

Port Augusta City Council



Annual Report 2017/2018



Port Augusta

CITY COUNCIL



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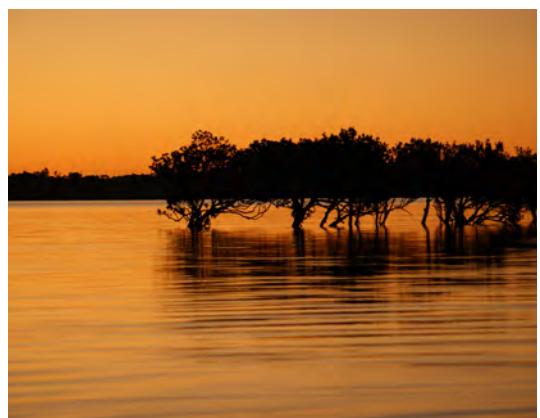
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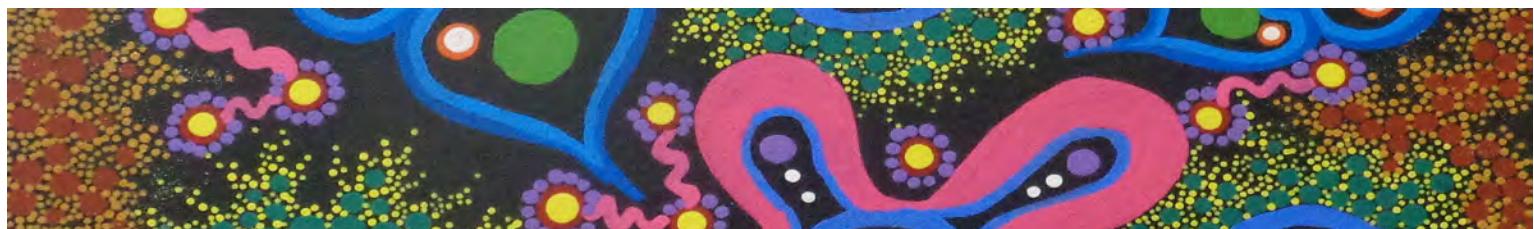
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Section One

Introduction



Introduction

Council is required to prepare and adopt an Annual Report each year, in line with the provisions of Section 131 of the *Local Government Act 1999*. Schedule 4 of the *Local Government Act 1999* specifically outlines information that must be included within the Council's Annual Report. In addition to the requirements within the *Local Government Act 1999*, Section 9 of the *Freedom of Information Act 1991* provides that at intervals of not more than 12 months, Council must also publish an information statement. The Information Statement is included within Section Four of this report.

The preparation and adoption of the 2017/2018 Annual Report ensures compliance with the above legislative provisions. A hard copy of the Annual Report is available, free of charge, from the Council Office, 4 Mackay Street, Port Augusta, or alternatively can be viewed on Council's Website www.portaugusta.sa.gov.au under 'The Council' – 'Council Documents' – 'Annual Report'.

The Annual Report comprises the following:

- | | | |
|---------------|---|---|
| Section One | - | Executive Overview |
| Section Two | - | The Council |
| Section Three | - | Strategic Plan and Performance |
| Section Four | - | Compliance Report – Information Statement pursuant to Section 9 of the <i>Freedom of Information Act 1991</i> . |
| Section Five | - | Accountability Report |
| Section Six | - | Community Report |

Our Mission

To create and sustain a safe and vibrant Community where people want to live, work, play and visit.

Community Vision 2031

Port Augusta is a thriving, successful, intercultural community where our spirit of innovation and resilience has provided opportunities for all people of all ages to realise their dreams.

We have capitalised on our top location to attract business investment, residential growth and tourists from all over the world.

Our people have access to excellent health, education, housing and support services that gives them confidence in their future.

We lead the way in living sustainably in an arid environment and in developing alternative energy infrastructure.

Our strong, united, harmonious yet dynamic and vibrant community makes us proud to call Port Augusta home and enables us to welcome new residents and visitors to share our outstanding quality of life.



Our Values

The following outlines the qualities that underpin the way we treat each other, the natural and built environment and all of the resources and materials we use in our daily lives. They will shape the ‘Port Augusta’ that we have expressed in our vision (extract from *Community Vision and Strategic Plan 2013-2017*):

Respect and Social Cohesion

Respect is fundamental to building a strong, socially cohesive community. It is based on a fundamental belief in the worth and value of all living things. It informs the way we treat people and nature. It also includes the way we protect our built heritage.

We demonstrate respect when we include people in our conversations about what matters to us and listen with open hearts and minds to what they tell us. We value cultural diversity and encourage the expression of these different perspectives.

We nurture respect when we find ways to work together on particular actions that address our shared concerns.

Respect deepens when we take the time to learn more about each other through sharing our culture, our celebrations and our achievements.

Optimism and Confidence

We will face the future with a positive attitude drawing on our collective strengths and our shared history of struggle and triumph.

We are resilient people and Port Augusta is a resilient place. We know that we have succeeded at anything we have believed in.

Courage

We are not afraid to face the hard issues and work through them together. We are prepared to take calculated risks to move towards a better future. Those who speak up are not silenced. They are invited to contribute to the solutions.

Leadership

We commit ourselves to nurturing leadership in our children and young people, valuing their contributions as citizens of our City.

We develop opportunities for people to provide leadership within their communities, workplaces and places of learning.

We actively support those who accept leadership roles in the community, whether these are political, religious, recreational, business or civic.

Leaders have a passion and determination to succeed which means they are always prepared to try, to learn from their mistakes and try again. They are motivated by a desire to create a better world rather than the need to satisfy their own egos. We therefore value our leaders and recognise their contribution publicly.



Reconciliation Mission Statement



RECONCILIATION MISSION STATEMENT

Port Augusta City Council acknowledges and pays its respect to the traditional land owners within the Port Augusta area. Council also acknowledges elders both past and present and their strong ongoing spiritual connection to the land and reaches out to other Aboriginal groups who visit our community and offer positive contributions to the City of Port Augusta.

The cultural diversity of our community is valued and Council is committed to building on the process of meaningful reconciliation in partnership with Aboriginal Peoples in our Community.

It is believed that in order to strive for genuine reconciliation it is crucial to acknowledge past hurts and injustices forced upon the First Australians and we choose to leave behind stereotypes and prejudices of the past and choose to respectfully understand and embrace all people and cultures.

The Reconciliation Journey that the Port Augusta City Council is committed to, will ensure that as a community we celebrate our diverse Aboriginal population and cultures, provide services to Aboriginal people that are culturally appropriate and meet their needs. As an organisation we will provide a welcoming, supportive, inclusive and collaborative environment, where Aboriginal Councillors, workers and customers are treated with equality, care and respect.

Together we will work toward a positive shared future built on strong relationships, where the rights, interest and wellbeing of Aboriginal Peoples are celebrated and protected along with the broader community and we will walk together as one.

In 2016 the Port Augusta City Council in partnership with the Aboriginal Community Engagement Group developed Council's first Reconciliation Mission Statement. Acknowledgement and appreciation goes to the Artists, Linda Dare a Barngarla Woman and Charmaine Wilson a Pitjantjatjara Woman, who were selected and endorsed by the Aboriginal Community Engagement Group. ©

Linda Dare

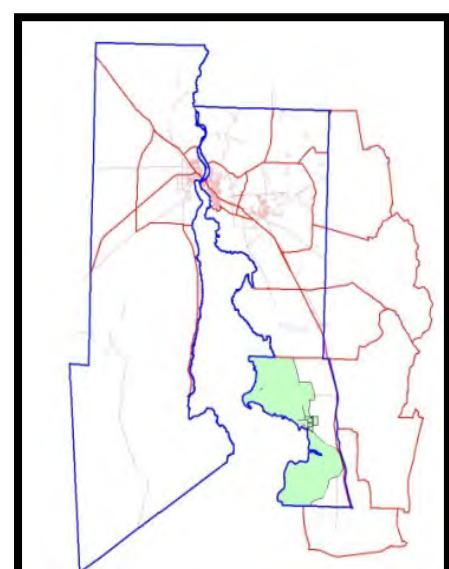
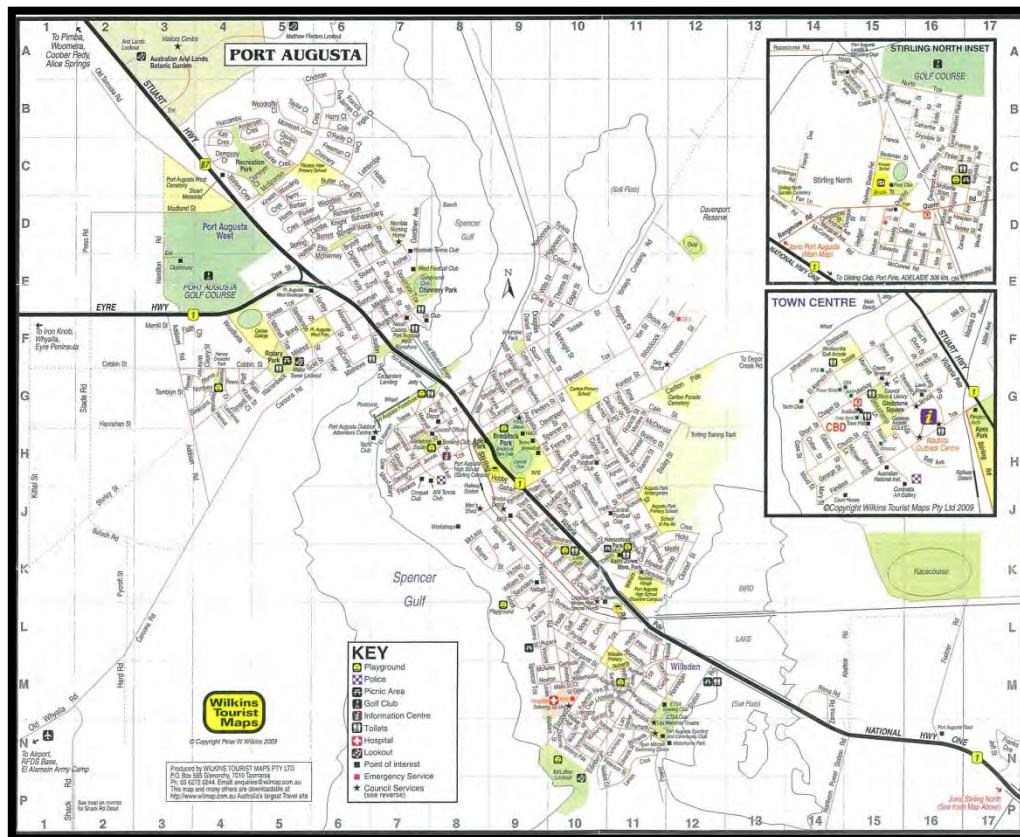
My name is Linda Dare I'm a Barngarla woman, my family are the traditional owners of Port Augusta. My painting is called 'Crossing the Bridge'. It is where the sea meets the land, we all have to cross the bridge to get to land but it also reflects on our lives as Indigenous and Non-Indigenous people coming together as one to understand and respects each other's culture.

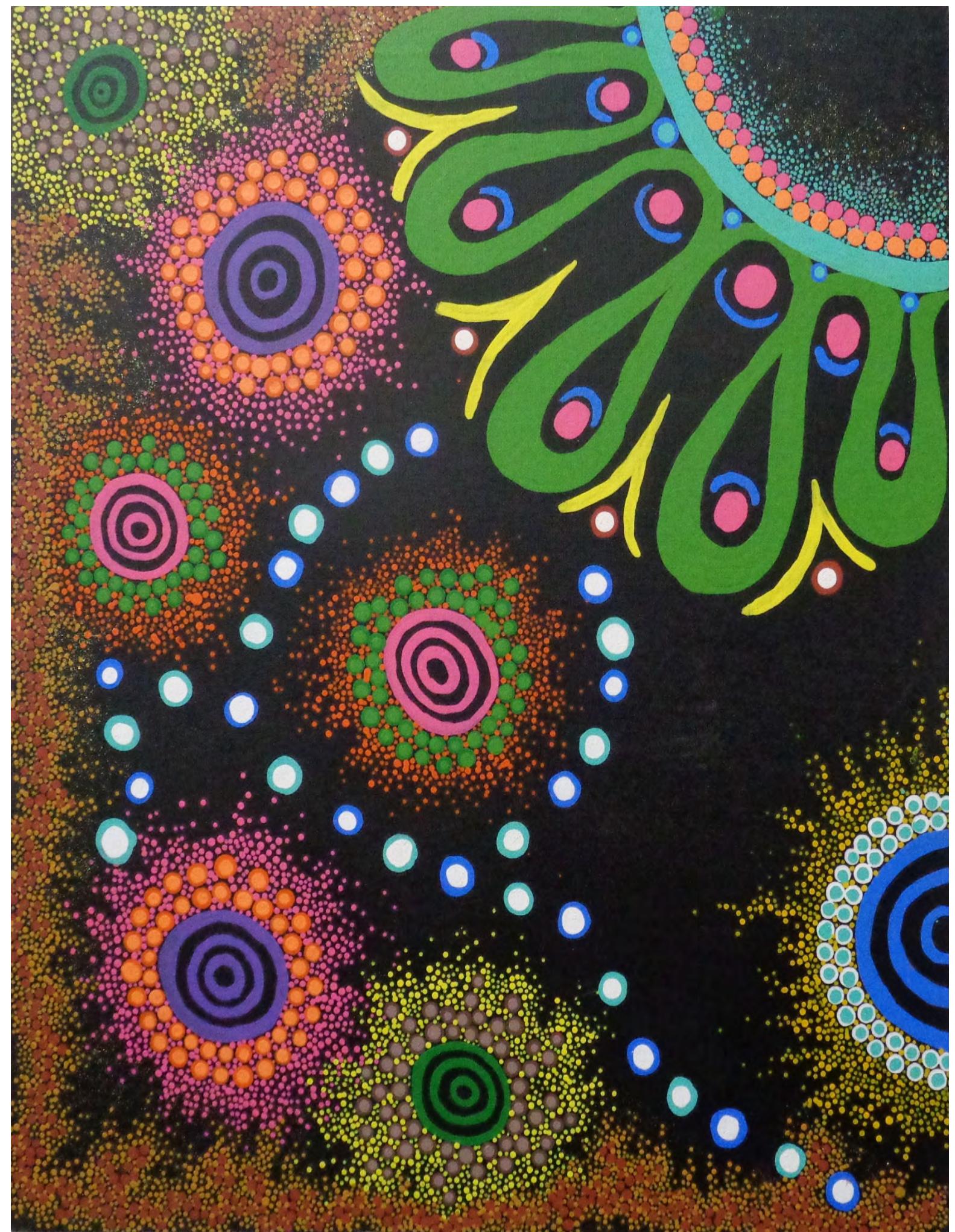
My name is Charmaine Wilson I'm a Pitjantjatjara woman. My painting is called 'Shared Country'. It is about the people and the community coming together, walking as one in peace and harmony meeting in a shared place. The colours I have chosen represent the earth, the different textures and the environment surroundings. The footprints represent the Indigenous and Non-Indigenous people walking together.



Council Boundaries

The Port Augusta City Council area is 1,153.1km²; surrounds the northern tip of Spencer Gulf; extends to the foothills of the Flinders Ranges in the east and to the Whyalla Council and Lincoln Gap in the west.





Section Two
The Council



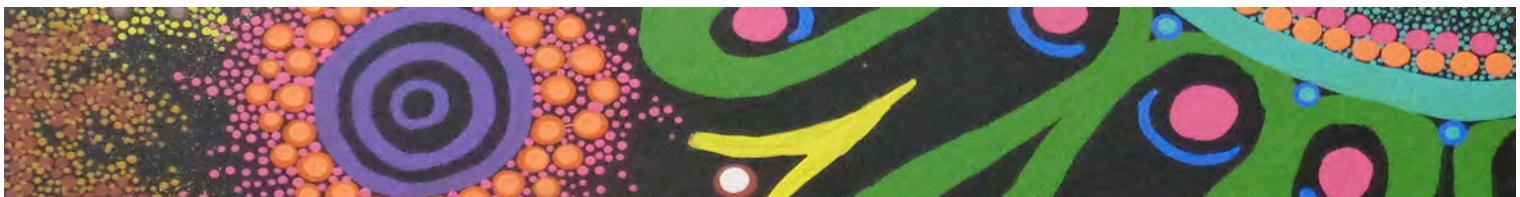
2.1 Elected Member Information 2017/2018

The Port Augusta City Council comprises a Mayor and nine (9) Councillors, elected at large, as follows:

	<p>Mayor Sam Johnson</p> <p>Contact Details PO Box 4125 PORT AUGUSTA SA 5700 Mobile: 0419 423 777 Email: sam.johnson@portaugusta.sa.gov.au</p> <p>Term of Office: Councillor: 2010 – 2014 Mayor: 2014 - current</p> <p>Representation</p> <ul style="list-style-type: none">• Ex-Officio Member of every Council Committee• Spencer Gulf Cities• Audit Committee• CEO Performance Review Committee• LGA State Executive Committee – Spencer Gulf Cities Zone Board Delegate
	<p>Deputy Mayor Brett Benbow</p> <p>Contact Details PO Box 499 STIRLING NORTH SA 5710 Mobile: 0476 214 192 Email: brett.benbow@portaugusta.sa.gov.au</p> <p>Term of Office: 2010 - current</p> <p>Representation</p> <ul style="list-style-type: none">• Operations/Strategic Management/Strategic Planning & Development Policy Committees• Port Augusta Marine Advisory Committee• Council Development Assessment Panel – until 30/9/2017• CEO Performance Review Committee
	<p>Cr Phillip Brown</p> <p>Contact Details PO Box 2147 PORT AUGUSTA SA 5700 Mobile: 0419 038 596 Email: phillip.brown@portaugusta.sa.gov.au</p> <p>Term of Office: 2010 - current</p> <p>Representation</p> <ul style="list-style-type: none">• Operations/Strategic Management/Strategic Planning & Development Policy Committees• Alcohol Management Group• Audit Committee
	<p>Cr Colleen Hutchison</p> <p>Contact Details PO Box 340 PORT AUGUSTA SA 5700 Mobile: 0429 037 202 Email: colleen.hutchison@portaugusta.sa.gov.au</p> <p>Term of Office: 1995-1997, 1998-2006, 2014 - current</p> <p>Representation</p> <ul style="list-style-type: none">• Operations/Strategic Management/Strategic Planning & Development Policy Committees• CEO Performance Review Committee• Port Augusta Aboriginal Advisory Committee• Port Augusta, Roxby Downs & Woomera Health Advisory Committee



	<p>Cr Ann Johnston</p> <p>Contact Details PO Box 1814 PORT AUGUSTA SA 5700 Mobile: 0417 829 869 Email: ann.johnston@portaugusta.sa.gov.au</p> <p>Term of Office: 2014 – current</p> <p>Representation</p> <ul style="list-style-type: none">Operations/Strategic Management/Strategic Planning & Development Policy CommitteesCouncil Development Assessment Panel – until 30/9/2017
	<p>Cr Lisa Lumsden</p> <p>Contact Details 14 Carlton Parade PORT AUGUSTA SA 5700 Mobile: 0439 883 180 Email: lisa.lumsden@portaugusta.sa.gov.au</p> <p>Term of Office: 2010 - current</p> <p>Representation</p> <ul style="list-style-type: none">Operations/Strategic Management/Strategic Planning & Development Policy Committees
	<p>Cr Tony Mitchell</p> <p>Contact Details PO Box 310 PORT AUGUSTA SA 5700 Mobile: 0409 428 246 Email: tony.mitchell@portaugusta.sa.gov.au</p> <p>Term of Office: 2003 – current</p> <p>Representation</p> <ul style="list-style-type: none">Operations/Strategic Management/Strategic Planning & Development Policy CommitteesCouncil Development Assessment Panel – until 30/9/2017Council Assessment Panel – from 1/10/2017Upper Spencer Gulf Planning Reform Group
	<p>Cr Mark Myers</p> <p>Contact Details PO Box 1740 PORT AUGUSTA SA 5700 Mobile: 0429 424 320 Email: mark.myers@portaugusta.sa.gov.au</p> <p>Term of Office: 2014 – current</p> <p>Representation</p> <ul style="list-style-type: none">Operations/Strategic Management/Strategic Planning & Development Policy CommitteesUpper Spencer Gulf Planning Reform Group



	<p>Cr Fran Paynter</p> <p>Contact Details 24 Sanderson Street PORT AUGUSTA 5700 Mobile: 0419 422 592 Email: fran.paynter@portaugusta.sa.gov.au</p> <p>Term of Office: 2003 – current</p> <p>Representation</p> <ul style="list-style-type: none">• Operations/Strategic Management/Strategic Planning & Development Policy Committees• Australian Arid Lands Botanic Garden Advisory Committee
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The office of Mayor, elected by the community, is in keeping with the fundamental principle of democracy and provides the community with an opportunity to express faith in a candidate on a four yearly basis. Councillors, being elected at large, represent the whole of the community and this structure ensures a community wide focus by Elected Members when debating and voting on issues within the Chamber.

Section 6(2) of the *Local Government Act 1999* provides that Council may adopt a policy not to fill a casual vacancy, in the first instance, until the next General Election; however this is not applicable to the position of Mayor. Council adopted such a policy in September 2004 and following the resignation of Cr Philip Greagen, which was effective from 22 June 2017, Council enforced the provisions of this policy.

2.2 Council and Committee Structure

Council at its meeting held on 24 November 2014, resolved to establish the following decision making structure:

- 2.2.1 **Operations Committee** – held on the 2nd Monday of each month, commencing at 6pm.
- 2.2.2 **Strategic Management Committee** – held on the 3rd Monday of each month, commencing at 6pm.
- 2.2.3 **Strategic Planning and Development Policy Committee** – held on an ‘as needs’ basis at the conclusion of the Strategic Management Committee.

The above Committees consider and debate reports, submitted by Senior Officers, and make recommendations to Council for consideration.

Membership of Key Committees – Mayor (ex-officio) and all Councillors.

- 2.2.4 **Council Meetings** – held on the 4th Monday of each month, commencing at 6pm.

Agendas for Council and Committee Meetings are available on Council’s Website on the Thursday prior to the Monday Meeting (being 3 clear days prior). A hardcopy is also placed on public display at each office of the Council that is open to the public for the general administration of Council business. The agenda and minutes are placed on Council’s Website and are emailed to a public listing, for those who have registered an interest to receive the agendas and minutes. Minutes are made available within 5 days following the meeting.

- 2.2.5 **Informal Gatherings** – held as required. Informal gatherings provide a valuable opportunity to enhance Council decision-making processes by providing opportunities for Council members to become better informed on issues and seek further clarification. Informal gatherings, however, are not used as a replacement for full debate and decision-making at Council Meetings or Council Committee Meetings.



Open and transparent Council Meetings or Council Committee Meetings underpin representative democracy and ensure public confidence in Council's decision-making processes.

There are two distinct types of Informal Gatherings, as outlined within Council's Informal Gatherings Policy 1.1.19, as follows:

a) Informal Gatherings or discussions

Examples of informal gatherings or discussions involve planning sessions associated with the development of policies or strategies, briefings or training sessions, workshops, or social gatherings to encourage informal communication between Council Members or between Council Members and staff.

b) Designated informal gatherings or discussions

A designated informal gathering would be used to discuss issues that involve strategy or policy or other matters of Council administration, or to brief Council Members or Council Committee Members on issues relevant to matters which in the future will be included on the agenda of a formal meeting of the Council or Council Committee.

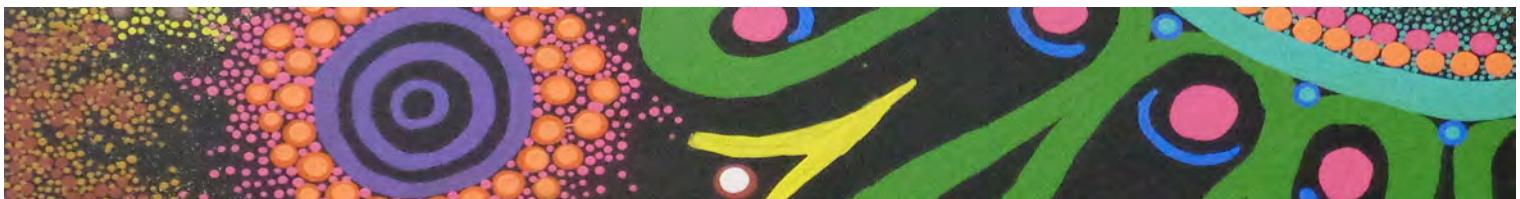
For all designated informal gatherings or discussions, Council will publish on Council's website the place, date and time at which the gathering will be held, the matter/s to be discussed and whether or not the designated informal gathering is to be open to the public. Where a confidential informal discussion applies to a designated informal gathering, the reason for the session to be held entirely or partially in confidence will be published on the Council's website.

During the 2017/2018 financial year, Council held 15 Informal Gatherings.

2.3 Council & Key Committee Meeting Attendance Records

The following table provides a record of attendance by Elected Members at the Council, Special Council and Key Committee Meetings held during the reporting period:

Elected Member	Council Meeting	Special Council Meeting	Operations Committee	Strategic Management Committee	Strategic Planning & Development Policy Committee	Total % Attendance
	Total number of Council and Committee Meetings 1 July 2017 – 30 June 2018:					
	12	5	9	8	2	
Mayor Johnson	10	3	5	5	2	69.4%
Cr Benbow	11	4	8	8	2	91.6%
Cr Brown	11	4	9	7	2	91.3%
Cr Hutchison	12	5	8	8	2	97.2%
Cr Johnston	10	5	9	7	2	91.6%
Cr Lumsden	11	3	7	7	1	80.5%



Cr Mitchell	12	3	8	5	1	80.5%
Cr Myers	11	5	9	8	2	97.2%
Cr Paynter	9	4	6	7	1	75%

2.4 Other Advisory Committees

2.4.1 Audit Committee – Section 41 & 126 Local Government Act 1999

The Audit Committee is responsible for monitoring the integrity of the financial statements of the Council, including its annual report, reviewing significant financial reporting issues and judgements which they contain.

The Committee shall review and challenge where necessary:

- a) the consistency of, and/or any changes to, accounting policies;
- b) the methods used to account for significant or unusual transactions where different approaches are possible;
- c) whether the Council has followed appropriate accounting standards and made appropriate estimates and judgements, taking into account the views of the external auditor;
- d) the clarity of disclosure in the Council's financial reports and the context in which statements are made;
- e) all material information presented with the financial statements, such as the operating and financial review and the corporate governance statement (insofar as it relates to the audit and risk management);
- f) keep under review the effectiveness of the Council's internal controls and risk management systems; and
- g) review and recommend the approval, where appropriate, of statements to be included in the annual report concerning internal controls and risk management.

Membership: 1 July 2017 to 30 June 2018: Mayor Sam Johnson and Cr Phil Brown – Elected Members; Mr John Comrie – Chairperson, Mr Alan Morris and Mr Chad McKnight – Independent Members; Mrs Anne O'Reilly – Director Corporate & Community Services and Mr John Banks – Chief Executive Officer – Council Representatives.

During the reporting period the Audit Committee met on 16 October 2017, 8 December 2017, 21 March 2018 and 23 May 2018. Meeting agendas and minutes are available on Council's website and minutes are presented to Council. Meetings are held in the Council Chambers at the Civic Centre, 4 Mackay Street, Port Augusta.

2.4.2 Council Development Assessment Panel (CDAP until 30 September 2017) – Section 56A Development Act 1993

The responsibility of the Port Augusta City Council's Development Assessment Panel (CDAP) is to:

- a) determine development applications (in accordance with the provision of Part 4 of the *Development Act 1993*) in its own right;
- b) act as a delegate of Council in accordance with the requirements of the *Development Act 1993*;
- c) provide advice and reports to the Council on trends, issues and other matters, as it thinks fit, relating to planning or development that have become apparent or arisen through its assessment of applications under the *Development Act 1993*;
- d) conduct its activities in a fair, open and transparent manner, resulting in informed decision-making.



Membership: 1 July 2017 to 30 September 2017: Cr Tony Mitchell, Cr Brett Benbow, Cr Ann Johnston – Elected Members; Mr John Veen – Presiding Member; Mr James Cargill, Mr Terry Walsh, Ms Jodie Perone – Independent Members

The CDAP meets on a needs basis on the 2nd Tuesday of the month, commencing at 5:30pm. During the reporting period the CDAP did not meet. Meetings are held in the Council Chambers at the Civic Centre, 4 Mackay Street, Port Augusta.

2.4.3 Council Assessment Panel (CAP from 1 October 2017) – Section 82 and 83 (*Planning, Development and Infrastructure Act 2016*)

The responsibility of the Port Augusta Council Assessment Panel is to:

- a) determine development applications (in accordance with the provisions of Part 4 of the Development Act 1993) in its own right, subject to the commencement of the PDI Act 2016 development assessment provisions.

Membership: 1 October 2017 to 30 June 2018: Cr Tony Mitchell – Elected Member; Mr John Veen – Presiding Member; Mr James Cargill, Ms Jodie Perone and one position vacant – Independent Members.

The CAP meets on a needs basis on the 2nd Tuesday of the month, commencing at 5:30pm. During the reporting period the CAP met on 14 November 2017, 19 December 2017 and 19 June 2018. Meetings are held in the Council Chambers at the Civic Centre, 4 Mackay Street, Port Augusta.

2.4.4 Port Augusta Marine Advisory Committee – Section 41 Local Government Act 1999

The Port Augusta Marine Advisory Committee is responsible for advising Council on all marine matters relating to the Upper Spencer Gulf. The Committee's activities include:

- a) monitoring the effects of the Marine Parks in relation to the upper Spencer Gulf area and report to Council on an as needs basis;
- b) consideration of the recommendations from the Port Augusta Waterway Development Study and report to Council on appropriate actions;
- c) investigations into marine infrastructure and activities, including maintenance and report to Council;
- d) supporting the work of the Natural Resource Management Board (NRM) as it relates to the conservation and protection of flora and fauna of the Upper Spencer Gulf.

Membership: 1 July 2017 to 30 June 2018: Cr Brett Benbow – Presiding Member; Mr Robin Sharp, Mr Peter Huxtable, Mr Andy Ireland, Mr Aaron Morgan, Mr Grant Brusnahan, Mr Josh Kirkham, Mr Damon Waterman – Community Representatives; Mrs Suzanne McKell – Director Infrastructure – Council Representative.

The Marine Advisory Committee meets on a as needs basis but a minimum of twice per year, commencing at 5:30pm in the Council Offices, 4 Mackay street, Port Augusta. During the reporting period the Port Augusta Marine Advisory Committee did not meet.

2.4.5 Safety First Committee – Section 75 Work, Health and Safety Act 2012

Council's Health and Safety Committee (HSC) known as the Safety First Committee was established pursuant to Section 75 of the *Work, Health and Safety Act 2012* SA and incorporates the health and safety of all workers, contractors, volunteers and others in the work place.

The Committee brings together workers and management to assist in the development and review of health and safety policies and procedures. The functions of the committee are:



- a) to facilitate cooperation between the person conducting a business or undertaking (PCBU) and workers in instigating, developing and carrying out measures designed to ensure the workers' health and safety at work;
- b) to assist in developing standards, rules and/or procedures relating to health and safety to improve and ensure workers health and safety in the workplace;
- c) to comply with functions prescribed by regulators;
- d) to carry out any other functions agreed between the PCBU and the HSC.

A HSC must meet at least once every three months and at any reasonable time at the request of at least half of its members. Due to this organisation's many diverse operations the HSC meets monthly excluding January.

The flow of information between the HSC members and workers is regular and timely to show workers that the organisation is improving health and safety by addressing issues, which encourages workers to take an interest in their own health and safety and that of their work colleagues.

Membership: 1 July 2017 to 30 June 2018:

HSR's: Ms Janelle Brittain – Port Augusta Childcare Centre and Miriam High Special Needs Centre; Mr Doug Stott – Works Depot; Ms Holly Adams – Wadlata Outback Centre; Ms Jordan Crabtree – Central Oval; Mr Wayne McKerlie – General Inspectorate; Ms Zsuzsi Coppin – Parks and Gardens Department; Ms Marli Macumba – Substance Misuse Services; Mr Mark Sims – Ryan Mitchell Swim Centre; Mrs Marlene Foote – Civic Centre (retired from Committee 15/03/2018). New Health and Safety Representatives 15/03/18: Mr Daniele Hockey – Civic Centre; Ms Mikaela Rose – Port Augusta Cultural Centre – Yarta Purtli and Port Augusta Public Library.

Managers/Supervisors: Mr Shane Saal – WHS & Risk Officer, Mr James Holmes – WHS & Risk Officer, Mrs Lee Heron – Director City & Cultural Services, Mrs Suzanne McKell – Director Infrastructure, Mrs Larry Martin – Operations Manager, Mr Brenton Daw – Acting Operations Manager, Mrs Casey O'Dea – HR Coordinator, Mr Parteek Mittal – Safety Project Officer, Mrs Lisa Leonard (Admin Support/Minute Taker), Mr Paul Rogers – Regional Risk Coordinator.

The Safety First Committee meets at 10:00am on the 3rd Thursday of each month and minutes of meetings are presented to Management Group.

2.4.6 Building Fire Safety Committee – Section 71 Development Act 1993

The Building Fire Safety Committee was established by Council, pursuant to the provisions of the *Development Act 1993*, to ensure the ongoing protection of safety of building occupiers and users, by investigating whether building owners are maintaining proper levels of fire safety in their buildings.

The Building Fire Safety Committee is responsible for:

- a) developing appropriate building fire safety inspection policies;
- b) scrutinising the fire safety of buildings that have been identified as having inadequate fire safety provisions;
- c) issuing notices of Fire Safety Defect to building owners, which identify fire safety provisions that need to be upgraded to an extent that provides a reasonable level of safety for occupants;
- d) forwarding information on Section 71 'Fire Safety Notices' to Council's administration in relation to Section 7 enquiries;
- e) issuing 'Notices of Building Work Required', which schedule prescribed building work that must be carried out in order to raise the building fire safety to a reasonable level of safety;



- f) initiating enforcement or other action to ensure a building owner complies with a 'Notice of Building Work Required'; and
- g) revoking or varying fire safety notices where appropriate.

Membership: 1 July 2017 to 30 June 2018: Mr Simon Hogben – Metropolitan Fire Service; Mr Philip Evans – proxy MFS; Mr Colin Paton – Country Fire Service; Mr Julian Aggiss – 1st proxy CFS; Mr Quinton Kessner – 2nd Proxy CFS; Mr Peter Harmer – Consultant Building Surveyor; Mr Nick Heron – Administrative Support – Senior Development Officer – Building; Mr Adam Grantham – Development Officer – Building – Administrative Proxy.

The Building Fire Safety Committee meets at least every three months on a time and date that suits members. During the reporting period the Committee met on 15 August 2017, 1 November 2017 and 4 April 2018.

2.4.7 Australian Arid Lands Botanic Garden Advisory Committee – Section 41 Local Government Act 1999

The purpose of the Australian Arid Lands Botanic Garden Advisory Committee is to monitor the implementation of the AALBG Strategic Plan and to provide advice to Council on opportunities for the development of The Australian Arid Lands Botanic Garden to ensure that it becomes an internationally recognised Centre of Excellence for AridSmart Plants and Outback Visitor Experiences.

The role of the Committee includes:

- a) monitoring the implementation of the Strategic Plan that implements the Master Plan dated 13 May 2009, Interpretation Plan dated May 2009, and Vision Plan dated June 2010, as adopted by Council;
- b) bringing business principles and tourism, environmental and community views to the development of the AALBG;
- c) assisting in keeping the Strategic Plan under review;
- d) establishing sub-committees as considered appropriate; and
- e) seeking reports on the above topics and issues.

Membership: 1 July 2017 to 30 June 2018: Cr Fran Paynter – Presiding Member; Mr John Zwar – Friends of the AALBG; Mr John Sandham – Adelaide Botanic Garden; Ms Carly Archer and Ms Natasha Paul – Local Tourism Representative; vacant position – Local Business Community Representative. Council representatives include Mr John Banks – Chief Executive Officer; Mrs Anne O'Reilly – Director Corporate & Community Services; Mrs Natalie Munns – Administrative Support.

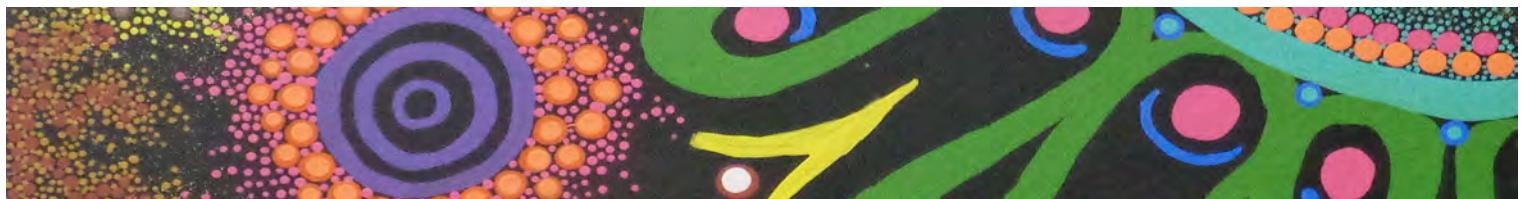
This Committee meets as per the Terms of Reference, at least twice a year, and during the reporting period the Committee met on 17 November 2017 and 6 April 2018.

2.4.8 Port Augusta Aboriginal Advisory Committee – Section 41 Local Government Act 1999

The objective of the Port Augusta Aboriginal Advisory Committee is to provide advice and guidance to the Council on the strategies and priorities that the Council should implement within the Port Augusta Aboriginal Community to ensure that positive outcomes are achieved that are consistent with the cultural requirements of the diverse Aboriginal Community. Also to keep informed of issues impacting the Aboriginal Community and how Council can be more inclusive of Aboriginal groups, individuals and communities.

The Committee activities include:

- a) providing advice and guidance to Council;
- b) consulting with and developing partnerships with relevant Aboriginal bodies to develop and implement activities consistent with the cultural requirements of the community;
- c) developing a partnership and communication with the Aboriginal Community;



- d) acting as the RAP Working Group (Reconciliation Action Plan) for the Council's Reconciliation Mission Statement which includes monitoring, reviewing and reporting to Council on the implementation of actions within the Strategic Plan and making recommendations for changes to the Plan to ensure it is a living document that reflects the changing needs of the community;
- e) facilitating and conducting Aboriginal community consultation and engagement activities as required;
- f) elevating issues through to Council that the ACEG requires assistance and support with; and
- g) monitoring the implementation of the Regional Health Plan and other Council planning documents where required and assist with ensuring a collaborative approach is taken to addressing the actions identified.

Membership: 1 July 2017 to 30 June 2018: 6 members of the Aboriginal Community as nominated and selected by ACEG and endorsed by Council; Mr John Banks – Chief Executive Officer; Cr Colleen Hutchison – Elected Member.

The Committee meets on a monthly basis commencing at 3:30pm-4:30pm on the first Monday of the month in the Council Chambers, 4 Mackay Street, Port Augusta. During the reporting period the Port Augusta Aboriginal Advisory Committee met on 3 July 2017, 4 September 2017, 6 November 2017, 4 December 2017, 19 February 2018 and 9 April 2018.

2.4.9 CEO Performance Review Committee – Section 41 Local Government Act 1999

The purpose of the CEO Performance Review Committee is to report and provide advice to Council on the performance of the Chief Executive Officer in achieving the annual key performance indications (KPIs), as determined by Council.

The role of the Committee is to:

- a) assess the performance of the CEO against the KPIs determined by Council on an annual basis and to complete the CEO Performance Evaluation and Development Form and to present to Council for consideration.

Membership: 1 July 2017 to 30 June 2018: Mayor Sam Johnson; Cr Brett Benbow – Deputy Mayor; Cr Colleen Hutchison – Elected Member; an Independent Facilitator to be appointed annually; Ms Melanie Jenkins – Administrative Support – Executive Assistant.

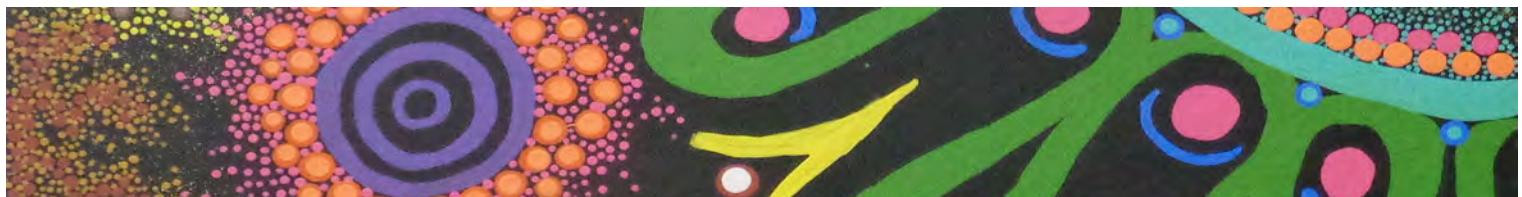
This Committee meets annually in August/September to undertake the CEO performance review. A mid-term evaluation of CEO performance was also undertaken in March 2018.

2.5 Reference Groups/Working Parties

2.5.1 Port Augusta Alcohol Management Group

The Port Augusta Alcohol Management Group is a multi-agency forum supported by the Port Augusta City Council, responsible for providing leadership in the planning, facilitation, implementation and monitoring of holistic and coordinated initiatives in response to alcohol misuse within the community of Port Augusta.

The agencies represented as part of the Alcohol Management Group include: Port Augusta City Council, SAPOL, Consumer & Business Services, SA Office of the Liquor & Gambling Commissioner, Department of Premier & Cabinet – Aboriginal Affairs & Reconciliation, Vulnerable Persons & Complex Needs Program – Davenport Community Council, Country SA Primary Health Network, Footsteps Residential Rehabilitation Centre – Aboriginal Drug & Alcohol Council SA, Department of Prime Minister & Cabinet – Indigenous Affairs, Department of Human Services – Housing SA Northern Country, Life Without Barriers, Pika Wiya Health Service Aboriginal Corporation, Stepping Stones Day Centre – Aboriginal Drug



and Alcohol Council, Australian Red Cross, Port Augusta Hospital & Regional Health Services Inc, Salvation Army, Department for Child Protection, SA Ambulance Service, Ian's Western Hotel & Australian Hotels Association, Des's Cabs, Community Representatives.

The objectives of the Group are to:

- a) provide leadership in the development of integrated service provision related to alcohol use and misuse in the community;
- b) facilitate the development of a broad strategy to address the effects of and reduce the incidence of alcohol misuse within the community (Alcohol and Other Drug Management Plan);
- c) develop data sets or evaluation methods to determine the effectiveness of all programs/initiatives that may be implemented and review the statistical data on a regular basis to determine the effectiveness of initiatives and where appropriate, support service providers to adjust the initiative with the funding body;
- d) identify service gaps and advocate appropriate responses;
- e) continue to monitor the effectiveness and assess the impact of the Total City Dry Area Regulation;
- f) provide leadership and support for formal evaluation processes for the Total Dry Area and other initiatives;
- g) ensure effective, inclusive and better targeted communication and consultation and engagement with the community;
- h) advocate for appropriate services and new funding, encouraging agencies to work collaboratively to ensure that interventions are strategic, integrated and sustainable;
- i) consider provisions of the relevant legislation and other local Strategic Plans as part of the monitoring process.

Membership: 1 July 2017 – 30 June 2018: Representatives: Mrs Jo Newell – Manager, Community Harmony – Port Augusta City Council – Chair; Ms Michele Smith – South Australia Police; Mr Damien Hutcheon – Consumer and Business Services, Commissioner Dini Soullo – Consumer and Business Services, SA Office of the Liquor & Gambling Commissioner; Ms Sharon Platt and Mr Alwyn McKenzie – Aboriginal Affairs and Reconciliation – Department of Premier and Cabinet; Mrs Anna Caponi – Vulnerable Persons and Complex Needs Program – Davenport Community Council; Mrs Chez Curnow – Country SA Primary Health Network; Ms Dora Mushongera – Footsteps Residential Rehabilitation Centre – Aboriginal Drug & Alcohol Council SA; Mrs Yvonne Barker – Department of Prime Minister and Cabinet – Indigenous Affairs; Mr Chris Kennett – Department of Human Services – Housing SA Northern Country; Ms Lill-Marie Carroll – Life Without Barriers; Cr Phillip Brown – Port Augusta City Council; Mrs Lee Heron – Port Augusta City Council; Mrs Lisa Leonard – Admin Support – Port Augusta City Council; Mr Michael Turner – Pika Wiya Health Service Aboriginal Corporation; Mr Rick Dadleh – Aboriginal Drug and Alcohol Council (ADAC) Stepping Stones Day Centre; Ms Courtney Dowling – Aboriginal Communities Engagement Officer (resigned from Council 15/03/18); Ms Shauna Thompson – Trainee – Aboriginal Community Engagement; Mr Barry Rossiter and Mrs Maralyn Marsh – Australian Red Cross; Mrs Angela McLachlan and Mrs Cheryl Russ – Port Augusta Hospital & Regional Health Services Inc; (only meeting attended 20/6/2018).

Periodic Attendees: Mr Scott Cugley – Salvation Army; Ms Clare Robinson – Department for Child Protection; Mr Nick Williams – SA Ambulance Service; Mr Mark Davies – Ian's Western Hotel and Australian Hotels Association Rep; Mrs Karyn Reid – KR Consultancy – Community Representative; Mrs Marie Williams – Community Representative - retired from the Group 20/02/18); Mr Sunny Singh – Des's Cabs.

Some substitute representatives attended for organisations throughout the year. The group meets on a bi-monthly basis and minutes are presented to Council for adoption. During the reporting period the Group met on 8 August 2017, 24 October 2017, 5 December 2017, 20 February 2018, 10 April 2018 and 12 June 2018.

Section 2



2.5.2 Internal Audit & Risk Reference Group

The Internal Audit and Risk Reference Group, as identified within the Council's Risk Management Policy has become obsolete due to a new Local Government sector-wide Centralised WHS Procedure Validation Process being implemented which Port Augusta City Council is participating in. This process came about from the outcomes of the 2015/2016 KPI Audit results from all Councils and Prescribed Bodies across the state in their endeavours to meet the requirements of the Performance Standards for Self-Insurers (PSSI) Standard 4 Elements 2 & 3 in regards to Internal Auditing systems.

Standard 4, Element 2

The organisation must ensure programmed internal audits are performed objectively by competent personnel to ensure performance of systems and programs and employees directly affected by the resulted or their representatives are consulted.

Standard 4, Element 3

The organisation must ensure the outcomes of audits are documented and the necessary corrective action(s) are identified, prioritised and implemented.

The KPI Audit results were:

- 51 non-conformances
- 11 observations
- 9 conformances

The conclusion was that an individual member response to this element is unlikely in the short to mid-term as >70% of Councils were not conducting internal audits. A centralised approach will allow the self-insurance licence requirements to be met, as Local Government Association is one entity for the purpose of the licence.

Two main objectives of the centralised approach are:

- to confirm the application and effectiveness of WHS procedures within Scheme Member operations which will allow the maintenance of the Scheme self-insured licence; and
- to enhance the capacity of Scheme Members, through endorsement and mentoring processes, to meet their WHS legislative obligations, with particular reference to the SA WHS Act 2012: Section 19 - Primary Duty of Care and Section 27 - Duty of Officers.

Validation Schedule

- 3 year schedule, published annually in Member Centre.
- Four WHS procedures will be validated across each 12 month period.
- 7 Members will be randomly selected for validation for each procedure or upon Member request.
- Once a Member has been selected for or requested validation, they will be removed from the schedule until the next 3 year period.
- 4 procedures x 7 Member validations per procedure = 28 validations per year.
- Validations will occur over 4 x 9 week rolling periods each year.
- Aim is to give 3 month's notice to Members selected for validation.
- Validations will be undertaken for $\frac{3}{4}$ of the year. It is noted that validations will not be undertaken when Risk Evaluations (old KPI audits + risk reviews) are being undertaken.
- WHS procedure selection will be dependent on risk. Local Government Association Workers Compensation Scheme (LGAWCS) will select the procedures and document the rationale.
- If Members request a validation, they will be entered into the current audit schedule.



Benefits to Council in participating in this program include:

- Dedicated LGAWCS WHS audit (validation) team.
- Use of technical experts if required
- Value Add – Members may nominate individual workers to be mentored in the audit process during the WHS validations - one per validation. This role will be known as an ‘Audit Mentee’.
- Generic validation tools will be prepared for each focus area based on the One System WHS procedures.
- Each tool will be tailored to each Member organisation selected/requesting validation and their individual WHS procedure.
- Value Add – the generic WHS internal validation tools will be available for use to Members not scheduled for validation.
- Post validation meeting/s will be held to identify corrective and preventative actions (CAPAs) with the internal auditor/validator.
- CAPAs may require support from the internal audit/validation team, or WHS Consultant/Regional Risk Co-ordinator, or a Tailored Implementation Program.
- LGAWCS internal auditors/validators will be responsible to monitor the implementation and close out of CAPAs and provide reports to the WHS Manager, LGAWCS.

Councils can opt to not participate and go through the process of endorsement of their own internal auditing processes by the LGAWCS, but taking into account the benefits of what is on offer from LGAWCS, Port Augusta City Council is embracing the Centralised WHS Procedure Validation Process as a way of moving forward to comply with Standard 4 of the PSSI.

2.5.3 Emergency Planning Committee

The Emergency Planning Committee is responsible for developing, implementing and monitoring Council’s emergency management activities and to ensure staff are aware of the existence of the Committee, emergency & continuity plans, policies and procedures.

Membership: 1 July 2017 to 30 June 2018: Mr John Banks – Chief Executive Officer; Mrs Lee Heron – Director City & Cultural Services; Mrs Anne O'Reilly – Director Corporate & Community Services; Mrs Suzanne McKell – Director Infrastructure; Mr Shane Saal WHS & Risk Officer; Mr James Holmes – WHS & Risk Officer; Mr Steve Kite – IT Manager; Mr Justin Copley – Acting IT Manager.

