



**Port Augusta**

CITY COUNCIL



**ANNUAL REPORT**

2010 / 2011





# Port Augusta

CITY COUNCIL



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Lisa Leonard for support in assisting with the writing of the Annual Report  
Melanie Jenkins and Cynthia Collins for proof reading the Annual Report

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# INTRODUCTION

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Port Augusta City Council is pleased to present its Annual Report for 2010/2011. The report provides an overview of the Council's activities throughout the 2010/2011 financial year and includes information required to comply with the provisions of the *Local Government Act 1999* and *Freedom of Information Act 1991* as well as other general information to keep the community and other interested parties informed as to Council's progress of certain projects during this period.

The Annual Report is separated into six (6) different sections, as follows:

- Section 1      Executive Overview (Mayor's and City Manager's Reports)
  - Section 2      The Council, Management and Human Resource
  - Section 3      Strategic Plan and Performance
  - Section 4      Compliance Report - Information Statement pursuant to Section 9 of the *Freedom of Information Act 1991*
  - Section 5      Accountability Report
  - Section 6      Community Acknowledgement
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## Our Vision

A harmonious, unique, vibrant, community and environment

## Our Mission

To create and sustain a safe and vibrant community where people want to live, work, play and visit

## Our Principles

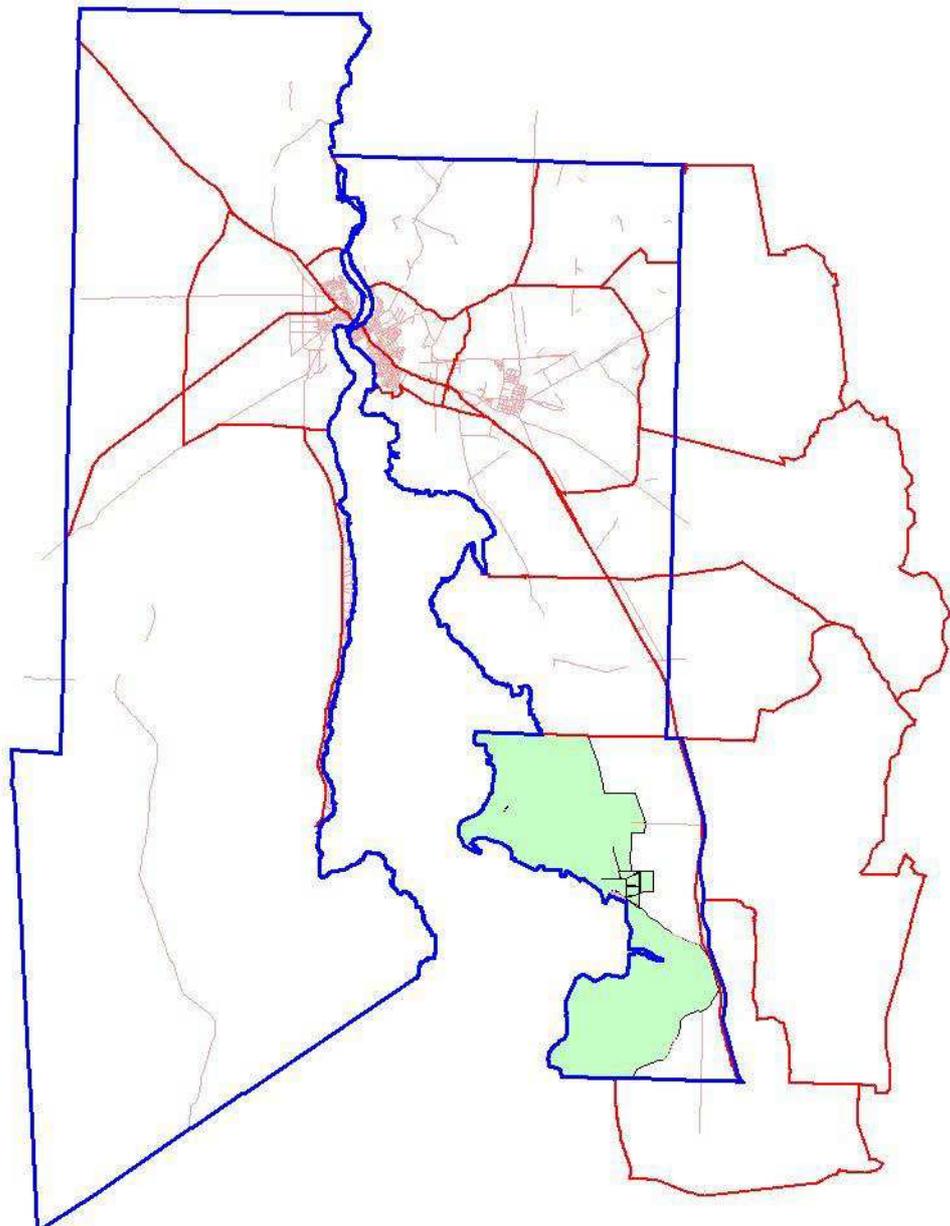
Respect, Social Justice, Equal Opportunity, Inclusiveness and Accessibility

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# COUNCIL BOUNDARIES

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Port Augusta, Stirling North, Blanche Harbor & Miranda



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# EXECUTIVE OVERVIEW

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## Section One

- 1.1 Mayor's Report
- 1.2 City Manager's Report





## 1.1 Mayor's Report

Port Augusta City Council continues to position itself as the clean green lifestyle centre of the Upper Spencer Gulf Region in preparation for the anticipated growth associated with the expansion of the Mining Industry.

Council has long recognised that social development must go hand in glove with economic development in order to maintain a cohesive community.

In 2009/2010 Council encouraged the State Government to address the way Aboriginal people were assisted through Government expenditure. The Lew Owens and Dialogue Reports were prepared but no action taken by the State Government until the end of the 2010/2011 financial year.

The action taken was to instigate the Urban and Regional Strategy which involves the three tiers of Government working with the Aboriginal community to ensure government expenditure makes a positive improvement to the lives of Aboriginal people. Council looks forward to working with our Aboriginal community members to ensure they receive best value from Government expenditure.

The Seawater Greenhouse development south of the city is successfully trialling the growing of vegetables in our harsh climate.

This is being achieved by distilling fresh water from sea water by using heat from the sun and pumping this water to feed the plants hydroponically. The photovoltaic cell generated electricity is also powering the air circulation systems in the greenhouses to maintain optimum growing conditions.

This displays how to successfully harness our abundant natural resources and shows that our harsh dry climate is an asset that can be promoted to attract similar market gardening and horticultural ventures to Port Augusta.

Council's other initiative in limiting demand for water by marketing AridSmart plants from the Australian Arid Lands Botanic Garden indicates Council's commitment to turning our harsh climate into an asset that can be built upon in the future. The City of Prospect in metropolitan Adelaide has used AridSmart plants to landscape main roads in its city to help highlight the attributes of these plants.

Council looks forward with excitement to the next stage of our city's development in which we are seeking to partner with Regional Development Australia (Far North), Business Port Augusta and the two tiers of Government.

N J BALUCH AM  
MAYOR



## 1.2 City Manager's Report

Port Augusta is an important regional centre that provides major support for those living and working in the Far North Region.

Because of the remoteness of our City from metropolitan services the Council has taken on the role of a regional government by ensuring needed facilities such as aged care facilities, child care, special needs, sobering up centre and airport are provided to assist in the City's ability to attract and retain residents.

Council also has taken on the role of providing tourist attractions such as Wadlata Outback Centre and Australian Arid Lands Botanic Garden to ensure visitors are drawn to and stay in Port Augusta rather than just pass through on their way to somewhere else.

All of these additional facilities employ local people and buy locally, thus supporting local businesses and the local economy. While these economic development outcomes assist local businesses it is appropriate that Council minimise the cost to the ratepayer of these additional services and facilities.

The presentation of the 2011/2012 budget shows how Council facilities and services are assisted by external funding and generation of their own income; however it is appropriate that each facility be reviewed over time to ensure that they are maximising their income generation and reducing their costs to the ratepayer.

During 2010/2011 the Australian Arid Lands Botanic Garden operations were reviewed and changes begun to be implemented. The Garden is now being overviewed by a Strategic Management Committee that includes people from the community with expertise in tourism, business, horticulture and Aboriginal art. This expertise has enabled the facility to be directed in a more focussed and business-like fashion, but ensuring that its key role is to instil the beauty and benefits of AridSmart plants.

The Committee's role and success will be reviewed by Council in 2 years time but the initial improvements in the attractiveness of the facility and increase in income is encouraging.

2010/2011 saw the completion of the CBD Street Upgrades and The Wave Skate Park, and a change in focus of Council in the 2011/2012 budget from creating new infrastructure to maintaining and refurbishing existing infrastructure.

It is important to manage the Council's debt by reducing new capital expenditure through loans (unless there is a pay back through increased revenue or saved costs), paying back loans and maintaining infrastructure to reduce the need for major re-builds. During this time of limited capital projects, commitment will be put into identifying projects and priority for action when funding sources are identified, whether through grants or income from land sales.

It is important to manage the City within the means of the residents and to curtail major capital expenditure until increased population provides increased rate income, or government funds are made available.

GREG PERKIN  
CITY MANAGER

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# THE COUNCIL

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## Section Two

### The Council, Management and Human Resource

- 2.1 Elected Member Information 2010/2011
- 2.2 Council and Committee Structure
- 2.3 Council & Key Committee Meeting Attendance Record
- 2.4 Other Advisory Committees
- 2.5 Reference Groups/Working Parties
- 2.6 Elector Representation Review
- 2.7 Council's Representation Quota
- 2.8 Elected Members' Allowances and Benefits
- 2.9 Elected Members' Training and Development
- 2.10 Management & Staffing including Organisational Structure
- 2.11 Human Resource Management



## 2.1 ELECTED MEMBER INFORMATION 2010/2011

The Port Augusta City Council has 10 Elected Members, consisting of the Mayor and nine (9) area Councillors. In November 2010 Local Government Elections were held. Council received three nominations for the position of Mayor and fifteen (15) nominations for the nine area Councillor positions.

For the period 1 July 2010 to 12 November 2010 Council comprised the following Elected Members:



Back Row: Cr Peter Solomon, Cr Sam Johnson, Cr Fran Paynter, Cr Tony Mitchell, Deputy Mayor/Cr Phil Greagen, Cr Christene Pycroft, Cr Alan Morris  
Front Row: Cr Ken McLean, Mayor Joy Baluch, Cr Renee Ellis (resigned April 2010)

The successful candidates elected onto Council for a 4 year term (November 2010 to November 2014) at the November 2010 Local Government Elections are as follows:



Back Row: Cr Ken McLean, Cr Peter Solomon, Cr Sam Johnson, Cr Brett Benbow, Cr Tony Mitchell, Deputy Mayor/Cr Phil Greagen, Cr Phil Brown  
Front Row: Cr Lisa Lumsden, Mayor Joy Baluch, Cr Fran Paynter

The Local Government Election results for 2010 were as follows:

**Mayoral Position:** 3 candidates contesting 1 vacancy

| Ballot Papers |          |       | Candidate Names           | 1 <sup>st</sup> Preference Votes |
|---------------|----------|-------|---------------------------|----------------------------------|
| Formal        | Informal | Quota | Weisshaupt, Kerry         | 746                              |
| 4246          | 18       | 2124  | <b>Baluch Joy (Nancy)</b> | <b>3395 (Elected)</b>            |
|               |          |       | Wright, Dave              | 105                              |

**Area Councillor Positions:** 15 candidates contesting 9 vacancies

| Ballot Papers |          |       | Candidate Names       | 1 <sup>st</sup> Preference Votes | Position Elected | Votes at conclusion of Election | Count No. |
|---------------|----------|-------|-----------------------|----------------------------------|------------------|---------------------------------|-----------|
| Formal        | Informal | Quota | <b>Mitchell, Tony</b> | <b>580</b>                       | <b>Elected 1</b> | Quota                           | 1         |
| 4053          | 169      | 406   | Sherriff, Darren      | 171                              |                  | 340                             |           |
|               |          |       | <b>Paynter, Fran</b>  | <b>331</b>                       | <b>Elected 5</b> | Quota                           | 17        |
|               |          |       | <b>McLean, Ken</b>    | <b>457</b>                       | <b>Elected 3</b> | Quota                           | 1         |
|               |          |       | <b>Brown, Phillip</b> | <b>226</b>                       | <b>Elected 9</b> | 376                             | 82        |
|               |          |       | Prider, Terry         | 37                               |                  | 41                              | 11        |
|               |          |       | <b>Solomon, Peter</b> | <b>303</b>                       | <b>Elected 7</b> | Quota                           | 42        |
|               |          |       | <b>Johnson, Sam</b>   | <b>530</b>                       | <b>Elected 2</b> | Quota                           | 1         |
|               |          |       | <b>Lumsden, Lisa</b>  | <b>226</b>                       | <b>Elected 8</b> | Quota                           | 50        |
|               |          |       | <b>Greagen, Phil</b>  | <b>392</b>                       | <b>Elected 4</b> | Quota                           | 3         |
|               |          |       | Williams, Rob         | 35                               |                  | 39                              | 6         |
|               |          |       | Morris, Alan          | 156                              |                  | 193                             | 29        |
|               |          |       | Pycroft, Chris        | 183                              |                  | 259                             | 50        |
|               |          |       | Williams, Kym         | 115                              |                  | 128                             | 17        |
|               |          |       | <b>Benbow, Brett</b>  | <b>311</b>                       | <b>Elected 6</b> | Quota                           | 29        |

The Port Augusta City Council Elected Members represent the community as Council-wide representatives, and are involved in a range of activities to promote and support the city as a whole. The Elected Members, both past and present, contact and representation details for 2010/2011 are as follows:

## Mayor



Mayor Joy Baluch

Term of Office  
1981-1982  
1983-1993  
1995 - current

### Contact Details

#### Her Worship the Mayor

Mrs Nancy Joy Baluch AM (Joy)  
76 Stirling Road  
PORT AUGUSTA SA 5700  
Phone: 8642 3795  
Facsimile: 8641 1126

Email: [joy.baluch@portaugusta.sa.gov.au](mailto:joy.baluch@portaugusta.sa.gov.au)

### Representation

- ◆ **Ex-officio Member of every Council Committee**
- ◆ Provincial Cities Association
- ◆ Upper Spencer Gulf Common Purpose Group
- ◆ Australian Arid Lands Botanic Garden Management Committee

Elected Members who were not re-elected  
at the November 2010 Local Government Elections



Cr Allan Morris

Term of Office  
2003 - 2010

**Contact Details**

Cr Alan Morris  
PO Box 2269  
PORT AUGUSTA SA 5700  
Phone: 8641 0369 (hm)

**Representation**

- ◆ City Management Committee
- ◆ Corporate Services & Infrastructure Committee
- ◆ Strategic Planning & Development Policy Committee
- ◆ Port Augusta Skate Park Reference Group
- ◆ Audit Committee
- ◆ Flinders Ranges & Outback Strategic Plan Implementation Group



Cr Christene Pycroft

Term of Office  
1989 - 2010

**Contact Details**

Cr Christene Pycroft  
7 Woodroffe Court  
PORT AUGUSTA SA 5700  
Phone: 8642 2787 (hm)

**Representation**

- ◆ City Management Committee
- ◆ Corporate Services & Infrastructure Committee
- ◆ Strategic Planning & Development Policy Committee
- ◆ Port Augusta Junior Sports Foundation
- ◆ Central Oval Precinct Redevelopment Project Management Group

Elected Members elected onto Council  
at the November 2010 Local Government Elections:



Cr Phil Greagen

Term of Office  
1995 - current

**Contact Details**

Deputy Mayor  
Cr Phil Greagen  
PO Box 1705  
PORT AUGUSTA SA 5700  
Phone: 8641 0840 (hm)  
Mobile: 0419 665 106  
Email: [phil.greagen@portaugusta.sa.gov.au](mailto:phil.greagen@portaugusta.sa.gov.au)

**Representation**

- ◆ City Management Committee/Operations Committee
- ◆ Corporate Services & Infrastructure Committee/Strategic Management Committee
- ◆ Strategic Planning & Development Policy Committee
- ◆ Port Augusta Cemetery Upgrade Working Party
- ◆ Wami Kata Old Folks Home Board
- ◆ Port Augusta Alcohol Management Group



Cr Brett Benbow

Term of Office  
2010 - current

**Contact Details**

Cr Brett Benbow  
PO Box 499  
STIRLING NORTH SA 5710  
Phone: 8646 3374 (hm)  
Mobile: 0409 279 170  
Email: [brett.benbow@portaugusta.sa.gov.au](mailto:brett.benbow@portaugusta.sa.gov.au)

**Representation**

- ◆ City Management Committee/Operations Committee
- ◆ Corporate Services & Infrastructure Committee/Strategic Management Committee
- ◆ Strategic Planning & Development Policy Committee
- ◆ Port Augusta City Council OPAL Steering Group



Cr Phillip Brown

Term of Office  
2010 - current

**Contact Details**

Cr Phillip Brown  
PO Box 2147  
PORT AUGUSTA SA 5700  
Phone: 8643 6494 (hm)  
Mobile: 0419 038 596  
Email: [phillip.brown@portaugusta.sa.gov.au](mailto:phillip.brown@portaugusta.sa.gov.au)

**Representation**

- ◆ City Management Committee/Operations Committee
- ◆ Corporate Services & Infrastructure Committee/Strategic Management Committee
- ◆ Strategic Planning & Development Policy Committee
- ◆ Port Augusta Junior Sports Foundation



Cr Sam Johnson

Term of Office  
2006 – current

**Contact Details**

Cr Sam Johnson  
PO Box 4125  
PORT AUGUSTA SA 5700

Mobile: 0407 796 004  
Email: [sam.johnson@portaugusta.sa.gov.au](mailto:sam.johnson@portaugusta.sa.gov.au)

**Representation**

- ◆ City Management Committee/Operations Committee
- ◆ Corporate Services & Infrastructure Committee/Strategic Management Committee
- ◆ Strategic Planning & Development Policy Committee
- ◆ Council Development Assessment Panel
- ◆ Audit Committee



Cr Lisa Lumsden

Term of Office  
2010 – current

**Contact Details**

Cr Lisa Lumsden  
14 Carlton Parade  
PORT AUGUSTA SA 5700  
Phone: 8641 3347 (hm)  
Mobile: 0439 883 180

Email: [lisa.lumsden@portaugusta.sa.gov.au](mailto:lisa.lumsden@portaugusta.sa.gov.au)

**Representation**

- ◆ City Management Committee/Operations Committee
- ◆ Corporate Services & Infrastructure Committee/Strategic Management Committee
- ◆ Strategic Planning & Development Policy Committee
- ◆ Australian Arid Lands Botanic Garden Management Committee
- ◆ Community Engagement Reference Group
- ◆ Port Augusta City Council OPAL Steering Group
- ◆ Celebrating Cultural Diversity Project Steering Committee



Cr Ken McLean

Term of Office  
2006 - current

**Contact Details**

Cr Ken McLean  
PO Box 1746  
PORT AUGUSTA SA 5700  
Phone: 8642 3463 (hm)  
Mobile: 0448 354 745

Email: [ken.mclean@portaugusta.sa.gov.au](mailto:ken.mclean@portaugusta.sa.gov.au)

**Representation**

- ◆ City Management Committee/Operations Committee
- ◆ Corporate Services & Infrastructure Committee/Strategic Management Committee
- ◆ Strategic Planning & Development Policy Committee
- ◆ Central Oval Precinct Redevelopment Project Management Group
- ◆ Youth Opportunities Personal Leadership Program - Community Development Board



Cr Tony Mitchell

Term of Office  
2003 – current

**Contact Details**

Cr Tony Mitchell  
PO Box 310  
PORT AUGUSTA SA 5700  
Phone: 8642 5069 (hm)  
Phone: 8641 0900 (wk)  
Facsimile: 8641 0911  
Mobile: 0409 428 246  
Email: [tony.mitchell@portaugusta.sa.gov.au](mailto:tony.mitchell@portaugusta.sa.gov.au)

**Representation**

- ◆ City Management Committee/Operations Committee
- ◆ Corporate Services & Infrastructure Committee/Strategic Management Committee
- ◆ Strategic Planning & Development Policy Committee
- ◆ Council Development Assessment Panel
- ◆ Regional Development Australia (Far North)
- ◆ Community Engagement Reference Group



Cr Fran Paynter

Term of Office  
2003 – current

**Contact Details**

Cr Fran Paynter  
24 Sanderson Street  
PORT AUGUSTA WEST SA 5700  
Phone: 86422597  
Mobile: 0419 422 592  
Email: [fran.paynter@portaugusta.sa.gov.au](mailto:fran.paynter@portaugusta.sa.gov.au)

**Representation**

- ◆ City Management Committee/Operations Committee
- ◆ Corporate Services & Infrastructure Committee/Strategic Management Committee
- ◆ Strategic Planning & Development Policy Committee
- ◆ Council Development Assessment Panel
- ◆ Celebrating Cultural Diversity Project Steering Committee



Cr Peter Solomon

Term of Office  
1989-1993 (May)  
(Dec) 1993-2003  
2006 – current

**Contact Details**

Cr Peter Solomon  
PO Box 355  
PORT AUGUSTA SA 5700  
Phone: 86436464 (hm)  
Phone: 86410517 (wk)  
Mobile: 0429 098 295  
Email: [peter.solomon@portaugusta.sa.gov.au](mailto:peter.solomon@portaugusta.sa.gov.au)

**Representation**

- ◆ City Management Committee/Operations Committee
- ◆ Corporate Services & Infrastructure Committee/Strategic Management Committee
- ◆ Strategic Planning & Development Policy Committee
- ◆ Audit Committee
- ◆ Port Augusta Marine Advisory Committee

## 2.2 COUNCIL AND COMMITTEE STRUCTURE

Following the Local Government Elections held in November 2010, Council resolved to adopt the following Council and Committee Structure:

- 2.2.1 Operations Committee – this Committee meets on the 2<sup>nd</sup> Monday of each month, commencing at 5:30pm. Prior to the November 2010 Elections the meeting held on the 2<sup>nd</sup> Monday of the month was known as the City Management Committee. There were four (4) City Management Committee meetings held up to November 2010 and seven (7) Operations Committee meetings following November 2010.
- 2.2.2 Strategic Management Committee – this Committee meets on the 3<sup>rd</sup> Monday of each month, commencing at 5:30 pm. Prior to the November 2010 Elections the meeting held on the 3<sup>rd</sup> Monday of the month was known as the Corporate Services & Infrastructure Committee. There were four (4) Corporate Services & Infrastructure Committee meetings held up to November 2010 and six (6) Strategic Management Committee meetings following November 2010.
- 2.2.3 Strategic Planning & Development Policy Committee – meets at the conclusion of the Strategic Management Committee. Prior to the November 2010 elections this meeting was held at the conclusion of the City Management or Corporate Services & Infrastructure Committee Meetings. There was only one (1) Strategic Planning & Development Policy Committee meeting held during the 2010/2011 financial year.

Reports prepared by officers are forwarded to the respective Key Committee for consideration. Each report has specific recommendations identified which, if ratified by the Key Committee, are then submitted to the Council Meeting for adoption. The Chairperson for each Key Committee is elected on a rotating 12 month basis between Elected Members.

*Membership: Mayor (ex-officio) and all Councillors.*

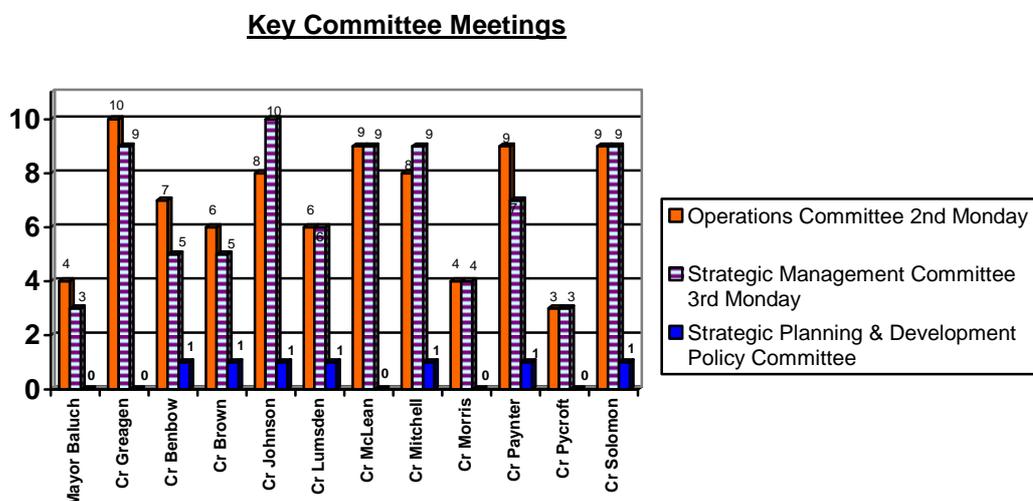
- 2.2.4 Council Meetings – held on the 4<sup>th</sup> Monday of each month, commencing at 7:00pm.

*Membership: Mayor and all Elected Members (Deputy Mayor elected by Elected Members).*

All meetings are held in the Council Chambers, Civic Centre, 4 Mackay Street, Port Augusta, and are open to the public.

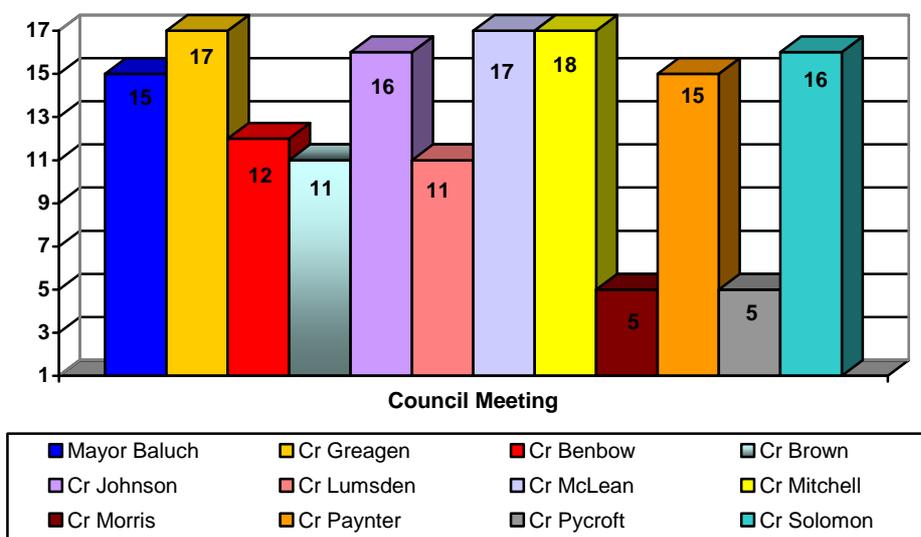
## 2.3 COUNCIL & KEY COMMITTEE MEETING ATTENDANCE RECORD

The following graphs provide a record of attendance by Elected Members and the Key Committee & Council Meetings during the 2010/2011 financial year. *Note: There were a total of eight (8) Committee Meetings scheduled prior to the Local Government Elections in November 2010 and fourteen (14) following the Elections.*



## Council Meetings

During 2010/2011 there were six (6) Special Council Meetings in addition to the twelve (12) Council Meetings. *Note: There were a total of six (6) Council Meetings scheduled prior to the Local Government Elections in November 2010 and twelve (12) following the Elections.*



## 2.4 OTHER ADVISORY COMMITTEES

### 2.4.1 Audit Committee

The Audit Committee was established pursuant to the provisions of Section 126 of the *Local Government Act 1999*.

The Audit Committee is responsible for monitoring the integrity of the financial statements of the Council, including its annual report, reviewing significant financial reporting issues and judgements which they contain.

The Committee shall review and challenge where necessary:

- a) the consistency of, and/or any changes to, accounting policies;
- b) the methods used to account for significant or unusual transactions where different approaches are possible;
- c) whether the Council has followed appropriate accounting standards and made appropriate estimates and judgements, taking into account the views of the external auditor;
- d) the clarity of disclosure in the Council's financial reports and the context in which statements are made;
- e) all material information presented with the financial statements, such as the operating and financial review and the corporate governance statement (insofar as it relates to the audit and risk management);
- f) keep under review the effectiveness of the Council's internal controls and risk management systems; and
- g) review and recommend the approval, where appropriate, of statements to be included in the annual report concerning internal controls and risk management.

#### ***Membership:***

***July 2010-November 2010:*** *Elected Members:* Cr Peter Solomon, Cr Alan Morris; *Independent Members:* Mr Neil Finlay, Mr Christopher McSporran.

***November 2010-June 2011:*** *Elected Members:* Cr Peter Solomon, Cr Sam Johnson; *Independent Members:* Mr Alan Morris and Mr Chad McKnight, Mr John Ewen, Mr Colin Scarlett, (Mr Neil Finlay and Mr Christopher McSporran's term expired in May 2011).

The Audit Meeting met in November 2010 and May 2011. Meeting agendas and minutes are available on Council's webpage and are presented to Council for adoption. The Sitting Fee for Members is: Chairperson \$350 and Members \$300 per meeting attended. Meetings are held at the Civic Centre in the Council Chambers.

#### 2.4.2 Council Development Assessment Panel

The Port Augusta City Council's Development Assessment Panel (CDAP) was originally established by Council in 2007 to comply with a change in legislation. The Panel is responsible for:

- a) determining development applications (in accordance with the provision of Part 4 of the *Development Act 1993*) in its own right;
- b) acting as a delegate of Council in accordance with the requirements of the (*Development Act 1993*);
- c) providing advice and reports to the Council on trends, issues and other matters, as it thinks fit, relating to planning or development that have become apparent or arisen through its assessment of applications under the (*Development Act 1993*);
- d) conducts its activities in a fair, open and transparent manner, resulting in informed decision-making.

**Membership:** *Presiding Member: Mr Jason Willcocks; Elected Members: Cr Tony Mitchell, Cr Fran Paynter, Cr Sam Johnson; Independent Members: Mr John Veen, Mr Bob Bemmerl, Mr John Rejack.*

The Sitting Fee for Members is: Presiding Member \$350 and Members \$300 per meeting attended.

The CDAP meets at the Civic Centre in the Council Chambers on the 2<sup>nd</sup> Tuesday of each month, commencing at 5:30pm.

#### 2.4.3 Port Augusta Marine Advisory Committee

The Port Augusta Marine Advisory Committee is responsible for advising Council on all marine matters relating to the Upper Spencer Gulf. The Committee's activities include:

- a) investigate the Marine Plan/Park and report to Council;
- b) Consider the recommendations from the Port Augusta Waterway Development Study and report to Council on appropriate actions;
- c) investigate marine infrastructure and activities, including maintenance, and report to Council; and
- d) support the work of the Natural Resource Management Board (NRM) as it relates to the conservation and protection of flora and fauna of the Upper Spencer Gulf.

**Membership:** *Presiding Member: Cr Peter Solomon; Members Mr Robin Sharp, Mr Peter Huxtable, Mr Brett Munns (proxy Natalie Munns), Mr Andy Ireland, Mr David Powell (proxy Peter Molineux).*

The Port Augusta Marine Advisory Committee generally meets on the first Tuesday of the month, at the Civic Centre Council Chambers, commencing at 7:00pm.

#### 2.4.4 Safety First Committee

The Safety First Committee aims to deliver the highest practicable standards of Occupational Health and Safety across the organisation.

The structure of the Safety First Committee consists of three employer/management representatives and nine Health and Safety Representatives (HSR) from various departments throughout Council.

The prime objective of the Safety First Committee is to monitor the OHS&W System for legislative compliance and to rectify any issues identified through Council's reporting procedures, and seek consultation with the work groups whenever there is a proposed change that could affect the safe work practices in their workplace.

**Membership:** *Chairperson* Mr Anthony McCoy, Ms Zsuzsi Coppin and Mr Larry Martin (Parks), Mr David Curnow (Works), Mrs Lisa Glass (A.M. Ramsay Village), Ms Lisa Littlewood (Childcare), Mr David Stewart (Substance Misuse Service), Mrs Lee Heron & Mr Greg Perkin (Management), Mr Shane Saal (Risk Co-ordinator), Mrs Lindy Madigan (Cultural Centre and Venues), Mrs Kimberley Noll (Wadlata Outback Centre), Ms Julie Beaton (Risk Advisor).

*The following employees resigned from representing their respective work locations on the Safety First Committee during the 2010/2011 financial year: Mrs Kimberley Noll (Australian Arid Lands Botanic Garden), Mr Alan Dowling (Works), Ms Kellie Ruffles (Childcare).*

The Safety First Committee meets at 10:30am on the last Tuesday of each month and minutes of meetings are presented to Management Group.

#### 2.4.5 Building Fire Safety Committee

The Building Fire Safety Committee was established by Council, pursuant to the provisions of the Development Act 1993, to ensure the ongoing protection of safety of building occupiers and users, by investigating whether building owners are maintaining proper levels of fire safety in their buildings.

The Building Fire Safety Committee are responsible for:

- a) developing appropriate building fire safety inspection policies;
- b) scrutinising the fire safety of buildings that have been identified as having inadequate fire safety provisions;
- c) issuing notices of Fire Safety Defect to building owners, which identify fire safety provisions that need to be upgraded to an extent that provides a reasonable level of safety for occupants;
- d) forwarding information on Section 71 'Fire Safety Notices' to Council's administration in relation to Section 7 enquiries;
- e) issuing 'Notices of Building Work Required', which schedule prescribed building work that must be carried out in order to raise the building fire safety to a reasonable level of safety;
- f) initiating enforcement or other action to ensure a building owner complies with a 'Notice of Building Work Required'; and
- g) revoking or varying fire safety notices where appropriate.

**Membership:** Mr Alan Collins (Metropolitan Fire Service), Mr Andrew Sharrad (proxy MFS), Mr Max McAlister (SA Country Fire Service), Mr Colin Paton (1<sup>st</sup> proxy CFS), Mr Nik Ludborz (2<sup>nd</sup> proxy CFS), Mr Peter Harmer (Consultation Building Surveyor), Mr Nick Heron (Building Surveying Technician), Mr Adam Grantham (Cadet Building Surveying Technician – admin proxy).

The Building Fire Safety Committee meets at least every three months on a time and date that suits members.

#### 2.4.6 Port Augusta Junior Sports Foundation

The Port Augusta Junior Sports Foundation was formed to administer the Port Augusta Junior Sports Foundation Fund which promotes and encourages local junior sportspersons and provides financial assistance to them when participating at events outside of Port Augusta.

The objectives of the Foundation are to:

- a) administer an income stream to the Foundation Fund that is reasonable, understandable and acceptable to the majority of member (affiliated) organisations;
- b) administer a financial distribution strategy of the Foundation Fund which is reasonable, fair and accountable;
- c) on an on-going basis, develop an organisational and operational framework that is creative, effective and accountable;
- d) develop strategies to attract extra income to the Foundation Fund from sources other than Member Organisations; and
- e) consider strategies of funding for the engagement of the best sporting coaches in Australia to visit Port Augusta to undertake specialised coaching clinics for selected junior sportspersons, and other associated sporting officials of Member Organisations.

The membership of the Foundation is made up of the following representatives:

- a) a member or members of the Council, appointed from time to time by the Council;
- b) any formal representative nominated by any sporting group which has junior sportspersons in its membership structure, and has agreed to financially contribute to the Foundation Fund in accordance with the Rules of the Foundation, and approved by the Council in accordance with Section 41 of the Local Government Act 1999.

**Membership:** Cr Phillip Brown, Ms Debra Klingberg - Chairperson (Athletics), Mr Brenton Daw (Golf), Ms Sherrie Fuller (Basketball), Ms Carmel Daw (Tennis), Ms Rebecca Struck (Pony Club), Ms Sandra Barry (Swimming), Mr Kevin Freeman (Judo), Mr Craig Dearlove (Council), Ms Rachel McKenna (Softball), Mrs Jan Black (Netball), Ms Shirley Pearce (Volleyball). Mr Kym Maule (Cricket) and Mr Mark Maule/Mr Brett Cutler (Motorcycle Club) have not participated at meetings for some time.

#### 2.4.7 Australian Arid Lands Botanic Garden Strategic Management Committee

This Committee was established on 26 July 2010 by resolution of Council pursuant to Section 41 of the *Local Government Act 1999*. This Committee shall be reviewed by the Council 3 years from its first formal meeting unless terminated earlier by resolution of Council.

The purpose of the Committee is to provide direction to the development and management of The Australian Arid Lands Botanic Garden to ensure that it becomes an internationally recognised centre of excellence for AridSmart Plants and outback visitor experiences.

The role of the Committee includes:

- a) bringing business principles and tourism, environmental and community views to the development of the AALBG;
- b) overseeing the development of a Strategic Plan that implements the Master Plan dated 13 May 2009, Interpretation Plan dated May 2009 and Vision Plan dated June 2010;
- c) receiving and considering reports of performance against the outcomes required to be achieved by the Strategic Plan;
- d) keeping the Strategic Plan under review;
- e) Ensuring the overall operational budget for the AALBG is not increased above the level of the 2010/2011 budget allocation unless the additional funds are generated from the AALBG's activities;
- f) establishing sub-committees as considered appropriate;
- g) seeking reports on the above topics and issues.

**Membership:** *Her Worship the Mayor – Joy Baluch AM – Presiding Member, Cr Lisa Lumsden, Mr John Zwar – Friends of the AALBG, Mr Chris Schutz – Adelaide Botanic Garden, Ms Deborah Fuschtei – Local Tourism Rep, Mr Martin Sampson – Local Business Community Rep. Council representatives include Mr Greg Perkin – City Manager, Mr Michael Dunemann – Director Corporate Services, Ms Bernadette Reichstein – Admin Support.*

The Australian Arid Land Botanic Garden Strategic Management Committee meets at least quarterly.

## **2.5 REFERENCE GROUPS/WORKING PARTIES**

### **2.5.1 Port Augusta Cemetery Upgrade Working Party**

The last meeting of this Working Party was held in April 2010. In December 2010 this Working Party was disbanded as it had fulfilled its role of overseeing the upgrade of the Port Augusta Cemetery (Carlton Parade).

### **2.5.2 Central Oval Precinct Redevelopment Project Management Group**

This Management Group has been responsible for overseeing the proposed redevelopment of the Central Oval Precinct and has supported three funding submissions being lodged with the Federal Government for various funding opportunities, which if successful would enable Stage One of the Central Oval redevelopment to commence, resulting in a quality 'regional' sporting facility. Port Augusta City Council has been unsuccessful in all three bids.

The Labor and Liberal Parties agreed to commit \$5m towards this project if they were successfully elected at the 2010 State Government Elections. Stage One of the project is estimated to cost in the vicinity of \$12m, and due to the fact that Council has been unsuccessful in obtaining external Federal funds towards this project, the scope of Stage One will now be reduced to meet the funding availability.

**Membership:** Mr Craig Dearlove (Port Augusta be-active Field Officer – Project Manager), Mr Greg Perkin (City Manager), Mr Michael Dunemann (Director – Corporate Services), Mr Hayden Hart (Director – Infrastructure and Environment), Mrs Anne O’Reilly (Director – Community Services), Mrs Lee Heron (Director – City & Cultural Services), Cr Ken McLean.

This Group meets on an ‘as needs’ basis.

### 2.5.3 Port Augusta Alcohol Management Group

The Port Augusta Alcohol Management Group is a multi agency forum responsible for providing leadership in the planning, facilitation and monitoring of holistic and co-ordinated initiatives in response to alcohol misuse within the community of Port Augusta.

**Membership:** Ms Jo Newell (Manager – Community Harmony) – Chair, Ms Sharon Platt (AARD), Mr Alwyn McKenzie (AARD), Mrs Lee Heron (PACC), Ms Tiffany Davies (Community Harmony – PACC), Mr Rick Dadleh (Day Centre Manager – DASSA), Ms Lisa Cimarosti (Day Centre), Mr Noel Jackson (PAH&RHS), Proxy Ms Cathy Brook, Sgt Ian Feltus (SAPOL) Proxies - Wendy Priestley and Jade Burns, Mr Barry Rossiter (Red Cross), Mr Eugene Milograd (OLGC), Mr David Watts (DASSA), Mr Stephen Brecht (ICC), Ms Yvonne Barker (ICC), Mr John Harrison (PA Prison) Proxy – Ms Carol Hutchison, Mr Chris Kennett (Housing SA) Proxy – Mr Rob Singleton, Mr Kevyn Khan, Mr Kieron Weir, Mr Hayden Stuart (AFSS) Proxy – Mr Russell Keneally, Mr Michael Penglase, Mr Mark Davies (AHA), Mr Tony Edmonds (City Safe), Ms Marika Jackson (CAA) Courts Justice Officer, Ms Iris Furtado (ALRM) Aboriginal Legal Rights, Ms Glenise Coulthard (Pika Wiya Health Service), Mrs Nancy Brougham (Des’s Cabs), Cr Phil Greagen (Deputy Mayor), Mrs Marie Williams, Mr Malcolm McKenzie (Community Members), Mrs Lisa Leonard (PACC – Admin Support).

*The following people ceased their involvement on the Alcohol Management Group for various reasons during 2010/2011: Ms Megan Waters, Ms Rachel Goddard, Mr Allan Liew and Ms Bernadette Reichstein.*

This Group met on a monthly basis between July–December 2010 and a bi-monthly basis from January-June 2011. Minutes are presented to Council for adoption.

### 2.5.4 Community Engagement Reference Group

Council supported a motion put forward by Cr Lumsden to form a Reference Group to explore ideas and options for improving the Public Consultation Policy 1.1.08, and the way in which Council communicates with the community. Further, that this Group prepares a recommendation to Council within 3 months of formation, and that the Group consist of 2 Councillors (Crs Lumsden and Mitchell), 2 community members and a maximum of 2 Directors. The Reference Group was established in early 2011 and met for the first time on 23 March 2011.

**Membership:** Crs Lumsden and Mitchell, Mrs Lee Heron, Director – City & Cultural Services, and Community Members Mr Aaron Morgan, Mr Eric Rieck (resigned May 2011), Mrs Linley Shine, Mrs Cherie Gerlach (commenced July 2011).

This Group meets on a monthly basis and will forward a recommendation to Council during the 2011/2012 financial year outlining improved strategies, which Council can consider, relating to communication and engagement with the community.

