



Port Augusta

CITY COUNCIL



ANNUAL REPORT 2013/2014





Port Augusta

CITY COUNCIL



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Thank you to:
Melanie Jenkins and Cynthia Collins for proof reading the Annual Report
Cover Pictures: New Central Oval Development

Introduction

Port Augusta - Celebrating 50 years since being proclaimed a City

We acknowledge and respect the traditional custodians whose ancestral lands include where the City of Port Augusta is located. We acknowledge the deep feelings of attachment and relationship of Aboriginal peoples to country. We also pay respect to the cultural authority of Aboriginal people. The original Aboriginal name of the locality is **Curdnatta**, signifying 'plenty of sand' or 'sandy'.

Captain **Matthew Flinders**, aboard the 'Investigator' first navigated the waters of Spencer Gulf in March 1802, anchoring his ship some miles south of the site of the present City of Port Augusta. During this visit to the top of Spencer Gulf, Captain Flinders headed a landing party to examine the head of the Gulf and instructed another party, consisting of Messrs. Brown, Bauer and Westall to head inland with the object of ascending, if possible, to the top of a mountain which Flinders gave the name of **Mount Brown** (3,000 feet). **McLellan Lookout** located at the intersection of Edinburgh Terrace and Whiting Parade is where Matthews Flinders' landing station was located and where his landing party slept ashore on 10 and 11 March 1802.

Following this initial exploration by Captain Flinders, the next explorer to visit the region was **Edward John Eyre** who passed through the area on 18 June 1840 to begin his overland trip to Western Australia.

It was decided in 1852 by Governor Young that a port should be established at the top of Spencer Gulf to support the pastoralists who had spread throughout the Southern Flinders and into the Northern Flinders Ranges. The site of Port Augusta was selected and named after Lady Augusta Young, wife of the Governor of the province on 24 May 1852. The earliest plan of Port Augusta in existence is dated 18 July 1854 and was drawn by **James Elder**.

Settlement of Port Augusta led to the establishment of three Councils being Port Augusta, Port Augusta West and Davenport.

The Incorporation of the Town of Port Augusta was gazetted on 4 November 1875. The first meeting of the Council was held on the 23rd of the same month, with Mr Thomas Burgoyne acting as Town Clerk. The first Mayor, Mr Thomas McTurk Gibson was a Scotsman and Councillors were Messrs S.C. Trewenack, H. Johnson, A. Mackay and G. Cobbin.

Port Augusta West was surveyed in 1865 and the first settler was **Mr John McCarthy**. In 1887 the town was incorporated and the first Mayor was Mr J.F. Phillips and Councillors were Messrs J. Bryant, N.A. Richardson, H. Shepherd, C.A. Smith, R.S. Stewart and H. White.

The Town of Davenport was incorporated in 1887 with the first Mayor being Mr D.J. Brown and Councillors were Messrs. G.B. Bryant, M. Hill, T. Hunter, J.E. Lecky and J. Murdoch.

'**The Wells**' (named Stirling North in 1859) or '**Minchin's Wells**' the then official name, is where the first well was sunk to a depth of 400 feet, however the water was brackish and unsuitable for human consumption. Other wells were then sunk and a 4 inch main of 14.5 miles was soon supplying the Port Augusta population with water.

The Towns of Port Augusta, Port Augusta West and Davenport were amalgamated in 1932 with the first Mayor being J.M. Beerworth and Councillors Messrs. W. Back, L.B. Coats, J.W. Fullerton, W. Harden Jnr, W.T.P. Hill, A.S.R. Hobby, G.S.S. McAuley, L. G. Riches, L.M. Sanderson, O.J. Young, and Town Clerk L.W. Abernethy who served until 1959.

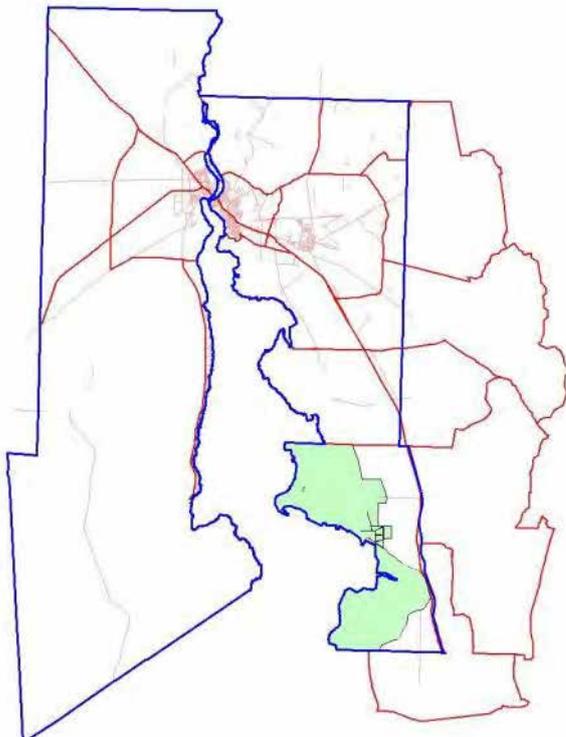
Port Augusta was proclaimed a City on 4 November 1963 and in 1966 the Mayoral Chain and Robes were presented to the City by 5AU Broadcasting Station and the South Australian Housing Trust. On 4 November 2013, it was 50 years since Port Augusta was declared a City and in recognition of this occasion, a number of photos depicting Port Augusta's historic buildings and landmarks will be featured throughout this publication.

Port Augusta City Council is pleased to present its Annual Report for 2013/2014. The report provides an overview of the Council's activities throughout the 2013/2014 financial year and includes information required to comply with the provisions of the *Local Government Act 1999* and *Freedom of Information Act 1991* as well as other general information to keep the community and other interested parties informed as to Council's progress of its Strategic Plan Objectives. The Annual Report is separated into six (6) different sections, as follows:

- Section 1 Executive Overview (Mayor's and City Manager's Reports)
- Section 2 The Council, Management and Human Resource
- Section 3 Strategic Plan and Performance
- Section 4 Compliance Report - Information Statement pursuant to Section 9 of the *Freedom of Information Act 1991*
- Section 5 Governance Report
- Section 6 Community Acknowledgement

Council Boundaries

Port Augusta, Stirling North, Blanche Harbor & Miranda



Our Mission

To create and sustain a safe and vibrant Community where people want to live, work, play and visit.

Community Vision 2031

Port Augusta is a thriving successful intercultural community where our spirit of innovation and resilience has provided opportunities for all people of all ages to realise their dreams.

We have capitalised on our top location to attract business investment, residential growth and tourists from all over the world.

Our people have access to excellent health, education, housing and support services that gives them confidence in their future.

We lead the way in living sustainably in an arid environment and in developing alternative energy infrastructure.

Our strong, united, harmonious yet dynamic and vibrant community makes us proud to call Port Augusta home and enables us to welcome new residents and visitors to share our outstanding quality of life.

Our Values

These are the qualities that underpin the way we treat each other, the natural and built environment and all of the resources and materials we use in our daily lives. They will shape the Port Augusta that we have expressed in our vision.

Respect and Social Cohesion

Respect is fundamental to building a strong, socially cohesive community. It is based on a fundamental belief in the worth and value of all living things. It informs the way we treat people and nature. It also includes the way we protect our built heritage.

We demonstrate respect when we include people in our conversations about what matters to us and listen with open hearts and minds to what they tell us. We value cultural diversity and encourage the expression of these different perspectives.

We nurture respect when we find ways to work together on particular actions that address our shared concerns. Respect deepens when we take the time to learn more about each other through sharing our culture, our celebrations and our achievements.

Optimism and Confidence

We will face the future with a positive attitude drawing on our collective strengths and our shared history of struggle and triumph.

We are resilient people and Port Augusta is a resilient place. We know that we have succeeded at anything we have believed in.

Courage

We are not afraid to face the hard issues and work through them together. We are prepared to take calculated risks to move towards a better future. Those who speak up are not silenced. They are invited to contribute to the solutions.

Leadership

We commit ourselves to nurturing leadership in our children and young people, valuing their contributions as citizens of our City.

We develop opportunities for people to provide leadership within their communities, workplaces and places of learning.

We actively support those who accept leadership roles in the community, whether these are political, religious, recreational, business or civic.

Leaders have a passion and determination to succeed which means they are always prepared to try, to learn from their mistakes and try again. They are motivated by a desire to create a better world rather than the need to satisfy their own egos. We therefore value our leaders and recognise their contribution publicly.

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Executive Overview

Section One

- 1.1 Mayor's Report
- 1.2 City Manager's Report



The Number Four Barge came from the River Murray and was used by workers in widening the Great Western Bridge to accommodate the Murray River Pipeline in the 1940's, and also for some extension work on the wharf. It was brought here by the E&WS (now called SA Power Networks).



1.1 Mayor's Report

Being elected to the position of Mayor in September 2013, I feel proud that I have been given the opportunity and responsibility, by the community, to lead this visionary City through an exciting period of activity.

The redevelopment of the multi-million dollar Central Oval - Port Augusta Community Hub commenced in September 2013 and the new Airport Terminal building commenced construction in May 2014. Council's Works Department have been responsible for the civil works as part of the Central Oval redevelopment, and as always, have done a magnificent job. These two significant projects have been identified within Council's Strategic Plan for many years, and it is rewarding to finally see these projects come to fruition.

Council's Strategic Plan is an important document in driving the activities of Council, for the benefit of the community, Council Members and Staff strive to achieve the outcomes identified within this document. Section 3 of this report, provides a detailed overview of the activities that have been achieved throughout the 2013/2014 financial year, against each of the Strategic Outcomes listed within the Plan. Council has built strong partnerships with many agencies, groups and organisations to ensure that the Strategic Outcomes identified for our City are achieved in a collaborative and supportive way. Without developing partnerships with the Upper Spencer Gulf Common Purpose Group, Regional Development Australia (Far North), State Government Agencies, local groups and organisation and many others, it just would not be possible to achieve the many great things that we have.

Regional Development Australia (Far North), Business Port Augusta and Council have partnered to provide the community of Port Augusta, and the region, with an exciting shopping experience called the 'Augusta Markets'. The markets have been very successful in promoting local and regional businesses and have provided the community with an opportunity, in a market style setting, to see what is on offer from the business sector.

Council has continued the rollout of the footpath program, installed shade sails over the playground on the Eastside Foreshore, further developed the AridSmart Brand, supported the renewable energy sector in placing a greater focus on our City as potential leaders in Australian renewables, and continued to maintain great open space areas for the community.

Council operates and manages many 'non-core' business activities such as Nerrilda Nursing Home, AM Ramsay Village, Miriam High Special Needs Centre, Substance Misuse Program, just to name a few, and these services provide our community with both economic and social benefits.

It is important to stay in touch with the community and Council has been very proactive in the past twelve months in reaching its community through the introduction of a public question time at Operations Committee Meetings held on the second Monday of each month, continued use of Council's Facebook Page and Website, plus radio, television and print media. The Council's Community Newsletter continues to be a very successful forum for keeping the community up to date on Council activities.

In closing, I would like to sincerely acknowledge the commitment and dedication of past Mayor Joy Baluch AM to the Port Augusta community and also to wish current City Manager Greg Perkin all the very best in his retirement as from 31 July 2014. To Elected Members and staff I congratulate you all on your high level of service to the Port Augusta community and look forward to another great year in 2014/2015.



A handwritten signature in black ink, appearing to be 'S. Johnson', written in a cursive style.

Mayor Sam Johnson

2 City Manager's Report

The construction of the Central Oval facility and Airport terminal ensures that the city has now achieved a full complement of social and economic infrastructure.

The city's complement of amenities has been built up over a number of years and celebrates the consistent approach of previous Councils to 'make and manage' a City not just provide Council services.

Councils are generally seen to be in the business of 'Government' but they should really be seen as being in the 'Entertainment' industry. What Councils do is set and manage the stage on which people live their lives. It is through the process of creating the Community Vision and Strategic Plan that our community has outlined the stage that it desires and choreographed the services that it requires to be performed.



The past year has seen a continued maintenance of the city's infrastructure, extension of the footpath network, increased planting of AridSmart plants throughout the city, planning and funding of landscaping of Augusta Highway, continued liaison with the Aboriginal community through the Aboriginal Community Engagement Group and improvements to the boat ramp.

This activity and reputation of the city as a great place to live has also seen two major housing developments commenced in the city, one on Flinders Terrace containing 42 dwellings and the other on the extension of Shirley Street containing 317 dwellings. Council also finalized a Staged Sale Agreement for the Airport Land that will eventually see the development of a comprehensive urban development of over 3000 housing allotments that will provide the city with housing land for a generation. These developments that require large amounts of capital investment highlight the confidence that developers have in the future of our city.

While focusing on investment and business it is worth also reinforcing the entrepreneurial approach that this council has taken in building its city. The return on investment for ratepayers is 250%, that is for every \$1 of rates the ratepayer receives \$2.50 in benefits. This is brought about by Council attracting large grants for programs and generating income from its endeavours. The Council thus has a large stake in the economic development of the city and in ensuring our city contains the necessary facilities to sustain, retain and attract new residents. This requires careful management of Council funds to maximize the benefit Council can bring to the city, to limit indebtedness to below 30% and ensure a viable cash flow is maintained.

The ongoing contribution that Michael Dunemann the Director of Corporate Services has made to the city's development over 40 years by expertly managing the finances should be applauded. His financial advice and management is what makes the difference between what the rate income affords and what has been achieved by attracting income from other sources including carefully managed debt. His approach mirrors the approach taken by all staff in doing the best they can in building their city. This is a key benefit of a frontier community in that the majority of Council staff are residents of the city and share the same pride in the city that all residents do.

In view of this being my final annual report to the community I wish you well in the ongoing development of this unique city.

A handwritten signature in blue ink that reads "Greg Perkin". The signature is written in a cursive, flowing style.

Greg Perkin

The Council

Section Two

- 2.1 Elected Member Information 2013/2014
- 2.2 Council and Committee Structure
- 2.3 Council & Key Committee Meeting Attendance Records
- 2.4 Other Advisory Committees
- 2.5 Reference Groups/Working Parties
- 2.6 Elector Representation Review & Quota
- 2.7 Elected Members' Allowances and Benefits
- 2.8 Elected Members' Training and Development
- 2.9 Elected Members' Acknowledgement of Service
- 2.10 Management & Staffing including Organisational Structure
- 2.11 Human Resource Management



Back Row: Deputy Mayor Phil Greagen, Cr Phil Brown, Cr Tony Mitchell, Cr Brett Benbow, Cr Peter Solomon, Cr Ken McLean,
Front Row: Cr Lisa Lumsden, Mayor Sam Johnson, Cr Fran Paynter

2.1 Elected Member Information 2013/2014

The Council comprises a Mayor and nine (9) Councillors, elected at large. Elected Members provide Council-wide representation and the current Council will serve a four year term: November 2010 to November 2014.

Pursuant to Section 6(2) of the *Local Government (Elections) Act 1999* Council may adopt a policy to not fill a casual vacancy, in the first instance, until the next General Election, however this is not applicable to the position of Mayor. Council on the 27 September 2004 adopted such a policy, which has since been reviewed within twelve months of each General Election.

Due to the passing of Port Augusta's Mayor in May 2013, Deputy Mayor Greagen acted in the position of Mayor until a Supplementary Election was completed. A Mayoral Supplementary Election was conducted entirely by post in August/September 2013. Voting material comprising a ballot paper, candidate profiles, a postal voting guide, a ballot paper envelope containing the elector's declaration and return envelope were forwarded to electors, bodies corporate and groups whose names appeared on the certified voters roll during the week commencing 19 August 2013. Voting closed at 12 noon on 9 September 2013, with South Australian Electoral Commission staff commencing the scrutiny and count at 1:00pm.

The certified voters roll consisted of 9111 eligible voters and of this, 4126 formal ballot papers were received, plus 6 informal ballot papers which equates to an election participation rate of 46.42%. The results of the Election were as follows:

Candidates	1 st Preference Votes	Votes at conclusion of election
SOLOMON, Peter William	965	1590
PRIDER, Terry	72	77
McDONALD, Kathryn	681	912
GREAGEN, Phil	690	778
JOHNSON, Sam	1045	1675
WILLIAMS, Rob	61	61
BENBOW, Brett Andrew	612	628

Councillor Sam Johnson was officially elected to the position of Mayor on Thursday 12 September 2013 with a Swearing in Ceremony taking place on Friday 13 September 2013. Family and friends took the opportunity to attend and congratulate Mayor Johnson on his appointment.



Mayor Sam Johnson being congratulated by Greg Perkin, City Manager.



Mayor Sam Johnson

Term of Office
Councillor 2006 – September 2013
Mayor September 2013 – current

Contact Details

Mayor Sam Johnson
PO Box 4125
PORT AUGUSTA SA 5700

Mobile: 0423 291 127
Email: sam.johnson@portaugusta.sa.gov.au

Representation

- **Ex-officio Member of Council Standing Committees**
- Provincial Cities Association
- Upper Spencer Gulf Common Purpose Group
- Audit Committee
- Rating Policy Review Working Party



Cr Phil Greagen

Term of Office
1995 – current
Acting Mayor 15 May 2013 to
September 2013

Contact Details

Deputy Mayor/Acting Mayor
Cr Phil Greagen
PO Box 1705
PORT AUGUSTA SA 5700
Phone: 8641 0840 (hm)
Mobile: 0419 665 106

Email: phil.greagen@portaugusta.sa.gov.au

Representation

- Operations Committee
- Strategic Management Committee
- Strategic Planning & Development Policy Committee
- Wami Kata Old Folks Home Board
- Provincial Cities Association (Acting Mayor)
- Upper Spencer Gulf Common Purpose Group (Acting Mayor)



Cr Brett Benbow

Term of Office
2010 – current

Contact Details

Cr Brett Benbow
PO Box 499
STIRLING NORTH SA 5710
Mobile: 0409 279 170

Email: brett.benbow@portaugusta.sa.gov.au

Representation

- Operations Committee
- Strategic Management Committee
- Strategic Planning & Development Policy Committee
- Council Development Assessment Panel
- Port Augusta City Council OPAL Steering Group
- Port Augusta Alcohol Management Group
- Rating Policy Review Working Party
- Port Augusta Marine Advisory Committee (appointed April 2014)



Cr Phillip Brown

Term of Office
2010 – current

Contact Details

Cr Phillip Brown
PO Box 2147
PORT AUGUSTA SA 5700
Phone: 8643 6494 (hm)
Mobile: 0419 038 596
Email: phillip.brown@portaugusta.sa.gov.au

Representation

- Operations Committee
- Strategic Management Committee
- Strategic Planning & Development Policy Committee
- Port Augusta Junior Sports Foundation
- Central Oval Project Control Group



Cr Lisa Lumsden

Term of Office
2010 - current

Contact Details

Cr Lisa Lumsden
14 Carlton Parade
PORT AUGUSTA SA 5700
Phone: 8641 3347 (hm)
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Representation

- Operations Committee
- Strategic Management Committee
- Strategic Planning & Development Policy Committee
- Council Development Assessment Panel
- Australian Arid Lands Botanic Garden Strategic Management Committee
- Port Augusta City Council OPAL Steering Group



Cr Ken McLean

Term of Office
2006 - current

Contact Details

Cr Ken McLean
PO Box 1746
PORT AUGUSTA SA 5700
Phone: 8642 3463 (hm)
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Representation

- Operations Committee
- Strategic Management Committee
- Strategic Planning & Development Policy Committee
- Central Oval Project Control Group
- Youth Opportunities Personal Leadership Program - Community Development Board



Cr Tony Mitchell

Term of Office
2003 – current

Contact Details

Cr Tony Mitchell
PO Box 310
PORT AUGUSTA SA 5700
Phone: 8642 5069 (hm)
Phone: 8641 0900 (wk)
Facsimile: 8641 0911
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Email: tony.mitchell@portaugusta.sa.gov.au

Representation

- Operations Committee
- Strategic Management Committee
- Strategic Planning & Development Policy Committee
- Council Development Assessment Panel
- Regional Development Australia (Far North)



Cr Fran Paynter

Term of Office
2003 – current

Contact Details

Cr Fran Paynter
24 Sanderson Street
PORT AUGUSTA WEST SA 5700
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Email: fran.paynter@portaugusta.sa.gov.au

Representation

- Operations Committee
- Strategic Management Committee
- Strategic Planning & Development Policy Committee
- Australian Arid Lands Botanic Garden Management Committee



Cr Peter Solomon

Term of Office
1989-1993 (May)
(Dec) 1993-2003
2006 – current

Contact Details

Cr Peter Solomon
PO Box 355
PORT AUGUSTA SA 5700
Phone: 86436464 (hm)
Phone: 86410517 (wk)
Mobile: 0429 098 295
Email: peter.solomon@portaugusta.sa.gov.au

Representation

- Operations Committee
- Strategic Management Committee
- Strategic Planning & Development Policy Committee
- SA Regional Organisations Committee (SAROC)
- Spencer Gulf Cities Zone Representative on the LGA Board
- Audit Committee
- Port Augusta Marine Advisory Committee (resigned March 2014)
- Aboriginal Advisory Committee

2.2 Council and Committee Structure

Council has adopted the following Council and Key Committee Structure to ensure good governance of its area:

- 2.2.1 **Council Meetings** – held on the 4th Monday of each month, commencing at 7:00pm.
- 2.2.2 **Operations Committee** – held on the 2nd Monday of each month, commencing at 5:30pm.
- 2.2.3 **Strategic Management Committee** – held on the 3rd Monday of each month, commencing at 5:30pm.
- 2.2.4 **Strategic Planning & Development Policy Committee** – held on an ‘as needs’ basis at the conclusion of the Strategic Management Committee.

Reports prepared by officers are forwarded to the respective Key Committee for consideration. Each report has specific recommendations identified which, if ratified by the Key Committee, are then submitted to the Council Meeting for adoption. The Chairperson for each Key Committee is elected on a rotating 12 month basis between Elected Members.

All meetings are held in the Council Chambers, Civic Centre, 4 Mackay Street, Port Augusta and are open to the public. If a Council or Committee Meeting falls on a public holiday, the meeting is held on the Tuesday following the public holiday at the same time as listed above.