The Committee meets in July/August each year.

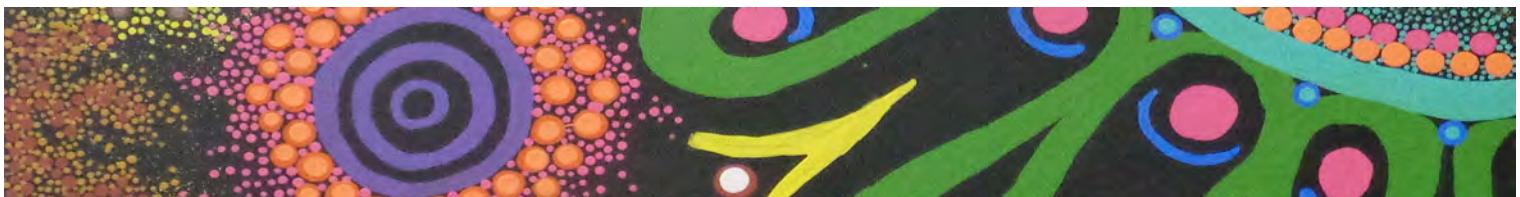
2.6 Elector Representation Review

Schedule 4 of the *Local Government Act 1999* provides that Council must include within its annual report a statement in regard to:

- a) the council’s representation quota;
- b) the average representation quota for councils of a similar size and type (taking into account various factors prescribed by the regulations); and
- c) when the council next intends to conduct a review under Chapter 3 Part 1 Division 2; and
- d) the procedures that are available under Chapter 3 for electors to make submissions on representation under the *Local Government Act 1999*.

The following information fulfils Council’s requirement in regard to the above provisions.

Section 12(4) of the *Local Government Act 1999* provides that a comprehensive review of all aspects of the composition of the Council, and the issue of the division or potential division, of the area of the Council into wards is completed at least once in every relevant period as determined by the Minister from time to time by notice published in the Gazette. The next representation review as determined by the Minister for State/Local Government Relations, as per Gazettal Notice Page 2619, dated 31 May 2012, was completed during the reporting period.



2.6.1 Port Augusta City Council Elector Representation Review Process

Council approved appointing Craig Rowe & Associates in June 2016, to facilitate an Elector Representation Review. The draft Representation Review Options Paper was prepared and endorsed by Council in November 2016. This paper included a range of representation options and provided the community with an opportunity to submit feedback to Council on what they perceived would be the best type and level of representation for the Port Augusta community.

The first consultation process commenced on 7 December 2016 and concluded on 3 February 2017 resulting in two submissions being received. Following consideration of the submissions Council agreed in principle with the following representation model:

- a) the principal member of Council continue to be a mayor elected by the community;
- b) the Council area not be divided into wards (i.e. the existing 'no wards' structure be retained);
- c) the future elected body of Council comprise the Mayor and 9 area Councillors.

Council approved a draft Representation Review Report being prepared and this report was forwarded to Council for consideration in March 2017.

Council at its meeting held on 27 March 2017 resolved to endorse the Representation Review Report and to commence a further consultation process to provide the community with an opportunity to comment on the proposed structure of Council.

Council received two written submissions as part of this consultation process and following consideration of the submissions in June 2017, approved preparation of the final report. The final report included copies of all documents relating to the Elector Representation Review process and was submitted to the Electoral Commissioner seeking approval of the process undertaken. The final report on Council's Elector Representation Review process undertaken during the 2016/2017 financial year was submitted to the Electoral Commissioner for issue of a Certificate of Compliance.

2.6.2 Council's Representation Quota

The Port Augusta City Council's representation consists of a Mayor and nine Area Councillors. The following chart compares the Port Augusta City Council's representation quota with other comparable Councils. The representation quota has been determined by dividing the total number of electors for each Council by the number of Elected Members.

Council	Number of Electors	Elected Members including Mayor and Area Councillors	Ratio Elected Members to Electors 1:00
PORT AUGUSTA	9570	10	1:957
Port Lincoln	10445	11	1:949
Loxton Waikerie	8272	11	1:752
Light Regional	10358	11	1:941
Copper Coast	11231	11	1:1021
Victor Harbor	12418	10	1:1241
Port Pirie	13031	10	1:1303
Whyalla	15247	10	1:1524

The above data was sourced from the Local Government Association's Circular 28.10 issued on 12 July 2018. The Electoral Commission of SA (ECSA) provided this information and it is current as at 28/2/2018.



2.6.3 Process for Elector Representation Review

To commence a review of its elector representation, Council must initiate the preparation of a 'representation options paper', by a person who, in the opinion of the Council, is qualified to address the representation and governance issues that may arise with respect to the matters under review.

Once an Options Paper has been prepared and endorsed by Council, outlining the representation structures available under Local Government, a notice must be published in a newspaper circulating within its area, inviting interested persons to make written submissions to the Council on the subject of the review. The community must be given at least 6 weeks to make a written submission.

At the conclusion of the public consultation process, a report must be prepared that provides information on the public consultation process and the Council's response to the issues arising from the submissions made. The report sets out any proposal that the Council considers should be carried into effect, and analyses how the proposal relates to the provisions of Sections 26 and 33 of the Act. Such issues as communities of interest; the population of the area; the topography of the area; communication between electors and their elected representative; demographic changes; the total size and composition of the Council; and representation quota are included.

A second notice must be published in a newspaper circulating within its area, informing the public of the preparation of the report and its availability, and inviting interested persons to make a written submission. The community must be given at least three week's notice to make a written submission. People who make a written submission in response to the report must be given an opportunity to be heard by the Council or Council Committee, either personally or by representative, on their submission.

A final report is then prepared, including a summary of amendments proposed resulting from any considerations from the public consultation process. If the report proposes that the composition of the Council be altered so that the Council will have a chairperson rather than a mayor or a mayor rather than a chairperson, then the proposal cannot proceed unless or until a poll has been conducted on the matter. If this is the case, then Council must prepare a summary of the issues surrounding the proposal to assist persons who may vote at the poll and obtain a certificate from the Electoral Commissioner that he or she is satisfied that the Council has taken reasonable steps to ensure that the summary presents the arguments for and against the proposal in a fair and comprehensive manner. The proposal cannot proceed unless the number of persons who return ballot papers at the poll is at least equal to the prescribed level of voter participation and the majority of those persons who validly cast a vote at the poll vote in favour of the proposal.

If the Electoral Commissioner determines that Council has satisfied the provisions of Section 12 of the *Local Government Act 1999* an appropriate certificate will be issued; however if not, the matter will be referred back to Council. If this occurs, Council must take appropriate action to rectify any deficiencies identified by the Electoral Commissioner, before referring it back to the Electoral Commissioner for certification.

2.7 Elected Members' Allowances and Benefits

2.7.1 Elected Members' Allowances

Pursuant to Section 76 of the *Local Government Act 1999* a member of a Council is entitled to be paid an allowance, determined by the Remuneration Tribunal, to assist in covering costs associated with discharging their official functions and duties.

The Remuneration Tribunal must, in making a determination under Section 76 of the Act, have regard to the following:



- a) the role of members of Council as members of the Council's governing body and as representatives of their area;
- b) the size, population and revenue of the Council, and any relevant economic, social, demographic and regional factors in the Council area;
- c) the fact that an allowance under this section is not intended to amount to a salary for a member;
- d) the fact that an allowance under this section should reflect the nature of a member's office;
- e) the provisions of this Act providing for the reimbursement of expenses of members.

An allowance determined under this section, will take effect from the first ordinary meeting of the Council held after the conclusion of the election and will be adjusted annually on the first, second and third anniversaries of the periodic election, to reflect changes in the Consumer Price Index.

In July 2014 the Remuneration Tribunal handed down its findings into a review of the allowances for Members of Local Government Councils, as published in the Government Gazette dated 31 July 2014. These findings are applicable for the new Council elected at the Local Government elections held in November 2014 and are applicable up until the next Local Government elections scheduled for November 2018. As part of this review, Port Augusta City Council was moved from a Group 3 Council to a Group 2 Council, resulting in the following allowance determination:

Group 2 Council	Nov 2014 to Nov 2015	Nov 2015 To Nov 2016	Nov 2016 to Nov 2017	Nov 17 to Nov 18
Councillors Allowance	\$15,900	\$16,081	\$16,276	\$16,576
Deputy Mayor & Chairpersons of Council Key Committees (1.25 times Councillors Allowance)	\$19,875	\$20,101.25	\$20,345	\$20,720
Mayoral Allowance (4 times Councillors Allowance)	\$63,600	\$64,324	\$65,104	\$66,304

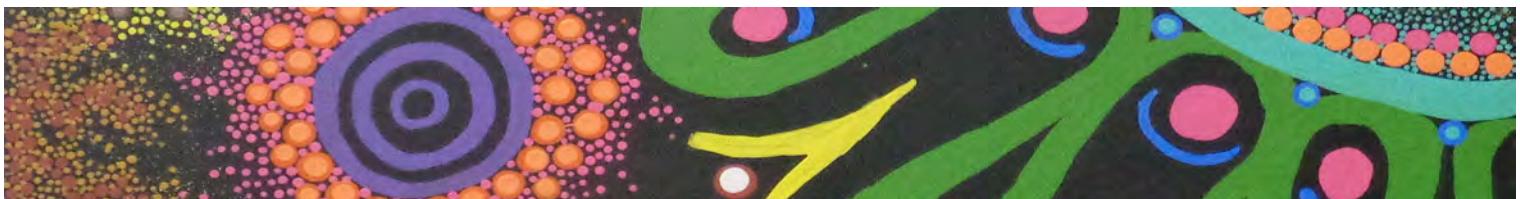
Elected Members' allowances are paid monthly in arrears.

Council at its meeting held on 28 November 2016 resolved to write to the Remuneration Tribunal seeking an explanation in relation to the Elected Member allowance calculations and in particular the classification of the Port Augusta City Council as a Group 2 Council, and whether there is an opportunity to seek a lower classification.

Advice received from the Remuneration Tribunal stated that the "*Tribunal determines the allowances on a four yearly basis, in accordance with the relevant legislation. The Tribunal's next review of the Determination that provides for the allowances falls due in 2018. A submission concerning the appropriate classification for members of the Port Augusta City Council will be received and given due consideration by the Tribunal for the purposes of making the Determination required by Section 76(2) of the Local Government Act 1999, at the appropriate time*".

2.7.2 Members' Reimbursement of Expenses

Elected Members are also entitled to receive reimbursement of expenses incurred while undertaking official functions and duties of the Council. Council Policy 1.1.04 (Elected Members' Allowances and Benefits) provides specific guidelines for those expenses that will be reimbursed to assist Members in fulfilling their role in relation to the performance of their official functions and duties on the business of the Council.



2.7.3 Allowances and Benefits Register

Council maintains a register which details all allowances and benefits paid to Elected Members throughout each financial year. A person is entitled to inspect (without charge) the register at the principal office of the Council during ordinary office hours or, alternatively, on payment of a fee fixed by Council, obtain an extract from the register.

Specific benefits that are issued to Elected Members to assist them in undertaking their roles and responsibilities are:

- a) Mayor – Office computer and printer, iPad, laptop including 3G modem, mobile phone, Council pool vehicle, designated carpark at the Civic Centre, business cards and a name badge.
- b) Councillors – iPad and a printer (if required), business cards and a name badge.

2.7.4 Register of Interest

Elected Members are required to complete annually and update when changes occur, a Register of Interest. Pursuant to Section 70 of the *Local Government Act 1999* Council must publish, in accordance with the regulations, the following details in relation to each member of the Council, from their Register of Interest:

- a) the member's income sources (within the meaning of Schedule 3) or employer;
- b) the name of any political party, any body or association formed for political purposes or any trade or professional organisation (within the meaning of Schedule 3) of which the member is a member;
- c) any gifts received by the member that are required to be included in the information entered in the Register in relation to the member.

The above information is available on Council's Website under the heading 'The Council', 'Council Documents', 'Registers' then click on Elected Members' Allowances, Benefits and Interests Register.

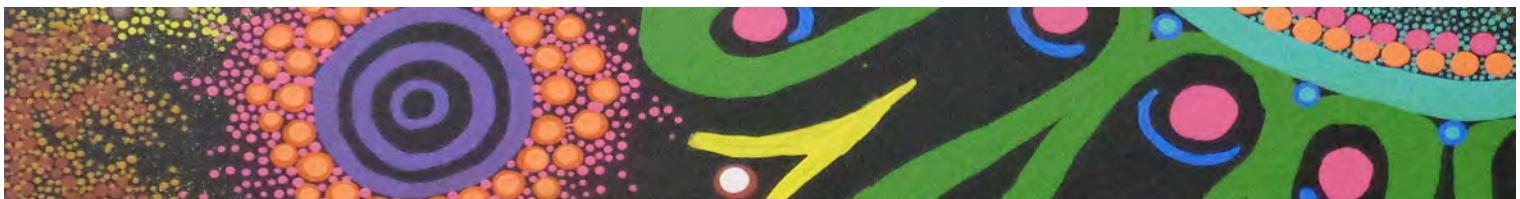
2.8 Elected Members' Training and Development

Council has adopted an Elected Members' Training and Development Policy 1.1.02 including a Training Program to ensure that members are able to maintain and improve their knowledge base to assist them in carrying out their official functions and duties.

2.8.1 Mandatory Training

Pursuant to Regulation 8AA of the *Local Government (General) Regulations 2013*, Council must ensure that Elected Members complete the mandatory LGA Training Standards within the first 12 months of their four year term of office. The mandatory training is made up of the following modules:

- a) Module 1 – Introduction to Local Government – minimum requirement 1.5 hours
- b) Module 2 – Legal Responsibilities – minimum requirement 2 hours
- c) Module 3 – Council and Committee Meetings – minimum requirement 1.5 hours
- d) Module 4 – Financial Management and Reporting – minimum requirement 2.5 hours



During the 2017/2018 financial year, Council allocated a budget of \$8,500 to cover the cost of attendance at various training and development sessions. During the reporting period Elected Members attended the following training and development seminars:

Date	Training/Development Session	Names of Elected Members attending
10 August 2017	WHS Procedure Training including Emergency Management Incident Investigation and Reporting Remote & Isolated Work	Mayor Sam Johnson Cr Brett Benbow Cr Lisa Lumsden Cr Ann Johnston Cr Tony Mitchell Cr Colleen Hutchison Cr Phil Brown Cr Fran Paynter
11 September 2017	Records Management Training	Cr Phil Brown Cr Brett Benbow Cr Lisa Lumsden Cr Ann Johnston Cr Colleen Hutchison Cr Mark Myers Cr Tony Mitchell Mayor Sam Johnson
24 October 2017	SEGRA Conference	Cr Lisa Lumsden
10 May 2018	2018 Mainstreet SA Conference	Mayor Sam Johnson
7 June 2018	SA Regional Development Conference 2018	Cr Brett Benbow

The total expenditure for Elected Members' training and development during 2017/2018 was \$4,970.

2.9 Management and Staffing

As at 30 June 2018, Port Augusta City Council has a Management Group made up of Mr John Banks – Chief Executive Officer, Mrs Lee Heron – Director City & Cultural Services, Mrs Anne O'Reilly – Director Corporate & Community Services and Mrs Suzanne McKell – Director Infrastructure.

2.9.1 Staffing levels as at 30 June 2018

The Port Augusta City Council employed 203 staff as at 30 June 2018, compared to 338 in the previous financial year. The following table provides an overview of the number of full time, part-time and casual employees within each of Council's Directorates.

Directorate	Full Time	Part Time	Casual	Males	Females
City Management	5	-	-	1	4
City & Cultural Services	22	7	9	16	22
Corporate & Community Services	21	29	60	21	89
Infrastructure and Environment	43	4	3	42	8
TOTAL	91	40	72	80	123
Combined Total & M/F Percentages	203			39.4%	60.6%



2.9.2 Senior Executive Officers – Allowances and Benefits

As at 30 June 2018, the Senior Executive Officers and Senior Manager received the following summary of allowances and benefits:

Position	Personal Vehicle Reimbursement of km travelled for work purposes	Memberships to the value of \$1,500	iPhone and iPad
Chief Executive Officer John Banks	X	X	X
Acting Director Corporate Services & Director Community Services until 1/9/2017 Director Corporate & Community Services from 4/9/2017 Anne O'Reilly		X	X
Director City & Cultural Services - Lee Heron	X	X	X
Director Infrastructure from 6/10/2017 Suzanne McKell	X	X	X
Manager – Strategy & Outcomes – ceased in this role 3/10/2017 Suzanne McKell	X	X	X
Acting Director Infrastructure & Environment Brenton Daw - ceased in this role 7/9/2017	X	X	X
Executive Manager – Research & Policy Annie Farrell		X	X*
Manager – Strategy & Outcomes 18/12/2017 – 19/1/2018 Annie Farrell		X	X*

* The Executive Manager – Research & Policy and Manager – Strategy & Outcomes, Annie Farrell was provided an iPad only.

Pursuant to Section 105 of the *Local Government Act 1999*, Council maintains a ‘Register of Remuneration, Salaries and Benefits’ and the register can be inspected at the Principal Office of the Council during ordinary office hours. Alternatively, a person is entitled to an extract from the register upon payment of a fee fixed by Council.



Staff Profile:

The staff profile at 30 June 2018 is as follows:

Age	Percentage
<25 years	8.87
25 to 30 years	15.27
35 to 44 years	20.69
45 to 54 years	21.67
55 and over	33.5

Gender	Percentage
Female	60.6
Male	39.4

Employment Arrangement	Percentage
Full Time	44.83
Part Time	19.7
Casual	35.47

As part of the transfer of ownership of Nerrilda Nursing Home and AM Ramsay Village to Edenfield Family Care, 116 aged care employees ceased employment with Council effective 2 November 2017.

Vacancies

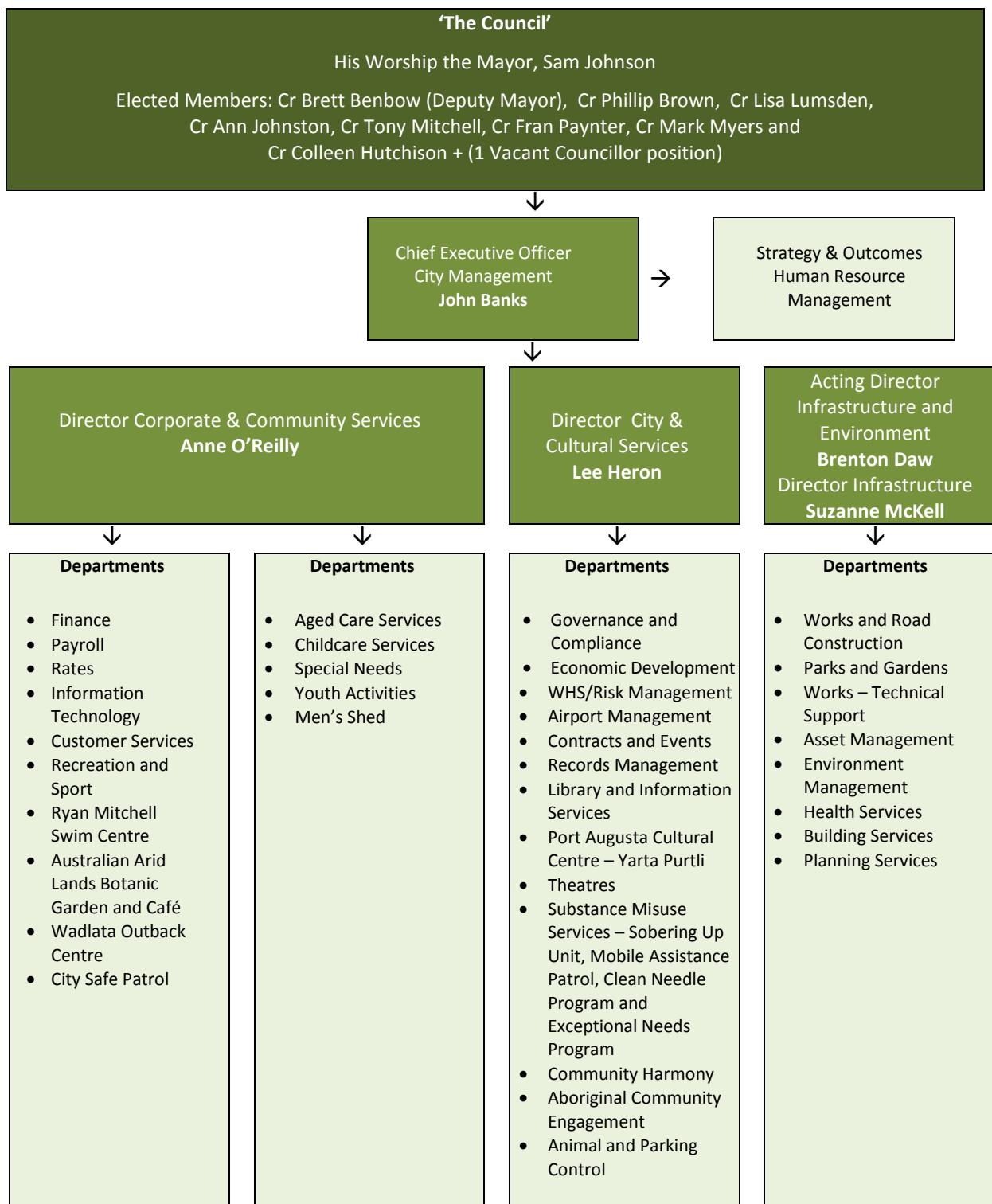
As at 30 June 2018 seven (7) positions are currently vacant.





2.11.3 Organisational Structure

The Organisational Structure for the Port Augusta City Council is as listed below:





2.10 Human Resource Management

2.10.1 Equity & Diversity

Port Augusta City Council provides a workplace that is fair, equitable and inclusive. All recruitment and selection of staff within the various sections of Council is processed in accordance with the provisions of the Equal Opportunity Act 1984.

Our commitment to fair treatment and equal employment opportunity is underpinned by Fair Treatment Policy 3.1.12 and Equal Employment Opportunity Policy 3.1.01.

Council have two Equal Employment Opportunity Officers, Mrs Casey O'Dea (Human Resource Coordinator) and Mrs Lee Heron (Director – City & Cultural Services).

2.10.2 Trainees

Traineeships provide an opportunity for younger members of our community to enter the workforce combining study and on the job learning concurrently.

As one of the larger employers within our community Council takes its role seriously in offering opportunities to the youth of Port Augusta and have maintained the number of traineeship positions.

As at 30 June 2018 four (4) trainee positions were included within the Council's Organisational Structure.

2.10.3 Volunteers

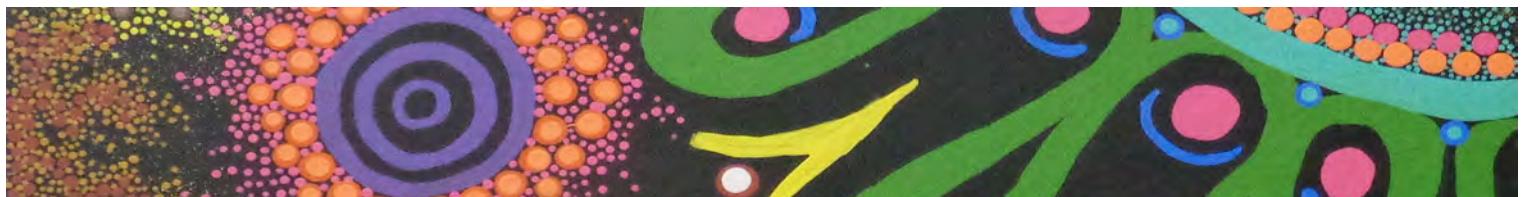
Port Augusta City Council value and respect the role of volunteers. As at 30 June 2018 Council had 82 registered volunteers contributing to various sites and services as shown below:



2.10.4 Workforce Development

Significant effort has been undertaken to identify and deliver appropriate and mandated training to ensure that Council employees have the skills and knowledge to operate safely and deliver excellent service to the community. Utilisation of software to manage training records is a positive step towards increased efficiency, security of information and compliance with legislated training.

Council have introduced programs to develop and enhance the skills of existing leaders and to identify future leaders within the workforce.



Nominations were sought from staff to participate in Diploma Local Government (Management) which commenced in August 2017 and the Safety Leadership Program which Council entered into with Local Government Association Workers Compensation Scheme is ongoing with the delivery of Certificate IV in WHS.

2.10.5 Employee Relations

The AWU EB Agreement 2017/2020 was submitted to the South Australian Employment Tribunal and notice of intention to approve the enterprise agreement was confirmed in April 2018.

As at 30 June 2018 negotiations were still continuing for the Municipal Salaried Officers Enterprise Agreement 2017 with voting scheduled to take place in the new financial year (July 2018).

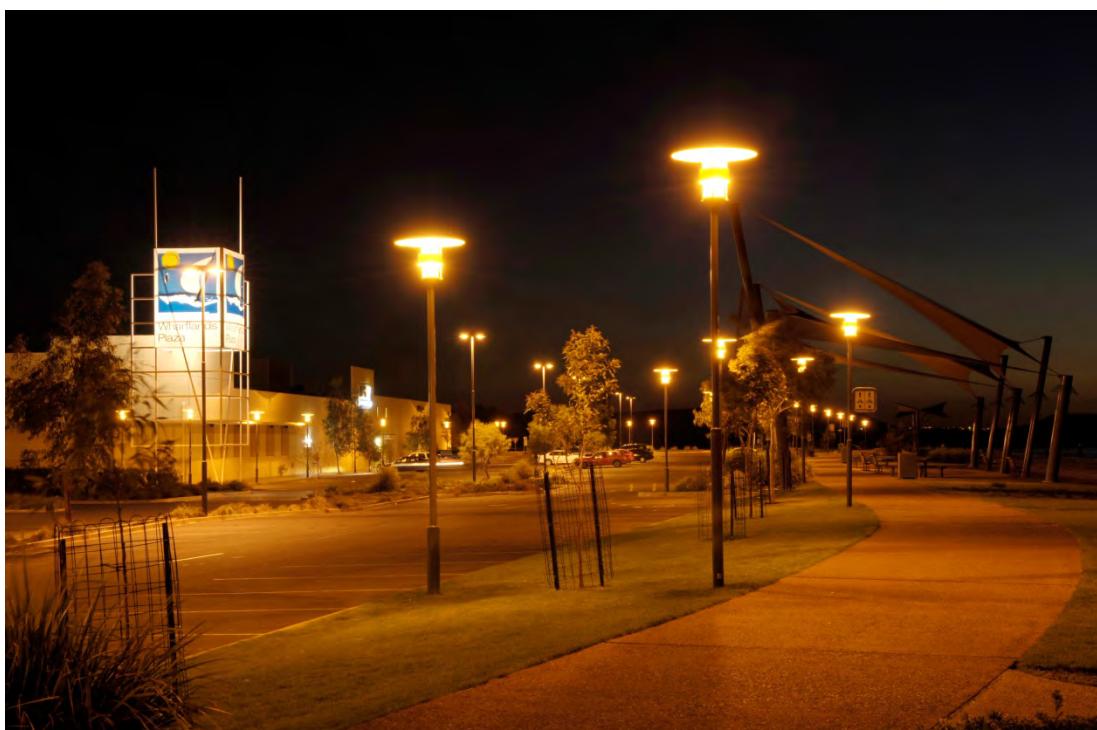
2.10.6 Injury Management

During the reporting period there were twelve (12) new Workers Compensation Claims. As at 30 June 2018 four (4) claims remain open and eight (8) claims have been closed. This is compared to twelve (12) claims in the previous year.

The level of claims remains static and compared to the previous financial year there has been a 9.8% reduction in claim amounts paid.

Proactive reporting, adequate resourcing, active management, hazard identification and preventative training are all contributing factors to the results in the area of injury management.

Throughout the 2017/2018 year Port Augusta City Council participated in one (1) external Return to Work SA audit. Compliance in all audit areas was achieved.





Strategic Plan and Performance

Section Three



Strategic Plan Objective No 1 We Thrive

3.1 Outcomes:

- 3.1.1 Identify and support new opportunities for our city to change and grow through bold and innovative projects including alternative energy and infrastructure.**

Achievements for 2017/2018:

Department – Economic Development

Bungala Solar Project

Reach Solar Energy is the developer of the 300 megawatt (AC) Bungala Solar Project located on the outskirts of Port Augusta on the Ostrich Farm. Construction of the first two stages of the project, Bungala One and Two, each being 110MWac in capacity and approximately \$500m in value, reached financial close in April and July respectively. At this time, ownership of these two projects transferred to a joint venture between ENEL Green Power and the Dutch Infrastructure Fund.

Construction of Bungala One commenced in September 2017, and first electricity was generated to the grid in March, 2018. Construction of Bungala Two began in the 3rd quarter of 2017 and is expected to generate its first electricity by the 4th quarter of 2018. Stage Three of the project, being 80MWac, is targeting financial close in October 2018 and will take the project to its maximum capacity of 300MWac. On completion, the three projects will generate approximately 750GWh of energy each year into the South Australian grid for at least 30 years.

The three projects will be instrumental in supporting renewable energy options within South Australia and will consist of around 1,200,000 solar panels, being in the top 20 of its type in the world. Around 450 workers have been engaged during the construction phase plus an opportunity for 10 ongoing jobs. At the time construction commenced, the Bungala One and Two Projects were the largest solar PV projects in Australia under construction.





Lincoln Gap Wind Farm

Nexif Energy have commenced construction of a 212MW wind farm on Goat Hill near Lincoln Gap with a project cost of \$450m. This project will consist of 59 Senvion wind turbines, each with a potential capacity of up to 3.6MW. It will connect to a 275kV grid line managed by ElectraNet.

Aurora Solar Energy Project

SolarReserve signed a long-term General Project Agreement (GPA) with the South Australian State Government to build Aurora. The project will supply electricity into the National Electricity Market grid and will be used to power the South Australian Government's assets such as schools, hospitals, police stations and government buildings. The additional generation capacity available from Aurora will be supplied into the electricity grid during peak times to help reduce electricity prices in South Australia.

The proposed project will consist of a 150-megawatt solar thermal power plant which has been secured for a location 30km north of Port Augusta. State Premier Mr Jay Weatherill (pictured far right) was in Port Augusta to officially announce the proposal and to 'cut the ribbon' on the official opening of the Port Augusta office.

Mayor Sam Johnson (pictured right) acknowledged the benefits that such a development would provide to the Port Augusta community through economic and employment opportunities.

The project will bring much needed employment to Port Augusta and the surrounding region, with an expectation of around 650 jobs being secured during the construction phase and approximately 50 full-time workers on an ongoing basis after construction.

The Aurora Solar Energy Project has received planning approval from the State Government.



Other Proposed Renewable Projects for Port Augusta

The following is a list of other proposed renewable projects, which are at varying stages of planning, design and approval:

Goat Hill Pumped Hydro:

The Altura Group have proposed a \$410m project utilising fresh water for a hydro 220-270 megawatt facility with the capacity of up to 8 hours' energy storage. Development approval for the project has been achieved and plant design is underway.



Port Augusta Renewable Energy Park:

DP Energy's Port Augusta Renewable Energy Park is a \$680m renewable energy development incorporating wind and solar PV technology. Stage 1 consists of 59 wind turbines and a series of solar modules, and together with associated infrastructure will produce a total capacity of up to 375 megawatt of clean renewable energy. Stage 1 has been granted development plan consent.

Cultana Pumped Hydro Project:

Energy Australia received \$500,000 funding from the Australian Government through the Renewable Energy Agency to fund a \$8m feasibility study for their proposed pumped hydro project. This proposal would involve seawater being pumped to operate a hydro plant to generate clean power. As part of its Renewable Technology Fund, the South Australian Government has also contributed \$500,000 towards this project. The pumped hydro project is valued at \$300m and will offer approximately 200 jobs during construction and around 15 ongoing positions.

Pangea Project:

A 50 megawatt solar photovoltaic project including up to 300Mvh battery storage has been proposed by Pangea Energy Pty Ltd. Development approval has been granted for this project.

Department – Airport Management

Port Augusta Airport is a vital link to South Australia's regional and remote communities delivering social and economic benefits by connecting cities with regional and remote areas across the state.

Aviation is a highly regulated industry with high levels of safety demanded by regulatory bodies such as the Civil Aviation Safety Authority (CASA), Office of Transport Security (OTS), Australian Transport Safety Bureau (ATSB) and Airservices Australia. To achieve and maintain the expected level of compliance without imposing unnecessary costs is an ongoing challenge.

Historical Background

The first recorded landing at Port Augusta occurred in 1920 when an aircraft landed at an area identified as a "suitable landing place for aero-planes". This area, previously a polo ground was known as W E Whiting's paddock. At this time airplanes were considered to be the latest thing in up to the minute modern scientific advancement, with a flight from Adelaide to Port Augusta taking only two hours and twenty minutes. Around this time there was much national interest in establishing an air mail and possible passenger service between Perth and Adelaide. To be a link in the national air mail route was a cause of local excitement and pride. Once again the Port's strategic position made it a part of larger plans. (Information from R J Anderson's book 'Solid Town - The History of Port Augusta').





Regional Express (REX Airlines)

Regional Express (REX Airlines) commenced Regular Passenger Transport (RPT) in September 2017 with scheduled flights three days a week (Monday, Tuesday, Thursday) connecting Adelaide to Port Augusta and Coober Pedy. Passenger numbers since the commencement of the service average 202 per month and are showing steady growth as the airlines schedule is accepted by State Departments, business and the public in general.

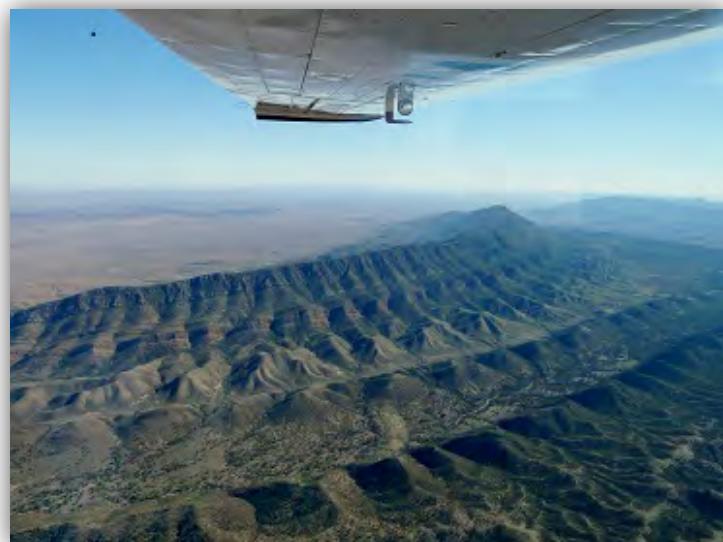


Rex has also employed locals for their airport terminal operation with Barb Hunt (right) as their face in Port Augusta and has retained a local family business 'Port Augusta Ground Handling Services' for their logistical needs on the ground.

WrightsAir Port Augusta

A new business operating from the airport is 'Wrightsair Port Augusta' who commenced operations in August 2017 offering outback scenic flights, tours and charters. Scenic flights available are to Lake Eyre, Flinders Ranges, Wilpena Pound, Arkaroola, Anna Creek Painted Hills and Coober Pedy, to name a few.

Wrightsair
“The spirit of the outback”



Airport Infrastructure

The airport perimeter fencing had been identified in recent annual technical inspections and CASA evaluations as being not to a standard satisfactory for keeping kangaroos and emus from entering airside.

Through a State Government's initiative 'Support Regional Aviation' program a funding application was submitted to the Department of Planning, Transport and Infrastructure (DPTI) – Aviation for funding to replace the entire existing perimeter fence.



The application was approved and with co-funding from Council the replacement of 5.2 kilometres of fencing was completed in May 2018.



Photo: Comparison between old fence and new fence



Photo: Mesh apron to prevent animals digging under the fence

The Port Augusta Airport Master Plan 2016–2036 was instrumental in the approval process for the funding as the fence replacement was identified in the Plan as being due in 2017-2018. This information in the plan supported the submission in that the need had been identified and proposed target dates set.

The plan will be reviewed in September/October 2018 with the aim to identify the next major infrastructure upgrades required and to seek external funding through State and Federal initiatives for Regional Airports to maintain the ability for aircraft to operate safely without undue restrictions.

Royal Flying Doctor Service

Every day the RFDS assists around 100 patients in South Australia and the Northern Territory, be it an aeromedical evacuation, a GP and Community Health Nurse Clinic, a telehealth call, a mental health or oral health clinic, or a child's immunisation. From the four aeromedical bases at Darwin, Alice Springs, Port Augusta, and Adelaide, and our health services staffed by Remote Area Nurses in Marree, Andamooka and Marla, RFDS Central Operations assists over 50,000 patients every year – that's one patient every 20 minutes!

This year the RFDS made 1,384 flights out of and into Port Augusta. That equates to nearly four flights a day assisting those in need of medical assistance not only from Port Augusta but from across the State.





Fly-In Fly-Out

Mining Charter (FIFO) flights have been consistent with flights into Prominent Hill, Beverly Uranium Mine and Carrapateena. OZ Mineral's Carrapateena project has seen an increase in FIFO numbers; however, with the construction of their own airstrip at the mine site, there is uncertainty on how that will affect flights into Port Augusta.

Terminal Access

Use of the airport terminal facilities after hours has been welcomed by the recreational flyers, with terminal access now available to all pilots twenty-four hours a day seven days a week. This year there were 4,356 GA (general aviation) movements at the airport and as word gets around in the recreational flying circles it is hoped that an increase in the number of people flying into Port Augusta, to stay and see the many attractions that the 'Gateway to the Flinders Ranges' has to offer, will occur.

3.1.2 Continue to promote Port Augusta as a great location to live, learn, work, and visit.

Achievements for 2017/2018:

Department – Media & Communications

Through its strong online presence, both with the website and Facebook account, Port Augusta is promoted as a good location to both live and visit. Images on Council's website homepage have been updated to reflect tourism services, community services and events, and the people pictured represent a broad cross-section of the community.

In the past 12 months to 30 June 2018, the Port Augusta City Council Facebook page increased its followers from 2999 to 3381 with page likes totalling 3405. Predominantly women follow the page, making up of 69% of the audience with men 30% and unknown 1%. The age group most engaged is 55-64 year olds at 24%, then 45-54 year olds at 21%, 65+ year olds 20%, 25-34 and 35-44 year olds equally at 16% and 18-24 year olds 3%. Twitter has grown to have 218 followers and is linked directly to Council's Facebook posts.

Posts are added a number of times each week and prompt links to Council's website for information on meetings and consultation, as well as to advertise community events, job opportunities within Council, adverse weather events, promote Port Augusta as a good place to live and destination to visit, as well as providing general information.

Department – Australian Arid Lands Botanic Garden

Promotion of the Australian Arid Lands Botanic Garden (AALBG) directly promotes Port Augusta as a place to visit and strongly reinforces the liveability of the City. The Garden provides an inviting natural environment for the community to enjoy. The AALBG is ranked as the number one attraction for Port Augusta on TripAdvisor and achieved a 2018 Certificate of Excellence. TripAdvisor reviews continue to increase from 254 to 324, and have maintained its 4.5 star rating. The Bluebush Café reviews have increased also and it has achieved a 2018 Certificate of Excellence Award and maintained its 4.5 star rating.

On Facebook the AALBG has attracted more than 2463 page likes, up almost 1000 on last year. The Instagram account strategically follows travel bloggers and nature enthusiasts and shares content to their accounts. Through this forum AALBG and Port Augusta are promoted to a national and international audience who may have an interest in visiting the region. Followers of the AALBG account have grown to 1567.

Through surveys, it has been clearly determined that 'word of mouth' recommendations are the number one reason people visit the AALBG, and by actively engaging in social media, this expands the 'word of mouth' promotion.



Off-site promotions for Port Augusta and the AALBG were staged at the AALBG plant sale stalls at the Laura Folk Fair in April 2018, Clare Garden Show in May 2018 and the Australian Plants Society sale in Adelaide.

Being named as the number one Regional Botanic Garden in the Australian Geographic Magazine created opportunities for the promotion of the AALBG and Port Augusta as a tourist destination, with articles also published in the local media, aired on Southern Cross Television across Regional SA and also broadcast across SA on ABC radio.

Award events have also provided an opportunity to promote Port Augusta as a tourism destination. In 2017/2018 the AALBG was awarded a Silver Medal in the Tourist Attraction category and a Bronze medal in the Eco-tourism category of the State Tourism Awards.

As part of the 2018 marketing plan, a direct mail out was forwarded to 174 national tour companies, resulting in 43 tour companies visiting during the reporting period.

In 2018 AALBG joined the Children's University, which will provide children in regional and metropolitan areas a place to come and experience arid plants and native animals.

A new website with links to other Port Augusta attractions has also been completed as well as two television commercials sponsored by the Friends of the Australian Arid Lands Botanic Garden to drive more visitors to the facility.

3.1.3 Develop partnerships to attract investors in business proposals and new developments that contribute to a diversified and robust economy.

Achievements for 2017/2018:

Department – Economic Development

Old Netball Courts

The old Netball Courts on Railway Parade were sold in November 2017. The purchaser of the land is redeveloping the site as a Cabin Park, which will hopefully assist in accommodating workers who have been engaged on the numerous renewable developments occurring around Port Augusta or visiting the area.

3.1.4 Maintain and develop tourism attractions and visitor services.

Achievements for 2017/2018:

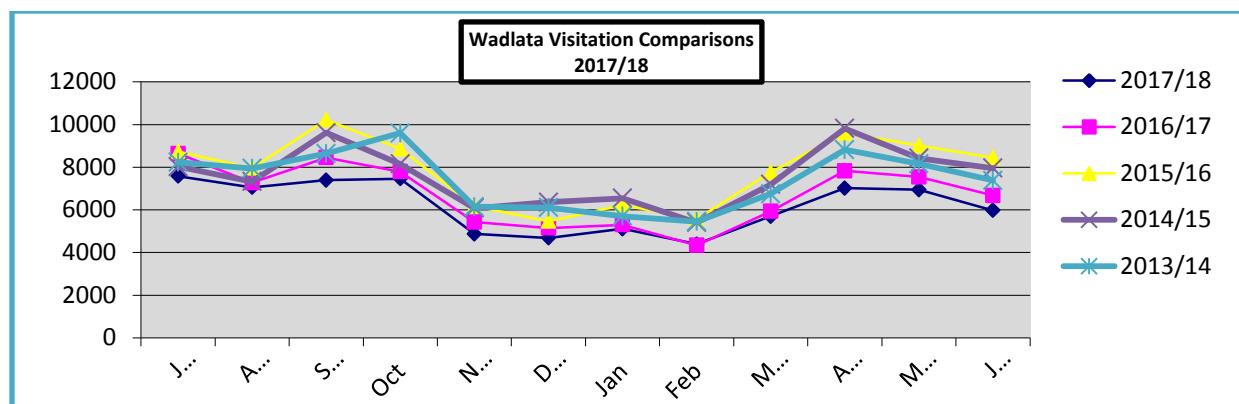
Department – Wadlata Outback Centre

To increase visitations via the ever changing world of marketing, the On-Line Marketing Strategy has continued to be implemented, which together with the streamlined main stream marketing has resulted in additional visitors requesting to visit the "Tunnel of Time".

As a part of Wadlata and the Port Augusta Visitor Information Centre's annual Accreditation renewal process, all internal programs have again been reviewed to ensure that compliance, increased productivity and improved customer service were optimized and achieved.

Visitations

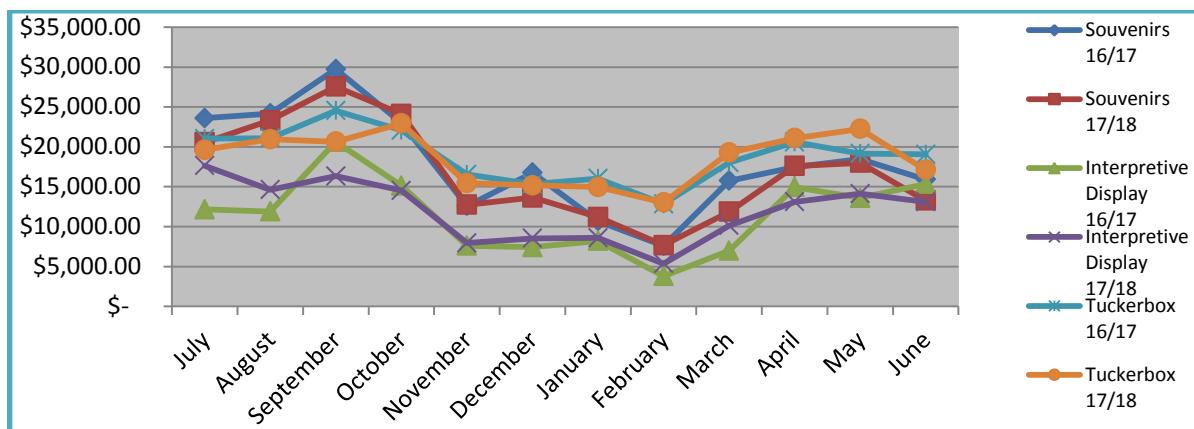
74,164 visitors	-8.35%	(-6193 visitors)
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Departments

The following results were recorded:

Souvenir/Gift Shop	\$201,476.03	-7.07%	(-\$14,235.95)
Entry to the "Tunnel of Time"	\$143,996.76	+4.35%	(+\$ 6,269.05)
Outback Tuckerbox	\$222,466.90	-1.71%	(-\$ 3,803.95)



Marketing

The marketing of the Wadlata Outback Centre as Port Augusta's first port of call for visitors continued throughout the year. Below are a number of highlights that were achieved.

Port Augusta Visitor Guide

To encourage visitors to find out what to see and do, and to locate services or facilities that Port Augusta offers, a 30,000 print run of the latest edition of the 40 page Port Augusta Visitor Guide has been produced and distributed. The Guide is available in an interactive, mobile responsive, iPad and desktop format.

It is distributed throughout Australia and is available at accommodation outlets throughout Adelaide.



Sustainable Economic Growth for Regional Australia (SEGRA) & Rangelands Conferences

Wadlata staff supplied and installed a promotional display for both the SEGRA and Rangelands Conferences held at Central Oval. A 'welcome' Cocktail Reception was held at Wadlata for delegates of the SEGRA conference.



Website Upgrade

The new Wadlata website launched in July reflects the current branding and allows for online bookings for the “Tunnel of Time” and accommodation and tours through the V3 booking system.



Trip Advisor

Wadlata again received many positive reviews and was awarded a Trip Advisor Certificate of Excellence 2018, proving that visitors thoroughly enjoy their experience at Wadlata.

Building and “Tunnel of Time” Improvements

Signage Upgrade

As part of the signage Audit completed last year, Wadlata’s signs were updated to reflect the current branding.



Airconditioner Upgrade

An upgrade of the Theatre airconditioner was necessary for the comfort of Visitors as the old unit would cease to operate on days of excessive heat.



Chargebar & Seating Area

A free electronic device charge station and seating area was installed for visitor use. This encourages visitors to spend more time in the Centre exploring their tour/holiday options.

Selecta Skills Display

Replacement of the old analogue television with a 40” digital television resulted in improved picture quality.

General Activities

Open Day for Local Residents

An open day for residents of Port Augusta and Stirling North was held on February 2018 with 103 Adults and 112 children taking the opportunity to visit the “Tunnel of Time” and experience what Wadlata has to offer. 71 survey responses were received on the day with the majority providing very positive feedback.

Governor General visit

A visit to Wadlata by the Governor General of Australia, Sir Peter Cosgrove and Lady Cosgrove as part of their visit to Port Augusta in August 2017 attracted media attention. Both the Governor General and Lady Cosgrove gave positive feedback regarding their visit.

Operating Hours

The operating hours were reviewed in July 2017, with the Centre now closing at 5pm instead of 5.30pm Monday to Friday and reduced opening hours on public holidays.



Department – Australian Arid Lands Botanic Garden

The AALBG has continued to build on its growth in 2017/18 through improvements in the garden and increase in visitor numbers and revenue.

Visitor Numbers and Satisfaction

Visitor numbers for the 2017/18 financial year were astounding at 106,967, up significantly from 99,327 in 2016/2017. The AALBG remains Trip Advisor's #1 attraction for Port Augusta and was awarded a Certificate of Excellence in 2018. Visitor comments captured on-site in visitor books are 100% positive and reviews on Facebook have achieved 97 reviews with a 4.9 star rating.

Accreditations and Industry Memberships

In 2017/2018 the AALBG once again achieved National Tourism Accreditation (TQUAL). The AALBG continues to be a member of the South Australian Tourism Industry Council and participates in South Australian Tourism Commission (SATC) events, awards and promotions.

Research Projects

Research is a key outcome for the AALBG, and through its partnership with the University of Technology Sydney (UTS) the AALBG is achieving national recognition for the research into the thermal tolerance of arid land plants.

Research is being conducted on ants by Nigel Andrew of University of New England (UNE) and the Garden has also hosted Dane Liddiard of UNE researching Eremophilas use for medicinal purposes.

Central Oval

AALBG garden staff worked with Parks and Gardens staff on the ongoing maintenance of gardens at the Central Oval complex. The gardens have been planted with AridSmart plants, and with the joint effort of both Departments the gardens are maintained to a high standard, adding to the vibrancy of the community space.

General Garden Works

Staff and volunteers have continued to maintain the Garden with upgrades to the Aridsmart Gardens, front entrance, waste water treatment area and the Reflection Garden. Friends were successful in their 'Fund My Neighbourhood' funding application and a new picnic shade shelter was delivered in June for erection. Carpark bollards were also replaced and car park lighting upgraded. Weeding and the eradication of buffel grass and other weeds through a structured poisoning program continued, and an emphasis on sustainable water use remains.

Nursery

This year the nursery has had improvements including a new tunnel house and shade structure completed by staff, as well as new heat beds. It has a growing mail order market with the continued monthly plant availability list which is distributed to wholesale nurseries as well as Government Departments and Councils. The nursery also grows AridSmart plants for Council's Parks Department, including street trees and landscaping purposes.