## 2.6 ELECTOR REPRESENTATION REVIEW

The Port Augusta City Council completed a review of all aspects of its representation (composition and division) during the 2009/2010 financial year. To ensure that Council complies with the provisions of Section 12(4) of the *Local Government Act 1999 (the Act)*, Council must complete a review at least once in every eight (8) years.

The results of the review undertaken in 2009/2010 were that Council would not be divided into wards and the elected Council would comprise the Mayor and nine area councillors who represent the Council area as a whole.

Inline with the provisions of the Act, the next elector representation review will be undertaken during the 2016/2017 financial year to ensure it is completed prior to December 2017.

#### 2.6.1 Process for Elector Representation Reviews

To commence a review of its elector representation Council must initiate the preparation of a 'representation options paper', by a person who, in the opinion of the Council, is qualified to address the representation and governance issues that may arise with respect to the matters under review.

Once an 'Options Paper' has been prepared and endorsed by Council, outlining the representation structures available under Local Government, a notice must be published in a newspaper circulating within its area, inviting interested person to make written submissions to the Council on the subject of the review. The community must be given at least 6 weeks to make a written submission.

At the conclusion of the public consultation process, a report must be prepared that provides information on the public consultation and the Council's response to the issues arising from the submissions made, sets out any proposal that the Council considers should be carried into effect, and analyse how the proposal relates to the provisions of Sections 26 and 33 of the Act, on such issues as communities of interest; the population of the area; the topography of the area; communication between electors and their elected representative; demographic changes; the total size and composition of the Council; and representation quota.

A second notice must be published in a newspaper circulating within its area, informing the public of the preparation of the report and its availability, and inviting interested persons to make a written submission. The community must be given at least 3 weeks notice to make a written submission. People who make a written submission in response to the report must be given an opportunity to be heard by the Council or Council Committee, either personally or by representative, on their submission.

A final report is then prepared, including a summary of amendments proposed resulting from any considerations from the public consultation process and submitted to the Electoral Commissioner for certification. If the Electoral Commissioner determines that Council has satisfied the provisions of Section 12 of the *Local Government Act 1999* an appropriate certificate will be issued; however if not, the matter will be referred back to Council. If this occurs, Council must take appropriate action to rectify any deficiencies identified by the Elector Commissioner, before referring it back to the Elector Commissioner for certification.

## 2.7 COUNCIL'S REPRESENTATION QUOTA

The Port Augusta City Council's representation consists of a Mayor and nine area Councillors. The following chart compares the Port Augusta City Council's representation quota with neighbouring and other comparable Councils. The Representation Quota has been determined by dividing the total number of electors for each Council by the number of Elected Members.

| Council         | Number of Electors | Elected Members including Mayor and Area Councillors | Ratio Elected Members to Electors<br>1:00 |
|-----------------|--------------------|--|---|
| PORT AUGUSTA    | 9237               | 10   | 1:923                                     |
| Port Lincoln    | 9819               | 11   | 1:892                                     |
| Yorke Peninsula | 9419               | 12   | 1:784                                     |
| Light Regional  | 9472               | 11   | 1:861                                     |
| Copper Coast    | 9833               | 11   | 1:893                                     |

The above data has been sourced from Local Government Association Circular 32.1 issued on 9 August 2011.

## **2.8 ELECTED MEMBERS' ALLOWANCES AND BENEFITS** **(SECTIONS 76, 77 & 78 OF THE LOCAL GOVERNMENT ACT 1999)**

Section 76 of the *Local Government Act 1999* provides that a member of a Council is entitled to receive an annual allowance from the Council for performing and discharging official functions and duties. A review of Members' allowances was completed during the 2010/2011 financial year by the Remunerations Tribunal resulting in the *Local Government (Members Allowances and Benefits) Regulations 2010* coming into effect on 11 November 2010.

### **2.8.1 Elected Members' Allowances**

Therefore Elected Members' allowances for the period 1 July 2010 to 10 November 2010 were adopted by Council in line with the provisions of the *Local Government (Members Allowances and Benefits) Regulations 1999* and for the period 11 November 2010 to 10 November 2011 were as determined in the *Local Government (Members Allowances and Benefits) Regulations 2010*. The allowances paid to Elected Members during these periods were as follows:

- a) 1 July 2010 to 10 November 2010
  - i) Mayoral allowance (4 times the Councillor allowance) - \$46,800pa (\$3,900 per month payable in arrears).
  - ii) Deputy Mayor and Chairpersons of the City Management Committee, Corporate Services & Infrastructure Committee and Strategic Planning & Development Policy Committee (1.25 times the Councillor allowance) - \$14,625 pa (\$1,218.75 per month payable in arrears).
  - iii) Councillor allowance - \$11,700pa (\$975.00 per month payable in arrears).
  
- b) 11 November 2010 to 30 June 2011
  - i) Mayoral allowance (4 times the Councillor allowance) - \$45,200pa (\$3,766.67 per month payable in arrears).
  - ii) Deputy Mayor and Chairpersons allowance - Operations Committee, Strategic Management Committee and Strategic Planning & Development Policy Committee (1.25 times the Councillor allowance) - \$14,125pa (\$1,177.08 per month payable in arrears).
  - iii) Councillor allowance - \$11,300pa (\$941.67 per month payable in arrears).

### **2.8.2 Members' Reimbursement of Expenses**

Elected Members are also entitled to receive reimbursement of expenses incurred while undertaking official functions and duties of the Council. Council Policy 1.1.04 (Elected Members' Expenses, Facilities and Support) provides specific guidelines for those expenses that will be reimbursed to assist Members in fulfilling their role in relation to the performance of their official functions and duties on the business of the Council.

### **2.8.3 Allowances and Benefits Register (Section 79 of the Local Government Act 1999)**

Council maintains a register which details all allowances and benefits paid to Elected Members throughout each financial year. A person is entitled to inspect (without charge) the register at the principal office of the Council during ordinary office hours or, alternatively, on payment of a fee fixed by Council, obtain an extract from the register.

## 2.9 ELECTED MEMBERS' TRAINING AND DEVELOPMENT (SECTION 80A OF THE LOCAL GOVERNMENT ACT 1999)

Elected Members attendance at training and development courses assists them in understanding and enhancing their knowledge of local government practices and responsibilities while undertaking their official functions and duties.

Council Policy 1.1.02 (Elected Members' Training and Development) has been adopted to ensure that Council's commitment to providing training and development to its Elected Members is documented and implemented.

A budget allocation of \$5,000 was committed to fund Elected Members' training and development activities during the 2010/2011 financial year. The total expenditure for this period was \$6,599.

During the reporting period, elected Members participated in the following training and development activities:

| Date and Training/Development Session  | Names of Elected Members Attending  |
|--|---|
| 29/11/2010<br>Elected Members Induction Session<br>Included: Information Folders, Register of Interest, Campaign Donations, Confidential Orders, Access to Documents, Public Statement, Informal Gatherings, Allowances and Benefits, Training and Development, LGA Financial Sustainability and Planning for the future | Cr Tony Mitchell<br>Cr Phillip Brown<br>Cr Peter Solomon<br>Cr Brett Benbow<br>Cr Lisa Lumsden<br>Cr Fran Paynter<br>Cr Phil Greagen<br>Cr Ken McLean                   |
| 4/12/2010<br>Post Election Training<br>Included: Roles and Responsibilities of Elected Members, Code of Conduct, Chairing of Meetings, Delegations, Principles of Good Decision Making, Elected Member Access to Information, Meeting Procedures.  | Cr Brett Benbow<br>Cr Lisa Lumsden<br>Cr Phil Greagen<br>Cr Phillip Brown<br>Cr Tony Mitchell<br>Cr Sam Johnson<br>Cr Fran Paynter<br>Cr Ken McLean<br>Cr Peter Solomon |
| 20/12/2010<br>IT/Laptop/Email/Records Training   | Cr Phillip Brown<br>Cr Ken McLean<br>Cr Brett Benbow<br>Cr Lisa Lumsden<br>Cr Phil Greagen<br>Cr Fran Paynter<br>Cr Sam Johnson   |
| 30/03/2011<br>Council Development Assessment Panel Training  | Cr Tony Mitchell  |

## 2.10 MANAGEMENT AND STAFFING

### 2.10.1 Management Structure

Council's Management Group consists of the following officers as pictured: left to right – Michael Dunemann, Lee Heron, Anne 'O'Reilly, Greg Perkin and Hayden Hart

Management Group meet on a weekly basis to review activities undertaken by all Departments within Council and to discuss other strategic planning matters.



Quarterly reports are forwarded to Council to keep Elected Members abreast of progress of various project included with the relevant financial year's annual budget and business plans.

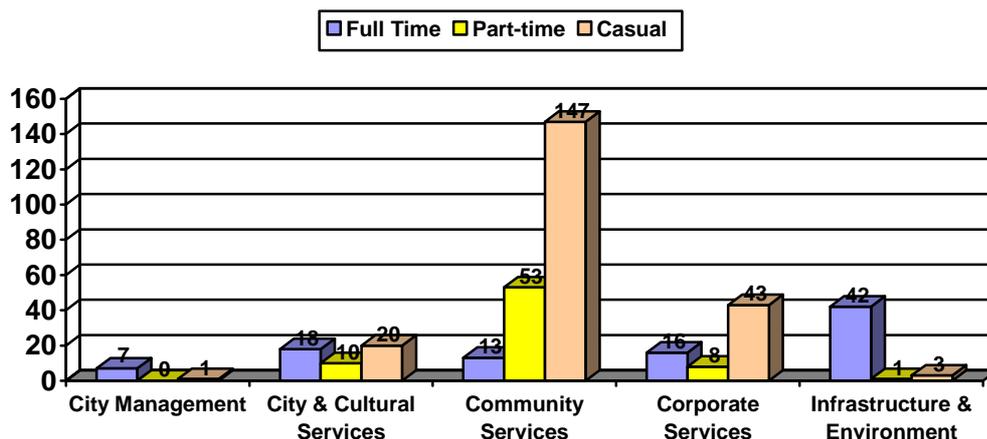
#### 2.10.2 Senior Executive Officers – Allowances & Benefits

As at 30 June 2011, the Senior Executive Officers received the following summary of allowances and benefits:

| Name   | Allowance & Benefits                       |
|--|--|
| Greg Perkin  | 5 year employment contract                 |
| Michael Dunemann and Hayden Hart                           | Senior Officer Level 8 Salary              |
| Anne O'Reilly and Lee Heron                                | Senior Officer Level 5 Salary              |
| Greg Perkin, Michael Dunemann and Hayden Hart              | Exclusive use of Council vehicle           |
| Anne O'Reilly and Lee Heron                                | Use of Council pool vehicle                |
| Greg Perkin, Michael Dunemann, Anne O'Reilly and Lee Heron | iPhone                                     |
| Hayden Hart  | Mobile Phone                               |
| Lee Heron  | Superannuation payment for overtime worked |

#### 2.10.3 Staffing levels as at 30 June 2011

The Port Augusta City Council employed 382 staff as at 30 June 2011. The following graph provides an overview of the number of full time, part-time and casual employees within each of Council's Directorates.



#### 2.10.4 Organisational Structure

The Organisational Structure for the Port Augusta City Council is as outlined on the following page.

**PORT AUGUSTA CITY COUNCIL – ORGANISATIONAL STRUCTURE**

**'The Council'**  
 Her Worship the Mayor, Mrs Nancy Joy Baluch AM  
 Elected Members (2010); Cr Phil Greagen (Deputy Mayor), Cr Brett Benbow, Cr Phillip Brown, Cr Sam Johnson, Cr Lisa Lumsden,  
 Cr Ken McLean, Cr Tony Mitchell, Cr Fran Paynter and Cr Peter Solomon

**City Manager – Greg Perkin**  
 City Management

Human Resource  
 OHS&W/Risk Management  
 Animal Control

**Director – Michael Dunemann**  
 Corporate Services

**Director Anne O'Reilly**  
 Community Services

**Director Lee Heron**  
 City & Cultural Services

**Director – Hayden Hart**  
 Infrastructure and Environment

**Departments**  
 Finance  
 Payroll  
 Rates  
 Information Technology  
 Customer Services  
 Records Management  
 Recreation & Sport  
 Outdoor Adventure Centre  
 Ryan Mitchell Swim Centre  
 Australian Arid Lands Botanic  
 Garden  
 OPAL Program  
 City Safe Patrol

**Departments**  
 Aged Care Services  
 Childcare Services  
 Special Needs  
 Youth Activities  
 Men's Shed

**Departments**  
 Governance  
 Economic Development  
 Planning  
 Contracts & Events  
 Tourism – Wadlata Outdoor Centre  
 and Australian Arid Land Botanic  
 Garden Café  
 Library & Information Services  
 Port Augusta Cultural Centre –  
 Yarta Purtli  
 Substance Misuse Services –  
 Sobering Up Unit, Mobile  
 Assistance Patrol, Clean Needle  
 Program  
 Community Harmony

**Departments**  
 Works/Road Construction  
 Parks/Gardens  
 Works – Technical Support  
 Development Services – Building and  
 Health Services  
 Asset Management

Pursuant to Section 105 of the *Local Government Act 1999*, Council maintains a 'Register of Remuneration, Salaries and Benefits' and the register can be inspected at the Principal Office of the Council during ordinary office hours. Alternatively, a person is entitled to an extract from the register upon payment of a fee fixed by Council.

## 2.11 HUMAN RESOURCE MANAGEMENT

### 2.11.1 Equal Employment Opportunity

- a) All recruitment and selection of staff within the various sections of Council is processed in accordance with the provisions of the *Equal Opportunity Act 1984*. Council also has an Equal Employment Opportunity Policy 4.1.01 and EEO Program which are adhered to at all times.
- b) All selections are based on the merit system. The interview process is conducted by a Panel with a minimum of 3 persons. The Panel will include both male and female members when necessary.
- c) Council's Human Resource Manager has delegated authority as Panel Leader on all appointments within Council. The Human Resource Manager (Mr Anthony McCoy) and Director – City & Cultural Services (Mrs Lee Heron) are Council's Equal Employment Opportunity Officers.
- d) Council's commitment to employ/host indigenous trainees continues through the placement of indigenous persons in school based apprenticeships and traineeships.

### 2.11.2 Risk Management

- a) Effective Risk Management is necessary for competent strategic decision making and the conduct of efficient, effective and robust business processes that allow Council to take up opportunities while meeting required standards of accountability, compliance, probity and transparency as required with AS/NZ 31000 (Risk Management)

Council endeavours to minimise the risk of potential losses against employees, assets, liabilities and the community. Council's civil liabilities are protected by the Local Government Association Mutual Liability Scheme (LGAMLS), a self managed fund in an agreement between LGA and CPA.

Council has secured the services of a private Risk Consultant (Carlo Galeano/Ingenia) to assist in the introduction of a new web based Risk Management System that will enable Council to identify, state, rank, track, control and share risks undertaken in all departments of Council from routine tasks to corporate management.

Council has established an Internal Audit and Risk Committee which is responsible for establishing the system framework and rules, and also implementing a training plan for all relevant staff to ensure all activities for managing risk are, where practical, consistent with the principles outlined in AS/NZ 31000(Risk Management) and guidance materials issued through Standards Australia.

### 2.11.3 Enterprise Bargaining Agreements

Local Enterprise Agreements negotiated during 2010/2011 for ASU, AWU and ANF (Aged Care Services) employees remain in force (under agreed variation with appropriate Unions).

### 2.11.4 School Based Apprenticeship Program

As a further incentive towards the provision of opportunity for the vocational development of young people throughout the community, Council has adopted the 'Australia School Based Apprenticeship Program'.

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# STRATEGIC PLAN AND PERFORMANCE

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## Section Three

- 3.1 Goal Area 1 – Community Development
- 3.2 Gaol Area 2 – Image of City
- 3.3 Gaol Area 3 – Economic Development
- 3.4 Goal Area 4 – Infrastructure and Asset Management
- 3.5 Gaol Area 5 – Environmental Management
- 3.6 Goal Area 6 – Organisational Effectiveness  
(including **Audited Financial Statements**)



# Goal Area 1: Community Development

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## Sub Goal 1.1: Our community feels safe.

Five (5) projects were scheduled to be undertaken as part of Council's Annual Business Plans in 2010/2011 relating to Sub Goal 1.1. Progress for each of these projects is as follows:

- 1) Clean Needle Program – this is an ongoing program run from the Sobering Up Centre on Hospital Road, Port Augusta. This is an externally funded program.
- 2) Alcohol Management Group – this Group is responsible for monitoring the impact of the Total City Dry Areas legislation. The Group meet on a bi-monthly basis.
- 3) Promote Substance Misuse Service Program – staff at the Service participated at various community events throughout the year to promote their service.
- 4) Educational program to promote responsible consumption of alcohol – pamphlets and other information provided to community as part of various events.
- 5) City Safe Patrol – limited external funded sourced for this program.

During 2011/2012 there are two projects programmed in relation to this Sub Goal as outlined within Council's Business Plans.

## Activities and highlights for 2010/2011

### 1. City Safe Program, Youth Employment and Education

The Port Augusta City Council was successful in obtaining a \$50,000 grant from the Crime Prevention and Community Safety Program offered through the South Australian Attorney-General's office during the 2010/2011 financial year.

The Port Augusta City Safe Program has been successfully identifying regular youth offenders or people at risk of offending in the community and encouraging alternative life pathways including becoming involved with the project itself. This initial trial project involved attendance at school (three days a week) and becoming actively involved in Council's workforce through apprenticeships at the Council Works Depot or the Parks and Gardens Depot (2 days per week). The results of the initial trial program have been extremely positive. The program gives these youth a focus and increases opportunities to enter the workforce, involving them with the Port Augusta community. A further 25 youth have been identified to undertake the program, but initially 8 youth will undertake the program.

The program will be undertaken during the 2011/2012 financial year and the expected outcomes of the program include: provision of an employment and education program available to identify at risk youth aged 14 years and older, decrease in crime, anti-social behaviour and drug, alcohol and substance abuse in Port Augusta and an increase in Indigenous employment in Port Augusta. This will result in a decrease in the need for people to engage in criminal activity through teaching at-risk Indigenous youth about respect for the community and themselves and forming positive life pathways.

### 2. Total City Dry Area

The Manager of the Substance Misuse Service is the Chair of the Port Augusta Alcohol Management Group (PAAMG) which is a multi agency forum whose aim is to provide leadership in the planning, facilitation and monitoring of holistic and coordinated initiatives in response to alcohol use and misuse within the community of Port Augusta.

Council at its meeting held on 26 July 2010 adopted the 'Shifting Ground' formal evaluation prepared by Mrs Karyn Reid of K R Consultancy and the Port Augusta Community Alcohol Management Plan 2010/2015 prepared by Mrs Karyn Reid in conjunction with members of the Alcohol Management Group. Council also approved submitting an application with the Office of the Liquor & Gambling Commissioner for an extension of the Total City Dry Areas for a period of 3 years. Approval was granted for a 3 year extension which will expire on 1 December 2013.

Port Augusta City Council was successful in gaining external funding of \$20,000 from the Alcohol Education & Rehabilitation Foundation Ltd to enable a Project Officer to be employed who is responsible for the:

- a) effective implementation of the Port Augusta Community Alcohol Management Plan;
- b) community and service provider consultations;
- c) monitoring of the implementation of the Plan;
- d) establishment of links with Indigenous communities;
- e) development of limited licence package under the Liquor Accord.

The Project Officer will be employed for 1 day per week for two years, to implement the Port Augusta Community Alcohol Management Plan.

### **3. Secure Taxi Rank**

The Secure Taxi Rank operated again between December 2010 and July 2011. This service offers a safe and secure location for people wishing to access a taxi after leaving venues in the vicinity of the Taxi Rank.

The rank operated from 11pm until 3am on Friday and Saturday nights. Although the Secure Taxi Rank originally operated from Mackay Street adjacent Gladstone Square, major roadwork was undertaken along Mackay Street during the period of operation, and for safety reasons the Taxi Rank was relocated to Chapel Street, adjacent the Flinders Hotel.

### **4. Clean Needle Program**

The Clean Needle Program provided 28470 new syringes with 14935 used syringes being deposited back to the program, with 1295 presentations for access to this service. New partitioning has been erected around the area where the Clean Needle Program operates from within the Sobering Up Unit, to ensure that privacy is provided to clients while accessing the services of the Clean Needle Program.

# Goal Area 1: Community Development

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## Sub Goal 1.2: Recognise and value the diverse needs and cultures of our Community.

Twenty One (21) projects were scheduled to be undertaken during the 2010/2011 financial year relating to this sub goal. Twenty (20) projects were completed and one (1) is ongoing.

There are twenty two (22) projects scheduled to be undertaken as part of the 2011/2012 Business Plans linked to this sub goal of Council's Strategic Plan.

### Activities and highlights for 2010/2011

#### 1. Disability Access Audit Report

Port Augusta City Council engaged Macutex Pty Ltd in May 2010 to undertake a Disability Access Audit of Council's properties. The Audit comprised of an on-site review of existing site conditions, areas of non-compliance/risk, and opportunities for improvement in relation to disability access across 13 areas. Physical measurements were taken on-site to validate widths, heights, ramp grades etc against regulatory requirements and the findings were reported to Council in August 2010.

The audit and subsequent reporting findings have been based on identifying items and areas within Council's existing buildings and open spaces where accessibility could be improved. The presented recommendations and cost estimates provide Council with a basis for decision making in relation to prioritising and implementing rectification works that would improve access and customer service levels.

Council is now in a position to prepare a Disability Access Action Plan and to consider priority actions, as outlined within the recommendations of the report, as part of future budget deliberations.

#### 2. Youth Activities

##### 2.1 Youth Opportunities Program

Council provided financial support for a third year to the Youth Opportunities Program in Port Augusta for students in Year 10. This ten week program aims at building confidence, self-esteem and resilience in young people, with participants attending one day per week in an adult learning environment with follow up continuing for two years following completion. At graduation ceremonies young people have spoken about improved relationships with their siblings, families and fellow students and also about feeling more positive regarding their futures. In Term 3, 2010, one program was held with PASS students and one program with Caritas College students. Caritas College also held a program in Term 2 of 2011. Follow up results have indicated that the majority of students are continuing to benefit from this program well after completion of the intensive 10 week mentoring sessions.

##### 2.2 Port Augusta Youth Focus Group

Council has continued to network with youth agencies through the Port Augusta Youth Focus Group which meets on a monthly basis. Council took the lead role in organising a National Youth Week event under the theme 'Own It' at the newly opened 'The Wave' Skate and BMX Park. DJ Beatman kept the music flowing, representatives from Stowaway BMX bikes and Elan Skateboards provided skills demonstrations, and Pure Funk Dance held hip hop dance workshops.

Local youth also showed that "Port Augusta has talent" when it comes to riding 'The Wave' with lots of thrills and not too many spills. Other youth related agencies had stalls at the event to promote their services and provide fun activities during the event. Local business, Saltbush Surf & Leisure provided heaps of giveaways with Andy Ireland being 'MC' for the event. The event was very successful with more than 300 people attending.

### 2.3 Youth Advisory Committee

Port Augusta's Youth Advisory Committee continued in 2010/11 with a small but dedicated group of interested young people led by Coordinator, Jess Fawcett and supported by Director - Community Services, Anne O'Reilly.

Group members range in age from 14 to 18 years and have met regularly throughout the year excluding school holidays.

Activities undertaken by the group included completion of various surveys and feedback requests, participation in the Christmas Pageant with OPAL and *be active* officers, a Christmas dinner and judging of a 'youth selection' prize in Port Augusta's Christmas Lighting competition, speaking on behalf of Port Augusta's youth at the official opening of 'The Wave' skate park, planning and assistance with the National Youth Week event at 'The Wave' and planning for the Skate Park Mural Project. Posters and information about the Youth Advisory Committee was distributed to schools to raise awareness and to recruit new members. Youth Advisory Committee articles were included in the Council's quarterly newsletters to showcase the group's activities.

The Youth Advisory Committee needs new members to promote positive images of youth and to ensure that young people continue to have a voice in Port Augusta.

## 3. Substance Misuse Program

The Substance Misuse Service Program provides services to the local Port Augusta community including a Mobile Assistance Patrol, Sobering Up Unit and a Clean Needle Program.

These Services are funded by Federal Government (Department of Health and Ageing for the Mobile Assistance Patrol) and the State Government (Department of Health SA for the Sobering Up Unit and the Clean Needle Program). The Port Augusta City Council is responsible for the operation and management of this Service.

During the 2010/2011 financial year the Mobile Assistance Patrol has completed 2877 assessments. The Sobering Up Unit provided 1116 admissions. The total number of *individual clients* accessing the Sobering Up Unit and the Mobile Assistance Patrol was 840.

Significant activities that were undertaken by the SMS during 2010/2011 included:

### 3.1 Training/Conference/Workshops:

Four staff commenced training in Alcohol and Other Drugs Certificate 3 (Strong Mind, Strong Body) - one is nearing completion, one deferred, and two were offered employment with the Training Organisation and have since resigned from this service. A second intake that was to be offered to other staff in January 2011 has not occurred due to the providers no longer offering this training. Three staff undertaking the Strong Mind, Strong Body Certificate commenced study in Aboriginal Health Worker Certificate 3. Of these, one has successfully completed the course and the other two were the staff that resigned from the Substance Misuse Service.

A two day workshop on Aboriginal Community Engagement was attended in Adelaide. The Manager attended the SA Regional 'Cultural Diversity' Conference in Port Pirie and provided a presentation on the Substance Misuse Service at the conference. The Manager and Team Leader have attended two follow up workshops in Adelaide on Accreditation, one with QMS, the Assessors, and the other with the Aboriginal Health Council of South Australia.

### 3.2 Accreditation:

Our accreditation journey continues, with the service being successful with the funding application submitted in September 2010, to conduct the full accreditation assessment. This involves:

- a) a staff training day to assist the processes of accreditation which will occur in August 2011;
- b) a developmental review that will occur in September 2011 which looks at the service to evaluate its readiness, and assist in preparing an Action Plan for the full review;
- c) full accreditation audit possibly occurring in April 2012.

### 3.3 Funding:

'Paint to Heal' Workshop funding was rolled over to the 2010/2011 financial year and, as a joint venture between the Young Street Day Centre and the Substance Misuse Service, it was found that the funding would sustain two workshops. One workshop was held during 2010/2011 and the other is scheduled to be undertaken in late 2011.

The Substance Misuse Service was also successful with a funding application to OATSIH for the purchase of a laptop computer to assist in holding training sessions and workshops, and a car fridge for use in summer to hand out cool water to clients to assist with their hydration in the warmer/hot weather. Some extra funding was also received to enable the service to extend its hours of operation for a few 'special events' such as Desert Fringe Festival and the local football finals.

### 3.4 General Activities:

- a) Financially supported NAIDOC Week through the Family Fun Day and the School Initiatives Program. An information stall and a Paint to Heal workshop with 'Change, the Next Step is Ours' as the theme, facilitated in conjunction with the Young Street Day Centre, was held at the Family Fun Day. Also planned and organised the screening of 'Yudum', a movie based on a story written by Mr Aaron Stuart, an Arabana Aboriginal man, in consultation with the Port Augusta Cultural Centre – Yarta Purtli and Augusta Cinema operators.
- b) Financially supported the 'Closing the Gap' community celebration day at the Port Augusta Youth Centre and also held an information stall.
- c) The Manager and Team Leader have participated at local community Interagency meetings and are members of the Management Committees for the Port Augusta Youth Centre and YACSA (Youth Affairs Council of South Australia).
- d) Instead of staff attending the Sober Walk in Adelaide during Drug Action Week in 2011, the Substance Misuse Service program decided to try something different and held a Sober Walk in Port Augusta. The Sober Walk concluded at the Young Street Day Centre with a BBQ lunch being held. Staff made some great posters to carry along as part of the Sober Walk; however the numbers attending on the day were low which was disappointing. As part of the staff meeting debrief relating to this event, some improvements have been identified for the 2012 Sober Walk.
- e) The Manager has also been participating with the Urban and Regional Strategy, which is a plan to improve outcomes for Aboriginal people living in cities and towns. The Australian, State and Local Governments will work with community to ensure that the Strategy makes a difference for Aboriginal and Torres Strait Islander people in South Australia. The Port Augusta Urban and Regional Initiative is being developed to ensure that issues and opportunities for Port Augusta Aboriginal people are addressed. The intent of the initiative is to better align local resources and networks to deliver more effective services to Aboriginal people in a way that will achieve Closing the Gap.

#### 4. OPAL Program

In 2010/2011 OPAL continued work on programs, policy, infrastructure, community awareness and training across the community to deliver physical activity and healthy eating outcomes for local families.

##### 4.1 Gardening in the community:

Local food production is one of the six OPAL goal areas, and has therefore been a focus for work throughout the financial year. OPAL initially developed a Port Augusta-specific vegetable planting guide, in collaboration with a local gardening expert. OPAL also co-funded edible gardens in strategic locations across the community, including Flinders Children's Centre and the Port Augusta Child Care Centre. Children and families are building skills and enthusiasm for local vegetable growing through interaction at these centres.

In early 2011 OPAL ran three gardening workshops at the Early Years Parenting Centre, where families worked with a local Horticulturalist to learn about planting seedlings and raising food crops.



Left: Children harvesting zucchinis at Flinders Children's Centre  
Centre: The vegetable garden at Flinders Children's Centre  
Right: Children watering seedlings at the Early Years Parenting Centre garden

##### 4.2 Second Theme: Give the Screen a rest, active play is best

The launch of the second theme provided a physical activity focus for work across the community. One key project was the installation of the outdoor gym equipment on the foreshore, which was planned through collaboration between OPAL and the *be active* Field Officer. The equipment adds another dimension to the outdoor activities available in the City, and has received positive feedback from many community groups.

Fitness equipment on the foreshore



##### 4.3 Third Theme: Make it a Fresh Snack

The '*Make it a Fresh Snack*' theme was launched in May 2011 and will run through until February 2012. As part of the initial theme promotion OPAL ran an interagency training session in which agencies learned about the theme and brainstormed ways of working with OPAL to spread the message through the community.

OPAL co-facilitated a series of workshops at Augusta Park Primary school in conjunction with one of the Foodies who is also an Aboriginal Community Education Officer at the school.

In May and June OPAL collaborated with the staff at Wesley Uniting Care to deliver a six-week budget cooking program called 'Fresh Food and Fun'. This provided additional support to community members in planning meals, cooking with pantry staples and modifying recipes.

#### 4.4 Other outcomes

OPAL takes a multi-pronged approach to making healthy food and physical activity more accessible in Port Augusta. Further examples of our work during the last financial year include:

- a) The OPAL Project Officer is collaborating with Council staff to increase promotion of the Be Active Community Centre programs via local networks and media.
- b) As a result of OPAL support, the Council Childcare Centre received re-accreditation of their menu via the 'Start Right Eat Right' Award Scheme.
- c) Fifteen additional Community Foodies were trained at the end of 2010, bringing the total number of OPAL-trained Foodies to twenty six (26). Community Foodies are now running regular activities across Schools, Preschools, EYPC, Community Services and the Children's Centre. OPAL supports their ongoing development with training updates and resources.
- d) OPAL continues a monthly radio interview at Umeewarra Media.
- e) OPAL is co-funding healthy cooking activities at Carlton Children's Centre, with a focus on budget cooking.

# Goal Area 1: Community Development

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## Sub Goal 1.3: Best Practice in community programs and facilities managed by Council.

This sub goal within Council's Strategic Plan relates to the many and varied programs which Council offers its community. Thirty three (33) initiatives were completed in 2010/2011 and two are still ongoing.

There are seventy five (75) projects scheduled to be undertaken as part of the 2011/2012 Business Plans linked to this sub goal of Council's Strategic Plan.

### Activities and highlights for 2010/2011

#### 1. Sport & Recreation

Sport & Recreation is a vital part of Port Augusta's culture and by positioning itself to capture the sports tourism market, as well as improving the overall level of passive recreation and structured sporting options, Port Augusta is well placed to achieve its set goals.

The Central Oval Precinct redevelopment still remains a top priority with plans still being worked through to commence this project.

The *be active* Field Officer is continuing to provide advice to Council, Sporting Clubs & Recreational Groups within the city, in an endeavour to become more self sustainable through planning and implementation of new procedures that meets the community's current needs.

During the reporting period, the *be active* Field Officer provided assistance to various sporting & recreation groups as follows:

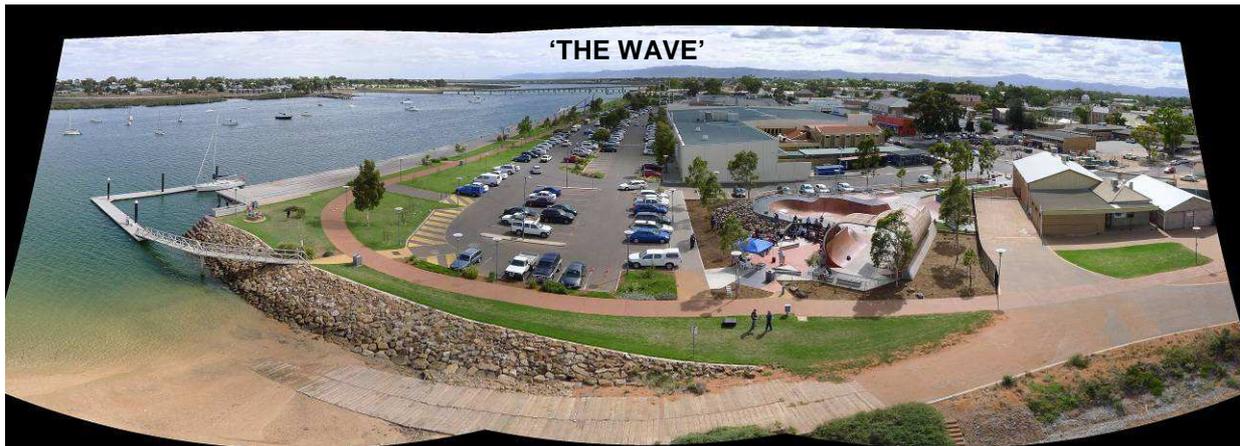
Be Active Community Centre – currently this Centre provides a low cost alternative to active recreation opportunities for the community. The Centre offers activities such as: kindergym, yoga, zumba, Be Active birthday parties, indoor netball, indoor cricket, indoor soccer, and is the preferred venue for Health Focus, SAPOL training & Zen Do Kei.

Port Augusta Open Space Plan – the Port Augusta Public Open Space Strategy will provide a guide for the strategic planning, development, use and management of the open space network within the City. The Strategy also outlines Council's open space policy position and the open space network vision. Providing high quality open space has many community benefits including economic, environmental, urban livability, social/health and cultural benefits.

Port Augusta Play Space Strategies & Stirling North Master Plan – these two plans will relate to the Open Space Plan and will further provide Council direction for the individual usages of our Open Space network. Port Augusta is positioning itself to become a 'Child Friendly City' and to achieve this we will need to focus on elements such as Early Childhood Development

Central Oval Precinct Development – \$5m was pledged by the State Government during the last election, giving Council confidence to commence this much anticipated project. Various funding applications have been submitted to fully complete the project's revised vision. It is anticipated that some form of construction will take place within the next 12 months.

Port Augusta Skate Park – 'The Wave' opened in December 2010 and has been well used by local and visiting youth. The annual Youth Week event was held at 'The Wave' and was deemed a huge success. 'The Wave' was also nominated in the Bi-annual Cement Concrete Aggregates Australian Public Domain Awards.



ETSA Oval Turf Wicket Project – the installation of Port Augusta’s new and only turf wicket was completed this year with the first game planned for October 2011. This was a joint project between the Port Augusta Cricket Association and Council. The wicket is a Les Burdett design that incorporates a centre bounce strip for football use and 4 cricket wickets.

Port Augusta Recreation & Sports Network – continued to provide information and leadership to this network through regular emails, workshops and *be active* events based on local & state requirements.

Pichi Richi Marathon – the 30<sup>th</sup> Anniversary of the Marathon took place this year with close to 500 entrants. This year also marked the last for the current organising committee as it will now be coordinated by Rotary International Port Augusta.

Port Augusta Junior Sports Assistance Foundation – a review into the operations will be undertaken this year to further enhance the Port Augusta Junior Sports Foundation’s support to the sporting community of Port Augusta.

Port Augusta Physical Activity Council – with assistance from OPAL, this group was formed to prioritise physical activity options throughout the City. This group is made up of key stakeholders of the City and will provide leadership to all agencies involved.

Christopher Street Park Upgrade – in conjunction with the local residents Council will be working towards a major improvement of this area. With the population growing within Stirling North, this park will offer a unique environment for the local residents.

Port Augusta Bicycle Strategy – in conjunction with the OPAL program Council will be working towards increasing the use of active transport within the City.

Port Augusta Foreshore Exercise Equipment – in conjunction with the OPAL Program, 5 new pieces of outdoor exercise equipment were installed at the Eastside foreshore area. This site was chosen for its high use and views of the water and, based on the success of usage, Council will look to add more equipment in various other locations to form a fitness trail.

Northern *be active* Roadshow – jointly run program with the Northern *be active* Field Officer Group (Port Lincoln, Whyalla, Port Pirie, Port Augusta). This Roadshow will run across 4 towns delivering sessions that relate to that community’s specific needs: e.g. child safe environments, star club & club governance, grant information & coaching at various levels. It is anticipated to commence in October / November 2011.

## 2. Port Augusta Library and Community Information Service

Port Augusta Public Library offers a wide range of services and resources to the community. Activities and events undertaken during 2010/2011 included:-

### 2.1 Author visits

First time author Fiona McCallum shared with 30 community members her adventures and the excitement of publishing her novel ‘Paycheque’ on 13 April 2011.

The Library organised the launch on 23 May of Rosanne Hawke's children book 'Taj and the Great Camel Trek'. The novel follows the explorer Ernest Giles' 1875 expedition between South Australia and Perth. The launch was held on the Anniversary of Giles' departure from Port Augusta and the story features the City with a goat race around the main street area. Unfortunately, due to rain, the Pichi Richi camels were unable to attend and the celebrations were relocated from Gladstone Square to the Library.

Rosanne Hawke and Janeen Brian held 10 interactive sessions with primary school children discussing a range of topics, including how to improve their writing and where story ideas start. Approximately 420 children were involved in the sessions, being inspired to read more and to discover writing skills.

## 2.2 Storytime

Questacom from Canberra entertained preschool children with literacy and hands-on based activities involving science concepts.

The weekly storytime sessions for preschoolers held on Wednesday mornings at the Library continue to attract families for stories and activities. During 2010/2011, the 40 sessions were attended by 547 children and 499 adults.

## 2.3 Community Information Service

Each month the 'Port Augusta Community Diary' is produced and 500 copies circulated within the community and regional South Australia. Electronic copies are also available on the Council webpage.

The Public Library manages and updates the community agencies and services information for Port Augusta on the web based service 'SA Community'.

A new edition of the 'New Resident's Guide' was published and circulated to relevant groups and agencies in the community. The community agencies information was provided to the Transcontinental for inclusion in their 2011 publication of 'The Guide'.

## 2.4 Broadband for Seniors Project

This ongoing program has proved popular with small groups of seniors working with a volunteer weekly over 5 weeks to increase knowledge and skills with computers and the internet. This Australian Government initiative *Broadband for seniors* aims to increase the confidence and skills of older Australians.

## 2.5 National Simultaneous Storytime

On 25 May 2011 the Library organised for the National Simultaneous Storytime to occur across Port Augusta. All primary schools, pre-schools and child care centres were presented with a copy of Rod Clement's 'Feathers for Phoebe'.

At the Library preschoolers and parents enjoyed the story electronically via a big screen, with an activity and songs.

## 2.6 School Holiday Activities

An exciting program of activities for families was organised:-

🕒 *Discover life on earth*, 15 July 2010 – a morning and afternoon session involved activities and craft as part of the International year of Biodiversity.

A total of 87 children were involved in potting an AridSmart plant to take home to encourage butterflies to their garden, and the very popular educational talk about snakes from Ranger Sam with a chance to touch 'Spike' the snake from Department of Environment and Natural Resources.

- ⌚ 'The Storytellers', October 2010 – Michael Mills' performance at the Institute Theatre – 92 children and parents attended.
- ⌚ *Christmas Countdown*, daily stories and activities in the lead up to Christmas, with guest book readers entertaining 150 children and parents over nine days.
- ⌚ *Ancient Egypt*, July 2011 – a morning session of activities based on Egypt, including a computer mummy training course and pottery with clay.

## 2.7 Book Club

The Library Book Club met on the 4<sup>th</sup> Thursday of each month to share ideas and thoughts on a wide range of books, 10-16 people attending each month.

## 2.8 Residents' Newsletter

The Residents' Newsletter highlighting Council news and services for the community appeared as an insert in the Transcontinental on 18 August 2010, 17 November, 16 February and 1 June 2011.

Additional copies were made available from various Council locations and services, with an electronic copy accessible from the Council webpage.

## 2.9 Upgrade to Facilities

Several improvements were made to the Library building and improvement in the service including:-

- a) New storage cupboards installed for the local history collection, improving the condition and the amount of storage.
- b) New carpet replacing an area of high usage around the circulation desk.
- c) New kitchen for the staffroom.
- d) Self serve coffee machine introduced in February 2011.
- e) December 2010 storms led to flooding in the Library and prompted the opportunity to relocate collections. This major effort by staff resulted in an improvement in the Library layout.
- f) In partnership with the OPAL program a home kitchen corner was established in the children's section; it has proven extremely popular.

## 2.10 Other programs and promotional activities:

- a) Toy Library Service
- b) Outback Book club
- c) Regular involvement with Emu Trail Playgroup
- d) Library Promotional Newsletter
- e) Wireless and Computer Access
- f) Annual Easter Hunt
- g) Little Big Book Club packs
- h) Books in the Sky (audio books)
- i) Local and family history service
- j) Monthly Library bus and home visit service
- k) Positive Ageing Expo
- l) Christmas Tree Festival

## 3. Aged Care Services

### 3.1 Nerrilda Nursing Home

Nerrilda Nursing Home experienced a high turnover with 37 new admissions during the 2010/11 financial year. This figure is higher than the previous two years. The bed occupancy rate for the financial year was 95.89% which is still quite high considering the large turnover of residents.

