

CONFIDENTIAL REPORT

REPORT FOR:	Council		
MEETING DATE:	27 January 2015		
REPORT FROM:	Human Resource Manager		
REPORT TITLE:	Variation to Chief Executive Officer Salary Package		
FILE NAME:	PER14/1094	RECORD NO:	AR15/2570

COMMUNITY VISION & STRATEGIC PLAN OUTCOMES
<p>1.3 We use and manage our financial and physical resources in the best interests of our community, now and for the future.</p> <p>6.5 We use and manage our financial resources in the best interests of our community, now and for the future.</p>

PURPOSE

To authorise a minor variation to the Chief Executive Officer's contract.

RECOMMENDATION

Council resolves:

1. To amend the Chief Executive Officer's salary contract to include a clause that provides for the reimbursement of kilometres travelled for work purposes with a log book to be maintained and submitted each month to verify all claims.

BACKGROUND

The current Chief Executive Officer salary contract includes a Novated Lease arrangement for a Toyota Prado, with the Chief Executive Officer responsible for all fuel and maintenance.

To provide a simple arrangement for compensation of the work use of the vehicle and for the purpose of greater transparency, the Chief Executive Officer has requested that he submit a claim for reimbursement of kilometres travelled for work purposes (noting the exclusion of commuter and private use).

The reimbursement to be based on industry standard applicable rate for a Toyota Prado 3L Diesel (currently 77c per kilometre).

A log book will be maintained and submitted to verify claims.

CONFIDENTIALITY PROVISIONS

It is considered that pursuant to Section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to this agenda item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), being the Chief Executive Officer, because it relates to a variation to his salary package negotiations.

It is considered necessary to discuss this report in confidence and that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of personal information pertaining to the Chief Executive Officer's salary package will be discussed, and until a decision is made any such negotiations should be undertaken in confidence.

It is recommended that the confidential provisions remain in force until 28 February 2015.

RISK MANAGEMENT

1: Financial/Budget

Impact on budget less than \$10,000 per annum.

2: Legal/Policy

n/a

3: Environment/Planning

n/a

4: Community

4.1 General
n/a

4.2 OPAL Program
n/a

ANTHONY MCCOY

21/01/2015