3.1.5 Develop and maintain effective infrastructure connections that support economic and social development.

Achievements for 2017/2018:

Department – Asset Management

The 2017/18 budget of \$2,442,000 for capital infrastructure works was informed by the Asset Management Plan process. With a clear target of self-funding the capital works program rather than increasing debt through external borrowing, infrastructure upgrades have been delivered to the community as follows:

Roads

In accordance with the Infrastructure Asset Management Plan \$1.8m of capital roads works was carried out resulting in road reseals and intersection upgrades. The procurement process undertaken was a collaboration of Spencer Gulf Cities. Over 130,000 square metres of road reseal work was performed in the following locations:



Photo right: Road works on Wilmington Road

Addison Road	Beer Street	Beerworth Street	Bolitho Street
Carlton Parade	Caroona Road	Cobbin Street	Derwent Close
Donaldson Terrace	Drysdale Street	Flinders Terrace	Forster Street
Gardiner Avenue	Gulf Street	Harcus Place	Hartley Street
Hospital Road	Hurcombe Crescent	Julia Street	Mildred Street
Miles Street	Miller Avenue	Northey Crescent	Railway Parade
Reynold Court	Sanderson Street	Seaview Road	Shack Road
Simmons Crescent	Tottenham Road	Trent Road	Wilmington Road

Footpaths

In 2017/18 over 3,500 square meters of footpath work was undertaken representing \$397k of capital expenditure. Upgrades occurred in the following locations:

Coombes Street	Fullerton Crescent	Hicks Street	Kirwan Crescent
Power Crescent	Stokes Terrace	Sylvia Avenue	

Kerbining

Over 1,700 lineal meters of kerbing totalling \$348k has been undertaken by way of full length replacement and section repairs. Areas addressed through the 2018 financial were as follows:

Addison Road	Alma Street	Beer Street	Beerworth Street
Bolitho Street	Boston Street	Cook Street	Cobbin Street
Drysdale Street	Forster Street	Harcus Place	Hospital Road
Hurcombe Crescent	Innes Street	Jessop Street	Julia Street
Main Street	Mildred Street	Northey Crescent	Pybus Street
Seaview Road	Simmons Crescent	Symonds Street	

Community Waste Management System

Council manage five (5) community waste management areas within Port Augusta. During the 2017/18 financial year sections of internal pipework have been inspected using CCTV technology. The condition assessment will inform future works programs.



Strategic Plan Objective No 2 We Create

3.2 Outcomes:

3.2.1 **Provide facilities and programs that support creativity and excellence in recreation, sport and the arts.**

Achievements for 2017/2018:

Department – Community & Recreational Development

Community and Recreational Development

Community and Recreational Development services provide direction to Council, sporting, recreational and service groups within the City to become more self-sustainable and effective in meeting the community's current needs. The negative pressures on this community filter quite quickly to the local sports and recreation organisations who struggle to retain the level of success or participation once received. These groups need to be assisted in finding alternative ways to survive.

STARCLUB

Strategies implemented and resources were provided to assist clubs with achieving each section of the STARCLUB Club Development Program (6 sections).

STARCLUB offered information sessions to sporting clubs in both Port Augusta and Quorn to inform clubs about the STARCLUB Club Development Program and to explain what clubs are required to do, discuss the legislative compliance points and then go through the online tool with the representatives. Unfortunately, the Port Augusta session was cancelled due to lack of registrations but the Quorn session went ahead on 27 February 2018.

Incentive funding was used to deliver training in SWOT Analysis and Strategic Planning, Child Safe Officers, Complaint Handling and Inclusive Coaching – all areas identified in the 25 steps to complete the STARCLUB program. Training was scheduled focusing on these key points as they have been identified as key areas where clubs continue to have difficulties developing and implementing policies and procedures

Continual updating of STARCLUB key contacts lists ensures that the information that is sent out to clubs is relevant and reaching the appropriate people.

The STARCLUB Flinders Ranges Facebook page continues to share posts from ORSR, Play by the Rules, and Good Sports. The majority of these posts link back to the six sections of the program and offer useful resources and good news stories that clubs can learn from and implement to help them achieve recognised STARCLUB Status.

These posts include links to the 'Play By The Rules Online Magazine', 'V-STAR', grant opening dates and much much more!

Council has secured a further 3 years funding to assist in running the STARCLUB program including additional funding to be used in the delivery of training throughout the region which will ensure clubs are continually gaining access to training and development opportunities for their volunteers.



Central Oval Community Hub

Quantification Review

Council at its meeting held on 26 October 2015, resolved to approve the inclusion of the 'Quantification Process' clause within the 21 year lease agreement over a portion of the Central Oval Complex for leases held with Port Augusta Netball Association Inc, Port Augusta Basketball Association Inc, Spencer Gulf Football League Inc and South Augusta Football Club Inc.

The lease clause stated "*as part of the Quantification Process, Council will undertake a review of all lease arrangements at the Central Oval Precinct, two (2) years after the commencement date of this lease (Quantification Review). This Quantification Review will be undertaken with an understanding of all operational costs and revenue and with consideration to the principles of:*

- *Efficiency – fees are simple and not cumbersome to administer;*
- *Transparency – nature and use of the service is understood by users;*
- *Effectiveness – fees provide value for money for users;*
- *Clarity – users are clear about when and how fees apply;*
- *Equity – fees are fairly applied across a range of users;*
- *Ethics – users with special service needs are not charged excessive fees directly in accordance with the cost of higher servicing requirements".*

One Eighty Sport & Leisure Solutions was engaged to complete the review. This involved key stakeholder groups including the Spencer Gulf Football League, Port Augusta Netball Association, Port Augusta Basketball Association and South Augusta Football Club.

A final report was presented to Council in June 2018. Due to the complex nature of a number of the recommendations which will require detailed investigation, work will be undertaken on a staged basis with further reports to Council as items progress.

Activities

Central Oval Community Hub has now established itself within the region as a premier event space by way of attracting events to Port Augusta and the region that would not have been able to be accommodated in the past.

This financial year there was an increase in events held and days occupied:

2016/17	88 events	124 days
2017/18	107 events (+22%)	135 days (+8%)





Central Oval has managed to increase its usage for events since opening through quality customer service and flexibility in usable space which can be built on with a strong business plan and marketing strategy.

In addition to the events Central Oval is home to many sports that include: Football, Netball, Basketball, Inclusive Basketball & Indoor Soccer (Futsal).

With all these activities Central Oval averages over 110,000 visitations per year; this is against an industry average of 67,000 for facilities of a similar size.

Highlights

2017/2018 saw some firsts for Central Oval and for the City, hosting 2 National Conferences.

The Australian Rangeland Society 19th Biennial Conference which was held across 4 days during September 2017. This conference was a success for both this facility and the event organisers. With over 150 delegates attending the 4 day event from across Australia they got to enjoy this region through a variety of activities.

The Sustainable Economic Growth for Regional Australia (SEGRA) Conference was held at Central Oval Community Hub in October 2017.

This is the first time this event was held in South Australia, with over 200 delegates from all parts of Australia attending. Delegates had the opportunity to tour Port Augusta and the region during their time here, with some delegates choosing to stay on after the conference to explore more of the region.





Other highlights for this period include:

- a) **JOBEX** – A State Government initiative with Central Oval chosen to host the event for this region with 1100 attending.
- b) **Science Alive** – An annual event that has over 1500 patrons attending.
- c) **Aboriginal Evangelical Fellowship** – A first for Central Oval, held over the Christmas, New Year period with approximately 700 patrons attending.
- d) **Centacare National Families Week Family Day/Movie Night** – The second time this event has been held at Central Oval with over 700 patrons attending the day and night events.

Photo (right): JOBEX event



Port Augusta Community & Recreation Network:

Regular emails are distributed to this group via the STARCLUB Field Officer, providing up to date information on upcoming workshops and events, industry related news, legislation changes and possible grant funding opportunities.

Department – Parks & Gardens Management

The Port Augusta City Council area covers approximately 1152 square kilometers. The management and planning of parklands and sporting grounds is informed by the Open Space and Play Space Strategy 2016-2031 and the Infrastructure Asset Management Plan principles.

Open space areas are maintained through a combination of internal staff and contractors, including but not limited to 21 public playgrounds.

Sports Oval Maintenance Program

Throughout the year Council's three main sports facilities - ETSA, Chinnery and Central Ovals have been maintained through a seasonal program to maintain turf condition. Activities range from aeravation, fertilising, scarification, top dressing, spreading of gypsum for soil structure, reseeding, pest and weed control to monitoring, maintenance of the irrigation systems and frequent mowing.

Soil tests are taken in winter from the root zone to determine the nutrient requirements which guides fertiliser application rates of both granular and liquid (growth accelerator) fertiliser. Overhead reseeding using rye grass (winter active grass) has been conducted at Central and Chinnery Ovals which assists in providing green cover during the cooler winter months when growth of the summer active Kikuyu turf slows.

The shadow from the building at Central Oval does present a challenge for adequate sunlight needs to promote turf growth, so Fescue a more shade tolerant grass species has been planted to assist with cover in this area.

Turf vigour on these high use ovals is maintained by fertilising and aeravation which has been conducted seasonally, with extra attention to top dressing using sand in high wear areas, particularly around the goalposts. Aeravation is performed to reduce soil compaction, improve water percolation, absorption of fertilizer and increased gas exchange.



The performance of the irrigation systems is monitored regularly to check for pressure and flow rates, lifting and straightening of sprinklers. Any blocked filters are cleaned to ensure effective water penetration of the playing surface. Irrigation application rates and cover are adjusted in response to weather observations and seasonal climatic forecasts and extreme weather events based on data and trends sourced through the Bureau of Meteorology (BoM) website.

Fertigation is also a technique used to assist with the application of wetting agents and fertiliser. Parks staff also monitor for the emergence of any broadleaf weed (dandelion, clover) which is treated with KAMBA. In late Spring, black beetle pests are treated, before the larvae start feeding and damaging the grass roots which would otherwise be evident as dead patches across the field.

Following the football season the concrete pitches are prepared for the start of cricket season, and then covered over again with sand at the end of summer ready for the next football season.

Department – Port Augusta Cultural Centre – Yarta Purtli

Workshops

In 2013, Cirkidz first visited the regional community of Port Augusta to perform shows and run workshops. 120 young people participated in beginner circus skills workshops in the region, igniting a great interest in circus right across the community. Since then, the Port Augusta Cultural Centre has sustained a relationship with Cirkidz Inc. and continues to host a series of ‘Come and Try’ sessions for beginners to more advanced workshops for the older children. Cirkidz workshops are held quarterly in the school holidays at the Institute Theatre and continue to be in demand.

Two Macramé workshops were held in 2017/2018 and were very popular with the community. Madame Macramé visited from Adelaide in September 2017 and ‘Ebb Flow Drift’ from Streaky Bay during Fringe. Both workshops taught enthusiastic participants the art of macramé.

3.2.2 Establish dedicated creative spaces that contribute to a vibrant community.

Achievements for 2017/2018:

Department – Venue Management

2017/2018 has proven quite challenging for our area. From January – early April 2018 the Customer Service Officer position was vacant, so our very small team of staff and our large contingent of volunteers worked hard to assist all who came through the door and to maintain the level of service that the hirers have come to expect.

During this year 15,729 people attended an event or function at the Barracks, Institute Theatre or meeting rooms.

Highlights for 2017/2018 included:

Shows on the Road

“Terrestrial” performed by the State Theatre Company was brought to the Institute Theatre by Port Augusta Performing Artists Group and Country Arts SA with a special sell out show for the schools and well attended show for the general public. There are plans underway for more shows in 2019.



Desert Fringe

Desert Fringe 2018 was well supported by the community and a huge thank-you must go to the Cultural Centre and Council staff that made this event happen during a challenging start to the year. The commitment and professionalism of the Adelaide Fringe continues to ensure the success and smooth running of the event. The publicity arranged by the Adelaide Fringe this year covered the local newspaper, TV and radio, and also included promotion on their facebook page which has over 86,000 followers.

“Martin Mor - Mor funny stuff” – Irish comedian Martin Mor’s performance was very interactive and many members of the audience became involved in his show. Held in the Institute Theatre for approximately 70 children and adults, the Adelaide Fringe supported this show by sponsoring families through a Port Augusta based not-for-profit organisation to attend the show. Council also had 10 free tickets and these were offered to volunteers at the Cultural Centre and AALBG.

Desert Fringe Club – the Barracks was magically turned into the Fringe Club and it is estimated that over 800 people attended over the 3.5 hours. Feedback from the community was that this year’s line-up of performers was above their expectations – for one community member it “ranked no 2 in their best Fringe Clubs of all time”. Our local groups, Dusty Feet Mob and Desert Voices, opened the evening and were followed by a mixture of comedy, circus and music performances.

“Deadly Funny” – this workshop and performance was part of the Melbourne Comedy Festival’s annual Deadly Funny program that has a series of competition auditions across Australia that climax with the final being part of the Melbourne Festival. Amazingly 12 people attended the workshop conducted by Kevin Kropinyeri and 2 participants were featured in the performance to a capacity crowd at the Institute Theatre on Sunday evening. There was no competition held from the workshop participants this year but Deadly Funny plan to hold future events in the next two years to build on the support shown.

A huge thank you must go to the dedicated staff that put in many hours over and above so that this event could occur.

The Merindas

‘The Merindas’ are a group of strong role models for young Indigenous girls and boys in the community who ran workshops in the Institute Theatre in May. The workshops held helped build confidence and instil creative leadership that brings pride and a sense of belonging to the groups that participated. ‘The Merindas’ worked on song writing, design and making of the participants’ own dresses, modelling, music and dance. They finished their workshops with a performance that was held to showcase the efforts of the young people who had participated.

The Institute Theatre

This Theatre is a fully air-conditioned space which is equipped with AV facilities. It is centrally located in our City centre and is a well-resourced presentation space.

The venue provides a comfortable and affordable option for birthday celebrations, commercial theatre shows, community workshops, family fun nights, dance workshops, weddings, exhibitions, training sessions, council events/conferences, Country Arts forums/workshops and shows on the road, music events, market days, University events and Senate Hearings.





The Institute meeting rooms have been popular with many groups, who are using the facilities because of the location and support they are given.

Our community-use meeting rooms have been used regularly by different groups, some weekly, some monthly and others just as needed. These rooms are provided free of charge to an agreed list of local community groups.

The Troopers Barracks

The Barracks is an outdoor area, totalling 800 square metres, holding up to 500 people with space for a bar, DJ or band as required. The building's charm provides a unique and dynamic backdrop for any special event.

The venue has been popular for weddings and private functions as it has the opportunity for a BYO, large capacity and flexibility for different set ups. With sell out events such as Bass in the Barracks and the Desert Fringe, the community is utilising the venue to its capacity. During the year, 5,495 patrons have been through the Barracks, with many comments about its uniqueness being a drawcard.

The portable staging

The staging continues to be a wonderful asset to Council and the residents of Port Augusta. The stage offers a range of set ups, both indoors and outdoors within the Port Augusta Council boundary. The stage was hired 16 times during the year, for approximately 44 days. Sections of the staging are located at the Cultural Centre, the Lea Memorial Theatre and Central Oval to assist in effective usage.

The Lea Memorial Theatre

14,635 people attended an event, activity or function at the venue. The Lea Theatre continues to be a dynamic space utilised by all.

SeatAdvisor

The introduction of the on-line ticketing system, SeatAdvisor in March 2018 will improve customer service to the community and to venue hirers, bringing the Centre into a new era. This system offers 24x7 purchasing of tickets from the comfort of your own home. Venue staff have undertaken training to support the program and have learned how to expand its uses from selling tickets, to advertising, reports and so much more. It will improve efficiency and productivity as SeatAdvisor allows for improvements in financial reconciliation and event management that were not possible with the previous procedures.

Department - Australian Arid Lands Botanic Garden

The Children's Arid Explorer's Garden continues to provide a creative space for children to freely explore and use their imaginations with few limitations. Objects such as sticks, rocks and gum nuts are placed in the area for children to use and with the garden fully fenced, children freely explore and use their imagination in the many outdoor 'rooms' the garden has.

As part of the marketing program a mail out was sent to 47 schools, kindergartens and universities promoting what AALBG offers with 21 schools visiting the Children's Garden this year. The area has also proven to be a popular birthday party destination with the new addition of a Kid's Party Menu. The Children's Arid Explorer's Garden is also a shared place for young families to meet to catch up and with the addition of bench seating and tables in the shaded area is perfect for enjoying lunch.



3.2.3 Encourage the active participation of young people in community life, including through leadership and self expression.

Achievements for 2017/2018:

Department – Substance Misuse Services

Reconciliation Week was hugely successful this year with two events. The first was the Black Screen viewing that the Cultural Centre Arts Officer planned and organised, assisted by Country Arts SA, the Community Harmony Manager, Aboriginal Community Engagement Group (ACEG) Trainee, SMS staff and the Footsteps Rehabilitation Centre residents and staff. These groups attended to cook and provide a BBQ tea for everyone with the Augusta Cinema providing popcorn as well.



The second event was absolutely amazing – ACEG invited all the local Primary Schools to participate in a community concert. Three schools agreed to participate in this event with 10 girls and 10 boys aged between 8-12 years old from the different schools, with each school also providing a School Support Officer to attend with the children.

The girls worked with The Merindas on designing and making some outfits, deportment, movement and dance and Bryte MC worked with the boys to write, produce and record a song and worked on movement and a dance performance.

On the night of the community concert, the girls provided a fashion parade with dance and the boys performed their song with their dance. They were followed by Bryte MC with his Hip Hop music performance and then 'The Merindas' came out and gave their powerhouse performance that included lots of audience participation. It was an extremely entertaining night.

Photo (right): *The Merindas and Bryte*

MC with the young people at rehearsal.

Many positive comments were received on the night regarding the performances in particular and questions of "when are those girls coming back?" This night was once again supported by the Community Harmony Office, Aboriginal Community Development Officer, Substance Misuse Service and the Footsteps Rehabilitation Service by providing a cooked BBQ tea.

Augusta Cinema operators provided popcorn and the Port Augusta Youth Centre provided transport to and from the event.



Department – Youth Services

Council has continued its relationships with headspace Port Augusta and the 'Youth Crew' to provide feedback on youth related issues.

Council remains connected with the Port Augusta Youth Focus Group which includes representatives from Port Augusta's youth related service providers.



Council successfully applied for a \$3,000 grant towards the 2018 National Youth Week activities. Members of the Port Augusta Youth Focus Group planned activities in conjunction with Headspace Youth Crew. Centacare took on the role of organisational responsibility.

The event 'Your Future – Your Way' was held at the Port Augusta Skate Park – Waves on 13 April 2018. The event provided a platform for young people to engage and take a leadership role in the celebrations for our community and highlighted young people's role in shaping their lives. The event allowed young people to make connections and it raised young people's awareness of the services available in the community.

Over the course of the event around 100 people attended. The major activity was a Skateboard Competition with other activities including music provided by local young people, food stalls, and smoothie bikes.

3.2.4 Recognise and reward community champions who provide leadership and service.

Achievements for 2017/2018:

Department – Aboriginal Community Engagement

The Aboriginal Community Engagement Officer was part of the NAIDOC Awards Committee and selection panel. Through this process many Aboriginal community champions were nominated and received awards during NAIDOC Week 2017.

3.2.5 Create a vibrancy within the City that offers a wide range of opportunities through dining, night-time economy, arts and cultural experience.

Achievements for 2017/2018:

Department – Contracts and Events

Australia Day Outdoor Cinema

Port Augusta City Council provided, through Community Grants, financial and in-kind support to Cinema Augusta, along with Outback PA Hire, to host a free outdoor cinema event at the Eastside Foreshore on 26 January 2018. The event attracted approximately 250 people who were treated to a premiere screening of "The BBQ". The community were encouraged to bring along chairs, picnic blankets and baskets. Sponsoring the event was Isuzu Port Augusta providing free water and Cleanaway Solutions providing staff to assist with clean-up. Kieran's Kitchen provided food and beverages for purchase throughout the evening.





Strategic Plan Objective No 3 We Connect

3.3 Outcomes:

3.3.1 Nurture a spirit of togetherness and joy that includes people of all ages, backgrounds, sexuality and abilities.

Achievements for 2017/2018:

Department – Parks and Gardens Management

Playgrounds

The 21 public playgrounds managed within the Port Augusta Council area have been inspected on a three monthly schedule for maintenance and repair requirements, and also addressed recommendations from the 2017 independent audit. This has included replacement of weathered playground borders with new edging and ongoing replenishment of suitable softfall mulch within the fall zones to ensure the depths for impact attenuation surfaces meet safety standards. The surfacing contractor was required to undertake repair work of rubberised softfall repairs at Gladstone Square and Rotary Park playgrounds where issues of cracking and foaming had been identified.

At the Lions Jubilee Park, Northey Crescent Park and Volunteer Park, the playground edging in front of the impact zone of the slides were adjusted to meet current standards and provide adequate clearance in the run out area. New pine log borders have also been installed at William Street Park playground. Softfall mulch has been replaced in the playgrounds at Robert ‘Bert’ McKenzie Memorial Park, Keith Jones Memorial Park, Sid Gill Memorial Park, William Street Park, Arboretum Park and Northey Crescent Park.

Construction of the Sid Welk Reserve playspace has continued to progress with further work on creating the rock embankment mound slide. Establishment of the garden bed plantings in the reserve are being fed by a new irrigation system. The playground manufacturer has supported Council’s request for a replacement slide following the identification of a defect in the plastic mould causing excess pooling of water.

The two new playspaces at Sid Welk Reserve and Loudon Road Foreshore Park were independently audited by Kidsafe SA for potential hazards and conformity with the Australian Standards (AS) for *Playground Equipment and Surfacing AS 4685:2017* and *Playground Surfacing AS 4422:2016*. The report presented a risk management approach for identifying potential hazards based on the AS/NZ4360:2004 Risk Management and recognised Port Augusta City Council’s commitment to promoting safe and creative play opportunities for children. Highlighted was the importance of an appropriate level of adult supervision for children playing to minimise the risk of serious injury.

Photos (right): Sid Welk Reserve Playground





Department – Australian Arid Lands Botanic Garden

The AALBG caters for people of all ages, backgrounds and abilities by providing an inclusive environment. The construction of all-access paths for people in wheelchairs or gophers, and children in pushers allows for easy access around the garden. A wheelchair is also available for use from the visitor centre, where high chairs are also available for use for small children. For the elderly, the café caters for groups for morning and afternoon teas with the bus drop off point close to the visitor centre for easy access.

School groups are well catered for with tours of the garden and nursery, and activities provided. At any one time, the AALBG can accommodate a range of groups of different ages and needs.

The reflection space adds to the spirit of togetherness that the AALBG provides, as does the new Arid Explorer's Garden.

This year the Garden was successful in obtaining funding for the purchase of an 'In Touch Screens Information Kiosk' which will be uploaded with all AALBG's interpretive information, photographs and videos. This will enable those unable to walk through the Garden an opportunity to still enjoy it. It will also mean that visitors can engage in the Garden on days when weather does not permit.

The AALBG was part of Nature Play Week, a national week focusing on nature play. The Garden provided children's activities with a bee expert attending, and activities such as making 'bee hotels'.

Volunteers

The AALBG proudly has about 30 regular volunteers who do various duties including gardening, minor construction projects, plant propagation and potting up, tours and promotion of the AALBG. The work of volunteers is equivalent to at least 3 full time staff (FTEs) and as a group they feel valued and important as part of a group working towards the attraction of visitors to the Garden and Port Augusta.

Department – Aboriginal Community Engagement

Aboriginal Community Engagement Group

Port Augusta City Council continues to employ an Aboriginal Community Engagement Officer (ACEO) to support and work with the Aboriginal Community Engagement Group (ACEG), the Port Augusta City Council Aboriginal Advisory Committee and the broader Aboriginal Community. ACEG members give freely of their time and attend frequent meetings in various capacities including but not limited to: ACEG only, ACEG and Partners (with the three tiers of government), and the Aboriginal Housing Advisory Committee meetings, along with many consultation and engagement meetings with service providers and government departments.

ACEG Members are often invited to attend consultative forums, seminars, media interviews, and to be members of committees and other working groups. They are recognised as the local Aboriginal Community Group to engage with, offering their expertise and knowledge to ensure improved outcomes for all Aboriginal people. ACEG's work is ongoing and their continuing commitment and drive for the greater good and wellbeing of Aboriginal people is a testament to their determination in addressing challenges faced by the local Aboriginal community.



Department – Public Library

Volunteers

The Justice of the Peace service has continued to be in demand during 2017/2018; each week on Thursday evening a volunteer JP is rostered to provide this free service.

Local history volunteers have assisted the Library staff in promoting the local history collection and services including having a stall at the November 2017 Augusta Markets and planning for Grave Matters cemetery tours in May 2018.

Long term support from a valuable volunteer has continued during this year allowing for a prompt service to family history requests received by the Library.

Department - Venue Management

The Venue Coordinator works with the volunteers of the Theatre, who have a Professional Services Agreement with the Port Augusta City Council through their community group "The Anderson Dancers". The volunteers undertake a range of duties such as maintaining all theatre equipment and providing services to ensure this venue is a well-resourced space which continues to accommodate the larger touring shows that come to Port Augusta, and the many of the local community events.

Continuous improvements are always being made including:-

- a) installation of the notice boards externally for posters;
- b) installation of seating at the rear entrance for performers and crew;
- c) painting of the black walls in the theatre;
- d) installation of the new LED lights in the theatre;
- e) installation of outdoor settings for the performers and crew;
- f) installation of the path to the Veolia rubbish bin and a concrete slab for the bin to sit on;
- g) purchase of printer and photocopier for use for commercial groups who utilise the theatre;
- h) spring clean of the outside toilets and change rooms once they had been re-vamped, this included high pressure hosing and scrubbing of the tiles, urinals and toilets;
- i) cleaning of curtains and blinds in the venue;
- j) spring clean of light fixtures and fittings;
- k) maintenance of equipment used for shows and events, along with many hours of general cleaning, assisting with shows and general maintenance of the venue.

We thank them for their ongoing assistance which totals many hundreds of hours in the venue; their level of professionalism and commitment is to be commended.

Department – Port Augusta Cultural Centre – Yarta Purtli

Volunteers

Volunteers at the Port Augusta Cultural Centre – Yarta Purtli play a vital role in the ongoing operation of the gallery. The gallery would not operate successfully and smoothly without the remarkable contribution of the volunteers. On behalf of the City Council, sincere thanks is extended to all of the volunteers: Elizabeth Dewis, Bernadette Shephard, William Cole, Marilyn Bishop, Shirley Mundy and Shirley Moy. Those volunteers who stepped down during 2017/2018, Lorraine Martin and Mary Ardley, are acknowledged for their commitment to the gallery.



3.3.2 Walk and work together in unity with our Aboriginal communities.

Achievements for 2017/2018:

Department – Aboriginal Community Engagement

Aboriginal Community Engagement Group

Throughout the 2017/2018 financial year Council has continued to support the Aboriginal Community Engagement Group (ACEG) with the ongoing employment of the Aboriginal Community Engagement Officer (ACEO). This position provides coordination, collaboration, consultation, communication, partnerships and relationship building processes relating to the business of ACEG and the Port Augusta Local Action Agreement, with an emphasis on leading Aboriginal community engagement in Port Augusta.

Some of the activities and achievements for 2017/2018 include:

- a) Members of ACEG attended the Proteus Leadership – ‘Presenting Your Socks Off’ training in June 2018; this training was very well received by participants and is highly recommended;
- b) World Café – Port Augusta in 2030 what does it look like?;
- c) financially supported the Limitless Photographic Display;
- d) provided support letter for Port Augusta City Council’s successful tender for an Aboriginal specific Arts Officer and Arts Centre;
- e) participated with the Inaugural Port Augusta Sober Walk in October 2017;
- f) was the lead in planning and organising NAIDOC Week 2017;
- g) attended and participated with the planning and preparation for NAIDOC Week 2018;
- h) attended a Vulnerable Person Framework Meeting, to introduce and offer support;
- i) attended the Miriam High Special Needs Centre Community Consultation;
- j) met with Artist Craig Ellis re the Fire Pit at the Central Oval precinct regarding redesigning and refitting to ensure the pit is culturally appropriate and community welcoming;
- k) met with the Education Director for Port Augusta and Country Services Manager, Aboriginal Education regarding some community concerns in April 2018;
- l) participated with Department of the Prime Minister and Cabinet – Aboriginal Affairs, Closing The Gap, Next Phase Community Consultations;
- m) attended the 2016 Census Data Presentation held at Bungala Aboriginal Corporation;
- n) participated with the Closing The Gap event in Gladstone Square in March 2018.

ACEG agreed to continue to focus on the previously identified 8 priority actions from the Local Action Agreement (LAA) until the planned review of ACEG and the LAA, and the achievements for the reporting period are as outlined below.

Priority 1 - Develop strategies to encourage Aboriginal People to run for Council (Governance and Leadership)

Unfortunately the planned events that the Port Augusta City Council Aboriginal Advisory Committee and ACEG had consulted on regarding hosting an Aboriginal specific community information session had to be cancelled as the Local Government Association was not able to fit Port Augusta into their calendar. Port Augusta City Council will host an Aboriginal specific community information evening as they usually do, but with ACEG and the Aboriginal Advisory Committee support, and both committees will approach people directly who might be interested and work with them leading up to election time.



Priority 2 - Develop strategies to place a positive local significance on "Australia Day" for our Aboriginal Community. (Governance and Leadership)

This remains on the agenda of the Council's Aboriginal Advisory Committee and as mentioned previously, they are working towards taking small steps each year to make the day more respectful and inclusive of Aboriginal people. This will begin with ensuring an appropriate Acknowledgment of Country is delivered at events by a key Community Leader such as our Mayor or CEO and when appropriate offer the opportunity for an Aboriginal Community Member to also speak and offer their insight into what Australia Day means to Aboriginal people.

Priority 3 - Identify ways to celebrate Port Augusta as a Community that is unified and embraces Aboriginal Culture (Safe Communities)

This has also been a topic of conversation for the Council Aboriginal Advisory Committee and is a priority for Council to be constantly working towards.

ACEG in partnership with Council, runs events on significant dates such as Reconciliation Week, Closing The Gap Day and NAIDOC Celebrations and incorporates this action into these events.

This year during Reconciliation Week, the Deputy Mayor, Mr Brett Benbow, and one of the Co-Chairs of ACEG Mr Aaron Stuart, gave speeches at the Community Concert Event.

Priority 4 - Support the Immediate development of the Residential Rehabilitation Centre (Safe Communities)

The Residential Rehabilitation Centre is developed and working well. To continue supporting the Centre ACEG members and the Aboriginal Communities Engagement Officer attend regular Footsteps Stakeholder Meetings, to offer their input and to stay informed of the operation of the centre.

Priority 5 - Identify culturally appropriate communication strategies and consider the provision of all relevant material in different mediums (Healthy Homes)

Housing SA have been very open to ACEG members and/or the Aboriginal Communities Engagement Officer contacting them direct between meetings in regards to any issues or concerns raised by the community. This medium appears to work well and the relationship between Housing SA and the Aboriginal Community has continued to improve.

Priority 6 - Review Housing SA policies and its ability to accommodate cultural preferences (in terms of both size and location) (Healthy Homes)

This remains on the agenda for the Aboriginal Housing Committee.

Priority 7 - Consider a range of program options to foster healthy relationships for young people (Learning)

This is an ongoing discussion as programs and services can change over time. Feedback relevant to this action will be reflected in the Learning Building Block reporting template; however, it's important to remember that this is a living breathing document that will have constant change.

Priority 8 - Independent Learning Plans to be initiated for all Aboriginal pre-schoolers that must be agreed and signed by the parents and/or care giver. (Learning)

The outcome from this will also be reflected in the Learning Building Block reporting template.



ACEG are on target with the above actions and are actively working towards these, or advocating to the relevant Government Department to gather feedback relevant to each action.

Funding through the Commonwealth's Indigenous Advancement Strategy was extended until end of June 2020, to support the ongoing employment of the Aboriginal Community Development Officer and ACEG's ongoing business and activities.

Consultation and Engagement

Consultation and engagement are high on the agenda in regards to community harmony and this is a large part of ACEG's business and the role of the Aboriginal Community Engagement Officer (now the Aboriginal Community Development Officer). ACEG have become the group for service providers and organisations to engage with in Port Augusta.

Consultation and engagement during 2017/2018 included:

- a) continued engagement with the Footsteps Residential Rehabilitation Centre by attending their monthly stakeholder meetings;
- b) membership on SILPAG (Suicide Intervention and Life Promotion Action Group);
- c) attendance at the Social Justice Interagency Meetings;
- d) Port Augusta City Council was successful with their application for an Aboriginal Arts Officer and to make the Yarta Purtli Cultural Centre and Galleries into an Aboriginal specific Centre;
- e) attendance by ACEG Members at the NSPT Stakeholder Engagement Forums;
- f) Far North Jobs and Skills Network Meetings;
- g) Housing SA;
- h) Bungala Aboriginal Corporation;
- i) Port Augusta Alcohol Management Group;
- j) Department of Education Child Development;
- k) Port Augusta Secondary School;
- l) Aboriginal Affairs and Reconciliation;
- m) Port Augusta Youth Centre;
- n) Centacare Country SA;
- o) Pika Wiya Health Service Aboriginal Corporation;
- p) Headspace;
- q) The Family Relationship Centre;
- r) Department of State Development;
- s) Country SA Primary Health Network;
- t) Department for the Prime Minister and Cabinet;
- u) Courts Administration Authority (several members from different areas);
- v) Victim Support Services;
- w) SAPOL;
- x) Aboriginal Drug and Alcohol Council – Stepping Stones (formerly the Young Street Day Centre);
- y) Dan Van Holst Pellekaan.



Aboriginal Advisory Committee

The Advisory Committee comprises of six Aboriginal Community Members who make up the Committee with the Mayor, CEO and an Elected Member. ACEG maintain their relationship with Council through the ACDO position and the CEO is a member on the ACEG Partnership Committee. The two groups will complement each other and work in partnership in the future. The purpose of this group is to provide advice and guidance to the Council on the strategies and priorities that the Council should implement within the Port Augusta Aboriginal Community to ensure that positive outcomes are achieved that are consistent with the cultural requirements of our diverse Aboriginal Community. As well it should keep Council informed of issues impacting the Aboriginal Community and how Council can be more inclusive of Aboriginal groups, individuals and communities.

3.3.3 Provide infrastructure and resources that promote a healthy environment and improve social development.

Achievements for 2017/2018:

Department – Parks and Gardens Management

Green Infrastructure Assets

Council has responded to street tree maintenance requests including trimming, tree assessments and street tree planting. Tree assessments have also been conducted to support the road infrastructure asset repair and replacement works program. Parks staff provided support during the footpath and kerb repair upgrade project, by chemical treatment of senescent trees and root sucker, tree removals and organising contractor arrangements for stump and root grinding. These works were undertaken in Alma Street, Cook Street, Fullarton Crescent, Edwards Street, Hicks Street, Holdsworth Avenue, Kirwan Crescent and Spencer Street.

Forty (40) new street trees which included *Callistemon 'Harkness'*, *Eucalyptus Campaspe*, *Eucalyptus gillii* and *Eucalyptus gracilis* were planted in response to customer requests and at locations identified to be in need of new tree plantings. These Group 1 and Group 2 listed trees were selected from Council's Preferred Street Tree listing of Australian native arid tolerant species. Where street trees have been removed and the tree stump remains, this can prevent immediate replanting. Therefore paving work conducted by contractors within the CBD and at a range of other locations, was co-ordinated to open up new spaces along the paved footpath areas for the establishment of replacement street trees.

(Photo right: Street Tree Plantings – Loudon Road).



Port Augusta City Council has continued to engage with SA Power and Active Tree Services to support their annual scoping in bushfire zoned areas where the monitoring of vegetation buffer clearances in the vicinity of overhead powerlines is required. Also, unbalanced street trees growing beneath powerlines on Davenport Street, Thelma Street, Pilton Street and Harden Street were removed with a view to replacement with more suitable species.

Active Tree Service (ATS) Commercial were contracted to conduct a range of tree maintenance works during the year targeting street trees in the vicinity of overhead powerlines or at heights where they exceed the height range of Council's elevated work platform. Works included removal of dead street trees in Chapel Street, and near the intersection of Mildred Street and Sanderson Street.



In December, Active Tree Services conducted a high priority tree removal of a storm damaged River Red Gum (*Eucalyptus camaldulensis*) within the grounds of the Ryan Mitchell Swim Centre. In June, Active Tree Services conducted 25 street tree removals on senescent street trees at a range of locations around the City, including Wills Street, Thelma Street, Hurcombe Crescent, Hartley Street, Chinnery and Tassie Streets. Over 50 residences were provided with written notification of the potential disruption these works would present in their street with work zone traffic management in place and noise pollution during the process.



Photo (right) – Active Tree Services conducting street tree removal works in Hurcombe Crescent, Port Augusta West.



Photo (left) – Wadlata Outback Centre carpark tree remediation works were managed by trained Arboriculturalists from ENSPEC Pty Ltd.

In June, Council engaged Consulting Arboriculturalists to project-manage tree remediation works on the six (6) River Red Gums beside the carpark at the Wadlata Outback Centre.

Council has continued to be involved with SA Power's stakeholder engagement program and provided representation on a LGA Working Group which is working towards improving management of street trees in vicinity of powerlines. SA Power has held a series of workshops to identify suitable tree species selection for planting beneath powerlines across a range of rainfall zones throughout South Australia. Options are also being explored to reduce the visual impact of powerline current vegetation clearance practices with visual amenity assessments to be conducted at selected locations across the State.

In the Port Augusta's CBD, SA Water arranged the relay of the water main along Commercial Road. Parks staff supported the process during the environmental control planning phase when street trees were inspected to determine root protection zones and garden bed plantings were identified to be in the way of subterranean access.



Department – Infrastructure Management

The James Road realignment project was successfully completed under the Black Spot Funding initiative.

Photo (below): Aerial overview of the James Road realignment



Department – Contract and Events

Leases, Licences, Permits and Contracts

The following leases, licences, permits and contracts were formalised in the 2017/2018 financial year:

- a) Contract – Cleaning of Public Conveniences – Orana Australia Limited.
- b) Contract – Cleaning of Council Buildings – HACCP International.
- c) Contract – Cleaning of BBQs, Parks & Street Furniture – Orana Australia Limited.
- d) Contract – Managed Taxi Rank 2017/18 – Spencer Gulf Security Northern Alarms.
- e) Lease – Port Augusta Aquatic Centre.
- f) Alfresco Permit – Wendy’s.
- g) Mobile Food Van Permit – Kieran’s Kitchen.
- h) Licence – Life Without Barriers.
- i) Contract – Laurie Wallis Aerodrome Vermin Proof Fencing – Run Jump.
- j) Contract – 1 x 15 Tonne GMV Rear Tipping Truck.
- k) Lease – Augusta Motor Company.
- l) Lease – Port Augusta Gun Club Inc.
- m) Licence – LG Riches Centre – Desert Voices.
- n) Licence – LG Riches Centre – Tai Chi.
- o) Licence – LG Riches Centre – Port Augusta Combined Flinders Probus Inc.
- p) Charity Bin Permit – Salvation Army.



- q) Charity Bin Permit – Lifeline.
- r) Charity Bin Permit – St Vincent De Paul.
- s) Charity Bin Permit – Anglican Op Shop.
- t) Alfresco Permit – Ozzies Coffee Lounge.
- u) Alfresco Permit – Archers Table.
- v) Alfresco Permit – Hannahville Hotel.
- w) Lease – David Medwin (Date Farm).
- x) Contract – Bituminous Sealing Works – Boral.

3.3.4 Provide information and support that enables people to easily make connections to the services they need.

Achievements for 2017/2018:

Department – Community Services

The Director Corporate & Community Services continues to participate in the SA Government Far North Region ‘Industry Leader Group’. This group enables the Department for State Development to strengthen engagement with employers and industry to better inform and support the State Government’s learning, skills and workforce participation priorities.

The HACC Collaborative Project Officer facilitated various training sessions including NBN Information Sessions for the community and the Men’s Shed, COTA SA ‘Moving Right Along’ presentation, and ‘Aged Concern’ Training for AM Ramsay Village.

In collaboration with the University of Adelaide, the Far North Collaborative Project (FNCP) is managing a project on ‘Recent and future changes in Home Care and the unique challenges associated with service delivery for Aboriginal people’.

Department – Parks and Works Depot

The Parks and Works Depot were successfully amalgamated with all staff now operating from a single site.

In addition to the capital works program, \$1.4m was invested into the maintenance of key assets as follows:

a)	Road Maintenance (sealed and unsealed)	\$861k
b)	Footpath Repairs	\$176k
c)	Street Tree Maintenance	\$318k
d)	Marine Maintenance	\$ 41k



Photo right: Road works on Shack Road

3.3.5 Council is a responsive organisation that provides services in ways that empower the community to achieve their outcomes.

Achievements for 2017/2018:

Department – Records Management

Officers within the Records Department were involved in the following activities during the reporting period:



- a) IT and Records staff commenced investigating the possibility of HPRM TRIM 8.2 being rolled out to a remaining few Council sites during 2018/2019, now all sites have been connected to the NBN.
- b) Continued to deliver HPRM TRIM training to new staff/new TRIM users at existing TRIM sites as necessary and have provided HPRM TRIM support and records management advice to staff when required.
- c) Reviewed and updated Records Management practices accordingly on an ongoing basis. Council is continually striving to meet best practice against the State Records Adequate Records Management Standard (ARMS).
- d) Updated internal records intranet site on an ongoing basis. The intranet site is used to hold relevant policies, procedures, HPRM TRIM manuals and guides, archiving/destruction processes and general records management information for staff to readily access.
- e) Established a new internal TRIM/Records Info email address to streamline disseminating key records information to staff which has provided officers with direct and helpful TRIM tips, guides, information, reminders on housekeeping and records management processes.

Department – Media & Communications

Council recognises the diversity in how people connect with services and endeavours to maintain a strong and up-to-date online presence. To cater for the range of needs of the community to ensure they can connect with Council, news and information continues to be delivered across a number of platforms such as media releases, Television, Transcontinental Newspaper and Radio interviews, Facebook and Twitter postings as well as Council's website.

As part of Council's Service Range and Level Review process and current financial constraints, the vacant Media and Communications Officer position has not been filled. This reduced capacity in the media and communications area has resulted in the quarterly Community Newsletter being withdrawn from publication. Although this has achieved some financial savings, in the longer term it is considered this is not sustainable, as it will impact on the effectiveness of Council's ability to adequately communicate with its community.

Department – Community Services

Various Council sites have provided information and support to students undertaking various levels of study. This has included placement opportunities for Certificate III, Diploma level and University under-graduate students at the Port Augusta Childcare Centre and Miriam High Special Needs Centre. There have also been work experience opportunities for Secondary School students at the Port Augusta Childcare Centre and Miriam High Special Needs Centre.

Initiated by the Port Augusta Aged Care Network 'PiPA' Group and facilitated by the Far North Collaborative Project, Council partnered with Dementia Australia to host Port Augusta's first ever Memory Walk which took place on the 10 December 2017. Over 60 participants and over \$300 was raised for Dementia Australia. Major sponsors included Dementia Australia, Telstra, Coles, Port Augusta Yacht Club, headspace and Uniting Communities, contributing raffle prizes, food, merchandise, time and the use of facilities to ensure a successful fundraising event.

The Memory Walk attracted a number of aged care and other providers to promote their services including Uniting Communities, Health Focus, Calvary Community Care, Australian Red Cross and the South Australian Police. Council plans to hold the Memory Walk again in 2018.



Strategic Plan Objective No 4 We Care

3.4 Outcomes:

3.4.1 Encourage and support our community to care for themselves and for each other.

Achievements for 2017/2018:

Department – Development Services Health

2017/2018 School Based Immunisation Programme

As from 2018, in South Australia Year 8 students as part of the School Based Immunisation Program (SBIP) are offered 2 doses of HPV (Gardasil) and one dose of Boosterix (Whooping Cough and Tetanus) Vaccine. The program runs on a calendar-year basis.

Port Augusta City Council employs two Immunisation Nurses that visit Caritas College, Port Augusta Secondary School, Port Augusta Special School and Carlton School. First dose visits to Schools have been in March and April 2018. Second dose visits will occur in October/November 2018.

Data is collected at the end of each visit and submitted online to the School Immunisation Data Base through SA Health.

HPV Statistics are uploaded to HPV Register site on a yearly basis.

Coverage for the end of year 2017 were: HPV dose 1, 73% - dose 2, 64% - dose 3, 43% - Boosterix - 70%. Ongoing catch-up vaccinations at visit 1 and 2 in 2018 captured students that have been missed in 2017. Students are eligible to receive catch-up funded vaccines prior to 20 years of age.

Clinic Type	Number of Clinics
Number of School Clinics	8
Number of Internal (Council Staff) Influenza Clinics	3
Total	11

Department – Substance Misuse Service

The Community Harmony Manager is the Chair of the Port Augusta Alcohol Management Group (PAAMG). This multi-agency forum's aim is to provide leadership in the planning, facilitation and monitoring of holistic and coordinated initiatives, in response to alcohol and drug use and misuse within the community of Port Augusta. This year Port Augusta City Council (PACC) applied for Local Drug Action Team (LDAT) funding from the Australian Drug Foundation (ADF) and was successful. The PAAMG also then took on the role of the LDAT and therefore the Group were required to update and adjust existing documentation such as: Action Plan, Community Alcohol and Other Drugs Management Plan, Terms of Reference, Community Consultation Framework and the Quantitative and Qualitative Data Framework to incorporate reference to the LDAT and its activities. PAAMG have conducted an Alcohol and Other Drug (AOD) Survey and will use that information, together with information from a couple of community forums, to guide the development of an LDAT Action Plan. The Action Plan can be used to support an application to develop and/or hold some groups/programs.



Council is represented by the Community Harmony Manager at Liquor Licence Accord meetings and these meetings are held on a quarterly basis and are facilitated by SAPOL. A strong and informed Liquor Accord ensures continued proactive and coordinated responses by licensees and contributes effectively to an increase in a responsible drinking culture. This forum also ensures that licensees are kept fully informed of community concerns and contributes to holistic initiatives and partnerships to achieve a stronger responsible drinking culture.

Port Augusta City Council provides a holistic, comprehensive and successful Substance Misuse Service consisting of a Sobering Up Unit/Clean Needle Program, Mobile Assistance Patrol, Assertive Outreach Program and an Exceptional Needs Program. The Substance Misuse Service provides services to Port Augusta, Stirling North and Davenport Communities.

These Services are funded by: Federal Government (Department of the Prime Minister & Cabinet) for the Mobile Assistance Patrol and Assertive Outreach Program and the State Government (SA Health – Drug and Alcohol Services SA) for the Sobering Up Unit and the Clean Needle Program and (Department for Communities & Social Inclusion – Homeless Support Program/Exceptional Needs Unit) for the Exceptional Needs Program.

During the 2017/2018 financial year the Mobile Assistance Patrol completed 3,727 transports and assessments. The Sobering Up Unit provided 2,409 admissions and the Clean Needle Program provided 40,350 new syringes, with 12,593 used syringes reported as deposited back to the program, with 2,710 presentations at the Clean Needle window.

Total number of individual clients accessing the Sobering Up Unit was 401 and the Mobile Assistance Patrol was 686.

The Assertive Outreach Program assisted 688 individual clients through 2,028 contacts by providing client-centred support that is designed to meet client needs. Contacts/support activities are follow-ups with the Sobering Up Unit clients and referrals from other services such as: Stepping Stones Day Centre, the Salvation Army, Lakeview Accommodation Centre, Flinders Terrace Adult Mental Health Team and the Legal Services Commission.

The Exceptional Needs Program has provided 10 clients with assertive, client-centred and outcome-based case management and support, where support is designed to meet the clients' individual needs and maximise independence, as per their Case Management Plans. Daily contact is maintained diligently and the clients benefit hugely from the continued support.

A Return to Country Program has been operating and is only small but has proved invaluable for people who have been released from the Port Augusta Prison and Port Augusta Courts.

When people are released from the Port Augusta Prison, they are provided with a bus ticket to return home and the Aboriginal Liaison Workers from the Prison contact the Substance Misuse Service to pick up the releases. They are then taken to Sobering Up Unit, where they can wait safely until their bus is ready to depart.

Community Events

This year the Community Harmony Manager and the Manager of the Stepping Stones Day Centre invited all of the Alcohol and Other Drug (AOD) services that provide support to people who have alcohol and other drugs dependencies to collaborate with planning and organising the inaugural Port Augusta Sober Walk. It was a great success with approximately 200 people participating in the walk and all services/agencies holding an information stall.

Link to view the video of the Sober Walk: <https://www.portaugusta.sa.gov.au/page.aspx?u=1396>



Community Harmony

The Community Harmony Manager participates with local community interagency meetings/activities such as: Homelessness and Violence Against Communities Collaboration, Suicide Intervention, Life Promotion Advisory Group and the Social Justice Interagency meetings, as well as the Port Augusta Liquor License Accord, and Chairs the Port Augusta Alcohol Management Group.

The Community Harmony Manager is a member of the Country SA PHN National Suicide Prevention Steering Committee for our region.

During White Ribbon Week 2017, the Stepping Stones Day Centre hosted a Community BBQ Breakfast that also celebrated the Ochre Ribbon (which is the Aboriginal Family Violence version of the White Ribbon), and the Substance Misuse Service staff and the Community Harmony Manager attended. During Homelessness Week 2017 the Homelessness services planned and led a Port Augusta Homelessness Expo held in Gladstone Square.

The Suicide Intervention Life Promotion Action Group (SILPAG) planned and organised an event for 'World Suicide Prevention' and 'R U OK? Day', that involved attending Fountain Gallery to relax and take some time out.

The Community Harmony Manager attended two Aboriginal Communities Engagement Group hosted Community Concerns Forums in Port Augusta.

Department – Parks and Gardens Management

Parks Maintenance

Two park cleaning contracts were put out for tender to maintain Council park facilities and Orana Industries was the successful contractor for a three year term, with the option of renewal for a further three years. Contracts include the Cleaning of Public Conveniences and other buildings (2017-2021) and Cleaning of barbeques, parks and street furniture (2018-2021).