The high number of residents coming into the Home created an increased workload for staff whilst they get to know the new residents, complete necessary documentation and assessments and aged care funding instrument forms. Admission of residents is done singularly and staggered to help reduce the impact of introducing too many residents too quickly. The high ratio of new residents with dementing illnesses has necessitated the engagement of extra staff at specific times to address the management of a communal living environment.

The high turnover of residents is partly due to the success of the Australian Government's Community Aged Care Packages and Extended Aged Care at Home Packages assisting people to remain at home for longer periods. This has resulted in residents coming into residential aged care with much higher and complex care needs. Hence, the role of Enrolled Nurses has transitioned to reflect a more clinical focus and Registered Nurses reflecting a more clinical management role. This trend is being noted by Residential Aged Care Facilities nationally.

The Aged Care Standards and Accreditation Agency conducted an unannounced site audit on 5 January 2011 with Nerrilda Nursing Home being found to be compliant in all expected outcomes assessed during the visit.

Food Safety Audits were conducted by a qualified Food Safety Auditor on 16 November 2010 and 17 May 2011 as per the Food Safety for Vulnerable People legislation.

Staff of Nerrilda Nursing Home have continued to work on Quality Improvement projects identified through the use of the Aged Care Quality Association (ACQA) internal audit tools and processes. The ACQA software enables Nerrilda to benchmark results of internal audits against other Residential Aged Care Facilities as well as determine improvements in results within our facility.

The Nerrilda Fundraising Auxiliary is continuing to provide much needed support to the staff and residents of Nerrilda, with over \$9,500 spent on materials and equipment to enhance the quality of life of our residents.

A major policy and procedure review was undertaken across both Nerrilda Nursing Home and AM Ramsay Village with a view to standardising practices across sites. Support from Quality Project Consultant, Louise Absalom was received to undertake this process.

Staff continued to work towards implementation of the Aged Care software, 'Manad' with all new residents' interim care plans and initial assessments now being developed electronically and observations being recorded electronically.

Numerous training opportunities have been available through the Aged Care Channel as well as mandatory in-services on Manual Handling, Fire & Evacuation, Signs of Elder Abuse, and Medication Management. Bursaries were awarded to four staff in January 2011 to complete the Diploma in Enrolled Nursing through the Productivity Placement Program. Care Manager, Desley McKinlay is working towards a Diploma in Community Services Management through the ANMF and N & C Baron & Associates. Two staff are working toward a Certificate IV in Training and Assessment to up-skill these staff to provide an education role during orientation and where skills deficiencies are identified.

An Enrolled Nurse specific medication shift was introduced at Nerrilda Nursing Home during the year after the success of the morning shift introduced during 2009/10. The introduction of these shifts has provided Enrolled Nurses with a role relevant to their skill set as well as enabling the Registered Nurse to have a more clinical focus.

Capital improvements during the year have included the upgrade of the kitchen servery area in the main dining room, purchase and installation of a dishwasher in the upgraded kitchen servery, purchase and installation of a new pan sterilizer, replacement of ball valves and re-installment of pipe lagging on hot water pipes throughout the facility and replacement of fire detectors on circuits 1 and 4 within the facility.

### 3.2 A.M. Ramsay Village

Seventeen new permanent residents were admitted to AM Ramsay Village during the 2010/11 financial year. The permanent bed place occupancy level for the financial year was 97.23% and the respite bed occupancy level was 100%.

A food safety audit was undertaken by a qualified Food Safety Auditor as per legislative requirements at Ramsay Village on 18 May 2011 with good results.

Unannounced spot checks were undertaken by the Aged Care Standards and Accreditation Agency on 17 August 2010 with Ramsay Village being found compliant with all expected outcomes assessed. An application for accreditation was submitted by staff of Ramsay Village in March 2011 in readiness for the full site audit undertaken in July 2011.

Aged Care Quality Association (ACQA) internal audit tools continue to be followed with notable improvements occurring across most audit areas. Internal quality audit results and processes have been used to identify projects to be undertaken as part of the facility's quality improvement plan.

A major policy and procedure review was undertaken across both Nerrilda Nursing Home and AM Ramsay Village with a view to standardising practices across sites. Support from Quality Project Officer, Louise Absalom was received to undertake this process.

Staff continued to work towards full implementation of the Aged Care software, 'Manad' with all new residents' interim care plans and initial assessments now being developed electronically and observations being recorded electronically. Clinical Nurse, Penny Hooper has been instrumental in driving this process.

Numerous training opportunities have been available through the Aged Care Channel as well as mandatory in-services on Manual Handling, Fire & Evacuation, Signs of Elder Abuse, and Medication Management. Care Manager, Bernice Racanati is working towards a Diploma in Community Services Management through the ANMF and N & C Baron & Associates. One staff member is working toward Certificate IV in Training and Assessment to provide an education role during orientation and where skills deficiencies are identified. One staff member is undertaking training in Infection Control to raise the profile of this within the facility.

A newly created Registered Nurse position commenced at Ramsay Village in July 2010 to provide clinical support to the staff and residents, due to increasing care needs of residents. A newly created Leisure and Lifestyle Coordinator position was created in July 2010 to improve the focus in this area. These new positions were created in response to a review undertaken following the change in management structure in July 2009 and the changing care needs of residents. Staffing levels will continue to be monitored due to increasing numbers of residents with high care needs.

Capital improvements during the 2010/11 financial year included replacement of the carpet in the front entrance area, main hall and corridor adjacent to the kitchen and staff room, replacement of floor coverings in the office areas, purchase of high/low electric beds for use in Masonic Wing, manufacture and installation of two stainless steel kitchen cupboards in the main kitchen, erection of a covered walkway adjacent to the front entrance of the building, replacement of sections of guttering and stormwater pipes and repairs to cracking throughout the building.

### 3.3 Health Focus

Attendance levels in the Tuesday and Wednesday 'Lets Keep Active' groups has remained consistent throughout the year.

These groups have enjoyed a range of activities designed to maintain or increase clients' levels of independence. These have included painting, bingo, croquet, quoits, reminiscing, bowls, skittles, quizzes, balloon tennis, footy tipping and Melbourne Cup luncheon.

Bus trips have been held to various locations including Mambray Creek, Whyalla, Port Pirie, Port Germein and a BBQ at the shacks. The groups also joined residents from Flinders House in Quorn for a barbecue in Warrens Gorge.

Health Promotion activities have included guest speakers from Council of the Ageing in relation to Medicines and Sleep, Foot Care Sessions presented by the hospital based Podiatrist, and a session by the Port Augusta Hospital's Continence Advisor.

The Low Vision Group have worked on various craft items during the year including decorated coat hangers, decorating wooden scarecrows made by the Men's Shed and wooden Christmas tree Advent calendars, card making, decorating wooden boxes, Easter egg holders and Easter cards, fabric covered note books and wooden cut out 'family trees'.

Basic podiatry sessions were held each month by a staff member credentialed to undertake this task. A qualified podiatrist from the Port Augusta Hospital attended Health Focus quarterly to review all clients and attend to more complex podiatry requirements.

The Friday group for people with memory loss has experienced fluctuating numbers across the year. Clients attending this group enjoy the activities provided including short drives around Port Augusta. Carers of these clients are also thankful for the respite opportunity.

The community based exercise and walking groups continue to be well attended. The walking group meets at various locations around Port Augusta each week. The community based exercise classes are held at the 'Be Active' Community Centre on Flinders Terrace.

Minimum Data Set statistics were submitted on a quarterly basis throughout the year for the Friday Memory Loss Group to meet HACC funding requirements for this group.

Staff training included a CPR Refresher Course, Manual Handling, Fire and Evacuation Training, Types and Signs of Elder Abuse as well as a 'My Eye Health' training session.

The annual trip away was held in May 2011. This year the clients went to McLaren Vale for three nights. 13 Clients, supported by staff, had a lovely time exploring the Adelaide Hills area, with visits to local wineries, the Birdwood Motor Museum, Melba's Chocolate Factory, Alexandria Cheese Factory and the southern Adelaide beaches.

Health Focus Day Therapy Centre's 21<sup>st</sup> Birthday celebrations were held on Wednesday 22 June with a large number of clients, volunteers, staff and carers gathering for a lovely morning tea.

#### 3.4 Men's Shed

Numbers of men attending the Shed have been consistent during the 2010/11 financial year with an average of 30 men attending each week. The men are well supported by 5 volunteers, Neil (Noogar) Edwards, Colin Newman, Malcolm Davis, Cavan Finlay and Ray Halls, with Noogar's volunteer efforts being recognised through the Regional Advantage SA Awards in December 2010.

The Shed was featured on the ABC TV program 'Can We Help?' in October 2010 which created a lot of interest nationally.

The men worked on many orders during the year, including doll's houses, repairs & renovations to furniture, outdoor garden bench seats, rocking horses, painter's easel, bread box, basketball backboard, Perspex box for a model ship, 2 throne chairs & 2 booths for the Buffs Lodge, spud & onion box, children's trucks, microwave cupboard, and 3 steel and timber bench stools for the Stirling North Primary School.

A welding bay was constructed during the year with funding received through Community Benefit SA for this purpose. A welding fume extractor was purchased with funds received through the Department of Veterans Affairs.

Health Promotion activities have included an overview of the Community Health Service by Carol Lyson, Medicines & Sleep by COTA SA, Protect Your Independence (eye health) by Royal Society for the Blind, Asbestos Awareness, Maintain Driving Skills & Mobility As We Age, Getting Ready for Digital TV, Cooking Presentation, Prostate & Continence Health, and Veterans & Veterans Families Counselling Service Women's Workshop

The Men's Shed once again entered a float in the Annual Christmas Pageant. This year (2010) the theme was 'Monsters versus Aliens Christmas'. Once again the Men's Shed were winners of the 'Best Overall Float' prize.

Many donations of tools, materials and money have been received throughout the year, from members of the community. These donations assist the shed to become self sufficient and are much appreciated by all shed members.

### 3.5 Other

The Port Augusta Aged Care Service Providers Network (PiPA – Partnerships in Positive Ageing) continued to meet bi-monthly to share ideas, discuss gaps in service, trends and opportunities and progress recommendations of the Ageing Strategy.

The 2010 Positive Ageing Expo was held on Wednesday 28 October and featured the presentation of Port Augusta City Council's Awards for Services to Aged Care for 2010. The two award categories (individual and organisation) recognise the significant contribution made to older members of the community. The winners of the awards were Mr 'Bluey' Chilvers for going 'above and beyond his duty' in his role of bus driver of the Community Bus, and Carers SA, Northern Country Carers for their role in supporting the carers of frail aged and disabled in the Port Augusta community. Mrs Melva Waterman was given a special commendation for her contribution to the residents of Nerrilda Nursing Home and AM Ramsay Village. Melva has donated her time, energy and materials to design and make quilts for residents of Nerrilda Nursing Home and AM Ramsay Village.

## 4. Childcare Services

### 4.1 Childcare Centre

The 2010/11 year saw a decrease in the full time equivalent number of children attending the Centre. The average full time equivalent children attending for 2010/11 was 46.12, down from 52.36 in 2009/10. The reduction in attendances is attributable to DECS pre-schools offering additional Kindy sessions, with the number of sessions allowable per child now 5 sessions per week.

The Centre continued to support students completing Certificate 3 and the Diploma in Children's Services by hosting placements throughout the year and offering staff studying the Diploma in Children's Services study time during quieter periods.

Vinyl flooring was replaced in the Toddlers room during the Christmas break to minimise disruption to the Centre. This is part of a staged upgrade of all flooring in the Centre, with Kindy being next on the list.

Major capital expenditure of over \$150,000 was made to replace the air conditioning system at the Centre. This involved the design of the system, supply and installation of 16 split system air conditioners and relevant ductwork for heat recovery and air return, and removal of the existing roof mounted units. This work was also staged to minimise disruption to the Centre. Roof anchor points were installed to ensure safety during ongoing maintenance.

The installation of a rainwater tank in the Toddlers yard, to be plumbed back into the Centre to reduce reliance on the River Murray and ensure business continuity during SA Water outages, was arranged in June 2011.

Staff participated in the DECS Children's Services Expo in March 2011 to promote the Centre. The Centre also participated in the 2010 Christmas Pageant with a 'Rock n Roll Christmas' theme.

Port Augusta Childcare Centre's accreditation application was completed and submitted to the National Childcare Accreditation Council in December 2010. A full site audit was undertaken on 10 and 11 May 2011 with the Centre receiving excellent results. The Centre was found to be of high quality against all 33 principles of the accreditation standards.

Staff have been reviewing programming to ensure that Early Years Learning Framework expected curriculum outcomes are met and to maximise opportunities for children to reach their full potential. The Early Years Learning Framework is Australia's first national framework for early childhood educators

Staff have undertaken training in Dance and Movement, Team Roles & Responsibilities and Start Right Eat Right Guidelines,

A Food Safety Audit was undertaken by a qualified Food Safety Auditor on 23 August 2010 with good results. The next audit is due in August 2011. The Centre was audited against Warm Water System compliance during April 2011 and found to be compliant. The next audit is due in April 2012.

The Centre has purchased new outdoor foam mats, padded pole protectors for poles in the Toddlers yard that are near pathways, and each section has purchased new toys and multicultural resources for the children to utilise. A garden area was established in the Kindy yard with assistance from the OPAL Team and using planter boxes relocated from the Outdoor Adventure Centre area. Children have planted assorted herbs, flowers and vegetables in these planters. The Babies section have also established a small garden area with strawberries, beans, mint, herbs and flowers planted.

Visitors to the Centre have included the Covenant Players who performed a series of short plays relating to friends, sharing and caring, helping each other and problem solving, and also Mark Stewart from Drum Beat who performed to the Toddler and Kindy sections.

#### 4.2 Miriam High Special Needs Centre

Carmel Boscence retired after 25 years of service with the Miriam High Special Needs Centre. Quanita Hockey was appointed as Manager effective from 19 December 2010.

Numbers of children enrolled with the program remained constant during 2010/11 with up to 60 families being supported.

Numbers of children attending each session have been limited to ensure compliance with the Port Augusta Childcare Centre's licensing arrangements and also to fit within budget constraints.

The Miriam High Special Needs Outreach Program continued to support families in Whyalla, Roxby Downs, Quorn, Coober Pedy and Andamooka. Up to 47 children were supported through the program funded through the Department of Health.

All reporting requirements, including Minimum Data Set statistics were completed in a timely manner as per funding agreement requirements throughout the year.

Staff attended training sessions throughout the year including Nasogastric and Gastrostomy Tube Feeding through the Northern Paediatric Unit, Senior First Aid, Child Safe Environments, Managing Challenging Behaviours, and Signing Workshops. Guy Skillen attended a two day regional Cultural Diversity Conference hosted by National Disability Services in Port Pirie. Anne Baker completed the Diploma in Community Sector Management by attending workshops in Whyalla on a monthly basis.

A Department of Families and Communities' Service Excellence Framework accreditation site visit was undertaken in July 2010, with Certificate level awarded.

The Centre supported various students during the year including 5<sup>th</sup> Year Medical Students as part of their six week country placement and work experience students.

The Centre continued its close relationship with the Flinders and Far North Child Development Unit, Child Health Team and the Northern Paediatric Unit. Can Do For Kids continued to visit the Centre on a regular basis to observe children and provide information and resources to staff. CAMHS staff also attended the Centre to observe children and discuss strategies for Behaviour Management with Staff. The Outreach Teacher from Autism SA also attended to observe children, and provide strategies and ideas around behaviour management. Novita Children's Services attended the Centre on a regular basis throughout the year to observe children, and provide families and staff with updated programs and equipment.

Donations were received from community groups and individuals including Mrs Helen Taylor, Mr Aaron Morgan, Spencer Gulf Law, Knights of the Southern Cross, Alinta Energy and Beehive Crafts. These donations assist the Centre to enhance the quality of life and maximise the full potential of the children.

The HACC funded a School Holiday Program for children with special needs aged up to 9 years that are unable to access mainstream services. They have enjoyed fun activities including visits to Kindergym at the Be Active Centre, days at the Beach, Ryan Mitchell Swim Centre, Horse Riding, an excursion to Quorn and a boat cruise.

An audit of the Centre's Warm Water Systems was undertaken in April 2011 by accredited assessor, Jason Baker. Results of this audit were successful.

A major upgrade of the spa area was undertaken to repair damage due to salt damp and white ants. Repairs to the hydrotherapy pool including re-grouting of tiles and installation of an automatic hydrochloric dosing system were also undertaken.

## **5. Port Augusta Cultural Centre – Yarta Purli**

### **5.1 Volunteers**

The Cultural Centre continues to incorporate a volunteer program offering community members an opportunity to play a vital role in the ongoing operations of the facility and associated events.

Volunteer numbers have again increased over the financial year with around 22 volunteers who have an ongoing role at the Gallery enabling the centre to be open 6 days a week as well as special openings for 'market days' and other significant community events.

### **5.2 Exhibition Program**

The Gallery offers local artists with an exhibition space to showcase their works and also hosts a range of touring exhibitions through Country Arts SA and other major cultural institutions. The Gallery's dynamic exhibition program ensures new exhibitions are on display every 4-5 weeks across a range of artforms including painting, photography, ceramics, sculpture and digital media.

During the 2010-2011 financial year, 18 exhibitions were held with 5958 visitors passing through these exhibitions. Exhibitions held during the year included:

- ◆ Malka Aboriginal Art Prize Exhibition 2010
- ◆ Country Arts SA Visual Arts Touring Exhibition – Our Mob on Tour 08
- ◆ Botanical Drawings Collection
- ◆ Country Arts SA Visual Arts Touring Exhibition – The Sea by Barrie Goddard

- ◆ Freerange @ Yarta Purlli
- ◆ National Museum of Australia - Herbert Basedow: A different time
- ◆ Country Arts SA Visual Arts Touring Exhibition – Le Cheile
- ◆ Terena Johnson – The Great Round
- ◆ Country Arts SA Visual Arts Touring Exhibition – Maralinga: The Anangu Story
- ◆ Adelaide Fringe/Migrant Resource Centre of SA – The Visibility Project
- ◆ Port Augusta Children’s Centre – Creating Together
- ◆ Local Showcase – Sabian Wilton and Isabelle Taylor
- ◆ Country Arts SA Visual Arts Touring Exhibition – Prospects: Re-imagining Gold Country at Ophir and Hill End
- ◆ Looking Back – A history showcase of Port Augusta rail, buildings, shipping, ANZAC and events (curated by Malcolm Simes)
- ◆ Don Ellis – Wall Pieces
- ◆ Craig Ellis – Black & White
- ◆ Malka Aboriginal Art Prize Exhibition 2011
- ◆ Joel Plevin – Introducing Joel

The Gallery focussed more on developing a workshop program this year and this has successfully attracted additional visitors to the centre. Workshops held during the year included:

- ◆ Basket-making
- ◆ Drawing
- ◆ Painting
- ◆ Pastels
- ◆ Portrait Photography

A number of artist talks and other events, including a History Week Open Day, were also held to encourage visitation and community participation.

### 5.3 Events

#### a) Desert Fringe

Desert Fringe returned to Port Augusta on 25 - 26 February 2011 with yet another dynamic program of events which included an entertaining mix of local and visiting performers. The Desert Fringe kicked off with a community concert and free BBQ on Friday 25 February followed by Adam Page Solo, and a jam-packed night of entertainment at the Fringe Club in the Barracks.

The Desert Fringe Family Day was again very popular with locals despite a particularly warm day in Gladstone Square. The 350+ strong crowd was entertained by Leapin’ Louie the Texan lasso expert and a host of other Fringe performances. The Apple Tree Company puppet show was also popular in The Institute on the Saturday afternoon, and the shows and celebrations in the Fringe Club continued well into the night.

This year’s attendance figures for the Desert Fringe exceeded all expectations with approximately 2,252 people visiting Fringe events over the two day festival.

Council has continued to support the Desert Fringe as it is recognised as an important and worthwhile event for the region.

#### b) ARID Sculptural Event

The fourth biennial Arid Sculptural Event was held in September 2010 with the theme ‘Adapt or Die’. This time around Arid incorporated a full program of workshops in addition to the sculptural exhibition at the Australian Arid Lands Botanic Garden.

In partnership with the Adelaide Centre for the Arts, Arts SA and Country Arts SA, the 2010 Arid Sculptural Event kicked off with an opening night featuring 18 sculptures lit by ETSA, and for the first time offered a prize for the best judged sculpture. Rachel & Mark Young won first prize for their sculpture, *The Birds*.

#### 5.4 Programs

a) Grindell's Hut Artist in Residence Program

Adelaide artist, Pamela Kouwenhoven, was the 2010 Grindell's Hut Artist in Residence and spent three weeks at Grindell's Hut, situated in the Vulkathunha-Gammon Ranges, in late October/early November 2009.

The annual Grindell's Hut Artist in Residence Program was established several years ago and is a partnership project with the Department of Environment and Natural Resources (DENR) to provide an opportunity for artists to live and work in an environment of extraordinary natural beauty and historic significance that has long been a source of inspiration for many significant Australian artists.

b) Youth Week

The Port Augusta Cultural Centre – Yarta Purtli Gallery Youth Week Arts Competition was again popular and this year the Centre partnered with the local branch of Uniting Care Wesley. The theme for the competition was 'youth homelessness'.

c) Freerange @ Yarta Purtli

Freerange is a newly established initiative of the Gallery and is a one week program offering free space to local artists to exhibit and promote their works, to use as studio or workshop space and to network and share with other artists in the community.

Freerange was very popular with a wide range of artists from art groups such as Urramunja Arts, Copley Ceramics Group and Curdnatta Art Group. A number of individual artists also participated in the week.

Art and craft sales during Freerange were excellent and the program provided an ideal opportunity for Port Augusta people to purchase unique Christmas gifts.

#### 5.5 Projects

a) Malka Aboriginal Art Prize

After a successful 2010, the second Malka Aboriginal Art Prize Exhibition in 2011 saw an increase in sponsorship, increase in prize money and increase in entries from local artists.

A highly successful exhibition and project, Malka showcases Aboriginal art and encourages established and emerging artists to display and sell their artwork. Prize winners for this year were:

1<sup>st</sup> - Marika Naylor, 2<sup>nd</sup> - Rachel McLeod, Equal 3<sup>rd</sup> - Heather Shearer and Reg Dodd, Youth Encouragement Award - Jennifer Evans, People's Choice Award - Sabian Wilton.

b) Arts Assistance through Country Arts

The Arts Officer has continued to provide arts assistance to a range of organisations and individuals as part of this role jointly funded between Country Arts SA and Port Augusta City Council. The Arts Officer is the first point of call for all arts funding related enquiries, advice and is involved in a range of community arts projects.

## 6. Council Venues

The 2010/2011 year has been very busy at the Cultural Centre and Lea Memorial Theatre, giving an opportunity to work with many different groups within the Port Augusta area as well as those from out of town.

- 6.1 The Institute Theatre is proving to be a multi function centre with various events being held throughout the year. The venue has the advantage of being in the city centre which allows locals easy access and offers visitors from out of town the chance to explore the shopping area in Commercial Road. We have had many wonderful comments on the development of the complex. The venue has hosted birthday celebrations, theatre shows commercial, health forums/community workshops, workshops, family fun nights, dance workshops, weddings, jam sessions, band practices, exhibitions, training sessions, Council events/conferences, Country Arts forums/Shows on the Road and Aboriginal art workshops.
- 6.2 Community Use Meeting Rooms have been used regularly by different groups, some weekly some monthly and others just as needed. These rooms are provided free of charge to an agreed list of community groups. They include Ukulele Group, Rehearsal Bands, Port Augusta Performing Group, Youth Advisory Committee and OPAL program.
- 6.3 The Barracks have become the new outdoor function area in Port Augusta, which can hold up to 500 people. It can easily be transformed into anything the hirer desires, with a little effort on their behalf. The following activities have utilised the Barracks – Welcome to Port Augusta event, Desert Fringe Festival, birthday celebrations, art workshops/exhibitions, social club events, health expo's, food and produce markets, workshops, flood appeals, Blue Light discos and wine festivals.
- 6.4 Portable Staging is a community asset, which has been used extensively by the local community. The stage offers a range of set ups which are expertly put together by trained council staff indoors and outdoors. The stage has been utilised by the Combined Schools Choir, Port Augusta Stage Band, various Council functions, weddings, Port Augusta Racing Club, Umeewarra Media, RFDS, Anderson Dancers, Port Augusta Secondary School, Sharp's Music Centre, Port Augusta Music Club and Desert Fringe Festival.
- 6.5 Lea Memorial Theatre continues to accommodate the larger shows in Port Augusta, along with many of the local community groups. The venue has had some very positive comments over the last year, with more commercial shows prepared to take the plunge and come to Port Augusta.

It is proving to be a popular conference venue for the larger conferences being held in the area, providing a larger space and an outdoor area when needed. Its ongoing operation continues to involve the many volunteers who generously give up their time to be a part of this venue. Their day to day involvement ensures that this venue continues to allow not only the local groups, but others from out of town to showcase their talent and events.

During the year the Lea Memorial Theatre has been used for conferences, workshops, international choirs/performers, touring theatre performances (e.g. Jimeoin, The Wiggles live, David Strassman), local church groups, weddings, training sessions, local dance/theatre/calisthenics/bands/schools, rehearsals for local performances, graduations, music workshops (Musos Magic), outdoor birthday celebrations, youth forums and boating licence course.

## 7. Port Augusta Outdoor Adventure Centre

The Port Augusta Outdoor Adventure Centre offers programs which are an alternative to the 'normal' physical activities that are offered in Port Augusta.

During 2010/2011 the Outdoor Adventure Centre has provided activities to:

- a) The TafeSA Mining Program – the PAOAC has taken the 10 participants who gained a position on the Mining Course – a cuttlefish snorkel at Point Lowly; a paddle up the gulf with the Adelaide Outrigging Canoe club; a half day kayak trip to redbanks; a guided day walk at Dutchman’s Stern; and 2 days rockclimbing and abseiling at Warrens Gorge. This was provided as part of their sport and recreation component of the course with the focus on team building and overcoming barriers that the individual may face whether in their personal or working life.
- b) Between June and late August the centre promoted and organised guided Cuttlefish Snorkel Tours to Point Lowly. These tours were well received with local residents, out of towners and a local school. Out of the 40 plus participants that took the opportunity to brave the cold and snorkel with the cuttlefish was a lady who travelled from Adelaide. Feedback from those who participated was that it was ‘well worth doing’, ‘amazing creatures’ or ‘that was awesome’. Yes it was chilly in the water.
- c) Learn to sail program was held regularly for the Polly Farmer Foundation students. This gave them the opportunity to learn to sail a catamaran on their own.
- d) Families SA participated in after school sailing and kayaking activities.
- e) Week night hire and lessons in windsurfing, sailing and kayaking during daylight saving months.
- f) Provided a range of activities to the residents of the Ellis Close Immigration Residential Housing Project Facility during the summer months which included: learning to sail, kayaking, stand-up paddle boarding & learning to paddle an Outrigger Canoe.

Holiday Programs have proved popular again with 40 individuals learning a range of water based activities with sailing being the most popular.

During October, training week was held with 32 people from over the State using the facilities and training days to obtain and gain further qualifications.

## 8. Community Events

### 8.1 Port Augusta Mayoral Flood Appeal

The Contracts and Events Officer was recently involved in the coordination of the Port Augusta Mayoral Flood Appeal – Family Fun Day held at The Barracks and Gladstone Square on Sunday 6 February 2011. The day included 2 jumpy castles and a rock climbing wall donated for free by the respective businesses. Free live music, food and drinks available for purchase and children’s activities such as face painting, bubbles, and decorate your own cupcake for gold a coin donation. The event raised \$3295.15

### 8.2 Vibe Alive, 18 & 19 August 2010

The Port Augusta Vibe Alive Festival was held over two days, 18 and 19 August 2010, involving 1200 Students, 168 little vibers and 50 in the senior division.

Vibe Alive is a youth festival for young Australians of all backgrounds that promotes Aboriginal and Torres Strait Islander cultures and encourages tolerance and teamwork.

Vibe Alive incorporates music, sport, dance and art in a high-energy, youth-friendly setting. Participants also have the opportunity to meet inspiring role models, learn about healthy living and career options, and boost literacy and numeracy skills.

### 8.3 General Events

Events that received financial or in-kind support from Port Augusta City Council during 2010/2011 were as follows: – Port Augusta Racing Cup, Wharfest, Jacobs Creek Port Augusta Golf Classic, Carols in the Park, Australia Day Breakfast, Organ Donor Awareness Week, Pichi Richi Marathon and Port Augusta Cup (Port Augusta and Districts Greyhound Club).

#### 8.4 Afghan Cameleer Memorial Day

The Afghan Cameleer Memorial Launch was held on 4 December 2010, on the Wharf under the shade sails (near Big W). There was traditional Afghan music and the new Memorial Panel was unveiled. After the official launch, invited guests were welcomed back to the Institute Theatre for a family gathering where Council provided light refreshments.



Assisting in the unveiling of the Memorial Panel were descendants of the Afghan Cameleers Mr Raz Moosha and Mrs Jamal Stech

#### 8.5 Entrance Signs/Advertising

Letters requesting applications for the Community Events Advertising Programs were sent to Sporting/Community Groups. These groups then submit their applications requesting funding for advertising their events through Entrance Banners, Newspaper/radio, printing of posters/pamphlets and advertising via TV for major events. During 2010/2011 some of the Events that were displayed on the Entrance Signs were: Wharfest, Organ Donor Awareness Week, Desert Fringe, Desert Detective Day, 50 Year Anniversary Concert – Port Augusta Pipe Band, Reconciliation Week, Quilters Guild Annual Display.

### 9. General Inspectorate Activities

#### 9.1 Animal Management Plan

Council has now completed its second Animal Management Plan for 2011/2016, to set the direction for the management of dogs and cats within our community for the next 5 years to meet the requirements of the new legislation. Council is now in the process of finalising the proposed Plan in conjunction with the Dog and Cat Management Board.

The objectives of the Act are to:

- ◆ Encourage responsible dog and cat ownership;
- ◆ Reduce public and environmental nuisance caused by dogs and cats, and
- ◆ Promote the effective management of dogs and cats (including encouragement for the de-sexing and identification, through registration and micro-chipping of dogs and cats);
- ◆ Provide and establish an off leash dog park in the Council area.

The Plan identifies strategies and actions to implement the mission, aims and objectives for domestic animals management, and relates these back to the wider policy context. The community was asked to comment on the draft plan prior to its adoption by Council.

The Port Augusta City Council's Animal Management Plans have been developed in consultation with the Community and the Dog & Cat Management Board.

#### 9.2 Statistics 2010/2011

| General Inspector Activities | TOTAL |
|------------------------------|-------|
| Dogs Destroyed               | 118   |
| Cats Destroyed               | 131   |
| Dogs Impounded               | 282   |

|   |             |
|---|-------------|
| Dogs/Cats Re-homed                                | 184         |
| Call outs After Hours                             | 66          |
| Animal Expiations                                 | 311         |
| Parking Expiations                                | 293         |
| Yard Condition Litter                             | 78          |
| Impounded Vehicles                                | 4           |
| European Wasp Reports                             | 0           |
| Wasp Nests Treated                                | 0           |
| Fire Permits Issued 1 Schedule                    | 22          |
| Mooring Permits issued                            | 1           |
| Feline related Assistance                         | 98          |
| Cat Trap Hire                                     | 79          |
| Back Yard Burning                                 | 3           |
| Expiation Notice Disputes/Appeals                 | 48          |
| Dog related requests, barking, attack, harassment | 489         |
| Wandering At Large                                | 265         |
| <b>Customer Assistance Requests Total</b>         | <b>1087</b> |

#### 9.2 Million Paws Walk 2011

Council staff assisted with organising this year's event which was held on 15 May 2011. The numbers improved dramatically from last year with a total of 139 dogs/registrations and up to 200 people attending the event. Funds raised resulted in \$2,280 being donated to the RSPCA.

#### 9.4 General Inspector Training/Development Activities

Council Officers are supported in relation to training and development opportunities to ensure they are suitably qualified and informed in relation to various aspects of their duties and responsibilities. During the reporting period the General Inspectors attended the following training:

- a) Road Traffic Act and Parking Compliance Training
- b) Authorised Training Conference May 2011
- c) Standard Operation Procedure Training
- d) Animal Capture and Handling
- e) Fire Prevention Officer Seminar

### 10. **Ryan Mitchell Swim Centre**

The Ryan Mitchell Swim Centre opened to the general public for the summer season on 18 October 2010 after undergoing repairs, upgrading and general maintenance during the winter months. Work undertaken during the 2010/2011 financial year at the pool included:

#### 10.1 Pumphouse:

- a) Clean out underground backwash tank
- b) Replace valves
- c) Service of IEL pump and motor
- d) Replace solar pump
- e) New probes for controller

#### 10.2 Disabled Facilities:

Change Table and Lifter accessed through Special Education Resource Unit (SERU) was serviced.

- 10.3 Pools:
- a) Main pool re-grouted
  - b) Repairs done to leaking expansion joint
- 10.4 Grounds and Surrounds
- a) Continued maintenance, mowing, weeding etc
  - b) New Eremophila's planted in the garden
  - c) Car park and pool surrounds cleaned
  - d) Patching done to car park
- 10.5 BBQ Area
- a) BBQ area was continuously used for Christmas parties, birthdays, school splash days etc.
- 10.6 Kiosk
- a) Floor stripped and recoated
  - b) New family passes designed and printed
  - c) Leased coffee machine
  - d) Purchased Perspex for the front counter
  - e) New condenser in spare chest freezer
- 10.7 Amenities
- a) The floors in both male and female amenities were coated with a non slip surface
  - b) Separate shower cubicles and doors were installed in the male amenities
  - c) New cisterns in both male and female toilets
- 10.8 Buildings
- a) Inside and outside of all buildings were painted
  - b) Large photo and information boards designed by Designhaus and printed by Multi Print were mounted at the front entrance of the pool complex
  - c) A new fence was installed and pavers laid at the front entrance of the complex
  - d) New underground septic tank installed under pavers at front of complex
- 10.9 Small Plant
- a) Purchased a John Deere ride-on mower with catcher
  - b) Pool cleaner (Dolphin) sent away for repairs (still under warranty).
- 10.10 During the reporting period the Swim Centre offered the following services:
- a) SOS (Sink or Swim) Classes
  - b) Aerobics in Water Sessions
  - c) Education Swimming (schools)
  - d) Vac Swim (summer safety programme run by YMCA)
  - e) Port Augusta Swimming Club
  - f) Aussi Masters
  - g) RICE (Remote and Isolated Children's Education)
  - h) SOTA (School of the Air)
  - i) Courses run by Austswim (Teaching Water Safety, Disabilities)
  - j) Port Augusta Special School, Port Augusta West Learning Centre, Special Small Class
  - k) Augusta Park, Miriam High Special Needs Unit.
  - l) Sporting Clubs for Pre-season Training
  - m) Bronze Medallion Training and Updates

The swim centre attracted many people through its gates during the 2010/2011 season. As the pool is an outdoors facility, the weather has an impact on the gate attendance. During the reporting period the swim centre attracted 29,346 people through its gates, compared to 35,463 in 2009/2010 and 31,435 in 2008/2009.

# Goal Area 2: Image of City

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## Sub Goal 2.1: A positive and progressive image of our City.

Seven (7) projects were scheduled to be undertaken during the 2010/2011 financial year relating to this sub goal. Five (5) projects were completed and two (2) are ongoing.

There are six (6) projects scheduled to be undertaken as part of the 2011/2012 Business Plans linked to this sub goal of Council's Strategic Plan.

## Activities and highlights for 2010/2011

### 1. Welcome to Port Augusta BBQ

The 'Welcome to Port Augusta BBQ' began in 2003 with the aim of bringing together all new professionals residing in Port Augusta. It's an evening filled with socialising, good food, entertainment, and the chance to meet new people and find out what Port Augusta can offer. A BBQ dinner and beverages are provided and partners and families are invited to attend! The Event was held 31<sup>st</sup> March 2011 with around 70 new professionals and their families attending.

Positive feedback was received regarding the event stating 'it was a wonderful relaxed opportunity to network and find out what Port Augusta has to offer'.

### 2. Information Bays – Port Augusta Entranceways

Council resolved at its meeting held on 26 July 2010 to support an application made by Business Port Augusta, to the value of \$130,000, to upgrade the Information Bays at the three entranceways to the City.

This project involved the construction of three new information bays to provide information about local services, accommodation and places of interest for tourists. Each information bay was developed based on Council's current interpretation strategy of 'Top Location' and 'AridSmart'. The project included the construction of five panels with all support structures, pier footings and banner signage, electrical work for lighting, 10 bollards, and supply/installation of concrete pavers.

Council submitted an application to the Regional and Local Community Infrastructure Program seeking funding towards this project and was successful in obtaining a grant to the value of \$122,900. The three entranceway information bays have been completed and negotiations between Council and Business Port Augusta are continuing in relation to the further development of AridSmart Gardens, landscaping, tables and chairs at each location.



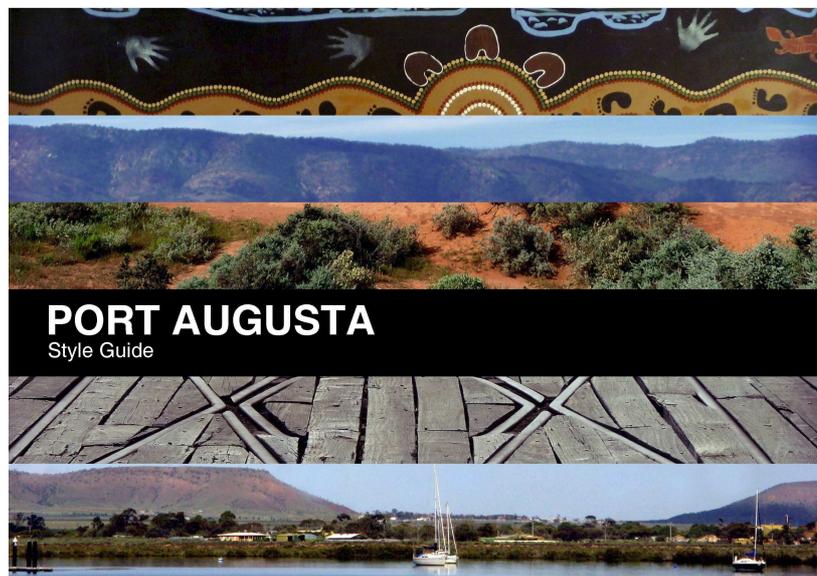
### 3. Port Augusta Style Guide

During the reporting period, Council engaged consultants to commence the preparation and consultation with the community in relation to a 'Style Guide' for the City.

The Style Guide explores the landscape, urban structure, history, themes, materials and elements of Port Augusta, providing guidelines and direction as they relate to urban design. It recognises and responds to Port Augusta's unique location, climate and distinct sense of place.

The Guide once completed, will be used by Council, developers and the community when enhancing existing or developing new places within the City of Port Augusta. The design guidelines and strategies are intended to establish consistency and continuity within Port Augusta and unity within designated precincts.

The final consultation process will be undertaken with the community during September 2011 and the Style Guide should be completed and adopted by Council during the 2011/2012 financial year.



## PORT AUGUSTA Style Guide

## ARIDSMART® CITY

Arid (adjective) The arid and semi-arid lands are the remote and sparsely-populated areas of inland Australia, defined by the presence of desert vegetation and land forms as well as by low rainfall. Source: CSIRO

"...Where research, education and the display of plant biodiversity from the southern arid zone of Australia is centred."

AUSTRALIAN ARID LANDS BOTANIC GARDEN VISITOR GUIDE

**"Known the world over for the harshness and stark beauty of its unrelenting landscape, Australia's arid interior is home to many unique plants and animals."**



#### Arid Zone

South Australia is the driest state in Australia, and Australia is the driest inhabited continent in the world. More than 70 per cent of Australia is considered as an arid or semi-arid zone, where low or unpredictable rainfall, infertile soils and fire significantly effects vegetation. Arid zone plants have adapted to survive this unrelenting landscape and have evolved to collect and store water. Despite its reputation as a harsh and hostile environment, arid Australia is surprisingly fragile.

#### Environmental Sustainability

Fresh water is a precious resource. Global consumption of water is doubling every twenty years, more than twice the rate of human population growth. With climate change greatly affecting annual rainfall, South Australia's prosperity depends on a secure water supply for our homes, farms, environment and industry.

Creating a sustainable environment by looking at alternatives including efficient water use, re-use, and recycling is vital in the long term planning for future water supplies.



#### Australia Arid Lands Botanic Garden

The Australia Arid Lands Botanic Garden provides the opportunity for education and understanding of the arid-zone environment. It provides a facility for arid-zone ecosystem research, conservation and land rehabilitation, and promotes its economic importance for Australia. It's potential lies in becoming a major centre for arid lands research, playing an important role in developing a greater understanding of caring for the national heritage and biodiversity of the arid lands.

#### Celebrate AridSmart

- Integration and showcase of AridSmart plants into the urban area Port Augusta.
- Interpretation of the different plant species carried throughout the city, extending the information presented at Arid Lands Botanic Garden
- Opportunity to demonstrate leadership in sustainable and resilient design, build the AridSmart brand for the City, and create a city that future generations will be proud to inherit.

Folder also 'Planting' Section

# Goal Area 3: Economic Development

## Sub Goal 3.1: Economic Growth for long-term benefit.

Eleven (11) projects were scheduled to be undertaken during the 2010/2011 financial year relating to this sub goal. Eight (8) projects were completed, one (1) was withdrawn by Council and two (2) are ongoing.

There are twenty five (25) projects scheduled to be undertaken as part of the 2011/2012 Business Plans linked to this sub goal of Council's Strategic Plan.

