Other Requests		C	\$65 per copy
Responsible Officer: Director City Services			
51. WASTE CONTROL SYSTEMS			
Charter of fees for Wastewater Control Systems South Australian Public Health (Wastewater) Regulations 2013		L	
EXAMPLE OF FEES charged by Council			(All fees are GST exempt)
Application to alter a waste control system (i.e., Admin \$119 + One Inspection \$133)		L	\$264
Application to install a waste control system to existing building (i.e., Admin \$119 + Two Inspections \$266)		L	\$403
Application to install a new waste control system (i.e., New Building - Admin \$119 + Three Inspections \$399)		L	\$542
Addition fee for extra 2EP (or part thereof in excess of 10EP)		L	PLUS \$27.50 to initial application cost
Additional Inspections		L	\$139
STEDS/CWMS application requires 2 applications			
A. Standard application		L	\$542 PLUS
B. Standard connection application for STEDS/CWMS		L	\$125
NEW STEDS/CWMS application (A + B) TOTAL		L	\$667
The list above details the main areas dealt with by Council and are current as of 1/7/2022 till 30/6/2023. Emailled applications will incur additional fees – please contact Council regarding the extra charges before submitting your application. NB. All systems greater than 40 EP must be referred to the Department of Health. Details of fees can be found on Council's website: www.portaugusta.sa.gov.au go to 'Enquiries – Community Wastewater Management Systems'			
Responsible Officer: Environmental Health Officer			