Parks Training

Parks staff hosted a work experience student for one week from Port Augusta Secondary School.

Two Parks staff attended accredited Playground Safety Training – Conduct Operational Inspection of Park Facilities. A member of Parks staff also completed Work Zone Traffic Management (WZTM) training. Five Infrastructure staff attended the Interactive Mock Court Simulation at the Port Pirie Council Chambers.

Off Centre Work Gang (OCWG)

There has been continued liaison by Parks staff with the Port Augusta Prison's Off Centre Work Gang (OCWG) to support weed and rubbish collection in the parks, particularly following weekend sports events. Through the Memorandum of Understanding – Parks and Graffiti rapid response, Off Centre Work Gang prisoners have been involved in an annual works program of routine maintenance and other identified tasks. This agreement aims to support the goals of the Council and the community while providing low security prisoners with the opportunity to focus on work ethics, workplace health and safety issues, while participating in training intended to support restorative justice best practice.

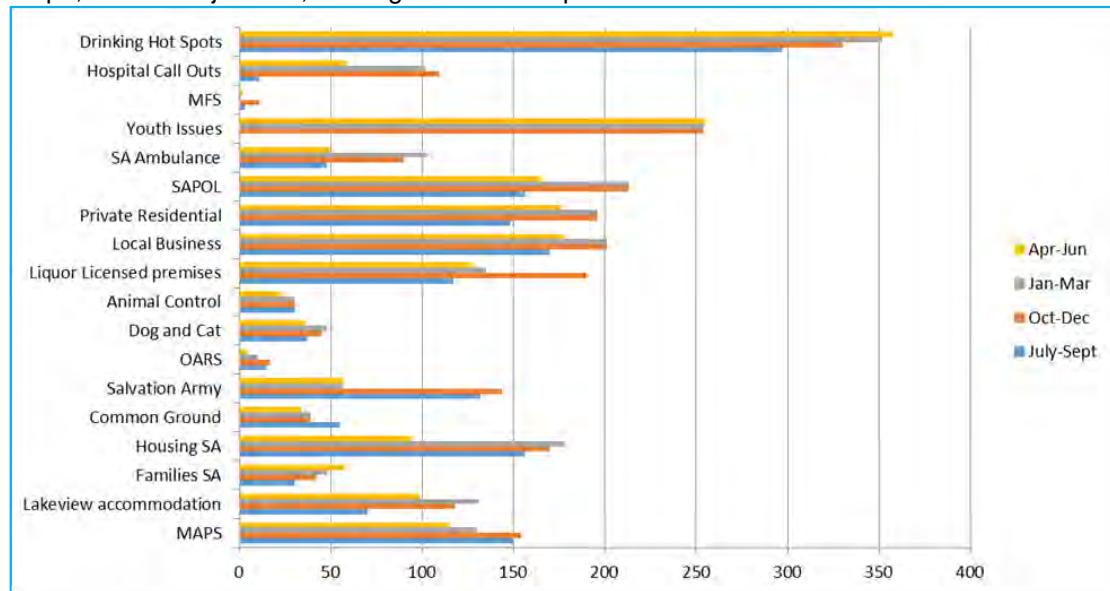
Department – City Safe Patrol

The City Safe Program commenced in September 2008. The program was initially set up to reduce anti-social behaviour around the CBD and foreshores, and vandalism of Council's infrastructure.

The program has evolved and now provides more general support across a range of matters involving support for the community. It involves officers authorised under the Local Government Act 1999 to administer the Dry Zone Legislation, Dog & Cat Management Legislation, and Council By-Laws, whilst also providing support for persons at risk from substance misuse.

The City Safe Patrol Officers work closely with government and non-government agencies including SAPOLE, Housing SA, Salvation Army, Red Cross, Uniting Care Wesley, licensed premises and stakeholders of the Liquor Licensing Accord, as well as having a good rapport with the local community.

In February 2018, Council considered a report regarding the future of the City Safe Patrol and resolved to extend the current City Safe Contract until the 30th June 2019 and to commission a report describing options for the provision of a City Safe type service inclusive of a detailed scope, service objectives, funding sources and performance indicators.



Department – Aged Care Services

The Far North Collaborative Project Officer participated in the State-Wide Collaborative Project Officers' Symposium on 7 July 2017 'No-one should have no-one in SA' - Campaign against Loneliness and Social Isolation.

Council was successful in obtaining funding through Grants SA to upgrade the L G Riches Centre's with new carpet and external painting of the building.

Work was undertaken with TafeSA and Aged Care Service Providers regarding commencing the second Pre-Employment Program to reduce the shortage of aged and community care workers in the industry. TafeSA delivered a Certificate III in Individual Support.

Council was advised that the Commonwealth Home Support Program Sector Support and Development funding will be extended until 30th June 2020 and funding agreements were executed.



3.4.2 Facilitate services and develop partnerships to enable appropriate care for people in our communities.

Achievements for 2017/2018:

Department – Substance Misuse Service

The Community Harmony Manager attends and supports all meetings to do with the Footsteps Road to Recovery Residential Rehabilitation Centre. Meetings now are the Port Augusta Stakeholder meetings, and the Community Harmony and Footsteps Managers meet on a regular basis.

Department – Aged Care Services

Nerrilda Nursing Home and AM Ramsay Village

Following a comprehensive process, ownership of Nerrilda Nursing Home and AM Ramsay Village was successfully transferred to Edenfield Family Care from 3 November 2017. This was the culmination of many years of work.

All residents of the facility maintained their security of tenure during the transfer. The majority of staff accepted offers of employment with Edenfield Family Care with only 6 staff choosing to retire or resign as at settlement date.

Council was successful in its application to the Department of Health for novation of Capital Grant Agreements to Edenfield Family Care. Therefore no capital grants were required to be reimbursed to the Department of Health as part of the sale process.

Council is pleased that the Nerrilda Auxiliary has continued to support the residents and has now expanded to work across both Edenfield Family Care – Nerrilda and Edenfield Family Care – Ramsay.

The German Australian Society in Port Augusta South Australia Incorporated trust funds donated to the facilities is continuing to be managed by Council to support the residents at both sites as per the original agreement.

Homestead Park

A sale agreement was signed with Edenfield Family Care for the area commonly known as Homestead Park. Whilst a sale agreement was signed in July 2017, settlement was delayed for a 12 month period to enable Yudnapinna Homestead and rolling stock to be removed and community groups (Port Augusta Model Engineers and Port Augusta Vehicle Restorers) to be relocated from the site as per sale conditions.

The Passchaendale locomotive was donated to the Pichi Richi Railway Preservation Society. A windmill was donated to Riddles Windmills. Port Augusta Model Engineers and Port Augusta Vehicle Restorers are being supported to relocate to Sykes Oval as per Council resolution. The Yudnapinna Homestead was dismantled with wall timber logged and numbered during removal and is stored at another location pending future use.

Health Focus

Following the sale of Nerrilda Nursing Home, Health Focus has continued to operate in the front room of the facility through a Licence Agreement with Edenfield Family Care.

Health Focus currently continues to support approximately 100 clients across a range of programs aimed at maintaining and improving wellbeing. These programs include the Tuesday, Wednesday, Thursday and Friday 'Let's Keep Active Groups', community based exercise classes and a walking group. The number of clients fluctuates due to normal life episodes of illness, departures as well as transitions into aged care.



During the year as part of the 'Continuous Improvement' process, client details and care plans have been updated to reflect changes in independence, wellbeing and reablement. Staff attended training in relation to this process. A fleet vehicle is now accessed as an emergency backup for out of town trips and a new fridge temperature monitor was purchased to ensure Health Focus is meeting the infection control guidelines.

Activities held as part of the 'Let's Keep Active' groups held at Health Focus include chair based exercise classes with Di Davies, Easter show, pastry making week, footy tipping, Melbourne Cup celebrations, Queens Birthday high tea and sausage sizzles.

Clients enjoyed many outings during the financial year including trips to Hawker, Craddock, Wirrabara, Quorn, Whyalla, Port Pirie, as well as Christmas Lights tours in December. The annual client holiday was held in May 2018 to Moonta, Kadina and Wallaroo.

Training opportunities for staff included First Aid, CPR, healthy bowel and bladder talk, fire and evacuation training, as well as 'wellbeing and reablement program', customer service 101, return to work, work place inspection, first aid procedure and infection control.

Staff continue to meet the Commonwealth Home Support Program guidelines and Australian Aged Care Quality Standards. Referrals continue to be received through 'My Aged Care' albeit on an irregular basis. Staff complete the Data Exchange Program reporting requirements on a daily basis, to ensure statistics are kept current and submitted prior to end of month.

Health Focus Coordinator, Lorraine Hart resigned in June 2018 and will be missed by staff and clients.

The Health Focus team continue to look forward to supporting our community with a positive ageing focus and the Corporation of the City of Port Augusta goals.

Men's Shed

During 2017/18, the Men's Shed welcomed a new volunteer Owen Hooper as well as 2 new Shed members. The group farewelled two long standing members who moved from Port Augusta.

The men made a timber Xmas tree with lots of tiny 3 dimensional tree ornaments which hung from the branches and the tree was entered in the Port Augusta Christmas Tree Festival. The Shed Xmas Pageant float theme was 'Ice Age Christmas' and once again was much enjoyed by children and adults. Many thanks to the Gibb family for allowing their Snowman to be used, which was made in the 1960's. The Men's Shed Christmas Party was held at Central Augusta Football and Community Sporting Club on 14 December 2017.

Interstate visitors continue to call in to the Shed; many belong to Men's Sheds in their home towns. In July, a 'shedder' from Albury North called in and was most impressed with our Shed. The men have nearly finished their Christmas tree to be entered in the Christmas Tree Festival. Christmas raffle tickets are now being sold and the Christmas float this year is 'Ice Age'.

Various photos of the men working in the Shed as well as some of their products have been put on Facebook. The men chose this platform of media as it reaches out to family members and friends who live out of town. It is hoped to generate more community interest in the products which the men make.

A customer from Craddock brought in a photo of his wire screen door which the men made to match in with the original Police Station cells. The customer was extremely pleased with the end product.



The men made a 'dog photo booth' for the RSPCA Port Augusta Million Paws Walk which was donated by two community members. A few of the men attended Health Focus Coordinator, Lorraine Hart's farewell luncheon at the West Augusta Football Clubrooms. Lorraine was presented with a handmade rolling pin and a platter made of myall wood. The handles were made from steel which the men also made using their metal bending machine.

A large pile of woodworking magazines were donated to the Shed by John Price. A donation of preferred brand stains was received, as well as a garden seat for refurbishment and re-sale for profit. The Parker family donated \$100.00 this year for the Shed's Christmas float in the memory of George, a long standing Shed member.

The Morgan Sawmill in Jamestown were very generous donating a large amount of new timber and offering as much as is required in the future.

Australian Rail Track Corporation (ARTC) very kindly donated and positioned a shipping container for extra storage. The men and staff were overwhelmed with this very kind gesture.

Projects made at the Shed included: suggestion boxes for Council, timber swords for Tai Chi class participants, kitchen cabinet doors refurbishment, bee houses to hold bee hotels, house number and street name carved into two railway sleepers, 2 horse shoe Christmas trees and a rustic pantry cupboard, trophies for Health Focus, jigsaw puzzle organisers, AFL Football emblems for a local hotel, lorikeet breeding boxes, planter wheelbarrow, planter truck and two chests for Christmas raffle, frame for a painting, children's chair repairs, push carts for the RICE Program, music sheet holder, Footner's Santa's sleigh refurbished and painted and 4 reindeers made and painted for their community display.

A defibrillator has been installed at the Men's Shed. The men were extremely pleased to receive this life-saving piece of equipment.

Volunteers and staff attended a Fire Extinguisher training course held at the Shed. The Shed holds regular evacuation exercises and does workplace inspections every 3 months.

Angela Weller from Uniting Communities gave a very informative talk about the 'My Aged Care' system which led to a good deal of discussion about entitlements of seniors and the home services available. On a social aspect, the men enjoyed being involved in the Melbourne Cup Sweeps held at the Men's Shed. COTA presented 'Moving Right Along', Is a motorised mobility scooter the right choice for you? and What rules apply for motorised scooter users? A good attendance with much discussion was generated from this very informative session. Healthy Bladder & Bowel Habits Information Session was presented by The Continence Foundation of Australia. Doris and Karen from Aged Rights Advocacy Service presented an education session to 17 of the men during May. In June, 20 of the men enjoyed an information session from the Flinders Terrace Mental Health team member.

Department – Children's Services

Port Augusta Childcare Centre

The Centre had 83 children enrolled using a variety of occasional, part time and full time care.

Average full time equivalent attendances continue the downward trend that has occurred over the previous few years, following additional sessions being made available to families in pre-schools, changes to commencement ages of kindy and school as well as changing employment situations locally. Full time equivalent attendances for the 2017/18 financial year averaged 30.8 per day. The budgeted average attendance for the 2017/18 year was 39.5 children.



Many families have advised that the new childcare package through the Federal Government from 1 July 2018 will make childcare more affordable.

The Centre has enjoyed the benefit of consistent, supportive staff at the Centre with a trained teacher leading the Centre's curriculum development. Two educators are currently studying the Diploma in Children's Services. One educator is studying a Bachelor of Teaching and Learning Early Childhood and is in her final year of this course. The Centre has employed several casual educators to ensure that staff:child ratios are met as required by legislation. An educator was engaged on contract for 12 months, minimum of 15 hours per week, utilising external funding through Gowrie Inclusion Development Fund.

The Centre has undertaken many training opportunities to ensure staff are upskilled and knowledgeable in their roles. These have included Asthma & Anaphylaxis training, CPR Refresher, Emergency Evacuation training, First Aid, Fire Training, Snake Awareness and Handling Training. Other training included: Skytrust incident reporting training, attendance at Re – Imagining Childhood conference, Child Safe Environments training, Manual Handling, Keeping Safe – Child Protection Curriculum and training for the New Childcare Benefit Package commencing 1 July 2018.

Centre Improvements and purchases have included repairs to rubber surfacing in outdoor areas, educational resources from Young Creative Farms, new paint easel and drying racks, variety of puzzles, animal farm set, and a variety of new books for baby's room.

The Centre has celebrated many events and interesting excursions including: Teddy & PJ Day, Kindy Excursion to Arid Lands, Drum Beat, Book Week Dress Up Party, Footy Colours Dress Up Day, Bring your bike day, train station visit, Lions Park excursion, Pyjama dress up day, Grandparents day, Family Christmas Party, Photo Day, Harmony Day, Relay for Life team developed for staff, Easter Celebrations, Chinese New Year – Family supplied lunch for children. Family Advisory Committee meetings including: AGM, Little Bang Discovery Club – Weekly Science Sessions, Excursion – Port Augusta West Preschool, and Dangerous Creatures.

The Centre has again supported students requiring to complete placements as part of tertiary courses including 5 students completing required placements for the Diploma and Certificate 3 in Children's Services. Another student from Charles Darwin University was supported to complete placement for the Bachelor of Early Childhood in the babies and toddlers room. Port Augusta Secondary School students were also supported on work experience.

The annual Food Safety Audit was completed by an external auditor with excellent results. The Centre continues to maintain a Quality Improvement Plan (QIP) as required by the National Regulations. The aim of a QIP is to help providers self-assess their performance in delivering quality education and care, and to plan future improvements.

Miriam High Special Needs Centre

Numbers of children attending the Centre fluctuated during the 2017/18 financial year with 32 families enrolled in the 'term time' program early in the financial year, which then dropped down to 15 families in January 2017, but increased to 23 by June 2018.

However a number of these children are still waiting on advice as to whether they are eligible for the National Disability Insurance Scheme (NDIS). If children are not eligible for the NDIS, their attendance at the Centre is dependent on alternative funding sources being available.

Staff were involved in a number of training activities during the year to maintain and increase skills and knowledge. These included Asthma and Anaphylaxis training, Procedural Awareness Training – First Aid and Internal Audit Procedures, CPR Refresher and Seizure Management Training, Skytrust Incident Reporting, Fire Training, Handling Conflict Situations, and an NDIS Participants and Provider Forum.



Private Therapists continued to visit the Centre to observe and work with children who are funded through the National Disability Insurance Agency (NDIA). These included Speech Pathologist from Whyalla, Physiotherapists from Port Pirie and Port Augusta and an Occupational Therapist from Port Pirie.

School holiday program activities included going to the beach, Bec's Jump and Play, Rotary Park Playground, Quorn, the Public Library, a performance by the Dusty Feet Mob, Arid Lands, Fit to Learn at the Children's Centre, Progress Avenue Park, Creative Craft Day with children from Child Care, Gross Motor Day (children brought in their own bikes), and water play at the Centre.

Children participated in decorating boomerangs to enter a competition run by the Families Relationships Centre celebrating NAIDOC week.

Dental on Commercial again visited the Centre to screen children and also do a short presentation to children on maintaining healthy teeth.

Hon Kelly Vincent, Dignity Party MLC visited the Centre during a trip to Port Augusta in January 2018.

Sam Paior, Parent and Advocate from The Growing Space presented an Information Session to Parents about accessing the 'NDIS, what it's all about, how it works and how to make the most of it.'

The Centre successfully completed annual Warm Water Audit requirements undertaken by an external auditor. New fencing was installed at the rear of the Centre, first aid kits checked and restocked, emergency evacuation plans updated, a new spa cover was purchased, the spa hoist was serviced and a new hydrotherapy pool heater was installed.

Due to the issues identified with the transition from block funding to individualised funding under the National Disability Insurance Scheme, Council successfully applied for a funding grant to engage an external consultant to report on the impact on the future operation of the Miriam High Special Needs Centre following transition to the NDIS.

Community Business Bureau was engaged to prepare this report which was presented to Council in January 2018. A community engagement process was then undertaken to ensure that key stakeholders and the wider community were informed of the recommendations of the independent report.

In April 2018, Council resolved to call for expressions of interest in relation to Miriam High Special Needs Centre. Ansell Strategic have been appointed to assist Council through this process and information gathering has been undertaken to develop a comprehensive Information Memorandum to be provided to interested parties.

All families have been advised that until a formal decision is made by Council as to the future operation of the Centre, that it will be "business as usual".

3.4.3 Value, protect and enhance the quality of our natural and built environment.

Achievements for 2017/2018:

Department – Parks and Gardens Management

In August 2017, the Governor General Sir Peter Cosgrove and Lady Cosgrove made a visit to Port Augusta at Wadlata Outback Tourist Information Centre, prompting Parks staff to give the area extra attention and also at the Eastside foreshore in preparation for Wharfest.



The Mackay Street planter boxes were refurbished in preparation for spring with fresh soil and a selection of Australian native arid tolerant plant species sourced from the Australian Arid Lands Botanic Garden. Feature impact plantings displaying pink and yellow paper daisies and Sturt Desert Pea were planted by Parks staff in gardens beds at Lions Jubilee Park, Mackay Street Park and Apex Park. Following a written request from a business owner, several planter boxes are being trialled on El Alamein Road.

Photo – Planter boxes on the footpath verge in El Alamein Road.



Garden bed maintenance at Central Oval has continued to be conducted through collaboration between staff from Parks and the Australian Arid Lands Botanic Garden.

In the July to September quarter Parks staff undertook major repairs to the irrigation system at the Wave Skate Park due to vandalism.

Parks staff have assisted the IT Department with installation of CCTV cameras to improve security at key locations around Port Augusta.

The southern (rock piles) and northern (traffic islands) landscape design features along the Augusta Highway have been maintained by Parks for visual aesthetics by keeping the gravel smooth and weed free.

Ongoing seasonal weed slashing and chemical treatment has continued along the length of Shack Road and Airport airside. During the summer period slashing targeted 29 locations, with some of sites slashed twice as a fire prevention measure. In April all streets on the Road Reseal Programme were poisoned and weed growth removed in the lead up to works.

Infrastructure staff attended an awareness training session conducted by the Native Vegetation Council following the release of the *Native Vegetation Regulations 2017* which supports the *Native Vegetation Act 1991*.

Council approved two written requests from Ecology Companies seeking permission to collect native seeds within the Council area.

Department – General Inspectorate

Animal Management Plan

Council's New Animal Management Plan 2017-2021 commenced. The new Plan provides the framework to meet the statutory responsibilities to ensure the health, safety and welfare of domestic animals now and into the future. The new Plan also covers the significant legislative changes that have been introduced into Parliament as outlined within the Dog and Cat Management (Miscellaneous) Amendment Bill 2016.

The new laws have become operational from 1 July 2017 and 1 July 2018. Council has promoted the new laws and educated the community to assist in making the transition as easy as possible. Some of the initiatives to assist the community in the transition to the new laws were:

- a) Compulsory Microchipping – Council in conjunction with Chip Blitz held a \$10 microchipping day on 28 May 2018 where over 200 local cats and dogs were chipped. Council also supported discounted microchipping days throughout the year, with both local Veterinary clinics participating.

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- b) De-sexing – Council in conjunction with Council's contracted Veterinary Service held discounted desexing days throughout the year with over 40 dogs and cats being desexed. Council also offers discounted desexing and microchipping through its Animal Adoption Scheme.
 - c) Council Officers held public information booths around the CBD to promote and answer any queries that community members had in relation to the new laws.
 - d) Signage was placed on the Central Oval notice board, and the Council Animal Control utes displayed similar signage and links to the new laws.
 - e) Animal Control Officers posted regular social media fact posts in relation to the new laws, and Council also advertised in the local newspaper.

The General Inspectors provide a range of services in respect to breaches of the Dog and Cat Management Act 1995 through conflict resolution, community education and awareness. Council recognises the significance of animals to their owners and as a result Officers endeavour to handle these issues with the upmost sensitivity.

Pets bring many advantages to their owners. However, they do cause a potential for conflict between neighbours and the local community. Council aims to provide services that help regulate and control the legal responsibilities placed on pet owners, as well as providing education and awareness about responsible pet ownership. Council is aiming at increasing the number of registered and micro-chipped domestic animals, which will facilitate the return of wandering or injured animals quickly and safely.

The new registration body Dogs and Cats Online will commence from 1 July 2018. Dogs and Cats Online will be the central database for microchipped and registered dogs and cats and registration payments. Dogs and Cats Online will also be the register of breeders. Using the new Dogs and Cats Online database will allow pet owners to better manage their own pet details and it will streamline dog and cat management in South Australia saving Councils and ratepayers time and money.



Another animal control target area is educating the community on the danger of keeping un-socialised dogs, in an endeavour to try and minimize the occurrence of dog attacks in the community. Puppy pre-school and community events such as the RSPCA Million Paws Walk are promoted to help assist pet owners.

Council officers provide support to RSPCA where reports are received, to administer the legislative requirements under the Dog and Cat Management Act.

Council is and always has taken animal welfare and safety very seriously and works hand in hand with the RSPCA to minimize the number of referred cases of animal cruelty.

General Inspectors are also working to decrease the number of noise complaints attributed to excessive dog barking, which can disrupt adjoining neighbours. Complainants are provided a diary to record and monitor the barking over a period of time, as this evidence is vital in dealing with noise complaints. Officers then work with the owner of the dog in question to determine the cause and give advice on keeping it quiet and modifying the behaviour of the dog. During the reporting period 10 complaints relating to barking issues were received by Council, compared to 9 in 2016/2017.



To prevent an increase in the number of feral and stray animals, Council combined with both of the Local Veterinary Clinics, will continue to conduct Discounted Microchipping and De-sexing Campaigns in the community, as well as dogs and cats in the Aboriginal Community. Discounted desexing and microchipping days in the last financial year resulted in 300 dogs and cats being desexed and microchipped.

Council continues to tackle the issue of lost and wandering dogs which results in dogs being impounded and fines being issued accordingly. In 2017/2018, 174 dogs were impounded, compared to 188 in 2016/2017. Council also has had many cases of abandoned dogs which therefore make it a difficult task to return the dog to its rightful owner. However with the help of the Local Rescue Group – Jenny's Angels, Council has assisted in rehoming over 200 dogs during 2017/2018. There are benefits in adopting a dog and this is promoted on Council's and the Local Rescue Group's social media pages. Warnings and/or expiation notices for lost and wandering dogs will continue to be issued, to deter community members from allowing their dog/s to wander at large.

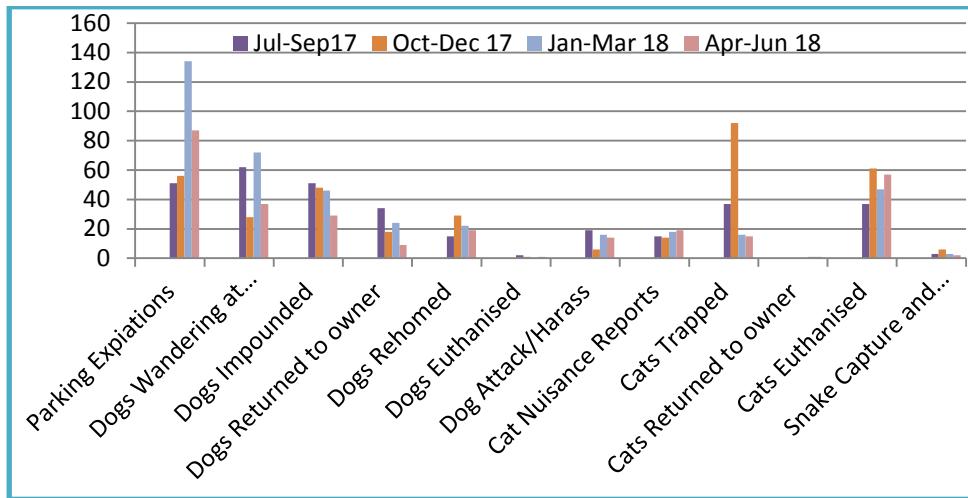
The changes to the Dog and Cat Management Act have also seen a substantial increase in the expiation fees relating to dog offences. Council's 'Lost and Found' Animals Facebook page continues to prove a very powerful tool in the identification of stray animals and the rehoming of abandoned dogs. Facebook is also helping Council to promote public awareness of any animal programs or incentives that are being initiated.

With the aim to reduce the number of reported roaming cat cases, Council has cat traps available to the community and encourages the identification and wearing of collars as well as microchipping, so that the cat can be returned to its owner. If a cat is unidentified it may be given to a shelter or euthanized, depending on the condition and temperament of the animal. Microchipping of all new generation cats is now mandatory and is encouraged for all cats to ensure they can be returned to their owners.

Council Inspectorate Officers continue to be trained and updated in Dog and Cat Management, to ensure they have detailed knowledge of the Act, and their skills and knowledge are kept up to date with methods of animal handling and management practices.

Million Paws Walk is a very popular day with over 60 dogs participating in the event. Funds raised are donated to RSPCA and in 2017/2018 the Port Augusta community raised \$1,213. Council Animal Officers also attended and offered complimentary microchip checks to enable people to update any details that may be out of date and also distributed Dogs and Cats Online information as well as flyers providing details on the new laws.

The below graph identifies the activities of the Animal Control Officers during the reporting period:





On Sunday 20 August 2017, officers received a call in relation to a pelican on the Foreshore that had a hook in its bill and appeared to have a sore foot. The pelican was rescued and handed over to Australian Marine Wildlife Research and Rescue Organisation (Adelaide) on 21 August 2017 to enable the pelican to be treated and returned back into the wild.



Fire Protection Services

The Fire Prevention Officer undertook property inspection including vacant residential and commercial blocks throughout the 2017/2018 fire danger season. 42 clean up notices, 9 Schedule 9 and 14 fire permits were issued. Fuel loading and curing inspections were also undertaken, as required by the CFS, with the data being used to assess and schedule the start and end dates of the fire danger season. In addition, the Officer worked closely with the SA Country Fire Service and attended the annual re-accreditation and up-skilling seminar in Nuriootpa. Information was also supplied to the community about fire prevention. Council has a role in ensuring that potential bushfire fuel loads are reduced on private land to reduce bushfire risk across the City as legislated under the Fire and Emergency Services Act 2005.

Illegal Dumping

Illegal dumping is a crime and it costs everyone. The impacts of illegal dumping are felt throughout the community in a number of ways, including a decrease in the amenity value of an area and the costs attributed for the clean-up of items. The money and time spent by Council, on behalf of its community, to respond to illegal dumping is money that could be better spent on other improvements within the community. There have been major changes in the Litter Control and Nuisance Act with greater powers given to Council officers and the penalties and expiation fees have increased significantly.

Parking Enforcement

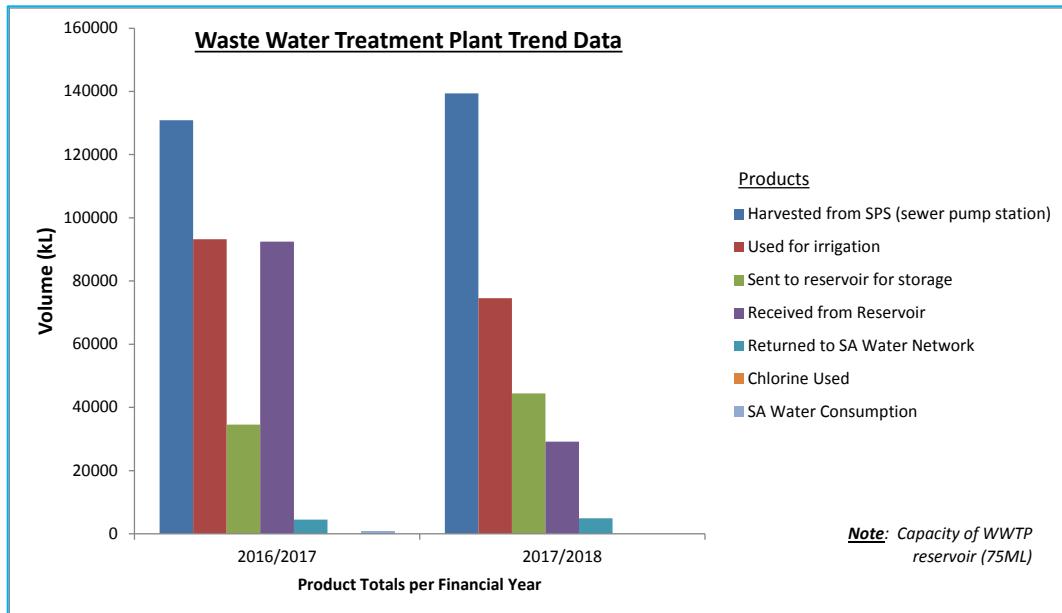
Council has policed and enforced all areas of parking restrictions in the community to improve traffic flow and to ensure the safe and fair use of the roads within the community. Parking infringements are regulated by State law and are the same for all Councils. The expiation fees are set by Regulation, not by Council; fee increases are gazetted by the State Government and take effect from 1 July annually. Council's Inspectors have implemented a parking patrol calendar which targets different areas of the City for each month of the year; this includes School parking patrols and CBD. Council is currently reviewing and replacing the parking signage in the CBD and surrounding areas. A total of 328 parking fines were issued this year.

3.4.4 Water, energy and other natural resources are managed responsibly.

Achievements for 2017/2018:

Department – Parks and Gardens Management

In the past twelve months the Waste Water Treatment Plant (WWTP) harvested 131ML from the SA Water sewer network at the sewer pump station. Seventy-one percent (93.2ML) of this water was treated with chlorine and pumped through an 80 μ filter bank for use in the field to irrigate park turf and garden beds. This harvesting process to reclaim water represents a water saving for the community which would otherwise rely on potable water that would need to be purchased from SA Water. During the year 33 percent (44kL) of the water generated by the WWTP was sent to the storage reservoir, with 66 percent (29kL) of this volume then returned from the reservoir for irrigation. To assist with WWTP plant maintenance (backwash/flushing), around three percent (4.5ML) was returned to the SA Water sewer network. During the year there were some technical issues with the aerators and this affected harvesting quantities and required maintenance. Below average annual rainfall and drier conditions resulted in increased seasonal water consumption.



Above Graph – Port Augusta City Council Waste Water Treatment Plant (WWTP) trend data over the past two years.

Below Table: Port Augusta City Council Waste Water Treatment Plant Trend Data

Volume (kL)	2016/2017	2017/2018
Harvested from SPS (Sewer Pump Station)	130,910	139,360
Used for irrigation	93,200	74,540
Sent to reservoir for storage	34,560	44,420
Received from Reservoir	92,486	29,203
Returned to SA Water Network	4,491	4,941
Chlorine Used	14.3	13.9
SA Water Consumption	774	0

Parks staff delivered twenty (20) loads of tree wood chip generated from street tree maintenance works to Australian Arid Lands Botanic Gardens for mulching of the garden beds to enhance moisture retention.

Department – Infrastructure Management

Council was successful in receiving a grant from the Coastal Protection Board of South Australia. Continuation of the Caroona Road levee bank and placement of armour rock for wave and erosion protection was undertaken.

Council provides the community with a kerbside waste collection service. A review of waste management commenced during the financial year in order to inform scoping for a tender process to occur in the 2018/2019 financial year.

3.4.5 Our cultural and built heritage is recognised, conserved and promoted as a key contributor to our identity.

Achievements for 2017/2018:

Department – Infrastructure Management

With gaining maturity in respect to formalising building asset management practices and increasing use of technology, condition assessment work of Council buildings has provided a solid platform for future modelling and management.



The future of Eastside (Mill) Jetty has been determined and has been flagged for demolition in the 2018/2019 financial year. The connection to local colonial history has been recognised and the project scope is to include retention of jetty timber for repurposing. **Photo (right):** Eastside Jetty Pylons **Photo (below):** Eastside Foreshore and Jetty



As part of the Aged Care sale the property known as Homestead Park required removal of improvements. The Passchendaele locomotive was assessed for suitability for relocation into a play space however it was not deemed viable. The locomotive instead was donated to Pichi Richi Railway Society.

Yudnapinna Homestead was also dismantled as part of the land sale. Despite efforts, a new location was not identified. Wall timbers have been retained and donated to the Friends of the Australian Arid Lands Botanic Garden with intent to repurpose and promote the historical and botanical value of the timber in the future.

Photo (right): Yudnapinna Homestead



A development application for remediation works on the Old Town Hall site, being a State Heritage Listed asset, was submitted during the reporting period.

Photo (right): Town Hall (taken by Cam Cap c1991)



Section 3



Strategic Plan Objective No 5 We Celebrate

3.5 Outcomes:

3.5.1 Design, provide and maintain a range of places and spaces where people can gather formally and informally.

Achievements for 2017/2018:

Department – Ryan Mitchell Swim Centre

The Ryan Mitchell Swim Centre opened to the public for the summer season on 9 October 2017 after undergoing repairs and upgrading during the winter months. Work place inspection was carried out prior to the pool opening. Work undertaken and activities held during the 2017/2018 financial year is outlined below.

Pump house

The following work was undertaken within the pump house:

- a) New pipe work was laid for an outdoor chemical shower to be installed.
- b) Sand filters were emptied and replaced with new sand and gravel. This is required approximately every 10 years.
- c) New shade cloth was attached to the frames protecting the sand filters from leaves and other debris.
- d) A new roof and guttering was fitted on the pump house.
- e) Coupling rubbers replaced in main pump in the pump house.
- f) Water pressure gauge fitted in pump house.
- g) Water meter installed in the pump house.

Disabled Facilities and First Aid Room

- a) Old carpet removed in first aid room. Walls and floor painted.
- b) First Aid Kits updated.
- c) Arjo Huntley serviced Special Education Resource Unit (SERU) equipment in disabled facilities.

Pools

- a) Main pool was super chlorinated in preparation for the sand to be replaced in the sand filters. During the time the filters were being refilled it was noticed that the main pool was losing approximately 5,000 litres per day. Statewide was called in to inspect the pool. They engaged the services of a diver to check all the expansion joints and identify any problems. Leaks were identified. Main pool was emptied, repaired and refilled.
- b) Broken tiles in the main pool were patched with ferropore' whilst the pool was empty for repairs.
- c) Cleaned and ferropore' applied to the two small pools before refilling.
- d) Pool cleaner repaired.
- e) Leaking solar absorber repaired.
- f) Scum gutter covers on the main pool were pressure cleaned.



Grounds and Surrounds

- a) Lawns have been regularly fertilised and runners planted in bare spots. Mowing continued on a regular basis.
- b) Regular repair work and maintenance continued on the sub-surface watering system.
- c) General maintenance of garden beds and other outdoor areas continued. Weed poisoning and tree trimming were completed.
- d) Entire pool area treated for mice, spiders and insects.
- e) New shade covers were fitted club side of the main pool. (This was an insurance claim).
- f) Cable was repaired on the time clock at the deep end of the pool.
- g) Ride-on mower serviced.

BBQ Area

- a) Painting of tables and chairs in the BBQ area completed.
- b) Large tree in BBQ area removed by Adelaide Tree Company.
- c) BBQ elements were replaced in the BBQ area.

Kiosk and Buildings

- a) RAA fitted duress alarm.
- b) Old shutters in kiosk were removed as they were too heavy and unsafe. They were replaced with lighter weight roller shutters.
- c) Walls were cleaned and repainted in the kiosk.
- d) Fire Equipment Group undertook regular checking of fire extinguishers.
- e) Repairs undertaken on the kiosk drink fridge. Air conditioners were cleaned and repaired.
- f) Stock ordered for the 2017/2018 season.
- g) CCTV camera's installed in the kiosk.
- h) Septic at the front of the pool was pumped out.
- i) Microphone, socket and cable replaced in the kiosk.
- j) Repair and replacement of smoke alarms was carried out.
- k) Repairs were done to the Krazy Krush machine.
- l) Coffee machine was serviced and repaired. Boiler was replaced.
- m) Telstra lines were repaired.

Sink or Swim School (SOS) – Aerobics in Water

- a) Swim school attracted approximately 250 swimmers this season.
- b) Aerobics in water attracted approximately 200 patrons over the summer.

Amenities

- a) The men's and ladies amenities were both sanded and painted.
- b) One of the shower doors in the men's bathroom had rotted so it was replaced and painted.



Staff

- a) New Kiosk Attendants, Swimming Instructors and Lifeguard (Supervisor) were employed for the season.
- b) Staff undertook activities such as, CPR, Bronze Medallion and Child Safe Environment updates.

General Activities

During the reporting period the Swim Centre facilitated:

- a) SOS (Sink or Swim) classes.
- b) Aerobics in Water Sessions.
- c) Education Swimming.
- d) School Splash Days.
- e) Out of School Hours Care (OSHC) summer program.
- f) Vac Swim (summer safety programme run by Royal Life Saving).
- g) Port Augusta Swimming Club weekly training.
- h) Port Augusta Swimming Club Carnival.
- i) Quorn Swimming Club Training.
- j) Whyalla Swimming Club Training.
- k) West Coast Qualifying Meet.
- l) Aussie Masters.
- m) RICE (Remote and Isolated Children's Education) lessons .
- n) SOTA (School of the Air) lessons.
- o) Port Augusta Special School, Port Augusta West Learning Centre, Augusta Park Special Class education swimming program.
- p) Miriam High Special Needs Centre activity sessions.
- q) Sporting Clubs for pre-season training.
- r) Bronze Medallion training and updates.
- s) CPR updates.
- t) Port Augusta Scouts end of season wind up and Christmas Party.
- u) Uniting Care Wesley therapy sessions.
- v) Birthday Party booking in the pool grounds.
- w) BBQ area bookings.

General Information

The Chem-Alert register and various policies and procedures were updated during the reporting period.

As the pool is an outdoor facility, the weather has an impact on gate attendance. During the reporting period the Swim Centre attracted 37,063 people through its gates, compared to 34,961 people in 2016/2017 season.

The pool closed for the season on 29 March 2018.



Department – Parks & Gardens Management

Westside Foreshore

Activation of the Loudon Road Foreshore Park beside the carpark area at the Westside foreshore has been achieved through extensive works to enhance user comfort of the area. A 40 metre section of degraded brick fence was removed, and replaced with a woodland grey corrugated iron fence. To replace senescent and suckering trees, garden beds and tree planting with tree guards have been planted supported by drippers from the new irrigation system. A timber picnic setting has been installed beneath the rotunda shelter accessed by a charcoal grey paved footpath, in clear view of the playspace that features a double swing set and new rubbish bin enclosure.

Two of the shade sails at the Westside foreshore barbecue area were repaired following storm damage.



Eastside Foreshore

Funding arrangements are being progressed for refreshment work on the garden beds, seating and shelters at the Eastside foreshore.

Lions Jubilee Park

Two new aluminium picnic settings have been installed at Lions Jubilee Park. One setting was funded by the Lions Club while the second was generously donated by Terrain Elements Group. Mr Ian Slee, the Lions Community Services Officer, followed up the offer of a donation to community and arranged for Lions members to assemble the settings at Council's works depot. Council supported the Lions effort by conducting the onsite concreting installation works.



A
P

photos (above) – The installation process of the two new picnic table settings in the shelter at Lions Jubilee Park.



Department – Cemetery Management

Over the past 12 months Council has conducted preparation works for 91 funerals at the Westside, Carlton Parade and Stirling North Garden cemeteries.

During Autumn at the Stirling North Cemetery progress was made on the pruning of the 1800 rose bushes, with a further 200 new roses planted. Also an irrigation system has been installed in section 9 of this cemetery with valves and controllers that will enable night irrigation to support turf establishment.

Photo (right) – Stirling North Cemetery grounds where roses have been pruned.



Department – Port Augusta Public Library

Celebrating 50 years

On the 18 August 2017 the Library celebrated an amazing milestone of 50 years since its official opening at the LG Riches Centre, Chapel Street in 1967. A range of events were organised over a period of a week including community morning tea with cutting of a cake, past and present staff event and several Library displays.

One Card Network and Library Management System Projects

The One Card Network, the consortium of libraries across South Australia, has now been operating for over five years and continues to allow the community to utilise the resources of the State. In addition to the day-to-day tasks to ensure the efficient operation of the Network, during this year the Library was also involved in the implementation of the Notices and Paypal project to bring a standardised approach to library notices and payment of debts. The introduction of the new notices and Paypal as a payment option occurred in October 2017.

Reduction of opening times

As of 1 July 2017 new library opening hours were implemented. Hours were reduced by 3 hours per week as part of Council's service efficiency and savings proposals during early 2017.

National Simultaneous Storytime 2018

On 24 May 2018, the Library supported the National Simultaneous Storytime event, joining in with over 2500 other venues all reading the same book at the same time. This year the story was 'The cow tripped over the moon' written by Tony Wilson and illustrated by Laura Wood. The Library presented copies to each primary school, preschool and childcare to encourage their participation in this event that aims to promote the value of reading and literacy. A special storytime was held in the Library for pre-schoolers and their families.

Grave Matters History tours

As part of SA History Month, Library staff and volunteers planned to undertake a one-night tour of the Port Augusta Cemetery, at Carlton Parade, highlighting the lives and stories of some of the past Port Augusta residents buried at that site. Unprecedented demand booked out the 25 places on the tour within one day and another two tours were arranged to accommodate the number of people keen to participate. Again demand was greater than our capacity and an additional 40 people are on the waiting list for future tours.



Tech Savvy Seniors

A new project was introduced during early 2018 via a partnership with Telstra, the Office for the Ageing, Service SA and the Libraries Boards of South Australia to implement a formal program of training for seniors, with funding provided based on the population. Starting in May 2017 the Library has been offering a range of introduction level sessions on topics such as Intro to Computers, Emails, Internet, Using mobile phones and Internet Safety. The project builds on the informal assistance undertaken by the Library staff daily to support the community's IT issues when using the Library's computers and wireless service.

Lego Bricks in Barrels Event

In conjunction with Headspace and Port Augusta Secondary School, students the Library arranged with Lego's Bricks in Barrels scheme to have 80kg of Lego delivered to the Library for events held 19-22 February. The Bricks in Barrels were provided for free and all sessions were very well attended with a range of ages enjoying the opportunity.

School Holiday Activities

School holiday activities continue to be popular with the community and are well supported, with on average 40 children attending each session. Activities were held with the following themes 19 July 2017 – Wild West, 11 October 2017 – Countries of the World and 10 January 2018 – Farms and farm animals.

Other Children's Activities

Illustrator Marc McBride conducted several sessions on 9 August 2017 to approximately 114 primary school students, outlining his work as an illustrator while also producing an artwork to demonstrate techniques and give advice on how to improve the students' comic illustrations.

The Weekly Storytime sessions for pre-schoolers held on Wednesday mornings at the Library continue to attract families for stories and activities. During 2017/2018, the 41 sessions were attended by 405 children and 314 adults.

The Annual Easter Hunt and craft event was held on 27 March 2018, with over 50 children and Easter Bunny attending.

The National Children's Book Week in August 2017 was promoted and the shortlisted books displayed. Other activities included a storytime within the Library based on one of the featured books, and the session was repeated at the Port Augusta Childcare Centre.

A 'Maker Party Little Bits' session was held at the Seaview Christian College on 23 May 2018 and a 'Maker Party Bee-bot' session was held at the Port Augusta West Childhood Service Centre. After school 'Maker Party Drop In' sessions were held every Tuesday in November 2017, to promote the interactive science and technology kits with primary school children.

Several 'Little Bang Discovery Clubs' were undertaken, consisting of a 4 week program created by the Children's Discovery Museum to introduce basic science concepts to pre-schoolers through experimentation and fun. The Clubs occurred in the Library in November 2017 and March 2018, and at the Port Augusta Child Care Centre in April 2018.

Library staff visited several early childhood centres including Tji Tji Wiltja Preschool, Augusta Park Kindy and Port Augusta West Kindy. Activities have been focussed on promoting the Library with families and have included a Pop-Up Library at the centre where families could join and start borrowing material.



In early 2018 the Library re-commenced attending the Early Years Parenting Centre's Emu Trail program.

The Library hosted visits and story sessions with students from organisations including Port Augusta Scouts, Stirling North Primary School, Westside Kindy, Miriam High Special Needs Centre and the Port Augusta Special School, along with regular weekly visits by the Seaview Christian College.

Public internet access

The Library provided free public access with 6 computers, scanning and printing facilities, in addition to the wireless internet service. Wireless internet was well utilised by both local residents and visitors to Port Augusta. The Library staff provide basic computer support for the community as part of the daily Library operation.

Book Club

The Library Book Club meets on the 4th Thursday of each month to share ideas on a wide range of books with approximately 8-10 people attending each month.

Staff training

Staff attended a range of training opportunities including Public Library Service Bi-annual Conference, Child Safe Environments training, First Aid training with St John, Tech Savvy Seniors training day, Integrating Emerging Technologies session, Customer service and dealing with difficult situations workshop, and WHS internal training sessions.

Other events and activities

Live streaming of sessions from the Adelaide Writers Week 5-6 March 2018 and the Sydney Writers Festival May 2018.

Book launch of the Port Augusta & Whyalla Writers Group held 15 November 2017.

Augusta Markets stall to promote the Library services and Local History Collection on 25 November 2017.

Macrame workshop held in the Library as part of Desert Fringe in March 2018.

The Library continues to host three Memorial Boxes from the Australian War Memorial which include memorabilia for display and for educational use in schools and libraries.

The Library participated in community events such as the Christmas Tree Festival, and display space is provided to community groups and government agencies for promotional material within the Library.

Other programs and promotional activities include; Toy Library service, scanning and colour copying, audit read navigators (audio books) – uploading audio books, local and family history service, monthly Library bus and home visit service and reference, community information and local history services.



3.5.2 Work with the diverse Aboriginal communities living in and visiting our city to celebrate their contributions and their relationships with land and sea.

Achievements for 2017/2018:

Department – Parks & Gardens Management

The SA Water Reconciliation Action Plan funded the supply and installation of a drinking fountain (photo right) that has been positioned on the levy bank walking trail beside the Loudon Road Foreshore Park next to the Westside Foreshore. This modern blue ‘smart’ unit features a dog drinking bowl and graphic design panels for Aboriginal artwork.

Photo: Westside Foreshore Loudon Road.



Department – Port Augusta Cultural Centre – Yarta Purtli

Malka Aboriginal Art Prize

The Malka Aboriginal Art Prize is held annually at Yarta Purtli Gallery and importantly is scheduled to coincide with NAIDOC Week celebrations.

The exhibition attracts a large number of entries from Indigenous artists across the region and is a popular event in the gallery program for locals and tourists alike.

The Malka Aboriginal Art Prize 2017 is the exhibition’s eighth straight year it has been held and is the largest in Malka history with a record number of fifty (50) entrants and 780 visitors.

The Malka Aboriginal Art Prize started in 2010 as an idea of local Aboriginal artist, Marvyn McKenzie Snr and the exhibition is aimed to encourage more local Aboriginal artists to exhibit their works whilst promoting the outstanding Indigenous artistic talent to both local and tourist audiences.

Creative Communities Partnership Funding

During 2017/2018 the Arts Officer position was only funded by Council at EFT0.5, due to there being no external funding partnership agreement. A proposal was submitted to Country Arts SA’s 2018 Creative Communities Partnership Program and was successful in achieving funding for a full-time Aboriginal Arts & Cultural Facilitator role. This new position will replace the current Arts Officer role with recruitment for the new position commenced in June 2018.

3.5.3 Celebrate together through a lively program of events, arts and activities.

Achievements for 2017/2018:

Department – Contracts and Events

Event funding

This year the Community Events advertising program was advertised in the Transcontinental Newspaper as well as emails being sent to Sporting/Community Groups. The closing date for applications was 9 February 2018. Events that received financial or in-kind support from Port Augusta City Council during 2017/2018 are as follows: Port Augusta Racing Cup, Wharfest, Jacobs Creek Port Augusta Golf Classic, Carols in the Park, Australia Day Breakfast, Port Augusta Community Charities Magic Cave, Pichi Richi Marathon, Sci-world, NDMA Motor Show, Christmas Tree Festival, Port Augusta Music Club, Railway 100 Year Anniversary, Rangelands Conference Civic Reception, Port Augusta Market Day, SEGRA Conference Civic Reception, Anderson Dancers Annual Pantomime, Dance Evolution, Dance Explosions Concert,



Calisthenics Annual Display, Ignite Cheer Dance, Volleyball Carnival, Crossroads Music Festival and Port Augusta & Districts Greyhound Club Port Augusta Cup.