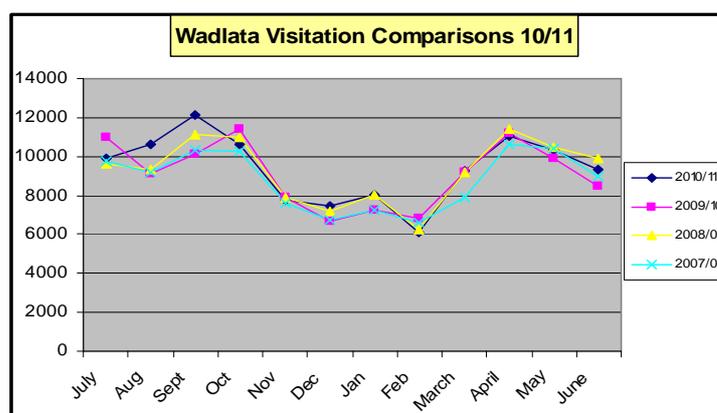
## Activities and highlights for 2010/2011

### 1. Wadlata Outback Centre

#### 1.1 Visitations to Wadlata

A record 112,560 visitors entered the Wadlata Outback Centre during the 2010/11 financial year, which is an increase of 2.8% compared to the same period last year (109,474).

Port Augusta and the Region defied the national down-turn trend to experience a very successful and profitable year for the Outback Tuckerbox, Souvenir Sales and entry to the Wadlata Outback Centre's Tunnel of Time.

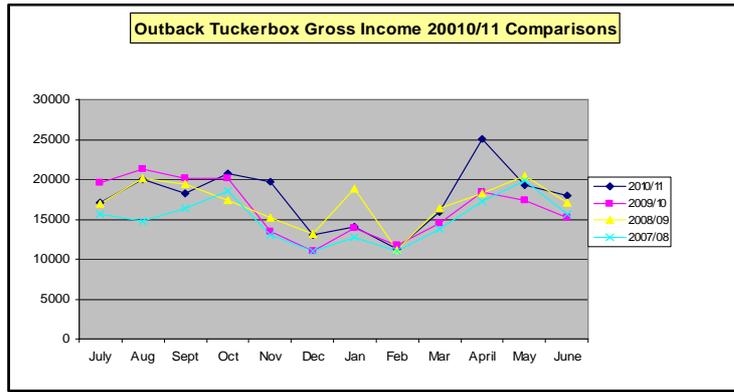


The summer of 2010/11 again experienced extreme weather over extended periods, which negatively impacted on Wadlata's visitations. Marketing initiatives undertaken by Wadlata, together with the co-operative marketing activities with Flinders Ranges Water Cruises and Day Tours, and Gulf Getaways, SATC's strong marketing campaign in Victoria, and again the partial filling of Lake Eyre, have positively impacted on Port Augusta and its attractions.

Port Augusta through its major attractions, tour operators, the enhanced infrastructure and obvious visual upgrade of the City itself, is now proving to be a popular well known destination for visitors to stay a while longer, as a part of their journey.

#### 1.2 The Outback Tuckerbox

After a slow start, the Outback Tuckerbox experienced a record year, which culminated in an 8% increase in gross sales compared to the 2009/10 over financial year. This represented a gross profit of \$22,951 excluding stock on hand.



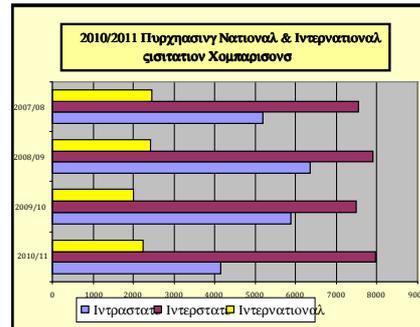
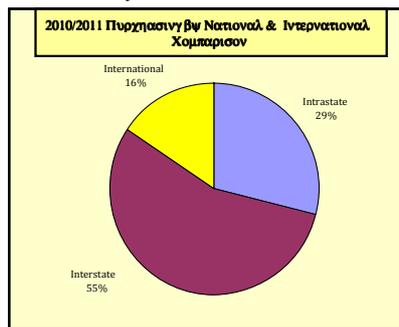
The Outback Tuckerbox offers a Loyalty Card to its regular patrons, offering a 10% discount on meals.

1.3 Gift Shop

The gift shop also experienced another record year in sales, which highlighted an increase of 11.6%, being \$26,761 (gross) against the 2009/10 financial year.

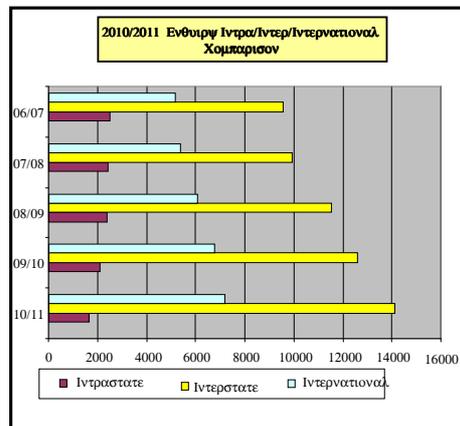
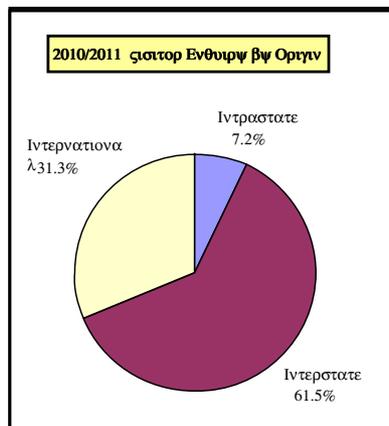
1.4 Tunnel of Time (Interpretive Centre)

An increase of 15.4% in gross income (\$18,000) was received from visitors who experienced the Flinders Ranges & Outback's Tunnel of Time compared to the 2009/2010 financial year.



1.5 Visitor Information Services

The Nationally accredited Visitor Information Centre also experienced a record number of enquires. An additional 1518 visitor enquires were received, which represented a 7% increase. Of the 22,953 visitors who made visitor enquiries at the counter, 7.2% were from South Australia, 61.5% interstate and 31.3% were international visitors.



The afore mentioned bar graph highlights the yearly visitation comparisons, which indicate a 21% (447) down turn in the South Australian market, a 6.5% (438) increase of in the international market, an 11% increase in the Victorian market with a 12% (1528) increase in the overall interstate market, which could be a direct result of the SATC marketing campaign during the year.

#### 1.6 Capital Upgrades – Wadlata Building

a) Air-conditioning

A new evaporative air conditioner replaced the original 35 year old unit. This was the last unit to be installed as a part of the staged replacement program.

b) Water Damage

An underground stormwater drainage system was installed to remove water from around the Wadlata building. Eroded iron has been replaced and cement borders installed around the red tank to prevent water laying against the walls.

c) Baby Change Table

A separate wall mounted baby change table has been installed with a ceiling mounted curtain to provide privacy.

d) Anchoring Points

As an OHSW requirement, roof anchoring points have been installed on each roof area to allow safe roof access to complete cleaning and repair activities.

e) Train Carriage Emergency Exit

The emergency exit by the train carriage has been upgraded with new safety barriers and handrails. A new emergency exit light and external lights have been installed. The exit walkway from the steps to the paved pathway has been widened and levelled ensuring a safe exit in an emergency situation.

f) Garden & Ground Maintenance

As a part of a training program undertaken by AWC Training, the triangle lawn area at the main entrance of Wadlata has been replaced by pavers and the windmill symbol has been created within the paved area.

g) Outback Tuckerbox

The Outback Tuckerbox has been re-painted, a new counter installed and a commercial quality stainless steel sink and cupboard has been built and installed by local contractors.

h) New Look Port Augusta Visitor Guide

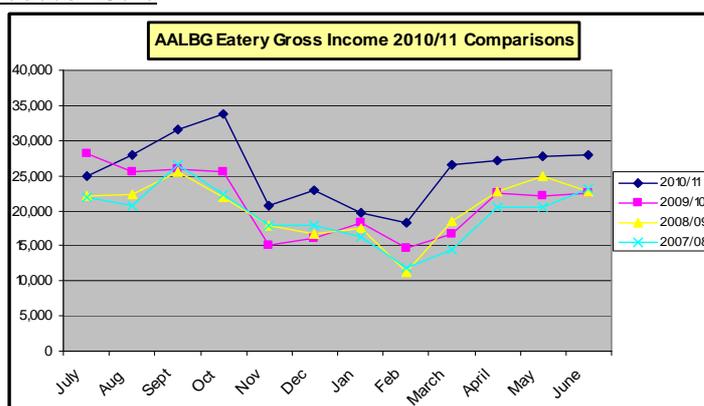
Port Augusta's main marketing tool, the Port Augusta Visitor Guide, was reviewed, updated and prepared by the Port Augusta City Council. The Manager – Tourism Facilities, Ms Pauline Hedger developed the new fresh looking Visitor Guide and engaged Graphic Print Group to produce 40,000 copies of the new look Guide for distribution. The Visitor Guide now reflects the City's new Brand and has been distributed throughout the City, and to all other State accredited Visitor Information Centres and other outlets, at the main access points leading into the State (e.g. Alice Springs, along the Stuart Highway, Mildura, Norseman, Broken Hill and along the Great Ocean Road in Victoria).

## 2. Australian Arid Land Botanic Garden Bluebush Café & Visitor Centre

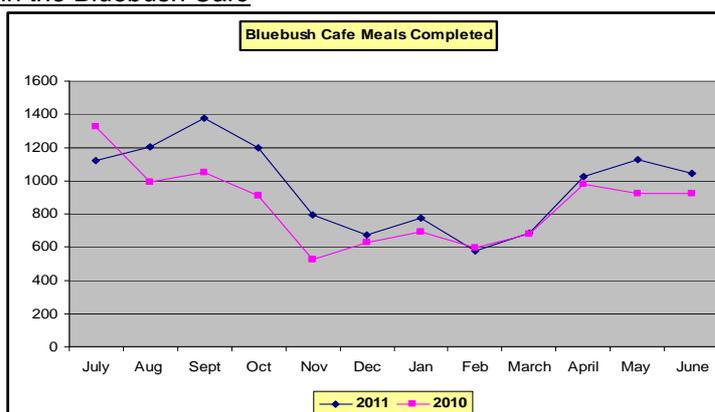
### 2.1 2010 Annual Report - Bluebush Cafe

2010/11 financial year has produced a record increased gross turnover of 23.4%. As a part of the Vision Plan the Bluebush Café and the Conference facilities statistics and their financial figures now represents the services provided and does not include the operational costs of the entire Visitor Centre and Gift Shop component. The statistics to date indicate the Bluebush Café is self sustainable, which is a credit to all the dedicated staff.

### 2.2 Dining at the Bluebush Café



### 2.3 Meals Served in the Bluebush Café



#### YTD % Comparison

|                             |         |         |
|-----------------------------|---------|---------|
| Total yearly meals provided | 1,588   | +13.4%  |
| Liquor income               | \$3,598 | - 29.5% |
| Conference Bookings         | 101     | +36.4%  |

### 2.4 Tables and Chairs

The original dining room chairs have been replaced with new modern chairs.

The old conference room tables were modified into a number of small tables that have now replaced the old vinyl tables. The new modular tables are more versatile and can be adapted to suit various booking requirements and numbers.

### 2.5 Lighting

New LED track lighting will be installed and failed exiting lights will be replaced by LED globes.

## 2.6 'Special' Blackboards

The old blackboards are to be replaced with a new look board.

## 2.7 New Images to sell Combination Food Products

The Manager of the Bluebush Café has developed a range of menu lines that will incorporate regional native food products, which are already available for sale within the Gift Shop and will include Regional Southern Flinders Wine that can be sampled while dining at the Café. It is hoped the integration of native food and regional wines will increase sales and income.

The combination packages will be marketed using new signage and images created by Georgie Sharp.

## 2.8 Native Ice Cream Sales

Although ice cream is usually more popular during the summer months, the new AALBG native bush infused ice cream range, developed and produced by the Manager of the Bluebush Café, has proven to be extremely popular during the cooler months. New signage is being developed to further promote this product that is only available through the AALBG Bluebush Café.

### **3. Development Plan Amendments – Planning Controls**

#### 3.1 Port Augusta Westside Development Plan Amendment (DPA)

The Minister for Urban Development & Planning approved seeking agency consultation in relation to the Port Augusta Westside DPA during the 2010/2011 financial year, which was undertaken in October November 2010. A number of issues were raised as part of this consultation process and Council's planning consultant has been undertaking additional work and investigations to address the issues raised.

Once all of the investigations have been addressed, a further report will be prepared, outlining any recommended amendments to the Port Augusta Westside DPA, for consideration by Council prior to the DPA being forwarded to the Minister for Urban Development & Planning for approval to commence the public consultation process.

#### 3.2 Urban Growth Development Plan Amendment (DPA) Part 2

A Project Scope relating to the Urban Growth DPA was forwarded to the Department of Planning and Local Government in March 2010, seeking Ministerial approval to commence this DPA. Ministerial approval was granted to proceed with the Urban Growth Development Plan Amendment Part 2 on 27 June 2011, and Council's planning consultant is now addressing the additional investigations that have been requested by the Minister following agency consultation. These additional investigations must be addressed within the Development Plan Amendment.

### **4. Economic Development**

#### 4.1 Sundrop Farms

Sundrop Farms Pty Ltd established a \$2m Seawater Greenhouse Project at Port Paterson and is successfully growing vegetables in our harsh climate through the distilling of fresh water from seawater by using heat from the sun and pumping this water with power generated by the sun to feed the plants hydroponically.

The photovoltaic cell generated electricity is also powering the air circulation systems in the greenhouses to maintain optimum growing conditions. The project displays how to successfully harness our abundant natural resources and shows that our harsh dry climate is an asset that can be promoted to attract similar market gardening and horticultural ventures to Port Augusta.

Sundrop Farms Pty Ltd is highlighting the economic advantages of our region that could lead to the development of other market gardens with associated work opportunities for local people.



For more information on this exciting development go to [www.sundropfarms.com.au](http://www.sundropfarms.com.au)

#### 4.2 Secure Mooring Facility

During the reporting period, Council engaged Aurecon Australia Pty Ltd to undertake an Optimal Strategic Location Study in relation to a secure mooring facility for Port Augusta.

Following the investigations a report outlining three options for the location of the secure mooring facility was forwarded to Council for consideration. Council at its meeting held on 20 December 2010 resolved to support the recommendation from Aurecon Australian Pty Ltd in that the secure mooring facility should be located as an extension to the West Jetty on the Westside of Port Augusta.

Stage 2 of the project was implemented by Aurecon Australia Pty Ltd in early 2011 to provide Council with a design and costing for the proposed secure mooring facility.

A workshop with Elected Members is scheduled to be held in mid July 2011 to discuss major projects, including the secure mooring facility, which should be considered as part of its Strategic Planning review process.

A further report will be forwarded to Council, including a Business Analysis of this project, during the 2011/2012 financial year for consideration.

#### 4.3 Railway Museum

Council submitted a registration of interest with the Commonwealth Department of Infrastructure, Transport, Regional Development and Local Government to acquire Locomotive GM1 which they were looking to dispose of.

Council's proposal included restoring GM1 as a static display and extending the Wadlata Outback Centre into Fountain Gallery to accommodate a Railway Museum display. It was proposed to display GM1 within a glass display area, which could be seen from Flinders Terrace at the back of Fountain Gallery. Unfortunately, Port Augusta City Council was unsuccessful in acquiring GM1 and will now consider its options for a Railway Museum as part of its Strategic Planning process, which will be undertaken during the 2011/2012 financial year.

#### 4.4 Footner Road Industrial Estate

Council undertook a design and costing study in relation to Council owned industrial land located on Footner Road to ascertain a proposed industrial estate sub-division and the costings associated with such a project. The costs associated with establishing the infrastructure (roads, footpaths, lighting, power, water etc) are quite significant, and Council will consider its options in relation to developing this land during the 2011/2012 financial year.

#### 4.5 Civic Precinct Development (Town Hall/District Courthouse/vacant Police Stn Site)

Council has approached the State Government to ascertain options for acquiring the land upon which the Town Hall and former District Courthouse occupy as well as the vacant old Police Station site. Once the State Government makes an offer to Council for the acquisition of this land, Council will be in a position to make a decision about attracting a developer to develop this site for the benefit of the community.



# Goal Area 4: Infrastructure & Asset Management

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## Sub Goal 4.1: Sustainable and effective maintenance, management and enhancement of the City's existing infrastructure assets.

Nineteen (19) projects were scheduled to be undertaken during the 2010/2011 financial year relating to this sub goal. Seventeen (17) projects were completed and two (2) are ongoing.

There are eleven (11) projects scheduled to be undertaken as part of the 2011/2012 Business Plans linked to this sub goal of Council's Strategic Plan.

### Activities and highlights for 2010/2011

#### 1. Cemetery Management

The Carlton Parade Cemetery Upgrade has continued throughout the year in a partnership with the Salvation Army Employment Plus. The project is not only continuing but was expanded to include work on the concreting of borders, upgrading of the grounds surrounds and further fencing.

Initial design work has commenced on development of the Stirling North Cemetery with a view to commencing some enhancement works in 2011/2012 and to keep apace of the user demands on the site.

#### 2. Stormwater

The open channel stormwater route draining eastward along Carlton Parade was identified as being on private property and was relocated into a new 750mm diameter HDPE stormwater pipe within the road reserve between existing utilities over a distance of 500 metres.

Also the progressive failure of an old steel stormwater pipe due to corrosion leading from Whiting Parade to the back beach resulted in a full replacement with a 450mm diameter HDPE pipe over 120 metres.

#### 3. Community Waste Management Systems (CWMS)

The first year of a 4 yearly cyclical program of desludging septic tanks connected to Council's various CWMS commenced late in the financial year. The program is to ensure the septic tanks are working effectively and that prohibitive discharges into Council's systems are minimised. The first area programmed for desludging was the Willsden area between Elizabeth and Hannagan Streets and generally south of View Street.

Inspections of the mainly brick in-situ tanks after pump-out has revealed many are in poor condition and will need significant repair or replacement. SA Health is to provide advice as to the Minister's authority to undertake remediation shortly.

#### 4. Coastal Protection Levee Banks

Further work on the construction of a levee bank on the Westside continued with funding assistance from the Coast Protection Board.

The levee bank has now been partially constructed from the vicinity of Matthew Street via the Tiver Street area to Caroon Road. An additional late increase in grant funding of \$50K assisted with this project.

## 5. Roads

The complete reconstruction of Mackay, Young and part of Marryatt Streets in conjunction with the PLEC project (undergrounding of power project which is funded 2/3rds by the State Government) was the major construction project this year.

Work involved some stormwater upgrading as well as improved disability access and additional carparking. Also improved signage, line marking, tree planning and street furniture was provided.

Mackay Street looking towards Marryatt Street and Commercial Road prior to commencement of construction work



Completed road and footpath construction



Mackay Street looking at the Marryatt Street intersection and towards Commercial Road during construction work



Mackay Street looking from Commercial Road towards Marryatt Street during construction work



Mackay Street looking towards National Highway One prior to commencement of construction work



Completed road works for this section of Mackay Street



Although Council's works is complete, ETSA Utilities still has poles and aerials to remove to provide a fully complete project.

Construction and sealing of the unmade section of Edward Street between Hedger and Smoker Streets, and the full length of Woolundunga Avenue at Stirling North were completed during the year. Upgrading of street lighting in Woolundunga Avenue has been contracted to ETSA, but not yet commenced.

Federal Government Roads to Recovery Funds enabled the Shacks Road to be constructed and sealed to within 500 metres of the end of the road.

## 6. Footpath Upgrades

The continued allocation of capital funds for footpath upgrading to provide disability compliant footpaths contributed to the footpath upgrades in Mackay, Young and part of Marrayatt Streets this year in conjunction with the PLEC project.

This work was supported with further Federal Funds through RLCIP Round 2.



## 7. Waste Management

The 3 bin kerbside collection system is now performing consistently. The only emerging issue is the contamination of a proportion of the green waste collection by a small group of offenders. Initiatives undertaken by contractor Veolia and Council to 'name and shame' repeat offenders and the withdrawal of the green waste services to them is starting to have an impact.

Illegal dumping has varied in intensity throughout the year with offenders finding new areas to dump, both on private land and public reserves.

The new Waste Transfer Station was opened in early September 2010 and operations have settled down rapidly with over 40% of rubbish being diverted from landfill. The Waste Transfer Station won the national award for best practice in the small category for Waste Transfer Stations.

The Stirling North Refuse Reserve was subsequently closed to the public, and the closure plan was approved by EPA.

Initial background gas monitoring wells were installed and tested inline with EPA requirements. Also minor earthworks continued to prevent a re-occurrence of the stormwater run-off entering the refuse reserve from the east.

## 8. Development Activities

### 8.1 Building Department

#### a) Building Rules Assessment

Assessment of development applications for compliance with the Building Code of Australia, and any relevant standards, forms part of the Development Assessment Process.

Generally, buildings and structures are inspected for structural adequacy and to ensure they have the required facilities for their use.

During the reporting period, Council's Development Section received a total of 320 applications for Development Approval.

The development applications received during the reporting period have been broken down into the following building types:

| No: | Classification    | Building Types  |
|-----|-------------------|---|
| 73  | Class 1a and 1b   | House or similar (e.g. new or used dwelling, alteration or addition to an existing dwelling, boarding house, guest house or hostel).                  |
| 176 | Class 10a         | Non-Habitable Building (e.g. carport, garage or shed, garden shed, pergola and verandah or patio).  |
| 36  | Class 10b         | Structures (e.g. fence, mast, antenna, retaining or freestanding wall, swimming pool, solar panels)   |
| 40  | Class 5,6,7,8 & 9 | Office, building, shop or retail premises, storage building, car park, laboratories, factory, workshops, healthcare/aged care and assembly buildings. |

The estimated cost of progressive building work the 2010/2011 financial year was \$29,793,254 and the total amount of development fees for the same period was \$78,914.89.

The development fees are down approximately \$38,000 from the previous year. As the fees are determined by a cents in the dollar m<sup>2</sup> rate, it's safe to assume that the number of larger type developments have reduced and development is more of a smaller nature, resulting in a low development fee.

b) Building Inspections

The Port Augusta City Council Building Officers endeavour to carry out audit inspections of 20% of the building work approved, in accordance with Council's Building Inspection Policy (Policy 1.2.03).

In the past year the percentage of inspections carried out is around the 10-12% mark. It is common when inspections are carried out that the officers find significant distractions from the approved plans. This takes time and co-operation from the owner or applicant to comply with the approved documents.

The issue of not receiving 'Statements of Compliance' for completed work is still an area that is taking a considerable amount of time for staff to follow up.

c) Building Maintenance (Council owned Buildings)

Part of the Building Officer's role is to be responsible for carrying out annual maintenance, audit inspections and maintenance reviews for Council owned buildings. Council employees and contractors carry out building maintenance identified through these audits.

During the 2010/2011 financial year, building staff were involved in minor renovations to the Civic Centre, managed the installation of new air-conditioning at the Port Augusta Childcare Centre, installation of new flagpoles in Gladstone Square, and various preventative maintenance projects on structures and outbuildings.

d) Asbestos Register

Council maintains asbestos registers for all Council owned buildings. As part of Council's Asbestos Register Program, all buildings located on Council land are required to adhere to the provisions outlined within Council's Asbestos Register.

e) Building Fire Safety Committee

Council has delegated its power pursuant to Section 71 of the Development Act 1993, to the Building Fire Safety Committee, to undertake inspections of buildings within the City to determine the adequacy of fire safety.

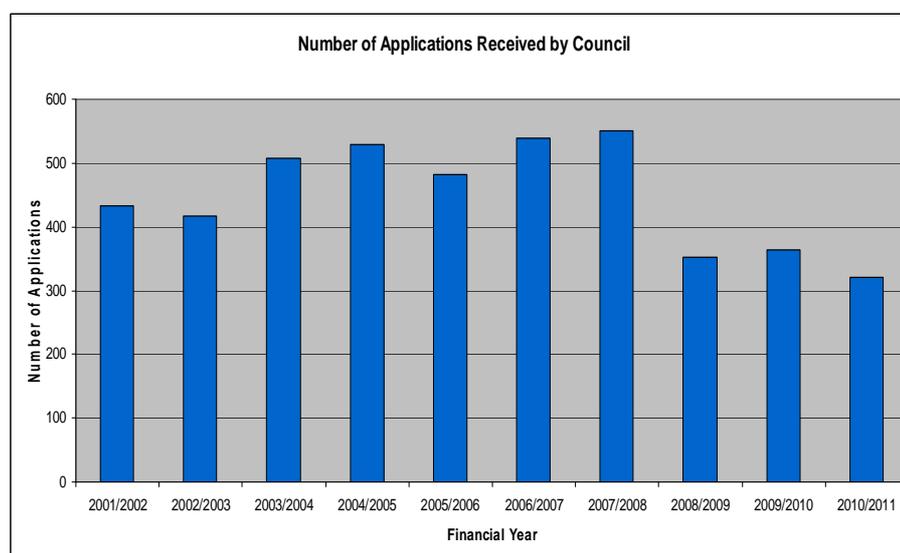
During the reporting period, 22 properties were inspected for their fire safety provisions. The Committee, as was the case during the previous 12 month period (2009/2010), concentrated on buildings and venues where large public gatherings may occur. A majority of properties are nearing completion of the upgrade work that had been identified by the Building Fire Safety Committee. It should be noted that there have been no major issues identified and property owners are working constructively with Council to rectify any fire safety deficiencies identified.

During the reporting period 2 properties were issued notices for non-compliance with timeframes for fire safety upgrade requirements.

The planned activities of the Committee during the 2011/2012 financial year, will focus on fire safety provisions relating to rental properties (e.g. flats, B&B's etc).

## 8.2 Planning Department

- a) During the 2010/2011 financial year 320 development applications were lodged with the Port Augusta City Council. These applications brought in a total estimated capital value of \$29,793,254.00. In comparison to the previous year this represented a significant decline in development activities within the community which is believed to be an effect of the global economic downturn.



- b) Out of the 320 development application lodged during this period Council's planning department sent 170 letters to applicants for either a request for further information or other associated matters within the assessment.
- c) 35 of the 356 development application received were required to be referred to Council's Development Assessment Panel for consideration.
- d) 18 of the 356 development application were required to be referred for consultation and comment by a State Government Agency in accordance with Schedule 8 of the Development Regulations 2008.
- e) 21 were subject to public notification either as a Category 2 or 3 developments. No appeals were lodged with the Environment, Resources and Development Court as a consequence of the Category 2 and 3 public notifications.
- f) 1 of the 356 development applications received was refused Development Plan consent.

- g) Council received \$78,914.89 in development application fees during the financial year, however a percentage of these fees were forwarded to the Development Assessment Commission and other State Government Agencies in accordance with Schedule 7 of the Development Regulation 2008.
- h) The number of new dwellings applications lodged within this period was 30, a significant decline when compared to previous years.

## 9. Asset Management

Reports for valuation of all assets as of 30 June 2010 (with exception of Road Infrastructure Assets) carried out by Maloney Field Services were completed and delivered in November 2010. The reports covered land, buildings, structures and site improvements; stormwater, CWMS & water infrastructure; and plant, vehicle & contents.

Valuation Reports for Road Infrastructure June 2010 & Depreciation Forecast for 2010/11 were completed by Tonkin Consulting Engineers in March 2011.

The draft Infrastructure and Asset Management Plan was completed in the report period and a 10 year projected roads replacement plan completed by Tonkin Consulting. A Power Point Presentation of the report was presented to Council in July 2011 and final report is expected before December 2011.

Council has started implementing the 10 Year Road Assets Replacement Plan in the 2011/12 financial year covering the road resealing, kerbing replacement and pavement replacement.

Assessment of the condition for septic tanks and location of the connection points has started this year in the township areas where council manages CWMS. The asset management plan will expand to CWMS and ultimately to all other asset categories.

Taking of the aerial photography was completed in the township areas but completion of some rural areas including the Shack Road coastline, data processing and transfer to council GIS system is to be completed in 2011/12. This will enable viewing of aerial imagery on staff work station computers as part of council data management improvement plans.



# Goal Area 4: Infrastructure & Asset Management

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## Sub Goal 4.2: Plan for the provision of additional infrastructure to meet the needs of our growing city.

One (1) project was scheduled to be undertaken during the 2010/2011 financial year relating to this sub goal and it was completed satisfactorily.

There are no specific projects scheduled to be undertaken as part of the 2011/2012 Business Plans linked to this sub goal of Council's Strategic Plan.

## Activities and highlights for 2010/2011

### 1. Lawrie Wallis Aerodrome

#### 1.1 Secure Carparking

Council entered into an agreement with Oz Minerals Prominent Hill Pty Ltd and Heathgate Resources Pty Ltd to construct a secure carparking facility at the Port Augusta Airport, for access by the mining company's employees.

Oz Minerals and Heathgate Resources Pty Ltd contributed \$20,000 towards to initial construction phase of the project, with Council paying \$40,000 up front and both companies reimbursing this \$40,000 on a 60%-40% basis respectively over a two year period, plus an annual rental for occupation.

This facility provides these companies' workers with secure parking facilities while they are on shift at the mine sites in the north of the State.



#### 1.2 Airport Activities

The Regular Passenger Traffic (RPT) licensed to Sharp Airlines continued with significant growth of 12% to a record number of 11,312 passengers. This total is the highest since RPT inception in 1997.

Mining Charter continued to grow over the 2010/2011 year by 19% with a total of approximately 7000 passengers.

Linemarking of the 15/33 runway was completed during the reporting period.

# Goal Area 5: Environment Management

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## Sub Goal 5.1: Effective management and maintenance of the City's unique natural and built environment.

Six (6) projects were scheduled to be undertaken during the 2010/2011 financial year relating to this sub goal. Four (4) projects were completed and two (2) are ongoing.

There are nine (9) projects scheduled to be undertaken as part of the 2011/2012 Business Plans linked to this sub goal of Council's Strategic Plan.

### Activities and highlights for 2010/2011

#### 1. Public and Environmental Health Act

- 1.1 During the 2010/2011 financial year (2) two notices under the Public and Environmental Health Act were served.
- 1.2 13 (thirteen) complaints requiring inspections of unsanitary and other general conditions were attended to, mainly involving accumulations of refuse, animals, birds and insects, which were resolved on site or by letter, negotiation, notice or direction.
- 1.3 Development applications received by Council totalled 320 between 1/7/10 and 30/6/11 and were assessed by the Health Section of Council in accordance with legislation.
- 1.4 299 Searches were assessed by the Health Section of Council for the 2010/2011 year, compared to 356 in 2009/2010.
- 1.5 Septic approvals this year totalled 54. Of this, there were 15 Septic, 17 Aerobic and 10 amendment approvals, resulting in a total of 183 routine inspections, and a total of 43 septic enquiries.
- 1.6 Increased amounts of septic inspections were also recorded as a result of the septic desludging program which commenced on 6 June 2011.
- 1.7 During 2010/2011 there has been an increase in inspections due to the previous year's approvals being finalised.
- 1.8 Council also received a total of 2 complaints in relation to septic/aerobic systems causing nuisance and/or other issues throughout the reporting period.
- 1.9 310 aerobic maintenance quarterly reports were received for all the aerobic systems within the district over the past year. There are still some people not complying with the quarterly reporting requirements and are to be reminded of their obligations under the legislation.

#### 2. Air Quality

- 2.1 During the 2010/2011 reporting period there were 6 complaints of fugitive coal dust/smoke or fly ash dust from disposal areas.

The increasing height of the fly-ash storage area at the Power Station, and the difficulties associated with keeping the surface wet, will inevitably result in fly-ash lift-off during moderate to high winds unless adequate control measures are implemented.

Although there has been some action taken by the Power Station to control excessive fly-ash lift-off, all enquiries were forwarded:

- a) to the Power Station in the first instance; and
- b) to the EPA for licensing requirements and to ensure licensing parameters were being met.

2.2 There were no complaints received during the reporting period regarding smoke emissions from domestic combustion heaters.

### 3. Food Act

There are 83 commercial food outlets in operation within the City. All food premises are inspected on an annual and rotating basis as required.

It is a requirement under legislation that all operators notify Council of their existence. Notification can be done online or by calling Council's Health Department for the required forms for completion. There are penalties for non compliance.

During 2010/11 there were 52 food stall applications completed by people wanting to sell food within the Council area.

During the reporting period, 20 food complaints were investigated and satisfactorily resolved.

### 4. Immunisation

Council has Registered Nurses who visit the school sites. All secondary schools are covered, including Port Augusta Secondary School, Caritas College, Port Augusta Special School and Carlton School.

| Clinic Type  | Number of Clinics |
|--|-------------------|
| Number of Council Operated Public Clinics            | NIL               |
| Number of School Clinics                             | 13                |
| Number of Internal (Council Staff) Influenza Clinics | 2                 |
| Number of External Influenza Workplace Clinics       | 0                 |
| Number of Other Workplace Clinics                    | 0                 |
| <b>Total</b>   | <b>15</b>         |

### 5. Vector Control

#### 5.1 Mosquitoes

Nil complaints were received during 2010/2011. Regular visits to known breeding areas were undertaken throughout the year.

#### 5.2 European Wasps

Throughout the reporting period there were zero (0) reported sighting(s) of European Wasp activity. From this report, there were no nests destroyed.

### 6. Liquid Waste facility

Council's liquid waste facility is licensed for and receives oily waters and grease trap wastes from licensed approved operators only.

When licensed operators require to dispose of oily waters they must provide a sample first, in accordance with the EPA licensed conditions, before disposal at the site to ensure the lining of the pond is not affected.

Remediation at the site including the removal of the excess contaminated soil is being investigated as part of the EPA licensing requirements.

Some future works will be required including the wall containing the waste requiring minor repairs in the coming year along with the area near the chute requiring minor maintenance works.

From 1/7/2010 to 30/6/2011, the facility received a total of 313.39 kilolitres of liquid waste from around Port Augusta and surrounding districts.

The previous year, 1/7/2009 till 30/6/2010, the facility received a total amount of 173.3 kilolitres of liquid waste from around Port Augusta and surrounding districts.

## **7. Lakes System Management**

Seawater for Bird Lake, at the City's southern entrance, is extracted from Flinders Power's polishing pond via a pipe and valve system on the levee bank that divides the lake and the pond.

Throughout the past year, the system of pipes and valves has allowed water to flow into Bird Lake and to maintain a level of salinity which controls midge flies and odour.

This is a balancing act to maintain correct salinity levels in Bird Lake which are affected by rainfall and evaporation. Odour issues were experienced after summer this year but were dealt with by filling irregular edges to the lake.

Every 8-10 weeks rubbish is removed from the lakes area including the Bird, Pink and Salt Lake (north of railway line).

## **8. Australian Arid Land Botanic Garden - Redevelopment**

Port Augusta City Council's vision to enable the Australian Arid Lands Botanic Garden (AALBG) to reach its full potential is being implemented by a newly established community committee. The first meeting of the AALBG Strategic Management Committee was held on Friday, 1 April 2011 with the committee including representatives from the business and tourism sectors, as well as from the Adelaide Botanic Garden and the Port Augusta City Council.



Committee left to right: Mr Michael Anlezark - Curator (resigned May 2011), Mr Hayden Hart - Director - Infrastructure & Environment (since replaced by Michael Dunemann - Director - Corporate Services (not pictured)), Ms Michele Bain (Consultant - not Committee member), Ms Deborah Fuschtei (Local Tourism Rep), Cr Lisa Lumsden, Ms Bernadette Reichstein (Admin Support), Mr John Sandham (Adelaide Botanic Garden Proxy), Mayor Joy Baluch, Mr John Zwar (Friends of AALBG), Mr Greg Perkin - City Manager, Mr Martin Sampson (Local Business Community Rep).

The Vision Plan's aim is to see the Australian Arid Lands Botanic Garden (AALBG) maximise its potential as a major tourism attraction and operate on business lines, while maintaining its integrity as an arid plant botanic garden.

The Committee will be looking at the overall development and promotion of the garden as an integrated entity. This involves tying together all the elements of the business including plant sales and gift ware, the nursery, the café and the garden, and managing it as a business with the aim of returning profits back to the garden to fund its operation and future development.

## **9. Parks and Gardens**

The restoration of the Westside Memorial Park featuring the 'Lone Pine Tree' was completed in time for the Remembrance Day Ceremony. Both this site and a section of the Westside Beach levee bank were developed with AridSmart plant species propagated at the AALBG Nursery.

The continued upgrade of the turf condition at the three main ovals, Central, ETSA and Chinnery Park, has gradually shown the results that sporting codes can all benefit from.

The management of older street trees continues to be a challenge, as does damage to parks vegetation and furniture by vandalism throughout the year.

# Goal Area 6: Organisational Effectiveness

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## Sub Goal 6.1: A professional effective, efficient and customer focussed organisation responsive to the needs of the community.

Thirty eight (38) projects were scheduled to be undertaken during the 2010/2011 financial year relating to this sub goal. Twenty nine (29) projects were completed and nine (9) are ongoing.

There are twenty one (21) projects scheduled to be undertaken as part of the 2011/2012 Business Plans linked to this sub goal of Council's Strategic Plan.

## Activities and highlights for 2010/2011

### 1. OHS&W and Risk Management

Occupational Health and Safety along with Risk Management are key components in Council's ability to provide and promote a safer work and community environment. Council places a high expectation on safety and risk management and is constantly striving to find better ways of improving its performance in these areas.

#### 1.1 Safety First Committee

The Safety First Committee aims to deliver the highest practicable standards of Occupational Health and Safety across the organisation.

The structure of the Safety First Committee consists of three employer/management representatives and nine Health and Safety Representatives (HSR) from various departments throughout Council, and meets on the last Tuesday of each month.

The prime objective of the Safety First Committee is to monitor the OHS&W System for legislative compliance and to rectify any issues identified through Council's reporting procedures, and seek consultation with the work groups whenever there is a proposed change that could effect the safe work practices in their workplace.

The Committee is governed by the constitution, rules and various legislation which is endorsed by the Committee.

#### 1.2 OHS&W Policies and Procedures

During 2010/2011 a total review and update of Council's OHS&W policies and procedures, in line with the Local Government Workers Compensation Scheme 'One System', has been completed. This has involved consultation on, and adoption of, seven core policies and twenty four procedures. The implementation phase of these policies and procedures has now commenced.

Internal auditing is an important part of this implementation process, enabling the Safety First Committee to identify gaps between our procedures and actual activities on the ground, thus allowing the committee to either rectify the issue or improve performance, to ensure that Council complies fully with the Work Cover 'Performance Standards for Self Insured Employers'.

#### 1.3 Work Health and Safety Act

The new National 'Work Health and Safety Act' that comes into effect on 1 January 2012 to replace the current State 'OHS&W Act'. This will require the Safety First Committee to carry out an extensive review of all Council's OHS&W and Risk Management documentation.

#### 1.4 Risk Management

Effective Risk Management is necessary for competent strategic decision making and the conduct of efficient, effective and robust business processes that allow Council to take up opportunities while meeting required standards of accountability, compliance, probity and transparency as required with AS/NZ 31000 (Risk Management).

Council has secured the services of a private Risk Consultant (Carlo Galeano/ Ingenia) to assist in the introduction of a new web based Risk Management System that will enable Council to identify, state, rank, track and share risks undertaken in all departments of Council, from routine tasks to corporate management.

A newly formed Internal Audit and Risk Management Group is responsible for establishing the system framework and rules, and also implementing a training plan for all relevant staff to ensure all activities for managing risk are, where practical, consistent with the principles outlined in AS/NZ 31000 (Risk Management) and guidance materials issued through Standards Australia.

### **2. Council/Key Committee Minutes and Agendas**

Council and Key Committee agendas comprising of reports are available on Council's Website on the Thursday prior to meetings, which are held on Mondays (or a Tuesday if a Public Holiday falls on the Monday). The minutes of Council meetings are available on Council's Website within 5 days after the date of the meeting. The minutes and agendas can be found at [www.portaugusta.sa.gov.au](http://www.portaugusta.sa.gov.au) under the heading 'The Council' then clicking on 'Minutes and Agendas', then following the prompts.

### **3. Good Governance – Ombudsman's Audit – Complaint Handling Processes**

The SA Ombudsman advised 12 Councils, including Port Augusta City Council, that he intended to conduct a review of council complaint handling systems, including an examination of internal review of decisions procedures.

Following the review of each identified Council's complaint handling systems and internal review of decisions procedures, the SA Ombudsman, Mr Richard Bingham, provided feedback to each Council on improvements that could be made to their respective processes. The advice received from the SA Ombudsman by Port Augusta City Council will be actioned during the 2011/2012 financial year.

### **4. Records Management**

During 2010 the Port Augusta City Council took part in the State Records of SA, Local Government Assessment Survey. The survey enabled agencies to assess their level of record management practices to meet best practice against the eleven 'adequacy outcomes' from the Across Government Adequate Records Management Standard 2008. The State Records report on the survey findings are due to be received in latter half of 2011. Results from the outcomes of the State Records Survey will assist Council in continuing to make improvements to ensure Council is meeting best practice in line with State Records requirements.

The implementation of Council's Electronic Records Management System (EDRMS), TRIM has progressed with the system rolled out to General Inspectors, Parks Depot, Works Depot, Cultural Centre, Library and Sobering Up Unit during 2010/2011. This followed with a one year service 'Health Report' on the system with a high rating report received that TRIM was operating satisfactorily.

Records Officers have been undertaking Certificate III in Recordkeeping via correspondence during 2010, which they are due to complete at the end of 2011.

2011/2012 will emphasise deploying version 7.4 of TRIM in addition to continuing to roll out the records management program across Council's outside locations including Australian Arid Lands Botanic Garden, Wadlata Outback Centre, Miriam High Special Needs Centre, Port Augusta Childcare Centre with Nerrilda Nursing Home and A.M. Ramsay Village to follow at a later stage.

# Goal Area 6: Organisational Effectiveness

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## Sub Goal 6.2: Optimise the use and management of the Council's financial and physical resources.

Twelve (12) projects were scheduled to be undertaken during the 2010/2011 financial year relating to this sub goal. Six (6) projects were completed and six (6) are ongoing.

There are fourteen (14) projects scheduled to be undertaken as part of the 2011/2012 Business Plans linked to this sub goal of Council's Strategic Plan.

## Activities and highlights for 2010/2011

### 1. Annual Budget and Business Plans

To meet the requirements of the *Local Government Act 1999*, Council must adopt an annual budget and business plan that sets out the activities that the Council intends to undertake in the ensuing year to achieve its objectives; and the measures (financial and non-financial) that the Council will use to assess its performance against its objectives.