Agendas for Council and Committee Meetings are available on Council’s website on the Thursday prior to the Monday Meeting. A hard copy is also placed on public display at each office of the Council that is open to the public for the general administration of Council business.

Membership of Key Committees – Mayor (ex-officio) and all Councillors

During the 2013/2014 financial year, Council made 199 resolutions in relation to general issues and/or confidential issues presented for consideration.

2.3 Council & Key Committee Meeting Attendance Records

The following table provides a record of attendance by Elected Members at the Council, Special Council & Key Committee Meetings held during the 2013/2014 financial year.

Elected Member	Council Meeting	Special Council Meeting	Operations Committee	Strategic Management Committee	Strategic Planning & Development Policy Committee
	Total number of meetings held for each Committee:				
	12	5	13 (one adjourned – no quorum)	11	3
Mayor Johnson	10	4	11	10	2
Cr Greagen	11	5	12	8	3
Cr Benbow	10	5	10	8	3
Cr Brown	12	5	12	11	3
Cr Lumsden	10	4	12	9	3
Cr McLean	10	4	10	7	1
Cr Mitchell	12	4	10	10	1
Cr Paynter	11	5	10	11	2
Cr Solomon	11	5	11	8	2

2.4 Other Advisory Committees

2.4.1 Audit Committee – Section 41 & 126 Local Government Act 1999

The Audit Committee is responsible for monitoring the integrity of the financial statements of the Council, including its annual report, reviewing significant financial reporting issues and judgements which they contain.

The Committee shall review and challenge where necessary:

- a) the consistency of, and/or any changes to, accounting policies;
- b) the methods used to account for significant or unusual transactions where different approaches are possible;
- c) whether the Council has followed appropriate accounting standards and made appropriate estimates and judgements, taking into account the views of the external auditor;
- d) the clarity of disclosure in the Council's financial reports and the context in which statements are made;
- e) all material information presented with the financial statements, such as the operating and financial review and the corporate governance statement (insofar as it relates to the audit and risk management);
- f) keep under review the effectiveness of the Council's internal controls and risk management systems; and
- g) review and recommend the approval, where appropriate, of statements to be included in the annual report concerning internal controls and risk management.

Membership: 1 July 2013 to 30 June 2014: Elected Members: Cr Peter Solomon (Chairman), Mayor Sam Johnson; Independent Members: Mr Alan Morris, Mr Chad McKnight, Mr John Ewen, Mr Colin Scarlett. Council Representatives: Mr Michael Dunemann – Director Corporate Services and Mr Greg Perkin – City Manager.

The Audit Committee only met once during the 2013/2014 financial year. This meeting was held on 13 November 2013. Meeting agendas and minutes are available on Council's website and are presented to Council for adoption. The Sitting Fee for Members is: Chairperson \$350 and Members \$300 per meeting attended. Meetings are held in the Council Chambers at the Civic Centre, 4 Mackay Street, Port Augusta.

2.4.2 Council Development Assessment Panel (CDAP) – Section 56A Development Act 1993

The responsibility of the Port Augusta City Council's Development Assessment Panel (CDAP) is to:

- a) determine development applications (in accordance with the provision of Part 4 of the *Development Act 1993*) in its own right;
- b) act as a delegate of Council in accordance with the requirements of the (*Development Act 1993*);
- c) provide advice and reports to the Council on trends, issues and other matters, as it thinks fit, relating to planning or development that have become apparent or arisen through its assessment of applications under the (*Development Act 1993*);
- d) conduct its activities in a fair, open and transparent manner, resulting in informed decision-making.

The independent members' 2 year term on the Council Development Assessment Panel expired in February 2014. Expressions of Interest were called for the Independent Member positions, and following interviews, Council at its meeting held on 24 February 2014, approved the appointment of Mr John Veen, Mr Jason Willcocks, Mr Jarrod White and Ms Jacinta Carr to the CDAP. Unfortunately, Ms Carr withdrew her expression of interest, and expressions of interest were again called for the vacant independent member position. Council received two expressions of interest and interviews are scheduled to be held in early July 2014.

Membership: 1 July 2013 to 30 June 2014: Presiding Member: Mr Jason Willcocks; Elected Members: Cr Tony Mitchell, Cr Lisa Lumsden, Cr Brett Benbow; Independent Members: Mr John Veen, Mr Jarrod White. Mr Craig Cresp.

The CDAP meets in the Council Chambers at the Civic Centre on the 2nd Tuesday of the month, commencing at 5:30pm. During the reporting period the CDAP met in the Council Chambers at the Civic Centre, 4 Mackay Street, Port Augusta on 23 July 2013, 29 July 2013, 17 September 2013, 10 December 2013 and 25 February 2014. The Sitting Fee for Members is: Presiding Member \$350 and Members \$300 per meeting attended.

2.4.3 Port Augusta Marine Advisory Committee – Section 41 Local Government Act 1999

The Port Augusta Marine Advisory Committee is responsible for advising Council on all marine matters relating to the Upper Spencer Gulf. The Committee's activities include:

- a) investigating the Marine Plan/Park and report to Council;
- b) considering the recommendations from the Port Augusta Waterway Development Study and report to Council on appropriate actions;
- c) investigating marine infrastructure and activities, including maintenance, and report to Council; and
- d) supporting the work of the Natural Resource Management Board (NRM) as it relates to the conservation and protection of flora and fauna of the Upper Spencer Gulf.

Membership: Presiding Member: Cr Brett Benbow (appointed April 2014), Members Mr Robin Sharp, Mr Peter Huxtable, Mr Andy Ireland, Mr David Powell, Mr Aaron Morgan. Council Representative: Mr Hayden Hart. The following members resigned from the Committee during the reporting period: Cr Peter Solomon (resigned – March 2014), Mr Brett Munns & Mrs N Munns (resigned – July 2013).

The Port Augusta Marine Advisory Committee generally meets on the first Tuesday bi-monthly, in the Council Chambers, 4 Mackay Street, Port Augusta commencing at 5:30pm. During the reporting period the Marine Advisory Committee met on 23 April 2014.

2.4.4 Safety First Committee – Section 75 Work, Health and Safety Act 2012

The Safety First Committee was established pursuant to Section 75 of the *Work, Health and Safety Act 2012*. The functions of the committee are to facilitate co-operation between management and workers in instigating, developing and carrying out measures designed to ensure the worker's health and safety at work and to assist in developing standards, rules, policies and procedures relating to health and safety that are to be followed or complied with at the workplace.

The Committee is also responsible for considering, monitoring and recommending improvements to all matters relevant to worker, volunteer, contractor and public work, health and safety issues. The Committee also monitors injury management systems within Council.

Membership: Chairperson Shane Saal (Civic Centre), Anthony McCoy (Civic Centre), Marlene Foote (Civic Centre), Densy McInerney (Childcare), Doug Stott (Works), David Curnow (Works), Zsuzsi Coppin (Parks and Gardens), Larry Martin (Parks and Gardens), Lindy Madigan (Cultural Arts Precinct), Lisa Glass (resigned) Gaynor Cooper (A.M. Ramsay Village), Stacey Rose (Nerrilda), David Stewart (resigned) (Substance Misuse Service), Lee Heron (Management), Greg Perkin (Management), Bernadette Reichstein (Australian Arid Lands Botanic Garden), Kimberly Noll (resigned), Holly Adams (Wadlata Outback Centre), Sylvia Hogg (resigned) (Ryan Mitchell Swim Centre), Jordan Crabtree (Port Augusta Aquatic & Outdoor Adventure Centre and Be active), Julie Beaton (Risk Co-ordinator).

The Safety First Committee meets at 10:00am on the last Tuesday of each month and minutes of meetings are presented to Management Team.

2.4.5 Building Fire Safety Committee – Section 71 Development Act 1993

The Building Fire Safety Committee was established by Council, pursuant to the provisions of the *Development Act 1993*, to ensure the ongoing protection of safety of building occupiers and users, by investigating whether building owners are maintaining proper levels of fire safety in their buildings.

The Building Fire Safety Committee are responsible for:

- a) developing appropriate building fire safety inspection policies;
- b) scrutinising the fire safety of buildings that have been identified as having inadequate fire safety provisions;
- c) issuing notices of Fire Safety Defect to building owners, which identify fire safety provisions that need to be upgraded to an extent that provides a reasonable level of safety for occupants;
- d) forwarding information on Section 71 'Fire Safety Notices' to Council's administration in relation to Section 7 enquiries;
- e) issuing 'Notices of Building Work Required', which schedule prescribed building work that must be carried out in order to raise the building fire safety to a reasonable level of safety;
- f) initiating enforcement or other action to ensure a building owner complies with a 'Notice of Building Work Required'; and
- g) revoking or varying fire safety notices where appropriate.

Membership: 1 July 2013 to 30 June 2014: Mr Gary Redding (Metropolitan Fire Service), Mr Alan Collins (proxy MFS), Mr Colin Paton (Country Fire Service), Mr Julian Aggiss (1st proxy CFS), Mr Nik Ludborz (2nd Proxy CFS), Mr Peter Harmer (Consultant Building Surveyor), Mr Nick Heron (Building Surveying Technician), Mr Adam Grantham (Cadet Building Surveying Technician – admin proxy).

The Building Fire Safety Committee meets at least every three months on a time and date that suits members. During the reporting period the Committee met on 17 September 2013, 19 February 2014 and 25 June 2014.

2.4.6 Port Augusta Junior Sports Foundation

The Port Augusta Junior Sports Foundation has been inactive during 2013/2014.

2.4.7 Australian Arid Lands Botanic Garden Strategic Management Committee – Section 41 Local Government Act 1999

The purpose of the Australian Arid Lands Botanic Garden Strategic Management Committee is to provide direction to the development and management of the Australian Arid Lands Botanic Garden to ensure that it becomes an internationally recognised Centre of Excellence for AridSmart plants and outback visitor experiences.

The role of the Committee includes:

- a) bringing business principles and tourism, environmental and community views to the development of the AALBG;
- b) overseeing the development of a Strategic Plan that implements the Master Plan dated 13 May 2009, Interpretation Plan dated May 2009 and Vision Plan dated June 2010;
- c) receiving and considering reports of performance against the outcomes required to be achieved by the Strategic Plan;
- d) keeping the Strategic Plan under review;
- e) ensuring the overall operational budget for the AALBG is not increased above the level of the budget allocation unless the additional funds are generated from the AALBG's activities;
- f) establishing sub-committees as considered appropriate;
- g) seeking reports on the above topics and issues.

Membership: Cr Fran Paynter – (Presiding Member), Cr Lisa Lumsden, Mr John Zwar – (Friends of the AALBG), Mr John Sandham – (Adelaide Botanic Garden), Mr Ben Boothby – (Local Tourism Rep), Mr Martin Sampson – (Local Business Community Rep).

Council representatives include Mr Greg Perkin – (City Manager), Mr Michael Dunemann – (Director Corporate Services), Ms Cherie Gerlach – (Admin Support).

The Australian Arid Land Botanic Garden Strategic Management Committee is scheduled to meet at least quarterly however during the reporting period the Committee met on 27 September 2013 and 28 March 2014.

2.4.8 Aboriginal Advisory Committee – Section 41 Local Government Act 1999

Council at its meeting held on 24 June 2013 resolved to re-establish the Port Augusta Aboriginal Advisory Committee with meetings being scheduled for the first Thursday of the month, on a bi-monthly basis. The objective of the Committee is to provide a voice to Council relating to issues affecting the Aboriginal community so that Council is kept informed of what is occurring within its community and how Council can be more inclusive of Aboriginal views.

The Committee activities will include to:

- a) facilitate continued dialogue with the Aboriginal Community Engagement Group to ensure a collaborative approach is taken to addressing local issues as identified within the Local Action Agreement – Closing the Gap in Port Augusta;
- b) monitor and report to Council on the outcomes achieved as identified within the Local Action Agreement;
- c) monitor and report to Council on the outcomes achieved as identified within the Reconciliation Action Plan;
- d) review the Reconciliation Action Plan every two years and recommend new initiatives and strategies to ensure this is a living document and supports the changing needs, over time, of our community;

Membership: Gwen Martin and Aaron Stuart, Co-Chairs of the Aboriginal Community Engagement Group, Mr Greg Perkin – City Manager, Cr Peter Solomon, Ms Courtney Dowling – Aboriginal Community Engagement Officer.

During the reporting period the Port Augusta Aboriginal Advisory Committee meet only once on 6 February 2014.

2.5 Reference Groups/Working Parties

2.5.1 Central Oval Project Control Group

The Central Oval Project Control Group is responsible for overseeing the redevelopment of the Central Oval Precinct with the main building nearing completion. The complex comprises 3 indoor basketball/netball courts, upstairs members' bar & function room, League room, downstairs change rooms, café, Parents' room, community room and associated amenities.

Council is responsible for management and construction of the project's carparks, roadways, 11 netball courts, and landscaping with the use of AridSmart plants.

This group will continue to work closely with all stakeholders. Council anticipates the main stadium will be completed by September 2014 with the commencement of the 11 netball courts and remaining carparks and landscaping to commence from this date.

Membership: Mr Greg Perkin (City Manager), Mr Michael Dunemann (Director – Corporate Services), Mr Craig Dearlove (Community & Recreational Development Officer), Mr Nick Heron (Senior Building Officer), Cr Ken McLean & Cr Phil Brown.

This Group meets on an 'as needs' basis.

2.5.2 Port Augusta Alcohol Management Group

The Port Augusta Management Group is a multi-agency forum supported by the Port Augusta City Council, responsible for providing leadership in the planning, facilitation, implementation and monitoring of holistic and coordinated initiatives in response to alcohol misuse within the community of Port Augusta.

The agencies represented as part of the Alcohol Management Group include: Port Augusta City Council, Aboriginal Affairs & Reconciliation Division, Aboriginal Family Support Services, Country Health SA, Davenport Community Council, Department of Corrections (Port Augusta Prison), Drug and Alcohol Services SA (Port Augusta), Housing SA, Indigenous Coordination Centre (Port Augusta), Mission Australia, Port Augusta Hospital & Regional Health Services Inc, SAPOL (Port Augusta), Pika Wiya Health Service, Port Augusta Youth Centre, with other service providers and Community Members invited to attend.

The Objectives of the Group are to:

- a) provide leadership on the development of integrated service provision related to alcohol use and misuse in the community;
- b) facilitate the development of a broad strategy to address the effects of and reduce the incidence of alcohol misuse within the community (Alcohol Management Plan);
- c) develop data sets or evaluation methods to determine the effectiveness of all programs/initiatives that may be implemented;
- d) identify service gaps and advocate appropriate responses;
- e) continue to monitor the effectiveness and assess the impact of the Total City Dry Area Regulation;
- f) determine a data set that enables the collection of key indices that will effectively monitor the Total City Dry Areas and specific consequences of the Regulation;
- g) provide leadership and support for formal evaluation processes for the Total Dry Area and other initiatives;
- h) review the statistical data (as per Objective c and f) on a regular basis to determine the effectiveness of initiatives and where appropriate, support service providers to adjust the initiative with the funding body;
- i) ensure effective, inclusive and better targeted communication and consultation with the community;
- j) advocate for appropriate services and new funding, encouraging agencies to work collaboratively to ensure that interventions are strategic, integrated and sustainable;
- k) examine quantitative data regularly and maintained in a format that enhances access for review and evaluation purposes;
- l) consider provisions of the *Liquor Licensing Act* and other local Strategic Plans as part of the monitoring process.

Membership: Ms Jo Newell (PACC – Chair), Mrs Lee Heron (PACC), Mrs Lisa Leonard (PACC – Admin support), Ms Courtney Dowling (PACC), Mr Rick Dadleh (Day Centre – DASSA), Sgt Ian Feltus (SAPOL), Cr Brett Benbow (PACC Councillor), Mr Bruno Carcuro (Housing SA), Ms Sharon Platt (AARD), Mr Alwyn McKenzie (AARD), Ms Glenise Coulthard (PA Hospital), Mr David Hayward (ICC), Mrs Yvonne Barker (ICC), Mr Ray Willis (AFSS), Mr Colin Roughton (DASSA), Mr Ray Willis (AFSS), Mr Duncan Johnstone (SAAS), Ms Maxine Patrick (Mission Australia), Ms Kym Chamberlain (Port Augusta Youth Centre). Other invited regular attendees include: Damien Hutcheon (CBS), Karyn Reid and Marie Williams (Community Members).

The group meet on a bi-monthly basis and minutes are presented to Council for adoption. During the reporting period the Group met on 6 occasions - 13/08/2013, 08/10/2013, 11/12/2013, 18/02/2014, 08/04/2014 and 10/06/2014.

2.5.3 Internal Risk & Audit Reference Group

The Internal Audit and Risk Group, is an internal working group established in line with the provisions of the WHS Internal Audit Procedure and the Risk Management Policy. The objectives of the Group are to keep Council's WHS practices and risk assessment management activities under review to ensure staff are undertaking work practices in a compliant manner and a high level of risk assessment activity is being achieved across Council Departments.

The activities of the Group will include undertaking audits of the implementation of Council's WHS procedures, to monitor the level of risk assessment activities and to make recommendations to Management Team on improvements of processes as identified.

The Group will report to Management Team and the Safety First Committee on a quarterly basis and reports will be forwarded to the Audit Committee for noting.

Membership: Mrs Lee Heron – Director – City & Cultural Services, Mr Shane Saal - WHS & Risk Co-ordinator, Mr Larry Martin - Parks Supervisor, Mrs Marlene Foote – Customer Services Supervisor, Ms Casey Yates – Administrative Support Officer. Ms Julie Beaton – Regional Risk Coordinator is a guest of the Committee and provides support to the Group.

The Group meets on a monthly basis, and reports its activities quarterly to the Management Team, Safety First Committee and Audit Committee.

2.6 Elector Representation Review

Schedule 4 of the *Local Government Act 1999* provides that Council must include within its annual report a statement in regard to:

- a) the council's representation quota;
- b) the average representation quota for councils of a similar size and type (taking into account various factors prescribed by the regulations); and
- c) when the council next intends to conduct a review under Chapter 3 Part 1 Division 2; and
- d) the procedures that are available under Chapter 3 for electors to make submissions on representation under the *Local Government Act 1999*.

The following information fulfils Council's requirement in regard to the above provisions.

The last representation (composition and division) review undertaken for the Port Augusta City Council was completed in 2009. Section 12(4) of the *Local Government Act 1999* provides that a comprehensive review of all aspects of the composition of the Council, and the issue of the division or potential division, of the area of the Council into wards is completed at least once in every eight years. The next representation review as determined by the Minister for State/Local Government Relations, as per Gazettal Notice dated 31 May 2012, will be undertaken between October 2016 and October 2017.

2.6.1 Council's Representation Quota

The Port Augusta City Council's representation consists of a Mayor and nine area Councillors. The following chart compares the Port Augusta City Council's representation quota with other comparable Councils. The representation quota has been determined by dividing the total number of electors for each Council by the number of Elected Members.

Council	Number of Electors	Elected Members including Mayor and Area Councillors	Ratio Elected Members to Electors 1:00
PORT AUGUSTA	9240	10	1:924
Port Lincoln	9918	11	1:901
Yorke Peninsula	8903	12	1:741
Light Regional	9986	11	1:907
Wattle Range	8582	12	1:715

The above data was sourced from the Local Government Association's Circular 27.7 issued on 3 July 2013.

2.6.2 Process for Elector Representation Review

To commence a review of its elector representation, Council must initiate the preparation of a 'representation options paper', by a person who, in the opinion of the Council, is qualified to address the representation and governance issues that may arise with respect to the matters under review.

Once an Options Paper has been prepared and endorsed by Council, outlining the representation structures available under Local Government, a notice must be published in a newspaper circulating within its area, inviting interested persons to make written submissions to the Council on the subject of the review. The community must be given at least 6 weeks to make a written submission.

At the conclusion of the public consultation process, a report must be prepared that provides information on the public consultation process and the Council's response to the issues arising from the submissions made. The report sets out any proposal that the Council considers should be carried into effect, and analyses how the proposal relates to the provisions of Sections 26 and 33 of the Act. Such issues as communities of interest; the population of the area; the topography of the area; communication between electors and their elected representative; demographic changes; the total size and composition of the Council; and representation quota are included.

A second notice must be published in a newspaper circulating within its area, informing the public of the preparation of the report and its availability, and inviting interested persons to make a written submission. The community must be given at least 3 weeks notice to make a written submission. People who make a written submission in response to the report must be given an opportunity to be heard by the Council or Council Committee, either personally or by representative, on their submission.

A final report is then prepared, including a summary of amendments proposed resulting from any considerations from the public consultation process. If the report proposes that the composition of the Council be altered so that the Council will have a chairperson rather than a mayor or a mayor rather than a chairperson, then the proposal cannot proceed unless or until a poll has been conducted on the matter. If this is the case, then Council must prepare a summary of the issues surrounding the proposal to assist persons who may vote at the poll and obtain a certificate from the Electoral Commissioner that he or she is satisfied that the Council has taken reasonable steps to ensure that the summary presents the arguments for and against the proposal in a fair and comprehensive manner. The proposal cannot proceed unless the number of persons who return ballot papers at the poll is at least equal to the prescribed level of voter participation and the majority of those persons who validly cast a vote at the poll vote in favour of the proposal.

If the Electoral Commissioner determines that Council has satisfied the provisions of Section 12 of the *Local Government Act 1999* an appropriate certificate will be issued; however if not, the matter will be referred back to Council. If this occurs, Council must take appropriate action to rectify any deficiencies identified by the Electoral Commissioner, before referring it back to the Electoral Commissioner for certification.

2.7 Elected Members' Allowances and Benefits

2.7.1 Elected Members' Allowances

Pursuant to Section 76 of the *Local Government Act 1999* a member of a Council is entitled to be paid an allowance, determined by the Remuneration Tribunal, to assist in covering costs associated with discharging their official functions and duties.