Augusta Markets

Port Augusta City Council provided support to Regional Development Australia (Far North) and Business Port Augusta in arranging the Augusta Market day held on 25 November 2017. Council's support related to arranging road closures.

Clean Up Australia Day/Half Price Waste Disposal at the Refuse Reserve

Clean up Australia Day was held on 4 March 2018. As sponsorship of Clean up Australia Day, Veolia provided 4 skip bins for participants of the event to dispose of their rubbish.

In conjunction with Clean Up Australia Day, Council ran two Half Price Waste Disposal days for residents of the Port Augusta City Council. Residents are allowed one trip per household and are required to present their rates notice or driver's licence to the operator on the day. The report from the weekend recorded that 48 people accessed the transfer station on Saturday and 73 on Sunday.

NAIDOC Week 2018

NAIDOC Week was held from 2-9 July 2017. In-kind support was provided for several of the events held at Council locations. The Council liaised with the organisers, Aboriginal Community Engagement Group (ACEG), to run successful family fun days which were held for the Opening Day on Tuesday 3 July and a Closing Ceremony was held on 7 July 2017. On both occasions a BBQ and entertainment was provided to the community which was well supported by the community.

Law Enforcement Torch Run for Special Olympics

The Law Enforcement Torch Run for Special Olympics was held at Gladstone Square in Port Augusta on 10 April 2018. Council liaised with the organisers to engage the community in the State-wide torch run. The run commenced at the Port Augusta Police Station and continued along Commercial Road, Eastside Foreshore and finished at Gladstone Square with a BBQ, speeches and the lighting of the cauldron. Torch bearers were announced prior to the event at the Port Augusta Basketball Grand Final day during the midday presentations. The event was well attended and supported by the community.

Photos right:

*Torch Run for
Special Olympics*





Department – Substance Misuse Service

The Port Augusta City Council through the Community Harmony Office financially supports NAIDOC Week through the Port Augusta Activities Program and the School Initiatives Program.

The Substance Misuse Service staff attended the Opening Ceremony, the Pika Wiya Family Fun Day, Port Augusta Hospital Open Day, NAIDOC March and Closing Ceremony.



Department – Port Augusta Cultural Centre – Yarta Purtli

Exhibition Program

The Port Augusta Cultural Centre – Yarta Purtli's exhibition program included exhibitions of modernist and contemporary art, comprising both solo and thematic surveys, and displays of speciality touring exhibitions.

Galleries 1 and 2: the year commenced with the Malka Aboriginal Art Prize 2017. The winners of the prize this year were 1st: Christine Tschuna – Rockholes in Our Area, 2nd: Katrina Williams – Aboriginal Women's & Children's Gathering Bush Tuckers, 3rd: Candace Taylor – Sleepy Lizards at Play Amongst Wildflowers, Young Artist Award: Shantelle Gale – Stereotyped Aboriginal Art, Marvyn McKenzie Snr Award: Candace Taylor – Sleepy Lizards at Play Amongst Wildflowers and People's Choice Award: Dawn Likouresis – Our Language Matters. 780 people came to view the exhibition with many placing votes for the People's Choice Award (*Photo right*).



In July the inspiring artist from Wilmington in the Flinders Ranges, Joel Plevin featured his artwork throughout both galleries with his exhibition Plev's Perspective (*Photo below*). Joel's work is heavily influenced by his surroundings which he loves to explore through motorbike and mountain bike riding. He has been painting for the last eight years and had his first solo exhibition in the Port Augusta Cultural Centre – Yarta Purtli's gallery in 2011. Since then, Joel has had a number of solo/shared exhibitions across South Australia and won a selection of art prizes. Joel likes to work with a lot of colour, so many of his paintings are very bright. When painting, he always begins with an orange background. This was demonstrated in his time lapse videos featured in the exhibition. 585 people visited the gallery and eleven pieces of artwork were sold during the exhibition.



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At the beginning of September 2017, the galleries featured touring exhibition Yidumduma Bill Harney, Bush Professor. Bill Harney was one of the last fully initiated Wardaman Elders and is regarded by many as a national living treasure, the quintessential renaissance man using paintings, carvings, songs and storytelling to communicate his Indigenous knowledge to the world. He is a widely exhibited artist, with some of his major paintings held at the Museum and Art Gallery of the NT in Darwin and the University of Sydney's Law School. This retrospective of his lifetime's work showcases his intimate knowledge of the stories and history of his people, and his striking efforts to share them with the world before these oral traditions pass out of memory. The exhibition was curated by Margie West AM and attracted 619 visitors to the gallery.

The pARTpART Collective of Ray Meandering, Barbara Palmer and Robyn Zerna-Russell participated in the Grindell's Hut Residency in April 2016 and featured their exhibition Vulkathunha Gammon Ranges in the galleries from October to mid-November 2017 (**photo below**). This was for Ray, an environmental artist and Barbara and Robyn, both mixed media painters, a memorable experience. It was also a first for the residency programme in that this was offered to a collective instead of a single artist. The Vulkathunha Gammon Ranges is rich in natural beauty and history and is largely untouched. It offered the artists an environment where they were no longer visitors, but were part of the place with their own stories to tell. The artists were eager to interpret this as a collective and in their own individual practice. The exhibition traced the experience and journey of each artist and the collective. 2016/2017 was the final year of funding for the annual Grindell's Hut Artist Residency in partnership with the Department of Environment, Water & Natural Resources. The exhibition attracted 277 visitors with visitors comments ranging from 'A brilliant mixed media collection' to 'Colours, styles – fabulous!' and 'Brilliant, heading to Gammon Ranges tomorrow!'



Late November and December the gallery came alive with the annual Christmas Gallery Shop and a community photographic exhibition themed 'Celebration'. The community exhibition was open to all community members, not just professional photographers, and featured 14 photographs. The Christmas gallery shop featured unique hand-made arts and crafts from jewellery to cushions, cards, scarves, ornaments, mugs and much more. All items were available to purchase up until Christmas. 128 people visited the gallery and 21 items were sold throughout the exhibition (**photo right**).



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Ineke van den Hout commenced the new year in gallery 1 with her exhibition 'The Reluctant Pilgrim'. The exhibition was inspired by a 65 day walk undertaken by the artist in 2015, when she walked 880 kilometres along the Camino de Santiago, from St Jean Pied de Port, in France, over the Pyrenees to Finisterre, Spain. "*I was reluctant to race and compete with others. I was reluctant to suffer and be in pain. I was reluctant to compare. I decided that, as it was the year I turned 65, I would take 65 days from the beginning to the end,*" explained Ineke. Over 60 people turned out for the opening on 20 January 2018 to see the amazing visual diary of Ineke van den Hout's journey, with 190 people visiting the exhibition.

Gallery 2 featured the History SA touring exhibition 'Call to Country' which was first launched in 2015. This travelling exhibition recognises Aboriginal & Torres Strait Islander military service. Despite discrimination in everyday life and in national enlistment policy, Aboriginal and Torres Strait Islander people volunteered and served in all conflicts in which Australia has been involved. The service of the ten people in this display extended from the First World War to Afghanistan. Some returned from battle, some were injured, some were taken prisoner and others were killed in action. 158 viewers were moved by their courage and achievements.

Late February to the end of March 2018, Dr Melanie Sarantou curated the exhibition 'Voices' in galleries 1 and 2. The exhibition was a platform for international and Australian artists to give voice to their work by expressing their identities of culture, place, process and material. Nine international and three Australian artists participated and exhibited a variety of visual art alongside a collaborative installation produced by artist communities from Russia, Finland, Namibia and Australia. The exhibition was exquisite and attracted 377 visitors to the gallery.

Contemporary Australian Aboriginal Artist Miyani Arts by Nicola Butler displayed an array of works in both galleries for her 'Mother Earth' exhibition. The exhibition featured clay sculptures, basket weaving, clay in snake skin, acrylic on canvas and vinyl. Nicola explains "*The creative process for me is one that is both automatic and emotional. Many of my works are inspired by my heritage and legacy of my Great Grandmother Eliza Gordon (Eastern Aranda)*". Nicola's exhibition demonstrated local talent at its finest with 232 people viewing the collection of works.

From May to June 2018 the galleries were lit up by the photographic exhibition 'Limitless' – a photographic spark / igniting a creative journey. Beginning in August 2016, as an initiative of the Davenport Community Council, the Mentoring Program sought to inspire, connect and empower the community through a variety of exciting workshops over two rounds delivered by handpicked specialists under the leadership of mentors Dave Laslett and Lavene Ngatokorua.

The Limitless Exhibition showcased the final works created by the people as they discovered their inner creativity, storytelling all the while demonstrating a start point, a spark in which to go out from. 594 people visited the gallery and the exhibition flowed seamlessly to the next exhibition being the Malka Aboriginal Art Prize 2018.

Department – Australian Arid Lands Botanic Garden (AALBG)

The AALBG hosted two major conferences in 2017, the SEGRA Conference in October with 100 delegates and the Rangelands Conference in September with 190 delegates. These conferences were a fantastic way to showcase the Garden as well as the native inspired foods from the café.

In collaboration with the Friends of the AALBG, a guest speaker program was hosted which included guest speakers on plants and the environment each quarter and for the fifth consecutive year, the popular Easter Bilby hunt was staged at the Garden. Themed around providing education on the endangered bilby, more than 190 children took part. The program also includes diverse school holiday activities each term with this year's highlight being 'making solar ovens'.



Strategic Plan Objective No 6 We Achieve

3.6 Outcomes:

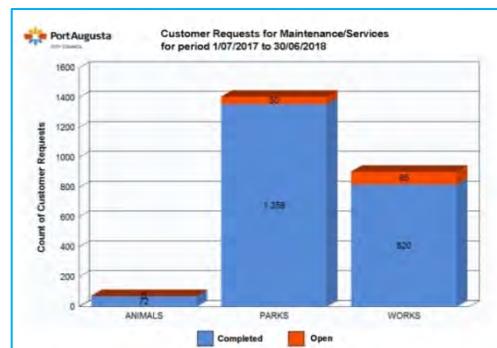
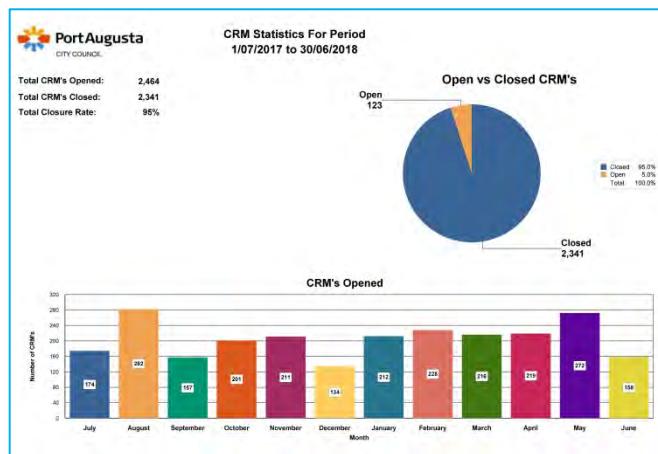
3.6.1 Strong leadership and a committed and focused workforce to effectively manage and progress the City.

Achievements for 2017/2018:

Department – Customer Services

Council has a customer service charter that focusses on providing a friendly, approachable, supportive and responsive service when dealing with a customers' needs. There is however, an expectation that customers will at all times, treat Council workers in a courteous and respectful manner.

Requests for service are actioned through Council's Customer Request for Maintenance/Service (CRM) program, which can be used by members of the community to log maintenance and/or service requests directly on the Council's website, or alternatively they can contact Customer Service staff during working hours.



Requests for support in relation to animals can be lodged with Council via a CRM or by completing an Animal Nuisance Form which is then forwarded to the relevant officers for attention.

The graphs (above) provide an overview of the requests received during the reporting period.

With the introduction of the new Dogs and Cats Online registration program, customer service and IT staff reviewed all dog microchip and registration details. This process was undertaken to confirm the data's accuracy and those details which were in Council's system but did not meet DACO's requirements had to be followed up with owners, prior to merging the Council data onto the DACO system. Staff identified 80 incorrect microchip details which was updated by contacting owners or searching databases.

Department – Substance Misuse Services

Accreditation

The Substance Misuse Service has had continued ongoing success with its Quality Improvement Plan Accreditation Assessment, which supports and promotes continuous improvement within a three (3) year improvement cycle. The next assessment is due in March 2019.



Training/Conference/Workshops/Forums

The following activities were undertaken during the reporting period:

- a) All required training was completed as scheduled including Senior First Aid, CPR and Fire Safety and Evacuation Management.
- b) Two (2) staff completed the Indigenous Risk Impact Screen (IRIS) and Brief Intervention.
- c) The 2017 Working Together to End Homelessness Conference hosted by the Dog Dunstan Foundation was attended.
- d) South Australian Network Drug and Alcohol Services (SANDAS) are the State peak body and this year have held a Symposium that focused on Minimising the Harm, and an AOD Forum about changes and developments in the sector, inclusive of new services under the State '*Stop the Hurt, South Australian Ice Action Plan*' and future opportunities.
- e) The Community Harmony Manager and Team Leader attended Adelaide for training on the updates for the QIC Accreditation system.
- f) The Drug and Alcohol Service of South Australia (DASSA) hosted a two day AOD Forum, which services and agencies from across the State attend. The Substance Misuse Service was represented by the Community Harmony Manager and a Care/Field Worker.
- g) Disaster Resilience Training for those most at risk in our community was facilitated by Red Cross.
- h) Community Harmony Manager attended the Stop Racism Think Tank – “I’m not racist but” in Adelaide.
- i) This year the forums/meetings that Nunkuwarrin Yunti hosted that representatives from Substance Misuse Services attended were a Forum for Managers and Supervisors and a two day AOD Forum in Port Augusta. As part of the AOD Forum, a tour of the Sobering Up Unit was provided and the Community Harmony Manager made a presentation on the Substance Misuse Service role within the Port Augusta City Council and the Port Augusta Alcohol Management Group.
- j) Community Harmony Manager attended the 2016 Census Data Presentation by the Australian Bureau of Statistics.
- k) The Community Harmony Manager participated with a unique event called a World Café – Port Augusta in 2030 – What does or could it look like?

3.6.2 Ensuring, so far as is reasonably practicable, the health and safety of workers, Elected Members, contractors, community and visitors through compliance with a Work Health Safety and Return to Work Management System.

Achievements for 2017/2018:

Department – Work, Health and Safety

Work Health and Safety (WHS)

The health and safety of all staff, contractors, visitors and other non-employees to Port Augusta City Council is considered to be of utmost importance. It is council's policy that its workers shall be provided with a safe and healthy place in which to work, and that our work practices will not compromise the health or safety of others present at the workplace.



To achieve this, Council implements a risk management approach to managing health and safety and makes every effort, where reasonably practicable, to eliminate or minimise risks associated with the workplace and the work performed by workers. This includes giving important consideration to health and safety matters in all organisational plans, procedures and programs.

Council is committed to effective consultation and engagement with workers in relation to WHS matters. We recognise that there are times that we share a primary duty of care with other duty holders in regards to our workers (for example, contractors, building owners/managers; other PCBUs when working offsite) and therefore we are committed to consult, cooperate and coordinate with other duty holders to produce the required health and safety outcomes. Council is committed to ensuring that WHS related matters are effectively communicated to workers through a variety of avenues including, for example, intranet, noticeboards, staff meetings, emails and Council's website.

In order to achieve these objectives Council has an ongoing WHS and Return to Work Plan and Program. The review of the WHS & Return to Work Plan and Program was endorsed by the Safety First Committee in February 2018 and adopted by Management Group in March 2018. The two year plan and program is aligned with Council's Strategic Plan and Business Plan.

The plan and program has five areas of focus being:

- a) **Risk Management:** Hazard management is the crux of a safety system as if we don't know the risks, we can't control them. The organisation has been focussing on this area for a considerable amount of time and we have made significant progress in identifying and controlling risk. In conjunction with each department's workers it is planned to continue such focus primarily on the review and creation of high quality risk assessments and safe work instructions for both task and plant; and also focussing on new high risk areas such as remote and isolated work and high risk construction work.
- b) **Incident Management and Containment:** Incident management is important to the organisation because if incidents are not reported or investigated properly any identified issues/risks cannot be controlled and there is a risk of repeat incidents and injuries. An incident is a free lesson and we as an organisation must learn from those free lessons to help ensure a safe working environment for all. The introduction of the Skytrust intelligence system has opened up a whole new world of information that can be used to tailor programs based of fact and trends, allowing us to focus on what is actually happening within the organisation and not what we think is going on. Skytrust also introduced a whole new way of reporting and investigating incidents.
- c) **WHS Training:** As with Hazard Management, training has been an ongoing item in previous plans. The organisation has and continues to make significant improvements to the training program; however to continually improve the organisation it is believed that there should be a focus on training needs from the current 'One System' WHS procedures as often the requirements are not entirely defined or generic.
- d) **Volunteer Management:** Volunteer management was a focus on the 2017 plan. From this some items remained in-complete and therefore should be addressed in this plan to ensure completion. During the 2017 Return to Work SA evaluation, an observation was made around the training needs for volunteers which is also factored into this section.
- e) **System Monitoring:** An important part of the Safety Management System is monitoring. When planning for the future, it is imperative that there is accurate data that can be used to drive the organisation in the right direction.



The Evaluation was split into two evaluations: Return to Work (RTW) and Work, Health and Safety (WHS). The RTW evaluation took place in April 2017 and the WHS side was conducted in July 2017. A great deal of work, time and effort went into preparation for both evaluations from all levels of the organisation from the shop floor right up to Senior Management. All of this hard and often complicated onerous work paid off when on 11 September 2017, Return to Work SA (RTWSA), approved the renewal of registration as a self-insured employer for the LGA of South Australia for a 5 year period. This is the maximum term available, which emphasises the significant progress which the sector has made in the development and adoption of standardised, functional safety systems during the term of the previous 3 year agreement.

Council will continue with a systematic approach in identifying and managing risk across the organisation, ensuring all levels of management and workers have the knowledge to understand and carry out their responsibilities and continue to drive a positive WHS culture throughout all areas of Council's operations.

3.6.3 We aim to provide good governance practices and compliance with all legislative requirements in delivery of services.

Achievements for 2017/2018:

Department – Development Services Health

Environmental Health Activities:

Under the provisions of the *SA Public Health Act 2011*, Council received a total of 42 complaints that required inspections of insanitary and other general conditions. Inspections identified that the cause was a result of lack of servicing aerobic septic tanks, accumulations of refuse, animals, birds, dust, noise, woodheater smoke, accommodation, sharps disposal and insects. Issues were resolved either onsite, by letter, negotiation, notice or direction.

New legislative provisions under the *Local Nuisance and Litter Control Act and Regulations* have placed additional responsibility on Council to investigate air quality, noise, dust and other nuisance matters, that would have previously been administered through the EPA.

Development applications received by Council during the reporting period totalled 268 that were assessed by the Health Department in accordance with the current legislation, compared with 225 in 2016/2017.

246 Section 7 Searches were assessed by the Health Department during 2017/2018, compared to 188 in 2016/2017.

Septic approvals totalled 33 during 2017/2018 and of that number – 6 were aerobic applications, 9 standard septic applications, 15 amended septic applications and 3 STEDS/CWMS applications which resulted in a total of 98 routine inspections. This is compared to 32 septic approvals being assessed in 2016/2017.

The Council's desludging programmed continued during 2017/2018 with a total of 288 septic tanks desludged. No Council Inspection Points (IP's) were raised as part of the ongoing contract requirements.

During the reporting period, Area 4 of the desludging program was undertaken. There are a number of houses in areas 1, 2 , 3 and 4 still to complete and Council's contractor is working with residents within these areas to ensure the program can be completed.

Since commencing the desludging program, Council has seen a noticeable decrease in the amount of blockages within the Council effluent (CWMS/STEDS system) and the overall quality of the effluent is improving.



Council received a total of 9 complaints in relation to septic/aerobic systems causing nuisance and/or other issues including failing to comply with servicing requirements throughout the reporting period.

Aerobic septic maintenance quarterly reports were received for some of the aerobic systems within the City. There are still some residents/companies not complying with the quarterly reporting requirements. Council received 4 notifications from service agents over the past year about customers not allowing them access to complete their servicing on time and/or the customers no longer wanting the service. A reminder was sent to those customers outlining the legal requirements and their obligations for the service.

The Water Industry Act has seen extra works required from Council officers and ESCOSA reporting is continuing and ongoing on an annual basis and as required. ESCOSA being the regulator provided a template, including but not limited to, financial assessments that the Council must provide to them on an annual basis.

Under the South Australian Public Health Act the bi-annual reporting of the Regional Public Health Plan is required. The report is a template provided from the Chief Public Health Officer. The next biannual report for the Regional Public Health Plan is due by 30/9/2018 – for the period 1/7/2016 - 30/6/2018.

Annual stable inspections were completed on the 60 stables and the relevant reports and letters were sent out to all occupiers/lessees requiring relevant works to be completed on an as required basis.

Air Quality

During the 2017/2018 reporting period there were 6 complaints of wood heater smoke and letters were sent to the relevant residential properties causing the nuisance, along with additional information regarding the management and maintenance of their heaters.

These were regarding smoke emissions from domestic combustion heaters. A DVD is available from the Environment Protection Authority in relation to clear skies – ‘How to get the most out of your wood heater’. Other resources are available also on Council’s website under Fires, wood heaters and outdoor burning. The Australian Home Heating Association has a number of details on their website about the legal requirements and other additional information.

Food Act

There were 82 commercial food outlets in operation within the City during 2017/2018. A slight increase from the 2016/2017 financial year. All food premises are inspected on an annual and rotating basis, with some receiving more inspections based on their risk factors/levels. The risk level classification for food premises are now rated from P1 to P4. P1 being the highest risk to P4 being the lowest risk.

It is a requirement under legislation that all operators notify Council of their existence. Notification can be provided online or by calling Council’s Health Department for the required forms to complete. There are forms available under the Environmental Health Section of the Council website (www.portaugusta.sa.gov.au/page.aspx?u=1414)

During 2017/2018, food stall applications were received from people wanting to sell food within the Council area. These notification forms are also on Council’s website to be downloaded as per the link above.

There were 14 food complaints received during the reporting period which were investigated and satisfactorily resolved; 5 of those complaints were justified.

Vector Control

There were no complaints received during the reporting period in relation to mosquitoes and there were no reported sightings of European Wasps and/or nests destroyed.

Liquid Waste Facility

Council's liquid waste facility is licensed for oily waters and grease trap wastes from EPA licensed approved operators only. Council had to close the facility in May 2015 as a result of nearing its capacity and the site currently remains closed.

Testing of the facility is ongoing and maintenance at the pond is continuing in line with the provisions of the EPA licence. Council is continuing to turn material at the site within the lined pond and to assist with lowering of the TPH (Total Petroleum Hydrocarbons) levels. Testing at the site has proven positive with the overall reduction in TPH (Total Petroleum Hydrocarbons) levels and other chemical levels based on the works completed in 2017/2018.

Investigations into opportunities and works required to upgrade the facility to recommence operation are continuing and budget implications will be subject to Council consideration in due course.

Photo (right): Liquid Waste Facility



Department – Development Services - Building

Building Rules Assessment

The largest role building staff undertakes is the assessment of development applications for compliance with the National Construction Code (NCC) and any relevant codes that form part of the development assessment process. The NCC is a set of national uniform technical provisions for the design and construction of buildings and other structures throughout Australia, whilst allowing for variations in climate, geological and geographic conditions. The NCC covers areas including structural adequacy, health and amenity, access and egress, fire safety, services/equipment etc.

Building staff attended training to keep abreast of any legislative changes. The role of the Building Surveyor comes with its challenges and sometimes they can be involved in issues that might not be directly related to assessment of applications but find themselves attending to public safety issues, or unstable structures, or even being called as witnesses to building disputes.

Building Inspections

Council have formulated a Building Inspection Policy which incorporates the Swimming Pool inspection regime in accordance with State Legislation. During the reporting period, 35 Class 1a (dwellings and extensions) and 8 Class b (Swimming pools) applications received approval.



During the reporting period building staff carried out inspections on 4 dwellings, these inspections were carried out at different stages of construction, all were found to be in accordance with the approved plans and didn't require further action by Council. In relation to Swimming Pools, 2 inspections were carried out, 1 required a letter seeking clarification.

There were no enforcement notices issued during the reporting period. Staff received 4 enquiries in regard to various issues such as building close to a boundary, stormwater issues and fencing enquiries.

There was 1 enquiry received about building an illegal structure, but it turned out the structure had approval and was being constructed in accordance with the approval and documents.

Building Maintenance - Council Owned Buildings

Under Council's current Organisational structure the building staff are generally responsible for arranging general maintenance on Council owned buildings, which can include smaller type work to tenders and contracts. Staff will liaise with Managers and Directors to seek the best outcome for the Department in accordance with the Building Asset Plan.

Some roles staff were involved in during the reporting period were the demolition of Council buildings and infrastructure that were surplus to requirements and in a dilapidated state, and arranging structural reports for heritage listed structures.

Photo right: Demolition of the Be Active Centre



Asbestos registers

Council maintains the asbestos registers for all Council buildings. Council engaged the services of an external consultant initially, but in recent times staff carry out the condition report and arrange removal if necessary.

Building Fire Safety Committee

Council has delegated its powers to the Building Fire Safety Committee to undertake inspections of buildings within the City. The Committee meets quarterly and inspections vary from accommodation houses to supermarkets and everything in between. Council always has 'active' properties on its file and is constantly seeking cooperation from property owners to abide by the relevant legislation.

The Committee meets quarterly and has a full agenda. During the reporting period three properties had issues with building fire safety. One property is under receivership and will most likely close. The Committee is working with the other two to assist them in finalising their requirements.

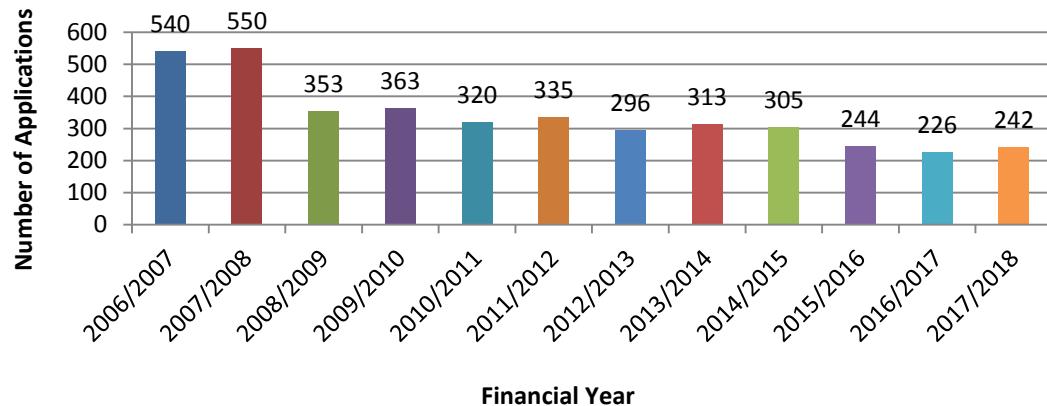
Department – Development Services – Planning

During the 2017/2018 financial year, 242 development applications were lodged with the Council. These developments have a total estimated capital value of \$1.6 billion.

The estimated capital value of the applications has increased during the reporting period due to the high number of renewable energy projects and a few other larger developments.



Number of Applications Received by Council



Solar Thermal Power station - \$300m
5MW PV Solar Farm - \$6.5m
Pumped Hydro Storage Facility - \$350m
500MW Solar PV Farm - \$500m
New 275KV overhead Powerline - \$100m
Re-route of existing powerline - \$3m
50MW Solar PV Farm and Battery Storage - \$380m

Other developments of interest

New Education Facility - \$2.5m
Micro Brewery - \$700k
Mixed Use Neighbourhood Centre & Service Station - \$6.8m
New Integrated Petrol Filling Station/Shop - \$595k
Cabin Park - \$2.8m
Sporting Hall - \$800k
New Bulky Goods/Warehouse - \$500k

221 development applications were received, assessed and determined under delegated authority.

8 development applications were required to be referred for consultation and comment by a State Government Agency in accordance with Schedule 8 of the Development Regulations 2008, including 1 referral to the Environment Protection Authority, 5 referrals to the Department of Planning, Transport and Infrastructure and three 3 referrals to the Coast Protection Board.

12 applications were subject to public notification either as a category 2 or 3 development. 3 were classified as Category 2 development and 9 were classified as Category 3 Development. 2 applications were determined to be a Non-Complying Development. No appeals were lodged with the Environment, Resources and Development Court.

No application was refused development plan consent.

Council received \$41,989.14 in development application fees during the financial year. A percentage of these fees was forwarded to the Development Assessment Commission and other State Government Agencies in accordance with Schedule 7 of the Development Regulation 2008.



The number of new dwelling applications lodged within this period was 23, this resulted in 28 new dwellings being approved within the Council area as 3 of the 23 applications were for 1 or more dwellings (multiple dwellings).

3.6.4 The use of technology is maximized to ensure that records, data and information systems are maintained to a high standard.

Achievements for 2017/2018:

Department – Records Management

- a) Council's sentencing project was again temporarily placed on hold due to unforeseen secondments/backfill in other departments during 2017/2018. However the support of a professional Sentencer/Archivist was arranged to visit short term in November/December 2017 to assist to continue sentencing the back-log of Council archives. (*Archived records are assessed for permanent or temporary value in accordance with State Records SA General Disposal Schedules which includes preparing lists, necessary paperwork, approvals, any transfers and arranging legal destruction as required.*)
- b) Regular transfers of hardcopy records for archiving continued to be received by the Records Department from various Council sites during the last financial year. Archives received by the Records Department are prepared and transferred to secondary storage for eventual assessment as part of Council's ongoing sentencing project.
- c) Records staff have been involved in a range of records management processes associated with the sale of Council's Aged Care facilities including assisting in preparing the necessary State Records SA paperwork "Transfer of Ownership and Custody Schedule" (TOCS) to be able to legally dispose of/transfer specific records to Edenfield Family Care's (EFC) custody for operational purposes. The TOCS was considered and approved by the State Records SA Council in February 2018 with associated documentation being finalised during May 2018.
- d) In the lead up to the finalisation of the sale of AM Ramsay Village and Nerrilda Nursing Home, Records Staff continually visited both sites over a few months to identify, assess, and prepare records for transfer to EFC which also included relocating any archives off site to Council's secondary storage facility. Records Staff have been continuing to work on Ramsay Village and Nerrilda Nursing Home records including copying, scanning and capturing records into Council's Trim system which is expected to be an ongoing process into 2018/2019.
- e) Professional Sentencers/Archivists were also engaged during May 2018 to assist in sentencing a large portion of Ramsay Village and Nerrilda Nursing Home archives held in storage to determine temporary destruction lists, long term temporary records, records subject to review and permanent value records.
- f) The Property Files scanning project contract position ceased in December 2016 with approximately one third of the water damaged files being sorted and scanned. No further funding or resources were available to be able to continue this project. However continuation of the project recommenced in January 2018 on an intermittent basis by an officer providing backfill within Development Services for a 12 month period.
- g) The secondment of Records Staff and provision of temporary relief to other areas of Council has been ongoing and continuing during 2017/2018.
- h) Council engaged a Records Management Consultant to provide Records Management Awareness Training to Elected Members during September 2017



- i) Council's Records Management practices are reviewed and updated accordingly on an ongoing basis. Council is continually striving to meet best practice against the State Records Adequate Records Management Standard (ARMS).
- j) A revision of Council's draft Records Management Disaster Plan was placed on hold due to staff resources and but is planned to be readdressed during 2018/2019.
- k) The proposed FYB media hub rollout (to allow more media functionality within HPRM TRIM system) and DocUmove rollout have been delayed but are waiting to be tested and modified by IT and Records Staff to suit Council's requirements. Testing, rollout and training with staff is scheduled to occur during 2018/2019.
- l) IGA scanning software commenced being rolled out within the Civic Centre and will be continued to be rolled out to various Council Department's photocopiers. The software allows for compatibility with HPRM TRIM for scanning processes.
- m) Ongoing HPRM TRIM auditing, reporting and required system maintenance has been carried out on a regular basis.
- n) The Certification process for General Disposal Schedule 21 (GDS21) Digitisation and Disposal of Source Records is still under review by State Records SA. During 2017/2018 Council reviewed its developed Policy and Procedures, Compliance and Metadata mapping to reflect the new version of HPRM TRIM 8.2. Council will now look at submitting the documentation to State Records SA seeking GDS21 certification instead of waiting for the release of State Records SA self-approval process.

Department – Information Technology

The Information Technology Department plays an important role in the daily operation of the organisation through the management and control of the computer based systems utilised by the various Departments. The activities undertaken during the reporting period by the IT staff include:

- a) coordination and implementation of handover process of Nerrilda & Ramsay ICT Equipment to new owners;
- b) add additional features to Council's new Phone System (Jabber);
- c) upgrade Council Application Software - Asset Management/GIS/POS Software;
- d) deploy new CCTV System to CBD/Airport/Foreshore/Skate Park/Various Council Buildings and Sites;
- e) continue to rollout NBN to various council sites;
- f) continue developing in-house e-Commerce Website along with iPad Applications;
- g) continue working on policies for ICT area;
- h) continue working on the following Websites under ICT control:
 - Australian Arid Lands Botanic Garden
 - Wadlata Outback Centre
 - Outdoor Adventure and Aquatics Centre
 - Central Oval Sporting Complex
- i) continue to upgrade Council's ICT Monitoring System, including deploying new SCADA points;
- j) continue to upgrade staff computers to Windows 7;
- k) upgrade Bepoz (Point of Sale System) at Australian Arid Lands Botanic Garden;
- l) deployed Digital Radio units to Senior Management & Emergency Committee Members;



- m) deployed new Wi-Fi WAN Links to AridLands, Swimming Pool, Lea Theatre, Central Oval, Wadlata, Animal Control, Work Depot/Civic Centre/Special Needs;
- n) define major ICT projects for the next 3 years (Digital Radio Refresh/Server Refresh/Software Upgrades).

3.6.5 We use and manage our financial resources in the best interests of our community and to ensure financial sustainability and organizational efficiency, now and into the future.

Achievements for 2017/2018:

Department – Contracts and Events

Community Grants and Individual/Group Active Achievement Grants

This financial year Council supported the Saltbush 4WD Show and Shine by providing a temporary road closure which involved advertising and monitoring for the duration of the event. A Grant of \$980 was provided to this event from the Community Grants Budget.

Council also provided a Community Grant of \$5,687 towards venue hire for Central Oval Community Sporting Hub for the Aboriginal Evangelical Fellowship Conference. This conference was held from 30 December 2017 to 6 January 2018.

The Royal Flying Doctor Service Port Augusta Auxiliary were provided with a Community Grant of \$2000. The Auxiliary is managed by volunteers and the organisation relies on donations and grants to keep the Service flying. Council sponsorship was again put towards capital replacement of planes and equipment which in turn provides vital medical assistance to the Port Augusta community and surrounding areas.

Christmas Party for Special Children is held each year at the Adelaide Zoo. Sponsorship provides entertainment, drinks, ice cream and gifts for the children. Locally, tickets are provided to families of children of the Miriam High Special Needs Centre, Port Augusta Special School and Flinders View Primary School. A grant of \$1,400 was provided to the Christmas Party for Special Children for the Community Grants budget.

Community Grants Budget:

\$15,000

Funds paid at 30/6/2018:

Outdoor Cinema Event Australia Day	\$ 2,268
RFDS Port Augusta Auxiliary	\$ 2,000
Christmas Party for Special Children	\$ 1,400
Aboriginal Evangelical Fellowship Conference	\$ 5,687
Saltbush 4WD Show and Shine road closure	\$ 980
Academic Achiever Award	\$ 500
Academic Achiever Award – Engraving, etc	\$ 103

Community Grants Approved Total:

\$12,938

Individual/Group Active Community Achievement Budget:

\$ 8,000

Funds as at 30/6/2018

Blake Cooper – Football State Championships	\$ 200
Kane McAuliffe – National Football Championships	\$ 300
Kelsey Spencer – National Dance Star Championships	\$ 300
Curdnatta – Watercolour Workshop venue hire	\$ 182
Mitchell Searle – Australia Country Basketball	\$ 300
Watoto Childrens Choir – Venue Hire	\$ 182



SA Nunga Netball – 4 Participants	\$ 800
State Dance Championships – Skelton Family	\$ 300
Golf – South Australia Pacific Games	\$ 300
Port Augusta Secondary School – Achievement Award	\$ 100
Caritas Collage – Year 12 Award	\$ 100
Living Beyond Dementia – Nerrilda Auxillary	\$ 409
Do Something – Landcare	\$ 209
Caleb McKenna – SA Country Basketball	\$ 300
Ashley McKenna – SA Country Basketball	\$ 300
Sophie Glamuzina – SA Country Basketball	\$ 300
Maci Wilsdon – SA Country Basketball	\$ 300
Spencer Sprites – Active Achievement Award	\$ 730
Port Augusta Little Athletics District Carnival	\$ 400
Jessica Allen – SA Aboriginal Sports Training Academy	\$ 200
Daisy Davidson – Aust Junior Beach Volleyball Champs	\$ 300
SA Masters – Port Augusta Cricket (Masters Games)	\$ 400
Karissa Marjason – ICN – Natural Body Building Comp	\$ 300
Hunter Press – School Sports SA Basketball Champs	\$ 300
Approved:	<u>\$ 7,512</u>

Department – Financial Management

Port Augusta City Council's interim audit was conducted from 26 to 28 February 2018. Council's Auditor – Galpins, reported that overall Council demonstrated a high level of compliance with the implementation of an internal control framework consistent with the principles within the Better Practice Model.

79 key internal controls were reviewed. 71 controls were found to be operating effectively. This is an increase over the past two financial years; 65 controls were operating effectively in 2017 and 53 controls were deemed to be operating effectively in 2016. Of the 8 controls not operating effectively, nil were of a high risk, 2 controls were found to have a moderate risk of weakness and 6 were deemed to be at low risk. Where possible, Council has rectified controls. However, some issues relate to IT system deficits outside of Council's control.

Long Term Financial Plan

The purpose of a Council's Long Term Financial Plan ("LTFP") is to express, in financial terms, the activities that the Council proposes to undertake over the medium to longer term to achieve its stated objectives. It is similar to, but usually less detailed than, the annual budget. Just like the budget, it is a guide for future action although its preparation requires the Council to think about not just one year but the longer-term impact of capital investment expenditure proposals. The aggregation of future intended outlays and anticipated revenues enables the accumulating overall financial implications to be readily identified and, if warranted, proposed future activities to be revised. Long term planning is critical for Council to plan the renewal, replacement or upgrade of assets into the foreseeable future, in addition to managing service levels and maintaining rate rises to an acceptable level.

Council's Long Term Financial Plan was updated following the adoption of the 2017/18 budget and completion of 2016/17 Audited Financial Statements. The revised version of the plan showed that with CPI at 1.9%, wage increases of 2% and general rate increases of 3% at year ten, Council would have a deficit of \$1.8M. To break even at Year 10, Council would have to reduce expenditure on average by \$158,000 per annum for the life of the Plan.



Council's Audit Committee is satisfied that Council is heading in the right direction with borrowings, operating expenditure and net financial liabilities ratio reducing over the past 4 years. This is an indication that Council's financial position is strengthening.

3.6.6 We will implement shared service agreements in participation with other Local Government partners to build on capacity and financial sustainability.

Achievements for 2017/2018:

Department – City Management

Shared Services

Council is currently in an agreement with the Flinders Ranges Council and the Whyalla City Council for the Building officers to visit and assist with Building Rules issues at Flinders Ranges and with Fire Safety at Whyalla. Port Augusta City Council did have an agreement with Port Pirie Regional Council for Building Rules assistance however this agreement ceased in January 2018 upon the employment of a full time officer in Port Pirie.

In addition to the above, Port Augusta City Council also provides Flinders Ranges Council with Work, Health and Safety Services on a 0.5 basis.



AUDITED FINANCIAL STATEMENT

A copy of Council's audited financial statement for 2017/2018 is provided on the following pages of this report
for the reader's information

A copy is also available on Council's Website: www.portaugusta.sa.gov.au

PORT AUGUSTA CITY COUNCIL

ABN 73 625 993 182

ANNUAL FINANCIAL STATEMENTS

**FOR YEAR ENDED
30 JUNE 2018**

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PORT AUGUSTA CITY COUNCIL

ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by the Council to certify the financial statements in their final form. In our opinion:

- The accompanying financial statements comply with *the Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- The financial statements present a true and fair view of the Council's financial position at 30 June 2018 and the results of its operations and cash flows for the financial year.
- Internal controls implemented by the Council provide reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year.
- The financial statements accurately reflect the Council's accounting and other records.

J.P. BANKS
CHIEF EXECUTIVE OFFICER

S.C. JOHNSON
MAYOR

Date: 17/10/2018

PORT AUGUSTA CITY COUNCIL

ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

STATEMENT OF COMPREHENSIVE INCOME

		2018	2017
	Notes	\$	\$
INCOME			
Rates	3	18,847,675	18,085,820
Statutory charges	3	260,018	220,341
User charges	3	3,547,133	5,033,312
Grants, Subsidies & Contributions	3	9,182,862	14,645,780
Investment Income	3	61,910	102,507
Reimbursements	3	527,742	499,580
Other Income	3	1,511,104	1,746,547
Gain on the sale of held for sale assets	20	<u>3,097,427</u>	<u></u>
TOTAL INCOME		<u>37,035,871</u>	<u>40,333,887</u>
EXPENSES			
Employee Costs	4	13,802,046	17,824,459
Materials, Contracts & Other Expenses	4	12,982,469	14,507,583
Finance Costs	4	929,554	1,285,328
Depreciation, Amortisation & Impairment	4	<u>7,092,545</u>	<u>7,977,778</u>
TOTAL EXPENSES		<u>34,806,614</u>	<u>41,595,148</u>
OPERATING SURPLUS / (DEFICIT)		<u>2,229,257</u>	<u>(1,261,261)</u>
Asset disposal and fair value adjustments	5	<u>(162,989)</u>	<u>(128,538)</u>
Amounts received specifically for new or upgraded assets	3	<u>-</u>	<u>762,000</u>
NET SURPLUS/(DEFICIT) transferred to Equity Statement		<u>2,066,268</u>	<u>(627,799)</u>
Other Comprehensive Income			
Changes in revaluation surplus - infrastructure, property, plant & equipment		<u>-</u>	<u>(339,683)</u>
Impairment (expense) / recoupments offset to asset revaluation reserve		<u>(4,281,079)</u>	<u>(7,837,357)</u>
TOTAL OTHER COMPREHENSIVE INCOME		<u>(4,281,079)</u>	<u>(8,177,040)</u>
TOTAL COMPREHENSIVE INCOME		<u>(2,214,811)</u>	<u>(8,804,839)</u>

This Statement is to be read in conjunction with the attached Notes.

Financial Assistance Grant Payment Reallocation	17/18	1,510,089	(1,510,089)
Financial Assistance Grant Payment Reallocation	18/19	<u>(1,525,808)</u>	<u></u>
Gain on the sale of held for sale assets		<u>(3,097,427)</u>	<u></u>
Adjusted Operating Surplus/(Deficit)		<u>(883,889)</u>	<u>(2,771,350)</u>

STATEMENT OF FINANCIAL POSITION

	Notes	2018	2017
		\$	\$
ASSETS			
Current Assets			
Cash and cash equivalents	6	347,303	609,458
Trade & other receivables	6	2,505,970	1,882,376
Inventories	6	213,277	241,293
		3,066,550	2,733,127
Non-current Assets held for Sale	20	-	8,579,766
Total Current Assets		<u>3,066,550</u>	<u>11,312,893</u>
Non-current Assets			
Financial Assets	7	42,850	62,581
Infrastructure, Property, Plant & Equipment	8	195,798,875	204,166,445
Other Non-current Assets	7	-	-
Total Non-current Assets		<u>195,841,725</u>	<u>204,229,026</u>
TOTAL ASSETS		<u>198,908,275</u>	<u>215,541,919</u>
LIABILITIES			
Current Liabilities			
Trade & Other Payables	9	2,460,114	3,172,762
Borrowings	9	2,518,595	3,108,090
Provisions	9	2,174,872	2,343,661
		7,153,581	8,624,513
Liabilities Associated with Non-current Assets held for Sale	20	-	4,267,949
Total Current Liabilities		<u>7,153,581</u>	<u>12,892,462</u>
Non-current Liabilities			
Borrowings	9	15,026,512	23,717,316
Provisions	9	99,691	88,839
Total Non-current Liabilities		<u>15,126,203</u>	<u>23,806,155</u>
TOTAL LIABILITIES		<u>22,279,784</u>	<u>36,698,617</u>
NET ASSETS		<u>176,628,491</u>	<u>178,843,302</u>
EQUITY			
Accumulated Surplus(Deficit)		(5,337,598)	(8,238,648)
Asset Revaluation Reserve	10	181,966,089	187,081,950
TOTAL EQUITY		<u>176,628,491</u>	<u>178,843,302</u>

This Statement is to be read in conjunction with the attached Notes.

STATEMENT OF CHANGES IN EQUITY

2018	Notes	ACCUMULATED SURPLUS	ASSET REVALUATION RESERVE	TOTAL EQUITY
Balance at end of previous reporting period		(8,238,648)	187,081,950	178,843,302
Net Surplus/ (Deficit) for year		2,066,268		2,066,268
Other Comprehensive Income				
Gain on revaluation of property, plant & equipment				
Impairment (expense) / recoupments offset to asset revaluation reserve	10		(4,281,079)	(4,281,079)
Transfers between reserves	10	834,782	(834,782)	-
Balance at end of period		<u>(5,337,598)</u>	<u>181,966,089</u>	<u>176,628,491</u>
2017	Notes			
Balance at end of previous reporting period		(7,610,849)	195,258,989	187,648,140
Net Surplus/ (Deficit) for year		(627,799)		(627,799)
Other Comprehensive Income				
Gain on revaluation of property, plant & equipment	10		(8,177,039)	(8,177,039)
Impairment (expense) / recoupments offset to asset revaluation reserve				
Transfers between reserves				
Balance at end of period		<u>(8,238,648)</u>	<u>187,081,950</u>	<u>178,843,302</u>

This Statement is to be read in conjunction with the attached Notes.

PORT AUGUSTA CITY COUNCIL
ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

STATEMENT OF CASH FLOWS

	Note	2018	2017
		\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts			
Operating Receipts		36,252,318	40,303,902
Investment Receipts		61,910	102,507
Payments			
Operating Payments to suppliers & employees		(28,177,094)	(32,553,221)
Finance Payments		(1,049,906)	(1,342,235)
Net Cash provided by (or used in) Operating Activities		<u>7,087,228</u>	<u>6,510,953</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Receipts			
Amounts specifically for new or upgraded assets		-	762,000
Sale of replaced assets		177,727	104,545
Sale of surplus assets		374,690	-
Net disposal of held-for-sale assets		4,824,336	-
Repayments of loans by community groups		19,085	18,462
Payments			
Expenditure on renewal/replacement of assets		(2,320,857)	(1,275,102)
Expenditure on new/upgraded assets		(677,552)	(1,582,448)
Net Cash provided by (or used in) Investing Activities		<u>2,397,429</u>	<u>(1,972,543)</u>
CASH FLOWS FROM FINANCING ACTIVITIES			
Receipts			
Proceeds from Borrowings		1,891,383	3,291,442
Proceeds from Aged Care Facility deposits		179,000	766,000
Payments			
Repayments of Borrowings		(11,171,682)	(7,573,496)
Repayment of Aged Care Facility deposits		(645,513)	(793,932)
Net Cash provided by (or used in) Financing Activities		<u>(9,746,812)</u>	<u>(4,309,986)</u>
Net Increase (Decrease) in cash held		<u>(262,155)</u>	<u>228,424</u>
Cash & cash equivalents at beginning of period		609,458	3,885,800
Transfer to Non-current Assets Held for Sale	20	-	(3,504,766)
CASH & CASH EQUIVALENTS AT END OF PERIOD		<u>347,303</u>	<u>609,458</u>

This Statement is to be read in conjunction with the attached Notes

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1.1 Basis of Preparation

1.1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

1.1.2 Accounting Standards Adopted Early

AASB 2016-4 *Recoverable Amount of Non Cash-Generating Specialised Assets of Not-for-Profit Entities* has been adopted early in the preparation of these financial reports. This Standard removes the requirement for impairment testing of non cash-generating specialised assets that are carried at fair value. The early adoption of this Standard has not resulted in any changes to any amounts disclosed in these reports.

1.1.3 Authorisation for Issue

The financial report was authorised for issue by certificate under regulation 14 of the Local Government (Financial Management) Regulations 2011 dated 17/10/2018.

1.1.4 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying Council's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.1.5 Rounding

All amounts in the financial statements have been rounded to the nearest dollar (\$0).

POR AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

2.0

The Local Government Reporting Entity

The Port Augusta City Council is incorporated under the SA Local Government Act 1999 and has its principal place of business at 4 Mackay Street, Port Augusta, South Australia. These financial statements include the consolidated fund and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

The principal activities and entities conducted other than in the Council's own name that have been included in these consolidated financial statements are:

Wadlata Outback Centre
Australian Arid Lands Botanic Gardens
Port Augusta Cultural Centre – Yarta Purtli
Ryan Mitchell Swim Centre
Nerrilda Nursing Home (to 2/11/2017)
AM Ramsay Village (to 2/11/2017)
Port Augusta Childcare Centre
Miriam High Special Needs Centre
Port Augusta Mens Shed
Substance Misuse Service
Sobering Up Unit
Port Augusta Outdoor Adventure Centre
Port Augusta Public Library

Trust monies and property held by Council but subject to the control of other persons have been excluded from these reports. A separate statement of moneys held in the Trust Fund is available for inspection at the Council Office by any person free of charge.

3.0

Income recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as income during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

In the month of June in recent years the Federal Government has paid amounts of untied financial assistance grants, which are recognised on receipt, in advance of the year of allocation:

June 2015	2 quarters of the 2015/16 allocation	\$1,505,972
June 2016	No advance paid	
June 2017	2 quarters of the 2017/18 allocation	\$1,510,089
June 2018	2 quarters of the 2018/19 allocation	\$1,525,808

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated.