The Council must make the annual budget and business plan available in a draft form for public consultation and hold a Special Meeting to receive submissions from the public concerning the draft budget. Council held a Special Meeting on Monday 29 June 2010 to receive submissions from members of the public in relation to the draft 2010/2011 annual budget and business plan.

The 2010/2011 draft budget and business plan set out the details relating to the objectives of the Strategic Plan 2008-2011. Council declared its desire to strategically focus on infrastructure asset construction and renewal over the short to medium term and the draft 2010/2011 budget included provision for the construction of roads at Stirling North, the PLEC Program in Mackay Street (undergrounding of power supplies) and final stage of construction for the Shack Road. This project (Shack Road) commenced 13 years ago and Council, true to the commitment provided at the time, will now finalise the construction of the last section of the road.

The 2010/2011 budget provided for an increase in rate revenue of 6.7% (existing) plus 1.5% from growth. The budget provided for the retention of the discount scheme as an incentive for property owners to pay their rates early. The discount of 5% is available on the basis that the total rate bill is paid prior to the due date of the first instalment. Capping to limit individual rate increases to 10% for residential properties other than in Coastal Holiday Settlements and 15% for business and commercial properties has again been included to offset large valuation increases.

The budget also provided for an increase of \$12 in the Waste Management Collection Service charge to \$177 per collection. Council has experienced significant increases in waste management costs and this year the waste transfer station on Footner Road will commence operation.

2010/2011 also provided for new loan borrowing of \$3.85m to fund the capital works program. The cost to service Council's loan portfolio at 1/7/2010 was around 27.75% of rates revenue. 30% of rate revenue should be seen as an upper benchmark and future loan borrowing strategies will be addressed as part of the 10 year financial plan.

### 2. Community Grants

Council provided a Community Grant of \$2050.00 (inc GST) to Cara Inc (Community Accommodation and Respite Agency) for support towards an interactive, sensory, wheelchair accessible garden in a newly established supported accommodation setting for 4 young men with physical and Intellectual disabilities in Port Augusta.

This financial year Council has also supported Umeewarra Radio's outside broadcast van by providing sponsorship of \$1,500. The Umeewarra Radio outside broadcast van is a free service offered to the community for community events. This is an excellent service as it not only informs the community of the event and encourages attendance but also allows the event to be shared with listeners who are unable to attend.

Christmas Party for Special Children is held each year at the Adelaide Zoo. Sponsorship provides transport, meals and accommodation for rural children and their carers. It also provides entertainment, drinks, ice cream and gifts for the children.

Locally, tickets are provided to families of children of the Miriam High Special Needs Centre, Port Augusta Special School, Carlton School and Pika Wiya Health Service. 60 children from the Upper Spencer Gulf attended the event in 2009.

Christmas Party for Special Children organise transport by bus for these families as part of the package for families. A Grant of \$1,250 was provided to the Christmas Party for Special Children for the Community Grants budget.

Please refer to the summary below of the grant applications and their assessment status for 2010/2011.

| NAME   | PAID \$         |
|--|-----------------|
| Lifeline Country to Coast  | \$3500.00       |
| Umeewarra Media – Broadcast Van  | \$1500.00       |
| Port Augusta Sporting Car Club (Burn Out Pad)                                | \$3000.00       |
| Families SA – Pamper Day   | \$500.00        |
| Friends of Daffodil Day (Cancer Council)                                     | \$1000.00       |
| Christmas Party for Special Children   | \$1250.00       |
| Caritas College – Year 12 Diligence Award                                    | \$100.00        |
| Port Augusta Secondary School – Year 12 School & Community Involvement Award | \$100.00        |
| Royal Flying Doctor Service  | \$2500.00       |
| Port Augusta Police Charity Golf Day   | \$200.00        |
| Sponsorship of Child in Africa   | \$516.00        |
| Academic Achiever Award – Paige Honan  | \$500.00        |
| Port Augusta Swimming Club   | \$500.00        |
| Spencer Sprites – Tri State Games  | \$1437.91       |
| Port Augusta Nunga Netball   | \$1000.00       |
| Premiers Flood Appeal  | \$10,000.00     |
| Orchid Club banner   | \$400.00        |
| Port Augusta Open Water Swim   | \$127.00        |
| Port Augusta Dance Group   | \$250.00        |
| Cara Inc   | \$2050.00       |
| Malcolm Simes – Anzac Display at Gallery                                     | \$779.79        |
| Malka Aboriginal Art Prize 2011  | 345.46          |
| Memorial Garden Fence – Transplant & Organ                                   | \$400.00        |
|  | <b>\$32,356</b> |

### **3. Information Technology (IT) Activities**

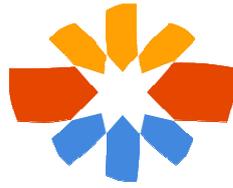
As per usual, the Information Technology Department have been extremely busy during the 2010/2011 ensuring that Council technology is managed to a high standard and new systems implemented with as much ease as possible. During the 2010/2011 financial year the IT Department have completed the following tasks:

- 3.1 Continue the rollout of Electronic Document Records Management System (TRIM) to External Sites:
  - a) Animal Pound
  - b) Parks Depot
  - c) Works Depot
  - d) Substance Misuse Service Office
  - e) Port Augusta Public Library
  - f) Port Augusta Cultural Centre – Yarta Purtli
2. Deploy Smart Phones to Senior Staff.
3. eReader & iPad Project. Evaluate eReaders and iPads to see if suitable for Nerrilda Nursing Home/A.M. Ramsay Village/Port Augusta Public Library and outside work force.
4. Deploy new CCTV Security System at A.M. Ramsay Village.
5. Commence implementation of Risk Management Software.
6. Implement the following Authority Software Registers:
  - a) CAPA Register (Corrective Action, Preventative Action)
  - b) Contractors Register
  - c) Tenders Register
  - d) Property Register
  - e) Training Register
7. Deploy Trapeze Software for Building and Planning Department, Software provides the ability to Electronic Sign Building and Planning Documents.
8. Deploy GIS/GPS system for Desludge Project.
9. Deploy Digital Satellite Images of Port Augusta in Graphical Information System.
10. Start work on replacing Port Augusta Council Core Network Equipment.
11. Start working on New Corporate Software Install (Authority V6.0).
12. Deploy new Training Server, this server provides Microsoft Office and OHS&W training to all Staff Members.
13. Deploy new Intranet Server.
14. Setup 24/7 ICT Support Service for all Council Locations.
15. Relocate CCTV equipment at Big-W to Skate Park.
16. Install new ICT Equipment for Nurse Call System at Nerrilda Nursing Home and A.M. Ramsay Village.
17. Setup New ICT Network at Australian Arid Lands Botanic Garden AridSmart Depot and Shop.

### AUDITED FINANCIAL STATEMENT

A copy of Council's audited financial statement for 2010/2011 is provided on the following pages of this report for the reader's information.

A copy is also available on Council's Webpage  
[www.portaugusta.sa.gov.au](http://www.portaugusta.sa.gov.au)



**PortAugusta**  
CITY COUNCIL

# **Port Augusta City Council**

**FINANCIAL STATEMENTS  
FOR YEAR ENDED 30 JUNE 2011**

# PORT AUGUSTA CITY COUNCIL

## General Purpose Financial Report for the year ended 30 June 2011

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**ANNUAL FINANCIAL STATEMENTS**

FOR THE YER ENDED 30 June 2011

**CERTIFICATION OF FINANCIAL STATEMENTS**

We have been authorised by the Council to certify the financial statements in their final form. In our opinion:

- ⌚ The accompanying financial statements comply with *the Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- ⌚ The financial statements present a true and fair view of the Council's financial position at 30 June, 2011 and the results of its operations and cash flows for the financial year.
- ⌚ Internal controls implemented by the Council provide reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year.
- ⌚ The financial statements accurately reflect the Council's accounting and other records.

**G.J. PERKIN**  
**CITY MANAGER**

**N.J. BALUCH**  
**MAYOR**

Date:

## PORT AUGUSTA CITY COUNCIL

### STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2011

|  | Notes | 2011<br>\$         | 2010<br>\$         |
|--|-------|--------------------|--------------------|
| <b>INCOME</b>  |       |                    |                    |
| Rates  | 3     | 12,676,948         | 10,979,030         |
| Statutory charges  | 3     | 225,473            | 245,871            |
| User charges   | 3     | 3,910,366          | 3,506,068          |
| Grants, Subsidies & Contributions  | 3     | 10,223,482         | 9,604,869          |
| Investment Income  | 3     | 62,052             | 83,861             |
| Reimbursements   | 3     | 477,166            | 363,258            |
| Other Income   | 3     | <u>1,523,057</u>   | <u>1,257,654</u>   |
| <b>TOTAL INCOME</b>  |       | <u>29,098,544</u>  | <u>26,040,610</u>  |
| <b>EXPENSES</b>  |       |                    |                    |
| Employee Costs   | 4     | 13,713,776         | 12,782,238         |
| Materials, Contracts & Other Expenses  | 4     | 12,493,808         | 12,229,172         |
| Finance Costs  | 4     | 629,076            | 616,895            |
| Depreciation, Amortisation & Impairment                                      | 4     | <u>6,379,211</u>   | <u>2,830,774</u>   |
| <b>TOTAL EXPENSES</b>  |       | <u>33,215,872</u>  | <u>28,459,079</u>  |
| <b>OPERATING SURPLUS / (DEFICIT)</b>   |       | <u>(4,117,328)</u> | <u>(2,418,469)</u> |
| Asset disposal and fair value adjustments                                    | 5     | 324,366            | 890,289            |
| Amounts received specifically for new or upgraded assets                     | 3     | <u>204,000</u>     | <u>698,403</u>     |
| <b>NET SURPLUS/(DEFICIT)<br/>transferred to Equity Statement</b>             |       | <u>(3,588,962)</u> | <u>(829,777)</u>   |
| <b>Other Comprehensive Income</b>  |       |                    |                    |
| Changes in revaluation surplus - infrastructure, property, plant & equipment |       | <u>74,717,531</u>  | <u>49,455,574</u>  |
| <b>TOTAL OTHER COMPREHENSIVE INCOME</b>                                      |       | <u>74,717,531</u>  | <u>49,455,574</u>  |
| <b>TOTAL COMPREHENSIVE INCOME</b>  |       | <u>71,128,569</u>  | <u>48,625,797</u>  |

This Statement is to be read in conjunction with the attached Notes.

## PORT AUGUSTA CITY COUNCIL

### BALANCE SHEET FOR YEAR ENDED 30 JUNE 2011

|   | Notes | 2011<br>\$         | 2010<br>\$         |
|---|-------|--------------------|--------------------|
| <b>ASSETS</b>                               |       |                    |                    |
| <b>Current Assets</b>                       |       |                    |                    |
| Cash and cash equivalents                   | 6     | 2,624,957          | 2,212,077          |
| Trade & other receivables                   | 6     | 1,540,464          | 1,553,001          |
| Inventories                                 | 6     | <u>153,342</u>     | <u>150,092</u>     |
| <b>Total Current Assets</b>                 |       | <u>4,318,763</u>   | <u>3,915,170</u>   |
| <b>Non-current Assets</b>                   |       |                    |                    |
| Financial Assets                            | 7     | -                  | (0)                |
| Infrastructure, Property, Plant & Equipment | 8     | 192,518,591        | 118,592,712        |
| Other Non-current Assets                    | 7     | <u>2,100,000</u>   | <u>2,106,196</u>   |
| <b>Total Non-current Assets</b>             |       | <u>194,618,591</u> | <u>120,698,907</u> |
| <b>TOTAL ASSETS</b>                         |       | <u>198,937,354</u> | <u>124,614,077</u> |
| <b>LIABILITIES</b>                          |       |                    |                    |
| <b>Current Liabilities</b>                  |       |                    |                    |
| Trade & Other Payables                      | 9     | 5,287,927          | 3,729,835          |
| Borrowings                                  | 9     | 2,723,003          | 3,796,504          |
| Provisions                                  | 9     | <u>1,312,931</u>   | <u>1,132,000</u>   |
| <b>Total Current Liabilities</b>            |       | <u>9,323,861</u>   | <u>8,658,339</u>   |
| <b>Non-current Liabilities</b>              |       |                    |                    |
| Borrowings                                  | 9     | 12,629,049         | 10,006,016         |
| Provisions                                  | 9     | <u>230,668</u>     | <u>324,516</u>     |
| <b>Total Non-current Liabilities</b>        |       | <u>12,859,717</u>  | <u>10,330,532</u>  |
| <b>TOTAL LIABILITIES</b>                    |       | <u>22,183,578</u>  | <u>18,988,871</u>  |
| <b>NET ASSETS</b>                           |       | <u>176,753,776</u> | <u>105,625,206</u> |
| <b>EQUITY</b>                               |       |                    |                    |
| Accumulated Surplus                         |       | 462,153            | 4,051,114          |
| Asset Revaluation Reserve                   | 10    | <u>176,291,623</u> | <u>101,574,092</u> |
| <b>TOTAL EQUITY</b>                         |       | <u>176,753,776</u> | <u>105,625,206</u> |

This Statement is to be read in conjunction with the attached Notes.

## PORT AUGUSTA CITY COUNCIL

### STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2011

|  |       | ACCUMULATED<br>SURPLUS | ASSET<br>REVALUATION<br>RESERVE | TOTAL<br>EQUITY    |
|--|-------|------------------------|---------------------------------|--------------------|
| <b>2011</b>  |       |                        |                                 |                    |
|  | Notes |                        |                                 |                    |
| Balance at end of previous reporting period        |       | 4,051,115              | 101,574,092                     | 105,625,207        |
| Net Surplus/ (Deficit) for year                    |       | <u>(3,588,962)</u>     |                                 | <u>(3,588,962)</u> |
| <b>Balance at end of period</b>                    |       | <u>462,153</u>         | <u>101,574,092</u>              | <u>102,036,245</u> |
|  |       |                        |                                 |                    |
| Gain on revaluation of property, plant & equipment | 10    |                        | 74,717,531                      | 74,717,531         |
| <b>Balance at end of period</b>                    |       | <u>462,153</u>         | <u>176,291,623</u>              | <u>176,753,776</u> |
|  |       |                        |                                 |                    |
| <b>2010</b>  |       |                        |                                 |                    |
|  | Notes |                        |                                 |                    |
| Balance at end of previous reporting period        |       | 4,880,892              | 52,118,518                      | 56,999,409         |
| Net Surplus/ (Deficit) for year                    |       | <u>(829,777)</u>       |                                 | <u>(829,777)</u>   |
| <b>Balance at end of period</b>                    |       | <u>4,051,115</u>       | <u>52,118,518</u>               | <u>56,169,632</u>  |
|  |       |                        |                                 |                    |
| Gain on revaluation of property, plant & equipment | 10    |                        | 49,455,574                      | 49,455,574         |
| <b>Balance at end of period</b>                    |       | <u>4,051,114</u>       | <u>101,574,092</u>              | <u>105,625,206</u> |

This Statement is to be read in conjunction with the attached Notes.

## PORT AUGUSTA CITY COUNCIL

### CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2011

|   | Note | 2011<br>\$         | 2010<br>\$         |
|---|------|--------------------|--------------------|
| <b>CASH FLOWS FROM OPERATING ACTIVITIES</b>                   |      |                    |                    |
| <u>Receipts</u>   |      |                    |                    |
| Operating Receipts  |      | 29,102,542         | 25,350,880         |
| Investment Receipts   |      | 62,052             | 83,861             |
| <u>Payments</u>   |      |                    |                    |
| Operating Payments to suppliers & employees                   |      | (24,986,290)       | (25,269,584)       |
| Finance Payments  |      | (698,198)          | (578,507)          |
| <b>Net Cash provided by (or used in) Operating Activities</b> |      | <b>3,480,106</b>   | <b>(413,350)</b>   |
| <b>CASH FLOWS FROM INVESTING ACTIVITIES</b>                   |      |                    |                    |
| <u>Receipts</u>   |      |                    |                    |
| Amounts specifically for new or upgraded assets               |      | 204,000            | 698,403            |
| Sale of replaced assets                                       |      | 375,197            | 215,546            |
| Sale of surplus assets  |      | 459,218            | 936,000            |
| Repayments of loans by community groups                       |      | 3,468              | 11,452             |
| <u>Payments</u>   |      |                    |                    |
| Expenditure on renewal/replacement of assets                  |      | (4,265,903)        | (1,774,914)        |
| Expenditure on new/upgraded assets                            |      | (1,880,765)        | (2,918,163)        |
| Loans made to community groups                                |      | -                  | -                  |
| <b>Net Cash provided by (or used in) Investing Activities</b> |      | <b>(5,104,785)</b> | <b>(2,831,676)</b> |
| <b>CASH FLOWS FROM FINANCING ACTIVITIES</b>                   |      |                    |                    |
| <u>Receipts</u>   |      |                    |                    |
| Proceeds from Borrowings                                      |      | 5,350,000          | 3,600,000          |
| Proceeds from Aged Care Facility deposits                     |      | 1,189,958          | 960,123            |
| <u>Payments</u>   |      |                    |                    |
| Repayments of Borrowings                                      |      | (2,291,257)        | (1,891,099)        |
| Repayment of Aged Care Facility deposits                      |      | (701,929)          | (1,383,352)        |
| <b>Net Cash provided by (or used in) Financing Activities</b> |      | <b>3,546,772</b>   | <b>1,285,672</b>   |
| <b>Net Increase (Decrease) in cash held</b>                   |      | <b>1,922,093</b>   | <b>(1,959,354)</b> |
| Cash & cash equivalents at beginning of period                |      | 702,865            | 2,662,218          |
| <b>CASH &amp; CASH EQUIVALENTS AT END OF PERIOD</b>           |      | <b>2,624,957</b>   | <b>702,865</b>     |

This Statement is to be read in conjunction with the attached Notes

## **PORT AUGUSTA CITY COUNCIL**

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2011

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### **NOTE 1 SIGNIFICANT ACCOUNTING POLICIES**

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### **1.1 Basis of Preparation**

##### **1.1.1 Compliance with Australian Accounting Standards**

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by the Council by certificate under Regulation 14 of the Local Government (Financial Management) Regulation 1999.

##### **1.1.2 Historical Cost Convention**

Except where stated below, these financial statements have been prepared in accordance with the historical cost convention.

##### **1.1.3 Critical Accounting Estimates**

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying Council's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

##### **1.1.4 Rounding**

All amounts in the financial statements have been rounded to the nearest dollar (\$0).

## **PORT AUGUSTA CITY COUNCIL**

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2011

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### **2.0 The Local Government Reporting Entity**

The Port Augusta City Council is incorporated under the SA Local Government Act 1999 and has its principal place of business at 4 Mackay Street, Port Augusta, South Australia. These financial statements include the consolidated fund and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

Trust monies and property held by Council but subject to the control of other persons have been excluded from these reports. A separate statement of moneys held in the Trust Fund is available for inspection at the Council Office by any person free of charge.

### **3.0 Income recognition**

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as income during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as revenues in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

### **4.0 Cash Equivalents and other Financial Instruments**

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999 (as amended). Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition.

A detailed statement of the accounting policies applied to the Financial Instruments forms part of Note 12.

### **5.0 Inventories**

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

## PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2011

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### 6.0 Infrastructure, Property, Plant & Equipment

#### 6.1 Initial Recognition

All assets are initially recognised as cost.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Capital works still in progress at balance date are recognised as *other non-current assets* and transferred to *infrastructure, property, plant & equipment* when completed ready for use.

For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of the acquisition.

#### 6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are as follows. No capitalisation threshold is applied to the acquisition of land or interests in land.

|   |          |
|---|----------|
| Office Furniture & Equipment            | \$1,000  |
| Other Plant & Equipment                 | \$1,000  |
| Buildings - new construction/extensions | \$10,000 |
| Park & Playground Furniture & Equipment | \$2,000  |
| Road construction & reconstruction      | \$10,000 |
| Paving & footpaths, Kerb & Gutter       | \$2,000  |
| Drains & Culverts                       | \$5,000  |
| Reticulation extensions                 | \$5,000  |
| Sidelines & household connections       | \$5,000  |
| Artworks                                | \$5,000  |

#### 6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Further detail of existing valuations, methods and values are provided in Note 8.

**6.4 Depreciation of Non-Current Assets**

Other than land, all infrastructure and property, plant and equipment assets recognised are systematically depreciated over their useful lives in a manner which reflects the consumption of the service potential embodied in those assets. Depreciation is recognised on a straight-line basis. Major depreciation periods for each class of asset are shown below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

**Plant, Furniture & Equipment**

|                                |                |
|--------------------------------|----------------|
| Office Equipment               | 5 to 10 years  |
| Office Furniture               | 10 to 20 years |
| Vehicles and Road-making Equip | 5 to 8 years   |
| Other Plant & Equipment        | 5 to 15 years  |

**Building & Other Structures**

|                                      |                 |
|--------------------------------------|-----------------|
| Buildings – masonry                  | 50 to 100 years |
| Buildings – other construction       | 20 to 40 years  |
| Park Structures – masonry            | 50 to 100 years |
| Park Structures – other construction | 20 to 40 years  |
| Playground equipment                 | 5 to 15 years   |
| Benches, seats, etc                  | 10 to 20 years  |

**Infrastructure**

|   |                 |
|---|-----------------|
| Sealed Roads – Surface                    | 15 to 25 years  |
| Sealed Roads – Structure                  | 20 to 50 years  |
| Unsealed Roads                            | 10 to 20 years  |
| Bridges – Concrete                        | 80 to 100 years |
| Paving & Footpaths, Kerb & Gutter         | 80 to 100 years |
| Drains                                    | 80 to 100 years |
| Culverts                                  | 50 to 75 years  |
| Flood Control Structures                  | 80 to 100 years |
| Bores                                     | 20 to 40 years  |
| Reticulation Pipes – PVC70                | to 80 years     |
| Reticulation Pipes – other25              | to 75 years     |
| Pumps & Telemetry                         | 15 to 25 years  |
| Reclaimed Water Plant & Irrigation System | 30 years        |
| CED Schemes                               | 50 years        |

**Other Assets**

|               |                |
|---------------|----------------|
| Library Books | 10 to 15 years |
| Artworks      | indefinite     |

**6.5 Impairment**

Assets that have an indefinite useful life are not subject to depreciation and are reviewed annually for impairment. Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the *present value of future cash outflows* or *value in use*).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, the *value in use* is the depreciated replacement cost.

## PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2011

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In assessing impairment for these assets, a rebuttable assumption is made that the current replacement cost exceeds the original cost of acquisition.

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

### **7.0 Payables**

#### **7.1 Goods & Services**

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

#### **7.2 Payments Received in Advance & Deposits**

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

### **8.0 Borrowings**

Loans are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

### **9.0 Employee Benefits**

#### **9.1 Salaries, Wages & Compensated Absences**

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncost) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within twelve months are recognised by using the shorthand method and a benchmark number of years of staff service. The benchmark is five years. It has been determined that the liability is not materially different from the liability measured using the present value of expected future payments and is consistent with Councils experience of staff retention and leave taken.

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

#### **9.2 Superannuation**

The Council makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme and to Hesta Super Fund. The Local Government Superannuation Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting

policies applied and Council's involvement with the schemes are reported in Note 17.

**10.0 Construction Contracts**

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. As there is no profit component, such works are treated as 100% completed. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

**11.0 Leases**

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

**12.0 GST Implications**

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax

- ⌚ Receivables and Creditors include GST receivable and payable
- ⌚ Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- ⌚ Non-current assets and capital expenditures include GST net of any recoupment.
- ⌚ Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

**13.0 New Accounting Standards**

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2011 reporting period.

|              |  |
|--------------|--|
| AASB 1       | <i>First time adoption of Australian Accounting Standards</i>  |
| AASB 3       | <i>Business Combinations</i>   |
| AASB 5       | <i>Non-current Assets Held for Sale and Discontinued Operations</i>  |
| AASB 7       | <i>Financial Instruments: Disclosures</i>  |
| AASB 8       | <i>Operating Segments</i>  |
| AASB 9       | <i>Financial Instruments</i>   |
| AASB 101     | <i>Presentation of Financial Statements</i>  |
| AASB 107     | <i>Statement of Cash Flows</i>   |
| AASB 108     | <i>Accounting Policies, Changes in Accounting Estimates and Errors</i>   |
| AASB 110     | <i>Events after Reporting Period</i>   |
| AASB 118     | <i>Revenue</i>   |
| AASB 119     | <i>Employee Benefits</i>   |
| AASB 132     | <i>Financial Instruments: Presentation</i>   |
| AASB 137     | <i>Provisions, Contingent Liabilities and Contingent Assets</i>  |
| AASB 139     | <i>Financial Instruments: Recognition and Measurement</i>  |
| AASB 140     | <i>Investment Property</i>   |
| AASB 1031    | <i>Materiality</i>   |
| AASB 2009-11 | <i>Amendments to Australian Accounting Standards arising from AASB 9[AASB 1, 3 4, 5, 7, 101, 102, 108, 112, 118,</i> |

**PORT AUGUSTA CITY COUNCIL**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2011

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|                   |  |
|-------------------|--|
|                   | <i>121, 127, 128, 131, 132, 136, 139, 1023 &amp; 1038 and Interpretations 10 &amp; 12]</i>   |
| AASB 2009-12      | <i>Amendments to Australian Accounting Standards [AASBs 5, 8, 108, 110, 112, 119, 133, 137, 1023 &amp; 1032 and Interpretations 2, 4, 16, 1039 &amp; 1052]</i>   |
| AASB 2010-4       | <i>Further Amendments to Australian Accounting Standards arising from the Annual Improvements Project [AASBs 3, 7, 121, 128, 131, 132 &amp; 139]</i>   |
| AASB 2010-5       | <i>Amendments to Australian Accounting Standards [AASBs 1, 3, 4, 5, 101, 107, 112, 118, 119, 121, 132, 133, 134, 137, 139, 140, 1023 &amp; 1038 and Interpretations 112, 115, 127, 132 &amp; 1042]</i>                               |
| AASB 2010-6       | <i>Amendments to Australian Accounting Standards [AASBs 1 &amp; 7]</i>   |
| AASB 2010-7       | <i>Amendments to Australian Accounting Standards arising from AASB 9 [AASBs 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 120, 121, 127, 128, 131, 132, 136, 137, 139, 1023 &amp; 1038 and Interpretations 2, 5, 10, 12, 19 &amp; 127]</i> |
| Interpretation 14 | <i>AASB 119 – The Limit on a Defined Benefit Asset, Minimum Funding Requirements and their Interaction</i>   |

*(Standards not affecting Local Government have been excluded from the above list)*

Council is of the view that none of the above new standards or interpretations will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.

The Australian Accounting Standards Board is currently reviewing AASB 1004 Contributions. It is anticipated that the changes resulting from this review may have a material effect on the timing of the recognition of grants and contributions, but the financial consequences cannot be estimated until a revised accounting standard is issued.

# PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2011

## NOTE 2 FUNCTIONS AND ACTIVITIES OF THE COUNCIL

|  | REVENUES, EXPENSES AND ASSETS HAVE BEEN DIRECTLY ATTRIBUTED TO THE FOLLOWING FUNCTIONS & ACTIVITIES |           |           |           |                    |           |                           |           |
|--|---|-----------|-----------|-----------|--------------------|-----------|---------------------------|-----------|
|  | INCOME  |           | EXPENSES  |           | SUR PLUS/(DEFICIT) |           | GRANTS INCLUDED IN INCOME |           |
|  | 2011  | 2010      | 2011      | 2010      | 2011               | 2010      | 2011                      | 2010      |
|  | \$  | \$        | \$        | \$        | \$                 | \$        | \$                        | \$        |
| Administration                                 |   |           |           |           |                    |           |                           |           |
| City Management & Economic Development         | 2,923,939   | 2,952,224 | 518,117   | 912,170   | 2,405,821          | 2,040,055 | 2,922,648                 | 2,907,112 |
| Human Resource Management & Records Management | 384,985   | 258,455   | 201,217   | 275,403   | 183,767            | (16,948)  |                           |           |
| Financial & Customer Services                  | 11,018,857  | 9,501,735 | 380,380   | 689,492   | 10,638,477         | 8,812,243 |                           |           |
| Information Technology                         |   |           | 643,354   | 447,277   | (643,354)          | (447,277) |                           |           |
| Public Order & Safety                          |   |           |           |           |                    |           |                           |           |
| General Inspection                             | 137,766   | 119,769   | 261,632   | 225,358   | (123,866)          | (105,589) |                           |           |
| Other General Services                         | 64,957  | 44,380    | 32,984    | 27,421    | 31,972             | 16,959    | 43,000                    |           |
| Health Services                                |   |           |           |           |                    |           |                           |           |
| Substance Misuse Service                       | 505,067   | 402,202   | 401,981   | 405,062   | 103,086            | (2,860)   | 505,067                   | 402,202   |
| Sobering Up Unit                               | 543,789   | 515,932   | 603,392   | 551,106   | (59,604)           | (35,174)  | 543,200                   | 515,100   |
| Nerrilda Nursing Home                          | 3,269,084   | 3,165,853 | 4,270,015 | 3,947,083 | (1,000,931)        | (781,230) | 2,488,588                 | 2,436,404 |
| A.M. Ramsay Village                            | 2,916,777   | 2,731,986 | 3,473,144 | 2,844,073 | (556,367)          | (112,088) | 1,738,109                 | 1,682,592 |
| OPAL Program                                   | 47,276  | 55,127    | 92,132    | 34,561    | (44,856)           | 20,566    | 45,007                    | 54,500    |
| Immunisation Program                           | 7,961   | 21,465    | 10,160    | 15,128    | (2,200)            | 6,337     | 7,825                     | 21,306    |
| Environmental Health                           | 1,062   | 1,047     | 145,876   | 132,737   | (144,814)          | (131,691) |                           |           |
| Social Security & Welfare                      |   |           |           |           |                    |           |                           |           |
| Health Focus                                   | 222,135   | 211,476   | 239,128   | 230,720   | (16,993)           | (19,243)  | 203,843                   | 192,775   |
| Childcare Service                              | 647,286   | 719,053   | 1,063,210 | 966,691   | (415,924)          | (247,638) | 222,218                   | 255,406   |
| Special Needs Program                          | 419,361   | 409,685   | 622,436   | 504,824   | (203,075)          | (95,139)  | 392,810                   | 386,113   |
| DVA Shed Program                               | 54,002  | 48,053    | 67,172    | 51,488    | (13,170)           | (3,435)   | 39,480                    | 35,816    |
| Youth Activities Service                       | 12,165  | 5,228     | 63,795    | 54,805    | (51,630)           | (49,577)  | 3,000                     | 3,000     |
| Ageing/Disability Planning                     |   |           | 45,986    | 41,849    | (45,986)           | (41,849)  |                           |           |
| Senior Citizens Centre                         |   |           | 30,428    | 13,665    | (30,428)           | (13,665)  |                           |           |
| Housing & Community Amenities                  |   |           |           |           |                    |           |                           |           |
| City Planning                                  | 72,960  | 101,197   | 242,662   | 266,132   | (169,702)          | (164,935) |                           |           |
| Projects & Events                              | 1,900   | 7,623     | 196,345   | 215,929   | (194,445)          | (208,306) |                           |           |
| Community Harmony Program                      | 180,335   |           | 14,702    | 17,125    | 165,633            | (17,125)  | 102,335                   |           |
| Community Donations                            |   |           | 35,323    | 18,463    | (35,323)           | (18,463)  |                           |           |
| Community Safety Program                       | 71,000  | 71,500    | 274,535   | 252,103   | (203,535)          | (180,603) | 71,000                    | 70,500    |
| Community Bus Service                          | 14,592  | 15,355    | 65,222    | 50,222    | (50,629)           | (34,868)  |                           |           |
| Halls  | 5,779   | 6,544     | 250,997   | 87,112    | (245,218)          | (80,568)  |                           |           |
| Civic Centre                                   |   |           | 401,348   | 176,450   | (401,348)          | (176,450) |                           |           |
| Housing  | 45,033  | 47,304    | 80,422    | 63,784    | (35,389)           | (16,479)  |                           |           |
| Cemeteries                                     | 202,513   | 188,516   | 254,460   | 242,915   | (51,947)           | (54,399)  |                           |           |
| Sanitation & Garbage                           | 1,150,042   | 1,055,556 | 1,546,780 | 1,497,583 | (396,739)          | (442,027) |                           |           |
| Foreshores                                     | 13,407  |           | 297,211   | 75,533    | (283,803)          | (75,533)  |                           |           |
| Public Conveniences                            |   |           | 83,203    | 78,134    | (83,203)           | (78,134)  |                           |           |
| Street Lighting                                |   |           | 310,896   | 255,274   | (310,896)          | (255,274) |                           |           |
| Lakes Management                               |   |           | 33,184    | 42,384    | (33,184)           | (42,384)  |                           |           |
| Other Property & Services                      | 227,497   | 140,579   | 285,649   | 128,291   | (58,152)           | 12,288    | 83,150                    | 69,500    |
| Stormwater Drainage                            |   |           | 186,451   | 169,165   | (186,451)          | (169,165) |                           |           |
| Central Oval Reclaimed Water Plant             |   |           | 135,943   | 161,825   | (135,943)          | (161,825) |                           |           |
| Effluent Drainage                              | 559,910   | 469,706   | 342,309   | 252,910   | 217,601            | 216,795   |                           |           |
| Protection of the Environment                  |   |           |           |           |                    |           |                           |           |

## PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2011

### NOTE 2 FUNCTIONS (continued)

|  | REVENUES, EXPENSES AND ASSETS HAVE BEEN DIRECTLY ATTRIBUTED TO THE FOLLOWING FUNCTIONS & |                   |                   |                   |                    |                    |                           |                  |
|--|--|-------------------|-------------------|-------------------|--------------------|--------------------|---------------------------|------------------|
|  | INCOME   |                   | EXPENSES          |                   | SURPLUS/(DEFICIT)  |                    | GRANTS INCLUDED IN INCOME |                  |
|  | 2011   | 2010              | 2011              | 2010              | 2011               | 2010               | 2011                      | 2010             |
|  | \$   | \$                | \$                | \$                | \$                 | \$                 | \$                        | \$               |
| Recreation & Culture                             |  |                   |                   |                   |                    |                    |                           |                  |
| Library & Information Service                    | 66,954   | 57,468            | 568,540           | 521,565           | (501,586)          | (464,097)          | 55,429                    | 54,874           |
| Fountain Gallery                                 | 1,993  | 1,037             | 39,835            | 17,130            | (37,843)           | (16,093)           |                           |                  |
| Cultural Centre                                  | 80,466   | 68,210            | 513,194           | 530,371           | (432,728)          | (462,160)          | 4,200                     | 8,490            |
| Active Field Officer & Aquatic Centre Program    | 113,133  | 88,775            | 269,629           | 212,542           | (156,496)          | (123,766)          | 62,900                    | 23,000           |
| Ryan Mitchell Swimming Centre                    | 162,336  | 175,374           | 567,725           | 373,105           | (405,389)          | (197,731)          |                           |                  |
| Be Active Community Centre                       | 15,094   | 11,682            | 51,644            | 21,873            | (36,550)           | (10,190)           |                           |                  |
| Junior Sports Foundation                         | 1,595  | 3,643             | 22,907            | 21,994            | (21,312)           | (18,351)           |                           |                  |
| Sporting Clubs                                   |  |                   | 7,372             | 7,742             | (7,372)            | (7,742)            |                           |                  |
| Parks & Gardens & Playgrounds                    | 93,160   | 2,652             | 869,837           | 1,113,736         | (776,677)          | (1,111,084)        | 91,450                    |                  |
| Ovals  | 3,013  | 6,409             | 571,802           | 512,514           | (568,789)          | (506,105)          |                           |                  |
| ETSA Oval Complex                                |  |                   | 107,760           | 139,451           | (107,760)          | (139,451)          |                           |                  |
| Mining Manufacturing & Construction Building Act | 37,819   | 53,191            | 215,463           | 198,353           | (177,644)          | (145,162)          |                           |                  |
| Transport & Communication                        |  |                   |                   |                   |                    |                    |                           |                  |
| Aerodromes                                       | 163,817  | 118,079           | 354,615           | 86,640            | (190,798)          | 31,438             |                           |                  |
| Maintenance of Roads, Bridges etc                | 793,360  | 564,127           | 4,038,141         | 1,981,504         | (3,244,781)        | (1,417,378)        | 574,932                   | 407,925          |
| Street Sweeping                                  |  |                   | 91,451            | 86,392            | (91,451)           | (86,392)           |                           |                  |
| Footpaths  |  |                   | 202,120           | 244,158           | (202,120)          | (244,158)          |                           |                  |
| Parking  |  |                   | 9,171             | 20,103            | (9,171)            | (20,103)           |                           |                  |
| Economic Affairs                                 |  |                   |                   |                   |                    |                    |                           |                  |
| Regional & Economic Development Related Projects | 79,610   | 58,521            | 738,642           | 1,053,173         | (659,032)          | (994,652)          |                           | 30,000           |
| Wadlata Interpretive Centre                      | 154,750  | 135,529           | 535,280           | 431,409           | (380,530)          | (295,880)          |                           |                  |
| Wadlata Retail Centre                            | 266,514  | 231,264           | 399,111           | 341,577           | (132,597)          | (110,313)          |                           |                  |
| Wadlata Visitor Information Centre               | 14,052   | 27,593            | 19,798            | 11,142            | (5,747)            | 16,452             |                           | 6,000            |
| Wadlata Outback Tucker Box                       | 214,271  | 198,542           | 212,962           | 215,848           | 1,308              | (17,306)           | 1,833                     |                  |
| Arid Lands Garden Interpretive Centre            | 449,490  | 348,400           | 581,454           | 455,588           | (131,964)          | (107,188)          | 2,000                     |                  |
| Arid Lands Garden Operation                      | 3,421  | 38,511            | 336,278           | 286,389           | (332,857)          | (247,878)          |                           | 5,150            |
| Arid Lands Nursery Operation                     | 118,541  | 52,533            | 210,198           | 99,949            | (91,658)           | (47,416)           |                           |                  |
| Information Bays                                 |  |                   | 2,483             | 10,731            | (2,483)            | (10,731)           |                           |                  |
| Public Debt Transactions                         |  |                   |                   |                   |                    |                    |                           |                  |
| Treasury - Debt Servicing                        | 2,052  | 54,398            | 678,841           | 488,490           | (676,789)          | (434,092)          |                           |                  |
| Other Purposes NEC                               |  |                   |                   |                   |                    |                    |                           |                  |
| Machinery Operating                              | 541,668  | 477,118           | 617,734           | 803,704           | (76,066)           | (326,586)          | 19,459                    | 16,104           |
| Depot & Nursery                                  |  |                   | 1,377,528         | 937,596           | (1,377,528)        | (937,596)          |                           |                  |
| Engineering Services                             |  |                   | 800,171           | 672,288           | (800,171)          | (672,288)          |                           |                  |
| Other NEC  |  |                   |                   | 139,773           |                    | (139,773)          |                           | 21,000           |
| <b>TOTALS</b>                                    | <b>29,098,544</b>  | <b>26,040,610</b> | <b>33,215,872</b> | <b>28,459,079</b> | <b>(4,117,328)</b> | <b>(2,418,469)</b> | <b>10,223,482</b>         | <b>9,604,869</b> |

**PORT AUGUSTA CITY COUNCIL**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2011**NOTE 3 INCOME**

|   | Notes | 2011<br>\$        | 2010<br>\$        |
|---|-------|-------------------|-------------------|
| <b>RATES REVENUES</b>                               |       |                   |                   |
| <b>GENERAL RATES</b>                                |       |                   |                   |
| General Rates                                       |       | 12,139,009        | 10,267,233        |
| Less Mandatory Rebates                              |       | 41,114            | 41,114            |
| Less Discretionary Rebates, remissions & write offs |       | <u>1,555,936</u>  | <u>1,157,404</u>  |
|   |       | <u>10,541,958</u> | <u>9,068,715</u>  |
| <b>OTHER RATES (INCLUDING SERVICE CHARGES)</b>      |       |                   |                   |
| Natural Resource Management Levy                    |       | 262,980           | 237,277           |
| Community Waste Water Management Systems            |       | 559,910           | 469,706           |
| Waste Management Levy                               |       | <u>1,150,042</u>  | <u>1,055,556</u>  |
|   |       | <u>1,972,932</u>  | <u>1,762,539</u>  |
| <b>OTHER CHARGES</b>                                |       |                   |                   |
| Penalties for late payment                          |       | 86,351            | 66,952            |
| Legal & other costs recovered                       |       | <u>75,707</u>     | <u>80,824</u>     |
|   |       | <u>162,058</u>    | <u>147,776</u>    |
|   |       | <u>12,676,948</u> | <u>10,979,030</u> |

**PORT AUGUSTA CITY COUNCIL**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2011**NOTE 3 INCOME (Continued)**

|  |       | 2011             | 2010             |
|--|-------|------------------|------------------|
| <b>STATUTORY CHARGES</b>                       | Notes | <b>\$</b>        | <b>\$</b>        |
| Development Act Fees                           |       | 37,592           | 53,191           |
| Town Planning Fees                             |       | 69,896           | 100,412          |
| Animal Registration Fees & Fines               |       | 96,457           | 69,945           |
| Parking Fines/expiation fees                   |       | 9,275            | 11,403           |
| Other Fines & Penalties                        |       | -                | -                |
| Sundry   |       | <u>12,254</u>    | <u>10,920</u>    |
|  |       | <u>225,473</u>   | <u>245,871</u>   |
| <br>   |       |                  |                  |
| <b>USER CHARGES</b>                            |       |                  |                  |
| Cemetery Fees                                  |       | 167,225          | 159,912          |
| Halls Hire                                     |       | 26,060           | 22,007           |
| Sales - General                                |       | 671,977          | 584,530          |
| Rentals  |       | 41,033           | 47,304           |
| Nursing Home Fees                              |       | 1,781,898        | 1,662,178        |
| Childcare Fees                                 |       | 414,727          | 452,540          |
| Swimming Pool & Aquatic Centre Fees            |       | 162,308          | 174,877          |
| Wadlata Interpretive Centre Fees               |       | 166,452          | 149,343          |
| Other Fees                                     |       | 463,425          | 222,112          |
| Sundry   |       | <u>15,261</u>    | <u>31,262</u>    |
|  |       | <u>3,910,366</u> | <u>3,506,068</u> |
| <br>   |       |                  |                  |
| <b>INVESTMENT INCOME</b>                       |       |                  |                  |
| Interest on Investments                        |       |                  |                  |
| Local Government Finance Authority             |       | 61,999           | 83,213           |
| Loans to community groups                      |       | <u>53</u>        | <u>647</u>       |
|  |       | <u>62,052</u>    | <u>83,861</u>    |
| <br>   |       |                  |                  |
| <b>REIMBURSEMENTS</b>                          |       |                  |                  |
| For Roadworks                                  |       | 207,379          | 112,953          |
| For Private Works                              |       | 11,048           | 43,249           |
| Other  |       | <u>258,739</u>   | <u>207,057</u>   |
|  |       | <u>477,166</u>   | <u>363,258</u>   |
| <br>   |       |                  |                  |
| <b>OTHER INCOME</b>                            |       |                  |                  |
| Insurance & other recoupments - infrastructure |       | 878,885          | 689,392          |
| Sundry   |       | <u>644,173</u>   | <u>568,262</u>   |
|  |       | <u>1,523,057</u> | <u>1,257,654</u> |