The Remuneration Tribunal must, in making a determination under Section 76 of the Act, have regard to the following:

- a) the role of members of Council as members of the Council's governing body and as representatives of their area;
- b) the size, population and revenue of the Council, and any relevant economic, social, demographic and regional factors in the Council area;
- c) the fact that an allowance under this section is not intended to amount to a salary for a member;
- d) the fact that an allowance under this section should reflect the nature of a member's office;
- e) the provisions of this Act providing for the reimbursement of expenses of members.

An allowance determined under this section, will take effect from the first ordinary meeting of the Council held after the conclusion of the election and will be adjusted annually on the first, second and third anniversaries of the periodic election, to reflect changes in the Consumer Price Index.

The Port Augusta City Council were determined as a 'Group Three' Council (out of 5 groups) resulting in the following allowance schedule as from November 2010 to November 2014:

Group 3 Council	2010/2011	2011/2012	2012/2013	2013/2014
Councillors Allowance	\$11,300	\$12,056	\$12,265	\$12,506
Deputy Mayor & Chairpersons of Council Key Committees (1.25 times Councillors Allowance)	\$14,125	\$15,070	\$15,331	\$15,632.50
Mayoral Allowance (4 times Councillors Allowance)	\$45,200	\$48,224	\$49,060	\$50,024

Elected Members allowances are paid monthly in arrears.

2.7.2 Member's Reimbursement of Expenses

Elected Members are also entitled to receive reimbursement of expenses incurred while undertaking official functions and duties of the Council. Council Policy 1.1.04 (Elected Members' Expenses, Facilities and Support) provides specific guidelines for those expenses that will be reimbursed to assist Members in fulfilling their role in relation to the performance of their official functions and duties on the business of the Council.

2.7.3 Allowances and Benefits Register

Council maintains a register which details all allowances and benefits paid to Elected Members throughout each financial year. A person is entitled to inspect (without charge) the register at the principal office of the Council during ordinary office hours or, alternatively, on payment of a fee fixed by Council, obtain an extract from the register.

2.8 Elected Members' Training and Development

Council has adopted an Elected Members' Training and Development Policy 1.1.02 including a Training Program to ensure that members are able to maintain and improve their knowledge base to assist them in carrying out their official functions and duties.

During the 2013/2014 financial year, Council allocated a budget of \$9,700 (including \$5,200 for training fees and \$4,500 for travel and accommodation) for training purposes. During the reporting period Elected Members attended the following training and information sessions:

Date	Training/Development Session	Names of Elected Members attending
4/7/2013	ICAC Training	Cr Paynter Cr Johnson Cr Solomon Cr Brown Cr Benbow Cr Lumsden
26/7/2013	LGA of SA Council Members Strategic Issues Residential Seminar	Cr Benbow
11/9/2013 4/10/2013 20/11/2013 10/4/2014 14/5/2014	LGA Board Meetings, AGM Meetings and SAROC Meetings (Port Augusta City Council's appointed representative)	Cr Solomon

The total expenditure for Elected Members' training and development during 2013/2014 was \$5,740.

2.9 Elected Members' Acknowledgement of Service

The Local Government Association annually acknowledges Elected Members who have served 10, 15, 20, 25, 30, 35 and 40 years on Council, and present a certificate to the Elected Member in recognition of their long term commitment to their community. During the reporting period three Elected Members from the Port Augusta City Council were acknowledged by the Local Government Association and the Port Augusta City Council for their ongoing commitment to the community of Port Augusta.

Cr Peter Solomon was presented with a 20 Year Service Award Certificate by the Local Government Association at the LGA AGM held on 25 October 2013. Cr Solomon was also presented a gift (watch) and certificate by Mayor Johnson at the Council Meeting held on 25 November 2013 in appreciation of the many years of dedicated service that Cr Solomon has provided to the City of Port Augusta.

Cr Solomon was appointed as Deputy Mayor by Council from 1995-2003 and was a Council Member during the major development of the Port Augusta Foreshore including the Oasis Apartments and Big W.



Cr Fran Paynter was originally elected to Council in May 2003 and has provided continuous service to the community since that time. Cr Paynter is a passionate community member who serves her community diligently and is involved with many local groups, in addition to her local government responsibilities.

Cr Paynter was presented with a gift (engraved goblet) and certificate to recognise her 10 years service to the community by Mayor Johnson and also received a Service Award Certificate from the Local Government Association.



Cr Tony Mitchell also achieved 10 years service during the reporting period. Cr Mitchell was elected to Council in May 2003 and is a committed businessman within the community and is an active and community focussed Elected Member.

Mayor Johnson presented Cr Mitchell with a gift (engraved mug) and certificate in appreciation of his service to the Port Augusta community and received a Service Award Certificate from the Local Government Association.



2.10 Management and Staffing

The Port Augusta City Council operates 36 different programs/services for the benefit of the community. These programs are highlighted within the Organisational Structure displayed within Clause 2.9.3 of the Annual Report.

The Management Group comprising of Mr Greg Perkin - City Manager, Mr Michael Dunemann - Director Corporate Services, Mr Hayden Hart - Director Infrastructure and Environment, Mrs Anne O'Reilly - Director Community Services and Mrs Lee Heron - Director City and Cultural Services, have responsibility for overseeing the management and operation of various departments under their respective areas.



Each Director forwards a report to Council on a quarterly basis to keep Elected Members abreast of the progress of implementing the respective financial year's Annual Budget and Business Plans.

2.10.1 Senior Executive Officers – Allowances and Benefits

As at 30 June 2014, the Senior Executive Officers received the following summary of allowances and benefits:

Position	5 year Employment Contract Conclusion July 2014	Senior Officer Level 8 Salary Permanent Employees	Senior Officer Level 6 Salary Permanent Employees	Exclusive use of Council vehicle	iPhone and iPad	Mobile Phone	Superannuation contribution for overtime worked
City Manager	x			x	x		
Director Corporate Services		x		x	x		
Director Infrastructure & Environment		x		x		x	
Director Community Services			x	x	x		
Director City & Cultural Services			x	x	x		x

Pursuant to Section 105 of the *Local Government Act 1999*, Council maintains a 'Register of Remuneration, Salaries and Benefits' and the register can be inspected at the Principal Office of the Council during ordinary office hours. Alternatively, a person is entitled to an extract from the register upon payment of a fee fixed by Council.

2.10.2 Staffing levels as at 30 June 2014

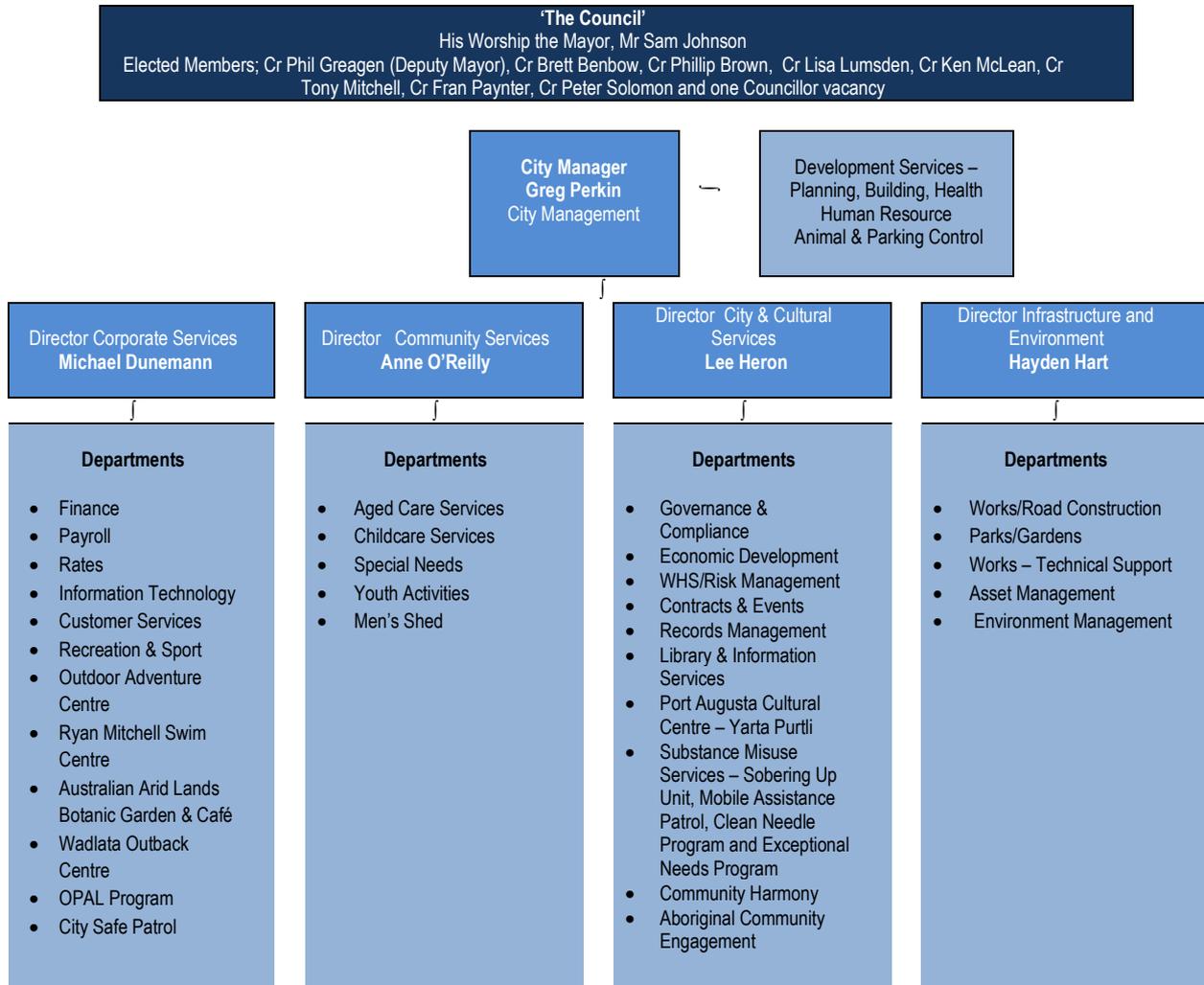
The Port Augusta City Council employed 382 staff as at 30 June 2014. The following table provides an overview of the number of full time, part-time and casual employees within each of Council's Directorates.

Directorate	Full Time	Part Time	Casual	Males	Females
City Management	13	1	5	9	10
City & Cultural Services	17	8	13	18	20
Community Services	11	58	133	12	190
Corporate Services	14	13	52	21	58
Infrastructure and Environment	40	1	3	41	3
TOTAL	95	81	206	101	281
Combined Total & M/F Percentages	382			26.4%	73.6%

2.10.3 Organisational Structure

In July 2013, the City Manager undertook a review of the Organisational Structure and introduced two minor changes to the Directorship responsibilities. Records Management and Wadlata Outback Centre were swapped between two Directorships, with Records Management now coming under City & Cultural Services and Wadlata Outback Centre coming under Corporate Services.

The Organisational Structure for the Port Augusta City Council is as listed below:



2.11 Human Resource Management

2.11.1 Equal Employment Opportunity

- All recruitment and selection of staff within the various sections of Council is processed in accordance with the provisions of the *Equal Opportunity Act 1984*. Council also has an Equal Employment Opportunity Policy 3.1.01 and EEO Program which are adhered to at all times.
- All selections are based on the merit system. The interview process is conducted by a Panel with a minimum of 3 persons. The Panel will include both male and female members when necessary.
- Council's Human Resource Manager has delegated authority as Panel Leader on all appointments within Council. The Human Resource Manager (Mr Anthony McCoy) and Director – City & Cultural Services (Mrs Lee Heron) are Council's Equal Employment Opportunity Officers.
- Council's commitment to employ/host indigenous trainees continues through the placement of indigenous persons in school based apprenticeships and traineeships.

2.11.2 Enterprise Bargaining Agreements

AWU E.B. Agreement has been signed off by Industrial Relations Commission. Negotiations on ASU Agreement (possible 3 year) continuing.

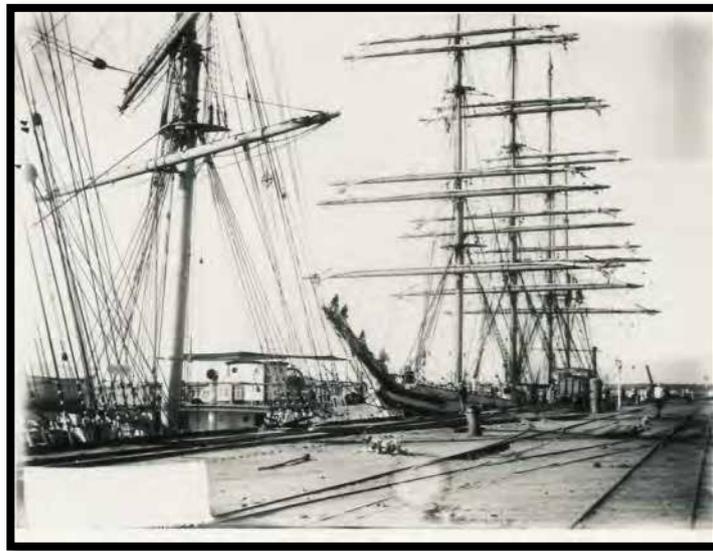
2.11.3 School Based Traineeship Program

Council's School Based Traineeship Scheme continues with the placement of one indigenous youth within Council's Civic Centre.

Hosting of trainees at Australian Arid Lands Botanic Garden, Wadlata Outback Centre and Nerrilda Nursing Home is ongoing.

2.11.4 Disability Support

Council's commitment to supporting community members with a disabled has been the placement of a disability support pensioner within the Australian Arid Lands Botanic Garden.



Port Augusta Wharf Area



Strategic Plan & Performance

Section Three

- 3.1 We Thrive
- 3.2 We Create
- 3.3 We Connect
- 3.4 We Care
- 3.5 We Celebrate
- 3.6 We Achieve

(including Audited Financial Statements)



Port Augusta Police Station (above) and Port Augusta Courthouse (below) were built on Commercial Road and Jervois Street respectively



Community Vision and Strategic Plan 2013-2017

Council at its meeting held on 25 November 2013, resolved to update the Community Vision and Strategic Plan 2013-2017 to include an additional section relating to outcomes that Council as an organisation will achieve over the life of the Plan. This new section called 'We Achieve' was released to the community for comment in October 2013 and following the consultation period, Council adopted the Plan, as amended.

Community Vision 2031:

Port Augusta is a thriving successful intercultural community where our spirit of innovation and resilience has provided opportunities for all people of all ages to realise their dreams.

We have capitalised on our top location to attract business investment, residential growth and tourists from all over the world.

Our people have access to excellent health, education, housing and support services that gives them confidence in their future.

We lead the way in living sustainably in an arid environment and in developing alternative energy infrastructure.

Our strong, united, harmonious yet dynamic and vibrant community makes us proud to call Port Augusta home and enables us to welcome new residents and visitors to share our outstanding quality of life.

Strategic Plan Objectives:

We Thrive

1. through encouraging innovation and supporting entrepreneurs to develop new opportunities for business and employment.
2. because we invest in making places that contribute to city vitality.
3. by building strong partnerships in education, training, regional development and tourism to provide opportunities & employment for our community.
4. through our commitment to embrace change and adopt new technologies sustainable solutions.

We Create

1. a future filled with possibilities and new opportunities for our people.
2. excellence in education, health, sport, recreation and the arts.
3. a culture of leadership by nurturing and developing inspiring leaders.

We Connect

1. with each other through our down to earth sense of humour and spirit of joy that includes people of all ages, backgrounds and abilities.
2. our people with education, training and employment.
3. those in need with services and support.
4. our city with road and transport infrastructure, energy, water and telecommunications.

We Care

1. for our stunning natural environment.
2. for the wellbeing of ourselves and each other, especially the most vulnerable in our community.
3. for the physical resources we use each day.
4. for our cultural and built heritage.

We Celebrate

1. our top location.
2. our rich history and cultural traditions.
3. the diversity of our Aboriginal communities and the contribution they make.
4. the many special people who made and the many special people that continue to make Port Augusta a great place to live.
5. and play together through a lively program of events and activities.

We Achieve

1. we provide professional, effective and customer focussed services, supported by strong leadership.
2. staff and Elected Members are trained and skilled to undertake their roles and functions to a high standard.
3. we deliver excellent services through good governance and compliance.
4. our financial and physical resources are managed and evaluated to ensure community financial sustainability is achieved.

Strategic Plan Objective No 1

We Thrive:

3.1 Outcomes:

3.1.1 **Identify and support new opportunities for our city to change and grow through bold and innovative projects including alternative energy and infrastructure.**

Achievements for 2013/2014:

Department - Economic Development

- a) Council has provided on-going support to Sundrop Farms with its plans to expand the existing trial horticultural venture in our city. This expanded facility is planned to provide an additional 200 permanent jobs in the city.
- b) Council has also provided on-going support to a proposed Solar and Wind Farm in our district that will use our natural resources in producing clean green energy.
- c) Alinta Energy has been encouraged by Council to investigate the feasibility of using solar thermal technology in future power production. Council has also provided support to Repower Port Augusta which has been lobbying governments to assist the transition of coal fired power stations to solar thermal technologies.
- d) Climate Change Adaptation Report has been finalised and the recommendations from the report have been assessed against the work that Council has and continues to undertake in this space. All recommendations that have not been actioned will be placed within Council's 'Corrective Action, Preventative Action' System to ensure that the recommendations from the report are implemented in line with budget allocations over coming years.
- e) Council continues to work with the State Government in relation to the redevelopment of the Town Hall and Civic Precinct. The State Government have advised Council that they will place this land on the open market for sale and this should occur during the 2014/2015 financial year.

Department - Development Services – Building

Department – Airport Management

f) **Airport Upgrade**

The airport has undergone a transformation this year with the demolition of the old terminal building and construction of the new, also carpark and apron extensions, line marking, the relocation of a lighting tower from airside to landside, the relocation of the Bureau of Meteorology Automatic Weather Station (BOM AWS) and the replacement of primary Airport Illuminated Wind Indicator (wind sock) that was damaged during a severe storm event in October 2013.



The new terminal building will be ready for hand over from the builders, Romaldi Construction, in late September 2014 and with final fit out of furniture and IT components to follow, the terminal will be fully operational by November 2014.

Council Building Officers were involved in the design and construction of the new airport terminal. The new building includes toilets, new baggage handling area, reticulated roof catchment water and recycled waste water to all new garden beds, and the installation of a solar system.



The Port Augusta City Council is committed to providing a healthy, safe and secure environment for all members of the public and workers at the Port Augusta Airport. This involves working in close partnership with state and federal agencies to develop and maintain best practice safety, security and emergency planning management practices for the airport.

Passenger numbers for Port Augusta's only Regular Passenger Transport (RPT) Sharp Airlines, were down on the 2012/2013 figure of 9,900 to 9,438 for 2013/2014 and Mining Charters were down on 2012/2013 record breaking figure of 16,000 to 15,251 for 2013/2014, however this has been the trend across most regional airports in South Australia in the past 12 months. With speculation of growth in the mining sector to the north of Port Augusta there is an air of anticipation that passenger figures will be on the increase in the future years.

The Royal Flying Doctor Service (RFDS) had 1,105 aircraft movements for 2013/2014.



The new carpark situated to the east of the existing carpark has increased parking capacity by 115 parking spaces.

Apron extensions (approx 720 square meters) adjacent to the fuel depot offers an alternate parking area for aircraft.



Runway and apron line marking completed to meet compliance with Civil Aviation Safety Authority (CASA) regulations



BOM Automatic Weather Station



Illuminated Wind Indicator



3.1.2 Continue to promote Port Augusta as a great location to live, learn, work, and visit.

Achievements for 2013/2014:

Department - Economic Development

- a) Two major housing developments commenced within the City. The development of the Unity Housing Estate (Flinders Terrace) will provide for 42 dwellings with 20 satisfying the criteria for affordable housing. The St Eyre Estate development on the extension of Shirley Street will provide 317 housing sites of 1200m². These two developments provide choice in housing style and location.
- b) Council has also finalised an agreement for the staged sale and development of the Airport Land that will accommodate a comprehensive urban development of over 3000 housing sites including a retirement village. This development will also include a neighbourhood centre and school site.

Department – Wadlata Outback Centre

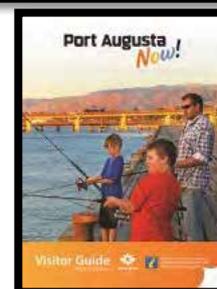
c) Marketing

1) Port Augusta Now! Visitor Guide

To attract and encourage tourists to visit and stay longer in Port Augusta, the 3rd edition of the Port Augusta Now! Visitor Guide has been produced, printed and distributed throughout Australia. New images have been purchased, some of which were donated by local photographers.



The Guide is in a digital interactive format and is available to be downloaded as an App.



2) Social Media

The continued development and maintenance of the Wadlata Outback Centre and the Flinders Ranges & Outback Tourism Facebook page has more than doubled its 'friends' and has achieved considerable public interaction. Trip Adviser, a world recognised site where visitors post information about their touring experiences has continued to receive very positive comments about Wadlata.

3) The Wadlata Outback Centre website is currently being rebuilt to include a mobile responsive design.

4) Advertising

To improve the economy of the City and to increase employment opportunities, extensive print and on-line marketing has been completed which is designed to attract visitors to the City, encourage them to stay and visit all the things to see and do, including Wadlata's Tunnel of Time.



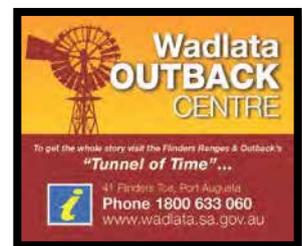
5) Adelaide Caravan & Camping Show.

Staff developed a new display to promote Port Augusta and the Wadlata Outback Centre and together with the Australian Arid Lands Botanic Garden attended the Adelaide Caravan & Camping Show in February 2014. The promotional stand was the winner of the Exhibition Excellence Award Outstanding Tourism Exhibit.



6) New Wadlata Branding

The newly developed Wadlata branding logo has been incorporated into all new advertising mediums, including the new Wadlata brochure, road signage and staff uniforms.