POR T AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

The Operating Surplus Ratio disclosed in Note 14 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

4.0 Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition.

A detailed statement of the accounting policies applied to the Financial Instruments forms part of Note 12.

5.0 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

6.0 Infrastructure, Property, Plant & Equipment

6.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are as follows. No capitalisation threshold is applied to the acquisition of land or interests in land.

Buildings, Structures and Site Improvements	\$5,000
Road Construction/Reconstruction	\$5,000
CWMS, Waste Water and Stormwater	\$3,000
Paving, Footpaths, Kerb and Gutter	\$2,000
Plant, Contents and Vehicles	\$1,000

Assets which are not completed as at 30th June in any year will be shown in the Balance Sheet as Work in Progress. These assets will not attract depreciation until completion.

6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Further detail of existing valuations, methods and values are provided in Note 8.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure and property, plant and equipment assets recognised are systematically depreciated over their useful lives in a manner which reflects the consumption of the service potential embodied in those assets.

Depreciation is recognised on a straight-line basis. Major depreciation periods for each class of asset are shown below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Plant, Contents and Vehicles

Furniture and Contents	3 to 15 years
Plant and Equipment	5 to 15 years
Vehicles	5 to 15 years

Buildings, Structures and Site Improvements

Buildings – Structure	50 to 120 years
Buildings – Components	15 to 40 years
Park Furniture	5 to 20 years
Playground Equipment	20 to 30 years
Carparks, Pathways and Fencing	30 to 50 years
Monuments and Memorials	50 to 100 years
Shade Sails and Shelters	15 to 30 years
Swimming Pools	40 to 50 years
Marine Structures	60 to 150 years

CWMS, Waste Water and Stormwater

Stormwater Drains	80 to 100 years
Culverts	50 to 80 years
Flood Control Structures	80 to 100 years
Bores	20 to 40 years
Reticulation Pipes – PVC70	60 to 80 years
Reticulation Pipes – other ²⁵	50 to 75 years
Pumps & Telemetry	15 to 25 years
Reclaimed Water Plant & Irrigation System	20 to 50 years
CWMS	50 to 80 years

Road Infrastructure

Sealed Roads – Surface Upper	15 to 35 years
Sealed Roads – Surface Lower	45 to 75 years
Sealed Roads – Pavement Upper	50 to 80 years
Sealed Roads – Pavement Sub Base	150 to 300 years
Unsealed Roads	10 to 15 years
Bridges – Concrete	80 to 100 years
Kerb and Gutter	60 to 80 years
Paving and Footpaths	15 to 45 years

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

6.5 Impairment

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing. Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use). Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

The Great Western Bridge and Eastside Mill Jetty were deemed to be at the end of their useful life and recognised as impaired during the 2017/18 year.

7.0 Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

8.0 Borrowings

Loans are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

9.0 Employee Benefits

9.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based on cost) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncots) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

POR T AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

9.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme and to Hesta Super Fund. The Statewide Superannuation Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 17.

10.0 Construction Contracts

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. As there is no profit component, such works are treated as 100% completed. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

11.0 Leases

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117. In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

12.0 GST Implications

In accordance with UIG Abstract 1031 Accounting for the Goods & Services Tax

- Receivables and Creditors include GST receivable and payable
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

13.0 New Accounting Standards

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2018 reporting period and have not been used in preparing these reports.

AASB 9	<i>Financial Instruments</i>
AASB 15	<i>Revenue from Contracts with Customers</i>
AASB 16	<i>Leases</i>
AASB 107	<i>Statement of Cash Flows</i>
AASB 1058	<i>Income of Not-for-Profit Entities</i>
AASB 2014-5	<i>Amendments to Australian Accounting Standards arising from AASB 15</i>
AASB 2015-8	<i>Amendments to Australian Accounting Standards – Effective Date of AASB 15</i>
AASB 2016-3	<i>Amendments to Australian Accounting Standards – Clarifications to AASB 15</i>
AASB 2016-7	<i>Amendments to Australian Accounting Standards – Deferral of AASB 15 for Not-for-Profit Entities</i>
AASB 2016-8	<i>Amendments to Australian Accounting Standards – Australian Implementation Guidance for Not-for-Profit Entities</i>
AASB 2017-6	<i>Amendments to Australian Accounting Standards – Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections</i>
AASB 2018-1	<i>Amendments to Australian Accounting Standards – Annual Improvements 2015-2017 Cycle [AASB 3, AASB 11, AASB 112 & AASB 123]</i>
AASB 2018-2	<i>Amendments to Australian Accounting Standards – Plan Amendment, Curtailment or Settlement [AASB 119]</i>
Int'n 2010-7	<i>Amendments to Australian Accounting Standards arising from AASB 9</i>
Int'n 2014-1	<i>Amendments to Australian Accounting Standards</i>
Int'n 2014-7	<i>Amendments to Australian Accounting Standards arising from AASB 9</i>

(Standards not affecting the Port Augusta City Council have been excluded from the above list).

AASB 7 Financial Instruments - Disclosures, AASB 9 Financial Instruments, AASB 15 Revenue from Contracts with Customers (all commence 1 January 2018) and AASB 16 Leases (commences 1 January 2019) are considered to be too remote in time to have a potentially material affect on the interpretation of the 2017/18 financial reports, and omitted on this basis.

Council is of the view that none of the above new standards or interpretations will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

NOTE 2 FUNCTIONS & ACTIVITIES OF THE COUNCIL

	REVENUES, EXPENSES AND ASSETS HAVE BEEN DIRECTLY ATTRIBUTED TO THE FOLLOWING FUNCTIONS & ACTIVITIES									
	INCOME		EXPENSES		SURPLUS/(DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	2018	2017	2018	2017	2018	2017	2018	2017	2018	2017
Administration										
City Management & Economic Development	2,956,558	4,445,412	760,549	732,337	2,196,010	3,713,076	2,943,041	4,445,045	47,867	63,258
Human Resource Management	283,167	457,292	146,522	206,354	136,645	250,938			17,707	20,998
Records Management			15,056	12,551	(15,056)	(12,551)			2,051	5,436
Financial & Customer Services	16,558,400	15,870,321	972,991	878,287	15,585,409	14,992,034	56,373	139,500	1,282,271	1,141,427
Information Technology			380,204	609,244	(380,204)	(609,244)			697,926	682,615
Work Health & Safety	141,438	109,730	24,342	11,999	117,096	97,731			27,558	14,958
Public Order & Safety										
General Inspection	227,021	165,163	328,863	320,982	(101,842)	(155,819)			267,396	276,345
Other General Services	112,496	48,902	118,689	48,176	(6,193)	726				
Health Services										
Substance Misuse Service	574,888	567,388	583,648	556,519	(8,760)	10,869	567,388	567,388	36,494	21,257
Sobering Up Unit	719,673	705,000	734,635	757,333	(14,962)	(52,333)	719,100	705,000	22,714	30,377
Nerrilda Nursing Home	1,448,395	4,215,256	1,767,413	5,051,622	(319,018)	(836,366)	1,090,618	3,180,519	19,857	85,809
A.M. Ramsay Village	1,686,495	4,786,969	1,639,592	4,771,866	46,903	15,103	1,223,584	3,410,080	52,305	86,810
Immunisation Program	9,572	7,167	11,356	10,824	(1,784)	(3,657)	9,261	6,818		
Environmental Health	11,782	10,124	131,896	133,085	(120,114)	(122,961)			4,200	26,177
Social Security & Welfare										
Health Focus	268,016	265,059	303,920	307,688	(35,904)	(42,629)	238,558	235,497	1,668	
Childcare Service	775,638	858,518	1,154,270	1,204,889	(378,632)	(346,371)	359,063	369,737	867,217	962,761
Special Needs Program	275,858	292,765	369,790	430,912	(93,932)	(138,147)	199,308	242,144	410,205	480,683
DVASHed Program	55,062	57,640	53,396	68,877	1,566	(11,237)	43,266	42,711	3,810	4,230
HACC Project	75,249	82,482	76,636	87,135	(1,387)	(4,653)	70,108	69,209		
Youth Activities Service	3,000	4,000	4,677	11,224	(1,677)	(7,224)				
Service Reviews	3,097,427		131,920	76,123	2,965,507	(76,123)			330,107	8,579,766
Senior Citizens Centre	50,000		98,655	47,192	(48,655)	(47,192)	50,000		345,056	371,093
Housing & Community Amenities										
City Planning	91,127	64,457	259,667	223,123	(168,540)	(158,666)			670	14,409
Contracts & Events	6,000	1,000	240,414	270,177	(234,414)	(269,177)			468	780
Community Harmony Program	384,755	298,459	322,482	344,380	62,273	(45,921)	350,175	298,459		8,698
Community Donations			21,775	14,514	(21,775)	(14,514)				
Community Safety Program	63,014	73,272	324,795	325,583	(261,781)	(252,311)	23,260	23,260	238,360	278,063
Community Bus Service	10,083	16,666	19,680	48,636	(9,597)	(31,970)				
Halls			225	177	(225)	(177)			331,723	349,286
Civic Centre			390,604	369,099	(390,604)	(369,099)			2,453,919	2,599,727
Housing	61,253	77,099	116,273	143,058	(55,020)	(65,959)			1,167,412	1,225,438
Cemeteries	121,599	130,213	235,078	237,641	(113,479)	(107,428)			254,907	258,498
Sanitation & Garbage	1,554,586	1,626,551	1,613,118	1,764,011	(58,532)	(137,460)				
Foreshores			191,463	187,811	(191,463)	(187,811)			10,673,227	15,123,381
Public Conveniences			88,313	72,681	(88,313)	(72,681)				
Street Lighting			286,288	347,443	(286,288)	(347,443)				
Lakes Management			53,673	63,198	(53,673)	(63,198)			43,157	46,817
Other Property & Services	121,823	189,625	557,799	565,657	(435,976)	(376,032)	60,000	103,864	7,652,112	8,226,606
Stormwater Drainage			295,470	306,701	(295,470)	(306,701)			8,287,130	8,480,750
Waste Water Treatment Plant			241,981	235,200	(241,981)	(235,200)			2,911,106	2,973,562
Effluent Drainage	815,101	805,486	561,095	422,989	254,006	382,497			4,287,542	4,435,656

POR AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

NOTE 2 FUNCTIONS & ACTIVITIES OF THE COUNCIL (CONTINUED)

	REVENUES, EXPENSES AND ASSETS HAVE BEEN DIRECTLY ATTRIBUTED TO THE FOLLOWING FUNCTIONS & ACTIVITIES									
	INCOME		EXPENSES		SURPLUS/(DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	2018 \$	2017 \$	2018 \$	2017 \$	2018 \$	2017 \$	2018 \$	2017 \$	2018 \$	2017 \$
Recreation & Culture										
Library & Information Service	65,758	68,337	679,775	699,304	(614,017)	(630,967)	47,097	46,290	60,905	81,999
Fountain Gallery	1,895	3,950	70,903	80,761	(69,008)	(76,811)			1,072,394	1,127,734
Cultural Centre	58,215	103,076	692,257	804,376	(634,042)	(701,300)			4,221,688	4,479,354
StarClub Officer & Aquatic Centre Program			57,070	56,456	(57,070)	(56,456)				
Ryan Mitchell Swimming Centre	199,579	178,568	617,483	605,861	(417,904)	(427,293)			609,077	648,842
Be Active Community Centre		540	36,974	30,809	(36,974)	(30,269)			1,093,591	1,180,784
Parks & Gardens & Playgrounds	1,691	1,655	1,114,929	1,012,247	(1,113,238)	(1,010,592)			99,300	
Ovals	1,364		573,720	639,270	(572,356)	(639,270)			5,310,594	5,408,750
ETSA Oval Complex			72,034	86,960	(72,034)	(86,960)			962,145	1,059,155
Central Oval Community Hub	467,321	523,999	2,051,454	1,957,266	(1,584,133)	(1,433,267)	26,000	41,800	255,294	273,755
Mining Manufacturing & Construction									17,723,182	18,527,268
Building Act	32,710	39,254	360,783	345,833	(328,073)	(306,579)			22,367	25,790
Transport & Communication										
Aerodromes	278,121	220,241	684,493	674,163	(406,372)	(453,922)	45,680		13,491,742	13,850,442
Maintenance of Roads, Bridges etc	1,095,987	729,304	4,224,596	4,172,925	(3,128,609)	(3,443,621)	989,605	689,244	99,598,925	99,403,427
Street Sweeping			152,035	137,160	(152,035)	(137,160)				
Footpaths			233,294	226,891	(233,294)	(226,891)				
Parking			13,277	12,581	(13,277)	(12,581)				
Economic Affairs										
Regional & Economic Development										
Related Projects	12,992	11,000	289,326	354,086	(276,334)	(343,086)				
Wadlata Interpretive Centre	166,639	160,587	535,706	567,191	(369,067)	(406,604)			4,553,361	4,886,447
Wadlata Retail Centre	201,475	215,810	210,718	212,634	(9,243)	3,176				
Wadlata Visitor Information Centre	5,043	36,754	207,087	239,673	(202,044)	(202,919)				
Wadlata Outback Tucker Box	219,372	226,271	243,243	247,879	(23,871)	(21,608)			26,774	32,864
Arid Lands Garden Interpretive Centre	692,244	661,376	976,876	980,038	(284,632)	(318,662)			2,689,606	2,788,807
Arid Lands Garden Operation	41,756		452,133	508,493	(410,377)	(508,493)	41,750			
Arid Lands Nursery Operation	127,278	120,714	162,487	176,875	(35,209)	(56,161)			212,882	242,318
Information Bays				6,974	12,850	(6,974)	(12,850)			
Public Debt Transactions										
Treasury -Debt Servicing	46,858	49,961	954,269	1,302,061	(907,411)	(1,252,100)			410,906	708,440
Other Purposes										
Machinery Operating	760,097	750,474	697,603	609,989	62,494	140,485	29,627	29,215	2,224	8,969
Depot & Nursery			1,859,780	1,763,014	(1,859,780)	(1,763,014)			3,699,240	3,740,532
Engineering Services			946,124	800,205	(946,124)	(800,205)			153,236	91,271
TOTALS	37,035,871	40,333,887	34,806,614	41,595,148	2,229,257	(1,261,261)	9,182,862	14,645,780	198,908,275	215,541,919

POR T AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

NOTE 3 INCOME

RATES REVENUES	Notes	2018	2017
		\$	\$
GENERAL RATES			
General Rates		16,780,294	16,146,512
Less Mandatory Rebates		222,000	185,637
Less Discretionary Rebates, remissions & write offs		<u>671,521</u>	<u>801,345</u>
		<u>15,886,773</u>	<u>15,159,530</u>
OTHER RATES (INCLUDING SERVICE CHARGES)			
Natural Resource Management Levy		304,347	286,335
Community Waste Water Management Systems		815,101	805,486
Waste Management Levy		<u>1,554,098</u>	<u>1,585,365</u>
		<u>2,673,546</u>	<u>2,677,186</u>
OTHER CHARGES			
Penalties for late payment		147,228	137,236
Legal & other costs recovered		<u>140,128</u>	<u>111,868</u>
		<u>287,356</u>	<u>249,104</u>
		<u>18,847,675</u>	<u>18,085,820</u>

POR AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

NOTE 3 INCOME (CONTINUED)

	Notes	2018	2017
		\$	\$
STATUTORY CHARGES			
Development Act Fees		24,841	21,626
Town Planning Fees		78,157	52,548
Animal Registration Fees & Fines		110,802	100,763
Parking Fines/expiation fees		30,582	31,290
Sundry		<u>15,636</u>	<u>14,114</u>
		<u>260,018</u>	<u>220,341</u>
USER CHARGES			
Cemetery Fees		120,823	129,008
Halls Hire		5,479	3,784
Sales - General		938,854	953,435
Rentals		54,723	52,995
Nursing Home Fees		745,455	2,162,322
Childcare Fees		406,533	477,813
Swimming Pool & Aquatic Centre Fees		194,079	172,770
Wadlata Interpretive Centre Fees		159,768	152,290
Other Fees		910,864	911,778
Sundry		<u>10,555</u>	<u>17,117</u>
		<u>3,547,133</u>	<u>5,033,312</u>
INVESTMENT INCOME			
Interest on Investments			
Local Government Finance Authority		59,281	99,255
Loans to community groups		<u>2,629</u>	<u>3,252</u>
		<u>61,910</u>	<u>102,507</u>
REIMBURSEMENTS			
For Roadworks		101,915	32,654
For Private Works		4,467	7,406
Other		<u>421,360</u>	<u>459,520</u>
		<u>527,742</u>	<u>499,580</u>
OTHER INCOME			
Insurance & other recoupments - infrastructure		1,001,678	1,145,402
Gains on the sale of held for sale assets		3,097,427	-
Sundry		<u>509,426</u>	<u>601,145</u>
		<u>4,608,531</u>	<u>1,746,547</u>

POR T AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

NOTE 3 INCOME (CONTINUED)

	Notes	2018	2017
		\$	\$
GRANTS, SUBSIDIES, CONTRIBUTIONS			
Amounts received specifically for new or upgraded assets		-	762,000
Other grants, subsidies and contributions		<u>9,182,862</u>	<u>14,645,780</u>
		<u>9,182,862</u>	<u>15,407,780</u>

The functions to which these grants relate are shown in Note 2.

Sources of grants

Commonwealth government	4,299,781	9,638,279
State government	4,833,081	5,769,501
Other	<u>50,000</u>	-
	<u>9,182,862</u>	<u>15,407,780</u>

INDIVIDUALLY SIGNIFICANT ITEMS

In June 2017, the Commonwealth Government paid an advance of half of the Financial Assistance Grant for 2017/2018 and in June 2018 paid an advance of half of the Grant for 2018/2019.

1,525,808	1,510,089
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Conditions over grants & contributions

Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:

Unexpended at the close of the previous reporting period	1,686,502	81,611
Less: expended during the current period from revenues recognised in previous reporting periods	1,686,502	81,611
Subtotal	0	0
Plus: amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions	1,569,558	1,686,502
Subtotal	1,569,558	1,686,502
Unexpended at the close of this reporting period and held as restricted assets	1,569,558	1,686,502
Net increase (decrease) in restricted assets in the current reporting period	(116,944)	1,604,891

POR AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

NOTE 4 EXPENSES

	Notes	2018	2017
		\$	\$
EMPLOYEE COSTS			
Salaries and Wages		10,947,671	14,169,879
Employee Leave Expenses		1,385,338	1,764,534
Superannuation - Defined Contribution Plan Contributions	17	986,615	1,255,297
Superannuation - Defined Benefit Plan Contributions	17	197,135	212,489
Superannuation - Other	17	18,767	27,684
Workers Compensation Insurance		653,474	645,140
Less: Capitalised and distributed costs		(386,954)	(250,564)
Total Operating Employee Costs		<u>13,802,046</u>	<u>17,824,459</u>
Total Number of Employees			
(Full time equivalent at end of reporting period)			219.4
MATERIALS, CONTRACTS & EXPENSES			
Prescribed Expenses			
Auditor's Remuneration			
- Auditing the financial reports		19,800	19,200
Elected members' expenses		275,584	288,575
Election Expenses		3,879	3,781
Operating Lease Rentals - non cancellable leases	16		
- minimum lease payments		<u>216,985</u>	<u>362,559</u>
Sub Total Prescribed Expenses		<u>516,248</u>	<u>674,115</u>
Other Materials, Contracts & Expenses			
Contractors		5,584,322	6,560,346
Utilities		1,768,673	1,858,093
Legal Expenses		138,959	95,232
Levies paid to government - NRM Levy		300,047	294,317
Other levies		11,494	13,351
Parts, Accessories & Consumables		1,601,735	1,890,757
Professional Services		66,917	194,502
Communications		220,773	225,592
Contributions & Donations		83,363	106,227
Insurances		531,378	530,499
Rates & Taxes		85,811	100,767
Travel & Accommodation		47,929	75,791
Advertising		68,246	100,830
Subscriptions		67,521	79,603
Training		74,008	99,597
Postage Printing Stationery		113,605	115,538
Plant Hire		585,111	592,925
Bank Charges		57,962	55,277
Sundry		<u>1,058,367</u>	<u>844,224</u>
Sub Total Other Materials, Contracts & Expenses		<u>12,466,221</u>	<u>13,833,468</u>
TOTAL MATERIALS, CONTRACTS & EXPENSES		<u>12,982,469</u>	<u>14,507,583</u>

POR T AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

NOTE 4 EXPENSES (CONTINUED)

	Notes	2018	2017
		\$	\$
FINANCE COSTS			
Interest on overdraft & short-term borrowings			
		1,796	3,404
Interest on Loans		<u>927,758</u>	<u>1,281,924</u>
		<u>929,554</u>	<u>1,285,328</u>
DEPRECIATION, AMORTISATION & IMPAIRMENT			
Depreciation			
Buildings & Other Structures		2,694,512	3,304,797
Infrastructure		3,251,018	3,201,843
Plant & Equipment		574,576	657,928
Furniture & Equipment		<u>572,439</u>	<u>813,210</u>
		<u>7,092,545</u>	<u>7,977,778</u>

PORT AUGUSTA CITY COUNCILNOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018**NOTE 5 ASSET DISPOSAL & FAIR VALUE ADJUSTMENTS**

Notes	2018	2017
	\$	\$
INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT		
<i>Assets renewed or directly replaced</i>		
Proceeds from disposal	552,417	104,545
Less: Carrying amount of assets sold	<u>715,406</u>	<u>233,083</u>
Gain (Loss) on disposal	<u>(162,989)</u>	<u>(128,538)</u>
 NET GAIN(LOSS) ON DISPOSAL OR REVALUATION OF ASSETS		
	<u>(162,989)</u>	<u>(128,538)</u>

POR AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

NOTE 6 CURRENT ASSETS

	Notes	2018	2017
		\$	\$
CASH & EQUIVALENT ASSETS			
Cash on Hand and at Bank		143,752	404,171
Deposits at Call		<u>203,551</u>	<u>205,287</u>
		<u>347,303</u>	<u>609,458</u>
TRADE & OTHER RECEIVABLES			
Rates - General & Other		1,387,326	1,107,800
Accrued Revenues		408,491	240,606
Debtors - General		226,857	331,799
Other levels of Government		630,658	236,546
GST Recoupment		198,831	234,862
Prepayments		5,190	17,454
Loans to community organisations		<u>19,732</u>	<u>19,085</u>
		<u>2,877,085</u>	<u>2,188,152</u>
Less: Allowance for Doubtful Debts		<u>371,115</u>	<u>305,776</u>
		<u>2,505,970</u>	<u>1,882,376</u>
INVENTORIES			
Stores & Materials		82,156	81,062
Trading Stock		<u>131,121</u>	<u>160,231</u>
		<u>213,277</u>	<u>241,293</u>

POR T AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

NOTE 7 NON-CURRENT ASSETS

	Notes	2018	2017
		\$	\$
FINANCIAL ASSETS			
Receivables			
Loans to community organisations		<u>42,850</u>	<u>62,581</u>
TOTAL FINANCIAL ASSETS		<u>42,850</u>	<u>62,581</u>

POR T AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

NOTE 8 INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

	FAIR VALUE LEVEL	2017 \$				2018 \$			
		AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT
Land	2	2,212,178			2,212,178	1,736,934			1,736,934
Land	3	11,340,638			11,340,638	11,340,638			11,340,638
Buildings & Other Structures	2	5,399,956	273,931	(5,192,706)	481,181	1,894,555	257,047	(1,584,856)	566,746
Buildings & Other Structures	3	124,765,339	281,042	(56,358,752)	68,687,629	108,260,323	558,753	(46,782,419)	62,036,657
Infrastructure	3	172,366,679	3,554,082	(60,767,814)	115,152,947	172,366,679	6,088,393	(64,018,832)	114,436,240
Plant & Equipment	2	7,152,491	463,788	(3,473,928)	4,142,351	6,604,784	1,188,014	(3,697,084)	4,095,714
Furniture & Fittings	2	5,150,247	76,771	(3,077,497)	2,149,521	5,146,026	46,937	(3,607,017)	1,585,946
TOTAL PROPERTY, PLANT & EQUIPMENT		328,387,528	4,649,614	(128,870,697)	204,166,445	307,349,939	8,139,144	(119,690,208)	195,798,875
2017 Totals		353,864,472	1,685,097	(135,075,427)	220,474,142	328,387,528	4,649,614	(128,870,697)	204,166,445

	FAIR VALUE LEVEL	2017 \$								2018 \$	
		CARRYING AMOUNT	ADDITIONS		DISPOSALS	DEPRECIATION	IMPAIRMENT	TRANSFER	NET REVALUATION		
			NEW/UPGRADE	RENEWALS							
Land	2	2,212,178			(475,244)					1,736,934	
Land	3	11,340,638								11,340,638	
Buildings & Other Structures	2	481,181	94,603	31,805		(40,843)				566,746	
Buildings & Other Structures	3	68,687,629	120,219	163,556		(2,653,668)	(4,281,079)			62,036,657	
Infrastructure	3	115,152,947	523,047	2,011,264		(3,251,018)				114,436,240	
Plant & Equipment	2	4,142,351	176,577	576,944	(225,581)	(574,577)				4,095,714	
Furniture & Fittings	2	2,149,521	19,754	3,691	(14,581)	(572,439)				1,585,946	
TOTAL PROPERTY, PLANT & EQUIPMENT		204,166,445	934,200	2,787,260	(715,406)	(7,092,545)	(4,281,079)			195,798,875	
2017 Totals		220,474,142	1,780,102	1,275,102	(233,083)	(7,977,778)	(6,572,140)	(4,240,217)	(339,683)	204,166,445	

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

NOTE 8 INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT (CONTINUED)

Valuation of Assets

At July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.19 to retain previously established deemed cost under GAAP as it deemed cost. With subsequent additions at cost, this remains as the basis of recognition of non-material asset classes.

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013.

Fair value hierarchy level 2 valuations

Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Fair value hierarchy level 3 valuations of land

Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

Fair value hierarchy level 3 valuations of buildings, infrastructure and other assets

There is no known market for these assets and they are valued at depreciated current replacement cost. This method involves:

The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.

The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques. Accordingly, formal sensitivity analysis does not provide useful information.

Transfers between fair value hierarchy levels

In the course of revaluing all asset classes the nature of the inputs applied was reviewed in detail for each asset and where necessary, the asset reassigned to the appropriate fair value hierarchy level. Such transfers take effect as at the date of the revaluation.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

Land

Land assets were valued by Maloney Field Services as at 30 June 2016.

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Pursuant to Council's election, freehold land and land over which Council has control, but does not have title, is recognised on the cost basis. No capitalisation threshold is applied to the acquisition of land or interests in land.

Estimated future costs of reinstatement of land, capitalised in accordance with AASB 116.16(c) are reviewed annually (see Note 1) and depreciated over the estimated remaining life of the relevant asset.

Buildings & Other Structures

Buildings & Other Structures were valued by Maloney Field Services as at 30 June 2016.

Infrastructure

Community waste water management systems were valued by Tonkins Consulting as at 1 July 2015. Stormwater drainage and road infrastructure assets were valued by Tonkins Consulting as at 30 June 2016.

Plant & Equipment

Plant & Equipment were valued by Maloney Field Services as at 30 June 2016.

Furniture & Fittings

Furniture & Fittings were valued by Maloney Field Services as at 30 June 2016.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

NOTE 9 LIABILITIES

	Notes	2018 Current \$	2018 Non-Current \$	2017 Current \$	2017 Non-Current \$
TRADE & OTHER PAYABLES					
Goods & Services		1,799,533		1,980,611	
Payments received in advance		-		40,426	
Accrued expenses - other		660,581		1,151,725	
		<u>2,460,114</u>	<u>-</u>	<u>3,172,762</u>	<u>-</u>
BORROWINGS					
Friends of the Arid Lands Botanic Garden		-		23,797	
Loans - LGFA		2,518,595	15,026,512	3,084,293	23,717,316
		<u>2,518,595</u>	<u>15,026,512</u>	<u>3,108,090</u>	<u>23,717,316</u>
<i>All interest bearing liabilities are secured over the future revenues of the Council.</i>					
PROVISIONS					
Provision for Annual Leave		992,998		1,067,923	
Provision for Long Service Leave		1,181,874	99,691	1,275,738	88,839
		<u>2,174,872</u>	<u>99,691</u>	<u>2,343,661</u>	<u>88,839</u>
Amounts included in provisions that are not expected to be settled within 12 months of the reporting date.		1,109,926		1,313,988	

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

NOTE 10 RESERVES

ASSET REVALUATION RESERVE	30/06/2017	Net Increments (Decrements)	Impairment	Transfers on Sale	30/06/2018
					Notes
		\$	\$	\$	\$
Land	14,566,180	-	-	-	14,566,180
Buildings & Other Structures	51,300,856	-	(4,281,079)	-	47,019,777
Infrastructure	114,989,683	-	-	-	114,989,683
Plant & Equipment	3,271,329	-	-	-	3,271,329
Furniture & Fittings	2,119,120	-	-	-	2,119,120
Nursing Home Bed Places	834,782	-	-	(834,782)	-
Total Infrastructure, Property, Plant & Equipment	187,081,950	-	(4,281,079)	(834,782)	181,966,089

PURPOSES OF RESERVES

Asset Revaluation Reserve

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non-current assets and available-for-sale financial assets.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

NOTE 11 RECONCILIATION TO CASH FLOW STATEMENT

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:

	Notes	2018	2017
		\$	\$
Total Cash & Equivalent Assets	6	347,303	609,458
Balances per Statement of Cash Flows		<u>347,303</u>	<u>609,458</u>

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus (Deficit)		2,066,268	(627,799)
Non-cash items in Income Statement			
Depreciation, amortisation & impairment		7,092,545	7,977,778
Change in allowances for under-recovery		65,339	77,677
Grants for capital acquisitions treated as investing activity		-	(762,000)
Nursing Home Deposits		(26,507)	(74,526)
Net increase (decrease) in unpaid employee benefits		(157,937)	125,508
Net (Gain) Loss on Disposals		<u>162,989</u>	<u>128,538</u>
		<u>9,202,697</u>	<u>6,845,176</u>
Add (Less): Changes in Net Current Assets			
Net (increase) decrease in receivables		(707,785)	84,538
Net (increase) decrease in inventories		28,016	15,421
Net increase (decrease) in trade & other payables		<u>(1,435,699)</u>	<u>(434,182)</u>
Net Cash provided by (or used in) operations		<u>7,087,228</u>	<u>6,510,953</u>

(c) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Bank Overdrafts	700,000	700,000
Corporate Credit Cards	36,000	36,000
LGFA Cash Advance Debenture Facility	13,770,535	7,598,325

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

NOTE 12 FINANCIAL INSTRUMENTS

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits **Accounting Policy:** Carried at lower of cost and net realisable value; Interest is recognised when earned.

Terms & conditions: Deposits are returning fixed interest rates of 2.0% (2017: 2.0%) and variable interest rates of 1.5% (2017: 1.5%).

Carrying amount: approximates fair value due to the short term to maturity.

Receivables - Rates & Associated Charges **Accounting Policy:** Carried at nominal values less any allowance for doubtful debts. An allowance for (including legal & penalties for late doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable. payment)

Terms & conditions: Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999.

Carrying amount: approximates fair value (after deduction of any allowance).

Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & conditions: Unsecured, and do not bear interest. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying amount: approximates fair value (after deduction of any allowance).

Accounting Policy: Carried at nominal value.

Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of the Governments of the Commonwealth & State.

Carrying amount: approximates fair value.

Receivables - Retirement Contributions **Home Accounting Policy:** Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective legislation.

Carrying amount: approximates fair value (after deduction of any allowance).

Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms & conditions: Liabilities are normally settled on 30 day terms.

Carrying amount: approximates fair value.

Liabilities - Retirement Home Contributions **Accounting Policy:** To avoid inconvenience when complying with the separate audit requirements imposed by the relevant legislation, amounts are carried at nominal values.

Terms & conditions: Pursuant to Commonwealth legislation certain intending residents are required to contribute amounts on an interest free basis. The amounts are subject to certain deductions as prescribed by the legislation, the balance being repaid on termination of tenancy.

Carrying amount: approximates fair value for short tenancies; may be non-materially over-stated for longer tenancies.

Accounting Policy: Carried at the principal amounts. Interest is charged as an expense as it accrues.

Terms & conditions: secured over future revenues, loans are repayable by equal 6 monthly instalments of principal & interest; interest is charged at fixed rates between 4.25% and 6.7% (2017: 4.25% and 7.48%)

Carrying amount: approximates fair value.

Accounting Policy: accounted for in accordance with AASB 117.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

NOTE 12 FINANCIAL INSTRUMENTS (CONTINUED)

Liquidity Analysis					Total Contractual Cash Flows	Carrying Values
	2018	Due ≤ 1 year	Due > 1 year ≥ 5 years	Due > 5 years		
Financial Assets		\$	\$	\$	\$	\$
Cash & Equivalents		347,303			347,303	347,303
Receivables		919,813			919,813	919,813
Total		1,267,116		-	1,267,116	1,267,116
Financial Liabilities						
Payables		1,799,533			1,799,533	1,799,533
Borrowings		3,043,887	5,022,823	20,322,670	28,389,380	17,545,107
Total		4,843,420	5,022,823	20,322,670	30,188,913	19,344,640
2017		Due ≤ 1 year	Due > 1 year ≥ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets		\$	\$	\$	\$	\$
Cash & Equivalents		609,458			609,458	609,458
Receivables		539,714			539,714	539,714
Total		1,149,172		-	1,149,172	1,149,172
Financial Liabilities						
Payables		1,980,611			1,980,611	1,980,611
Borrowings		3,750,369	11,973,439	27,959,073	43,682,881	26,825,406
Total		5,730,980	11,973,439	27,959,073	45,663,492	28,806,017

The following interest rates were applicable to Council's borrowings at balance day.

	30 June 2018		30 June 2017	
	Weighted Average Interest Rate	Carrying Value	Weighted Average Interest Rate	Carrying Value
	%	%	%	%
Overdraft		-		
Other Variable Rates	3.60	6,429,466	3.75	12,601,675
Fixed Interest Rates	4.99	11,115,641	5.08	31,081,206
		17,545,107		43,682,881

NET FAIR VALUE

All carrying values approximate fair value for all recognised financial instruments. With the exception of investments, there is no recognised market for the financial assets of the Council.

RISK EXPOSURES

Credit risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair value of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market; and hence neither market risk or currency risk apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Policy (LGA Information Paper 15), liabilities have a range of maturity dates based on cash inflows. Council also has available a range of bank overdraft and short-term draw down facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

PORT AUGUSTA CITY COUNCILNOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018**NOTE 13 COMMITMENTS FOR EXPENDITURE**

	<u>Notes</u>	2018	2017
		\$	\$
Other Expenditure Commitments			
Other expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:			
Audit Services		67,650	89,100
Waste Collection Contract		208,155	1,011,738
Refuse Reserve Contract		1,597,194	2,065,548
Parks & Gardens Contract		565,137	99,698
Cleaning Services		815,802	16,653
Security Services		<u>361,173</u>	<u>461,720</u>
		<u>3,615,111</u>	<u>3,744,457</u>
These expenditures are payable:			
Less than one year		2,175,891	1,985,790
Not later than 5 years		<u>1,439,220</u>	<u>1,758,667</u>
		<u>3,615,111</u>	<u>3,744,457</u>

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

NOTE 14 FINANCIAL PERFORMANCE INDICATORS

	2018	2017
These Financial Indicators have been calculated in accordance with <i>Information Paper - Local Government Financial Indicators</i> prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.		

Operating Surplus Ratio	6.0%	(3.1%)
Operating Surplus		
Total Operating Revenue		

This ratio expresses the operating surplus as a percentage of operating revenue.

Adjusted Operating Surplus Ratio	(2.6%)	(7.1%)
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In June 2017, the Commonwealth Government paid an advance of half of the Financial Assistance Grant for 2017/2018 and in June 2018 paid an advance of half of the Grant for 2018/2019 (see Note 1 Recognition of Income). The Adjusted Surplus Ratio adjusts for this distortion. The 2018 Ratio has also been adjusted to remove the "Gain on the sale of held for sale assets" amount, however the Residential Aged Care Facilities operating deficit of \$272,115 is included.

Net Financial Liabilities	19,383,661	30,639,436
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Net Financial Liabilities are defined as total liabilities less financial assets(excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue

Net Financial Liabilities Ratio	52.3%	76.0%
Net Financial Liabilities		
Total Operating Revenue		

Adjusted Net Financial Liabilities Ratio	61.6%	82.8%
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In June 2017, the Commonwealth Government paid an advance of half of the Financial Assistance Grant for 2017/2018 and in June 2018 paid an advance of half of the Grant for 2018/2019 (see Note 1 Recognition of Income). The Adjusted Net Financial Liabilities Ratio adjusts for this distortion. The 2018 Ratio has also been adjusted to remove the "Gain on the sale of held for sale assets" amount.

Asset Sustainability Ratio	40.1%	19.4%
Net Asset Renewals		
Depreciation / Optimal Level of Expenditure per AMP		

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

Optimal Level of Expenditure per AMP has been used as the denominator for Infrastructure Assets with an Asset Management Plan. Depreciation expense has been included in the denominator for classes of assets without an AMP.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

NOTE 15 UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Council prepared on a uniform and consistent basis. All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis. The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.

	2018	2017
	\$	\$
Income	37,035,871	40,333,887
<i>less Expenses</i>	<u>34,806,614</u>	<u>41,595,148</u>
	<u>2,229,257</u>	<u>(1,261,261)</u>
<i>less Net Outlays on Existing Assets</i>		
Capital Expenditure on renewal and replacement of Existing Assets	2,320,857	1,275,102
<i>less Depreciation, Amortisation and Impairment</i>	<u>(7,092,545)</u>	<u>(7,977,778)</u>
<i>less Proceeds from Sale of Replaced Assets</i>	<u>(177,727)</u>	<u>(104,545)</u>
	<u>(4,949,415)</u>	<u>(6,807,221)</u>
<i>less Net Outlays on New and Upgraded Assets</i>		
Capital Expenditure on New and Upgraded Assets (<i>Including investment property & real estate developments</i>)	677,552	1,582,448
<i>less Amounts specifically for New and Upgraded Assets</i>	<u>-</u>	<u>(762,000)</u>
<i>less Proceeds from Sale of Surplus Assets (including investment property and real estate developments)</i>	<u>(374,690)</u>	<u>-</u>
	<u>302,862</u>	<u>820,448</u>
Net Lending / (Borrowing) for Financial Year	<u>6,875,810</u>	<u>4,725,512</u>

POR AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

NOTE 16 OPERATING LEASES

Leases providing revenue to the Council

Council owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed as rent and hire of non-investment property in Note 3.

Lease payment commitments of Council

Council has entered into non-cancellable operating leases for various items of computer equipment. No contingent rentals were paid during the current or previous reporting periods.

No lease imposes any additional restrictions on Council in relation to additional debt or further leasing.

Leases in relation to computer and office equipment permit Council, at expiry of the lease, to elect to re-lease, return or acquire the equipment leased.

No lease contains any escalation clause.

Commitments under non-cancellable operating leases that have not been recognised in the financial statements are as follows: No contingent rentals were paid during the current or previous reporting periods.

	2018	2017
	\$	\$
Not later than one year	75,795	300,819
Later than one year and not later than 5 years	<u>7,682</u>	<u>544,687</u>
	<u>83,477</u>	<u>845,506</u>

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

NOTE 17 SUPERANNUATION

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme and to HESTA. The Statewide Superannuation has two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector have the option to contribute to Marketlink and/or Salarylink. All other employees (including casuals) have all contributions allocated to Marketlink.

Marketlink (Accumulation Fund) Members

Marketlink receives both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation (9.50% in 2017/18; 9.50% in 2016/17). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Scheme's Trustee based on advice from the Scheme's Actuary. The rate is currently 6.3% (6.3% in 2016/17) of "superannuation" salary.

Given that Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation, the remaining 3% for Salarylink members is allocated to their Marketlink account. Employees also make member contributions to the Fund. As such, assets accumulate in the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink Plan is a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by employer, and employees may transfer to another employee within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willie Towers Watson as at 30 June 2017. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to other schemes

Council also makes contributions to other Superannuation Schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employees are represented by their share of net assets of the scheme, and no further liability attaches to the Council.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

NOTE 18 SEGMENT REPORTING

The Port Augusta City Council previously operated two Residential Aged Care Facilities (RACF's) in the City being Nerrilda and A.M. Ramsay Village, until the sale transfer of these facilities on 2/11/2017. This segment report has been produced to comply with the requirements of the Commonwealth Government, a major funding source.

BUSINESS SEGMENTS	TOTAL COUNCIL 2018 \$	RACF 2018 \$	OTHER 2018 \$	TOTAL COUNCIL 2017 \$	RACF 2017 \$	OTHER 2017 \$
REVENUE						
Grants & Subsidies	9,182,862	2,314,202	6,868,660	14,645,780	6,590,599	8,055,181
User Charges	3,547,133	784,344	2,762,789	5,033,312	2,261,030	2,772,282
Reimbursements	527,742	5,017	522,725	499,580	28,490	471,090
Investment Income	61,910	15,052	46,858	102,507	52,546	49,961
Other Revenue	20,618,797	16,275	20,602,522	20,052,708	69,560	19,983,148
Gain on the sale of held for sale assets	3,097,427		3,097,427			
TOTAL REVENUE	37,035,871	3,134,890	33,900,981	40,333,887	9,002,225	31,331,662
EXPENDITURE						
Operating Costs	27,714,069	3,407,005	24,307,064	33,617,370	9,170,241	24,447,129
Depreciation	7,092,545		7,092,545	7,977,778	653,247	7,324,531
	34,806,614	3,407,005	31,399,609	41,595,148	9,823,488	31,771,660
Operating (Loss)/Surplus before Capital Revenues	2,229,257	(272,115)	2,501,372	(1,261,261)	(821,263)	(439,998)
Capital Revenues or Asset Disposal Adjustments	(162,989)		(162,989)	633,462		633,462
RESULT						
Operating Result (Loss)/Surplus	2,066,268	(272,115)	2,338,383	(627,799)	(821,263)	193,464
ASSETS						
Current Assets	3,066,550		3,066,550	2,733,127	172,617	2,560,510
Non-current Assets	195,841,725		195,841,725	204,229,026		204,229,026
Intangible Assets						
Non-current Assets held for Sale				8,579,766	8,579,766	
TOTAL ASSETS	198,908,275		198,908,275	215,541,919	8,752,383	206,789,536
LIABILITIES						
Current Liabilities	7,153,581		7,153,581	8,624,513	696,914	7,927,599
Non-Current Liabilities	15,126,203		15,126,203	23,806,155	385,706	23,420,449
Liabilities Associated with Non-current Assets Held for Sale				4,267,949	4,267,949	
TOTAL LIABILITIES	22,279,784		22,279,784	36,698,617	5,350,569	31,348,048
NET ASSETS	176,628,491		176,628,491	178,843,302	3,401,814	175,441,488

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

NOTE 18 SEGMENT REPORTING (CONTINUED)

Breakdown of Residential Aged Care Facilities (RACF's) as per previous page.

REVENUE	\$	EXPENSES	\$
Government Subsidies	2,287,695	Wages & Superannuation - Care	1,734,308
Resident Charges	784,344	Wages & Superannuation - Admin	158,404
Capital Grants	-	Wages & Superannuation - Other	47,501
Bond Retentions / Draw Downs	26,507	Management Fees	109,250
Interest Income	15,052	Depreciation & Amortisation	-
Donations & Contributions	203	Interest	34,898
Other Operating Revenue	<u>21,089</u>	Building Repairs & Maintenance	104,024
TOTAL OPERATING REVENUE	<u>3,134,890</u>	Insurance	322,895
		Motor Vehicles	7,003
		Utilities	82,098
		Other Expenses	<u>806,624</u>
		TOTAL EXPENSES	<u>3,407,005</u>
SEGMENT RESULT SURPLUS(DEFICIT)			(272,115)

SEGMENT ASSETS	\$	SEGMENT LIABILITIES	\$
Current Assets		Current Liabilities	
Investment	-	Borrowings	-
Trade Receivables	-	Trade Payables	-
Other Current Assets	-	Employee Provisions	-
Non-current Assets Held for Sale	-	Accommodation Bonds	-
	<u>_____</u>	Other Current Liabilities	-
		Liabilities Associated with Non-current	-
		Assets Held for Sale	-
TOTAL CURRENT ASSETS	-	TOTAL CURRENT LIABILITIES	-
Property, Plant & Equipment	-	Loans	-
Intangibles	-	Employee Provisions	-
Other Non-Current Assets	-	Accommodation Bonds	-
TOTAL NON-CURRENT ASSETS	-	TOTAL LIABILITIES	-
SEGMENT TOTAL ASSETS	-	SEGMENT TOTAL LIABILITIES	-
SEGMENT NET ASSETS	-		

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

NOTE 19 CONTINGENCIES & ASSETS & LIABILITIES NOT RECOGNISED IN THE STATEMENT OF FINANCIAL POSITION

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position but knowledge of those items is considered relevant to user of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. LAND UNDER ROADS

As reported elsewhere in these Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled 410km of road reserves of average width 20 metres.

2. POTENTIAL INSURANCE LOSSES

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to a deductible "insurance excess", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

NOTE 20 CURRENT ASSETS HELD FOR SALE & DISCONTINUED OPERATIONS

Sale of Aged Care Facilities

Port Augusta Council entered into asset sale agreements for Nerrilda Nursing Home and AM Ramsay Village including 'Homestead Park' land in July 2017. Settlement for aged care facilities occurred on 2 November 2017, and 15 August 2018 for 'Homestead Park' land.

The Purchaser was Edenfield Family Care, a family owned organisation that has an excellent reputation for quality care in Adelaide's northern suburbs and pride themselves on being dedicated to aged care.

Original caveats were met through clauses within sale agreements. All staff were offered employment with Edenfield Family Care, including a transfer of leave liabilities. Existing Resident Agreements transferred to Edenfield Family Care.

Financial Performance

	2018	2017
	\$	\$
Revenue	3,134,890	9,002,225
Expenses (excluding depreciation)	3,407,005	9,170,241
Depreciation expense	-	653,247
Operating Result of discontinued operations	<u>(272,115)</u>	<u>(821,263)</u>

Carrying Amount of Assets and Liabilities

Cash	-	3,504,766
Intangible Assets	-	834,783
Infrastructure, property, plant and equipment	-	4,240,217
Total Assets	<u>-</u>	<u>8,579,766</u>
Accommodation Bonds	-	3,503,066
Current Employee Entitlements	-	730,218
Non-current Employee Entitlements	-	34,665
Total Liabilities	<u>-</u>	<u>4,267,949</u>
Net Assets	<u>-</u>	<u>4,311,817</u>

The balances of these Assets and Liabilities were re-classified and transferred to "Held for Sale" as at 30/6/2017.

This disposal group was previously classified as part of Residential Aged Care Facilities (RACF's) in Note 18.

Gain on the sale of held for sale assets

	2018	2017
	\$	\$
Proceeds From Sale of Assets	5,154,443	-
Carrying Value	(1,301,771)	-
Costs to Sell Assets	(755,245)	-
Gain on the sale of Held for Sale Assets	<u>3,097,427</u>	<u>-</u>

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

NOTE 21 RELATED PARTY DISCLOSURES

The Key Management Personnel of the Council include the Mayor, Councillors, CEO and certain prescribed officers under section 112 of the Local Government Act 1999.

In all, 16 persons were paid the following total compensation:

	2018
Salaries, allowances & other short term benefits	\$ 1,234,096
Post-employment benefits	\$ -
Long term benefits	\$ 11,411
Termination benefits	\$ 43,878
TOTAL	\$ 1,289,385

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

Other than amounts paid as ratepayers or residents (eg rates, swimming pool entry fees etc), Council received the following amounts in total:

	2018
Contributions for fringe benefits tax purposes	\$ 102
Planning & building application fees	\$ 2,493
Rentals for Council property	\$ -
TOTAL	\$ 2,595

Key management personnel or close family members (including related parties) lodged a total of eight planning and building applications during the year. In accordance with the Local Government Act 1999, these persons took no part in the assessment or approval processes for these applications.

Two close family members of the key management personnel are employed by Council in accordance with the terms of the Award, and as recorded in the public Register of Salaries maintained in accordance with section 105 of the Local Government Act 1999.

Two Elected Members are members of the management committee for an organisation which received a rate rebate of \$1,325. An Elected Member is a member of the management committee for an organisation which received a contribution of \$909 for an event.

An Elected Member has a close family member who is involved in a business, with total purchases amounting to \$2,467.

Two Elected Members are involved in separate businesses with total purchases amounting to \$48,649 and \$126 respectively.

An employee is a member of the management committee for an organisation which paid council \$66,030.

An employee is a member of the management committee for an organisation which paid council \$3,800.

In accordance with the Local Government Act 1999, these persons declare a conflict of interest and leave the meeting environs when any matter affecting the organisation is discussed or voted upon.

INDEPENDENT AUDITOR'S REPORT

To The Corporation of the City of Port Augusta

Report on the Financial Report

Audit Opinion

We have audited the accompanying financial report of the Corporation of the City of Port Augusta (the Council), which comprises the statement of financial position as at 30 June 2018, the statement of comprehensive income, statement of changes in equity and cash flow statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the Council Certificate of the Corporation of the City of Port Augusta.

In our opinion, the financial report presents fairly, in all material respects, the financial position of the Corporation of the City of Port Augusta as at 30 June 2018, and its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards, Local Government Act 1999 and Local Government (Financial Management) Regulations 2011.

Basis for Audit Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia, and we have fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

The Corporation of the City of Port Augusta Responsibility for the Financial Report

The Corporation of the City of Port Augusta is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 and for such internal control as the Council determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

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Auditor's Responsibility

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS



Simon Smith CA, FCPA, Registered Company Auditor
Partner

17/10/2018

PORT AUGUSTA CITY COUNCIL

GENERAL PURPOSE FINANCIAL STATEMENTS
For the year ended 30 June 2018

Statement by Auditor

I confirm that, for the audit of the financial statements of the Corporation of the City of Port Augusta for the year ended 30 June 2018, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulation 2011*.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS



Simon Smith CA, FCPA Registered Company Auditor
Partner

17/10/2018

Galpins

POR T AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Port Augusta City Council for the year ended 30 June 2018, the Council's Auditor, Galpins, have maintained their independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.