**PORT AUGUSTA CITY COUNCIL**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2011**NOTE 3 INCOME (Continued)**

|  | Notes | 2011<br>\$        | 2010<br>\$        |
|--|-------|-------------------|-------------------|
| <b>GRANTS, SUBSIDIES, CONTRIBUTIONS</b>                  |       |                   |                   |
| Amounts received specifically for new or upgraded assets |       | 204,000           | 698,403           |
| Other grants, subsidies and contributions                |       | <u>10,223,482</u> | <u>9,604,869</u>  |
|  |       | <u>10,427,482</u> | <u>10,303,272</u> |

*The functions to which these grants relate are shown in Note 2.*

**Sources of grants**

|                         |  |                   |                   |
|-------------------------|--|-------------------|-------------------|
| Commonwealth government |  | 5,842,688         | 5,741,787         |
| State government        |  | <u>4,584,794</u>  | <u>4,561,485</u>  |
|                         |  | <u>10,427,482</u> | <u>10,303,272</u> |

**INDIVIDUALLY SIGNIFICANT ITEMS****Conditions over grants & contributions**

*Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:*

|   |  |        |           |
|---|--|--------|-----------|
| <i>Unexpended at the close of the previous reporting period</i>   |  | 43,819 | 784,446   |
| <i>Less: expended during the current period from revenues recognised in previous reporting periods</i>                      |  | 43,819 | 740,627   |
| <i>Subtotal</i>   |  | 0      | 43,819    |
| <i>Plus: amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions</i> |  | 58,529 |           |
| <i>Subtotal</i>   |  | 58,529 | 0         |
| <i>Unexpended at the close of this reporting period and held as restricted assets</i>                                       |  | 58,529 | 43,819    |
| <i>Net increase (decrease) in restricted assets in the current reporting period</i>   |  | 14,710 | (740,627) |

**PORT AUGUSTA CITY COUNCIL**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2011**NOTE 4 EXPENSES**

|  | Notes | 2011<br>\$        | 2010<br>\$        |
|--|-------|-------------------|-------------------|
| <b>EMPLOYEE COSTS</b>                                      |       |                   |                   |
| Salaries and Wages   |       | 11,361,103        | 10,601,890        |
| Employee Leave Expenses                                    |       | 1,269,538         | 1,210,192         |
| Superannuation - Defined Contribution Plan Contributions   | 17    | 614,240           | 614,473           |
| Superannuation - Defined Benefit Plan Contributions        | 17    | 278,251           | 278,251           |
| Superannuation - Other                                     | 17    | 234,101           | 148,682           |
| Workers Compensation Insurance                             |       | 489,030           | 409,708           |
| Less: Capitalised and distributed costs                    |       | <u>(532,486)</u>  | <u>(480,959)</u>  |
| <b>Total Operating Employee Costs</b>                      |       | <u>13,713,776</u> | <u>12,782,238</u> |
| <b>Total Number of Employees</b>                           |       |                   |                   |
| <i>(Full time equivalent at end of reporting period)</i>   |       | 216.0             | 205.5             |
| <b>MATERIALS, CONTRACTS &amp; EXPENSES</b>                 |       |                   |                   |
| <b>Prescribed Expenses</b>                                 |       |                   |                   |
| Auditor's Remuneration                                     |       |                   |                   |
| - Auditing the financial reports                           |       | 15,000            | 14,600            |
| Bad and Doubtful Debts                                     |       | -                 | 1,562             |
| Elected members' expenses                                  |       | 201,050           | 203,073           |
| Election Expenses  |       | 38,509            | 2,999             |
| Operating Lease Rentals - non cancellable leases           | 16    |                   |                   |
| - minimum lease payments                                   |       | <u>274,693</u>    | <u>333,289</u>    |
| <b>Sub Total Prescribed Expenses</b>                       |       | <u>529,252</u>    | <u>555,522</u>    |
| <b>Other Materials, Contracts &amp; Expenses</b>           |       |                   |                   |
| Contractors  |       | 4,976,553         | 5,465,529         |
| Energy   |       | 1,482,829         | 1,415,276         |
| Legal Expenses   |       | 74,054            | 192,219           |
| Levies paid to government - NRM Levy                       |       | 244,959           | 209,981           |
| Other levies   |       | 66,338            | 193,087           |
| Parts, Accessories & Consumables                           |       | 1,989,463         | 1,955,071         |
| Professional Services                                      |       | 39,461            | 22,064            |
| Communications   |       | 195,987           | 127,983           |
| Contributions & Donations                                  |       | 51,084            | 69,793            |
| Insurances   |       | 406,815           | 378,588           |
| Rates & Taxes  |       | 74,741            | 65,713            |
| Travel & Accommodation                                     |       | 63,512            | 54,028            |
| Affiliations   |       | 364               | 351               |
| Advertising  |       | 155,011           | 170,648           |
| Subscriptions  |       | 86,131            | 76,117            |
| Training   |       | 121,562           | 106,394           |
| Postage Printing Stationery                                |       | 97,734            | 113,593           |
| Plant Hire   |       | 398,160           | 330,732           |
| Bank Charges   |       | 52,241            | 48,506            |
| Sundry   |       | <u>1,387,558</u>  | <u>677,979</u>    |
| <b>Sub Total Other Materials, Contracts &amp; Expenses</b> |       | <u>11,964,556</u> | <u>11,673,650</u> |
| <b>TOTAL MATERIALS, CONTRACTS &amp; EXPENSES</b>           |       | <u>12,493,808</u> | <u>12,229,172</u> |

**PORT AUGUSTA CITY COUNCIL**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2011**NOTE 4 EXPENSES (cont)**

|  | Notes | 2011<br>\$       | 2010<br>\$       |
|--|-------|------------------|------------------|
| <b>FINANCE COSTS</b>                                   |       |                  |                  |
| Interest on overdraft & short-term borrowings          |       | 22,401           | 20,593           |
| Interest on Loans                                      |       | <u>606,675</u>   | <u>596,302</u>   |
|  |       | <u>629,076</u>   | <u>616,895</u>   |
| <br><b>DEPRECIATION, AMORTISATION &amp; IMPAIRMENT</b> |       |                  |                  |
| <b>Depreciation</b>                                    |       |                  |                  |
| Buildings & Other Structures                           |       | 2,058,688        | 1,082,530        |
| Infrastructure   |       | 3,349,589        | 1,350,616        |
| Plant & Equipment                                      |       | 445,808          | 224,321          |
| Furniture & Equipment                                  |       | <u>525,126</u>   | <u>173,307</u>   |
|  |       | <u>6,379,211</u> | <u>2,830,774</u> |

**PORT AUGUSTA CITY COUNCIL**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2011**NOTE 5 ASSET DISPOSAL AND FAIR VALUE ADJUSTMENTS**

|  | Notes | 2011<br>\$     | 2010<br>\$      |
|--|-------|----------------|-----------------|
| <b>INFRASTRUCTURE, PROPERTY, PLANT &amp; EQUIPMENT</b>         |       |                |                 |
| <i>Assets renewed or directly replaced</i>                     |       |                |                 |
| Proceeds from disposal   |       | 834,415        | 215,546         |
| Less: Carrying amount of assets sold                           |       | <u>510,049</u> | <u>261,257</u>  |
| <b>Gain (Loss) on disposal</b>                                 |       | <u>324,366</u> | <u>(45,711)</u> |
| <i>Assets surplus to requirements</i>                          |       |                |                 |
| Proceeds from disposal   |       | <u>-</u>       | <u>936,000</u>  |
| <b>Gain (Loss) on disposal</b>                                 |       | <u>-</u>       | <u>936,000</u>  |
| <b>NET GAIN(LOSS) ON DISPOSAL OR<br/>REVALUATION OF ASSETS</b> |       | <u>324,366</u> | <u>890,289</u>  |

**PORT AUGUSTA CITY COUNCIL**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2011**NOTE 6 CURRENT ASSETS**

|                                      | Notes | <b>2011</b><br>\$ | <b>2010</b><br>\$ |
|--------------------------------------|-------|-------------------|-------------------|
| <b>CASH &amp; EQUIVALENT ASSETS</b>  |       |                   |                   |
| Cash on Hand and at Bank             |       | 116,902           | 39,092            |
| Deposits at Call                     |       | <u>2,508,055</u>  | <u>2,172,985</u>  |
|                                      |       | <u>2,624,957</u>  | <u>2,212,077</u>  |
| <b>TRADE &amp; OTHER RECEIVABLES</b> |       |                   |                   |
| Rates - General & Other              |       | 813,028           | 563,999           |
| Accrued Revenues                     |       | 191,896           | 179,268           |
| Debtors - General                    |       | 24,822            | 235,886           |
| Other levels of Government           |       | 489,801           | 368,574           |
| GST Recoupment                       |       | 172,707           | 347,605           |
| Prepayments                          |       |                   | 15,340            |
| Loans to community organisations     |       |                   | <u>3,468</u>      |
|                                      |       | <u>1,692,255</u>  | <u>1,714,140</u>  |
| Less: Allowance for Doubtful Debts   |       | <u>151,790</u>    | <u>161,139</u>    |
|                                      |       | <u>1,540,465</u>  | <u>1,553,001</u>  |
| <b>INVENTORIES</b>                   |       |                   |                   |
| Stores & Materials                   |       | 25,034            | 20,489            |
| Trading Stock                        |       | <u>128,307</u>    | <u>129,603</u>    |
|                                      |       | <u>153,342</u>    | <u>150,092</u>    |

**PORT AUGUSTA CITY COUNCIL**

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2011

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**NOTE 7 NON-CURRENT ASSETS**

|                                       | Notes | 2011<br>\$       | 2010<br>\$       |
|---------------------------------------|-------|------------------|------------------|
| <b>OTHER NON-CURRENT ASSETS</b>       |       |                  |                  |
| Capital Works-in-Progress             |       | -                | 6,196            |
| Nursing Home Bed Places               |       | <u>2,100,000</u> | <u>2,100,000</u> |
| <b>TOTAL OTHER NON-CURRENT ASSETS</b> |       | <u>2,100,000</u> | <u>2,106,196</u> |

**PORT AUGUSTA CITY COUNCIL**

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2011

**NOTE 8 INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT**

|  | 2010               |                   |                     |                    | 2011               |                   |                     |                    |
|--|--------------------|-------------------|---------------------|--------------------|--------------------|-------------------|---------------------|--------------------|
|  | AT FAIR VALUE      | AT COST           | ACCUM DEP'N         | CARRYING AMOUNT    | AT FAIR VALUE      | AT COST           | ACCUM DEP'N         | CARRYING AMOUNT    |
| Land   | 10,229,500         | -                 | -                   | 10,229,500         | 10,098,523         | 84,025            | -                   | 10,182,548         |
| Buildings & Other Structures                 | 106,912,709        | 949,902           | (37,115,463)        | 70,747,148         | 107,862,611        | 1,248,553         | (39,174,151)        | 69,937,012         |
| Infrastructure                               | 27,806,606         | 9,797,776         | (6,771,733)         | 30,832,649         | 147,829,375        | 3,685,570         | (44,949,865)        | 106,565,081        |
| Plant & Equipment                            | 7,366,751          | 765,942           | (3,494,375)         | 4,638,318          | 6,493,853          | 859,218           | (3,359,335)         | 3,993,736          |
| Furniture & Fittings                         | 4,755,605          | 140,051           | (2,750,558)         | 2,145,098          | 4,895,656          | 220,243           | (3,275,684)         | 1,840,215          |
| <b>TOTAL PROPERTY, PLANT &amp; EQUIPMENT</b> | <b>157,071,171</b> | <b>11,653,670</b> | <b>(50,132,129)</b> | <b>118,592,712</b> | <b>277,180,018</b> | <b>6,097,608</b>  | <b>(90,759,035)</b> | <b>192,518,591</b> |
| <b>2010 Totals</b>                           | <b>57,755,745</b>  | <b>20,373,121</b> | <b>(10,651,630)</b> | <b>67,477,236</b>  | <b>157,071,171</b> | <b>11,653,670</b> | <b>(50,132,129)</b> | <b>118,592,712</b> |

**PORT AUGUSTA CITY COUNCIL**

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2011

**NOTE 8 Continued**

**INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT**

|  | 2010               |                  |                  |                  |                    |                    | 2011               |
|--|--------------------|------------------|------------------|------------------|--------------------|--------------------|--------------------|
|  | \$                 |                  |                  |                  |                    |                    | \$                 |
|  | CARRYING<br>AMOUNT | ADDITIONS        |                  | DISPOSALS        | DEPRECIATION       | NET<br>REVALUATION | CARRYING<br>AMOUNT |
| NEW/UPRADE                                       |                    | RENEWALS         |                  |                  |                    |                    |                    |
| Land   | 10,229,500         | 84,025           | -                | (130,977)        |                    | -                  | 10,182,548         |
| Buildings & Other Structures                     | 70,747,147         | 1,201,674        | 46,879           | -                | (2,058,688)        | -                  | 69,937,012         |
| Infrastructure                                   | 30,832,649         | 1,048,732        | 2,636,838        | -                | (3,349,589)        | 75,396,451         | 106,565,080        |
| Plant & Equipment                                | 4,638,318          | -                | 859,218          | (379,072)        | (445,808)          | (678,920)          | 3,993,736          |
| Furniture & Fittings                             | 2,145,098          | -                | 220,243          | -                | (525,126)          | -                  | 1,840,215          |
| <b>TOTAL PROPERTY, PLANT &amp;<br/>EQUIPMENT</b> | 118,592,712        | 2,334,431        | 3,763,178        | (510,049)        | (6,379,211)        | 74,717,531         | 192,518,592        |
| <b>2010 Totals</b>                               | <b>67,477,236</b>  | <b>2,966,433</b> | <b>1,785,500</b> | <b>(261,257)</b> | <b>(2,830,774)</b> | <b>49,455,574</b>  | <b>118,592,712</b> |

**NOTE 8 (Cont) INFRASTRUCTURE, PROPERTY , PLANT & EQUIPMENT**

**Valuation of Assets**

At July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1,19 to retain previously established deemed cost under GAAP as it deemed cost . With subsequent additions at cost, this remains as the basis of recognition of non-mateterial asset classes.

**Plant, Furniture & Equipment**

Plant & Furniture & Equipment assets were valued by Maloney Field Services at written down current replacement cost during the reporting period ended 30 June, 2010 and pursuant to Council's election are disclosed at deemed cost. All acquisitions made after the respective dates of valuation are recorded at cost.

**Land & Land Improvements**

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Land assets were valued by Maloney Field Services at written down current replacement cost during the reporting period ended 30 June, 2010 and pursuant to Council's election are disclosed at deemed cost. All acquisitions made after the respective dates of valuation are recorded at cost.

Pursuant to Council's election, freehold land and land over which Council has control, but does not have title, is recognised on the cost basis. No capitalisation threshold is applied to the acquisition of land or interests in land.

Land improvements, including bulk earthworks with an assessed unlimited useful life, are recognised on the cost basis, originally deriving from a valuation at 30 June, 2010 at current replacement cost. Additions are recognised at cost.

Estimated future costs of reinstatement of land, capitalised in accordance with AASB 119.16(c) are reviewed annually (see Note 1) and depreciated over the estimated remaining life of the relevant asset.

**Buildings & Other Structures**

Building & Other Structure assets were valued by Maloney Field Services at written down current replacement cost during the reporting period ended 30 June, 2010 and pursuant to Council's election are disclosed at deemed cost. All acquisitions made after the respective dates of valuation are recorded at cost.

**Infrastructure**

Transportation assets were valued by Tonkins Consulting at written down current replacement cost during the reporting period ended 30 June, 2010 and pursuant to Council's election are disclosed at deemed cost. All acquisitions made after the respective dates of valuation are recorded at cost.

Stormwater drainage infrastructure was valued by Maloney Field Services at written down current replacement cost during the reporting period ended 30 June, 2010 and

## **PORT AUGUSTA CITY COUNCIL**

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2011

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pursuant to Council's election are disclosed at deemed cost. All acquisitions made after the respective dates of valuation are recorded at cost.

Community waste water management system infrastructure was valued by Maloney Field Services at written down current replacement cost during the reporting period ended 30 June, 2005 and pursuant to Council's election are disclosed at deemed cost. All acquisitions made after the respective dates of valuation are recorded at cost.

### **All other assets**

Pursuant to Council's election, these assets are recognised on the cost basis.

**PORT AUGUSTA CITY COUNCIL**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2011**NOTE 9 LIABILITIES**

|  | Notes | 2011<br>Current<br>\$ | 2011<br>Non-Current<br>\$ | 2010<br>Current<br>\$ | 2010<br>Non-Current<br>\$ |
|--|-------|-----------------------|---------------------------|-----------------------|---------------------------|
| <b>TRADE &amp; OTHER PAYABLES</b>  |       |                       |                           |                       |                           |
| Goods & Services   |       | 1,678,201             |                           | 996,200               |                           |
| Payments received in advance   |       | 82,422                |                           | 10,100                |                           |
| Accrued expenses - employee entitlements   |       | 1,057,454             |                           | 941,040               |                           |
| Accrued expenses - other   |       | 705,072               |                           | 505,746               |                           |
| Aged Care Facility Deposits  |       | 1,764,777             |                           | 1,276,749             |                           |
|  |       | <u>5,287,927</u>      | <u>-</u>                  | <u>3,729,835</u>      | <u>-</u>                  |
| Amounts included in provisions that are not expected to be settled within 12 months of the reporting date. |       | 800,000               |                           | 702,000               |                           |
| <b>BORROWINGS</b>  |       |                       |                           |                       |                           |
| Bank Overdraft   |       | 0                     |                           | 1,509,212             |                           |
| Loans - LGFA   |       | <u>2,723,003</u>      | <u>12,629,049</u>         | <u>2,287,292</u>      | <u>10,006,016</u>         |
|  |       | <u>2,723,003</u>      | <u>12,629,049</u>         | <u>3,796,504</u>      | <u>10,006,016</u>         |
| <i>All interest bearing liabilities are secured over the future revenues of the Council.</i>               |       |                       |                           |                       |                           |
| <b>PROVISIONS</b>  |       |                       |                           |                       |                           |
| Employee Entitlements (including oncosts)  |       | <u>1,312,931</u>      | <u>230,668</u>            | <u>1,132,000</u>      | <u>324,516</u>            |
|  |       | <u>1,312,931</u>      | <u>230,668</u>            | <u>1,132,000</u>      | <u>324,516</u>            |
| Amounts included in provisions that are not expected to be settled within 12 months of the reporting date. |       | 1,162,931             |                           | 998,820               |                           |

**PORT AUGUSTA CITY COUNCIL**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2011**NOTE 10 RESERVES**

| <b>ASSET REVALUATION RESERVE</b>                                 |       | <b>30/06/2010</b>  | <b>Net Increments<br/>(Decrements)</b> | <b>Transfers on<br/>Sale</b> | <b>30/06/2011</b>  |
|--|-------|--------------------|--|------------------------------|--------------------|
|  | Notes | \$                 | \$                                     | \$                           | \$                 |
| Land   |       | 10,571,565         |  |                              | 10,571,565         |
| Land Improvements  |       |                    |  |                              |                    |
| Buildings & Other Structures                                     |       | 59,971,279         | -                                      |                              | 59,971,279         |
| Infrastructure   |       | 5,988,304          | 75,396,451                             |                              | 81,384,755         |
| Roads, Bridges, Footpaths  |       | 19,199,242         |  |                              | 19,199,242         |
| Plant & Equipment  |       | 2,817,289          | (678,920)                              |                              | 2,138,369          |
| Furniture & Fittings   |       | 926,413            | -                                      |                              | 926,413            |
| Nursing Home Bed Places  |       | 2,100,000          |  |                              | 2,100,000          |
| <b>Total Infrastructure, Property, Plant<br/>&amp; Equipment</b> |       | <b>101,574,092</b> | <b>74,717,531</b>                      |                              | <b>176,291,623</b> |

**PURPOSES OF RESERVES****Asset Revaluation Reserve**

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non-current assets and available-for-sale financial assets.

**PORT AUGUSTA CITY COUNCIL**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2011**NOTE 11 RECONCILIATION TO CASH FLOW STATEMENT****(a) Reconciliation of Cash**

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:

|                                      | Notes | 2011<br>\$       | 2010<br>\$       |
|--------------------------------------|-------|------------------|------------------|
| Total Cash & Equivalent Assets       | 6     | 2,624,957        | 2,212,077        |
| Less: Short-term borrowings          | BS    | <u>0</u>         | <u>1,509,212</u> |
| Balances per Statement of Cash Flows |       | <u>2,624,956</u> | <u>702,865</u>   |

**(b) Reconciliation of Change in Net Assets to Cash from Operating Activities**

|   |  |                  |                  |
|---|--|------------------|------------------|
| Net Surplus (Deficit)   |  | (3,588,962)      | (829,777)        |
| <b>Non-cash items in Income Statement</b>                     |  |                  |                  |
| Depreciation, amortisation & impairment                       |  | 6,379,211        | 2,830,774        |
| Change in allowances for under-recovery                       |  | (9,349)          | (87,992)         |
| Grants for capital acquisitions treated as investing activity |  | (204,000)        | (698,403)        |
| Nursing Home Deposits treated as financing revenue            |  | (488,029)        | 423,229          |
| Net increase (decrease) in unpaid employee benefits           |  | 203,497          | 148,613          |
| Net (Gain) Loss on Disposals                                  |  | <u>(324,366)</u> | <u>(890,289)</u> |
|   |  | <u>1,968,002</u> | <u>896,155</u>   |
| <b>Add (Less): Changes in Net Current Assets</b>              |  |                  |                  |
| Net (increase) decrease in receivables                        |  | 18,417           | (502,000)        |
| Net (increase) decrease in inventories                        |  | (3,250)          | (9,140)          |
| Net increase (decrease) in trade & other payables             |  | <u>1,496,936</u> | <u>(798,365)</u> |
| <b>Net Cash provided by (or used in) operations</b>           |  | <u>3,480,105</u> | <u>(413,350)</u> |

**(c) Financing Arrangements**

Unrestricted access was available at balance date to the following lines of credit:

|  |           |           |
|--|-----------|-----------|
| Bank Overdrafts                              | 700,000   | 700,000   |
| Local Government Finance Authority Overdraft | 1,500,000 | 1,500,000 |
| Corporate Credit Cards                       | 12,000    | 12,000    |

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

## PORT AUGUSTA CITY COUNCIL

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2011

#### NOTE 12 FINANCIAL INSTRUMENTS

##### Recognised Financial Instruments

**Bank, Deposits at Call, Short Term Deposits** **Accounting Policy:** Carried at lower of cost and net realisable value; Interest is recognised when earned.

**Terms & conditions:** Deposits are returning fixed interest rates between 4.5% and 4.75% (2010: 2.75% and 4.5%). Short term deposits have an average maturity of 30 days and an average interest rates of 3.7% (2010: 30 days, 3.7%).

**Carrying amount:** approximates fair value due to the short term to maturity.

**Receivables - Rates & Associated Charges (including legals & penalties for late payment)** **Accounting Policy:** Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

**Terms & conditions:** Secured over the subject land, arrears attract interest of 9.0% (2010:7.0%) Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

**Carrying amount:** approximates fair value (after deduction of any allowance).

**Receivables - Fees & other charges** **Accounting Policy:** Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

**Terms & conditions:** Unsecured, and do not bear interest. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

**Carrying amount:** approximates fair value (after deduction of any allowance).

**Receivables - other levels of government** **Accounting Policy:** Carried at nominal value.

**Terms & conditions:** Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of the Governments of the Commonwealth & State.

**Carrying amount:** approximates fair value.

**Receivables - Retirement Home Contributions** **Accounting Policy:** Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

**Terms & conditions:** Amounts due have been calculated in accordance with the terms and conditions of the respective legislation.

**Carrying amount:** approximates fair value (after deduction of any allowance).

**Liabilities - Creditors and Accruals** **Accounting Policy:** Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

**Terms & conditions:** Liabilities are normally settled on 30 day terms.

**Carrying amount:** approximates fair value.

**Liabilities - Retirement Home Contributions** **Accounting Policy:** To avoid inconvenience when complying with the separate audit requirements imposed by the relevant legislation, amounts are carried at nominal values.

**Terms & conditions:** Pursuant to Commonwealth legislation certain intending residents are required to contribute amounts on an interest free basis. The amounts are subject to certain deductions as prescribed by the legislation, the balance being repaid on termination of tenancy.

**Carrying amount:** approximates fair value for short tenancies; may be non-materially over-stated for longer tenancies.

**Liabilities - Interest Bearing Loans** **Accounting Policy:** Carried at the principal amounts. Interest is charged as an expense as it accrues.

**Terms & conditions:** secured over future revenues, loans are repayable by equal 6 monthly instalments of principal & interest; interest is charged at fixed rates between 4.33% and 7.48% (2007: 5.45% and 6.85%)

**Carrying amount:** approximates fair value.

**Liabilities - Finance Leases** **Accounting Policy:** accounted for in accordance with AASB 117.

**PORT AUGUSTA CITY COUNCIL**  
 NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED 30 JUNE 2011

**NOTE 12 FINANCIAL INSTRUMENTS (Continued)**

**Liquidity Analysis**

| <b>2011</b>                  | Due<br>≤ 1 year  | Due<br>> 1 year<br>≥ 5 years | Due<br>> 5 years | Total<br>Contractual<br>Cash Flows | Carrying<br>Values |
|------------------------------|------------------|------------------------------|------------------|------------------------------------|--------------------|
| <b>Financial Assets</b>      | \$               | \$                           | \$               | \$                                 | \$                 |
| Cash & Equivalents           | 2,624,957        |                              |                  | 2,624,957                          | 2,624,957          |
| Receivables                  | 1,540,465        |                              |                  | 1,540,465                          | 1,540,465          |
| Other Financial Assets       |                  |                              |                  | -                                  | -                  |
| <b>Total</b>                 | <b>4,165,421</b> | -                            | -                | <b>4,165,421</b>                   | <b>4,165,421</b>   |
| <b>Financial Liabilities</b> |                  |                              |                  |                                    |                    |
| Payables                     | 1,678,201        |                              |                  | 1,678,201                          | 1,678,201          |
| Short-term Borrowings        | 0                |                              |                  | 0                                  | 0                  |
| NHA Bonds                    | 1,764,777        |                              |                  | 1,764,777                          | 1,764,777          |
| Borrowings                   | 2,723,003        | 12,629,049                   | -                | 15,352,052                         | 15,352,052         |
| <b>Total</b>                 | <b>6,165,982</b> | <b>12,629,049</b>            | -                | <b>18,795,031</b>                  | <b>18,795,031</b>  |
| <b>2010</b>                  |                  |                              |                  |                                    |                    |
| <b>Financial Assets</b>      | \$               | \$                           | \$               | \$                                 | \$                 |
| Cash & Equivalents           | 2,212,077        |                              |                  | 2,212,077                          | 2,212,077          |
| Receivables                  | 1,553,001        |                              |                  | 1,553,001                          | 1,553,001          |
| Other Financial Assets       |                  |                              |                  | -                                  | -                  |
| <b>Total</b>                 | <b>3,765,078</b> | -                            | -                | <b>3,765,078</b>                   | <b>3,765,078</b>   |
| <b>Financial Liabilities</b> |                  |                              |                  |                                    |                    |
| Payables                     | 996,200          |                              |                  | 996,200                            | 996,200            |
| Short-term Borrowings        | 1,509,212        |                              |                  | 1,509,212                          | 1,509,212          |
| NHA Bonds                    | 1,276,749        |                              |                  | 1,276,749                          | 1,276,749          |
| Borrowings                   | 2,287,292        | 10,006,016                   | -                | 12,293,309                         | 12,293,309         |
| <b>Total</b>                 | <b>6,069,453</b> | <b>10,006,016</b>            | -                | <b>16,075,470</b>                  | <b>16,075,470</b>  |

The following interest rates were applicable to Council's borrowings at balance day.

|                             | 30 June 2011                              |                   | 30 June 2010                              |                   |
|-----------------------------|---|-------------------|---|-------------------|
|                             | Weighted<br>Average<br>Interest Rate<br>% | Carrying<br>Value | Weighted<br>Average<br>Interest Rate<br>% | Carrying<br>Value |
| <b>Overdraft</b>            | 10.55                                     | 0                 | 10.55                                     | 1,509,212         |
| <b>Other Variable Rates</b> | 6.25                                      | 7,350,000         | 5.50                                      | 2,000,000         |
| <b>Fixed Interest Rates</b> | 5.93                                      | 8,002,052         | 5.93                                      | 10,293,309        |
|                             |   | <u>15,352,052</u> |   | <u>13,802,521</u> |

**NET FAIR VALUE**

All carrying values approximate fair value for all recognised financial instruments. With the exception of investments, there is no recognised market for the financial assets of the Council.

**RISK EXPOSURES**

**Credit risk** represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

**Market Risk** is the risk that fair value of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market; and hence neither market risk or currency risk apply

**Liquidity Risk** is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Policy (LGA Information Paper 15), liabilities have a range of maturity dates based on cash inflows. Council also has available a range of bank overdraft and short-term draw down facilities

**PORT AUGUSTA CITY COUNCIL**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2011**Note 13 COMMITMENTS FOR EXPENDITURE**

|  | <u>Notes</u> | <b>2011</b><br>\$ | <b>2010</b><br>\$ |
|--|--------------|-------------------|-------------------|
| <b>Capital Commitments</b>   |              |                   |                   |
| Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:                       |              |                   |                   |
| Buildings & Structures   |              | <u>596,200</u>    | <u>596,200</u>    |
|  |              | -                 | -                 |
| These expenditures are payable:  |              |                   |                   |
| Less than 1 year   |              |                   | 596,200           |
| Later than one year and not later than 5 years   |              |                   |                   |
| Later than 5 years   |              | <u>-</u>          | <u>596,200</u>    |
| <b>Other Expenditure Commitments</b>   |              |                   |                   |
| Other expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities: |              |                   |                   |
| Audit Services   |              | 75,000            | 12,000            |
| Waste Collection Contract  |              | 3,858,365         | 5,098,125         |
| Refuse Reserve Contract  |              | 2,956,452         | 2,029,445         |
| Parks & Gardens Contract   |              | 1,781,512         | 1,807,755         |
| Cemetery Contract  |              | 302,969           | 328,895           |
| Cleaning Services  |              | 503,339           | 837,840           |
| Catering Services  |              | <u>2,870,323</u>  | <u>3,300,000</u>  |
|  |              | <u>12,347,960</u> | <u>13,414,060</u> |
| These expenditures are payable:  |              |                   |                   |
| Less than one year   |              | 2,801,976         | 2,692,412         |
| Not later than 5 years   |              | <u>9,545,984</u>  | <u>10,721,648</u> |
|  |              | <u>12,347,960</u> | <u>13,414,060</u> |

## PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2011

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### Note 14 FINANCIAL PERFORMANCE INDICATORS

|   | 2011        | 2010        | 2009        |
|---|-------------|-------------|-------------|
| <p>These financial indicators are calculated in accordance with the procedures set out in information Paper 9 - Local Government Financial Indicators prepared for the LGA Financial Sustainability Program. Reference should be made to that document for further information and explanations, including the use of the Indicators.</p> |             |             |             |
| <b>Operating Surplus</b>  | (4,117,328) | (2,418,469) | (1,620,351) |
| <b>Operating Surplus (without FAG prepayment)</b>   |             |             | (24,353)    |
| <i>Being the operating surplus (deficit) before capital amounts.</i>  |             |             |             |
| <b>Operating Surplus Ratio</b>  | (33.2%)     | (22.5%)     | (16.4%)     |
| Adjusted Operating Surplus<br>Rates - general & other less NRM levy   |             |             |             |
| <i>This ratio expressed the operating surplus as a percentage of general rates and other rates, net of NRM levy.</i>  |             |             |             |
| <b>Net Financial Liabilities</b>  | 18,018,157  | 15,223,794  | 12,718,779  |
| <i>Net Financial Liabilities are defined as total liabilities less financial assets(excluding equity accounted investments in Council businesses)</i>   |             |             |             |
| <b>Net Financial Liabilities Ratio</b>  | 62.5%       | 59.0%       | 49.7%       |
| <u>Net Financial Liabilities</u><br>Total Operating Revenue Less NRM Levy   |             |             |             |
| <b>Interest Cover Ratio</b>   |             |             |             |
| <u>Net Interest Expense</u>   | 2.0%        | 2.1%        | 1.7%        |
| Total Operating Revenue less NRM levy less<br>Investment Income   |             |             |             |
| <b>Asset Sustainability Ratio</b>   |             |             |             |
| <u>Net Asset Renewals</u>   | 61.0%       | 55.1%       | 10.4%       |
| Depreciation Expense  |             |             |             |
| <i>Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.</i>  |             |             |             |
| <b>Asset Consumption Ratio</b>  |             |             |             |
| <u>Carrying value of depreciable assets</u>   | 67%         | N/A         | N/A         |
| Gross value of depreciable assets   |             |             |             |
| <i>Total carrying value of depreciable assets divided by total reported value of depreciable assets before accumulated depreciation.</i>  |             |             |             |

**PORT AUGUSTA CITY COUNCIL**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2011**NOTE 15 UNIFORM PRESENTATION OF FINANCES**

The following is a high level summary of both operating and capital investment activities of the Council prepared on a uniform and consistent basis. All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis. The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.

|  | 2011<br>\$          | 2010<br>\$          |
|--|---------------------|---------------------|
| Income   | 29,098,544          | 26,040,610          |
| less Expenses  | <u>(33,215,872)</u> | <u>(28,459,079)</u> |
|  | <u>(4,117,328)</u>  | <u>(2,418,469)</u>  |
| <b>less Net Outlays on Existing Assets</b>   |                     |                     |
| Capital Expenditure on renewal and replacement of Existing Assets  | 4,265,903           | 1,774,914           |
| less Depreciation, Amortisation and Impairment   | (6,379,211)         | (2,830,774)         |
| less Proceeds from Sale of Replaced Assets   | <u>(375,197)</u>    | <u>(215,546)</u>    |
|  | <u>(2,488,505)</u>  | <u>(1,271,406)</u>  |
| <b>less Net Outlays on New and Upgraded Assets</b>   |                     |                     |
| Capital Expenditure on New and Upgraded Assets ( <i>Including investment property &amp; real estate developments</i> ) | 1,880,765           | 2,918,163           |
| less Amounts specifically for New and Upgraded Assets  | (204,000)           | (698,403)           |
| less Proceeds from Sale of Surplus Assets (including investment property and real estate developments)                 | <u>(459,218)</u>    | <u>(936,000)</u>    |
|  | <u>1,217,547</u>    | <u>1,283,760</u>    |
| <b>Net Lending / (Borrowing) for Financial Year</b>  | <u>(2,846,369)</u>  | <u>(2,430,823)</u>  |

**PORT AUGUSTA CITY COUNCIL**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2011

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**NOTE 16 OPERATING LEASES*****Leases providing revenue to the Council***

Council owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed as rent and hire of non-investment property in Note 3.

***Lease payment commitments of Council***

Council has entered into non-cancellable operating leases for various items of computer equipment. No contingent rentals were paid during the current or previous reporting periods.

No lease imposes any additional restrictions on Council in relation to additional debt or further leasing.

Leases in relation to computer and office equipment permit Council, at expiry of the lease, to elect to re-lease, return or acquire the equipment leased.

No lease contains any escalation clause.

Commitments under non-cancellable operating leases that have not been recognised in the financial statements are as follows: No contingent rentals were paid during the current or previous reporting periods.

|  | <b>2011</b>    | <b>2010</b>    |
|--|----------------|----------------|
|  | <b>\$</b>      | <b>\$</b>      |
| Not later than one year                        | 234,456        | 219,249        |
| Later than one year and not later than 5 years | <u>390,637</u> | <u>124,170</u> |
|  | <u>625,093</u> | <u>343,419</u> |

**NOTE 17 SUPERANNUATION**

The Council makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme and to HESTA. The Local Government Scheme has two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector have the option to contribute to Marketlink and/or Salarylink. All other employees (including casuals) have all contributions allocated to Marketlink.

**Marketlink (Accumulation Fund) Members**

Marketlink receives both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation (9% in 2010/2011 for Marketlink members and 3% for Salarylink members; 9% and 3% respectively in 2009/2010). No further liability accrues to the employer as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

**Salarylink (Defined Benefit) Members**

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Scheme's Trustee based on advice from the Scheme's Actuary. The rate is currently 6.3% (6% in 2009/2010) of "superannuation" salary. Given that Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation, the remaining 3% for Salarylink members is allocated to their Marketlink account. Employees also make member contributions to the Fund. As such, assets accumulate in the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue. The Salarylink Plan is a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent full actuarial investigation conducted by the Scheme's actuary, L C Brett, BSc., FIA, FIAA, of Brett and Watson Pty Ltd as at 30 June 2008, the Trustee has determined that the current funding arrangements are adequate for the expected Defined Benefit Plan liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

**PORT AUGUSTA CITY COUNCIL**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2011**NOTE 18 SEGMENT REPORTING**

The Port Augusta City Council operates two Residential Aged Care Facilities (RACF's) in the City being Nerrilda and A.M. Ramsay Village. This segment report has been produced to comply with the requirements of the Commonwealth Government, a major funding source

| BUSINESS SEGMENTS                                       | TOTAL              | RACF               | OTHER              | TOTAL              | RACF              | OTHER              |
|---|--------------------|--------------------|--------------------|--------------------|-------------------|--------------------|
|   | COUNCIL            |                    |                    | COUNCIL            |                   |                    |
|   | 2011               | 2011               | 2011               | 2010               | 2010              | 2010               |
|   | \$                 | \$                 | \$                 | \$                 | \$                | \$                 |
| <b>REVENUE</b>  |                    |                    |                    |                    |                   |                    |
| Grants & Subsidies                                      | 10,223,482         | 4,226,697          | 5,996,785          | 9,604,869          | 4,118,996         | 5,485,873          |
| User Charges  | 3,910,366          | 1,804,368          | 2,105,997          | 3,506,068          | 1,662,178         | 1,843,890          |
| Reimbursements  | 477,166            | 22,963             | 454,203            | 363,258            | 26,400            | 336,858            |
| Investment Income                                       | 62,052             | 60,000             | 2,052              | 83,861             | 29,463            | 54,398             |
| Other Revenue   | 14,425,478         | 71,833             | 14,353,645         | 12,482,554         | 60,802            | 12,421,752         |
| <b>TOTAL REVENUE</b>                                    | <b>29,098,544</b>  | <b>6,185,861</b>   | <b>22,912,683</b>  | <b>26,040,610</b>  | <b>5,897,839</b>  | <b>20,142,771</b>  |
| <b>EXPENDITURE</b>                                      |                    |                    |                    |                    |                   |                    |
| Operating Costs   | 26,836,661         | 7,171,206          | 19,665,455         | 25,628,305         | 6,488,582         | 19,139,723         |
| Depreciation  | 6,379,211          | 571,953            | 5,807,258          | 2,830,774          | 302,594           | 2,528,180          |
|   | <b>33,215,872</b>  | <b>7,743,159</b>   | <b>25,472,713</b>  | <b>28,459,079</b>  | <b>6,791,176</b>  | <b>21,667,903</b>  |
| <b>Operating (Loss)/Surplus before Capital Revenues</b> | <b>(4,117,327)</b> | <b>(1,557,298)</b> | <b>(2,560,030)</b> | <b>(2,418,469)</b> | <b>(893,337)</b>  | <b>(1,525,132)</b> |
| Capital Revenues  | 528,366            |                    | 528,366            | 1,588,692          |                   | 1,588,692          |
| <b>RESULT</b>   |                    |                    |                    |                    |                   |                    |
| <b>Operating Result (Loss)/Surplus</b>                  | <b>(3,588,962)</b> | <b>(1,557,298)</b> | <b>(2,031,664)</b> | <b>(829,777)</b>   | <b>(893,337)</b>  | <b>63,560</b>      |
| <b>ASSETS</b>   |                    |                    |                    |                    |                   |                    |
| Current Assets  | 4,318,763          | 1,911,723          | 2,407,040          | 3,915,170          | 1,418,117         | 2,497,053          |
| Non-Current Assets                                      | 192,518,591        | 10,103,964         | 182,414,627        | 118,592,712        | 9,466,090         | 109,126,622        |
| Intangible Assets                                       | 2,100,000          | 2,100,000          |                    | 2,106,196          | 2,100,000         | 6,196              |
| <b>TOTAL ASSETS</b>                                     | <b>198,937,354</b> | <b>14,115,687</b>  | <b>184,821,667</b> | <b>124,614,077</b> | <b>12,984,207</b> | <b>111,629,870</b> |
| <b>LIABILITIES</b>                                      |                    |                    |                    |                    |                   |                    |
| Current Liabilities                                     | 9,323,861          | 2,766,195          | 6,557,666          | 7,726,339          | 1,809,977         | 5,916,362          |
| Non-Current Liabilities                                 | 12,859,717         | 1,839,220          | 11,020,497         | 11,262,532         | 2,299,907         | 8,962,625          |
| <b>TOTAL LIABILITIES</b>                                | <b>22,183,578</b>  | <b>4,605,415</b>   | <b>17,578,163</b>  | <b>18,988,871</b>  | <b>4,109,884</b>  | <b>14,878,987</b>  |
| <b>NET ASSETS</b>                                       | <b>176,753,776</b> | <b>9,510,272</b>   | <b>167,243,504</b> | <b>105,625,206</b> | <b>8,874,323</b>  | <b>96,750,883</b>  |

**PORT AUGUSTA CITY COUNCIL**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2011**NOTE 18 SEGMENT REPORTING CONTINUED**

| <b>REVENUE</b>                         | <b>\$</b>                | <b>EXPENSES</b>                  | <b>\$</b>               |
|--|--------------------------|----------------------------------|-------------------------|
| Government Subsidies                   | 4,123,173                | Wages & Superannuation - Care    | 1,924,811               |
| Resident Charges                       | 1,804,368                | Wages & Superannuation - Admin   | 268,210                 |
| Capital Grants                         |                          | Wages & Superannuation - Other   | 2,245,255               |
| Bond Retentions                        | 103,524                  | Management Fees                  | 567,639                 |
| Interest Income                        | 60,000                   | Depreciation & Amortisation      | 571,953                 |
| Donations & Contributions              | 17,861                   | Interest                         | 150,262                 |
| Other Operating Revenue                | <u>76,935</u>            |                                  |                         |
| <b>TOTAL OPERATING REVENUE</b>         | <b><u>6,185,861</u></b>  | Building Repairs & Maintenance   | 197,545                 |
|  |                          | Insurance                        | 274,281                 |
|  |                          | Motor Vehicles                   | 12,557                  |
|  |                          | Utilities                        | 154,098                 |
|  |                          | Other Expenses                   | <u>1,376,548</u>        |
|  |                          | <b>TOTAL EXPENSES</b>            | <b><u>7,743,159</u></b> |
| <b>SEGMENT RESULT SURPLUS(DEFICIT)</b> |                          |                                  | <b>(1,557,298)</b>      |
| <b>SEGMENT ASSETS</b>                  | <b>\$</b>                | <b>SEGMENT LIABILITIES</b>       | <b>\$</b>               |
| <b>Current Assets</b>                  |                          | <b>Current Liabilities</b>       |                         |
| Cash                                   | 1,767,127                | Borrowings                       | 193,927                 |
| Trade Receivables                      | 144,596                  | Trade Payables                   | 201,708                 |
| Other Current Assets                   |                          | Employee Provisions              | 540,095                 |
|  |                          | Accommodation Bonds              | 1,764,777               |
|  |                          | Other Current Liabilities        | <u>65,688</u>           |
| <b>TOTAL CURRENT ASSETS</b>            | <b><u>1,911,723</u></b>  | <b>TOTAL CURRENT LIABILITIES</b> | <b><u>2,766,195</u></b> |
| Property, Plant & Equipment            | 10,103,964               | Loans                            | 1,792,371               |
| Intangibles                            | 2,100,000                | Employee Provisions              | 46,849                  |
| Other Non-Current Assets               |                          | Accommodation Bonds              |                         |
|  |                          | Other non-current liabilities    |                         |
| <b>TOTAL NON-CURRENT ASSETS</b>        | <b><u>12,203,964</u></b> | <b>TOTAL LIABILITIES</b>         | <b><u>1,839,220</u></b> |
| <b>SEGMENT TOTAL ASSETS</b>            | <b><u>14,115,687</u></b> | <b>SEGMENT TOTAL LIABILITIES</b> | <b><u>4,605,415</u></b> |
| <b>SEGMENT NET ASSETS</b>              | <b>9,510,272</b>         |                                  |                         |

**NOTE 19 CONTINGENCIES & ASSETS & LIABILITIES NOT RECOGNISED IN THE STATEMENT OF FINANCIAL POSITION**

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position but knowledge of those items is considered relevant to user of the financial report in making and evaluating decisions about the allocation of scarce resources.