Department – Media & Communications

- d) Continued to keep the community informed of progress with the roll out of the NBN.
- e) Facilitated the project at a local level to streamline the roll out process by building strong relationships with NBN Co and its contractors.

3.1.3 We use and manage our financial and physical resources in the best interests of our community, now and for the future.

Achievements for 2013/2014:

Department – Parks & Gardens Management

- a) Key parklands and reserves have been irrigated using reclaimed water generated from the Port Augusta City Council's Waste Water Treatment Plant (WWTP) facility.



3.1.4 Develop partnerships to attract investors in business proposals and new developments that contribute to a diversified and robust economy.

Achievements for 2013/2014:

Department – Economic Development

a) Sundrop Farms Pty Ltd 20ha greenhouse expansion

Port Augusta City Council in partnership with Sundrop Farms Pty Ltd hosted an Industry Information Session at the Institute Theatre on 14 November 2013, to enable representatives from Sundrop Farms and a representative from John Holland Pty Ltd to provide business operators from around this region, an overview of the proposed Sundrop Farms 20ha greenhouse expansion. The evening provided relevant information regarding the types of contracts that would be awarded as part of the expansion and the opportunities that will result for businesses within the region.



Port Augusta City Council and Regional Development Australia (Far North) will continue to provide support to Sundrop Farms throughout the expansion planning, construction and employment phases.

b) Council is a member of the Upper Spencer Gulf Common Purpose Group that joins together the cities of Port Augusta, Whyalla and Port Pirie and their respective RDA regions in the holistic planning, management and promotion of the Upper Spencer Gulf Region. With the recent engagement of a full-time Executive Officer this body is preparing strategies and plans to address its goals, including the attraction of new industries and ventures to our region.

c) Augusta Markets

Port Augusta City Council provided support to Regional Development Australia (Far North) and Business Port Augusta in arranging the two Augusta Market days held in the 2013/2014 financial year. Council's support related to arranging road closures, staging, advertising and preparing Gladstone Square. Council also provided financial assistance for signage and insurance cover for hobbyist stall holders for the event.

Department – Parks and Gardens Management

d) Secured Economic Stimulus funding through Department of Planning, Transport and Infrastructure (DPTI) to generate local employment and skill development targeting specific landscaping works at key sites along the Augusta Highway.

e) Liaised with Devine Communities to provide input into the streetscape tree selection and parkland reserve for the housing development on Flinders Terrace.



3.1.5 Maintain and develop tourism attractions and visitor services.

Achievements for 2013/2014:

Department – Wadlata Outback Centre

a) Wadlata Outback Centre – Infrastructure Upgrade

- 1) The final stage of the three year building maintenance schedule included the painting of all external wooden surfaces, metal fascias and downpipes.
- 2) Replacement of the 26 year old floor coverings throughout Wadlata's 'Tunnel of Time', the 2nd stage of the 3 year maintenance program, has been completed.
- 3) Reduction of energy consumption, through the replacement of all standard 240v non dimmed globes with new LED globes.
- 4) Beautification of the building surrounds with a new garden bed to replace an area that was left barren by the removal of a dead tree. Native arid land plants were supplied by the Australian Arid Lands Botanic Garden.



b) Wadlata Outback Centre - 'Tunnel of Time'

- 1) The Morse Code, Mound Springs and the Santos Oil rig displays received a major upgrade and the 1st stage of the uplifting of the canopy within 'Rainforest' area, with camouflage netting, has been completed.



c) Outback Tuckerbox Eatery

- 1) Equipment Replacement

The cake fridge in the Outback Tuckerbox was replaced with a new fridge. To increase work space within the Outback Tuckerbox kitchen, the old non-compliant wooden bench was replaced with a stainless steel cupboard/bench and a new range-hood.

- 2) Healthy Kids Menu



As a part of the OPAL Program's new Healthy Eating Program and Council's Healthy Eating Policy, a new kids healthy menu was developed to complement the upgraded and new-look Tuckerbox menu.

d) Way Finding Signage

To improve visitor access to the Wadlata Outback Centre and the Port Augusta Visitor Information Centre, six new way finding signs have been purchased and are currently waiting to be installed. An additional large directional sign positioned 60km from Port Augusta and another replacement sign placed on Marryatt Street which directs visitors to the Wadlata carpark, have also been installed.



Department – Australian Arid Lands Botanic Garden (AALBG)

- e) The Australian Arid Lands Botanic Garden achieved South Australian Tourism Industry Accreditation (SATIC). A nomination was also lodged for the State Tourism Awards.
- f) A path network suited to wheelchairs and children's strollers has been developed around the Visitor Centre gardens. New walking track signage has been installed on the three existing trails and a new map has been developed. A children's walk has also been developed as the fourth walking track.
- g) The AALBG's onsite nursery achieved accreditation under the Nursery Industry Accreditation Scheme, Australia.



Department – Parks and Gardens Management

- h) Open Space garden bed trimming, refill plantings, removal and replacement, turf re-sodding, scarification and fertilizing were carried out regularly to ensure open space areas are maintained to a high standard for the community and visitors enjoyment.

3.1.6 Develop and maintain effective infrastructure connections that support economic and social development.

Achievements for 2013/2014:

Department – Asset Management

- a) Council implemented Year 3 of the 10 year Road Assets Replacement Plan in the 2013/2014 financial year. The following work was completed:
 - 1) Replacement of 1.2km of kerbing in Gunson Street, Francis Street, Dennis Street and Jervois Street.
 - 2) Resealing works carried out covering approximately 5.3km of township roads and 1.0km of rural roads.
 - 3) 21,600m² of crack sealing was carried out in various township roads to waterproof underlying pavement.
- b) Year 4 of the Septic Tanks Desludging Program effectively completed the cycle of pump out as part of implementing the Community Waste Management Systems Asset Management Plans. The following achievements were accomplished in the reporting period:
 - 1) 262 Septic tanks pumped out bringing total to over 1280 completed in the 4 year period.
 - 2) Inspection and GIS data collected for all the septic tanks and IP's.

- 3) 45 CWMS Inspection Points raised to ground level.
- c) Stormwater Asset Management planning continued in its second year with collecting data on drainage pits done in-house using GBM equipment. Data was sent to Tonkin Consulting for geo-referencing and uploaded on Smart-Map which was used by PPS Plumbing to assess condition. Tonkin then compiled a report on progress to date which included mapping assessed pits on GIS system.
- d) Road Infrastructure Asset Registers were updated to capture Capital Works done in 2012/2013 and the valuations and annual depreciation reports produced with the support of Tonkin Consulting who maintains the web hosted software.
- e) Rural Property Addressing Program was finalised with Department of Planning, Transport and Infrastructure and 75% of signage installed in the reporting period.
- f) NBN rollout resumed after a period with Council holding meetings with NBN Co project management team and SA Power Networks who is the newly appointed contractor. The contractor outlined their plans and Council signed land and access notices for survey and inspection activities schedules to start in early 2014/2015.

3.1.7 Provide and maintain appealing and supportive physical environments that generate a sense of community pride and ownership.

Achievements for 2013/2014:

Department – Development Services - Planning

- a) The Urban Growth DPA Part 2 was submitted to the Minister in June 2014 seeking public consultation approval.

Policies in the Development Plan provide a broad framework within which development in the city can occur. The policies within this document are used to assess all development applications received by Council for development proposals within the City.



Strategic Plan Objective No 2

We Create:

3.2 Outcomes:

3.2.1 **Provide facilities and programs that support creativity and excellence in recreation, sport and the arts.**

Achievements for 2013/2014:

Department – Infrastructure

a) Carpenters Landing Boat Ramp Upgrade and extension.

Complaints had been received for many years that damage was being caused to boat propellers at low tide, due to the boat ramp not being deep enough. The upgrade has now addressed this issue. The Hon Tom Koutsantonis MP, Minister for Transport and Infrastructure approved funding this project up to a maximum of \$235,000 following a recommendation from the South Australian



Boating Facility Advisory Committee. Representatives from the South Australian Boating Facility Advisory Committee inspected the boat ramp on 20 June 2014.

Following a final survey of the completed works, it was identified that a portion of dredging to remove a high area had yet to be completed, and the contractor is scheduled to return to complete this work in late July 2014.

Department – Community & Recreational Development

b) Community & Recreational Development

This role provides direction to Council, sporting, recreational and service groups within the City to become more self sustainable and effective in meeting the community's current needs. Port Augusta is moving into a new era and this position has focused on creating community hubs with a major shift in thinking towards multi-use facilities and functional open spaces.

c) STARCLUB Field Officer

The STARCLUB Field Officer has been working with clubs and associations in the region for the past 12 months, offering information, training opportunities and assistance. The local sporting community has been offered free training in coaching children, keeping children safe, and given the opportunity to attend a 'Grant Writing Workshop'. Many clubs in the region have joined the STARCLUB Club Development Program and are working through the 25 steps to success and sustainability, utilising the STARCLUB Club Field Officer's contacts, resources and knowledge in the area to guide them.

d) Central Oval Precinct Redevelopment

Construction on the redevelopment of the Central Oval precinct commenced in September 2013 with completion of the main building expected by September 2014. Badge Construction won the building tender and has been working on constructing the main stadium which includes:



- 3 State level multi-use courts
- State level amenities, (change rooms, massage rooms, first aid, media & officials' area)
- Community meeting room
- Community café
- Parents' room
- Administration offices
- Upstairs members' bar & function room
- Commercial Kitchen
- Landscaped plaza area

The Old Grandstand (demolished as part of Central Oval Redevelopment)



Construction of the new facility





Council has managed the project internally, appointing one of its Building Officers as Project Superintendent and the Community & Recreational Development Officer as Project Manager.

The Port Augusta City Council component of the work, being undertaken by the Works and Parks Departments includes:

- Refurbishment of existing oval
- Landscape spectator view areas (terraced area, mini grandstand, playspace)
- Construction of grassed plaza areas
- Installation of new oval lights (400 Lux)
- New bitumen carparks & roadways
- Construction & planting of AridSmart garden beds
- Installation of underground water storage tanks
- Upgrade of stormwater pumping chamber
- Internal fitout of main building (kitchen equipment, coolrooms, scoreboards)



Council has been working closely with stakeholders in the development of leases, licences & management of the precinct and is working to establish the management structure by the end of 2014.

Council has also been in discussions with multiple community groups in an attempt to relocate them to the existing Basketball Stadium. These groups include: Be Active Community Centre, Calisthenics, Badminton, Volleyball, Port Augusta Boxing & Futsal.

The retention of this stadium will further add value to the community precinct and will provide vital stability for the above mentioned community groups.

Department – Community & Recreational Development

e) Be Active Community Centre

Currently this centre provides a low cost alternative for active recreation opportunities for the community. The centre offers activities such as: Kindergym, Gymnastics, Cheer Leading, Yoga, Zumba, Be Active birthday parties, Indoor Netball, Indoor Cricket, Indoor Soccer, and is the preferred venue for Health Focus, SAPOL training & Zen Do Kei.

It is envisaged that the Be Active Centre will relocate its operations into the existing Basketball Stadium during the next 12 months.

f) Port Augusta Public Open Space Strategy

The Port Augusta Public Open Space Strategy will continue to provide a guide for the strategic planning, development, usage and management of the open space network within the City. The strategy also outlines Council's open space policy position and the open space network vision.

Providing high quality open space has many community advantages including economic, environmental, urban liveability, social/health and cultural benefits.

g) Port Augusta Play Space Strategies & Stirling North Master Plan

These two plans relate to the Port Augusta Public Open Space Strategy and will further provide Council direction for the individual usages of our Open Space network. Port Augusta is positioning itself to become a Child Friendly City and to achieve this focus will place placed on elements such as Early Childhood Development.

In conjunction with the Parks Manager, a collaborative approach will be undertaken to achieve the direction set out in these plans. Council will focus on upgrading Playspaces within the City to meet the community's expectations.

h) Port Augusta Facilities Master Plan

This Plan will provide Council further direction in growing community hubs around facilities that meet the community's needs. A strong asset management plan will be required to identify which facilities remain to minimise Council's financial input into single use facilities.

i) Port Augusta Community & Recreation Network

Regular emails are distributed to this group by the STARCLUB Field Officer providing information on upcoming workshops and events, industry related news and legislation changes. This has been further developed by the STARCLUB Field Officer, who has also created a facebook page aimed at this network posting updates and sharing information.

j) Port Augusta Bicycle Strategy

In conjunction with the OPAL Program, work will continue towards increasing the use of active transport within the city.

Brands of 'Cycle Port Augusta' and 'Walk Port Augusta' have been developed and will be promoted during the next 12 months as funding is received through various external organisations.

Construction of a new path that links the foreshore to the Australian Arid Lands Botanic Garden is completed and plans for an extension are underway. This pathway has the potential to link major hubs like ETSA Oval with the Australian Arid Lands Botanic Garden in a safe environment.

k) Port Augusta Aquatics & Outdoor Adventure Centre

The Port Augusta Outdoor Adventure Centre offers programs which are an alternative to the 'normal' physical activities that are available. This is important as it enables children who do not participate in team sports to engage in physical activity in a different way.

Water based activities continue to be the most popular choice during the school holiday program. These activities are offered over the summer months to people of all ages.

Over the last 12 months the Centre has provided the following activities to the general public:

- 1) The 'School Camp Program' is utilised by schools in the region and some travelling from as far as Adelaide and Cowell to experience what Port Augusta has to offer, with many schools returning on a yearly basis. Approximately 3,000 Year 10, 11 and 12 students utilise the Centre each year enjoying the activities on offer and using the practical experience as a contribution towards their SACE score. The schools also use the group accommodation at the Centre as a base for their camp, enabling them to stay a few days and experience all that the Centre has to offer. Schools can participate in activities including cycling in Warrens Gorge, kayaking in the Spencer Gulf and orienteering in the Flinders Ranges.
- 2) The Centre plays an important role in the life of people in the juvenile justice system with young offenders utilising the Centre. The activities offered to participants within this program provide them with leadership, guidance and support. Instructors act as role models and teach them valuable life skills including decision making, confidence and the ability to communicate while in a supportive environment.
- 3) The Port Augusta Aquatic and Outdoor Adventure Centre offered their School Holiday Aquatic Program in January 2014. The program is run over two weeks, offering a two hour morning and afternoon session in a variety of activities including kayaking, canoeing, snorkelling, sailing and windsurfing. The program was well attended with many locals and visitors taking advantage of the hot summer weather and getting out on the water. The aquatic activities are open to people aged 8 – 80 and offer the people of Port Augusta and the surrounding region something different to do over the long summer break. The program is supported by local agencies including the Port Augusta Youth Centre and Families SA who book children in for school holiday activities.
- 4) The popularity of the services available through the Port Augusta Aquatic and Outdoor Adventure Centre has increased with land based activities on the rise for birthday parties. For families wanting to do something a little different, the centre offers rock climbing and abseiling day trips for children's birthday parties. Instructors attend the parties in Warrens Gorge in the Flinders Ranges and supervise rock climbs while parents attend to the traditional party food and cake.
- 5) The XPD Adventure Race utilised the Port Augusta Aquatic and Outdoor Adventure Centre as its base when the Flinders Ranges hosted the event from 2-14 September 2013. The Centre was used during the event to set up IT tracking equipment to monitor the participants, with the organisers also taking advantage of the onsite accommodation, as this was the finish line for the race. The facilities available at the Centre (showers, accommodation, kitchen & dining) were ideal for the nature of the event with the close proximity to local services (food, petrol, shopping) an added bonus. When participants finished the race everything they required was available and in a central location.



Department – Parks and Gardens Management

- l) Constructed a new sports pad to provide basketball and netball court facilities at Christopher Street Park. Also installed a new basketball goal post at Northey Crescent Reserve.

3.2.2 Establish dedicated creative spaces that contribute to a vibrant community.

Achievements for 2013/2014:

Department – Venue Management

It has been a busy year at the Cultural Centre/Barracks and Lea Memorial Theatre which once again saw a lot of work with many different groups from within Port Augusta as well as those from out of town, with many of those larger organisations utilizing the venues to their maximum capacity. The commitment of all staff and volunteers working out of hours for much of the time, some even using their days off and holidays, ensured the professional operation of the venues.

- a) **The Institute Theatre Complex** has continued to be used as a multi function centre with various events being held throughout the year. The facility has been able to accommodate groups with not only the venue hire but catering as well. The Institute has been hired by groups such as:

Department of Natural Resources, Department of Sustainability Environment Water Population and Communities, Desert Fringe, Outback Lakes South Australia, Northern and Yorke Natural Resources Management Board, Attorney Generals Department, Christmas tree Festival, The Royal Society of the Blind, Palliative Care Council of SA, NAIDOC Committee, OurSay Centre for Advancing Journalism, National Disability Insurance Agency, Autism Spectrum Services, Mission Australia, Department of Planning Transport and Infrastructure, SA Power Networks, and Skills Right Now.

Being used for events such as:

Birthday Celebrations, Commercial Theatre Shows, Health Forums/Community Workshops, Workshops, Family Fun Nights, Dance Workshops and Rehearsal, Weddings, Exhibitions, Training sessions, Council Events/Conferences, Country Arts Forums/Workshops and Shows on the Road, Music Events, Market Days, Uni Events, Health Assessments, Music Group Rehearsals.

- b) **Our community-use meeting rooms** have been used regularly by different groups, some weekly, some monthly and others just as needed. These rooms are provided free of charge to an agreed list of community groups. Groups such as the Port Augusta Music Club and the Connections Group use the meeting room on a regular basis, along with bands that use the space for a rehearsal space.

- c) **The Barracks** is a great outdoor function area in Port Augusta, which can hold up to 500 people. It can easily be transformed into anything the hirer desires, with a little effort on their behalf. Tables, umbrellas, chairs, bar area and barrels feature in the area. Liquor licences are available making it easy to have an event in the function area.

Many groups decorate the venue with marquees, lights and staging, making a spectacular display in the outdoor area.

The venue has been hired by groups such as:

NAIDOC Committee, Port Augusta Charities, Port Augusta Music Club, Police Blue Light Disco Committee, Reconciliation Group, Obesity Prevention and Lifestyle (OPAL), Desert Fringe, Geocentrics Outdoors, Country North Medicare Local, Desert Fringe

Being used for events such as:

Welcome to Port Augusta, Music Concerts, Desert Fringe Festival, Birthday Celebrations, Art Workshops/Exhibitions, Social Club Events, Health Expo's, Food and Produce Markets, Workshops, Wedding Services and Receptions

- d) **The portable staging** is a community asset, which has been used extensively by the local community. The stage offers a range of set ups which are expertly put together by trained staff, both in and outdoors. The stage has been utilised by:

Combined Schools Choir, Port Augusta Stage Band, Various Council functions, Weddings, Umeewarra Media, Royal Flying Doctor Service, Anderson Dancers, Port Augusta Secondary School, Sharp's Music Centre, Port Augusta Music Club, Desert Fringe Festival, Carols in the Park, Port Augusta West Primary School, Flinders Hotel, and GHD Lorna Evans Sizzle.

- e) **The Lea Memorial Theatre** continues to accommodate the larger shows touring to Port Augusta, along with many of the local community events.

The Theatre's ongoing operation continues to involve the many volunteers who generously give up their time to be a part of this venue. Their day to day involvement ensures that this venue continues to allow not only the local groups, but others from out of town to showcase their talent and events. Larger conferences have utilised the Theatre this year with its 420 seat capacity.

The venue has been hired by groups such as:

Port Augusta Calisthenics Association, Aboriginal Evangelical Fellowship of Australia, Musical Theatre Group, Cir Kids, Battle of the Bands, PASS Graduations, Grip leadership, State Theatre Company, Combined Choirs, Anderson Dancers, Attorney General's Department, Toll Energy Logistics, International Entertainment Australia – Cirkus Quirkus, The Harbour Agency, University of Adelaide, Port Augusta Garden Club, and Undenominated Christians Group.

During the year the Lea Memorial Theatre has been used for:

Conferences, Workshops, International Performers, Touring Theatre Performances, Local Church Groups, Weddings, Training Sessions, Local Dance/Theatre/Calisthenics/Bands and Schools, Rehearsals for Local Performances, Graduations, and Larger Funerals.

Corporate events, training sessions and conferences have featured largely in the use of both the Institute Theatre and the Lea Memorial Theatre this year, which has allowed Port Augusta to showcase not only the venues but the surrounding sights. Many of the bookings have been for more than one day, so accommodation and sightseeing have been made use of over this time.

Department – Parks & Gardens Management

- f) Preparation of design plans for Withers Street Reserve and the SA Water site as components of the Augusta Highway Landscape Project.
- g) Preparation of a View Street Park landscape upgrade plan for future works.

3.2.3 Encourage the active participation of young people in community life, including through leadership and self expression.

Achievements for 2013/2014:

Department – Youth Services

- a) Council has developed a relationship with Headspace Port Augusta and the 'Youth Crew' to provide youth input and engagement. Council, in conjunction with Headspace Port Augusta and the 'Youth Crew' supported a very successful program of activities to promote National Youth Week in April 2014. This included the 'Battle of the Beats 2014', an outdoor cinema event, an art competition, and beach activities.
- b) Council successfully nominated a member of the 'Youth Crew', Ali Glover, to represent Port Augusta at a Civic Reception at Playford Council with the Duke and Duchess of Cambridge.



- c) Council remains an active participant of the Port Augusta Youth Focus Group which includes youth related service providers in Port Augusta.
- d) Unfortunately 2013/2014 is the final year of Youth Advisory Council Program through the State Government's Office for Youth, however Council will endeavour to maintain youth connections through existing networks.

Department – Parks and Gardens Management

- e) Parks Supervisor responded in writing to letters sent from a group of reading recovery students from Flinders View Primary School, and followed up by presenting the School with a tree.

3.2.4 Recognise and reward community champions who provide leadership and service.

Achievements for 2013/2014:

Department – Aged Care Services

- a) The annual awards for Services to Aged Care were presented at a morning tea held on 17 October 2013. Joint winners were announced in the 'individual' category. Leonie Bakk has volunteered at Health Focus for almost 20 years, providing support to the Health Focus clients each week. Leonie also attends Ramsay Village on a regular basis to give hand massages to residents which they find very relaxing and residents thoroughly enjoy the one-to-one attention. She is very caring and kind and does lots for the elderly in our community. Nothing is too much trouble.