JOHN BANKS
CHIEF EXECUTIVE OFFICER


JOHN COMRIE
PRESIDING MEMBER
AUDIT COMMITTEE

/ / 2018

David Chant CA, FCPA
Simon Smith CA, FCPA
David Sullivan CA, CPA
Jason Seidel CA
Renae Nicholson CA
Tim Muhlhausler CA
Aaron Coonan CA
Luke Williams CA, CPA
Daniel Moon CA



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INDEPENDENT AUDITOR'S REPORT

To the Members of The Corporation of the City of Port Augusta

Independent Assurance report on the Internal Controls of The Corporation of the City of Port Augusta

Opinion

We have audited the compliance of the Corporation of the City of Port Augusta (the Council) with the requirements of Section 125 of the *Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities for the period 1 July 2017 to 30 June 2018 have been conducted properly and in accordance with law.

In our opinion, the Corporation of the City of Port Augusta has complied, in all material respects, with *Section 125 of the Local Government Act 1999* in relation to Internal Controls established by the Council in relation to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities so as to provide reasonable assurance that the financial transactions of the Council have been conducted properly and in accordance with law for the period 1 July 2017 to 30 June 2018.

Basis for Opinion

We conducted our engagement in accordance with applicable Australian Standards on Assurance Engagements ASAE 3100 *Compliance Engagements*, issued by the Australian Auditing and Assurance Standards Board, in order to state whether, in all material respects, the Council has complied with Section 125 of the Local Government Act 1999 in relation only to the Internal Controls specified above for the period 1 July 2017 to 30 June 2018. ASAE 3100 also requires us to comply with the relevant ethical requirements of the Australian professional accounting bodies.

We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

The Council's Responsibility for Internal controls

The Council is responsible for implementing and maintaining an adequate system of internal controls, in accordance with Section 125 of the *Local Government Act 1999* to ensure that the receipt, expenditure and investment of money, acquisition and disposal of property, and incurring of liabilities have been conducted properly and in accordance with law.

Our Independence and Quality Control

We have complied with the independence and other relevant ethical requirements relating to assurance engagements, and apply Auditing Standard ASQC 1 *Quality Control for Firms that Perform Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements* in undertaking this assurance engagement.

Auditor's responsibility

Our responsibility is to express an opinion on the Council's compliance with Section 125 of the Local Government Act 1999 in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, based on our procedures. Our engagement has been conducted in accordance with applicable Australian Standards on Assurance Engagements ASAE 3100 Compliance Engagements, issued by the Australian Auditing and Assurance Standards Board, in order to state whether, in all material respects, the Council has complied with Section 125 of the Local Government Act 1999 in relation only to the Internal Controls specified above for the period 1 July 2017 to 30 June 2018. ASAE 3100 also requires us to comply with the relevant ethical requirements of the Australian professional accounting bodies.

Our procedures included obtaining an understanding of controls in relation to the receipt, expenditure and investment of money, the acquisition and disposal of property and the incurring of liabilities, evaluating management's assessment of these controls, assessing the risk that a material weakness exists, and testing and evaluating the design and implementation of controls on a sample basis based on the assessed risks.

Limitations of Controls

Because of the inherent limitations of any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved so that fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

Limitation of Use

This report has been prepared for the members of the Council in Accordance with Section 129 of the Local Government Act 1999 in relation to the Internal Controls Specified above. We disclaim any assumption of responsibility for any reliance on this report to any persons or users other than the members of the Council, or for any purpose other than which it was prepared

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS



Simon Smith CA, FCPA, Registered Company Auditor
Partner

17/10/2018



Compliance Report

Section Four



Information Statement

Pursuant to Section 9 (1a) of the *Freedom of Information Act 1991*, Council must, at intervals of not more than 12 months, cause an up-to-date information statement to be published. The Information Statement must contain:

- 1) a description of the structure and functions of the agency; a description of the ways in which the functions (including, in particular, the decision-making functions of the agency) affect members of the public;
- 2) a description of any arrangements that exist to enable members of the public to participate in the formulation of the agency's policy and the exercise of the agency's functions;
- 3) a description of the various kinds of documents that are usually held by the agency, including the various kinds of documents that are available for inspection at the agency and whether or not inspection of any such document is subject to a fee or charge; those documents that are available for purchase and those available free of charge;
- 4) a description of the arrangements that exist to enable a member of the public to obtain access to the agency's documents and to seek amendment of the agency's records concerning his or her personal affairs;
- 5) a description of the procedures of the agency in relation to the giving of access to the agency's documents and to the amendment of the agency's records concerning the personal affairs of a member of the public including the designated of the officer or officers to whom inquiries should be made and the address or addresses at which applications under this Act should be lodged;
- 6) must identify each of the agency's policy documents;
- 7) must specify the designation of the officer or officers to whom inquiries concerning the procedures for inspecting and purchasing the agency's policy document should be made; and
- 8) must specify the address or addresses at which, and the times during which, the agency's policy documents may be inspected and purchased.

Subject to certain restrictions, the FOI Act gives members of the public a legally enforceable right to access information held by South Australian (Local) Government agencies such as Councils. The purpose of this statement is to assist members of the public to identify the functions and decision making processes of Council, detail the types of information held by Council and advise how it can be accessed by the public.

The following information fulfils Council legislative requirements in relation to its reporting obligations in regards to an up-to-date information statement and this Statement is incorporated within Council Annual Report each year.

4.1 Functions of the Council and Decision Making Structure

4.1.1 Full Council and provisions for meeting procedures

- a) The Council consists of the Principal Members of Mayor and nine Elected Members who represent residents and ratepayers in the City of Port Augusta.

'Council' is the body corporate consisting of Elected Members as constituted under the *Local Government Act 1999*. The principal role of Council is to provide for the government and management of its area at the local level and, in particular:

- i) to act as representative, informed and responsible decision maker in the interest of its community; and

- 
- ii) to provide and co-ordinate various public services and facilities and to develop its community and resources in a socially just and ecologically sustainable manner; and
 - iii) to encourage and develop initiatives within its community for improving the quality of life of the community; and
 - iv) to represent the interests of its community to the wider community; and
 - v) to exercise, perform and discharge the powers, functions and duties of local government under the Local Government Act and other acts in relation to the area for which it is constituted (Section 6, *Local Government Act*).

The functions of Council include:

- vi) to plan at the local and regional level for the development and future requirements of its area;
 - vii) to provide services and facilities that benefit its area, its ratepayers and residents, and visitors to its area (including general public services or facilities (including electricity, gas and water services, and waste collection, control or disposal services or facilities), health, welfare or community services or facilities, and cultural or recreational services or facilities);
 - viii) to provide for the welfare, well-being and interests of individuals and groups within its community;
 - ix) to take measures to protect its area from natural and other hazards and to mitigate the effects of such hazards;
 - x) to manage, develop, protect, restore, enhance and conserve the environment in an ecologically sustainable manner, and to improve amenity;
 - xi) to provide infrastructure for its community and for development within its area (including infrastructure that helps to protect any part of the local or broader community from any hazard or other event, or that assists in the management of any area);
 - xii) to promote its area and to provide an attractive climate and locations for the development of business, commerce, industry and tourism;
 - xiii) to establish or support organisations or programs that benefit people in its area or local government generally;
 - xiv) to manage and, if appropriate, develop, public areas vested in or occupied by the Council;
 - xv) to manage, improve and develop resources available to the Council;
 - xvi) to undertake other functions and activities conferred by or under an Act.
- b) Ordinary meetings of the Council are held in the Council Chambers, 4 Mackay Street, Port Augusta on the 4th Monday of each month, commencing at 6pm. All meetings are open to the public, with the exception of any matters subject to an order of confidentiality (Section 90 *Local Government Act*). Notices of all meetings of Council and its Committees are available on the Council Website and from the Civic Centre display board.
- c) One of the main opportunities for the community to gain information about the business of Council is its agendas and associated reports prepared for Council and Committee Meetings. Agendas, including minutes of the previous meetings and supporting documentation, are placed on public display no less than three days prior to meetings. They are available on Council's website at www.portaugusta.sa.gov.au and at each office of the Council that is open to the public for the general administration of Council business.

- 
- d) Community members are encouraged to attend Committee and Council Meetings, which is a great way to keep informed on the activities of the Council. The community is also provided an opportunity to ask questions of the Elected Members at the Council Meetings held on the fourth Monday of every month. Alternatively, community members may submit a formal question in writing, which will trigger a response being provided within the next appropriate Council agenda.
 - e) Notice of a meeting and the agenda are placed on public display and continue to be published on the website, listed under the relevant meeting date.

4.1.2 Council Committees and Subsidiaries

- a) Schedule 1 of this statement lists the various committees of Council and identifies under which section of the *Local Government Act* or *Development Act* they have been formed. Council has also established other working groups to assist in the performance of its functions, and these are outlined in more detail within Clause 2.5 of Section Two of this report.
- b) Committees streamline Council business and assist in the performance of its functions. The membership of Committees and their Terms of Reference are determined by Council.
- c) Committees meet at intervals determined in the respective Terms of Reference (available on Council's website and at the Council Office, 4 Mackay Street, Port Augusta) and make recommendations to Council. Recommendations by Committees are forwarded to Council for consideration and final decision. Meetings of Committees are open to the public with the exception of any matters subject to an order of confidentiality (Section 90, *Local Government Act* 1999).
- d) Chapter 6 of the *Local Government Act* and the *Local Government (Procedures of Meetings) Regulations* prescribe the way meetings of a Council and its Committees are to be conducted. Council has also adopted a Code of Practice – Meeting Procedures 1.1.15.
- e) Section 41 of the *Local Government Act* empowers a Council to establish Committees:
 - i) to assist the Council in the performance of its functions;
 - ii) to enquire into and report to the Council on matters within the ambit of the Council's responsibilities;
 - iii) to provide advice to the Council; and
 - iv) to exercise, perform or discharge delegated powers, functions or duties.

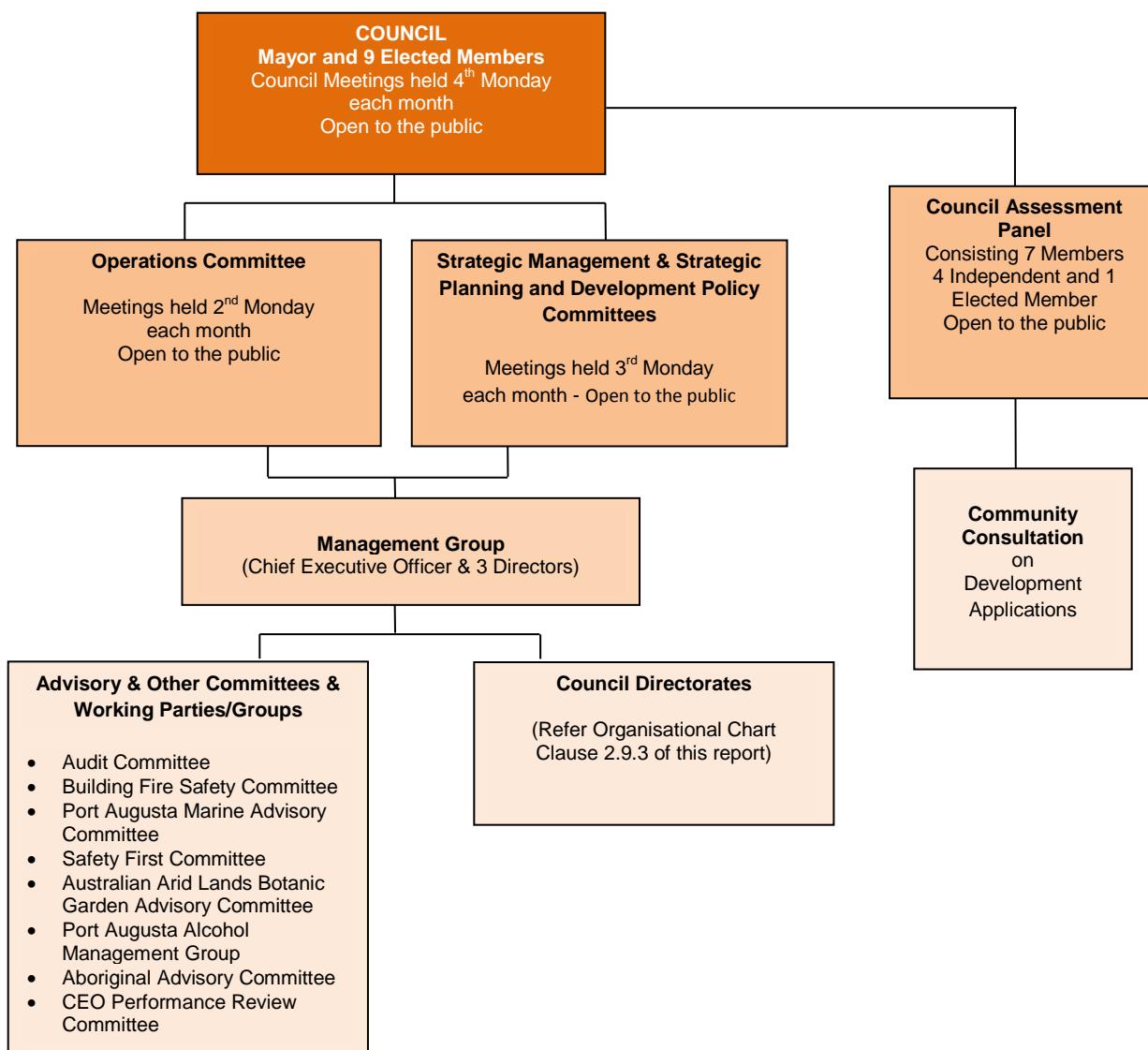
4.1.3 Informal Gatherings

- a) Council holds Informal Gatherings which provide an opportunity to informally discuss issues with Elected Members. Examples of the types of reasons for holding an Informal Gathering would be to undertake planning sessions associated with the development of policies or strategies, briefing or training sessions, workshops and social gatherings to encourage informal communication between Elected Members or between Elected Members and Senior Officers. Informal Gatherings are held on an *ad hoc* basis and an agenda outlining the issues to be considered at the Informal Gathering are published on Council's website prior to the meeting. Informal Gatherings are open to the public, unless it is a topic that would fall into a category that would normally be kept confidential. The intent is for Informal Gatherings to remain open to the public wherever possible.
- b) Section 90(8) of the *Local Government Act* 1999 allows Informal Gatherings to be held provided that the discussion does not lead to a decision, or effectively obtain a decision, on a matter that would ordinarily be dealt with at a Council level. During the reporting period, Council held 15 Informal Gatherings where the following issues were considered:



- presentation – Overview of Energy Australia’s Pumped Hydro Project near Cultana and WHS Procedure Training for Elected Members;
- Service Range & Levels Review, Parks, Gardens & Footpath Maintenance Contract, Kerbside Waste & Recycling Collection Contract and Council Properties;
- rate rebate review;
- quarterly report review;
- relocation of Community Groups and Other Assets from Homestead Park;
- relocation of Community Groups and Disposal of Other Assets from Homestead Park;
- relocation of Community Groups and Other Assets from Homestead Park;
- financial matters;
- key projects – prioritisation;
- presentation J Comrie 2018/2019 Draft annual Business Plan and Budget Process;
- Strategic Plan, Local Government Elections, Policy and Program Gaps and Opportunities, objectives remainder of term of the 39th Council, Central Oval Quantification Review and Future objectives for Central Oval;
- 2018/2019 Annual Business Plan & Budget Workshop 1;
- budget workshop and Infrastructure Asset Management Plan;
- budget workshop, Regional Planning Board;
- budget workshop.

4.1.4 Decision Making Structure





4.1.5 External Committees/Boards/Associations

Council participates in a number of external Committees, Boards and Associations, comprising Elected Members, staff and the public and these are listed in Schedule 1.

4.1.6 Delegations

The Port Augusta City Council undertakes a review of its delegations on an annual basis. Council considers all delegations that it makes to the Council Assessment Panel and Chief Executive Officer under the various Acts that Council administers as part of this review, and also to officers in line with the Minister's Authorisation Notice (22 August 2013) under the *Roads Traffic Act 1961*, the Fire Prevention Officers under the *Fire and Emergency Services Act 2005* and delegations to Officers under the *Recreation Grounds Regulations 2011*.

Council's resolution outlining the various delegations made to the Chief Executive Officer is then reviewed by the Chief Executive Officer who, as approved by Council, then sub-delegates various powers and functions to officers of the Council.

A Delegations Register has been developed and provides details of all delegations and sub-delegations including any limitations and conditions imposed by Council and/or the Chief Executive Officer.

A copy of the Delegations Register is available on Council's Website www.portaugusta.sa.gov.au under the headings: 'The Council' – 'Council Documents' – 'Registers'.

4.1.7 Services for the Community

- a) Council is required by legislation to:
 - i) determine policies to be applied by the Council;
 - ii) develop and adopt Strategic Management Plans;
 - iii) prepare and adopt Annual Business Plans and Budgets;
 - iv) establish an Audit Committee;
 - v) develop appropriate policies, practices and processes of internal control;
 - vi) set performance objectives;
 - vii) establish policies and processes for dealing with complaints, requests for service, and internal review of Council decisions;
 - viii) determine the type, range and scope of projects to be undertaken by the Council;
 - ix) deliver planning and development, dog and cat management, fire prevention and certain public health services;
 - x) provide the necessary administrative services to support Council's functions.
- b) Other services and activities are provided through the decision making processes of Council in response to local needs, interests and aspirations of individuals and groups within the community to ensure that Council resources are used equitably.

Port Augusta City Council provides a total of 51 services, for the benefit of the community, namely:

1	Aboriginal Community Development	26	Health Focus
2	Aerodrome	27	Horse Stables
3	Asset Management	28	Human Resource
4	Australian Arid Lands Botanic Garden	29	Immunisation
5	Building Services	30	Information Technology



6	Cemeteries	31	Infrastructure Technical Services
7	Central Oval Community Hub	32	Library & Community Information
8	Childcare Centre	33	Media & Communications
9	City Management	34	Men's Shed
10	City Safe Patrol	35	Miriam High Special Needs Centre
11	Community Planning	36	Parks, Gardens, Ovals
12	Community & Recreational Development	37	Port Augusta Cultural Centre – Yarta Purtli
13	Contracts and Events	38	Rates Administration
14	Corporate Services	39	Roads, Bridges and Jetties
15	Customer Services	40	Records Management
16	Disability Services	41	Retirement Accommodation (Poinsettia Village)
17	Drug and Alcohol Management	42	Ryan Mitchell Swim Centre
18	Economic Development	43	STARCLUB
19	Environmental Health	44	Street Lighting
20	Far North HACC Collaborative Project	45	Substance Misuse Services/Community Harmony
21	Financial & Treasury Management	46	Theatres – Lea Memorial and Institute
22	Footpaths	47	Wadlata Outback Centre
23	Foreshore Development/Levee Banks	48	Waste Management
24	General Inspectorate	49	Waste Water Treatment Plant
25	Governance/Compliance/Risk Management	50	Work, Health and Safety
		51	Youth Services

4.2 Public Participation

4.2.1 Public involvement in Council Meetings:

Meetings of Council or Council Key Committees are conducted in the Council Chambers, Civic Centre, 4 Mackay Street, Port Augusta. Meetings are open to the public and community members are encouraged and welcome to attend.

4.2.2 Opportunities for community members to voice their opinion and provide feedback and comment:

- a) Elected Members – members of the public can contact Elected Member/s of Council to discuss any issues relevant to Council.
- b) Written Submissions – a member of the public can write to Council on any Council practice, procedure, activity or service. All written submissions should be forwarded to Chief Executive Officer, Port Augusta City Council, PO Box 1704, Port Augusta SA 5700 or by email to admin@portaugusta.sa.gov.au
- c) Petitions – written petitions can be addressed to the Council on any issue within the Council's jurisdiction.
- d) Deputations to Council – with the written permission of the Presiding Member of the Committee or the Mayor, a member of the public can address a Committee or the Council personally or on behalf of a group of residents for up to 5 minutes on any item that is relevant to that Committee or the Council, depending on the number of deputations scheduled for a particular meeting. Written requests to be heard by Council or a Committee must be received 4 hours prior to the commencement of the meeting to which the deputation is being requested, if the deputation relates to a matter of business on the agenda. If the matter is not already listed on the agenda, then the written request must be received at the principal office of the Council five clear days prior to the day on which the meeting is scheduled.
- e) Community Consultation – The Port Augusta City Council is committed to open, honest, accountable and responsible decision making. Council's Public Consultation & Engagement Policy 1.1.08 facilitates effective communication between Council and the



community, encouraging community involvement and partnerships in planning and decision making. The policy sets out the steps Council will take in relation to public consultation and ensures that the most cost effective methods of informing and involving the community, which are appropriate for specific circumstances and consultation topics, are used. The policy is available via Council's website. Council adopted a new Community Engagement Strategy at its meeting held on 23 March 2016, which is based on the core values of public participation detailed by the International Association for Public Participation (iap2) and the South Australian Government's *Better Together: Principles of Engagement*.

- f) Working Groups – Council at times seeks registrations of interest from community members interested in participating on specific working groups that are formed to address special projects or activities of the Council.
- g) Surveys – Council undertakes periodic surveys of the community when seeking feedback on particular issues.
- h) Community Ideas and Question Time forum – members of the community have a formal and informal process available to them to ask, and have answered, any questions they wish to raise.

The formal process provides for a member of the community to write to Council to seek a written response, or alternatively members of the community can attend 30 minutes prior to the Ordinary Council Meeting on a monthly basis, to ask questions directly to the Elected Members and Management Group. The Community Ideas and Question Time Forum Policy 2.2.12 outlines the process to be followed when a member of the community has a question they wish to ask.

4.3 Community Consultation

Council consults and engages with its community on numerous issues throughout each financial year. During consultation processes, community members have an opportunity to comment and/or be heard by Council on issues that interest them. Submissions received as part of consultation processes are assessed and considered by Council as part of the decision making process.

4.3.1 General Consultation Activities undertaken during 2017/2018:

Month	Consultation Relating to:
October 2017	Julia Lodge – Community Land Revocation
November 2017	Proposed Winton Road Cul-de-sac to introduce no through road
January 2018	Location of Principal Office of Council
March 2018	Review – Dogs Off-Leash Areas
May 2018	Draft Annual Business Plan & Budget 2018/2019
February 2018	Future Operations Miriam High (NDIS) Public Briefings

Council also advised the community, through adverts in 'The Transcontinental', of general information such as Christmas/New Year closure, road closures, commencement of and closure of the Secure Taxi Rank and public notifications for development applications.

4.4 Confidentiality Provisions

Pursuant to Section 90(2), a Council or Council Key Committee may order that the public be excluded from attendance at a meeting for a variety of reasons. Where an order is made to exclude the public, a note must be made in the minutes of the making of the order, outlining the grounds on which it is made, as well as the duration of the order.



The table below indicates the reasons that a matter may be considered under the confidentiality provisions, and the number of occasions during the 2017/2018 financial year each of these provisions was enforced:

Section of the Local Government Act	Number of times used
Section 90(3)(a) – information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)	5
Section 90(3)(b) – information the disclosure of which: <ul style="list-style-type: none"> (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council, and (ii) would, on balance, be contrary to the public interest. 	0
Section 90(3)(c) – information the disclosure of which would reveal a trade secret	0
Section 90(3)(d) – commercial information of a confidential nature (not being a trade secret) the disclosure of which: <ul style="list-style-type: none"> (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and (ii) would, on balance, be contrary to the public interest. 	3
Section 90(3)(e) – matters affecting the security of the council, members or employees of the council, or council property, or the safety of any person.	0
Section 90(3)(f) – information the disclosure of which could reasonably be expected to prejudice the maintenance of law, including by affecting (or potentially affecting) the prevention, detection or investigation of a criminal offence, or the right to a fair trial.	0
Section 90(3)(g) – matters that must be considered in confidence in order to ensure that the council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty.	0
Section 90(3)(h) – legal advice	1
Section 90(3)(i) – information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council.	0
Section 90(3)(j) – information the disclosure of which: <ul style="list-style-type: none"> (i) would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official; and (ii) would, on balance, be contrary to the public interest. 	0
Section 90(3)(k) – tenders for the supply of goods, the provision of services or the carrying out of works	0
Section 90(3)(l) – deleted	-
Section 90(3)(m) – information relating to a proposed amendment to a Development Plan under the <i>Development Act 1993</i> before a Development Plan Amendment relating to the amendment is released for public consultation under the Act.	0
Section 90(3)(n) – information relevant to the review of a determination of a council under the <i>Freedom of Information Act 1991</i> .	0

4.4.1 Pursuant to Section 91(7) of the *Local Government Act 1999* the following information further outlines details of the use of confidential provisions during the reporting period. There were 9 instances where Council considered an item under the confidentiality provisions. During the 2017/2018 financial year Council resolved 233 issues, of which 9 were subject to confidential provisions. This equates to 3.8% of all issues considered by Council being treated under confidentiality and this is outside of the Ombudsman's recommendation of 3%.

4.4.2 The topics, provisions, when the order was made, period of confidentiality and date documents have been released, ceased to apply or revoked during the reporting period are as follows:

No.	Topic & Confidential Provisions Used	Order Made	Period	Documents released
1	Aged Care Sale Process Update Report No 3 AR17/23818	24/7/2017 AR17/29068	Until settlement has occurred (advice to the community of the signing of the contracts and agreements and name of purchaser to be made public on 27/7/2017)	14/11/2017



No.	Topic & Confidential Provisions Used	Order Made	Period	Documents released
2	Unsolicited Proposal – Operation and Management of Council Facility AR17/30306	28/8/2017 AR17/33964	Until negotiations have been finalised either through the executive of a Contract or termination of negotiations by Council or the proponent	No
3	Chief Executive Officer Mid-Year Performance Evaluation & Development AR17/32714	28/8/2017 AR17/33967	Until further order of the Council	No
4	Unsolicited Proposal Update – Operation and Management of Council Facility AR17/46162	18/12/2017 AR17/51515	Until negotiations have been finalised either through the executive of a contract or termination of negotiations by Council or the proponent	No
5	Chief Executive Officer 2017 Performance Evaluation & Development AR17/50517	26/2/2018 AR17/51517	Until further order of the Council	No
6	Sale of Land for Non-Payment of Rates AR18/6258	26/2/2018 AR18/8230	Until either the negotiations for sale are completed and a settlement reached or until legal proceedings have concluded	No
7	Chief Executive Officer 2018 Mid-Year Performance Evaluation and Development AR18/7474	26/2/2018 AR18/8231	Until further order of the Council	No
8	Verbal Presentation by SAPOL – Community Concerns	28/5/2018 AR18/19460	Until reviewed in the next review of Council's confidential orders	No
9	Verbal Report by CEO – Bird Lake Legal Advice	25/6/2018 AR18/24088	2 years or such lesser period as may be determined by the CEO and that this order be reviewed every 12 months by Council	No

4.4.3 As at 30 June 2018, of the 9 confidential items listed above, 2 items had been under confidential provisions for a period of under 0-3 months, 5 items were for a period between 4-6 months, and 2 were for a period of 10-12 months.

Of the 9 items placed under confidential provisions 1 item has been released during the financial year, and 8 items will remain under confidential provisions as at 30 June 2018.

4.4.4 Pursuant to Section 91(9) of the *Local Government Act 1999*, a review was undertaken of all confidential orders which have, or will as outlined above, operate for a period exceeding 12 months (this includes items from previous financial years). Following a review of all confidential orders that exceed 12 months (previous financial years) or will exceed 12 months (those items from 2017/2018 financial year), Council at its meeting held on 23 July 2018, resolved to approve 15 items remaining under confidential provisions until either 31 July 2019 or until certain conditions have been met. A further review will be conducted in June 2019 if the confidential provisions have not been lifted during the 2018/2019 financial year.

4.4.5 The following table outlines those items listed under confidential orders during previous financial years, which were remade by Council as part of the 2018 review and those items that were either released during 2017/2018 or remained under confidential provisions following the review:



No.	Topic	Order Made	Date Expired and Released during reporting period	Date Remade
1	Negotiations with State Government around transfer of Cinema Augusta and other surplus TAFE SA buildings Items 6 and 12 AR13/23272 & AR14/12790	2013/2014	-	23/7/2018
2	Information provided by a public authority in relation to areas of significant importance pertaining to Aboriginal Heritage Item 14 AR14/16589	2013/2014	-	23/7/2018
3	Sale of Land for non-payment of Rates Item 9 AR15/10373	2014/2015	-	23/7/2018
4	Central Oval Redevelopment Defects Period Item 1 AR15/32190	2015/2016	-	23/7/2018
5	Offer to Purchase Council Land – Old Netball Land, Railway Parade, Port Augusta – Item 1 AR16/27411	2016/2017	20/12/2017	-
6	Revised Offer to purchase Council Land – Old Netball Land, Railway Parade, Port Augusta – Item 2 AR16/32855	2016/2017	20/12/2017	-
7	Consideration of 2 Offers – Old Netball Land, Railway Parade, Port Augusta – Item 10 AR17/8220	2016/2017	20/12/2017	-
8	Aged Care Sale Process AR16/46128	2016/2017	14/11/2017	-
9	Aged Care Sale Process AR17/6496	2016/2017	14/11/2017	-
10	Future Operation and Management of Council Facilities – Items 8 and 9 AR17/4595 and AR17/4808	2016/2017	-	23/7/2018
11	Aged Care Sale Process Update Item 1 AR17/23818	2017/2018	14/11/2017	-
12	Future Operation and Management of Council Facilities – Items 2 and 4 AR17/30306 and AR17/46162	2017/2018	-	23/7/2018
13	Sale of Land for non-payment of Rates Item 6 AR18/6258	2017/2018	-	23/7/2018
14	CEO mid-year and 2017 Performance Evaluation – Items 3, 5 and 7 AR17/32714, AR17/50517 and AR18/7474	2017/2018	-	23/7/2018
15	Presentation by SAPOL – Community Concerns – Item 8	2017/2018	-	23/7/2018
16	Report by CEO on Bird Lake Legal Advice – Item 9	2017/2018	-	23/7/2018

4.4.5 Contracts with Confidentiality Clauses

Pursuant to Clause 13(2) of Schedule 1 of the *Freedom of Information Act 1991*, Council has an opportunity to include a clause within a contract document outlining a schedule of confidentiality provisions within the contract. Council must also regularly report to the Minister administering the Act, the number of contracts containing confidentiality clauses that have been entered into by Council. Council did not have cause to include these provisions within any contract documents during the 2017/2018 financial year.

4.5 Public Access to Council Documents

A significant amount of information and documentation held by Council is available for public viewing and is readily available without recourse to the Freedom of Information Act and we invite you to discuss your information needs with us. Council operates an Electronic Records Management System (TRIM) for the effective management of Council's records.

Port Augusta City Council's Annual Report and Information Statement is available free of charge upon request at the Council Office, 4 Mackay Street, Port Augusta or the Public Library. A copy is also available on Council's website – www.portaugusta.sa.gov.au



The public also has access to the following documents, some of which are available free of charge via Council's website, while others can be viewed at the Council Office. Alternatively, copies may be obtained at a charge as outlined within Council's Fees and Charges Register.

4.5.1 Policy/Procedure Manual

A new Code of Conduct for Council Employees was published in the SA Government Gazette on 13 February 2018 (Pages 782-784). The new Code deals solely and exclusively with gifts and benefits and is outlined within the *Local Government (General) Regulations 2013* Schedule 2A. The new code commenced operation on 2 April 2018.

With the sale of Council's Aged Care Facilities – Nerrilda Nursing Home and AM Ramsay Village, policy 2.9.01 - Admission and Discharge Policy, has been deleted. Policy 2.9.04 has been deleted due to Council no longer accepting residents into Poinsettia Village, as this facility is no longer suitable for aged accommodation purposes. Rating Recoveries Policy 2.6.02 was deleted as these policy provisions are also contained in the Rating Policy.

New policies introduced during the 2017/2018 financial year include: Body Worn Video Device Policy 2.3.16, Camera Surveillance Policy 2.3.17, Central Oval Electronic Screen Advertising Policy 2.8.02 and Asset Accounting Policy 2.6.16.

Council's publicly available Policy Manual has been divided into two (2) specific Manuals – Statutory Manual (policies required under the *Local Government Act 1999* or another Act) and Operational Units Manual (policies relating to operational matters).

Following is a list of the various Policies/Procedures and Codes of Practice that Council has publicly available. These documents are able to be accessed via Council's website www.portaugusta.sa.gov.au under the heading 'The Council' and sub-heading 'Council Documents'.

Statutory Manual			
<i>Local Government Act 1999</i>			
1.1.01	Statutory Code of Conduct – Council Members	1.1.08	Public Consultation & Engagement
1.1.02	Elected Members' Training and Development	1.1.09	Purchasing, Contract and Tendering
1.1.03	Elected Members' Caretaker Role during an Election Period	1.1.10	Rating Policy 2017/2018
1.1.04	Elected Members' Expenses, Facilities and Support	1.1.11	Financial – Internal Control
1.1.05	Internal Review of Council Decisions	1.1.12	Sale of Council Land
1.1.06	Access to Council Meetings and Documents	1.1.13	Statutory Procedure – Making of Orders
1.1.07	Minister Code of Conduct – Council Employees Schedule 2A Local Government (General) Regulations 2013	1.1.14	Street Names
		1.1.15	Code of Practice – Meeting Procedures
		1.1.16	Prudential Management
		1.1.17	Complaints Policy
		1.1.18	Requests for Service
		1.1.19	Informal Gatherings
<i>Development Act 1993</i>			
1.2.01	CDAP – Code of Conduct	1.2.03	Building & Swimming Pool Inspections
1.2.02	CDAP – Complaint Handling		

Operational Units Manual			
City Management – Elected Members			
2.1.01	Voters Roll	2.1.08	Mayors/Chairpersons Obtaining Legal Advice
2.1.02	Supplementary Elections	2.1.09	Council Induction
2.1.03	Election of Deputy Mayor	2.1.10	Complaints Handling under the Council Members' Code of Conduct
2.1.05	Committees and Panels	2.1.11	Elected Members attendance at Council Committee Meetings via Telephone
2.1.06	Council Representatives on Boards and Organisations		
2.1.07	Elected Members Initiating Action		



City Management - Public Relations			
2.2.01	Public Statements	2.2.07	Acknowledging Traditional Custodians
2.2.03	Customer Service Charter	2.2.11	Social Media Policy
2.2.04	Use of Council's Official Documents, Brand & Logo by Elected Members	2.2.12	Community Ideas and Question Time Forum
2.2.05	Council's Corporate Seal	2.2.13	Customer Charter – Community Wastewater Management Scheme (CWMS) Services
2.2.06	Use of City Brand & Logo		
City Management - Administrative Services			
2.3.01	Port Augusta City Council – Appropriate Naming Crown Land under Council's Care, Control & Management	2.3.09	Commemorative Memorials on Local Government Land
2.3.02	Reporting of Hazards (Potential injury to members of the public)	2.3.10	Information Sharing/Gathering
2.3.03	Application of Delegations	2.3.11	Christmas Closure Period
2.3.05	Application of Delegations to the Council Development Assessment Panel (CDAP)	2.3.12	Provision of Council Resources to support the Emergency Services in Emergencies
2.3.06	Safe Environment – Minimising the risk to children and vulnerable people	2.3.13	Unattended Children at Council Facilities
2.3.07	Model Guidelines for the Control of Election Signs	2.3.14	Receipt and assessment of Unsolicited Proposals
2.3.08		2.3.15	Dealing with Disruptive Behaviours
		2.3.16	Body Worn Video Devices
		2.3.17	Camera Surveillance
City Management – Governance			
2.4.01	Whistleblower Protection	2.4.04	Quality Policy
2.4.02	Risk Management Policy	2.4.05	Document Control
2.4.03	Environmental Policy		
City Management – General Inspectorate			
2.5.01	Dog Management	2.5.09	Expiating Offences
2.5.02	Cat Management	2.5.10	Parking Expiation
2.5.03	Council Enforcement Policy	2.5.11	Removing a Vehicle under Section 237
2.5.04	Barking Dogs	2.5.12	Unclaimed Goods
2.5.05	Destruction & Control Orders	2.5.13	Wandering Dogs
2.5.06	Dog Attack & Harassment	2.5.14	Seizing & Impounding a Dog
2.5.07	Emergency Vehicle Removal	2.5.15	Review and Withdrawal of an Expiation Notice
2.5.08	Evidence Collection		
Corporate Services - Financial			
2.6.01	Rate Rebates	2.6.13	Investment of Accommodation Bonds and Refundable Bonds
2.6.02	Rating – Recoveries – Deleted 17/18	2.6.14	Remission & Postponement of Rates on Basis of Hardship
2.6.03	Fees & Charges	2.6.15	Hardship Policy for Retail Customers of Minor and Intermediate Water Retailers (Minister for Communities and Social Inclusion Policy)
2.6.08	Fraud & Corruption	2.6.16	Asset Accounting
2.6.09	Debt Collection		
2.6.10	Council Funding Policy		
2.6.11	Treasury Management		
2.6.12	Budget Reporting and Amendment		
City & Cultural Services – Record Management			
2.7.01	Electronic Communications Management	2.7.04	<i>State Records Act 1997 (SA)</i> and the <i>Freedom of Information Act 1991 (SA)</i> with the <i>Copyright Act 1968 (Cth)</i>
2.7.02	Records Management	2.7.05	General Disposal Schedule 32
2.7.03	Privacy Policy		
Corporate Services – Sport & Recreation			
2.8.01	Use of Council Open Space Areas by Fitness Groups	2.8.02	Central Oval Electronic Screen Advertising
Community Services – Aged Care/Health Focus			
2.9.01	Admission and Discharge Nerrilda Nursing Home and AM Ramsay Village – Deleted 17/18	2.9.02	Admission & Discharge Health Focus
		2.9.04	Entry to Poinsettia Village (Aged Cottage Homes) – Deleted 17/18
Community Services - Child Care/Special Needs			
2.10.01	Admission to Childcare Centre	2.10.02	Admission to Miriam High Special Needs Centre
Infrastructure & Environment – Parks & Gardens			
2.11.01	Street Tree Policy	2.11.03	AALBG – Living Collections Policy
2.11.02	AALBG – Environmental Protection		



City Management – Planning & Building			
2.12.01	Pre-used Transportable Dwellings/Buildings – Land Management Agreement	2.12.04	Pre-used Transportable Dwellings/Buildings – Owners Obligations
2.12.02	Pre-used Transportable Dwellings and Buildings – Asbestos Removal	2.12.05	Objects on Public Footpaths
2.12.03	Pre-Used Transportable Dwellings and Buildings – Development Application Requirements	2.12.06	Enforcement Policy for Unlawful Development
Infrastructure & Environment – Works			
2.13.01	Common Effluent Drains	2.13.04	Plant, Machinery & Equipment – Use by Sporting & Community Bodies
2.13.02	Excavation & Reinstatement of Council Roads, Footpaths or Properties	2.13.05	Rural Living Allotment – Connection to Water Supply
2.13.03	Machinery Air-Conditioning		
City Management – Environmental Health Services			
2.14.02	EHO Site visits and Inspections	2.14.06	Prosecution Procedure – Environmental Health
2.14.03	Evidence Collection Procedure	2.14.07	Action on Default Procedure – Environmental Health
2.14.04	Warrant Procedure	2.14.08	EHO Statutory Notices Procedure
2.14.05	Expiation of Offences – Environmental Health	2.14.09	Use of Generators during Power Outages
Infrastructure & Environment – General			
2.15.01	Cemetery Management	2.15.02	Pontoon Management
City & Cultural Services – Contracts & Events			
2.16.01	Street Stalls	2.16.04	Lease, Licenses & Permits
2.16.02	Events Bookings on Council Land	2.16.05	Outdoor Dining
2.16.03	Community Grants		
Corporate Services – OPAL Program			
2.19.01	Healthy Eating		

4.5.2 Management – Internal Controls

The following internal control policies/procedures are not publicly available as they specifically relate to staffing issues and emergency procedures. These include:

Management – Internal Controls – Human Resource			
3.1.01	Equal Employment Opportunity	3.1.13	Long Service Leave
3.1.02	Recruitment & Selection	3.1.14	Involvement in Emergency Response
3.1.03	Staff Appointments (Interview) – Cost Reimbursement		Operations in Support of CFS, MFS and SES
3.1.04	Probationary Appointment & Assessment	3.1.15	Employee Performance Standards
3.1.05	Employees – General Grievance Procedures	3.1.16	Staff Training and Development Policy
3.1.06	Discipline/Termination of Employees	3.1.17	Code of Conduct for Volunteers
3.1.07	Council Volunteers	3.1.18	CEO Performance Evaluation and Development
3.1.08	Apprentices	3.1.19	Director Performance Evaluation and Development
3.1.09	Australian Reserve Forces	3.1.20	Release of Workers who are CFS and/or SES volunteers in an emergency situation
3.1.10	Sexual Harassment		Request for Reclassification – Principles and Procedures
3.1.11	Employee Assistance Program	3.1.21	
3.1.12	Fair Treatment		
Management – Internal Controls – Fire & Emergency			
3.2.03	Storm Event – Customer Services Procedure		
Management – Internal Controls - Administration			
3.3.01	Council Pool Vehicles – Caretaker's Responsibilities	3.3.06	Petty Cash
3.3.02	Staff Gifts/Awards	3.3.07	Corporate Credit Card
3.3.03	Documents Received over Counter	3.3.08	Residents Newsletter
3.3.04	Use of Mobile Phones at Work (Personal Use)	3.3.09	Cash Taking/Robbery Activity Procedure
3.3.05	Bank Signatories	3.3.10	New, Extra or Stolen Waste Bin Allocation
		3.3.11	Use and Testing Duress Alarms

4.5.3 WHS Policy Manual

Port Augusta City Council has adopted and implemented the following Work, Health and Safety Policies and Procedures:



One System WHS Policies and Procedures	
WHS & RETURN TO WORK MANAGEMENT	CONTRACTOR MANAGEMENT
WHS & Return to Work Policy	Contractor Management Policy
Workplace Injury Management Procedure	Contractor Management Procedure
Suitable Employment Procedure	Including:
Re-Employment Procedure (Work Injury)	<ul style="list-style-type: none">• Contractor Induction Form• Contractor Monitoring Form
HAZARD MANAGEMENT	EMERGENCY MANAGEMENT
Hazard Management Policy	Emergency Management Policy
Incident Reporting and Investigation Procedure	Emergency Management Procedure
Plant Procedure	First Aid Procedure
Hazard Management Procedure	
Workplace Inspection Procedure	
Drug and Alcohol Procedure	
ADMINISTRATION OF WHS MANAGEMENT SYSTEM	HAZARDOUS WORK
WHS Administration Policy	Hazardous Work Policy
WHS Document Management Procedure	Confined Space Procedure
WHS Internal Audit Procedure	Isolation/Lockout Tag Out Procedure
Induction and Training Procedure	Electrical Safety Procedure
Corrective and Preventative Action Procedure	Hazardous Manual Tasks Procedure
Corrective and Preventative Action Procedure	Working at Heights (Prevention of Falls) Procedure
Planning and Program Development Procedure	Excavation and Trenching Procedure
WHS CONSULTATION AND COMMUNICATION	Remote/Isolated Work Procedure
WHS Consultation & Communication Policy	Hazardous Chemicals Procedure
WHS Consultation and Communication Procedure	UVR and Inclement Weather Procedure
	Work Zone Traffic Management Procedure
	Hot Work Procedure
	Asbestos Management Procedure
Port Augusta City Council Specific WHS Procedures	
Immunisation Clinic – Emergency Action Procedure	Occupation Noise Control Procedure
Personal Protective Equipment Procedure	Eye Protection Procedure
Needle Stick/Sharps Procedure	Smoking in the Workplace Procedure
	Drug & Alcohol Policy/Testing Procedure

4.5.4 Other Council Documents

Other documents and registers which can be either accessed on Council's website or from the Civic Centre during normal business hours, Monday to Friday are:

1	Assessment Book	15	Long Term Financial Plans
2	Animal Management Plans	16	Port Augusta Dialogue
3	Annual Reports since 2002/2003	17	Register of Employees' Salaries & Wages and Benefits
4	Annual Budget & Business Plans 2017/2018	18	Register of Dogs
5	Climate Change Adaptation Report	19	Register of Public Streets and Roads
6	Community Land Management Plans	20	Port Augusta Style Guide
7	Community Vision and Strategic Plan	21	Register of Fees and Charges
8	Council By-laws Register	22	Register of Elected Members – Allowances and Benefits
9	Council & Committee Agendas, Minutes and Terms of Reference	23	Register of Interest Elected Members and Officers
10	Delegations Register	24	Roadside Vegetation Management Plan
11	Development Application Register	25	Disability Discrimination Access and Inclusion Action Plan
12	Port Augusta Development Plan		
13	Voters Roll		
14	Financial Statements		

Copies of documents can also be purchased from Council for a fee as determined by Council.

4.6 Freedom of Information Requests

Requests for other information not publicly available will be considered in accordance with the *Freedom of Information Act 1991*. Under this legislation, applicants seeking access to documents held by Council, need to provide sufficient information to enable the correct documents to be identified and must complete the required application form and lodge it at the Council Office.

Applications must be in writing and must specify that it is made under Section 13 of the FOI Act. If the documents relate to the applicant's personal affairs, proof of identity may be requested. Requests will be dealt with as soon as practicable (and in any case, within 30 days) after receipt. If documents are being sought on behalf of another person relating to their personal affairs, Council may ask for a consent form signed by that person.



Forms of access may include inspection or copies (subject to copyright laws) of documents, hearing and/or viewing of audio and/or video tapes, transcripts of recorded documents, transcripts of words recorded in shorthand or encoded form, or the reproduction of documents from digitised information.

Council, on receiving a FOI application, may assist the applicant to direct the application to another agency or transfer the application to another agency if appropriate.

If Council refuses access to a document, a certificate stating why the document is a restricted document will be issued to the applicant. In rare cases, retrieving the requested information involves considerable staff time. It is important to specify what is required as clearly as possible so staff can assist quickly and efficiently. If extraordinary staff time is required to comply with an information request, charges may apply. FOI allocation fees and processing charges are set in the *FOI (Fees and Charges) Regulations 2003*.

Fees will be waived for disadvantaged persons, as set out in the Regulations i.e. no fee is required for current concession holders if payment of the fee would cause financial hardship. At all times Council retains the discretion to waive, reduce or remit a fee for any reason it thinks fit.

If, in the Council's opinion, the cost of dealing with an application is likely to exceed the application fee, an advance deposit may be requested. The request will be accompanied by a notice that sets out the basis on which the amount of the deposit has been calculated. The Freedom of Information Officer will endeavour to work with the applicant to define the scope of the request and the costs involved.

All general enquiries on FOI access issues should be directed to Council's Freedom of Information Officers – Mrs Lee Heron, Director City & Cultural Services or Ms Melanie Jenkins, Executive Assistant, Port Augusta City Council, PO Box 1704, PORT AUGUSTA SA 5700 - Phone: (08) 8641 9100

4.6.1 FOI Activities for 2017/2018:

During the 2017/2018 financial year, Council received 3 Freedom of Information request.

The first application related to copies of endorsed plans associated with a Development Application. As this development application was assessed by the Development Assessment Commission, the request was transferred to the Department for Transport, Planning and Infrastructure for determination.

The second application sought planning details of a septic tank system and full release of the information was provided.

The third application requested a copy of the contract for the City Safe Patrol (K9 Unit), total amount of contract and various ways that payments are made. Full release of information was provided.

4.6.2 Personal Affairs

Under the *Freedom of Information Act 1991*, persons may request a correction to any information about themselves that is incomplete, incorrect, misleading or out of date. To gain access to these Council records, a person must complete and lodge with Council any application form as indicated above outlining the records that he/she wishes to inspect.

If it is found that the applicant's personal records require amendment, details of the necessary changes are to be lodged with Council's Freedom of Information Officer. There are no fees or charges for the lodgement, or the first two hours of processing of this type of application and where there is a significant correction of personal records and the mistakes were not the applicant's, any fees and charges paid for the original application will be fully refunded.



No applications were received by Council in the reporting period regarding amendments to personal affairs.

4.7 Local Nuisance and Litter Control Act

Regulation 5 of the *Local Nuisance and Litter Control Regulations 2017* outlines Council's annual reporting responsibilities in regard to activities undertaken under the *Local Nuisance and Litter Control Act and Regulations* for the reporting period.

The following information fulfils Council reporting obligations:

- (a) the number of complaints of local nuisance or littering received by the Council:
 - i) Council received 38 littering, 5 burning, 2 noise, 6 dust and 6 woodheater smoke complaints during the reporting period.
- (b) the number and nature of:
 - i) offences under the Act that were expiated – three (3) expiations were issued in relation to littering up to 50 litres of general litter or class b hazardous waste.
 - ii) offences under the Act that were prosecuted – Nil.
 - iii) nuisance abatement notices or litter abatement notices issued – Nil.
 - iv) civil penalties negotiated under Section 34 of the Act – Nil.
 - v) applications by the Council to Court for orders for civil penalties under Section 34 of the Act – Nil.
 - vi) any other functions performed by the Council under the Act – Nil.





COMMITTEES OF COUNCIL

Operations Committee

The Operations Committee was established pursuant to Section 41 of the *Local Government Act 1999* to provide responsible decision-making in regard to setting of Council Policy and good governance processes in the interests of the community.

Strategic Management Committee

The Strategic Management Committee was established pursuant to Section 41 of the *Local Government Act 1999* to ensure the performance objectives of Council's Strategic Plan and other strategic management plans are achieved, to consider deputations and delegations, and to discuss new projects and initiatives.

Strategic Planning & Development Policy Committee

The Strategic Planning and Development Policy Committee was established pursuant to Section 41 of the *Local Government Act 1999*, and fulfils the requirement of Section 101A of the *Development Act 1993*. The Committee is responsible for considering and advising Council in relation to the extent to which Council's Strategic Planning and Development Policy accord with the Planning Strategy, and consider reports regarding Council's strategic direction and planning process.