**1. LAND UNDER ROADS**

As reported elsewhere in these Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled 408km of road reserves of average width 20 metres.

**2. POTENTIAL INSURANCE LOSSES**

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to a deductible "insurance excess", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

**3. LEGAL EXPENSES/POTENTIAL INDUSTRIAL COURT SETTLEMENT**

Council is the planning consent authority for its area under the Development Act 1993 (as amended). Pursuant to that Act, certain persons aggrieved by a planning decision of the Council may appeal. It is normal practice that parties bear their own legal costs. At the date of these reports, Council had notice of 1 appeal against planning decisions made prior to the reporting date. All known costs have been recognised, but the amount of further costs cannot be known until the appeals are determined.

**PORT AUGUSTA CITY COUNCIL**

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2011

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**ANNUAL FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 30 June 2011**

**CERTIFICATION OF AUDITOR INDEPENDENCE**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Port Augusta City Council for the year ended 30 June 2011, the Council's Auditor, Ian McDonald has maintained his independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 1999 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 16A(2) Local Government (Financial Management) Regulations 1999.

**GREG PERKIN**  
**CITY MANAGER**

**PETER SOLOMAN**  
**PRESIDING MEMBER**  
**AUDIT COMMITTEE**

08/11/11

# PORT AUGUSTA CITY COUNCIL

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2011

### Working Paper - RECONCILIATION OF GOVERNMENT GRANTS

This schedule records all amounts received from other levels of Government, whether described as grants, subsidies or otherwise. All amounts (other than untied grants) are required to be held as cash or authorised investments until expended. (Amounts shown as negative are awaiting reimbursement to Council.)

|   | Opening<br>Balance 1 July<br>2010 | Movements               |                   | Closing<br>Balance 30<br>June 2011 |
|---|-----------------------------------|-------------------------|-------------------|------------------------------------|
|   |                                   | Received/<br>Receivable | Expended          |                                    |
| Notes   | \$                                | \$                      | \$                | \$                                 |
| <b>GRANTS (with discretion use)</b>               |                                   |                         |                   |                                    |
| <b>GENERAL PURPOSE (Untied)</b>                   |                                   |                         |                   |                                    |
| Grants Commission Grant - general purpose         | 0                                 | 2,920,948               | 2,920,948         | 0                                  |
| Grants Commission Grant - roads funding           | 0                                 | 374,932                 | 374,932           | 0                                  |
| Roads to Recovery                                 | 0                                 | 200,000                 | 200,000           | 0                                  |
| <b>Subtotal</b>                                   | <b>0</b>                          | <b>3,495,880</b>        | <b>3,495,880</b>  | <b>0</b>                           |
| <b>SPECIFIC PURPOSE (Recurrent)</b>               |                                   |                         |                   |                                    |
| Nerrilda  | 0                                 | 2,488,588               | 2,488,588         | 0                                  |
| Health Focus Program                              | 0                                 | 175,743                 | 175,743           | 0                                  |
| Ramsay Village                                    | 0                                 | 1,738,109               | 1,738,109         | 0                                  |
| Childcare Centre                                  | 0                                 | 222,218                 | 222,218           | 0                                  |
| Special Needs Funding                             | 0                                 | 201,310                 | 201,310           | 0                                  |
| NFWRHS Health Service                             | 44,167                            | 147,500                 | 147,125           | 44,542                             |
| HACC Funding - Special Needs                      | 0                                 | 44,000                  | 44,000            | 0                                  |
| HACC Funding - Special Needs                      | 0                                 |                         |                   | 0                                  |
| Health Focus Dementia Program                     | 0                                 | 28,100                  | 28,100            | 0                                  |
| Substance Mis-Use Service                         | 3,960                             | 505,067                 | 485,452           | 23,575                             |
| Sobering Up Centre                                | (4,308)                           | 543,200                 | 548,480           | (9,588)                            |
| Immunisation                                      | 0                                 | 7,825                   | 7,825             | 0                                  |
| HACC - Funding Mens DVA Shed                      | 0                                 | 33,300                  | 33,300            | 0                                  |
| DVA Mens Shed                                     | 0                                 | 6,180                   | 6,180             | 0                                  |
| Youth Advisory Service                            | 0                                 | 3,000                   | 3,000             | 0                                  |
| AG's Volunteers                                   | 0                                 | 20,000                  | 20,000            | 0                                  |
| Be Active Field Officer                           | 0                                 | 40,000                  | 40,000            | 0                                  |
| Library Service                                   | 0                                 | 55,429                  | 55,429            | 0                                  |
| OPAL Program                                      | 0                                 | 45,007                  | 45,007            | 0                                  |
| Fuel Tax Subsidy                                  | 0                                 | 19,459                  | 19,459            | 0                                  |
| Outdoor Adv Centre                                | 0                                 |                         |                   | 0                                  |
| <b>Subtotal</b>                                   | <b>43,819</b>                     | <b>6,324,035</b>        | <b>6,309,325</b>  | <b>58,529</b>                      |
| <b>SPECIFIC PURPOSE (Non-Recurrent)</b>           |                                   |                         |                   |                                    |
| MUNS Davenport Community                          | 0                                 | 44,861                  | 44,861            | 0                                  |
| Port Augusta Urban & Regional Strategy Initiative | 0                                 | 57,474                  | 57,474            | 0                                  |
| Secure Taxi Rank                                  | 0                                 | 21,000                  | 21,000            | 0                                  |
| Crime Prevention                                  | 0                                 | 50,000                  | 50,000            | 0                                  |
| Country Arts SA Skills Development                | 0                                 | 900                     | 900               | 0                                  |
| Arid Lands  | 0                                 | 2,000                   | 2,000             | 0                                  |
| Arid a Sculptural Collaboration                   | 0                                 | 3,300                   | 3,300             | 0                                  |
| Dialogue Event                                    | 0                                 | 1,700                   | 1,700             | 0                                  |
| Volunteers  | 0                                 | 23,000                  | 23,000            | 0                                  |
| Black Spot Funding                                | 0                                 |                         |                   | 0                                  |
| Wadlata   | 0                                 | 1,833                   | 1,833             | 0                                  |
| Levy Banks  | 0                                 | 83,150                  | 83,150            | 0                                  |
| <b>Subtotal</b>                                   | <b>0</b>                          | <b>289,218</b>          | <b>289,218</b>    | <b>0</b>                           |
| <b>TOTAL OPERATING GRANTS</b>                     | <b>43,819</b>                     | <b>10,109,133</b>       | <b>10,094,423</b> | <b>58,529</b>                      |
| <b>2010 Totals</b>                                | <b>862,251</b>                    |                         |                   | <b>43,819</b>                      |
| <b>CAPITAL GRANTS</b>                             |                                   |                         |                   |                                    |
| <b>SPECIFIC PURPOSE (Recurrent)</b>               |                                   |                         |                   |                                    |
| <b>Subtotal</b>                                   |                                   |                         |                   |                                    |
| <b>SPECIFIC PURPOSE (Non-Recurrent)</b>           |                                   |                         |                   |                                    |
| Special Needs Funding                             | 0                                 |                         |                   | 0                                  |
| Childcare Centre                                  | 0                                 |                         |                   | 0                                  |
| Regional Community Infrastructure                 | 0                                 |                         |                   | 0                                  |
| Waterproofing the City                            | 0                                 | 91,450                  | 91,450            | 0                                  |
| Open Space  | 0                                 | 22,900                  | 22,900            | 0                                  |
| Bicycle Paths                                     | 0                                 |                         |                   | 0                                  |
| <b>Subtotal</b>                                   | <b>0</b>                          | <b>114,350</b>          | <b>114,350</b>    | <b>0</b>                           |
| <b>TOTAL CAPITAL GRANTS</b>                       | <b>0</b>                          | <b>114,350</b>          | <b>114,350</b>    | <b>0</b>                           |
| <b>2010 Totals</b>                                | <b>0</b>                          |                         |                   | <b>0</b>                           |

Recognised as revenue in advance of expenditure  
Current receivable - Other levels of Government

6

43,819

58,529

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# COMPLIANCE REPORT

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## Section Four

### Information Statement

- 4.1 Decision making structure and functions of the Council
- 4.2 Confidentiality Provisions
- 4.3 Public Participation
- 4.4 Delegations
- 4.5 Community Consultation
- 4.6 Public Access to Council Documents
- 4.7 Freedom of Information Requests



# Information Statement

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Pursuant to Section 9 (1a) of the *Freedom of Information Act 1991*, Council must, at intervals of not more than 12 months, cause an up-to-date information statement to be published.

The following information fulfils Council legislative requirements in relation to its reporting obligations in regards to an up-to-date information statement.

## 4.1 DECISION MAKING STRUCTURE AND FUNCTIONS OF THE COUNCIL

- 4.1.1 As at the 30 June 2011, the Port Augusta City Council's decision making structure consisted of three Key Committees, each represented by the 10 Elected Members. The Mayor is an **ex-officio** member of each Committee. These Committees receive reports from officers of Council and make recommendations to full Council on each of the reports received.

Pursuant to Section 59 of the *Local Government Act 1999* Members of Council are responsible for being a member of the government body of the Council, participating in the deliberations and civic activities of the Council, keeping the Council's objectives and policies under review to ensure that they are appropriate and effective, and keeping Council's resource allocation, expenditure and activities, and the efficiency and effectiveness of its service delivery, under review.

- 4.1.2 The Operations Committee meets at 5:30pm on the 2<sup>nd</sup> Monday of every month. The Strategic Management Committee meets at 5:30pm on the 3<sup>rd</sup> Monday of every month and the Strategic Planning & Development Policy Committee meets on the 3<sup>rd</sup> Monday of the month, commencing at the conclusion of the Strategic Management Committee.

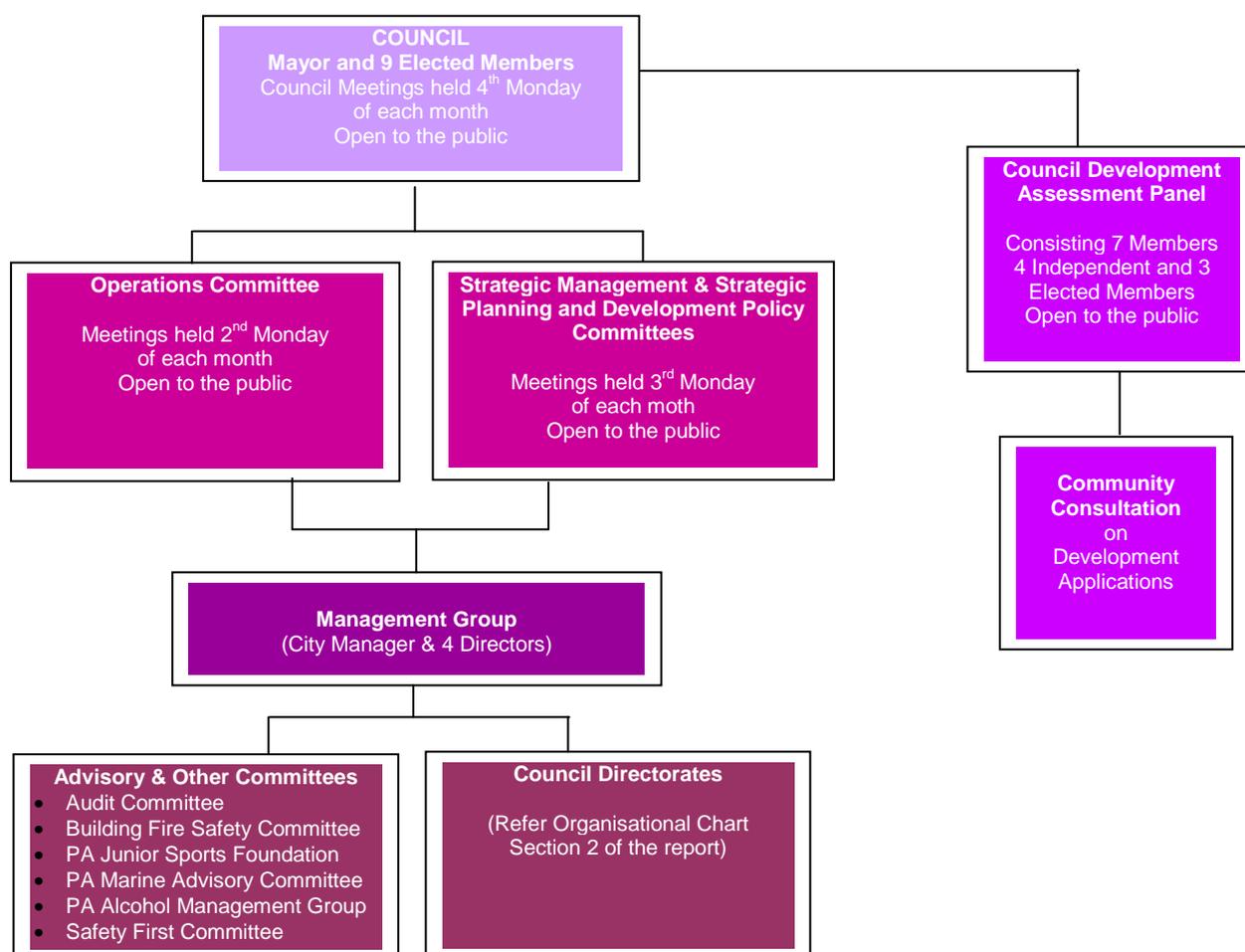
If a Public Holiday falls on the Monday of a scheduled Key Committee Meeting, the meeting is held on the following evening (Tuesday).

The Operations Committee is responsible for dealing with operational matters that require Council decisions and the Strategic Management Committee, including the Strategic Planning Development Policy Committee, is responsible for monitoring and implementation of the Annual Plan and expenditure of Budget, receiving presentations on broad issues impacting the City and monitoring projects.

The creation of this reporting structure ensures that both operational and strategic issues are dealt with holistically and Council's Committee structure recognises and highlights that Council's focus is on strategic issues.

- 4.1.3 Council's Management Group meet on Wednesday each week to peruse all reports prior to them being included in the agendas for the appropriate Key Committee/Council.
- 4.1.4 Agendas for all Council and Key Committee Meetings are placed on display in the Civic Centre on the Thursday preceding the Monday meeting, and minutes of all meetings are placed on display in the Civic Centre. Copies are also available on Council's Webpage – [www.portaugusta.sa.gov.au](http://www.portaugusta.sa.gov.au) If copies of Agendas and Minutes are required by members of the community, they can be obtained from the Civic Centre for a charge, as outlined within Council's Fees & Charges Register. A copy of the Fees and Charges Register is available from the Civic Centre or on Council Webpage by clicking the following headings: 'The Council' – 'Council Documents' – 'Registers'.

#### 4.1.5 Decision Making Structure



#### 4.2 CONFIDENTIALITY PROVISIONS

Pursuant to Section 90(2), a Council or Council Key Committee may order that the public be excluded from attendance at a meeting for a variety of reasons.

The table below indicates the reasons that a matter may be considered under the confidentiality provisions, and the number of occasions during the 2010/2011 financial year each of these provisions was enforced:

| Section of the Local Government Act   | Number of times used |
|---|----------------------|
| <b>Section 90(3)(a)</b> – information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)   | 2                    |
| <b>Section 90(3)(b)</b> – information the disclosure of which:<br>(i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council, and<br>(ii) would, on balance, be contrary to the public interest.                          | 5                    |
| <b>Section 90(3)(c)</b> – information the disclosure of which would reveal a trade secret   | Nil                  |
| <b>Section 90(3)(d)</b> – commercial information of a confidential nature (not being a trade secret) the disclosure of which:<br>(i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and<br>(ii) would, on balance, be contrary to the public interest. | 2                    |

| Section of the Local Government Act   | Number of times used |
|---|----------------------|
| <b>Section 90(3)(e)</b> – matters affecting the security of the council, members or employees of the council, or council property, or the safety of any person.   | Nil                  |
| <b>Section 90(3)(f)</b> – information the disclosure of which could reasonably be expected to prejudice the maintenance of law, including by affecting (or potentially affecting) the prevention, detection or investigation of a criminal offence, or the right to a fair trial. | Nil                  |
| <b>Section 90(3)(g)</b> – matters that must be considered in confidence in order to ensure that the council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty.                     | Nil                  |
| <b>Section 90(3)(h)</b> – legal advice  | Nil                  |
| <b>Section 90(3)(i)</b> – information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council.   | Nil                  |
| <b>Section 90(3)(j)</b> – information the disclosure of which:<br>(i) would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official; and<br>(ii) would, on balance, be contrary to the public interest.    | Nil                  |
| <b>Section 90(3)(k)</b> – tenders for the supply of goods, the provision of services or the carrying out of works   | Nil                  |
| <b>Section 90(3)(l)</b> – deleted   | Nil                  |
| <b>Section 90(3)(m)</b> – information relating to a proposed amendment to a Development Plan under the <i>Development Act 1993</i> before a Development Plan Amendment relating to the amendment is released for public consultation under the Act.                               | 1                    |
| <b>Section 90(3)(n)</b> – information relevant to the review of a determination of a council under the <i>Freedom of Information Act 1991</i> .   | Nil                  |

- 4.2.1 During the reporting period, there were 10 instances where Council considered an item under the confidentiality provisions.
- 4.2.2 Where an order is made to exclude the public, a note must be made in the minutes of the making of the order, outlining the grounds on which it is made, as well as the duration of the order.
- 4.2.3 Of the 10 confidential items listed above, 4 items were for a period between 3 & 6 months and 7 items for a period of up to 12 months or longer.
- 4.2.4 Pursuant to Section 91(9) of the *Local Government Act 1999*, a review was undertaken of all confidential orders which have been operating for a period exceeding 12 months (this includes items from 2010/2011 and previous financial years). Following a review in June 2011 of all Confidential Orders, Council approved nineteen (19) items (that exceed 12 months) to remain under confidentiality provisions.
- 4.2.5 Contracts with Confidentiality Clauses

Pursuant to Clause 13(2) of Schedule 1 of the *Freedom of Information Act 1991*, Council has an opportunity to include a clause within a contract document outlining a schedule of confidentiality provisions within the contract. Council must also regularly report to the Minister administering the Act, the number of contracts containing confidentiality clauses that have been entered into by Council. Council did not have cause to include these provisions within any contract documents during the 2010/2011 financial year.

### 4.3 PUBLIC PARTICIPATION

#### 4.3.1 Public involvement in Council Meetings:

Meetings of Council or Council Key Committees are conducted in the Council Chambers, Civic Centre, 4 Mackay Street, Port Augusta. This venue is open to the public and community members are encouraged and welcome to attend all Council/Council Key Committee Meetings.

#### 4.3.2 Opportunities for community member to voice their opinion:

- a) Elected Members – members of the public can contact Elected Member/s of Council to discuss any issues relevant to Council.
- b) Written Submissions – a member of the public can write to Council on any Council practice, procedure, activity or service. All written submissions should be forwarded to the City Manager, Port Augusta City Council, PO Box 1704, Port Augusta 5700 or by email to [admin@portaugusta.sa.gov.au](mailto:admin@portaugusta.sa.gov.au)
- c) Petitions – written petitions can be addressed to the Council on any issue within the Council's jurisdiction.
- d) Deputations – a written request to be heard by Council or a Committee must be received 4 hours prior to the commencement of the meeting to which the deputation is being requested, if the deputation relates to a matter of business on the agenda. If the matter is not already listed on the agenda, then the written request must be received at the principal office of the Council five clear days prior to the day on which the meeting is scheduled.
- e) Community Consultation – Council consults with the public on particular issues that affect their neighbourhood or the City in accordance with its Public Consultation Policy 1.1.08.
- f) Working Parties – Council at times seeks registrations of interest from community members interested in participating on specific working parties that are formed to address special projects or activities of the Council.

#### 4.4 DELEGATIONS

The Port Augusta City Council undertakes a review of its delegations on an annual basis, usually in May or June each year. Council considers all delegations that it makes to the City Manager under the various Acts that Council administers as part of this review and also to officers in line with the Minister's Authorisation Notice (27 April 2009) under the *Roads Traffic Act 1961*.

Council's resolution outlining the various delegations made to the City Manager is then reviewed by the City Manager who, as approved by Council, then sub-delegates many of these delegations to officers of the Council.

A Delegations Register has been developed and provides details of all delegations and sub-delegations including any limitations and conditions imposed by Council and/or the City Manager.

A copy of the Delegations Register is available on Council's Webpage [www.portaugusta.sa.gov.au](http://www.portaugusta.sa.gov.au) under the headings: 'The Council' – 'Council Documents' – 'Registers'.

#### 4.5 COMMUNITY CONSULTATION

On an annual basis, Council seeks input from the community in relation to a number of issues either under review or which are being considered by Council. Members of the community have an opportunity to comment and/or be heard by Council on various issues. Submissions received are assessed and considered by Council as part of the decision making process.

Furthermore, residents are notified of some development applications that are to be assessed by the Council Development Assessment Panel (CDAP) pursuant to the *Development Act 1993*. When an application is publicly notified, residents have the opportunity to write to the CDAP expressing their views on the applications, and also have an opportunity at this time to request to address the CDAP before a decision is made. It should be noted however, that a number of applications are exempt from public notification under the provisions of the *Development Act 1993*.

#### 4.5.1 Other General Consultation Activities undertaken during 2010/2011:

| Month          | Consultation Relating to:  |
|----------------|--|
| July 2010      | <ul style="list-style-type: none"> <li>⌚ Order Making Policy Review</li> <li>⌚ Street Names Policy Review</li> <li>⌚ Call for suggestions for future Street Names</li> </ul>   |
| August 2010    | <ul style="list-style-type: none"> <li>⌚ Caretaker Role During Election Period Policy Review</li> </ul>  |
| September 2010 | <ul style="list-style-type: none"> <li>⌚ Registrations of Interest on Council's Strategic Management Committee for Australian Arid Lands Botanic Garden (2 community members required)</li> </ul>  |
| October 2010   | <ul style="list-style-type: none"> <li>⌚ Optimal Location Study (Proposed Mooring Facility)</li> </ul>   |
| December 2010  | <ul style="list-style-type: none"> <li>⌚ Public Consultation Policy Review</li> </ul>  |
| January 2011   | <ul style="list-style-type: none"> <li>⌚ Conversion of Private Road to Public Road</li> </ul>  |
| February 2011  | <ul style="list-style-type: none"> <li>⌚ Code of Practice – Access to Council and Council Committee Meetings and Documents Review</li> <li>⌚ Registrations of Interest on Community Engagement Reference Group (2 community members required)</li> </ul> |
| May 2011       | <ul style="list-style-type: none"> <li>⌚ Moveable Signs By-law Feedback</li> </ul>   |
| June 2011      | <ul style="list-style-type: none"> <li>⌚ Annual Budget and Business Plans</li> </ul>   |

#### 4.5.2 Community Engagement Strategies

During the reporting period, Council resolved to investigate how it could improve how it communicates and engages with the community regarding its activities, planning and decision-making, and consider developing strategies to improve its engagement with the community.

Registrations of interest were sought from interested members of the community to participate on this Reference Group. The Reference Group first met in March 2011; however due to seeking feedback from the community (to be undertaken during August-September 2011) on its perception on how Council can improve how it communicates and engages with the community, this project was not completed during the 2010/2011 financial year.

This project is ongoing and strategies on how to improve its consultation and engagement with the community will be forwarded to Council for consideration during the 2011/2012 financial year.

## 4.6 PUBLIC ACCESS TO COUNCIL DOCUMENTS

Port Augusta City Council's Annual Report and Information Statement is available free of charge upon request at the front counter of the Council Office, 4 Mackay Street, Port Augusta or the Public Library. A copy is also available on Council's webpage – [www.portaugusta.sa.gov.au](http://www.portaugusta.sa.gov.au)

The public also has access to the following documents, some of which are available free of charge via Council's webpage, while others can be viewed at the Council Office. Alternatively, copies may be obtained at a charge as outlined with Council's Fees and Charges Register.

#### 4.6.1 Registers/Manual/Plans

- (i) Policy Manual
- (ii) Delegations Register
- (iii) By-Law Register
- (iv) Public Roads Register
- (v) Elected Members – Register of Allowances & Benefits

- (vi) Elected Members – Register of Interest
- (vii) Officers’ Register of Remuneration, Salaries and Benefits
- (viii) Officers’ Register of Interest
- (ix) Register of Campaign Donations Returns
- (x) Community Land Management Plan Register
- (xi) Fees and Charges Register
- (xii) Council Development Assessment Panel – Register of Interest
- (xiii) Strategic Management Plan
- (xiv) Annual Budget and Business Plans
- (xv) Animal Management Plans
- (xvi) Register of Sealed Documents

#### 4.6.2 Policy/Procedure Manual

Policy documents that directly affect the community are developed in consultation with the community. When a new policy is being considered, Council will establish a ‘Reference Group’ which will be responsible for drafting the policy for consideration by the community and Elected Members.

Registrations of Interest from community members who have an interest in a particular issue will be sought, encouraging their input into the policy development stage. A draft policy once developed by the Reference Group is then forwarded to Council for perusal and comment. After Council has had an opportunity to view the draft policy, it is made available to the community for comment. All submissions received from the community are considered by Council, prior to the policy being formally adopted.

Council’s Policy Manual has been divided into four (4) specific Manuals – Statutory Manual (policies required under the *Local Government Act 1999* or another Act), Operational Units Manual (policies relating to operational matters), Human Resource Manual (policies relating to staffing issues) and the Emergency Manual (policies relating to emergency practices).

Following is a list of the various Polices and Codes of Practice that Council has available. These documents are able to be accessed via Council’s Webpage [www.portaugusta.sa.gov.au](http://www.portaugusta.sa.gov.au) under the heading ‘The Council’ and sub-heading ‘Council Documents’.

| <b>Statutory Manual</b>          |   |        |  |
|----------------------------------|---|--------|--|
| <b>Local Government Act 1999</b> |   |        |  |
| 1.1.01                           | Statutory Code of Conduct – Council Members               | 1.1.09 | Purchasing, Contract and Tendering     |
| 1.1.02                           | Elected Members’ Training and Development                 | 1.1.10 | Rating Policy 2011/2012                |
| 1.1.03                           | Elected Members’ Caretaker Role during an Election Period | 1.1.11 | Financial – Internal Control           |
| 1.1.04                           | Elected Members’ Expenses, Facilities and Support         | 1.1.12 | Sale of Council Land                   |
| 1.1.05                           | Internal Review of Council Decisions                      | 1.1.13 | Statutory Procedure – Making of Orders |
| 1.1.06                           | Access to Council Meetings and Documents                  | 1.1.14 | Street Names                           |
| 1.1.07                           | Policy Deleted  | 1.1.15 | Code of Practice – Meeting Procedures  |
| 1.1.08                           | Public Consultation                                       |        |  |
| <b>Development Act 1993</b>      |   |        |  |
| 1.2.01                           | CDAP – Code of Conduct                                    | 1.2.03 | Building Inspections                   |
| 1.2.02                           | CDAP – Complaint Handling                                 |        |  |

## Operational Units Manual

### City Management – Elected Members

|        |                          |        |   |
|--------|--------------------------|--------|---|
| 2.1.01 | Voters Roll              | 2.1.05 | Committees and Panels                               |
| 2.1.02 | Supplementary Elections  | 2.1.06 | Council Representatives on Boards and Organisations |
| 2.1.03 | Election of Deputy Mayor | 2.1.07 | Elected Members Initiating Action                   |
| 2.1.04 | Policy Deleted           | 2.1.08 | Mayors/Chairpersons Obtaining Legal Advice          |

### City Management - Public Relations

|        |  |        |                                      |
|--------|--|--------|--------------------------------------|
| 2.2.01 | Public Statements  | 2.2.06 | Use of City Brand & Logo             |
| 2.2.02 | Residents Newsletter   | 2.2.07 | Acknowledging Traditional Custodians |
| 2.2.03 | Customer Service Charter   | 2.2.08 | Policy Deleted                       |
| 2.2.04 | Use of Council's Official Documents, Brand & Logo by Elected Members | 2.2.09 | Customer Complaints                  |
| 2.2.05 | Council's Corporate Seal   |        |                                      |

### City Management - Administrative Services

|        |  |        |   |
|--------|--|--------|---|
| 2.3.01 | Port Augusta City Council – Appropriate Naming                   | 2.3.06 | Application of Delegations to the Council Development Assessment Panel (CDAP) |
| 2.3.02 | Crown Land under Council's Care, Control & Management            | 2.3.07 | Safe Environment – Minimising the risk to children and vulnerable people      |
| 2.3.03 | Reporting of Hazards (Potential injury to members of the public) | 2.3.08 | Model Guidelines for the Control of Election Signs                            |
| 2.3.04 | Processing of Limited Liquor Licence Applications                | 2.3.09 | Commemorative Memorials on Local Government Land                              |
| 2.3.05 | Application of Delegations                                       |        |   |

### City Management – Governance

|        |                          |
|--------|--------------------------|
| 2.4.01 | Whistleblower Protection |
|--------|--------------------------|

### City Management – General Inspectorate

|        |                              |        |  |
|--------|------------------------------|--------|--|
| 2.5.01 | Dog Management               | 2.5.09 | Expiation Offences                           |
| 2.5.02 | Cat Management               | 2.5.10 | Parking Expiation                            |
| 2.5.03 | Council Enforcement Policy   | 2.5.11 | Removing a Vehicle under Section 237         |
| 2.5.04 | Barking Dogs                 | 2.5.12 | Unclaimed Goods                              |
| 2.5.05 | Destruction & Control Orders | 2.5.13 | Wandering Dogs                               |
| 2.5.06 | Dog Attack & Harassment      | 2.5.14 | Seizing & Impounding a Dog                   |
| 2.5.07 | Emergency Vehicle Removal    | 2.5.15 | Review and Withdrawal of an Expiation Notice |
| 2.5.08 | Evidence Collection          |        |  |

### Corporate Services - Financial

|        |                     |        |  |
|--------|---------------------|--------|--|
| 2.6.01 | Rate Rebates        | 2.6.05 | Petty Cash                                 |
| 2.6.02 | Rating – Recoveries | 2.6.06 | Special Capital Reserve Fund               |
| 2.6.03 | Fees & Charges      | 2.6.07 | Port Augusta Junior Sports Foundation Fund |
| 2.6.04 | Bank Signatories    | 2.6.08 | Fraud & Corruption                         |

### Corporate Services – Information Technology

|        |                                      |        |                |
|--------|--------------------------------------|--------|----------------|
| 2.7.01 | Electronic Communications Management | 2.7.03 | Privacy Policy |
| 2.7.02 | Records Management                   |        |                |

### Corporate Services – Sport & Recreation

|        |  |        |                   |
|--------|--|--------|-------------------|
| 2.8.01 | Unattended Children at Ryan Mitchell Swim Centre | 2.8.02 | Council Oval Hire |
|--------|--|--------|-------------------|

### Community Services – Aged Care/Health Focus

|        |   |        |  |
|--------|---|--------|--|
| 2.9.01 | Admission & Discharge Nerrilda Nursing Home and A.M. Ramsay Village | 2.9.03 | Community Assistance Program (Men's Shed)        |
| 2.9.02 | Admission & Discharge Health Focus                                  | 2.9.04 | Entry to Poinsettia Village (Aged Cottage Homes) |

**Corporate Services - Child Care/Special Needs**

|         |                               |         |   |
|---------|-------------------------------|---------|---|
| 2.10.01 | Admission to Childcare Centre | 2.10.02 | Admission to Miriam High Special Needs Centre |
|---------|-------------------------------|---------|---|

**Infrastructure & Environment – Parks & Gardens**

|         |                                 |         |                                   |
|---------|---------------------------------|---------|-----------------------------------|
| 2.11.01 | Street Tree Policy              | 2.11.03 | AALBG – Living Collections Policy |
| 2.11.02 | AALBG –Environmental Protection |         |                                   |

**Infrastructure & Environment – Planning & Building**

|         |   |         |   |
|---------|---|---------|---|
| 2.12.01 | Pre-used Transportable Dwellings/Buildings – Land Management Agreement            | 2.12.04 | Pre-used Transportable Dwellings/Buildings – Owners Obligations |
| 2.12.02 | Pre-used Transportable Dwellings/Buildings – Asbestos Removal                     | 2.12.05 | Objects on Public Footpaths                                     |
| 2.12.03 | Pre-used Transportable Dwellings/Buildings – Development Application Requirements |         |   |

**Infrastructure & Environment – Works**

|         |  |         |   |
|---------|--|---------|---|
| 2.13.01 | Common Effluent Drains   | 2.13.04 | Plant, Machinery & Equipment – Use by Sporting & Community Bodies |
| 2.13.02 | Excavation & Reinstatement of Council Roads, Footpaths or Properties | 2.13.05 | Rural Living Allotment – Connection to Water Supply               |
| 2.13.03 | Machinery Air-Conditioning   |         |   |

**Infrastructure & Environment – Environmental Health Services**

|         |                |  |  |
|---------|----------------|--|--|
| 2.14.01 | Pigeon Keeping |  |  |
|---------|----------------|--|--|

**Infrastructure & Environment – General**

|         |                     |         |                    |
|---------|---------------------|---------|--------------------|
| 2.15.01 | Cemetery Management | 2.15.02 | Pontoon Management |
|---------|---------------------|---------|--------------------|

**City & Cultural Services – Contracts & Events**

|         |                                 |         |                  |
|---------|---------------------------------|---------|------------------|
| 2.16.01 | Street Stalls                   | 2.16.03 | Community Grants |
| 2.16.02 | Events Bookings on Council Land |         |                  |

**City & Cultural Services - Library**

|         |                  |         |                                |
|---------|------------------|---------|--------------------------------|
| 2.17.01 | Library Security | 2.17.01 | Unattended Children in Library |
|---------|------------------|---------|--------------------------------|

**City & Cultural Services – Wadlata & AALBG**

|         |  |  |  |
|---------|--|--|--|
| 2.18.01 | Unattended Children at Wadlata & AALBG |  |  |
|---------|--|--|--|

**Emergency Manual**

|        |                                      |        |  |
|--------|--------------------------------------|--------|--|
| 3.1.01 | Emergency Facilities & Procedures    | 3.1.02 | Fire Evacuation – Civic Centre & Library |
| 3.1.03 | Fire Evacuation – Sobering Up Centre |        |  |

**Human Resource Manual**

|        |   |        |                             |
|--------|---|--------|-----------------------------|
| 4.1.01 | Equal Employment Opportunity                        | 4.1.08 | Council Volunteers          |
| 4.1.02 | Risk Management                                     | 4.1.09 | Apprentices                 |
| 4.1.03 | Recruitment & Selection                             | 4.1.10 | Australian Reserve Forces   |
| 4.1.04 | Staff Appointments (Interview) – Cost Reimbursement | 4.1.11 | Sexual Harassment           |
| 4.1.05 | Probationary Appointment & Assessment               | 4.1.12 | Employee Assistance Program |
| 4.1.06 | Employees – General Grievance Procedures            | 4.1.13 | Workplace Bullying          |
| 4.1.07 | Discipline/Termination of Employees                 |        |                             |

#### 4.6.3 OHS&W Policy Manual

Port Augusta City Council has the following OHS&W Policies and Procedures:

|   |                            |
|---|----------------------------|
| <b>OHS &amp; INJURY MANAGEMENT POLICY</b>               | <b>POLSF0001</b>           |
| Workplace Injury Management Procedure                   | PROSF0024                  |
| <b>HAZARD MANAGEMENT POLICY</b>                         | <b>POLSF0002</b>           |
| Accident Incident Investigation and Reporting Procedure | PROSF0004                  |
| Plant/Equipment Inspection Procedure                    | PROSF0002                  |
| Hazard Management Procedure                             | PROSF0008                  |
| Workplace Inspection Procedure                          | PROSF0003                  |
| Drug and Alcohol Procedure                              | PROSF0028                  |
| Hire/Lease of Plant and Equipment Procedure             | PROSF0030                  |
| Purchasing of Plant and Equipment Procedure             | PROSF0036                  |
| Safe Working Environment Procedure                      | PROSF0037                  |
| <b>ADMINISTRATION OF OHS MANAGEMENT SYSTEM POLICY</b>   | <b>POLSF0003</b>           |
| Document Development Procedure                          | PROSF0012                  |
| Document Control  | PROSF0011                  |
| OHS Auditing Procedure                                  | PROSF0005                  |
| Induction and Training Procedure                        | PROSF0007                  |
| Corrective Actions Procedure                            | PROSF0001                  |
| Planning and Program Development Procedure              | PROSF0006                  |
| Cash Taking/Robbery Activity Procedure                  | PROSF0027                  |
| Personal Protective Equipment Procedure                 | PROSF0035                  |
| Sun Protection Procedure                                | PROSF0039                  |
| Workers Compensation Video Surveillance Procedure       | PROSF0040                  |
| <b>OHS CONSULTATION AND COMMUNICATION POLICY</b>        | <b>POLSF0004</b>           |
| OHS Consultation, Communication Procedure               | PROSF0009                  |
| <b>OHS CONTRACTOR MANAGEMENT POLICY</b>                 | <b>POLSF0005/POLSF0006</b> |
| OHS Contractor Management Procedure                     | PROSF0010                  |
| <b>EMERGENCY MANAGEMENT POLICY</b>                      | <b>POLSF0007</b>           |
| Emergency Management Procedure                          | PROSF0015                  |
| First Aid Procedure                                     | PROSF0017                  |
| Immunisation Clinic – Emergency Action Procedure        | PROSF0031                  |
| <b>HAZARDOUS WORK POLICY</b>                            | <b>POLSF0008</b>           |
| Confined Space Procedure                                | PROSF0013                  |
| Isolation/Lockout Tag Out Procedure                     | PROSF0019                  |
| Electrical Safety Procedure                             | PROSF0014                  |
| Manual Handling Procedure                               | PROSF0020                  |
| Working at Heights Procedure                            | PROSF0021                  |
| Excavation and Trenching Procedure                      | PROSF0016                  |
| Remote/Isolated Work Procedure                          | PROSF0023                  |
| Hazardous and Dangerous Substances Procedure            | PROSF0018                  |
| Asbestos Procedure                                      | PROSF0025                  |
| Eye Protection Procedure                                | PROSF0029                  |
| Inclement Weather/Heat Stress Procedure                 | PROSF0032                  |
| Needle Stick/Sharps Procedure                           | PROSF0033                  |
| Occupation Noise Control Procedure                      | PROSF0034                  |

## 4.7 FREEDOM OF INFORMATION REQUESTS

Under the provisions of the *Freedom of Information Act 1991*, members of the public, agencies, MP and so on, have the right to request access to information held by Council. Access to information held by Council may involve the payment of search fees and other costs. Enquiries relating to Freedom of Information issues should be directed to:

Mrs Lee Heron, Director – City & Cultural Services; or  
Ms Melanie Jenkins, Executive Assistant  
Port Augusta City Council  
PO Box 1704  
PORT AUGUSTA SA 5700  
Phone: (08) 8641 9100

### 4.7.1 FOI Activities for 2010/2011:

During the 2010/2011 financial year, Council received four (4) Freedom of Information Requests. Three (3) of the four (4) requests for access resulted in partial release and one (1) in full release of the information requested. Those requests for access which resulted in only partial release, were due to the fact that some documents were exempt documents because they were either copyright protected or subject to legal professional privilege.