The second individual award for 2013 went to Melva Waterman. A valued member of Port Augusta Quilters Guild, Melva Waterman a former teacher, has over her lifetime indulged in innumerable art and craft skills which she shares with anybody who asks her 'once a teacher, always a teacher'. Since January 2008, Melva has made 106 bed quilts and donated them to Nerrilda Nursing Home and Ramsay Village and is now proposing to add Wami Kata Old Folks Home to this list. This came about by her wanting to use up all her fabric before she became too old to sew. Melva celebrated her 90th birthday in late 2013.



The value of these quilts is substantial, not to mention the time and effort involved which is huge. The community at large (excluding quilters) would have no concept of the generosity this effort entails. Melva is a legend in her own time and Council hope she is around for a very long time, as those who have the privilege to quilt alongside of her continue to learn and be amazed at what she continues to do.

The winner of the 2013 Award for Services to Aged Care in the organisation category is Wami Kata Old Folks Home. Wami Kata Old Folks Home Inc. is a Commonwealth Funded Aboriginal & Torres Strait Islander Flexible Aged Care Provider. Founded in 1962 by Umeewarra Mission, Wami Kata has taken many forms over the years. Today however, it is an Independent Association which is not for profit and managed by a Board of Management.



Wami Kata provides 28 residential beds including respite care. Five Community Aged Care Packages are also available to Davenport Community and Port Augusta. They provide culturally appropriate support to their clients but are also willing to help other aged care services to support Aboriginal clients and share ideas and information.

3.2.5 Create a distinctive image and style for Port Augusta.

Achievements for 2013/2014:

Department – City Management

- a) A Style Guide was produced for Port Augusta in 2012 that has provided a consistent style that Council works need to satisfy. During the last financial year, landscapes have been designed for Central Oval and Augusta Highway that implement the Style Guide and provide a strong connected image along the main thoroughfare. The upgrade to the Augusta Highway will commence in 2014/2015 financial year. The shade structures on the Eastside Foreshore and in Gladstone Square similarly implement the style established by the Style Guide.

Department – Parks and Gardens Management

- b) Supported implementation of the Port Augusta City Council Style Guide Streetscape proposal by planting over 200 amenity street trees including implementation of the Stirling North Street Tree Planting Program using AridSmart tree species identified in the Street Tree Policy Preferred Species List 2012.
- c) Installation of sun protection shade sails over playspaces located at Gladstone Square and the Eastside Foreshore.



Strategic Plan Objective No 3

We Connect:

3.3 Outcomes:

3.3.1 **Nurture a spirit of togetherness and joy that includes people of all ages, backgrounds and abilities.**

Achievements for 2013/2014:

Department – Port Augusta Cultural Centre - Yarta Purtli

a) Volunteers

Volunteers at the Port Augusta Cultural Centre – Yarta Purtli play a vital role in the ongoing operation of the Gallery. Around 18 permanent volunteers contribute over 66 hours a week. Roles undertaken by volunteers include meeting and greeting visitors in the gallery, assisting with the installation and pack up of exhibitions, and assisting at exhibition openings and other Cultural Centre events.

Yarta Purtli volunteers were celebrated at a special volunteers luncheon in the gallery as part of National Volunteers Week in May 2014.

Department – Community Harmony

b) Aboriginal Community Engagement Group

Port Augusta City Council continues to employ an Aboriginal Community Engagement Officer (ACEO) to support and work with the Aboriginal Community Engagement Group (ACEG) and the broader Aboriginal Community.

ACEG has achieved a number of substantial projects so far and they are commended for their commitment, dedication, passion, unity and drive as community leaders and volunteers. ACEG members give freely of their time, attend regular fortnightly meeting, though at times these can be held weekly or more often as the case may be. ACEG Members are often invited to attend consultative forums, seminars, media interviews, and to be members of committees and other working groups. They are recognised as the local Aboriginal Community Group to engage with, offering their expertise and knowledge to ensure improved outcomes for all Aboriginal People. ACEG's work is ongoing and their continuing commitment and drive for the greater good and wellbeing of Aboriginal People is a testament to their determination in addressing challenges faced by the Aboriginal Community.



Department – Aged Care

- c) Port Augusta City Council is fortunate to have volunteers assisting in their aged care programs. These volunteers fulfill many roles including assisting the older men to order materials and complete projects at the Men's Shed Program, supporting clients attending Health Focus Day Therapy Centre. A group of ladies attend AM Ramsay Village on a regular basis to provide hand massages for residents, and visiting residents at both Nerrilda Nursing Home and AM Ramsay Village who may have limited contact with relatives and friends.

Department – Parks and Gardens Management

- d) Liaison with local volunteer organisations including the Port Augusta Rotary Club, Lions Club, Scouts Group, Port Augusta Secondary School and Miriam High Special Needs Centre to identify opportunities to maintain and enhance our local open spaces and playspaces.
- e) Undertook a Spring planting day with members of the Rotary Club to establish a display of AridSmart plantings along the Rotary Park perimeter.
- f) Miriam High Special Needs students performed a range of helpful garden maintenance tasks at the Stirling North Garden Cemetery.
- g) The Scouts Group assisted with maintenance works on the park furniture and garden beds at Gladstone Square and Westside War Memorial in preparation for Remembrance Day.



Department – Australian Arid Lands Botanic Garden

- h) Volunteer numbers continued to grow at the Australian Arid Lands Botanic Garden during the reporting period. In the nursery, the Wednesday morning propagation session is at capacity. A regular gardening group has also formed on a Wednesday and comprises mostly older men who work in the garden. All are highly valued by the staff and regular BBQs, morning teas and events are held to continue to build on the great environment that the Garden offers to volunteers.



Department – Venue Management

- i) With only one paid part-time staff member at the Lea Memorial Theatre, the running of the venue relies heavily on the time that our volunteers give each and every week. Every volunteer gives up their days/nights and weekends to assist with the running of the venue, with jobs such as lighting programmers and technicians, sound technicians, engineers and operators, general maintenance, ushers, canteen supervisors, front of house managers, box office, follow spot operations, cleaners and bump in crew. These positions are quite demanding at times, with long hours and sometimes tedious work involved. Every group either local or out of town, that comes through the venue requires all of the above and the volunteers are more than happy to assist.

Without this dedicated group the venue would not be able to function at the level that it does today.

Management and staff of Council welcome the contribution made by all volunteers and acknowledge the wonderful support that is provided to the community, through their involvement in the many services that Council offer.

3.3.2 Walk and work together in unity with our Aboriginal communities.

Achievements for 2013/2014:

Department – Community Harmony

- a) Aboriginal Community Engagement Group – Urban and Regional Services Delivery Strategy – Port Augusta Initiative

Port Augusta City Council through the Community Harmony Office took on the lead role of the Urban & Regional Service Delivery Strategy. The Commonwealth, State and Local Governments worked with community to ensure that the Strategy makes a difference for Aboriginal and Torres Strait Islander people in Port Augusta.

The intent of the initiative is to better align local resources and networks to deliver more effective services to Aboriginal people in a way that will achieve 'Closing the Gap' initiatives. The Local Action Agreement (LAA) was developed with community consultations and meetings with stakeholders and service providers, the Project Team worked on the Building Blocks from the LAA to achieve outcomes and then report back to the Aboriginal Community Engagement Group.

Throughout the 2013/2014 financial year Council has continued to support the Aboriginal Community Engagement Group (ACEG) and the Urban and Regional Service Delivery Strategy with the ongoing employment of the Aboriginal Community Engagement Officer (ACEO). This position provides coordination, collaboration, consultation, strong communication with partnership and relationship building processes relating to the business of ACEG and the Local Action Agreement, with an emphasis on leading Aboriginal community engagement.

This year has seen the work of ACEG and the ACEO further developed and has highlighted the need for an ongoing commitment to improving relationships and coordination of services and cross-government collaboration, in an endeavour to make a difference for Aboriginal and Torres Strait Islander people in our community. Council takes the lead in this process and is committed to working with ACEG to drive change at a local level.

Some of the year's achievements include:

- 1) ACEG were successful with their expression of interest to become one of 4 test sites across the State to go through the testing phase of developing an Aboriginal Regional Authority Policy. This is a great achievement for ACEG as they were formally invited by the Minister for Aboriginal Affairs and Reconciliation, Ian Hunter to put in a submission as they had been recognised and regarded highly for their effective governance, ongoing commitment and work to date.
- 2) Consultation and engagement are high on the agenda in regards to community harmony and this is a large part of ACEG's business and the role of the ACEO. ACEG have become the group for service providers and organisations to engage with in Port Augusta. Some of this has included consultation and engagement with:
 - i) University of Adelaide, providing advice on the set up and delivery of their Aboriginal University Preparatory Program;
 - ii) Bungala and Indigenous Community Links to better connect the service with the community and work with service providers to shape serviced delivery;
 - iii) a series of meetings with the Port Augusta Hospital to address issues identified by the Aboriginal Community through ACEG and to implement actions from the Local Action Agreement from the Safe Communities building block;
 - iv) participation in 'Closing the Gap Day 2013' by providing community with information regarding the Urban and Regional Strategy and the Local Action Agreement;
 - v) Consultation with Mission Australia regarding a proposed new program called 'Deadly Thinking'. This resulted in the program coming to Port Augusta with some ACEG Members completing training to deliver the program;

- vi) Attendance at a workshop on the United Nations Declaration on the Rights of Indigenous Peoples; and
- vii) ACEG were invited to attend a meeting with representatives from The Social Policy Division from the organization from Economic Co-operation and Development where they provided advice and information in regards to community issues for disadvantaged people.

Other activities throughout 2013/2014 included:

- 1) ACEG's Communication Strategy – an attempt has been made to focus on improving the groups communication strategy, including a steadily growing Facebook page and updating and re-vamping of the ACEG website. The Group has built relationships with local media and are often contacted by media seeking interviews and comment on significant issues impacting the community.
- 2) Reconciliation Week Long Lunch – the ACEO through Council lead the coordination and hosting of the Reconciliation Week Long Lunch held in the Barracks. This was a free community event to encourage coming together in the spirit of reconciliation. It was a fully catering event with morning tea and lunch, guest speakers, flag raising, performances from schools and local youth dance group 'Dusty Feet Mob'. The event was extremely successful, well attended and positive feedback from the community was received.
- 3) NAIDOC – The ACEO was actively involved in assisting with the planning the NAIDOC celebrations. ACEG were once again invited to host the Opening and Closing Ceremonies which included the infamous NAIDOC March across the Joy Baluch AM Bridge.
- 4) Reconciliation Action Plan – Council has committed to developing a Reconciliation Action Plan (RAP), a formal document that will be endorsed by Reconciliation Australia, which effectively turns good intention into action. The ACEO is responsible for driving this project and has completed consultation with Council staff through formal and informal meetings, one-on-one conversations, a survey, emails, and consultation with the broader community at 'Closing the Gap Day' and at any ACEG community open day.
- 5) Port Augusta Aboriginal Housing Advisory Committee – a formal relationship with Housing SA has been formed with the development of an Aboriginal Housing Advisory Committee which is made up of ACEG Members and high level Housing SA staff. The group addresses issues and actions from the Healthy Homes Building Block from the Local Action Agreement.

b) **Aboriginal Advisory Committee**

Council works in partnership with the Aboriginal Community Engagement Group in improving the outcomes for Aboriginal residents. These ties are further strengthened by the Co-Chairs of ACEG being members of Council's Aboriginal Advisory Committee.

Department – Cemetery Management

- c) Council endeavours to cater for special cultural burials, where the request complies with Council's burial guidelines and is able to be undertaken in a safe manner. Re-opening of graves at Carlton Parade Cemetery is not able to be achieved due to the high risk of collapse of the earth.

3.3.3 Provide infrastructure and resources that promote a healthy environment and improve social development.

Achievements for 2013/2014:

Department – Parks and Gardens Management

- a) Liaised with staff of the OPAL Program to secure funding for the purchase of two drinking water fountains to be installed at View Street Park and Lions Jubilee Park.

3.3.4 Advocate for and contribute to opportunities for increased education and training that develop skills for life.

Achievements for 2013/2014:

Department – Community Services

- a) Director, Community Services has joined the Skills for Jobs in Regions 'Industry Leaders Group' Far North Network. This group enables Department of Further Education, Employment, Science and Technology to strengthen engagement with employers and industry to better inform and support the State Government's learning, skills and workforce participation priorities.

Council hosted representatives of the Organisation for Economic Cooperation and Development at workshops with service providers and community members regarding the impact of social policies for youth in Australia, in particular the transition from education to employment.

Department – Community Harmony

- b) The Aboriginal Community Engagement Group have formed a partnership with the University of Adelaide and their Architectural Department to begin a project with University staff and students to design and develop ACEG's ideas for an Aboriginal Community Centre. Whilst this project may not lead to the development of the community centre, it will provide a blue print of ACEG's vision in the aim of one day further investigating its possibility.
- c) ACEG have also engaged with the University of Adelaide, providing advice on the set up and delivery of their Aboriginal University Preparatory Program.

Department – Parks and Gardens Management

- d) One Parks employee completed a Certificate III in Turf Management.
- e) Sponsored workplace trainees from the Commonwealth Employment Group (CEG) to complete a Certificate II in Horticulture.
- f) Investigated costs associated with the development of a proposed enclosed dog park to promote responsible dog ownership.

3.3.5 Provide information and support that enables people to easily make connections to the services they need.

Achievements for 2013/2014:

Department – Youth Services

- a) Information was gathered to enable a draft Youth Services Directory for Port Augusta to be developed. Following consultation, the final directory will be distributed electronically throughout the community and also placed on Council's website for information.

Department – Community Harmony

- b) As a member of the Urban and Regional Strategy Project Team, one of our successes was that the group worked with Community Connect and the Port Augusta Library collaboratively to provide an easier to operate service finder link on the Port Augusta City Council Website for community members to be able to connect with community services that operate in our Community.

Department – Media & Communications

- c) The new Pt Augusta City Council website promotes the City's many attractions and activities, and provides information on Council's services. Its easy to use format makes access to Council information much easier for users. Through Facebook, links to Council's website and information such as agendas and minutes is also promoted. This has increased the traffic to the website and raised awareness of meetings and other information. The Facebook site has more than 1300 likes and regularly reaches more than 2500 people a week.

3.3.6 Council is a responsive organization that provides services in ways that empower the community to achieve their outcomes.

Achievements for 2013/2014:

Department – Records Management

- a) Deployment of Council's Electronic Document Records Management System (EDRMS) HP TRIM is continuing to occur across Council's external locations with TRIM being rolled out to the Wadlata Outback Centre and Australian Arid Lands Botanic Garden in July/August 2013.

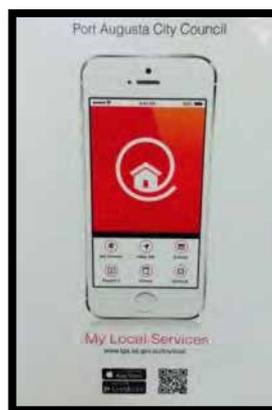
TRIM refresher Workshops were also run and offered to existing TRIM users during July 2013.

One-on-one TRIM training has also occurred as required with any new staff commencing at an existing TRIM users site during last financial year.

- b) Records Staff continually provided assistance to TRIM users and offer records management advice to staff as required.
- c) Continuous improvement on Council's Records Management Action Plan requirements occurred to assist meeting best practice against the State Records Adequate Records Management Standard. *(Note: State Records SA reviewed the Adequate Records Management Standard in December 2013 and has introduced a new version revising 11 Outcomes to six, set against five levels of achievement).* A Records Management Business Plan has also been developed for 2014/2015 which will also assist in guiding Council towards achieving best practice.

Department – Media & Communications

- d) Council has built its Facebook following to be one of the largest in the State for a Local Government organisation. Through the social media medium, it engages with the community by providing community and Council information in a timely manner, promotes events and raises awareness of the level of services Council provides. Page 'likes' on 1 July 2013 were 866 and this grew to 1451 by 30 June 2014. Council responds promptly to all inbox enquiries and posts and the page is monitored daily. The community are using the media as a legitimate way to engage with their Council.
- e) Council introduced the 'My Services' App which is another way the community can directly engage with Council via smartphone technology.



- f) While technology changes the way we deliver information to the community, Council is very aware that not all community members have access to the internet for a range of reasons. To cater for that audience, Council continues to deliver information via a number of traditional methods. This includes the quarterly Community Newsletter which is distributed freely through a number of Council outlets and through the Transcontinental Newspaper. Council also engages with the local media to gain coverage on topics and issues which reaches the community via radio, television and print. Another way to promote community engagement is via display boards which are placed in the Council foyer with information.

Strategic Plan Objective No 4

We Care:

3.4 Outcomes:

3.4.1 **Encourage and support our community to care for themselves and for each other.**

Achievements for 2013/2014:

Department – OPAL Program

- a) The OPAL Program is a State Government program funded through SA Health. OPAL is an acronym for Obesity Prevention and Lifestyle and is modeled on the successful EPODE Program that has operated in regional areas of France for several years. The aim of the program is to reduce obesity and foster healthy eating and lifestyle.

Port Augusta City Council was one of the first five Councils in South Australia to partner with the State Government to deliver this program. The life of the deed of agreement with the Government finished on 19 September 2014.

The OPAL Program has achieved some very significant outcomes within the 2013/2014 financial year and these include:

- 1) Construction of the coastal path – shared use walking/cycling path, completing existing pathways to connect a now 7.8km path extending from Back Beach through to Australian Arid Lands Botanic Garden.
- 2) Healthy Kinds Menu Project with pubs, cafes in partnership with SPROUT (Callum from Masterchef)
- 3) Partnership with Carlton Aboriginal School in establishing the Carlton School tuck shop.
- 4) Multi-faceted approach to support healthy catering in Port Augusta including sporting clubs, community groups, retailers, eateries, school canteens, as well as Council's Healthy Catering Policy.
- 5) Nutrition and food preparation education for disadvantaged parents through partnerships with community and educational organisations.
- 6) Outdoor cinema attended by over 600 people where the 'life looks brighter outdoors' active play theme and local parks and places were promoted to local families.
- 7) Installation of outdoor fitness equipment stations and water bottle refill poles in public parks and spaces.
- 8) Partnerships with local Schools, Preschools and Early Learning Centres in the promotion of many healthy lifestyle themes such as drinking water, healthy breakfast, fresh snacks, edible gardening, active travel and play.



A most significant achievement for OPAL has been recognition by the NAIDOC Week organising committee for the program conducted at the Carlton Aboriginal School. The program including other OPAL and Council initiatives contributed to Council winning the 'State Heart Foundation Award for Healthy Community', and now being considered for the National Award.

Department – Community Services

- b) A Disability Access Action Plan has been developed and endorsed by Council and registered with the Australian Human Rights Commission. Progress towards the Disability Access Action Plan will be monitored and reported upon annually to Council.

Department – Community Harmony

- c) Financially supported NAIDOC Week through the Port Augusta Activities Program and the School Initiatives Program. Also attended the Opening and Closing Ceremonies with the Community Harmony Office collaborating with Mission Australia & Life Without Barriers to plan, set up and hold a morning tea for the NAIDOC Opening Ceremony and a barbecue lunch for the NAIDOC Closing Ceremony.
- d) Supported the Closing the Gap Day/Harmony Day community celebrations in Gladstone Square by holding an information stall and painting activity.
- e) The Manager has participated with local community interagency meetings/activities (ie 'Homelessness & Violence Against Communities Collaboration – White Ribbon Day' and 'Homeless Person Week - Suicide Intervention' and 'Life Promotion Advisory Group – Mental Health Week', Social Justice Interagency, Port Augusta Alcohol Management Group and the Liquor Licensing Accord. Along with some broader focus meetings/workshops (ie Anti Racism Strategy).
- f) Participated and financially supported the very successful 'Reconciliation – Long Lunch'.
- g) The Chair and two other members of the Alcohol Management Group provided a presentation at the 'NIDAC Conference – *Doing it our Way!*' A one hour presentation was given on how Port Augusta as a whole community came together to influence the dry zone process and service development in our Regional Centre.
- h) Worked with Headspace, Sammy D Foundation, SAPOL and City Safe Program to plan two events for 'The Great Night Out - Safe Partying'. One event was aimed at the 14-20 year olds and the Headspace Youth Advisory Group planned and organised that one event. They set up as a Night Club and held activities (ie video games). It was held just before school returned in January, with support from SAPOL, City Safe Officer & Council's Outreach Worker who attended on the night.
- i) The next event was aimed at the over 18 year olds, the Sammy D foundation workers and their Blog a Van attended with representatives from Headspace and Council's Outreach Worker. Organisers attended all the local hotels and encouraged patrons generally outside the Hotels before they entered, to enter the Van first and post a safe party message Blog, in particular about their plans for looking after themselves and how they were getting home that night.

Department – Parks and Gardens Management

- j) Liaised with members of the Rotary Club to support the installation of the Rotary Park playground fence enclosure and further fencing works along the Mitchell Terrace.
- k) Continue to respond to public requests for street tree trimming and tree maintenance.

Department – City Safe Program

The CitySafe Program has now been operational since September 2008. It involves two officers authorised under *the Local Government Act 1999* to administer the Dry Zone legislation, Dog & Cat Management legislation, and Council by-laws, whilst also providing support for persons at risk from substance misuse.

The program was initially set up to reduce anti-social behaviour around the CBD and foreshores and vandalism of Council's infrastructure. The program is now quite mature and provides more general support across a range of matters involving support for the community. The CitySafe Committee has been reconvened on a two monthly basis and comprises officers of the Patrol, Council staff, SAPOL Officers, Housing SA Officers and representatives from Uniting Care Wesley who operate the Port Augusta Youth Support Services Bus. This Committee is a forum to share experience on a range of matters involving public safety and well-being as well as issues involving vandalism and minor crime.