Audit Committee

The Audit Committee was established pursuant to Sections 126 and 41 of the *Local Government Act 1999*. The Committee is responsible to report and provide advice to Council on its financial reporting and sustainability, internal controls and risk management systems, whistleblowing, and internal and external auditing processes.

CEO Performance Review Committee

The CEO Performance Review Committee is to assess the performance of the CEO against the KPI's determined by Council on an annual basis and to report and provide advice to Council through the CEO Performance Evaluation and Development process as adopted by Council.

Council Assessment Panel

The CAP was established pursuant to Section 56A of the *Development Act 1993* and assists in facilitating the expeditious assessment of development applications made to Council. The Panel acts as a delegate of the Council in accordance with the requirements of the *Development Act 1993*.

Port Augusta Marine Advisory Committee

The Port Augusta Marine Advisory Committee was established pursuant to Section 41 of the *Local Government Act 1999* and is responsible for advising Council on all marine matters relating to the Upper Spencer Gulf.

Australian Arid Lands Botanic Garden Advisory Committee

The AALBG Advisory Committee was established pursuant to Section 41 of the *Local Government Act 1999* and is responsible for monitoring the implementation of the AALBG Strategic Plan and to provide advice to Council on opportunities for the development of the Garden to ensure it becomes an internationally recognised centre of excellence for AridSmart plants and outback visitor experiences.



Port Augusta Aboriginal Advisory Committee

The Port Augusta Aboriginal Advisory Committee was established pursuant to Section 41 of the *Local Government Act 1999* and provides advice and guidance to Council on the strategies and priorities that the Council should implement within the Port Augusta Aboriginal Community to ensure that positive outcomes are achieved that are consistent with the cultural requirements of the diverse Aboriginal Community.

Building Fire Safety Committee

The Building Fire Safety Committee was established pursuant to Section 71(19) of the *Development Act 1993* and plays an important role in protecting the on-going safety of building occupiers and users, by investigating whether building owners are maintaining proper levels of fire safety in their buildings for the protection of all occupiers, whether they are residents and workers who use them regularly, or clients and visitors who only use them occasionally.

Safety First Committee

Council's Health and Safety Committee (HSC) known as the Safety First Committee was established pursuant to Section 75 of the *WHS Act 2012 SA* and incorporates the health and safety of all workers, contractors, volunteers and others in the work place.

The Committee brings together workers and management to assist in the development and review of health and safety policies and procedures. The functions of the committee are:

- a) to facilitate cooperation between the PCBU and workers in instigating, developing and carrying out measures designed to ensure the workers' health and safety at work;
- b) to assist in developing standards, rules and/or procedures relating to health and safety to improve and ensure workers health and safety in the workplace;
- c) to comply with functions prescribed by regulators;
- d) to carry out any other functions agreed between the PCBU and the HSC.

EXTERNAL COMMITTEES, BOARDS and ASSOCIATIONS

- 1) Spencer Gulf Cities
- 2) Regional Development Australia (Far North) Board
- 3) SA Regional Organisations Committee (SAROC)
- 4) Spencer Gulf Cities Zone Representative on the LGA Board
- 5) Zone Emergency Management Committee
- 6) Port Augusta Business Centre Board



Accountability Report

Section Five



PortAugusta

CITY COUNCIL

1. STATUTORY POLICY/PROCEDURES/CODES OF PRACTICE

1.1 LOCAL GOVERNMENT ACT 1999

POLICY NUMBER	1.1.10	Public Document?	Council or Administration		PAGES	14			
		Yes	Council						
SUBJECT:									
RATING POLICY 2017/2018									
COUNCIL MEETING	AR17/26289	ISSUE DATE	05/07/2017	REVIEW DATE	AR18/11720 - 26/03/18	DELETED DATE			
EXTERNAL LEGISLATION				INTERNAL REFERENCES					
Local Government Act 1999									
RELATED POLICIES				RESPONSIBLE OFFICER					
Rebate of Rates Policy 2.6.01 Rating - Recoveries Policy 2.6.02 Remission & Postponement of Rates on basis of Hardship 2.6.14 Hardship Policy for Residential Customers of Minor & Intermediate Water Retailers 2.6.15 Purchasing, Contracts & Tendering 1.1.09				Director - Corporate & Community Services					

SECTION A

1.0 POLICY STATEMENT

- 1.1 The Rating Policy sets out the guidelines that the Port Augusta City Council adheres to when setting and collecting rates from its community.



1.2 The policy covers:

- a) method used to value land
- b) adoption of valuations
- c) business impact statement
- d) differential general rates
- e) minimum rate
- f) rate capping
- g) Natural Resource Management Levy
- h) service charges
- i) State Government Cost of Living Concession (CLC)
- j) Council funded pensioner remissions
- k) payment of rates
- l) late payment of rates & debt recovery
- m) remission and postponement of rates
- n) rebate of rates
- o) sale of land for non-payment of rates

1.3 STRATEGIC FOCUS

In setting its rates for the 2017/2018 Financial Year, the Council has given consideration to the following:-

1.3.1 The Strategic Plan 2013-2017

- a) Council in consultation with the Community, have reviewed its Strategic Plan, to ensure it continues to provide appropriate programs and services, as well as delivering major projects and infrastructure improvement.
- b) The Strategic Plan is the major component of budget deliberations ensuring that Councils' identified goals and objectives are able to be fulfilled.
- c) The current budget and those of recent years reflect the goals of the Strategic Plan to manage long term debt with the introduction of a 3–5 year Asset Replacement Reconstruction Program; and providing impetus for regional economic development.
- d) The Strategic Plan maintains as one of its major focuses, a commitment to community safety and City image initiatives.
- e) Effective management and maintenance of the City's unique natural and built environment is a major goal of the Strategic Plan.



1.3.2 Significant Influences and Priorities In preparing the 2017-2018 annual business plan and budget, Council has given consideration to:

- Its current Strategic Plan and Annual Business Plans.
- Cessation of pension data supplied by Department for Communities and Social Inclusion.
- The current economic influences including:
 - The Local Government Cost Index of approximately 1.6 %;
 - Adelaide All Groups CPI of 2.0% as at March 2017
 - Anticipated Enterprise Bargaining Agreement wage outcomes of 2.0% (CPI);
 - Known decreases or minimal increases in revenue sources from the Federal and State Governments;
 - Increases in levies imposed by other tiers of government including NRM levy and EPA Waste Levy;
 - Issues relating to risk management and work health, safety;
 - Strategies to manage Council's debt in the medium to long term;
 - Its desire to address the issue of financial sustainability and asset renewal with more funding for infrastructure renewal;
 - Its desire to reduce the operating deficit.
 - A number of specific requests from members of Council.

1.3.3 Key Decisions

In response to these factors, and to minimise the burden on ratepayers, the annual business plan has been prepared within the following guidelines:

- an increase in rates for ratepayers on average of 3.0%;
- amendments to the rate capping policy;
- service level and range review;
- removal of the Council funded pensioner remission on Council rates;
- Reduction in budget deficit of \$600k. (not including movement in depreciation)
- continued commitments to community events;
- review of programs where external funding has been removed;
- infrastructure maintenance driven by the Infrastructure Asset Management Plan

1.3.4 Impact of rates on community

- a) The impact of rates on the community, including:
 - i) householders, businesses and primary producers;



- ii) the broad principle that the rates collected from the different land use groups should rise equally and equitably each financial year. Where there is clearly a different level of services available to ratepayers or, some other circumstance which warrants variation from the broad principle, a differential rate will be applied (refer section on Differential General Rates);
- iii) issues of equity arising from circumstances where ratepayers are not provided with the level of infrastructure or services of other areas;
- iv) Service Charge for land connected, or capable of being connected to the CWWM Scheme providing effluent drainage to certain areas of the City;
- v) a Kerbside Collection/Recycling Service Charge to cover the cost of the waste collection/disposal & recycling charges to residential and commercial occupied allotments within those parts of the Council area to which the service is made available;
- vi) the Natural Resource Management Levy collected on behalf of the State Government;
- vii) The need, in certain circumstances, to restrict the annual rate increase on assessments by fixing a maximum increase in the general rate;
- viii) The need to take into account the financial effects of rating decisions on future generations.

1.3.5 Rate Increases

- a) To support proposed 2017/2018 services and expenditure, Council will budget for an increase in rates for ratepayers on average of 3.0%;
- 1.4 The Strategic Plan documents and the Council's budget are available for inspection at the Customer Service Counter of the Council Office, and the Public Library, 4 Mackay Street, Port Augusta, and via the internet at <http://www.portaugusta.sa.gov.au>.
- 1.5 The Council conducts public consultation on a broad range of issues relating to the future directions of the area. These meetings are always advertised in local papers, on television and on the Council web-site. Ratepayers and interested parties are welcome to attend. The Council also encourages feedback at any time and such comments may be referred to Council through their website or by posting or emailed to:
- a) Chief Executive Officer
Port Augusta City Council
PO Box 1704
PORT AUGUSTA SA 5700
 - b) admin@portaugusta.sa.gov.au
- OR



1.6 ANNUAL ADOPTION OF THE POLICY

- 1.6.1 Section 123 of the Local Government Act 1999 requires a Council to prepare and adopt each year an annual business plan which is required to set out the rate structure and policies for the financial year. The annual business plan (as adopted) must be available for inspection (without charge) or purchase (on payment of a fee fixed by the Council).

This policy is available for inspection at the Customer Service Counter of the Council Office, 4 Mackay Street, Port Augusta SA 5700 or on Council's website www.portaugusta.sa.gov.au

2.0 PURPOSE

- 2.1 To provide a clear understanding of the process for determining rates on an annual basis.

3.0 RESPONSIBILITY & REVIEW

- 3.1 Director – Corporate & Community Services
3.2 Reviewed annually in June/July of each year.

SECTION B

4.0 PROCEDURE

4.1 METHOD USED TO VALUE LAND

- 4.1.1 The Council may adopt one of three valuation methodologies to value the land in its area. They are:
- Capital Value – the value of the land and all of the improvements on the land;
 - Site Value - the value of the land and any improvements which permanently affect the amenity or use of the land, such as drainage works, but excluding the value of buildings and other improvements;
 - Annual Value – a valuation of the rental potential of the land.
- 4.1.2 Following a comprehensive rating system review undertaken in the 2016/17 financial year, Council has resolved to continue to use site value for the purpose of rating land within the council area for the 2017/2018 financial year.
- 4.1.3 Council must comply with the provisions of the Local Government Act as amended, which stipulates that Council can only levy the minimum rate to no more than 35% of the rateable assessments of land.
- 4.1.4 The distribution of land value varies from one locality to another and the requirements set out above mean that variations in rates levied can be significant.



4.2 ADOPTION OF VALUATIONS

- 4.2.1 The Council is required to adopt the most recent valuations made by the Valuer-General for the 2017/2018 financial year prior to declaration of rates.
- 4.2.2 If a ratepayer is dissatisfied with the valuation made by the Valuer-General then they may object to the Valuer-General in writing within 60 days of receiving the first notice of the valuation, explaining the basis for the objection - provided they have not:
 - a) previously received a notice of this valuation under the Local Government Act, in which case the objection period is 60 days from the receipt of the first notice; or
 - b) previously had an objection to the valuation considered by the Valuer-General.
- 4.2.3 The address of the State Valuation Office is GPO Box 1354, ADELAIDE SA 5001, and the telephone number is 1300 653 346.

NOTE - The Council has no role in this process. It is also important to note that the lodgement of an objection does not change the due date for payment of rates.

4.3 BUSINESS IMPACT STATEMENT

- 4.3.1 The Council has considered the impact of rates on business and associated activity in the area. In considering the impact, Council assessed the following:
 - a) Council's policy on "Rebates of Rates" ([2.6.01](#)).
 - b) The support provided for Regional Development Australia Far North, which in turn support small business operations in the City and adjoining areas.
 - c) Council's Purchasing, Contracts & Tendering policy ([1.1.09](#)), which provides preference for any supplier in the region where price and quality offered by two (2) or more suppliers are equal.
 - d) Council's commitment to the continuing development of Port Augusta as a transport interchange and important regional service centre.
 - e) Continuing Council support for the two major tourist facilities, the Australian Arid Lands Botanic Garden and the Wadlata Outback Centre, that provide broad economic benefit across the community and the region.
 - f) The equity of the distribution of the rate burden between classes of ratepayers based on land use and occupation.
 - g) Issues of equitability that over a number of years has been created as a result of wide and varied fluctuations in land value across the various localities within the City.
 - h) The provisions of the Local Government Act pertaining to rebates.



4.4 DIFFERENTIAL GENERAL RATES

4.4.1 The Local Government Act provides for a Council to raise revenue for the broad purposes of the Council through a general rate which applies to all rateable land. In accordance with the Local Government Act 1999 the following practices apply:

- a) All land within a council area, except for land specifically exempt (e.g. crown land, council occupied land and others as prescribed in the Local Government Act), is rateable.
- b) The Local Government Act provides for rates to be assessed against any piece or section of land subject to separate ownership or occupation and requires that the division of land for the purposes of establishing separate ownership and occupation be made fairly and in accordance with principles and practices that apply on a uniform basis across the area of the council.
- c) When determining the basis for rating, Council is required under the provisions of the Local Government Act to take into account the following principles:
 - i. that rates constitute a system of taxation for Local Government purposes;
 - ii. strategies to provide relief from rates where appropriate;
 - iii. take into account the financial effects of the decision on future generations.
- d) Council has set differential general rates in the dollar to raise the necessary revenue by way of utilising the 9 different categories of land use incorporated under the Local Government (General) Regulations, namely:
 - 1 Residential
 - 2 Commercial – Shop
 - 3 Commercial – Office
 - 4 Commercial – Other
 - 5 Industry Light
 - 6 Industry Other
 - 7 Primary Production
 - 8 Vacant Land
 - 9 Other
- e) The use to which the land is put may govern the differential rate. If a land owner is of the opinion that the land use attribution is incorrect, they may object. The objection must be in writing and lodged within 60 days after the objector receives notice of the attribution of the particular land use to which the objection relates and addressed to –



admin@portaugusta.sa.gov.au or

*Port Augusta City Council,
PO Box 1704,
PORT AUGUSTA SA 5700.*

- 4.4.2 Where there is a shed or building located on otherwise vacant land, the land can no longer be deemed to be 'vacant' and the land use attributed will be 'other' provided that there is no commercial use of the land.
- 4.4.3 Where two residences exist on the one allotment and the residences are occupied by the occupiers children and/or their parent/s and additional or separate property services are not provided, Council will consider that the site is occupied by a single occupier being an extended family.

4.5. MINIMUM RATE

- 4.5.1 Council will impose a minimum amount payable by way of rates. Where two or more adjoining lands have the same owner, and are occupied by the same occupier only one minimum rate is payable by the ratepayer.
- 4.5.2 Where a Council imposes a minimum rate it must not apply to more than 35% of the total number of properties in the area subject to the separate assessment of rates.
- 4.5.3 The Council has decided to continue with a minimum rate the reasons being:
 - a) It is considered appropriate that all rateable land make a contribution to the cost of administering the Council's activities and creating and maintaining the physical infrastructure that supports land.
 - b) Minimum rates have been applied for many years and their continuation together with the rating impacts/trends that apply provide a consistent approach to rating levels.
- 4.5.4 The minimum rate is not permitted to affect more than 35% of rateable assessments and in the 2017/2018 year, the minimum rate applies to 34% of rateable assessments.

4.6. RATE CAPPING

- 4.6.1 For the 2017/2018 financial year, due to changes in valuations, Council considered it appropriate to grant pursuant to Section 166(1)(l)(ii) of the Local Government Act a rebate of the general rate in order to provide relief against what would otherwise amount to a substantial change in rates payable by a ratepayer.
- 4.6.2 Consequently, rebates will be granted (subject to conditions) to limit the increase of the 2017/2018 general rate over the amount of the general rate payable in the 2016/2017 financial year as follows:
 - (a) on residential land use – increase will be limited to 6% over the general rate payable in the 2016/2017 financial year

- 
- (b) on all other land uses – increase will be limited to 15% over the general rate payable in the 2016/2017 financial year.

4.6.3 The conditions referred to within 4.6.2 are as follows:

- (i) **any such increase is not due in full or in part to the use of the land being different for rating purposes on the date the Council declared its general rates for 2016/2017 financial year than on the date Council declared its general rates for the 2017/2018 financial year; or**
- (ii) **the ownership of the rateable land has not changed in the preceding 18 months; or**
- (iii) **subdivision of the land has not occurred since 1st July 2016: or**
- (iv) **a notional value has not been assigned to the land by the Valuer-General; or**
- (v) **a new valuation assessment has not been provided by the Valuer-General for the purpose of incorporating contiguous land.**

4.7 SERVICE CHARGES

4.7.1 The Council provide a number of Community Wastewater Management Schemes (CWMS) for septic tank effluent disposal to 1645 assessments within the Council area. A service charge will apply to all allotments connected or capable of being connected to the CWMS Schemes installed in the Willsden, Augusta Park, Hospital Road, Zanuckville, Conwaytown, Transcontinental Estate and Stirling North Railway Siding areas.

4.7.2 In order to recover the cost to Council of establishing, operating and maintaining a kerbside waste collection/recycling service in its area, a service charge will apply to all households, businesses and occupancies that receive or are capable of receiving a kerbside waste collection/recycling service.

4.8 NATURAL RESOURCE MANAGEMENT LEVY

4.8.1 Councils are required by the State Government to collect a Natural Resource Management (NRM) Levy on all rateable properties. Collection occurs on behalf of the Northern and Yorke Natural Resource Management Board which uses the funds to manage and protect the natural resources of the region – for specific information about how this levy is expended contact the NRM Information Line 08) 8841 3400.

4.8.2 The Minister for Environment and Conservation determines the share of contributions required by the Constituent Councils of the Northern and Yorke Natural Resource Management Board and gazettes those shares on an annual basis.

4.8.3 Contribution required to be raised by the Port Augusta City Council in the 2017/2018 financial year is \$299,225. The Levy will be set at \$39.60 per assessment.



4.9 RATE CONCESSIONS

- 4.9.1 At the commencement of the 2015/16 financial year, the State Government replaced rate concessions with a ‘cost of living concession’ that is paid directly to pensioners and concession card holders. The payment is administered by the Department for Communities and Social Inclusion.
- 4.9.2 From commencement of 2017/2018, Community Wastewater Management Scheme concessions will also be paid directly to eligible pensioners and concessional card holders by the Department for Communities and Social Inclusion.

4.10 COUNCIL FUNDED PENSIONER REMISSIONS

- 4.10.1 Council has resolved to discontinue the Council funded pensioner remission for the 2017/2018 year. Council has been advised by the Department for Communities and Social Inclusion that they are no longer able to disclose customer information to third party organisations such as Councils.

4.11 PAYMENT OF RATES

- 4.11.1 Rates levied for the year may be paid in four quarterly instalments, due and payable in the months of September, December, March and June of the financial year for which they are declared.
- 4.11.2 Separate notices relating to each instalment (unless paid in full by the due date of first instalment) will be issued to land owners at least 30 days prior to the due date of each instalment.
- 4.11.3 Rate Notices are issued to the principal ratepayer either by post or by electronic communication to an electronic address nominated by the Principal Ratepayer. To register to receive rates notices electronically, ratepayers are required to log into: www.portaugusta.sa.gov.au and click on the ezybill portal.
- 4.11.4 Payment of the total rates and service charges levied on land for the 2017/2018 financial year by the due date of the first instalment will be granted a discount equivalent to 1.5% of the total rates and service charges declared on the land.
- 4.11.5 Rates may be paid at the Civic Centre, 4 Mackay Street Port Augusta between the hours of 9am and 5pm, Monday to Friday. EFTPOS facilities are available. Payments by post can be made to PO Box 1704 Port Augusta SA 5700.
- 4.11.6 Rates may also be paid by:-
 - Internet www.portaugusta.sa.gov.au (select ‘Make a Payment’ from the Fast Find menu, then “Online Transactions, then ‘Rate Payment’;



- Telephone on **1300 276 468** and is welcomed by the friendly BPOINT voice. Then enter the Biller Code **1351915**, and the Council's name is confirmed. Upon confirmation, the ratepayer enters their Customer Reference Number, amount and card details to complete the payment. At the end of the call they are provided with a unique payment receipt number.

- Australia Post (Post Billpay)

Payment may be made in store at Australia Post or by phone on 13 18 16 quoting Billpay code 2808;

- BPay and BPay View (quote biller code 27961 and Customer Reference Number shown on each individual rate notice);
- Centre Pay (if you receive a payment from Centrelink)
- Direct Debit (by providing council with an authorisation to deduct regular payments of a fixed amount from your bank account).

An administrative fee of \$5 will be incurred when a payment rejection occurs.

- 4.11.7 If paying through an external agency, ratepayers need to be mindful that it can take up to 72 hours for funds to be transferred to Council. It is the ratepayers responsibility to ensure payment is received and receipted by Council on or before the due date of each instalment.
- 4.11.8 Any ratepayer who may, or is likely to, experience difficulty with meeting the standard payment arrangements is invited to contact the Rates Coordinator on 86419100 to discuss alternative payment arrangements. Such inquiries will be dealt with in the strictest confidence.
- 4.11.9 The Council has adopted a policy that where the payment of rates will cause a ratepayer demonstrable hardship, the Council is prepared to make extended payment provisions or defer the payment of rates.

4.12 LATE PAYMENT OF RATES & DEBT RECOVERY

- 4.12.1 The Local Government Act provides that Councils impose a penalty of 2% on an instalment that is not paid by the due date. The initial fine will be applied to the outstanding balance three (3) business days after the due date. Each month thereafter interest is added to the arrears of rates balance. The interest rate is set each year according to a formula in the Local Government Act.

The purpose of this penalty is –

- to act as a genuine deterrent to ratepayers who might otherwise fail to pay their rates on time,
- to allow Councils to recover the administrative cost of following up unpaid rates, and,
- to cover any interest cost the Council may meet because it has not received the rates on time.



- 4.12.2 The Council is prepared to remit fines/penalties for late payment of rates for a limited range of circumstances such as financial hardship due to unemployment or sickness, sudden hospitalisation and similar situations. Written applications for remission of fines are to be forwarded to the Rates Coordinator.
- 4.12.3 When rates are in arrears Council pursues legal recovery of rates on a quarterly basis.
- 4.12.4 The Council first issues an overdue notice for payment of rates when rates are overdue i.e. unpaid by the due date. Should rates remain unpaid for more than 14 days after the issue of the overdue notice then the Council refers the debt to a debt collection agency for collection unless contact is otherwise made.
- 4.12.5 Should a ratepayer fail to either pay overdue rates on the debt collection agency demand notice, or establish a payment plan, the Council will commence legal action to recover the debt. Where legal action occurs, it is a requirement of Council that all costs associated with the debt recovery process be reimbursed by the principal ratepayer.
- 4.12.6 When the Council receives a payment in respect of rates the Council applies the money received as follows:
 - a) first – to satisfy any costs associated with debt collection processes;
 - b) second – to satisfy any interest costs;
 - c) third – in payment of any fines imposed;
 - d) fourth – in payment of rates, in chronological order (starting with the oldest account first).

4.13 REMISSION AND POSTPONEMENT OF RATES

- 4.13.1 Section 182 of the Local Government Act permits a Council, on the application of the ratepayer, to partially or wholly **remit** rates or to **postpone** rates, on the basis of hardship.

Where a ratepayer is suffering hardship in paying rates he/she is invited to contact the Rates Coordinator on 8641 9100 to discuss the matter. Although arrangements for late payment of rates are negotiable, remission of rates in whole or in part is rarely approved due to the inequitable situation for the rest of the community.

Separate provisions in the Local Government Act pertain to the postponement of rates for Seniors.

4.14 REBATE OF RATES

- 4.14.1 The Local Government Act requires Councils to rebate rates payable on some land. Specific provisions are made for land used for health services, community services, religious purposes, public cemeteries, the Royal Zoological Society and educational institutions.



4.14.2 Discretionary rebates may be applied by the Council under Section 166 of the Act. Council currently provides discretionary rebates for a large number of sporting bodies and community organisations.

4.14.3 Council will consider on merit all applications for rebate received under Section 166 of the Act.

4.15 SALE OF LAND FOR NON-PAYMENT OF RATES

4.15.1 The Local Government Act provides that a Council may sell any land where the rates have been in arrears for three years or more.

The Council is required to provide the principal ratepayer and the owner (if not the same person) and any registered mortgagee with details of the outstanding amounts, and advise them of its intention to sell the land if payment of the outstanding amount is not received within a given time.

4.15.2 Except in extraordinary circumstances, the Council begins the sale of land for arrears of rates after 3 years.

4.16 APPLICATION OF THE POLICY

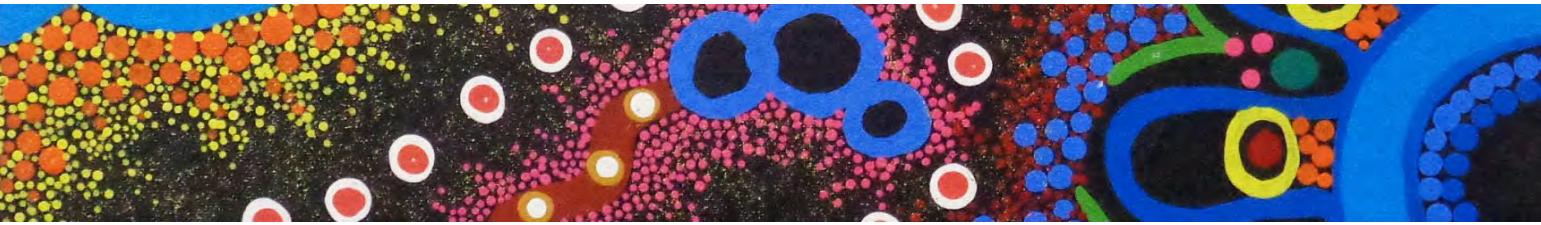
4.16.1 A copy of this Council policy is available from the Rates Coordinator, either telephone on 8641 9100, by writing with a letter addressed to the Rates Coordinator, Port Augusta City Council, PO Box 1704, Port Augusta SA 5700, or via Council's website www.portaugusta.sa.gov.au.

4.16.2 Where a ratepayer believes that the Council has failed to properly apply this policy it should raise the matter with the Council. In the first instance contact the Rates Coordinator on 8641 9100 to discuss the matter. If, after this initial contact, a ratepayer is still dissatisfied they should write to the Chief Executive Officer, Port Augusta City Council, PO Box 1704, Port Augusta SA 5700.

4.16.3 A rate cannot be challenged on the basis of non-compliance with this policy and must be paid in accordance with the required payment provisions.

5.0 WORKER'S RESPONSIBILITIES

- 5.1 Director – Corporate & Community Services
- 5.2 Rates Coordinator



5.2 Rate Rebates and Remissions

The *Local Government Act 1999* provides for two categories of rate rebates – mandatory and discretionary.

Mandatory Rebate provisions require that Council must provide a rate rebate on land that is used for specific purposes and these provisions also specify the rebate percentage.

Discretionary Rebates may be granted by a Council for purposes that are specified in the Local Government Act, with the percentage of the rebate being at the discretion of the Council.

5.2.1 **Mandatory Rebates** were applied to land used for the following purposes in the 2017/2018 financial year:

(a) Rebates at 100% of the declared rate were granted to:

Health Services - on land occupied by the Port Augusta Hospital and the various services allied to the Port Augusta Hospital (i.e. Flinders Terrace Offices)	\$49,430
Religious Purposes - Land used by the various churches for the purpose of public worship	\$62,935
	\$112,365

(b) Rebate at 75% of the declared rate were granted for:

(i) Education Purposes

- on land occupied by Caritas College - rebate totalled	\$18,841
- on land occupied by University SA at 34 Flinders Terrace	\$7,868
- on 18 flats owned by University SA located at 82, 84, 88 Barry Street	\$17,882
- on land occupied by Seaview Christian School	\$18,144
	\$62,735

(ii) Community Services – the following community service organisations complied with the criteria specified in the Act to entitle them to either a full or 75% rebate:

- Community Housing Associations on residential properties owned or occupied by Wesley Country Housing, Unity Housing, Portaway Housing, Common Ground and Junction & Women's Housing	\$111,013
- Legal Services Commission of SA	\$1,841
- Presbyterian Church/Red Cross	\$2,490
- Aboriginal Prisoners & Offenders Support Services	\$4,140
- Orana Incorporated	\$4,419
- Port Augusta Youth Centre	\$4,493
- Salvation Army	\$9,978
- Lifeline	\$7,982
- St Vincent De Paul Society	\$12,908
	\$159,264



5.2.2 **Discretionary Rebates** granted pursuant to Section 166(1)(j) of the *Local Government Act 1999* were provided to the following:

- Anglican Church Hall	\$1,036
- Catholic Diocese of Port Pirie Parish Hall	\$2,040
- Country Women's Association	\$1,325
- RSL Port Augusta	\$4,405
- Pichi Richi Railway Preservation Society	\$3,974
- Pika Wiya Health Service	\$17,240
- Flinders Homing Club	\$3,198
- Lions Club of SA	\$2,304
- Port Augusta Gliding Club	\$2,217
- Port Augusta Gun Club	\$9,010
- Port Augusta Pistol Club	\$1,325
- AN Institute Stirling North Golf Course	\$5,584
- AN Institute Tennis Courts	\$16,993
- Port Augusta Yacht Club	\$18,165
- Port Augusta Golf Club	\$9,659
- Port Augusta Bowling Club	\$16,423
- Italian Club	\$2,381
- Port Augusta Racing Club	\$9,274
- ETSA Small Bore Rifle Range Club	\$1,325
- Scout Association of SA	\$2,449
- Spencer Gulf Fire Pistol Club	\$1,325
	\$131,652

5.2.3 **Discretionary Rebates** granted pursuant to Section 166(1)(a) and (b) of the *Local Government Act 1999* were provided to the following:

- For the purpose of assisting or supporting a business Edenfield Family Care	\$10,393
- Town Hall/Old District Courthouse/Old Police Station Site	\$3,487
	\$13,880

5.2.4 Additional rate rebates and remissions to ratepayers included:

(a) Rebates totalling \$449,247 were provided to 'cap' or limit the general rate increase on residential land use to 6% and, commercial and industrial land to an increase of 15% on the general rate paid in the previous year.	\$449,247
(b) A 1.5% discount to those ratepayers who chose to pay their rates in full prior to the due date of the first instalment – the discount applied totalled	\$80,230

TOTAL OF REBATES AND REMISSIONS **\$1,009,373**

5.3 Auditor Independence

Section 128 of the *Local Government Act 1999* provides that Council must have an external auditor who is to be appointed by the Council on the recommendation of the Council's Audit Committee.

The external auditor must be a registered company auditor or a firm comprising at least one registered company auditor and is to be appointed for a term not exceeding 5 years.



The external auditor is required to undertake an audit of the Council's financial statements within a reasonable time after the statements are referred to the auditor for the audit and must specifically report to Council any irregularity in the Council's accounting practices or the management of the Council's financial affairs identified during the course of the audit.

Galpins Accountants, Auditors and Business Consultants have been appointed for a period 2015/2016 up to and including 2019/2020, at a contract price of \$110,000. Pursuant to Section 128(9) of the *Local Government Act 1999*, Council must include in its Annual Report details of the remuneration paid to its external Auditor for work performed during the reporting period. During the 2017/2018 financial year, Council's Auditor Galpins Accountants, Auditors and Business Consultants were paid \$9,800 for undertaking the 2016/2017 final audit in November 2017 and \$10,000 for the interim audit in April 2018.

5.4 National Competition Principles

5.4.1 The competitive neutrality reform program was a commitment under Clause 3 of the Competition Principles Agreement which provides '*that the objective of competitive neutrality policy is the elimination of resource allocation distortions arising out of the public ownership of entities engaged in significant business activities: Government businesses should not enjoy any net competitive advantage simply as a result of their public sector ownership*'. Under Clause 7 of the Agreement, States and Territories committed to also apply this reform at local government level.

Council has no significant business undertaking as defined under Clause 7 Statement of the Competition Principles Agreement.

5.4.2 In giving consideration to Council's by-laws, Council is satisfied that where competition may be restricted as a result of a permit being required under a by-law for certain Acts, activities, or events, the benefit to the community outweighs the cost and there is no alternative means open to Council to control these activities.

Council adopted its Moveable Signs By-law in June 2011 and the Permits and Penalties By-law, Local Government Land By-law, Roads By-law, Dogs By-law, Cats By-law and Australian Arid Lands Botanic Garden By-law in April 2012. The Waste Management by-law expired 1 January 2018, the Moveable Signs by-law will expire 1 January 2019 and all other By-laws will expire on 1 January 2020.

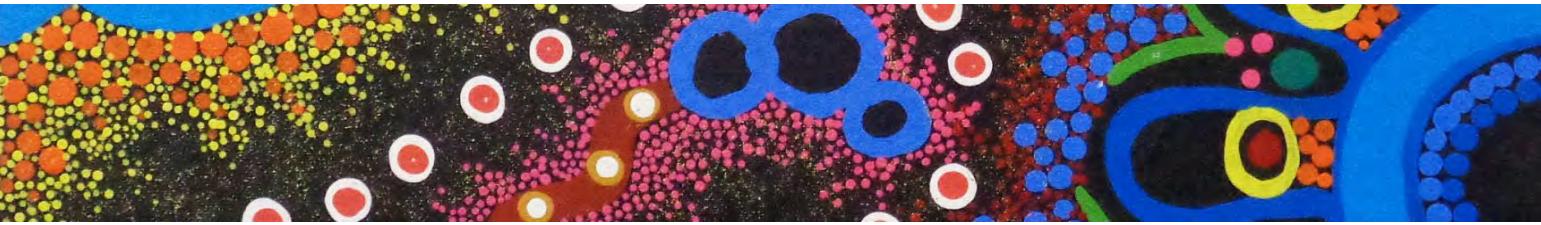
Council will undertake a review of all of its By-Laws in the 2018/2019 financial year.

5.4.3 No complaints were received during the year alleging a breach of competitive neutrality principles by the Council.

5.5 Competitive Tendering Statement

During the 2017/2018 financial year, Council utilised a competitive tendering approach for the provision of the following goods and services:

Tender Details	Public or Selective	Value
Cleaning of Council Buildings	Public	\$125,000
BBQ, Parks and Street Furniture Cleaning	Public	\$76,000
Cleaning of Public Conveniences	Public	\$99,900
1 x 15 tonne GMV Rear Tipping Truck	Selective via Vendor Panel	\$134,500
Veterinary Services – Retainer	Selective	\$4,400
Footpath Paving Contract	Selective	\$25.91 per Sqm
Laurie Wallis Aerodrome Vermin Proof Fencing	Public	\$88,500
Bitumen Sealing Works 2018	Selective	\$1.04m
Kerbing Contract	Selective	\$42.15 per LM/\$62.35 per LM



Council has a Purchasing, Contracts and Tendering Policy 1.1.09 which outlines the process to be undertaken by officers when seeking the supply of services and goods from external parties.

5.6 Fraud and Corruption

Council recognises that Fraud and Corruption in Public Administration has the potential to cause significant financial and non-financial harm and therefore the prevention and control of Fraud and Corruption should feature predominantly within the systems and procedures of a responsible Council.

Council Fraud and Corruption Policy 2.6.08 outlines the Council's approach to the prevention or minimisation, identification and control of fraudulent and/or corrupt activity and, summarises the associated responsibilities of Council Members and Council Employees.

Council's Whistleblowers Protection Policy 2.4.01 has been developed and implemented to ensure staff are encouraged in making disclosures that reveal public interest information and are supported throughout the process.

Both policies are available on Council's website for easy access or alternatively a hardcopy may be viewed and/or purchased from the Civic Centre, 4 Mackay Street, Port Augusta during normal business hours, Monday to Friday.

5.7 Internal Review of Council Actions

Pursuant to Section 270(8) of the *Local Government Act 1999* Council is required to publish an annual statement in relation to the number of applications for review made in relation to decision of the Council, employees of the Council; and other persons acting on behalf of the Council.

There were three requests received during the 2017/2018 financial year for a Section 270 internal review that related to a decision of the Council or an Officer of the Council.

The requests related to the following issues:

1) Rate Rebate appeal:

An application for a Section 270 review was received on 10 April 2018 requesting Council to reconsider decision in relation to a LOST motion for a rate rebate to be applied to Assessment Numbers 3055, 3080, 3084, 3322 and 3353.

Council engaged KelledyJones Lawyers to undertake a Section 270 review on its behalf and the final report was received by Council on 18 June 2018. Council's Lawyer's findings (report AR18/22957 and a covering report AR18/22955) will be forwarded to the Operations Committee on 9 July 2018 for consideration.

Outcome of review:

As the evidence of the review process will not be considered by Council until July 2018, the outcome of this review will be captured within the 2018/2019 annual review.

2) Treat Properties as Contiguous for Rating Purposes:

An application for a Section 270 review was received on 13 June 2018 requesting Council review a decision of an Officer not to treat properties as contiguous for rating purposes, relating to Assessments 5804, 10311 and 10376. KelledyJones Lawyers were engaged by Council to undertake the review. As at 30 June 2018 consultation had commenced with the applicant.



Outcome of review:

The review process has commenced, however will not be completed until early in the 2018/2019 financial year, so therefore the outcome of the review will be captured within the 2018/2019 annual review.

- 3) Transfer of unspent funding from Billy Cart Derby

An application for a Section 270 review was received on 15 June 2018 requesting Council review a Management Group decision not to transfer unspent funding from the Billy Cart Derby (2017/2018) to the Motor Show to be held in 2018/2019.

Outcome of review:

Council considered report (AR18/22766) in regard to the reasons for the decision by Management Group and at its meeting held on 25 June 2016 resolved that having reviewed the decision of Management Group in relation to the re-allocation of the Billy Cart Derby funding to the Northern Drag & Motorsport Association for the Motor Show Event in 2019, supports the re-allocation of these funds.

5.8 Community Land Management Plans

During the reporting period there was one revocation process completed relating to Allotments 137 and 138 in Filed Plan 216393 as described within Certificate of Title Volume 5614, Folio 981 and known locally as Julia Lodge, Julia Street, Port Augusta.

Having completed the revocation proposal process outlined within Section 194 of the *Local Government Act 1999* and noting that no submissions were received during the consultation and engagement process, Council at its meeting held on 27 November 2017 resolved to seek Ministerial approval of the revocation proposal.

Council received notification on 29 January 2018 that under delegated authority, the revocation proposal had been approved. Council subsequently approved revoking the community land classification applicable to Allotments 137 and 138 in Filed Plan 216393 CT5614/981 and publishing a notice in regard to the Council resolution in the SA Government Gazette on 14 March 2018.

The Community Land Management Plan for Business/Community Groups has been updated to remove Allotments 137 and 138 and these have been inserted into Council's Local Government Land Register.



Picture (right): Allotments 137 and 138 highlighted with the blue/red border.



Community Report

Section Six



The following section has been included within the Annual Report, to celebrate the fantastic workers of Council, without whose commitment and dedication, the City of Port Augusta would not be managed to the current high standards. In addition, Council also likes to recognise and congratulate outstanding members of the community, who have excelled in their own area of expertise or have made a significant contribution to Port Augusta as a whole. Although it is not possible to capture every achievement within this report, the following provides an overview of the different levels of participation, achievement or service that have been made by individuals, groups or organisations.

6.1 Farewell to long time employee who has retired

James Ringland was presented with a retirement gift by Mr Brenton Daw, Acting Director – Infrastructure and Environment and was farewelled after serving 44 years with the Port Augusta City Council. James worked within the Works Depot for many years, as well as at the Australian Arid Lands Botanic Garden, Stirling North Garden Cemetery and also undertook after hours animal control services, as required. James was wished the very best for his retirement, which was well deserved.



6.2 Staff Service Awards

On a quarterly basis the Chief Executive Officer schedules a ‘staff briefing’ session with all staff, to provide an update on activities. The briefing sessions highlight the importance of Work, Health and Safety which is also the first item on the agenda, along with specific activities that have occurred within the previous three month period. This process provides all staff an appreciation of the work and/or achievements across all departments and gives them the opportunity to ask and have answered any questions they wish to seek additional information on.

At these sessions the CEO also takes the opportunity to acknowledge and congratulate those staff who have achieved a milestone in their employment (10 years, 20 years, 30 years, 40 years service) and also on a quarterly basis any outstanding recognition by a member of staff.

The following staff were issued a Certificate of Service and a gift of an engraved pewter goblet or mug, in recognition of 10 Years of Service to the City of Port Augusta as pictured below – left to right: Lorraine Hart, Debra Gourd, Ray Gerlach, Graham (George) Brown, Craig Dearlove and CEO John Banks. Kahli Nutt was absent at the staff briefing and received her Certificate of Service and pewter goblet from CEO John Banks at a separate presentation.



Prior to the sale of Council’s Aged Care Facilities – Nerrilda Nursing Home and AM Ramsay Village in November 2017, the following staff were presented a Certificate of Service and gift in recognition of their service: 10 Years Service – Maureen Wickham, Julie-Anne Forster, Sam Bolitho (AM Ramsay Village), and Debra Ferris (Nerrilda Nursing Home), 20 Years Service – Margienila (Margie) Grantham (Nerrilda Nursing Home), 30 Years Service – Teresa French and Vickie Miller (Nerrilda Nursing Home).



6.3 Christmas Lighting Festival

Registrations were called for the Christmas Lighting Festival with a closing date of Friday 4 December 2017 at 2pm. Council received a total of 40 nominations for the various Christmas Lighting festival categories.

2017 Christmas Lighting winners:

Best Street – Argyle Street, Port Augusta (\$50 for each house donated by Council) **Photo (right):** Brooke Mundy with winners Gloria Jones and Robert Bowman



Best Business – Northern Areas Bug Busters (\$800 advertising package, Southern Cross Media)



Best Not For Profit – St Vincent De Paul (\$600 advertising package, Magic FM 105.9)



Best House – 20 Jane Street – Peter Brine (\$500 donated by Transcontinental)

Runner Up – 3 Kanyaka Avenue – Christopher Kirkham (\$150 donated by Council) **Photo (right):** Brooke Mundy and Christopher Kirkham

Joint 3rd – 3 Glyde Street – Lee & Emily Holmes (\$50 donated by Council) and 3 Munro Court –

Blake Packard (\$50 donated by Council)

Photo (right): Lee and Emily Holmes with daughters, Blake Packard and Brooke Mundy

Housing Trust

1st Place – Keith Gardner – Dempsey Court (\$250 – donated by Housing SA)

2nd Place – Judith Watkins – Domeyer Court (\$125 – donated by Housing SA)

3rd Place – Dianne Bell – Hospital Road (\$75 – donated by Housing SA)

4th Place – Alick Sharp – High Street (\$50 donated by Housing SA)

6.4 Rotary Christmas Pageant

Port Augusta City Council provided financial assistance and support preparing the Central Business District for the Rotary Christmas Pageant which was held on Friday 1 December 2017. The pageant is strongly supported by members of the community who come out to celebrate the festive season.

Best Floats were judged by the Mayor Sam Johnson with certificates from Rotary and financial incentives from the Port Augusta City Council being awarded to the following recipients for their float entries in the Pageant:

Best Float \$350 Carlton R-9 School (Photo next page)	First Runner Up \$250 Port Augusta SES	Second Runner Up \$150 Port Augusta Hospital Social Club (Photos next page)
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6.5 Community Christmas Party

Following the Rotary Christmas Pageant the community had the opportunity to enjoy the evening at the Port Augusta Community Christmas Party. The Community Christmas Party was held on Friday 1 December 2017 at Gladstone Square from 7.30pm to 10pm. Entertainment included free rides on the dodgem cars, jumping castles, carousel and the Model Engineers miniature trains. There was live entertainment by Jack Daw Duo & Band. Food and drink stalls run by community organisations were available throughout the evening as well as a visit by Santa. Fireworks concluded the event.

6.6 Academic Achiever Award

Council has since 1991 acknowledged the local Year 12 student who received the highest ATAR score with an Academic Achiever Award consisting of a \$500 donation, certificate and trophy.

Lara Beltrame, a student of Caritas College, was the 2017 Academic Achiever gaining her South Australian Certificate of Education with an outstanding ATAR score of 98.00. Lara's studied the following subjects for the SACE in 2017: Research Project (compulsory), Mathematical Methods, English Literary Studies, Chemistry and Physics and also completed a Stage 2 subject 'Information Processing & Publishing' in 2016 whilst undertaking Year 11 achieving an A+ merit for that subject.

Lara advised that she had applied to undertake a Bachelor of Dentistry at Adelaide University.



Photo (right) – Lara receiving her Award from Mayor Sam Johnson on 29 January 2018.

Other high scores (unadjusted) achieved by students in 2017 were: Hannah Manning (Caritas College) 97.35 including A+ Child Studies; Aimen Khan (Caritas College) 95.35 including A+ Merit Scientific Studies; Quynh Nguyen (Caritas College) 94.60; Dylan St Clair (Port Augusta Secondary School (PASS) 91.15; Chloe McPherson (PASS) 90.65; Kath LePoidevan (PASS) 90.45; Joe Martin (PASS) 88.60 and Riley Foster (Caritas College) 88.35.

It is also acknowledged that out of the 49 students from Port Augusta Secondary School who achieved their SACE, 17 were Aboriginal students.

6.7 Australian Citizenship

During the reporting period Council held three Citizenship Ceremonies, which is a result of the tighter restrictions/arduous approval process: Three males, four females and three children became Australian citizens.



Photo (right): Australia Day 2018 Citizenship Ceremony participants

6.8 Australia Day Awards

The Australia Day festivities commenced at 7:30am in Gladstone Square with a gold coin donation breakfast hosted by Port Augusta Service Clubs, led by the Rotary Club of Port Augusta.

At 8:30am, following breakfast, the formalities commenced with the raising of the Australian Flag by the local Army Cadets.

Port Augusta City Council received nominations for the following Australia Day Awards: Citizen of the Year, Young Citizen of the Year and Community Event of the Year.

Citizen of the Year:

Five nominations were received:

Nominees: Barry Flynn
 Geoff Maul
 Kylee McNamee
 Doug Morton
 Georgie Sharp

Winner: **Doug Morton**

Photo (right): Dan van Holst Pellekaan, Member for Stuart, Mr Doug Morton and Mayor Sam Johnson



Doug Morton was recognised for his many contributions to the community life such as holding the position of Divisional President of the Locomotive Drivers Union, Secretary of the Port Augusta Branch of the Trades and Labour Council, Member of the Port Augusta Development Board, involvement with Neighbourhood Watch in Port Augusta, Foundation Member and secretary of the Redsox Cricket Club. Doug was also instrumental in having a Branch of AUSSI Masters Swimming established in Port Augusta and held a position on the State Branch Executive, established the Port Augusta Open Water Swim in 2002, volunteer with Meals on Wheel, Secretary of the Port Augusta Bowling Club and was presented with a NAIDOC Award in 2015 as Non Aboriginal Person of the Year.

Doug is a great ambassador for Port Augusta and has dedicated countless hours of his time, wholeheartedly supporting his causes with diligence.

Young Citizen of the Year:

Dylan Kaulins was awarded Young Citizen of the Year and was acknowledged for his commitment to participation in fundraising events for the Returned Services League, Relay for Life, Cancer Council and Ronald McDonald House ride for sick kids. His membership with TS Augusta and working his way through the ranks to become Leading Seaman is commendable. Dylan has worked hard to achieve his goals through following the morals of Cadet's honour, integrity, courage, loyalty and has been very dedicated to this role. Dylan was the recipient of TS Augusta 'Cadet of the Year' in 2015 and 2016.

Dylan commenced playing cricket in 2006 and has represented the Upper North on a number of occasions and also represented South Australia in England in 2017. He is a great role model to other youth.

Photo (right): Dan van Holst Pellekaan Member for Stuart, Dylan Kaulins, Mayor Sam Johnson





Community Event of the Year:

Nominees: Centenary of the Trans-Australian Railway 1917-2017
Up in the Eyre – 2 Day Swimming Carnival
2017 Port Augusta Motor Show
Port Augusta Senior Citizens Club 50th Birthday Celebrations

Winner: 2017 Port Augusta Motor Show

The Port Augusta Motor Show held in Port Augusta in 2017 was the 6th Motor Show hosted by the volunteers of the Northern District Motorsport Association (NDMA). This event attracts around 3,000 people of which approximately 57% are from outside of Port Augusta.

NDMA continued to work hard to attract National celebrities to the Port Augusta event; with the year's star attraction in 2017 being V8 Supercar champion Chaz Mostert.

The event also supports many other clubs and service groups through involvement at the event which assists them with their own fundraising efforts. Holding the Motor Show in the CBD provides an economic boost to the City, and local businesses benefit from the additional people attracted to Port Augusta.

The Northern District Motorsport Association is congratulated for conducting an outstanding and high quality bi-annual event in our City and is a very worth recipient of the '2018 Community Event of the Year Award'.

Photo (right): Dan van Holst Pellekaan, Member for Stuart, Vic Brereton, Angela Corbett and Mayor Sam Johnson).



To celebrate Australia Day, Council organises a large birthday cake, which is usually cut by community members attending the Australia Day Ceremony, who are celebrating their birthday on 26 January. In 2018, Mr Charlie Jackson was invited by Mayor Sam Johnson to cut the cake, in recognition of him being the recipient of an OAM for services to the Indigenous Community of South Australia.

Photo (below): Dan van Holst Pellekaan, Charlie Jackson and Mayor Sam Johnson. Charlie Jackson cutting the cake.





Port Augusta

CITY COUNCIL



Art by Marli Macumba

“

I am of Afghan/Aboriginal descent. I was born in Alice Springs, Northern Territory and grew up in Adelaide.

My mother from Arrente/Gurindji tribe, my father side is Yunkuntjara/Pitjantjatjara. Most of my adult years spent working and travelling between Port Augusta/Indulkana.

I am a mother of 5 children. I have worked for the Port Augusta City Council as a care/field worker with the Substance Misuse Service for 10+ years.

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