### 4.7.2 Personal Affairs

A member of the public may gain access to Council documents to make amendments concerning their personal affairs by making a request under the *Freedom of Information Act 1991 (Section 31)*. A member of the public may then request a correction to any information about themselves that is incomplete, incorrect, misleading or out of date by completing a Freedom of Information Request Form, identifying such information that should be amended to bring their personal information up-to-date.

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# ACCOUNTABILITY REPORT

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## Section Five

- 5.1 Rating Policy 2010/2011
- 5.2 Rate Rebates
- 5.3 Audit Independence
- 5.4 National Competition Principles
- 5.5 Competitive Tendering Statement
- 5.6 Community Land Management Plans
- 5.7 Internal Review of Council Actions



5.1 **RATING POLICY**



**Port Augusta**

CITY COUNCIL

**1. STATUTORY POLICY/PROCEDURES/CODES OF PRACTICE**

**1.1 LOCAL GOVERNMENT ACT 1999**

|  |        |                   |        |                               |        |                     |  |
|--|--------|-------------------|--------|-------------------------------|--------|---------------------|--|
| <b>POLICY NUMBER:</b>  | 1.1.10 |                   |        | <b>PAGES:</b>                 | 12     |                     |  |
| <b>SUBJECT:</b>  |        |                   |        |                               |        |                     |  |
| <b>RATING POLICY 2010/2011</b>   |        |                   |        |                               |        |                     |  |
| <b>COUNCIL MEETING</b>   | 8/7/10 | <b>ISSUE DATE</b> | 8/7/10 | <b>REVIEW DATE</b>            | 8/7/10 | <b>DELETED DATE</b> |  |
| <b>EXTERNAL LEGISLATION:</b>   |        |                   |        | <b>INTERNAL REFERENCES:</b>   |        |                     |  |
| Local Government Act 1999  |        |                   |        |                               |        |                     |  |
| <b>RELATED POLICIES:</b>   |        |                   |        | <b>RESPONSIBLE OFFICER:</b>   |        |                     |  |
| Rebate of Rates Policy 2.6.01<br>Rating – Recoveries Policy 2.6.07<br>Purchasing, Contracts & Tendering – 1.1.09 |        |                   |        | Director – Corporate Services |        |                     |  |

**SECTION A**

**1.0 POLICY STATEMENT**

- 1.1 The Rating Policy sets out the guidelines the Port Augusta City Council adheres to, for setting and collecting rates from its community.
- 1.2 The policy covers:-
  - a) method used to value land
  - b) adoption of valuations
  - c) business impact statement
  - d) differential general rates
  - e) minimum rate
  - f) maximum rate
  - g) service charge
  - h) pensioner & self funded retiree concessions
  - i) other concession
  - j) payment of rates

- k) late payment of rates
- l) remission and postponement of rates
- m) rebate of rates
- n) sale of land for non-payment of rates

### 1.3 STRATEGIC FOCUS

In setting its rates for the 2010/2011 Financial Year, the Council has given consideration to the following:-

#### 1.3.1 The Strategic Plan 2008-2011

- a) Commencing in July, 2007, Council in consultation with the Community, undertook a review of its Strategic Plan, in consultation with the community, to ensure it continues to provide appropriate programs and services, as well as delivering major projects and infrastructure improvement.
- b) The Strategic Plan is the major component of budget deliberations ensuring that Councils identified goals and objectives are able to be fulfilled.
- c) The current budget and those of recent years reflect the Strategic Plan's goals of managing long term debt, introducing a greater focus on pavement and infrastructure management and providing impetus for regional economic development.
- d) The Strategic Plan maintains, as one of its major focuses over the coming years, its commitment to community safe and City image initiatives and planning for an ageing community.
- e) Effective management and maintenance of the City's unique natural and built environment is a major goal of the strategic plan.

#### 1.3.2 Strong Leadership

The determination that strong leadership is required if it is to overcome many of the issues confronting the City. To this end Council has taken into consideration:-

- ⌚ The current economic influences including:
  - o The Local Government Cost Index (CPI) of 2.8%.
  - o Known wage outcomes of 4%.
  - o The increase in commitments for servicing loans undertaken to complete capital works programs in 2010/2011.
  - o Known decreases in some revenue sources from the Federal & State Governments.
  - o Known "one of" influences that occur from time to time e.g. the 2010 Council election.
- ⌚ The impact of valuation increases across the City
- ⌚ Its desire to address the issue of financial sustainability.
- ⌚ The ongoing and increasing cost of the provision of a full recycling waste management and collection service.
- ⌚ Issues relating to risk management.

#### 1.3.3 Budget Implications

- a) The budget for the 2010/2011 financial year.  
(Refer attached Budget)

#### 1.3.4 Impact of rates on community

- a) The impact of rates on the community, including:-
  - i) householders, businesses and primary producers;

- ii) the broad principle that the rates collected from the different land use groups should rise equally and equitably each financial year. Where there is clearly a different level of services available to ratepayers or, some other circumstance which warrants variation from the broad principle, a differential rate will be applied (refer section on Differential General Rates);
- iii) issues of equity arising from circumstances where ratepayers are not provided with the level of infrastructure or services of other areas;
- iv) an effluent drainage service charge for land connected to the CWWMS providing effluent drainage;
- v) a waste management service charge to implement the recycling/household waste collection disposal service;
- vi) a Natural Resource Management-Levy;

1.3.5 Rate Increases

- a) The need to increase rate revenue for the 2010/2011 financial year of the Council by 8.2% to maintain existing services.

1.4 The Strategic Plan documents and the Council's budget are available for inspection at the Customer Service Counter of the Council Office, and the Public Library, 4 Mackay Street, Port Augusta and via the internet at <http://www.portaugusta.sa.gov.au>.

1.5 The Council conducts public consultation on a broad range of issues relating to the future directions of the area. These meetings are always advertised in local papers and on television. Ratepayers and interested parties are welcome to attend. The Council also encourages feedback at anytime and such comments may be sent to:-

**Greg Perkin  
City Manager  
Port Augusta City Council  
PO Box 1704  
PORT AUGUSTA SA 5700**

1.6 ANNUAL ADOPTION OF THE POLICY

1.6.1 Section 123 of the Local Government Act 1999 requires a Council to prepare and adopt each year an annual business plan which is required to set out the rate structure and policies for the financial year. The annual business plan (as adopted) must be available for inspection (without charge) or purchase (on payment of a fee fixed by the Council).

This policy is available for inspection at the Customer Service Counter of the Council Office, 4 Mackay Street, Port Augusta SA 5700 or on Council's website [www.portaugusta.sa.gov.au](http://www.portaugusta.sa.gov.au)

**2.0 PURPOSE**

2.1 To provide a clear understanding of the process of determining rates on an annual basis.

**3.0 RESPONSIBILITY & REVIEW**

- 3.1 Director – Corporate Services
- 3.2 Reviewed annually in May of each year.

**SECTION B**

**4.0 PROCEDURE**

4.1 METHOD USED TO VALUE LAND

4.1.1 The Council may adopt one of three valuation methodologies to value the land in its area. They are:-

- a) Capital Value - the value of the land and all of the improvements on the land;

- b) Site Value - the value of the land and any improvements which permanently affect the amenity of use of the land, such as drainage works, but excluding the value of buildings and other improvements;
  - c) Annual Value – a valuation of the rental potential of the land.
- 4.1.2 The Council has decided to continue to use site value for the purpose of rating land within the council area.
- 4.1.3 Council must comply with the provisions of the Local Government Act as amended, which stipulates that Council can only levy the minimum rate to less than 35% of rateable land. The distribution of land values is widely varied and the requirements set out above will mean variations in rates levied can be significant.

#### 4.2 ADOPTION OF VALUATIONS

- 4.2.1 The Council is required to adopt the valuations made by the Valuer-General that are to apply to land for rating purposes for the 2010/2011 year prior to declaration of rates. If a ratepayer is dissatisfied with the valuation made by the Valuer-General then they may object to the Valuer-General in writing within 60 days of receiving notice of the valuation, explaining the basis for the objection - provided they have not:-
- a) previously received a notice of this valuation under the Local Government Act, in which case the objection period is 60 days from the receipt of the first notice; or
  - b) previously had an objection to the valuation considered by the Valuer-General.
- 4.2.2 The address of the State Valuation Office, GPO Box 1354, ADELAIDE SA 5001”, and the telephone number is 1300 653 345.

**NOTE - The Council has no role in this process. It is also important to note that the lodgement of an objection does not change the due date for payment of rates.**

#### 4.3 BUSINESS IMPACT STATEMENT

- 4.3.1 The Council has considered the impact of rates on business and associated activity in the area. In considering the impact, Council assessed the following:-
- a) Council's policy on "Rebates of Rates" (2.6.01).
  - b) The support provided to the Far North Regional Development Authority., which in turn supports small business operations in the City and adjoining areas.
  - c) Council's Purchasing, Contracts & Tendering policy (1.1.09), which provides preference for any supplier in the region where price and quality offered by two (2) or more suppliers are equal.
  - d) Council's commitment to the continuing development of Port Augusta as a transport interchange and important regional service centre.
  - e) The equity of the distribution of the rate burden between classes of ratepayers based on land use and occupation.
  - f) Issues of equitability that are created as a result of wide and varied increases in land valuations across the City.

#### 4.4 DIFFERENTIAL GENERAL RATES

- 4.4.1 The Local Government Act provides for a Council to raise revenue for the broad purposes of the Council through a general rate which applies to all rateable land. In accordance with the Local Government Act 1999 the following practices apply :-
- a) All land within a council area, except for land specifically exempt (eg. crown land, council occupied land and others as prescribed in the Local Government Act), is rateable.

- b) The Local Government Act provides for rates to be assessed against any piece or section of land subject to separate ownership or occupation and requires that the division of land for the purposes of establishing separate ownership and occupation be made fairly and in accordance with principles and practices that apply on a uniform basis across the area of the council.
- c) When determining the basis for rating Council is required under the provisions of the Local Government Act to take into account the following principles :-
  - i. that rates constitute a system of taxation for Local Government purposes;
  - ii. strategies to provide relief from rates where appropriate;
  - iii. take into account the financial effects of the decision on future generations.
- d) Council has set differential general rates in the dollar to raise the necessary revenue by way of utilising the land use incorporated under the Local Government (general) regulations , namely:-
 

|   |                     |
|---|---------------------|
| 1 | Residential         |
| 2 | Commercial – Shop   |
| 3 | Commercial – Office |
| 4 | Commercial – Other  |
| 5 | Industry Light      |
| 6 | Industry Other      |
| 7 | Primary Production  |
| 8 | Vacant Land         |
| 9 | Other Use           |
- e) The use to which the land is put may govern the differential rate. If a land owner is of the opinion that the land use attribution is incorrect, he/she may object. The objection must be in writing and lodged within 21 days of the date of the notice and addressed to “The City Manager, Port Augusta City Council, PO Box 1704, PORT AUGUSTA SA 5700”.

4.4.2 Where two residences exist on the one allotment and the residences are occupied by the occupiers children and/or their parent/s and additional or separate property services are not provided, Council will consider that the site is occupied by a single occupier being an extended family.

#### 4.5. MINIMUM RATE

4.5.1 Council will impose a minimum amount payable by way of rates. Where two or more adjoining lands have the same owner, and are occupied by the same occupier only one minimum rate is payable by the ratepayer. Where a Council imposes a minimum rate it must not apply to more than 35% of the total number of properties in the area subject to the separate assessment of rates.

4.5.2 The Council has decided continue with a minimum rate the reasons being:-

- a) It is considered appropriate that all rateable land make a contribution to the cost of administering the Council's activities and creating and maintaining the physical infrastructure that supports land
- b) Minimum rates have been applied for many years and their continuation together with the rating impacts/trends that apply provide a consistent approach to rating levels

4.5.3 The minimum rate will not affect more than 35% of rateable assessments. In the 2010/2011 financial year rates raised by the minimum amount raised 13.13% of the total rate revenue and the additional amount raised by the minimum amount was \$133,502 which is 1.28% of the total general rate revenue.

#### 4.6 MAXIMUM RATE & RATE CAPPING

4.6.1 Council has determined that a maximum rate be applied to land having a residential land use and to land with a vacant land use that is less than .05ha in area.

In setting maximum rate levels, Council takes into account:-

- a) The very wide range of values applied to residential land in the municipality.
- b) The unreasonable rate impost that would be applied to a number of assessments, without a maximum rate.

4.6.2 Council will also provide a rebate to limit the maximum increase in rates payable due to increases in valuation

#### 4.7 SERVICE RATE / CHARGE

4.7.1 The Council provides a CWWMS for septic tank effluent disposal to in excess of 1340 assessments within the Council area. A service charge will apply to all allotments connected or capable of being connected to the CWWM Schemes installed in the Willsden, Augusta Park, Hospital Road, Zanuckville, Conwaytown, Transcontinental Estate and Stirling North Railway Siding areas.

4.7.2 A service charge will apply to all households, businesses and occupancies that receive or are capable of receiving a kerbside waste collection and recycling service in order to recover the cost to Council of establishing, operating and maintaining the service in its area.

4.7.3 A Natural Resource Management Levy will apply to all rateable land.

#### 4.8 PENSIONER & SELF FUNDED RETIREES CONCESSIONS

4.8.1 Eligible pensioner and self funded retirees are entitled to a concession on rates. Application forms, which include information on the concessions, are available from the Council's Civic Centre at 4 Mackay Street, Port Augusta SA 5700. They are also available from the SA Water Corporation, State Taxation Office and Department for Families and Communities offices. An eligible pensioner or self funded retiree must hold a Pension Card, State Concession Card or be a T.P.I. Pensioner and must be responsible for the payment of rates on the land and for which they are claiming a concession.

4.8.2 Applications are administered by the State Government. Payment of rates should not be withheld pending decision on an application by the State Government as penalties will apply to unpaid rates. A refund will be paid when Council is advised of a concession entitlement and the rates have previously been paid.

4.8.3 Council will also provide a rebate to eligible pensioners and self funded retirees whose net rate levy after deduction of the State Government concession exceeds a maximum amount determined by the Council on an annual basis

#### 4.9 OTHER CONCESSIONS

4.9.1 Department of Families & Communities may assist with the payment of Council rates on a principal place of residence (remissions are not available on vacant land or rental premises) to recipients of the following cards or income: -

- a) Holders of current Centrelink or Department of Veteran' Affairs (DVA) pension cards, DVA Gold Card (TPI, EDA, WW) and State Concession Card.
- b) Centrelink recipients and low income earners who meet Families SA low income thresh-hold-level

For further information please contact the nearest Families & Communities Office for details.

#### 4.10 PAYMENT OF RATES

4.10.1 Rates levied for the year may be paid in four quarterly instalments, due and payable in the months of September, December, March and June of the financial year for which they are declared. Separate notices relating to each instalment (unless paid in full by the due date of first instalment) will be issued to land owners at least 30 days prior to the due date of each instalment.

4.10.2 However, payment of the total rates levied on a land for the 2010/2011 financial year by the due date of the first instalment will granted a discount equivalent to 5% of the total rates and service charges declared on the land.

4.10.3 Rates may be paid at the Civic Centre, 4 Mackay Street Port Augusta between the hours of 9am and 5pm, Monday to Friday. EFTPOS facilities are available. Payments by post can be made to PO Box 1704 Port Augusta SA 5700.

4.10.4 Rates may also be paid by: -

- Ⓜ Internet [www.portaugusta.sa.gov.au](http://www.portaugusta.sa.gov.au) (select "Online Transactions" from the Fast Find menu);
- Ⓜ Telephone on 1300 303 201 (ANZ Bank bill pay, Council's info pay number is 4321);
- Ⓜ Post Office;
- Ⓜ BPay (quote biller code 27961);
- Ⓜ Centre Pay (if you receive a payment from Centrelink)
- Ⓜ Direct Debit (by providing council with an authorisation to deduct regular payments of a fixed amount from your bank account)

4.10.5 Any ratepayer who may, or is likely to, experience difficulty with meeting the standard payment arrangements is invited to contact Phyllis Robinson, Rates Administrator on 86419127 to discuss alternative payment arrangements. Such inquiries will be dealt with in the strictest confidence.

4.10.6 The Council has adopted a policy that where the payment of rates will cause a ratepayer demonstrable hardship, the Council is prepared to make extended payment provisions or defer the payment of rates.

#### 4.11 LATE PAYMENT OF RATES

4.11.1 The Local Government Act provides that Councils impose a penalty of 2% on an instalment that is not paid by the due date. Each month thereafter interest is added to the arrears of rates balance. The interest rate is set each year according to a formula in the Local Government Act. The purpose of this penalty is to act as a genuine deterrent to ratepayers who might otherwise fail to pay their rates on time, to allow Councils to recover the administrative cost of following up unpaid rates and to cover any interest cost the Council may meet because it has not received the rates on time.

4.11.2 The Council allows a reasonable period after the due date to enable transfer of payments made through external payment agencies. Provided payment is made at external agencies by the due date late payment penalties will be remitted.

4.11.3 The Council is prepared to remit fines/penalties for late payment of rates for a limited range of circumstances such as financial hardship due to unemployment or sickness, sudden hospitalisation and similar situations. Written applications for remission of fines are to be forwarded to the Rates Administrator.

4.11.4 The Council issues an overdue notice for payment of rates when rates are overdue i.e. unpaid by the due date. Should rates remain unpaid for more than 14 days after the issue of the overdue notice then the Council refers the debt to a debt collection agency for collection. The debt collection agency charges collection fees that are recoverable from the ratepayer.

4.11.5 When the Council receives a payment in respect of rates the Council applies the money received as follows:-

- a) first – to satisfy any costs associated with debt collection processes;
- b) second – to satisfy any interest costs;
- c) third – in payment of any fines imposed;
- d) fourth – in payment of rates, in chronological order (starting with the oldest account first).

#### 4.12 REMISSION AND POSTPONEMENT OF RATES

4.12.1 Section 182 of the Local Government Act permits a Council, on the application of the ratepayer, to partially or wholly **remit** rates or to **postpone** rates, on the basis of hardship.

Where a ratepayer is suffering hardship in paying rates he/she is invited to contact the Rates Administrator, on 86419127 to discuss the matter. Although arrangements for late payment of rates are negotiable, remission of rates in whole or part is rarely approved due to the inequitable situation for the rest of the community. Separate provisions in the Local Government Act pertain to the postponement of rates for Seniors.

#### 4.13 REBATE OF RATES

- 4.13.1 The Local Government Act requires Councils to rebate the rates payable on some land. Specific provisions are made for land used for health services, community services, religious purposes, public cemeteries, the Royal Zoological Society and educational institutions.
- 4.13.2 Discretionary rebates may be applied by the Council under Section 166 of the Act. Council currently provides discretionary rebates for sporting bodies and community organisations.
- 4.13.3 Council will consider all applications for rebate under Section 166 of the Act on merit.

#### 4.14 SALE OF LAND FOR NON-PAYMENT OF RATES

- 4.14.1 The Local Government Act provides that a Council may sell any land where the rates have been in arrears for three years or more. The Council is required to provide the principal ratepayer and the owner (if not the same person) and any registered mortgagee with details of the outstanding amounts, and advise them of its intention to sell the land if payment of the outstanding amount is not received within a given time.
- 4.14.2 Except in extraordinary circumstances, the Council begins the sale of land for arrears of rates after 3 years. A copy of the Council's policy is available from our Rates Administrator (Phyllis Robinson) on 86419127, or by writing to the Rates Administrator, Port Augusta City Council at PO Box 1704, Port Augusta SA 5700.

#### 4.15 APPLICATION OF THE POLICY

- 4.15.1 Where a ratepayer believes that the Council has failed to properly apply this policy it should raise the matter with the Council. In the first instance contact the Rates Administrator on 86419127 to discuss the matter. If, after this initial contact, a ratepayer is still dissatisfied they should write to the City Manager, Port Augusta City Council, PO Box 1704, Port Augusta SA 5700.
- 4.15.2 A rate cannot be challenged on the basis of non-compliance with this policy and must be paid in accordance with the required payment provisions.

### **5.0 STAFF RESPONSIBILITIES**

- 5.1 Director – Corporate Services.
- 5.2 Rate Administrator.

### **6.0 AUDITS**

- 6.1 Annual financial audit by John D Ewen & Associates

## 5.2 RATE REBATES

Council Rate Rebates including Council funded pensioner concessions granted during the 2010/2011 financial year totalled \$227,678. Council also provides a 5% discount to ratepayers who choose to pay their rates in full prior to the due date of the first instalment – the discount rates totalled \$312,890.

Additional, rebates totalling \$363,008 were provided to ratepayers in order to limit the increase in the general rate to 12% on residential use land within the Coastal Holiday Settlement Zone and 10% on residential use land in all other zones, and 15% on commercial and industrial use land in all zones. Some exclusions to this capping rebate were applied.

The above rebating activities resulted in Council foregoing rates to the value of \$903,576.

## 5.3 AUDITOR INDEPENDENCE

Council called selective tenders in early 2011 seeking quotes from qualified accountants interested in providing Council with 'financial auditing' services for a period of five years. As a result of amendments to the *Local Government Act 1999*, Council's long term auditors – John D Ewen and Associates were precluded from submitting an offer for this service. The *Local Government Act 1999* provides that a Council must have an Auditor and the term of appointment shall not be for a period greater than 5 years.

Council received three quotes and Council at its meeting held on 23 May 2011 resolved to appoint Ian G McDonald FCA, Chartered Accountant, as Council's Auditor for the period 2010/2011 to 2014/2015 at a set fee of \$75,000 (ex GST).

During the 2010/2011 financial year, Council's Auditor John Ewen was paid \$3,300 (finalising this contract) and Ian McDonald \$8,250.

## 5.4 NATIONAL COMPETITION PRINCIPLES

5.4.1 Part 7 of the Clause 7 Statement on the application of 'competition principles' requires Council to include in its Annual Report, wherever relevant, information in relation to:

- a) commencement or cessation of significant business activities;
- b) the competitive neutrality measure applied to each significant business activity control by the Council;
- c) the review and reform of by-laws which restrict competition, including proposed by-laws;
- d) complaints received alleging a breach of competitive neutrality principles; and
- e) the structural reform of public monopolies.

5.4.2 During the 2010/2011 reporting period, the Council had no significant business activities to report.

5.4.3 Council had resolved to adopt a Moveable Signs By-law during the 2010/2011 financial year; however when the by-law was considered by the Legislative Review Committee, the Committee felt that clause 6.4 of the by-law unduly infringed on the legitimate advertising of events, and was inconsistent with Section 248 of the *Local Government Act 1999*. The Legislative Review Committee advised Council that it was placing a 'Holding Motion' on the by-law due to the existence of this clause, and would consider moving disallowance of the entire by-law.

Following this advice, Council resolved to remove the offending Clause 6.4 from the by-law and sought feedback from the community in relation to the amended by-law. Following the public consultation process, Council at its meeting held on 26 June 2011 resolved to adopt the amended Moveable Signs By-Law and it has been referred back to the Legislative Review Committee for endorsement.

## 5.5 COMPETITIVE TENDERING STATEMENT

Pursuant to Section 49 of the *Local Government Act 1999*, Council must prepare and adopt a policy on contracts and tenders, including policies on the following:

- 5.5.1 the contracting out of services; and
- 5.5.2 competitive tendering and the use of other measures to ensure that services are delivered cost-effectively; and
- 5.5.3 the use of local goods and services; and
- 5.5.4 the sale or disposal of land or other assets.

The policies must:

- 5.5.5 identify circumstances where the council will call for tenders for the supply of goods, the provision of services or the carrying out of works, or the sale or disposal of land or other assets; and
- 5.5.6 provide a fair and transparent process for calling tenders and entering into contracts in those circumstances; and
- 5.5.7 provide for the recording of reason for entering into contracts other than those resulting from a tender process.

Council originally adopted its first Purchasing, Contracts and Tendering Policy on 26 June 2000, and has since that time kept the policy under review to ensure it is current and up-to-date.

During the 2010/2011 financial year, Council instigated a major review of its Purchasing, Contracts and Tendering Policy in consultation with Wallmans Lawyers. The purpose of this review was to ensure that Council's processes meet the current day high level of procurement standard. Maintaining a high level of probity is an important aspect of the procurement process and it is therefore essential that Council takes necessary steps to ensure that its activities in relation to procurement are at all times fair, transparent and accountable.

The revised draft Purchasing, Contracts and Tendering Policy will be forwarded to the Audit Committee in September 2011 for consideration and will then be released to staff for comment. Once feedback has been received and considered, the policy with any suggested amendments will be forwarded to Council for consideration and adoption.

During the reporting period, Council utilised a competitive tendering approach for the provision of the following goods and services:

| <b>Tender No.</b> | <b>Tender Details</b>   | <b>Public or Selective</b> |
|-------------------|---|----------------------------|
| AR10/1818         | One 5 tonne capacity Tip Truck  | Public                     |
| AR10/1903         | Pharmacy Service – Nerrilda Nursing Home and A.M. Ramsay Village                    | Selection                  |
| AR10/7803         | Port Augusta Childcare Centre – Air Conditioning                                    | Public                     |
| AR10/10219        | Managed Taxi Rank   | Selective                  |
| AR10/9217         | Wadlata Outback Centre & Australian Arid Lands Botanic Garden – Cleaning            | Public                     |
| AR10/11095        | One Road Grader (110-130 KW range)  | Public                     |
| AR11/5305         | Port Augusta Airport – Automated Sliding Security Gate and Pedestrian Security Gate | Selective                  |
| AR11/5634         | Audit Services 2011/2015  | Selective                  |
| AR11/5664         | Periodic Pump-out of Septic Tanks and disposal of associated Sludge/Bio Solids      | Public                     |
| AR11/5074         | Septic Tank Inspection Services   | Public                     |
| AR11/4595         | Feeder Roads Footpath Paving Works 2011   | Selection                  |

The total value of Council's competitive tendering activities for 2010/2011 was \$965,000.

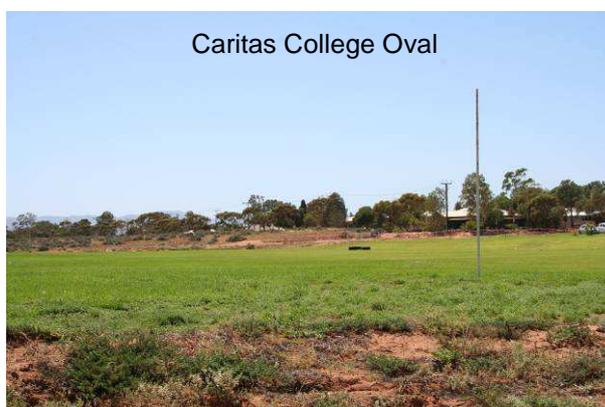
## 5.6 COMMUNITY LAND MANAGEMENT PLANS

Port Augusta City Council maintains its Community Land Management Plan Register and ensures that all community land is managed in accordance with the provisions of the Plan.

### 5.6.1 Revocation of Community Land Classification:

During the 2010/2011 financial year, Council resolved to revoke the 'community land' classification applicable to Section 248 in CR5754/545 – Caritas College Oval.

After completing the revocation proposal, as outlined within the *Local Government Act 1999*, Council resolved to revoke the community land classification and relinquish care, control and management over the school oval portion of Section 248. The Department for Environment and Natural Resources were negotiating with Caritas College for them to purchase the land for their School oval. This area had been utilised by the School for many years as their oval, and Council supported the sale of this portion of Section 248 to Caritas College, to provide them ownership of the land, so that they could further develop the site.



### 5.6.2 Development of Community Land

During the reporting period, Council undertook upgrades to the following Community Land for the benefit of the community:

a) Allotment 318 – Eastside Foreshore (Skate Park) – Category 1 Park

Council allocated funds of up to \$500,000 towards to redevelopment of Allotment 318 as a Skate Park. Council had consulted with the youth and other interested members of the community in relation to the design and concept for the Skate Park and it was agreed that the Port Augusta Skate Park would be unique in its design. In December 2010 'The Wave' Skate Park was officially opened and has been used extensively by the youth of Port Augusta and other towns with the region.





b) Gladstone Square Playground – Category 1 Park

The Gladstone Square playground received a major facelift during 2010/2011 at a cost of \$6,000. The upgrade included new play equipment and coloured soft fall.



c) Eastside Foreshore (Front Beach Area) – Category 1 Park

A joint project between the OPAL Program and Council's *be active* Program saw the installation of fitness equipment at the Eastside Foreshore. The cost of this project was \$15,000.



d) Westside War Memorial – Category 4 Park

A major upgrade of the Westside War Memorial was undertaken to upgrade the open space area, as it had over a number of years become run down and was in urgent need of an upgrade. The Rotary Club of Port Augusta supported Council as part of this upgrade, by providing 'man-power' to plant out the garden beds with AridSmart species. Council contributed \$8,400 towards this upgrade.



e) Westside Foreshore – La France Terrace – Category 3 Park

Members of the Rotary Club of Port Augusta assisted in the redevelopment of the Westside Foreshore by providing volunteers to plant AridSmart species plants along the foreshore area between the new bridge and Augusta Hotel. The cost of this project was \$5,400.

## 5.7 INTERNAL REVIEW OF COUNCIL ACTIONS

During the reporting period, Council received three requests for an 'Internal Review' of a decision of Council.

A review was undertaken by the City Manager, Mr Greg Perkin in relation to each of the requests for review and advice was forwarded to the applicants on his findings. No further action was taken in relation to these applications. One application related to accessing a document on Council's file, the second related to a planning decision concerning the approval of shed, and the third related to the removal of trees.

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# COMMUNITY ACKNOWLEDGEMENT

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## Section Six

- 6.1 Academic Achiever Award
- 6.2 Australian Citizenship Ceremonies
- 6.3 Rotary Christmas Pageant
- 6.4 Mayoral Christmas Party
- 6.5 Christmas Lighting Festival
- 6.6 Australia Day Awards
- 6.7 Annual 'Staff Thank You Function'
- 6.8 Advantage SA Regional Awards
- 6.9 Port Augusta Junior Sports Foundation Awards
- 6.10 Dog Registration Winner



# Community Acknowledgement

This section of the Annual Report has been included to acknowledge and recognise special contributions to the community by individuals and organisations who support to make our City a better place to live, work, play and visit.

A number of awards are presented to members of the community each year commending them for their outstanding contribution and recognising their achievements. An overview of some of the ceremonies and special events that have taken place during the reporting period are outlined below.

## 6.1 Academic Achiever Award

Recognition is given to the most accomplished student in Port Augusta through the 'Academic Achievement Award.' The award is presented to the student who receives the highest Tertiary Entrance Ranking (TER) in Stage 2 of the South Australian Certificate of Education.

The recipient of the 2010/2011 award was Miss Paige Honan of Caritas College who gained her South Australian Certificate of Education with an unadjusted TER score of 97.65. Paige also received Merit Certificates at the Merit Ceremony at Government House in February 2011 for results gained in her studies.

The Academic Achiever Award was presented to Miss Honan by the Deputy Mayor Phil Greagen at the Council Meeting held on 24 January 2011.



Recipients of the Academic Achiever of the Year Award are registered on an Honour Board in the Civic Centre Council office

## 6.2 Australian Citizenship Ceremonies

The Port Augusta City Council proudly conducts Citizenship Ceremonies for candidates approved to become Australian citizens. Her Worship the Mayor, Mrs Joy Baluch AM (or her proxy) conducted four (4) Australian Citizenship Ceremonies during 2010/2011, which resulted in seven males, four females and five dependants (children) becoming Australian citizens.

Our new Australian citizens are presented with their Citizenship Certificate and a small gift by the Mayor.

Ms Rajwinder Kaur Sohi,  
Mayor Joy Baluch  
and  
Mr Prabhjeet Singh Sohi  
Australian Citizenship Ceremony  
10 December 2010



### 6.3 Rotary Christmas Pageant

Port Augusta City Council provided financial assistance and support preparing the central business district for the Rotary Christmas Pageant which was held on Friday 3 December 2010. The pageant is strongly supported by members of the community who come out to celebrate the festive season.

'Best Floats' were judged by the Rotary Club with certificates from Rotary and financial incentives from the Port Augusta City Council being awarded to the following recipients for their float entries in the pageant:

**Best Float Overall** - Men's shed for 'Monsters vs. Aliens Christmas'

**Encouragement Award** - Willsden Primary School for 'Grug's Christmas'

**Best Recreation/Youth/Sport** - Ranges Youth Centre for 'Cinderella'

**Best Private Business/Public Organisation** - True Value Hardware for 'Super Heroes Christmas Party'

**Best School** - Augusta Park Primary School for 'Pandora'



From left  
Santa's helpers at the  
2010 Christmas Pageant and Mayoral  
Party  
Leita Fennell and Christene Pycroft

### 6.4 Mayoral Christmas Party

The Mayoral Christmas Party was held on Friday 3 December 2010 at Gladstone Square from 7.30pm to 10pm. This successful family night was well attended, with children of all ages enjoying the amusement rides and entertainment which are sponsored by the Port Augusta City Council.

Entertainment included Children's entertainment group 'Noises for kids', local band 'The Hooligans', Michael and Colleen Leighton's Amusement Rides, and the Model Engineers Miniature Train Ride. Father Christmas was present and community organisations operated stalls with food and drinks available for public purchase. A fireworks display concluded the event.

### 6.5 Christmas Lighting Festival

Registrations for the Christmas Lighting Festival officially opened on Monday 15 November 2010 and closed on Friday 3 December 2010 with the official 'lighting up' of the Christmas Tree in Gladstone Square. Each registration received a set of 10m coloured LED lights and a plant voucher from the AridSmart Nursery.

Council receive a total of 104 nominations for the various Christmas Lighting Celebration categories, as follows:

Residential: 71 registrations  
Housing SA: 11 Registrations  
Business/Not for Profit: 6 Registrations  
Street: 16 Registrations

The following winners of the respective categories received financial awards sponsored by The Transcontinental, Housing SA, Southern Cross Television and the Port Augusta City Council:

**Youth Advisory Committee Choice Award** – A McMahon, Willoughby Street, Stirling North

**Best Business/Not for Profit Display** – J & PA Guidolin Carpentry, Eyre Highway, Port Augusta West (the business donated this prize to Anderson Dancers)

**Housing SA** – 1<sup>st</sup> Judith Watkins, Domeyer Court, Port Augusta West  
2<sup>nd</sup> Melinda Norwood, McSporran Crescent, Port Augusta West  
3<sup>rd</sup> Trevor Bell, Clontarf Street, Port Augusta  
3<sup>rd</sup> J Grantham, Kirwan Crescent, Port Augusta West

**Best Residential Display** – Peter and Lyn Brine and family, Jane Street, Stirling North

**Best Street Display** – Kanyaka Avenue, Stirling North

The 'design a picture' for the Port Augusta City Council Christmas Calendar 2010 Poster Competition was held again with an excellent response: A total of 291 entries, 152 in age category 4-8 and 139 in age category 9-12. The quality of the pictures was so high a winner and a runner-up was awarded in each category. This year's winners were awarded vouchers from Toyworld.

|                  |               |                 |                |
|------------------|---------------|-----------------|----------------|
| Age 9-12 Winner: | Ashlee Wood   | Age 4-8 Winner: | Ella Dixon     |
| Runner Up:       | Jacob Liebelt | Runner Up:      | Montana Savill |

## 6.6 Australia Day Awards

The Australia Day Celebrations in Port Augusta commenced at 7am with a cooked breakfast in Gladstone Square, prepared by Service Clubs including Rotary, Lions, Apex and the State Emergency Services.

Official presentations of the Australia Day Awards including Citizen of the Year, Young Citizen of the Year and Community Event of the Year, take place with the nominees for each category and the winners for 2011 outlined below:

### CITIZEN OF THE YEAR

Nominees: Ray Miller, Vince Coulthard, Neil Edwards, Bronwyn Filsell, Sherrie Hall, Daphne Havelberg, Jan Holberton, Shirley Moy, Shirley Mundy, Michael Musarra.

**Winner: Ray Miller**

### YOUNG CITIZEN OF THE YEAR

Nominees: Tyler Whitaker, Jessica Fawcett.

**Winner: Tyler Whitaker**

### COMMUNITY EVENT OF THE YEAR

Nominees: Port Augusta Kids Crabbing Day, Port Augusta Police Charity Golf Day

**Winner: Port Augusta Kids Crabbing Day**



Citizen of the Year Ray Miller and Young Citizen of the Year Tyler Whitaker with their certificates.

## 6.7 Annual 'Staff Thank You Function'

The Port Augusta Council recognises the dedication and commitment of long term employees and acknowledges their contribution through their employment to the City. Staff are presented with a gift to recognise their 10, 20, 30 or 40 years service to the City. Elected Members are also recognised at the annual function for their long term commitment to the City.

On Thursday 4 November 2010 a dinner was held at the West Augusta Football Club with the City Manager and Mayor jointly presenting the following awards:

### 10 Year Service Awards

Delrae Brady – Substance Misuse Service  
Justin Copley – Civic Centre  
Murray Doble (*William*) – Ryan Mitchell Swim Centre  
Kathy Earle – Nerrilda Nursing Home  
Sandra Gade – Nerrilda Nursing Home  
Hayden Hart – Civic Centre  
Natasha Ilich – Nerrilda Nursing Home  
Judy Jones – Wadlata Outback Centre  
Chris Moroney – Works Depot  
Kimberley Noll – Wadlata  
Lorraine Pool – Nerrilda Nursing Home  
Mark Sims – Ryan Mitchell Swim Centre  
Toni Smith (*Antonella*) – Nerrilda Nursing Home

### 20 Year Service Awards

Tina Dunemann – Library  
Ros Franklin – Health Focus  
Jayne Roberts – Cultural Centre  
Libby Walsh – A.M. Ramsay Village

### 30 Year Service Awards

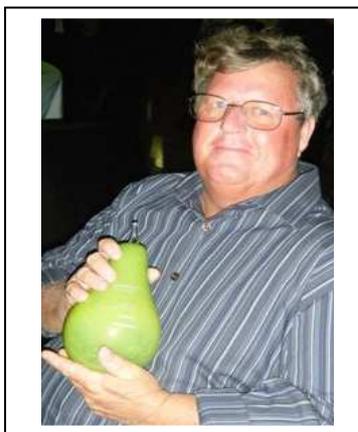
Marlene Foote – Civic Centre  
Rieck Shine – Civic Centre



Left to right  
Toni Smith, Kathy Earle, Tina Dunemann, Mark Sims, Kimberley Noll, Judy Jones, Mayor Baluch,  
Libby Walsh, Rieck Shine, Ros Franklin, Hayden Hart, Marlene Foote and Delrae Brady.

## 6.8 Advantage SA Regional Awards

The Advantage SA Regional Awards (formerly known as SA Great Awards) celebrate and showcase the achievements of individuals, groups and businesses who live and work in regional South Australia and have contributed to their community.



Shed Project Coordinator of the Port Augusta Men's Shed, Neil Edwards receiving the 2010 Advantage SA Regional Award for the Community Individual Category

## 6.9 Port Augusta Junior Sports Foundation

The Port Augusta Junior Sports Foundation recognises and gives financial assistance to young sportspeople who excel and show leadership in their chosen sport.

Nominations are assessed by the Foundation's Management Committee with incentive awards presented monthly and an annual presentation dinner being held, highlighting the achievements of these young sportspeople. The following awards were presented for the 2009/2010 year at the presentation evening held in October 2010:

### Sportsperson of the Year

Sophie Burch – Judo (Winner), Matthew Freeman – Judo (Runner - up)

### Special Achiever Award

Peyton Fuller – Basketball (Winner), Emily Nistico – Volleyball (Runner - Up)

### Team of the Year

#### **Port Augusta U16 Boys Combined Basketball Team**

Darcy Noll, Ty Harrison, Tom Hore, Slade Laube, Matt Phillips, Tyler McKenzie, Tyson Hill, Connor Press, Harry Slee

### Special Club Trophy

Keenan Saunders – Athletics, Sam Broadwood – Judo, Megan Jones – Basketball, Emma Sutton – Golf, Ben Hilder – Swimming, Sam Daw – Tennis, Michael Hill – Volleyball, Mikkala Williams – Netball.

## 6.10 Dog Registration Winner

Council awards an incentive prize each year to a member of the community who registers their dog prior to 31 August.

The incentive prize for the 2010 period was presented to Kerry Molineux, pictured with her dog 'Molly' and Port Augusta City Council staff member Marlene Foote.





**AUSTRALIAN ARID LANDS  
BOTANIC GARDEN**



**PortAugusta**

A PORT AUGUSTA  
CITY COUNCIL INITIATIVE



DISCOVER THE UNIQUE BEAUTY AND DIVERSITY OF AUSTRALIA'S ARID ZONE FLORA AT THE AUSTRALIAN ARID LANDS BOTANIC GARDEN. BE INSPIRED BY OUR AWARD-WINNING ARIDSMART DISPLAY AND TAKE HOME SOME GREAT IDEAS FOR YOUR OWN WATERWISE GARDEN. CHOOSE FROM OUR RANGE OF BEAUTIFUL ARIDSMART PLANTS, SOURCED FROM SOME OF AUSTRALIA'S MOST REMOTE ARID REGIONS ESPECIALLY FOR OUR COLLECTION.

FREE ADMISSION / OPEN 7 DAYS  
GARDEN SHOP / LICENSED CAFE  
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