3.4.2 Facilitate services and develop partnerships to enable appropriate care for people in our communities.

Achievements for 2013/2014:

Department – Aged Care Services

a) A call for expressions of interest in the management and development of aged accommodation in Port Augusta was made in August 2013. This call was made to ensure that the Port Augusta community has sufficient aged services to meet the changing needs of the population in the mid to long term. This process is continuing.

b) Nerrilda Nursing Home

Nerrilda Nursing Home had 15 new permanent residents admitted in the 2013/2014 financial year in comparison to 18 new admissions during 2012/2013. The permanent bed occupancy for the financial year was 96.54%.

Nerrilda's high level respite bed place continues to be well utilized with 15 respite admissions during the financial year with an occupancy rate of 89.58% for the year.

Nerrilda remained compliant with all statutory requirements during the year with good results received at an unannounced support visit by the Aged Care Quality Agency as well as the annual Food Safety Audit.

The Nerrilda Auxiliary continues to provide valuable support to the residents and staff of Nerrilda Nursing Home with over \$30,000 raised in the 2013/2014 financial year towards materials and equipment including Aquagel cushions, hip protectors, sensor mats, and activity resources and equipment.



Numerous training opportunities have been provided to staff during the year including mandatory training, training by external contractors, the Aged Care Channel series, as well as opportunities provided to community members through placements for Certificate III in Aged Care, the Diploma in Nursing and Bachelor of Nursing.

The front entrance to Nerrilda Nursing Home was upgraded in August 2013 and the final stage of the air conditioning upgrade was completed in early 2014. The medication area was also upgraded to ensure compliance with standards for storage of medication and Work Health Safety.

c) AM Ramsay Village

Ramsay Village had 11 new permanent admissions during the 2013/2014 financial year, down from 19 in 2012/2013. The permanent bed place occupancy level for the financial year was 98.19% (2012/2013 was 94.9%). Respite admissions for the financial year totalled 29, compared with 44 respite admissions in 2012/2013. The occupancy level for respite was 72.9% compared with 98.6% in 2012/2013.

AM Ramsay Village underwent a full accreditation site audit by the Australian Aged Care Quality Agency in late June 2014 and the interim report received to date stated that the facility was found to be compliant with all 44 required standards. AM Ramsay Village also received the maximum accreditation period of 12 months for the Food Safety Audit undertaken in January 2014.

The outdoor entertainment area between Jaycee and Masonic wings was completed by November 2013 with an outdoor BBQ/Kitchen including a box of required utensils, outdoor furniture, lighting and a fan. Shade sails were also installed in the courtyard between Lions and Rotary wings. Both of these projects were funded through the German Australian Society in Port Augusta Inc trust funds.



A further stage of the replacement of floor coverings occurred as well as an upgrade to the medication room to ensure compliance with standards for storage of medications as well as Work Health Safety. All key locks were replaced throughout the facility due to ageing assets and to ensure safety of staff and residents. Other asset replacements included the grease arrestor and a hot water service. An additional shed was also installed for storage purposes.

An external review of Aged Care Funding Instrument (ACFI) claims resulted in a substantial increase in income in the latter part of the financial year. It is anticipated that this trend will continue in 2014/2015 with lessons learnt from this experience combined with a new physiotherapy regime.

Various training was held both in-house and externally to ensure staff have sufficient skills and knowledge to provide high quality care.

d) Health Focus

This year Health Focus Day Therapy Centre has supported over 120 clients in a variety of programs aimed at maintaining levels of independence. These programs include the Tuesday and Wednesday 'Let's Keep Active Programs', a Low Vision Craft Group, Friday Activity group, Podiatry Services, Community Based Exercise classes and a Walking Group.

Clients enjoy a range of activities including day trips to other nearby towns and places of interest, health promotion activities, and activities aimed at maintaining and improving physical and mental health such as bingo, croquet, quoits, reminiscing, carpet bowls, bobs, skittles, quizzes, cards and table games and singalongs.

The Wednesday Group have been participating in an exercise session each week and clients have reported improvements in strength and flexibility. A similar session is currently being planned for the Tuesday Group.

In September 2013 Health Focus clients celebrated the end of the footy season and the tipping competition with a Footy Tipping Show. A Melbourne Cup Luncheon was also held.

Health Sessions throughout the year included a talk by Medicare Local, a presentation by the Public Trustee and a visit from the Royal Society for the Blind.

The Friday group is funded through Home and Community Care (HACC) and supports clients with memory loss and confusion. The group have enjoyed short bus trips around town as well as the occasional day trip. Activities in the centre have included bingo, craft activities, card games, table games, bowls, bobs, skittles and sing-alongs. This group has seen fluctuating numbers as many of these clients are in poor health and ready to move into residential care.

13 clients participated in the annual trip away in May 2014 to Victor Harbor, where they enjoyed a range of outings and activities including a trip to Granite Island on the horse drawn tram, a ride on the Cockle Train to Goolwa, a visit to the Urimbirra Wildlife Sanctuary and lunch at the Virginia Nursery. Several clients were also able to meet up with family members who live in the Victor Harbor area.

A toe nail cutting service is held monthly with the Hospital Podiatrist holding a three monthly clinic to review our clients.

Staff training include Fire Training, CPR updates, Manual Handling, Responding to Elder Abuse Training, Lesbian Gay Bisexual Transgender Intersexual (LGBTI) Training, Easy Moves for Active Ageing training and Medication Training.

A 'mock audit' against the Community Care Common Standards was undertaken at Health Focus in November 2013 with pleasing results. This will assist the program to improve in readiness for the transition to Home Care Standards from 1 July 2014.

Health Focus engaged a private Occupational Therapy provider to review the Health Focus activities program as well as conduct a falls prevention program over a six week period.

e) Men's Shed

The Men's Shed has five volunteers who currently support 24 clients on a regular basis to undertake projects to order by the community.

The men constructed a 'blender bike' for the OPAL Program to be used at community events as a fun way of promoting healthy eating and lifestyles.



Other projects included a bench seat for Woolworths, wooden carrying case/storage box for SAPOL Training Department, refurbishment of 2 cast iron/timber garden seats for the Stirling North Garden Cemetery, a red pedal car, sanding and oiling of wooden planks and ladders for the Westside Kindergarten, sign posts for the Augusta Markets, and ramps and equipment for the Port Augusta Dog Club.

The Shed continues to receive a large amount of community support including donations from Coles and Genesee Wyoming's Social Club as well as a donation in memory of a past shed client Mr George Parker.

Health Promotion activities included 'The Truth About Moving into Aged Care', 'Living with Dementia', 'Keeping Mentally Fit During Ageing – How to Worry Less', 'Healthy Weight Management' and a social BBQ lunch.



The Men's Shed once again entered a float in the annual Christmas pageant titled 'Merry Xmas from Men's Shed & Harry Potter' which won the Best Float award.

e) Far North Region HACC Collaborative Project

The Port Augusta City Council auspices the Far North Regional HACC Collaborative Project and has appointed a Project Officer to facilitate the project. The Far North Collaborative Project is one of twelve projects in the State. They are regional structures that facilitate service reform and improve service cooperation and coordination at a regional level. The projects engage with services that support frail older people and their carers. The work completed by the projects will lead to improved quality of life outcome for the target group, including independence and participation in their communities of choice through a partnership approach with all stakeholders.

The objectives of the project are to:

- 1) develop & maintain project infrastructure and governance to facilitate effective regional collaboration, service improvement and reform;
- 2) facilitate stakeholder engagement through a range of regional workshops, forums, events and regional meetings to identify and respond to regional need and support a reform agenda;

- 3) develop effective service user participation and engagement at a regional level to ensure service user voice; and
- 4) provide leadership and build the capacity of stakeholders to engage in service reform and innovative, improved practice.

The Project Officer provides support to service providers and consumers through e-newsletters; training sessions; planning days; community information sessions as well as liaising with other statewide collaborative projects.

Projects undertaken this financial year include celebration of World Elder Abuse Awareness Day; arranging the community information sessions on the Aged Care Reforms taking effect from 1 July 2014; LGBTI Training for local Service Providers; attending various forums and consumer groups to ascertain gaps in service provision and to provide support as required.

The Project Officer also provides administrative support to Port Augusta's Aged Care Network group, Partnerships in Positive Ageing (PiPA).

Department – Development Services - Health

f) 2013 School Based Immunisation Programme

In South Australia students are offered Immunisations at school in Years 8 and 9 as part of a school based Immunisation Programme (SBIP). Students in Year 8 are offered three doses of HPV Gardasil (girls only), Varicella Vaccine and two doses of Hep B vaccine. Students in Year 9 are offered three doses of HPV Gardasil (boys only) and DTPa vaccine Boosterix.

Data is collected at the end of each visit and compiled into a report by the Immunisation Section (IS) of The Department of Health (DOH).

In Port Augusta it has always been Council's practise to 'catch up' students the following year or years (eg a Year 8 student with a valid consent form will be offered the vaccination they have missed up until Year 12). Unfortunately these completed Immunisation schedules are not reflected at a State or National level as these bodies have a cut off period and if a Year 8 student in 2013 is not immunised completely that year they are considered incomplete forever.

For example the State average for Year 8 Hep B vaccination in South Australia was 81.4 % at the end of 2012, our immunisation rate for that cohort was 75%, but at the end of 2013 it was 98.5%. Council offered and completed 28 overdue immunisation Schedules in 2013.

Port Augusta statistics are as follows:-

- a) Caritas Year 9's Tetanus – 56/56 (100%)
- b) Port Augusta Secondary School Year 9's Tetanus - 74/75 (99%)
- c) Caritas Year 8's Hep B - 60/61 (98%)
- d) Port Augusta Secondary School Year 8's Hep B - 85/86 (99%)
- e) HPV Girls and Boys 66%

Council provides students with six chances to have their recommended vaccinations in their due year and a further six opportunities in the following year, this follow up provides greater immunisation rates as illustrated above.

Clinic Type	Number of Clinics
Number of Council Operated Public Clinics	NIL
Number of School Clinics	9
Number of Internal (Council Staff) Influenza Clinics	2
Number of External Influenza Workplace Clinics	2
Number of Other Workplace Clinics	0
Total	13

The Port Augusta School Based Immunisation Program is run by the Port Augusta City Council. It is essentially operated by two Registered Nurses with administration support which includes an Immunisation Database. Visits are made to all Secondary Schools in the City including Port Augusta Secondary School, Caritas College, Carlton R-9 School and Port Augusta Special School.

Department – Community Harmony

g) Port Augusta Alcohol Management Group

The Community Harmony Manager is the Chair of the Port Augusta Alcohol Management Group (PAAMG) which is a multi agency forum whose aim is to provide leadership in the planning, facilitation and monitoring of holistic and coordinated initiatives, in response to alcohol use and misuse within the community of Port Augusta. The Port Augusta Alcohol Management Group (PAAMG) has been working to achieve the Community Alcohol Management and Action Plans. This year the Total City Dry Area application was successful and Port Augusta was offered an ongoing Total City Dry Area status, which Port Augusta City Council accepted with the Alcohol Management Group to continue with regular reviews of the Dry Area, to continue with the positive outcomes that have been achieved so far.

1) Melbourne Conference

The Chair and two representatives from the Port Augusta Alcohol Management Group attended the National Indigenous Drug & Alcohol Council (NIDAC) conference held in Melbourne in June 2014. The theme of the conference was 'Doing it our Way' and Jo Newell, Rick Dadleh and Alwyn McKenzie provided a presentation called 'Influencing a Total City Dry Zone Process and Service Development in a Regional Centre' paper. It was an hour presentation on how Port Augusta came together to achieve what we have.

The topics covered the City's historical perspective and context, what we did about it, then the achievements from the Port Augusta Community Alcohol Management Plan, the development of services and service responses, and the Alcohol Management Group's annual data review from frontline services and community engagement.

In particular, the Urban and Regional Service Delivery Strategy and the development of the Aboriginal Community Engagement Group were highlighted, showing how they had brought all of the service providers together. This enabled inclusive discussions around service delivery and its development, to ensure more improved and inclusive service delivery approaches were implemented, so that better outcomes for Aboriginal peoples are achieved. These processes have also been instrumental in building a positive relationship between the Aboriginal Community and the Port Augusta City Council.

h) Residential Rehabilitation Centre

The development of a Residential Rehabilitation Centre was a recommendation of the Port Augusta Total City Dry Areas Evaluation Report 'Living on Dry Ground' prepared by KR Consultancy in 2007. Council has been negotiating with the Commonwealth Government for many years to advocate on behalf of the community for such a facility. The Commonwealth Government called tenders for the operation and management of a Residential Rehabilitation Centre in the Far North region during 2013/2014 and an operator has been appointed. The Residential Rehabilitation Centre will operate in Port Augusta.

The Aboriginal Community Engagement Group and Council were consulted by the Commonwealth Government as part of the tendering process to ascertain the needs of the community and the region. ACEG were strong advocates on behalf of the broader community in trying to influence decision making in regards to the location of the Centre. The Residential Rehabilitation Centre is to occupy the vacant Detention Centre facility at Ellis Close, and ACEG and Council will continue to work closely with the consortium in offering their advice and expertise on ensuring the service and the programs offered are culturally appropriate for the clients who will be accessing the services.

Department – Substance Misuse Services

- i) The Substance Misuse Services provide services to the Port Augusta community which include a Mobile Assistance Patrol (MAP), Sobering Up Unit (SUU), a Clean Needle Program (CNP), an Exceptional Needs Program and an Assertive Outreach Program.

These services are funded by: Federal Government (Dept of Health Aboriginal Services) for the Mobile Assistance Patrol and Assertive Outreach Program and the State Government (Dept Health SA – Drug and Alcohol Services SA) for the Sobering Up Unit and the Clean Needle Program and the Department for Communities and Social Inclusion for the Exceptional Needs Program.

The Port Augusta City Council is responsible for the operation and management of these Services.

During the 2013/2014 financial year the Mobile Assistance Patrol completed 4,707 assessments. The Sobering Up Unit provided 2,026 admissions and the Clean Needle Program provided 37,850 new syringes, with 21,290 used syringes being deposited back to the program, and 1,426 presentations at the window.

Total number of individual clients accessing the Sobering Up Unit was 335 and the Mobile Assistance Patrol was 1047.

Our new Assertive Outreach Program has had 1,021 contacts and has assisted, supported and checked on 123 individual clients. These are through referrals from other services, i.e. Young Street Day Centre, The Salvation Army, Lakeview Accommodation Centre and City Safe Patrol and follow ups with the Sobering Up Unit clients.

The Exceptional Needs Program, has allowed our Service to case manage and support clients. The funding body (DCSI, HSP-ENU) are very pleased with the improvements and outcomes they are seeing with the clients. Our Exceptional Needs Program is now Case Managing and supporting 8 individual clients.

The Return to Country Program, provides support to releasees from the Prison and Court systems, who are provided with a bus ticket to return to country. The Aboriginal Liaison Workers from the Prison contact the Sobering Up Unit to collect the releasees and host them at the Sobering Up Unit until the bus is due to leave, at which time releasees are taken to the bus terminal to board the bus. This program is only small but has proved invaluable to the releasees, as well as our community.

Department – Parks and Gardens Management

- j) Continue to work with the Off-Centre Work Gang (OCWG) on a range of parks and gardens maintenance projects.

3.4.3 Value, protect and enhance the quality of our natural and built environment.

Achievements for 2013/2014:

Department – Contracts & Events

- a) Clean Up Australia Day/Half Price Dump day

Clean up Australia Day was held on 2 March 2014. The event was successful with 10 groups and many individuals registering for the event. As sponsorship of Clean up Australia Day Veolia provided 4 skip bins for participants of the event to dispose of their rubbish and Transpacific Industries allowed Veolia to empty the skips at no cost.

In conjunction with Clean Up Australia Day, Council ran a 2 day half price dump weekend for residents of the City of Port Augusta. Residents were allowed one trip per household per day and were required to present their rate notice or driver's licence to the operator on the day. The dump day was a success with 183 people attending the Transpacific Industries Waste Transfer Station over the weekend.

Department – Parks and Gardens Management

- b) Investigated costs associated with the development of a proposed enclosed dog park to promote responsible dog ownership.
- c) Performed routine weed control along Shack Road, Old Whyalla Road and Airport Road using a range of treatment methods, including buffel grass outbreaks.
- d) Responded to street tree inspection and assessment requests.
- e) Initiated the Gladstone Square tree renewal program with the removal of senescent park land trees.
- f) Planted 200 roses at the Stirling North Cemetery allocated to all lots/plots, with a further 15m extension of the turfed area for future burials.

Department – General Inspectorate

- g) Council's Animal Management Plan (2011-2016) continued to set direction for the management of dogs and cats within our community. The Plan's mission, to promote and facilitate responsible pet ownership of dogs and cats remains its number one priority. 3,299 dogs were registered for the reporting period.

This year has seen a significant increase in micro-chipping activity. Cat husbandry within the city has escalated and the question 'of cat registration' must now be placed on Council's agenda.
- h) Council's animal control social media and pets Facebook Page has increased in popularity and proven a useful tool in the identification of strays.
- i) Million Paws Walk – a total of 77 registrations were received. Funds raised this year totalled \$1,193.
- j) Above average rainfall has seen a substantial increase in the number of 'fire protection notices'. Slashing of properties remains the preferred option due to 'dust control'.

3.4.4 Water, energy and other natural resources are managed responsibly.

Achievements for 2013/2014:

Department – Infrastructure Technical Services

- a) Bird & Pink Lake Management

In partnership with Alinta Energy, Council installed a new platform and shut off board system at the polishing ponds within Bird Lake. The polishing pond is where the 'wastewater' from the power stations ash pumps is deposited. Without the support of Alinta Energy, Council would not be able to access the water required to maintain levels within Bird Lake which would be detrimental to the health of the Lake System.

This water assists in controlling the water level in Bird Lake and this in turn helps control the salinity levels. Issues had been experienced in the past with the previous wooden board system jamming and the new system ensures appropriate water flows are controlled and managed.

The new operating system for Bird Lake provides the community with an improved environment, with regular inspections now seeing no midge fly activity. Further, by controlling the water levels and salinity there have been significant reductions in the smell emanating from the lakes, by ensuring the anaerobic mud is covered at all times.



The new system also allows for a safer and easier way to perform daily tasks at Bird Lake for both Council and Alinta Energy workers.

The foam fencing on Bird Lake has deteriorated and will be replaced and/or repaired during the 2014/2015 financial year.

Pink Lake is still a challenge, as due to flow from Bird Lake now being non-existent, Pink Lake has dried up and is only filled via stormwater discharge during infrequent rain events. Council continues to investigate options for improving the aesthetics of this Lake.

Council also purchased spill kit materials in the event there is an incident on the Augusta Highway that contaminated the Bird Lake water. There is a risk that such an incident could result in water run off through Council's culvert and into Hospital Creek. Again, Alinta Energy and Council worked in partnership on this issue, as Alinta has specific regulations they need to adhere to when it comes to the water they are releasing into Spencer Gulf.

Department – Australian Arid Lands Botanic Garden

- b) To add to the sustainability practices of the Australian Arid Lands Botanic Garden, two solar panels were installed in January 2014 to offset electricity costs at the site. A 30kw system is now in place on the Visitor Centre building with a second 10kw unit operational at the nursery compound.

Department – Parks and Gardens Management

- c) Collaborated with PIRSA, NRM groups and DPTI to support the strategy to control and contain the spread of buffel grass across the Region.
- d) Waste Water Treatment Plant reclaimed water production continues for irrigation of garden beds and turfed areas to reduce the reliance on potable water.

Department – Development Services - Building

- e) Local Government Energy Efficiency Program (LGEEP)

Council participated in the Local Government Energy Efficiency Program during the last financial year. The objective of the programme was to support local government authorities to install energy efficient solar and heat pump hot water units in local government owned or leased buildings and community facilities. Units were approved for the Miriam High Special Needs Centre, Port Augusta Childcare Centre and the Outdoor Adventure and Aquatic Centre. The scheme was funded through the Federal Government.

3.4.5 Our cultural and built heritage is recognised, conserved and promoted as a key contributor to our identity.

Achievements for 2013/2014:

Department – Infrastructure Technical Services

- a) Cemetery Management

The Stirling North Garden, Carlton Parade and Westside Cemeteries have been upgraded during the reporting period with the installation of concrete borders and gravel paths, and this has improved the overall amenity of all three cemeteries. Council has received praise from other Councils, Cemetery Authorities and the community who have visited the cemeteries and witnessed the great improvements.

A new remembrance path for cremated remains was constructed at the Stirling North Garden Cemetery. This provides an alternative to the Niche Wall or having cremated remains placed into a burial plot. This initiative will allow more than one person to be interred at a specific plot along the path, so it can cater for families. The area will also be fully planted using AridSmart plants and include some reflection seating. New fencing, to replace old post and wire fence and the old brick fence, has also been installed at Stirling North Garden Cemetery.



Strategic Plan Objective No 5

We Celebrate:

3.5 Outcomes:

3.5.1 **Design, provide and maintain a range of places and spaces where people can gather formally and informally.**

Achievements for 2013/2014:

Department – Ryan Mitchell Swim Centre

a) The Ryan Mitchell Swim Centre opened to the public for the summer season on 12 October 2013 after undergoing repairs and upgrading during the winter months. Work undertaken during the 2013/2014 financial year at the pool included the following:-

1) Pumphouse

The Cigweld Co2 gauge was replaced, a new Ph probe was purchased, a new metal storage cupboard was purchased for the pumphouse and SA Power Networks installed new service connection. The stobie pole in pool grounds behind the pump house was removed.

2) Disabled Facilities

The remote change table and portable lifter accessed through Special Education Resource Unit (SERU) were serviced to ensure these facilities are maintained to a high standard.

3) Pools

- i) Two new pool covers were purchased from Elite pool covers in Western Australia.
- ii) Pool cleaners were serviced and repaired before and during the season. Repairs were also done to the battery charger on the pool winch.
- iii) The medium and toddlers pools were both pressure cleaned, re-grouted and broken tiles replaced.
- iv) Ideal Pools came and located small leaks in the main pool. These were repaired underwater.
- v) Some culling of the seagulls was done due to the mess and debris that was being left on the pool deck and covers. This was becoming a health hazard.
- vi) The soffall surrounding the medium and toddlers pools has been resurfaced

4) Grounds and Surrounds

- i) During November Port Augusta had some heavy downpours and some of the pool shades and frames were damaged. These were repaired and replaced by Undercover Agents.
- ii) Grounds and surrounds were maintained on a regular basis. New eremophilas were planted and other various plants were planted in the garden beds.
- iii) The booster pump at the shallow end of the main pool had a leaking seal and had to be sent to Adelaide to be repaired.
- iv) Major repairs were done to the John Deere ride-on mower.

5) Kiosk and Buildings.

Men's toilets were becoming blocked on a regular basis. Tanks were pumped out to alleviate this problem. Two new metal storage cupboards were purchased for the storeroom and large shed. Fire Equipment Group checks were done on a regular basis.

Augusta Pest sprayed buildings, grounds and surrounds prior to the pool opening. The kiosk cash register was serviced and brought up to date. The ceiling in the kiosk leaked due to rains and had to be repaired and repainted.

6) Sink or Swim School (SOS) Aerobics in Water

Sink or Swim School (SOS) received approximately 300 registrations this season catering from babies to adults. Classes were run Monday – Thursday and Saturdays.

Aerobics in Water sessions were run on Tuesday, Wednesday and Thursday evenings and were well attended.

7) BBQ Area

The BBQ area was a very popular area again during the season with Christmas parties, birthday parties, school splash days, sporting club windups and football team supporters groups, being just a few of the bookings made for this area.

8) Staff

Staff have updated their Bronze Medallion, First Aid, CPR, Child Safe Environment and police checks.

9) Pool Programs

During the reported period the Swim Centre offered the following services:

- i) SOS (Sink or Swim) classes
- ii) Aerobics in Water Sessions
- iii) Education Swimming/Splash Days/After school hours activities (Schools)
- iv) Vac Swim (summer safety programme run by YMCA)
- v) Port Augusta Swimming Club training/carnival
- vi) Aussi Masters
- vii) RICE (Remote and Isolated Children's Education)
- viii) SOTA (School of the Air)
- viii) Courses run by Austswim (Teaching Water Safety, Disabilities)
- x) Port Augusta Special School, Port Augusta West Learning Centre, Special Small Class (Augusta Park), Miriam High Special Needs Unit.
- xi) Sporting Clubs for Pre-season training
- xii) Bronze Medallion training and up dates
- xiii) CPR updates
- xiv) Port Augusta Immigration Residential Housing
- xv) Port Augusta Scouts
- xvi) Uniting Care Wesley
- xvii) Birthday party bookings in pool grounds

As the pool is an outdoor facility, the weather has an impact on the gate attendance. This season was exceptionally warm and was good for the pool attendance. During the reporting period the swim centre attracted 37,990 people through its gates compared to 34,925 people in 2012/2013 and 37,249 people in 2011/2012.

The Pool closed for the season on 30 March 2014 due to cooler weather and drop in bather loading. The medium and toddlers pools were emptied and winteriser was added to the main pool. Pumps were run on a weekly basis during the winter months.

The pool will open again in October 2014.

Department – Port Augusta Public Library

b) Libraries Board of South Australia

The Libraries Board of South Australia visited on 20 September 2013 as part of a tour of far north libraries. The Board has an annual tour of a regional area of South Australia and aims to visit each of the 130 libraries over a number of years. Board Members had the opportunity to view facilities and hear about the Library service and resources.

c) Community Information service

Each month the 'Port Augusta Community Diary' was produced and 500 copies circulated within the community and regional South Australia. Electronic copies are also available on the Council Website. The Public Library manages and updates community agencies and services information for Port Augusta on the web based service 'SA Community Connecting Up'.

A new edition of the 'Port Augusta Residents Guide' was updated and circulated.

A new 'Youth Services Directory' was produced in consultation with youth service agencies and has been circulated electronically. Copies of all publications and information are supplied to groups and individuals as requested.

d) Community Newsletter

The Community Newsletter highlighting Council news and services for the community appeared as an insert in the Transcontinental newspaper on 21 August 2013, 13 November 2013, 26 February 2014 and 4 June 2014. Additional copies were made available from various Council locations and services, with an electronic copy accessible from the Council Website.

e) One Card Network

Since the introduction of the library management system SirsiDynix's Symphony on 21 March 2013 the Library has been promoting and educating Library users on how the Consortium operates. There has also been ongoing backroom work with the database to improve customers experience when searching the catalogue and a review of several collections to improve storage and the arrangement to assist in better retrieval of items.

The SMS for contacting customers concerning reservations and overdue items has continued to be well received and has also reflected a considerable reduction in costs and staff time when compared with the previous contact methods.

f) e-resources

The free access to e-books and e-audio books via the OverDrive service has been promoted to customers. This service is one of a range of electronic resources made available to all library users for free as part of the SA Public Library Network. The Library catalogue website was updated to provide links to other e-resources and to improve the layout.

g) National Simultaneous Storytime

On 21 May 2014 the Public Library supported the National Simultaneous Storytime event joining in with over 2500 other venues all reading the same book at the same time. This year the story was '*Too Many Elephants in This House*' written by Ursula Dubosarsky and illustrated by Andrew Joyner. The Library presented copies to each primary school, preschool and childcare centre to encourage their participation in this event that aims to promote the value of reading and literacy.

h) School holiday activities

School holiday activities are very popular with the community and continue to be well supported, with over 40 children attending each session.

The July 2013 school holiday event was on the theme of Space. For the October 2013 school holiday event author Ben Kitchen read his book *Don't wake up the troll* as part of a 'Dad's Read' promotion with crafts and the library decorated with a spooks theme. The Annual Easter Hunt and craft activity was held on 12 April 2014.

i) Other Children's Services

The weekly storytime sessions for preschoolers held on Wednesday mornings at the Library continue to attract families for stories and activities, during 2013/2014 the 40 sessions were attended by 360 children.

The Library distributed over 250 free Little Book Club packs to families and other agencies for children aged 6-12 months. The packs contain a book, nursery rhymes DVD and other material to encourage parents to enjoy sharing books with their children from an early age.

Childrens' Book Week in August was promoted and with the decoration of Library Children's area themes encourage families to visit and spend time in the Library. Ongoing craft activities have been further developed so that children have the opportunity to link in with the theme and develop simple skills.

j) Public Internet Access

Free public access to the internet is available at the Library with 6 computers and the additional service of wireless internet access. During this year the introduction of a photocopier that is able to scan documents has been a popular addition to our services.

k) Book Clubs

The Library Book Club met on the 4th Thursday of each month to share ideas and thoughts on a wide range of books with approximately 10 people attending each month. The Library also supported an outback book club which meets over conference telephone sessions to discuss the monthly selection.

l) Other Events

The Library hosted the Port Augusta Writers' launch of their latest book on 2 December 2013 and assisted in having the book available for purchase from the Library.

Solo theatre production *Playing Miss Havisham* was hosted by the Library on 24 October 2013 at the Institute Theatre with over 50 people attending. The Library promoted the reading of *Great Expectations* in the lead up to this production, along with the Book Group using it as one of their monthly selections.

Due to difficulties accessing a Justice of the Peace at times in the community the Library commenced a regular service with a JP attending the Library three times a week. This has proven a popular service and has been promoted to other agencies across Port Augusta.

The Library participated in community events such as the Christmas Tree Festival and the Garden Club Rose Show. Display space has been provided to community groups and government agencies for promotional material within the Library.

The Library continues to work with partners to enhance and promote services. During 2013/2014 this included Opal, Communities for Children and the Early Years Parenting Centre.

m) Other programs and promotional activities included:

- 1) Toy library service
- 2) Tours for school and kindy groups
- 3) Regular involvement with Emu Trail Playgroup
- 4) Weekly visit by school groups
- 5) Books in the sky (audio books) – uploading audio books
- 6) Display space for community groups

- 7) Local and family history service
- 8) Monthly Library bus and home visit service
- 9) Broadband for Seniors project
- 10) Reference, community information and local history requests.

Department – Parks & Gardens Management

- n) Liaised with members of the Rotary Club to install a park bench, perimeter and playground fencing enclosure, extension of playground softfall, landscape plantings and positioning of landscape boulders at Rotary Park.

3.5.2 Work with the diverse Aboriginal communities living in and visiting our city to celebrate their contributions and their relationships with land and sea.

Achievements for 2013/2014:

Department – Port Augusta Cultural Centre – Yarta Purtli

- a) Malka Aboriginal Art Prize

The Malka Aboriginal Art Prize is held annually at Yarta Purtli Gallery and importantly is scheduled to coincide with NAIDOC Week celebrations.

The exhibition attracted a large number of entries from Indigenous artists across the region and is a popular event in the gallery program for locals and tourists alike.

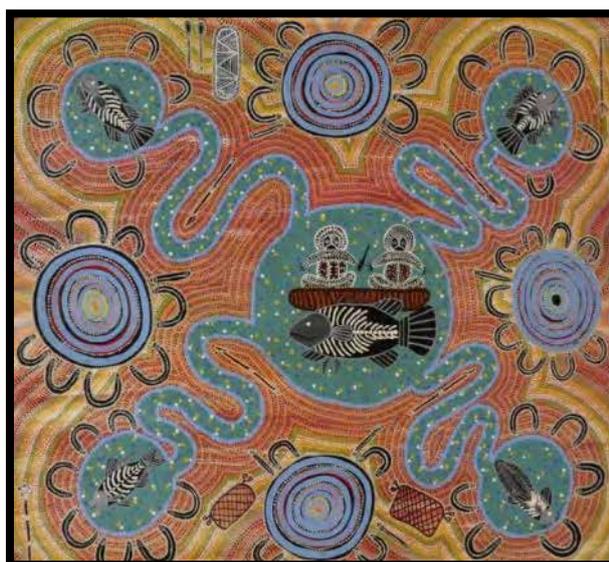
The Malka Aboriginal Art Prize started in 2010 as an idea of local Aboriginal artist, Marvyn McKenzie Snr and the exhibition is aimed to encourage more local Aboriginal artists to exhibit their works whilst promoting the outstanding Indigenous artistic talent to both local and tourist audiences.

- b) Assistance for Indigenous Artists

Yarta Purtli Gallery worked closely with the Indigenous community throughout the year on a range of activities. Assistance was provided to artists to apply for arts grants, in developing arts CVs and artist statements and also in providing assistance and advice pertaining to exhibitions and opportunities.

Of particular note during the financial year was the assistance provided to local artists to enter the prestigious Adelaide based 'Our Mob' exhibition. Three local artists were eventually selected for the exhibition – Samuel Miller, Shirley Williams and Katrina Stewart.

Samuel Miller's work was also selected for the 'Our Mob' international exhibition in Hong Kong.



Artists: Cedric Varcoe & Justin Goldsmith, *The Great Hunters* – Ngurunderi & Nepeli

3.5.3 Celebrate together through a lively program of events, arts and activities.

Achievements for 2013/2014:

Department – Contracts and Events

a) Welcome to Port Augusta BBQ

The 'Welcome to Port Augusta BBQ' began in 2003 with the aim of bringing together all new professionals residing in Port Augusta. The evening is filled with socialising, good food, entertainment, and the chance to meet new people and find out what Port Augusta has to offer. A BBQ dinner and beverages are provided and partners and families are more than welcome to attend! The event was held on 21 March 2013 with around 60 new professionals and their families attending.

Positive feedback was received regarding the event stating 'it was a wonderful relaxed opportunity to network and find out what to do in Port Augusta'.

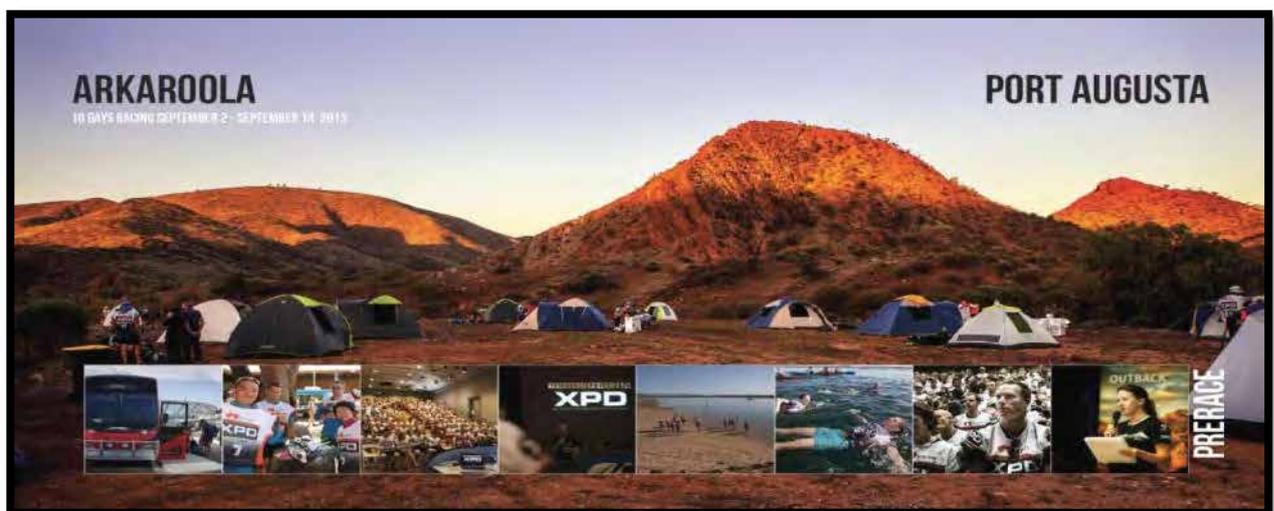
b) This year the Community Events advertising program was advertised in the Transcontinental Newspaper as well as letters being sent to Sporting/Community Groups. The closing date for applications was 29 March 2013. Some of the events that received financial or in-kind support from Council during 2013/2014 are as follows: – Port Augusta Racing Cup, Wharfest, Jacobs Creek Port Augusta Golf Classic, Carols in the Park, Australia Day Breakfast, Organ Donor Awareness Week, Pichi Richi Marathon, Sci-world and Motocross State Titles.

As a part of their funding application some Sporting/Community Groups requested funding to display their events on the City entrance and event signs. These groups included: Calisthenics, Organ Donor Awareness Week, Port Augusta Racing Club – Port Augusta Cup, and Jacobs Creek Port Augusta Golf Classic.

c) XPD Expedition Race

Council was a major sponsor of the XPD event, which brought 112 competitors from around Australia and the World to Port Augusta and the Flinders Ranges.

Port Augusta was the starting point for the event, with teams meeting in the City and spending a couple of days planning and packing for the event, prior to being bussed to Arkaroola, in the northern Flinders Ranges, for the start of the race on 2 September 2013.



The first team arrived across the finish line on Monday, September 9, and by Thursday, Race Organiser Craig Bycroft said all teams had finished and were safely off course. Twenty-eight teams completed the challenging 700km course, with two teams withdrawing from the race due to bad blisters on their feet.



The teams of four trekked, mountain biked, and climbed through the Flinders Ranges to Melrose and then made their way to Port Augusta to cross the finishing line. For the final leg of the race, teams were to kayak from Port Germein to Port Augusta but this leg was cancelled due to high winds experienced that week.



Adventure races like the XPD event are growing in popularity internationally, and it offered Port Augusta a fantastic opportunity to market itself to an international audience.

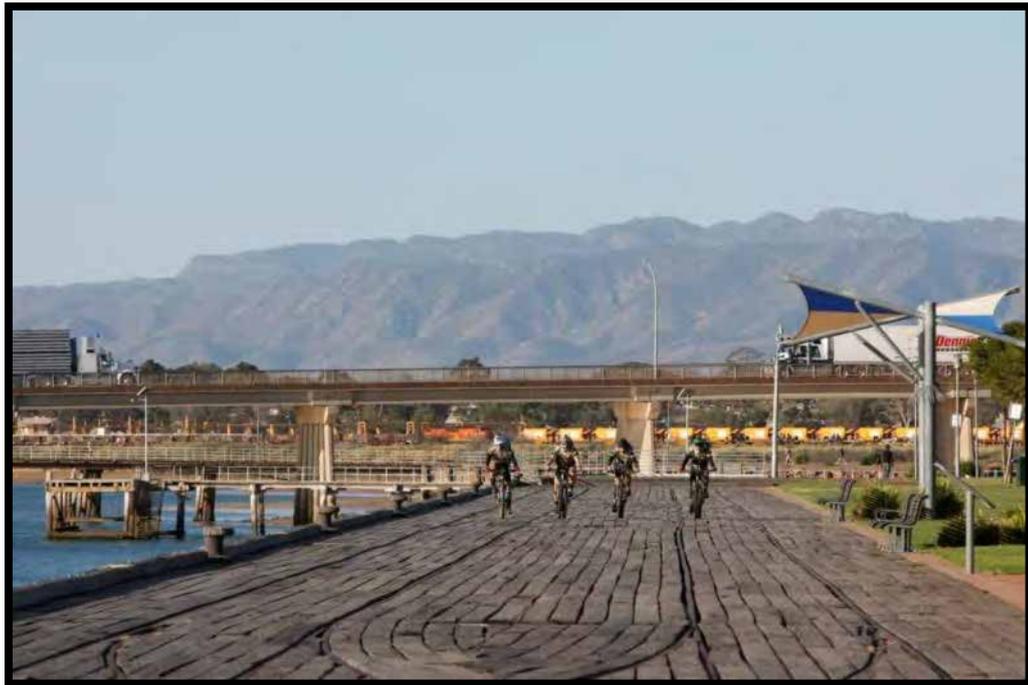
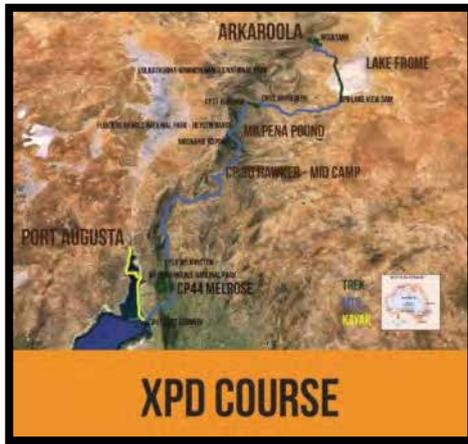
The XPD Flinders Ranges 2013 event was a way to promote Port Augusta and its close proximity to the Flinders Ranges to a national and international audience.



The event made it onto many national and international news bulletins. Some amazing photography was taken during the race and for the final leg in Port Augusta, much of which has been placed on social media sites. Film footage will also be aired internationally on the Wild Racers TV Series on Fox Sports.

Once competitors completed the race, they spent time in Port Augusta, prior to leaving by bus. Many used the opportunity to visit the Wadlata Outback Centre and the Australian Arid Lands Botanic Garden, as well as spending time and money in the shops, cafes and restaurants around Port Augusta.





d) Exhibition Program

The Gallery offers a balanced exhibition program each year with a wide range of local and touring exhibitions. Exhibitions change over every 4-5 weeks. During the 2013/2014 financial year, 16 exhibitions were held with 5634 visitors passing through these exhibitions.

Exhibitions held during the year include and attendance numbers are as follows:

- 1) Malka Aboriginal Art Prize 2013 - 324 (from 1 July 2013)
- 2) The Hills Are Alive by Paul Lloyd - 391
- 3) Quorn Art Showcase - 411
- 4) While I was Walking by Kathryn Hill - 350
- 5) New Life, Old Objects - 449
- 6) Pretty in Pink curated by Angelique Boots - 429
- 7) Three by Rachel Young - 450
- 8) FreeRange @ Yarta Purtli - 88
- 9) Year 12 Art Show - 237
- 10) Coorong – The hidden Identity - 353
- 11) Full Spectrum – Country Arts SA Visual Arts Touring Exhibition - 183
- 12) Tough(er) Love – Country Arts SA Visual Arts Touring Exhibition - 244
- 13) Two Colour Collision - 421
- 14) Travelling North by the Artist's Voice - 592
- 15) A Reflection of Past Works by the Port Augusta Quilters Guild - 481
- 16) Malka Aboriginal Art Prize 2014 - 231 up to 30 June 2014

Flexible opening hours to coincide with major community events (such as the Desert Fringe and the Port Augusta Market Days) has assisted in maintaining steady levels of attendance at the Gallery.

Port Augusta is home to a range of artists and craftspeople and the area is rich in culture and diversity. Known in particular for the high quality Aboriginal artworks that are available in the region, the Gallery also hosts a variety of arts and cultural activities including practical workshops, artist talks, and other events.

e) Workshops, Artist Talks & Creative Markets

The Gallery Workshop Program has continued this year along with special Artist Talks, Art Jams and Creative Markets. Approximately 1,015 people attended these events. The following is a full list of activities for the 2013/2014 financial year:

July

Oil Painting with Kaylie Weir

Creative Stalls @ the Troopers Barracks Markets

2 x Art Jams

August

Build a Basket with Val Surch

Art Jam

Artist Talk and Demonstration by Kathryn Hill

September

2 x Watercolours with Dianne Faccin

Art Jam

October

2 x Markmaking Workshops with Kathryn Hill (2 workshops)

2 x Paper Craft School Holiday Workshops

Art Jam

Special Artist Talk with Namibian Textile Artist & Fashion Designer, Maria Caley.

Artist Talk with Rosa Merlino

Experimenting with natural materials art workshop with Rosa Merlino

November

Art Jam

February

Beginners iPad Drawing with Sally Parnis
iPad Drawing for Artists with Sally Parnis

March

Artist Talk with Karl James as part of the Tough(er) Love exhibition
Desert Fringe Arts Market
Kid's Art Area at the Desert Fringe

May

Recycled Pendant & Brooch Workshop with Kerry Steer
Kid's Drawing Activities at the Port Augusta Community Reconciliation Event

June

Recycled Pendant & Brooch Workshop with Kerry Steer

In addition, the Curdnatta Photographers group used the gallery space for meetings during the Full Spectrum photography exhibition.

f) Arts Assistance through Country Arts

The Arts Officer, has continued to provide arts assistance to a range of organisations and individuals as part of this role jointly funded between Country Arts SA and Port Augusta City Council. The Arts Officer is the first point of call for all arts funding related enquiries, advice and is involved in a range of community arts projects.

g) Grindell's Hut Artist in Residence Program

Acclaimed Adelaide artist Ken Orchard was the successful applicant for the gallery's annual residency program in 2013. Ken divided his residency into two trips, visiting Grindell's Hut in the heart of the Vulkathunha Gammon Ranges, in November 2013 and June 2014. Mr Orchard is now preparing for his Grindell's Hut inspired exhibition which will be shown at Yarta Purtli Gallery in early 2015.

The Artist in Residence Program was established several years ago to provide an opportunity for artists to live and work in an environment of extraordinary natural beauty and historic significance that has long been a source of inspiration for many significant Australian artists.

This project is made possible through a partnership with the South Australian Government's Department of Environment, Water and Natural Resources.

h) Desert Fringe

Desert Fringe returned to Port Augusta on 14-15 March with a packed program of events which included an entertaining mix of local and visiting performers. In addition to the usual favourite events such as the Opening Night Concert and Fringe Club in the Barracks, there was a special Desert Fringe Arts Market and a foreshore concert and a spectacular fire show. The Desert Fringe always draws a large crowd and this year was absolutely no exception. With mostly free events, the Desert Fringe is accessible to the whole community and really offers something for everyone.



Council has continued to support the Desert Fringe as it is recognised as an important and worthwhile event for the region. Work has already commenced in terms of putting together the Desert Fringe program for 2015.



Department – Australian Arid Lands Botanic Garden (AALBG)

- j) The first AridSmart Gardening Expo was held at the Garden in September 2013 and was a successful event, attended by more than 800 people. The day promoted gardening, use of low rainfall AridSmart plants, wise water use and providing information on gardening. It was a family event with free children's activities.
- k) School holiday programs have been introduced and are very popular. This includes story telling, hands on learning about insects, craft activities and photography.



Strategic Plan Objective No 6

We Achieve:

3.6 Outcomes:

3.6.1 **Strong leadership and a committed and focused workforce to effectively manage and progress the City.**

Achievements for 2013/2014:

Department – Substance Misuse Service

a) Substance Misuse Service Training/Conference/Workshops

The 'Frontline Worker Training for the Safe Care of Intoxicated People' was run again and all required training ie Senior First Aid, CPR and Fire Safety.

The SMS Team Leader accompanied three staff members and attend two Forums with other services that provide similar work to their communities, with presentations on different or new and innovative ways, one was in Adelaide and the other was in Coober Pedy.

The Manager attended the NIDAC Conference in Melbourne on Alcohol and Other Drugs 'Doing It Our Way!'

b) Substance Misuse Service - Accreditation:

Our accreditation journey has continued, as quality assurance never ends and our journey continues with us working to improve in areas that were self and assessor identified.

Department – Customer Services

c) This year the Local Government Association of SA released the My Local Services App which our Council joined with many other Councils in SA.

This app allows residents to find information on services in our area and to be able to report a problem in the community immediately from their smart phone.

The smart phone app automatically knows where you are, what Council area you are in and provides residents with the following information and features:

- 1) Spotlight - Delivers key message to the Home screen app
- 2) Kerbside Collection Services - Reminds residents which bin to put out and when.
- 3) Events - List all Council events that are coming up
- 4) Near Me - Shows all Council facilities such as parks, playgrounds and libraries
- 5) Report it - Residents can report issues which require council attention immediately.

Residents can also activate notifications for Rate payments and dog registration due dates. Council's website has been updated providing residents with links to report issues online to making payments online. Council has its own Facebook page which is a great way to contact residents regarding events and issues relating to the Community.

3.6.2 Excellent Work, Health and Safety practices are implemented to provide a safe and appropriate environment for the whole of the community.

Achievements for 2013/2014:

Department – Work, Health & Safety

- a) Managing Work Health & Safety (WHS) is a core component of Port Augusta City Council's daily activities.

The Council has a very broad profile associated with its work in the community and in the organization.

Council has continued to work on the implementation of the 'One System' framework of policies and procedures to ensure consistency in Work Health & Safety documentation across all South Australian Councils. Through the implementation of this suite of documents, and more proactive planning of work health and safety systems, Council is increasing awareness of safety issues in the workplace and the public arena. This increased awareness has resulted in improvements in the areas of communication, training, hazard identification and incident reporting.

The Port Augusta City Council's WHS & Injury Management Plan provides direction for Council to effectively manage WHS and Injury Management systems to meet legislative requirements.

The plan supports the strategic objectives of Council and the Local Government Association's Workers Compensation Scheme (LGAWCS) through a calculated approach to WHS and Injury Management across the organization.

Council's WHS and Injury Management Plan allows the Port Augusta City Council to identify key deficiency areas and measure the success of systematic targets designed to improve performance and provide effective solutions, within the scope of what is 'Reasonably Practicable'.

The objectives and measures set through this plan ensures WorkCover's Performance Standards for Self Insurers (PPSI) and WHS compliance are met.

Councils risk management policies, practices and procedures were reviewed by the Local Government Association Mutual Liability Scheme's (LGAMLS) Risk Management Review in 2013.

The Risk Management Review questions are divided into the following Parts (4) and Categories (8):

- 1) Risk Management & Governance
 - i) Risk Management Frameworks
 - ii) Governance
- 2) Procurement
 - i) Procurement Systems
 - ii) Contract Management
- 3) Sustainability & Resilience
 - i) Land/Assets/Roads – Management
 - ii) Land/Assets – Events & Facility hire
 - iii) Tree Management
- 4) Community Engagement
 - i) Strategic frameworks/Planning/Consultation Systems

The 2013 review averages for Council, Local Government (state wide) Metropolitan and Regional Councils are as follows:

Section	Local Government	Metropolitan	Regional	City of Port Augusta
Risk Management & BCP	73.7%	89.6%	68.4%	88%
Governance Framework	87.6%	94.9%	85.2%	81%
Procurement Framework	83.9%	93.9%	80.5%	100%
Contract Management Systems	87.8%	93.1%	86.0%	100%
Land Assets/Roads Systems	87.3%	94.7%	84.7%	100%
Land - Events & Facilities	87.6%	93.8%	85.4%	100%
Tree Management	78.9%	91.4%	74.7%	100%
Strategic Frameworks	85.7%	93.9%	82.9%	87%
Average Overall Result :	83.9%	93.0%	80.8%	94%

The review process provides Council with the opportunity to gain a thorough understanding of the level of civil liability; risk management etc. currently being practiced. The data also provides a comparative overview across the whole of the local government sector.

Risk management also extends to Council's management of its contractors, volunteers, visitors, property and planning to ensure that the services and facilities that Council provides do not jeopardize the health, safety or welfare of its community.

3.6.3 We aim to provide good governance practices and compliance with all legislative requirements in delivery of services.

Achievements for 2013/2014:

Department – Governance

- a) To ensure good governance practices are introduced Council considers implementing new policies on an ongoing basis and undertakes regular reviews of policies/procedures/practices to ensure their accuracy. During the reporting period Council adopted and reviewed the following policies:

- 1) Code of Conduct – Elected Members – 1.1.01 (new published by Minister)
- 2) Complaints Handling under Code of Conduct – 2.1.10 (new)
- 3) Public Question Time – 2.2.12 (new)
- 4) Leases, Licences and Permits – 2.16.04 (new)
- 5) Healthy Eating – 2.19.01 – (new)
- 6) Fees and Charges – 2.6.03 (reviewed)
- 7) Purchasing, Contracts and Tendering Policy – 1.1.09 (reviewed)
- 8) Cemetery Management Policy - 2.15.01 (reviewed)
- 9) Whistleblowers Protection - 2.4.01 (reviewed)
- 10) Fraud and Corruption Policy – 2.6.08 (reviewed)
- 11) Elected Members' Expenses, Facilities and Support – 1.1.04 (reviewed)
- 12) Code of Practice – Meeting Procedures – 1.1.15 (reviewed)
- 13) Code of Conduct – Council Employees (new published by Minister)
- 14) Council Members' Caretaker Role during Election Period (reviewed)
- 15) Code of Practice – Access to Council and Committee Meetings and Documents (reviewed)
- 16) Rating Policy 2013/2014 (reviewed)
- 17) CDAP – Complaint Handling (reviewed)
- 18) Council Induction (new)
- 19) Complaints Policy (reviewed)

- 20) Requests for Service (reviewed)
- 21) Commemorative Memorials on Local Government Land (reviewed)
- 22) Risk Management Policy (reviewed)
- 23) Council Enforcement Policy (reviewed)
- 24) Expiating Offences (reviewed)
- 25) Parking Expiation (reviewed)
- 26) Reivew and Withdrawal of an Expiation Notice (reviewed)
- 27) Fraud and Corruption Prevention (reviewed)
- 28) Privacy Policy (reviewed)
- 29) Interaction of the Development Act 1993, the State Records Act 1997, Freedom of Information Act 1991 with the Copyright Act 1968 (reviewed)
- 30) Building & Swimming Pool Inspection Policy (reviewed)

- b) On an annual basis Council undertakes a major review of its delegations to the City Manager, who is then responsible for sub-delegating those powers conferred on him by Council to Officers to ensure the effective and efficient administration of the Acts which Council administers.

During 2013/2014 Council reviewed the City Manager's delegations in July and November 2013, and April 2014 and the City Manager subsequently reviewed all sub-delegations following the Council reviews.

Department – Development Services- Health

- c) Environmental Health

- 1) In 2013/2014 the *Public and Environmental Health Act 1987* was repealed and replaced with the *South Australian Public Health Act 2011*. These legislative changes resulted in many more areas for local government to administer.
- 2) In the past year 7 complaints requiring inspections of insanitary and other general conditions were attended to, mainly involving accumulations of refuse, animals, birds and insects. They were resolved onsite, by letter, negotiation, notice or direction.
- 3) Development applications received by Council during the reporting period totalled 313. Of these, 271 applications were required to be assessed by the Health Department in accordance with the current legislation.
- 4) 352 Section 7 Searches were assessed by the Health Department during 2013/2014, compared to 235 in 2012/2013.
- 5) Septic approvals this year totalled 70, resulting in a total of 182 routine inspections, and a total of 168 septic enquiries were received.
- 6) Desludging contract is nearing completion of works with all septic tanks for the first round of 4 years being completed (since the inception of the contract on the 6/6/2011). As part of the contract, the Council IPs need to be raised within areas 2, 3 and 4 and are to be completed by Council contractor DJ Wills Plumbing.
- 7) Council also received a total of 5 complaints in relation to septic/aerobic systems causing nuisance and/or other issues throughout the reporting period.
- 8) Aerobic septic maintenance quarterly reports were received for some of the aerobic systems within the City. There are still some residents/companies not complying with the quarterly reporting requirements.

- d) Air Quality

During the 2013/2014 reporting period there were 4 complaints of fugitive coal dust/smoke or fly ash dust from disposal areas. All enquiries and/or complaints were forwarded:

- 1) to the Power Station in the first instance; and
- 2) to the EPA for licensing issues/requirements and to ensure licensing parameters were being met.

There were 3 complaints received during the reporting period regarding smoke emissions from domestic combustion heaters. A DVD is available from the Environment Protection Authority in relation to clear skies – ‘How to get the most out of your woodheater’.

Remembering that wood that is burnt should be from a reputable dealer to ensure you and your neighbours are not affected in any way with the smoke. This includes ensuring the heater is operating correctly and the necessary maintenance and cleaning of the unit is completed as required.

l) Food Act

There were 74 commercial food outlets in operation within the City during 2013/2014. All food premises are inspected on an annual and rotating basis, with some receiving more inspections based on their risk factors/levels.

It is a requirement under legislation that all operators notify Council of their existence. Notification can be provided online or by calling Council’s Health Department for the required forms to complete. There are forms available under the Environmental Health Section of the Council website as below:

<http://www.portaugusta.sa.gov.au/environmentalhealth>

During 2013/2014, there were numerous food stall applications completed by people wanting to sell food within the Council area. These notification forms are also on Council’s website to be downloaded. Parts 1 and 2 of the form are to be completed and signed and returned to Council with 48 hours notice prior to an event.

During the reporting period, 9 food complaints were investigated and satisfactorily resolved with three of those complaints being justified.

m) Vector Control

There were no complaints received during the reporting period in relation to mosquitoes and there were no reported sightings of European Wasps and/or nests destroyed.

g) Liquid Waste Facility

Council’s liquid waste facility is licensed for and receives oily waters and grease trap wastes from licensed approved operators only.

Remediation at the site including the removal of the excess contaminated soil is part of the EPA licensing requirements and is ongoing. Some future works will be required, including, but not limited to, the removal of some of the build up of material within the lined pond itself and the excess soil to the outside of the lined pond.

In 2013/2014, the facility received a total of 72.16 kilolitres of liquid waste from businesses around Port Augusta and surrounding districts, a major decrease, compared to a total of 128.91 kilolitres in 2012/2013.

Monies received for the liquid waste disposal from all the licensed operators go towards the costs associated with the ongoing testing at the Tassie pond site, dumping fees, and the general maintenance and cleaning of the site which includes removal of weeds.

Department – Development Services - Planning

h) During the 2013/2014 financial year, 313 development applications were lodged with the Council. These applications brought in a total estimated capital value of \$124,567,970.00. In comparison to the previous year this represented a massive increase in development activities within the community. This is due the Sundrop Farms development which is valued at \$95M.

Out of the 313 development application lodged during this period, Council’s planning department sent 14 letters to applicants for either a request for further information or other associated matters within the assessment.

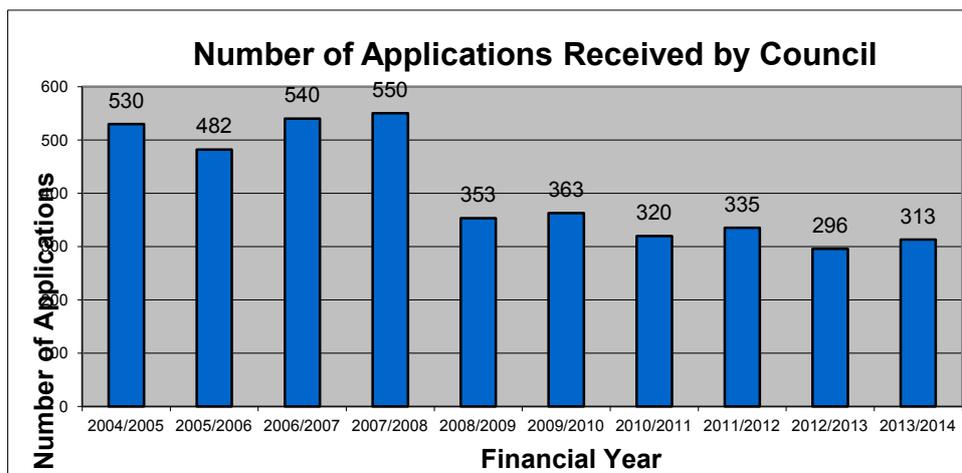
All but three of the 313 development applications received were decided under delegated authority.

8 development applications were required to be referred for consultation and comment by a State Government Agency in accordance with Schedule 8 of the Development Regulations 2008. 13 were subject to public notification either as a Category 2 or 3 development. No appeals were lodged with the Environment, Resources and Development Court. One application received was refused development plan consent.

Council received \$184,027.67 in development application fees during the financial year, a percentage of these fees were forwarded to the Development Assessment Commission and other State Government Agencies in accordance with Schedule 7 of the Development Regulation 2008.

The number of new dwelling applications lodged within this period was 87

The below graph shows the numbers of Development Applications received annually since 2004/2005:



Department – Development Services - Building

i) Building Rules Assessment

Assessment of development applications for compliance against the National Construction Code and any relevant Standards, forms part of the Development Assessment process. The NCC is a uniform set of technical provisions for the design and construction of buildings and other structures throughout Australia whilst allowing for variations in climate and geological or geographic conditions.

Generally, buildings and structures are assessed and inspected for structural adequacy, health and amenity, access and egress, fire safety, services, equipment and so on. Council staff have the training and knowledge to carry out the assessment requirements for building rules consent and are regularly attending training to keep abreast of legislative changes.

During the reporting period 313 development applications were received. A breakdown of these developments per 'class of building' is as follows:

Number of applications	Building Classification	Building Types
114	Class 1a and 1b	House or similar (e.g. new or used dwelling, alteration or addition to an existing dwelling, boarding house, guest house or hostel).
157	Class 10a	Non-habitable Building (e.g. carport, garage or shed, garden shed, pergola and verandah or patio)
10	Class 10b	Structures (e.g. fences, mast, antenna, retaining or freestanding wall, swimming pool, solar panels).
18	Class 5,6,7,8 & 9	Office, building, shop or retail premises, storage building, car park, laboratories, factory, workshops, health care/aged care and assembly buildings
14		Planning Only Applications

j) Building Inspections

Council's Building Officers endeavour to carry out audit inspections in accordance with Council's Building and Swimming Pool Inspection Policy 1.2.03. The issue of not receiving 'statements of compliance' for completed work is still an area that is taking a considerable amount of time for staff to follow up.

The Development (Trusses) Variation Regulations 2011 came into effect on 1 July 2012. The roof truss regulations are still causing concerns regarding the ambiguity of this legislation and the implications of increasing building inspection responsibilities.

k) Building Maintenance (Council Owned Buildings)

During the 2013/2014 financial year, Building staff were involved in a variety of maintenance projects some of these included:

- 1) attending workshops on the repair and maintenance of wooden structures e.g. wharfs, jetties etc;
- 2) upgrade and air-conditioning of the old Westside Tennis Clubrooms;
- 3) preventative maintenance at the Australian Arid Lands Botanic Garden; and
- 4) commencement of Council Building Asset Register.

l) Asbestos Register

Council maintains Asbestos Registers for all Council owned buildings. As part of Council's Asbestos Register program, all buildings located on Council land are required to adhere to the provisions outlined within Council's Asbestos Register.

m) Building Fire Safety Committee

Council has delegated its power pursuant to Section 71 of the *Development Act 1993*, to the Building Fire Safety Committee to undertake inspections of buildings within the City to determine the adequacy of fire safety. Council have 10 properties on their active list. Since the last report 4 properties have been removed from the agenda for successfully fulfilling their safety requirements. While there are no major issues with the remaining properties, there still seems to be some resistance from property owners to work towards compliance. Of the 10 remaining properties, two may be subject to further proceeding if the owners continue to not co-operate with the Building Fire Safety Committee's direction.

3.6.4 The use of technology is maximized to ensure that records, data and information systems are maintained to a high standard.

Achievements for 2013/2014:

Department – Records Management

- a) Ongoing TRIM audits, reports and required system maintenance continued to occur on a regular basis. Additional TRIM licences were purchased to accommodate for any new logins i.e. for continued Trim rollouts, new employees utilising TRIM, contractors for maintenance, additional software integrations/add-ons etc.
- b) Regular transfers of hardcopy archive records continued to be received by the Records Department from various Council sites during the last financial year. Archives received by the Records Department are transferred to secondary storage for eventual assessment as part of Council's ongoing sentencing project.

An extension of Council's temporary records holding facility was also approved and constructed to accommodate the demands of ongoing hardcopy archive transfers. An opportunity also arose for the Records Department to be able to apply for funding to fit out the extension with adequate shelving to accommodate the safe storage of archives. Shelving has now been installed with complete re-organising of the facility still to occur.

- c) Council's ongoing sentencing project of its archived hardcopy records continued to occur where records were assessed for permanent or temporary value in accordance with State Records SA General Disposal Schedule GDS20v5.
- d) The State Records SA/Crown Solicitors Office general disposal schedule GDS32 (Records of Relevance to the Royal Commission into Institutional Responses to Child Sexual Abuse) which came into effect from 27 March 2013 – 31 December 2023, must also be taken into account during the sentencing process. Records found to be relevant or of likely relevance to the Commission to be placed on immediate hold and are unable to be destroyed until a review of the GDS32 occurs.

Temporary value records placed on hold that are deemed of relevance or possible relevance to the GDS32 will be required to be retained in storage for a longer period of time (i.e. beyond their GDS20 specified retention date) which could have an impact on Council's temporary storage facilities that may need to be addressed in the next few years.

- e) The Civic Centre experienced some flooding in February 2014 when Port Augusta experienced a heavy downfall of rain which resulted in some paper files receiving some water damage. Records recovery processes were instigated to recover any water damaged records. Records Staff and volunteer staff members spent approximately four weeks on the recovery process which included removal, assessing, sorting, transporting, drying and cleaning files and records. To eliminate any possible mould outbreaks, staff also spent time cleaning and drying filing compactus shelving prior to returning any files. The reproduction of damaged records will occur during the next financial year by means of scanning to ensure their preservation and protection from possible further deterioration.

Approximately 10 linear metres of temporary value records damaged from the flooding were able to be disposed of immediately as they had recently been approved by relevant staff/State Records SA for legal destruction.

Photos - recovery locations and volunteers assisting with Records Recovery Process – assessing, drying, salvaging and re-packing files/records:-



- f) Delays have occurred with both the deployment of IGA Scanning software to HP TRIM locations and also the Alphawest software integration with HP TRIM which is hoped to be back on track in first half of 2015.

- g) Continued investigation into deploying version 8.X of HP Trim to occur.
- h) GDS21 – Digitisation and Disposal of Source Records. Policy and Procedures and compliance and Metadata mapping has been developed. Made application to State Records SA for GDS21 certification to occur in the upcoming financial year.

Department – Information Technology

The Information Technology Department plays an important role in the daily operation of the organization through the management and control of the computer based systems utilized by the various Departments. The activities undertaken during the reporting period by the IT staff include:

- a) Continued Investigation into deployment of TRIM 7.4.
- b) Deploy iPads to Elected Members.
- c) Complete Implementation of Training Register (Authority).
- d) Train staff in the use of CAPA Register (Authority).
- e) Train staff in use of the Contractors Register (Authority).
- f) Continue implementation of ICT Disaster Recovery Site.
- g) Continue developing in-house eCommerce Website along with iPad Applications.
- h) Continue working on GPS system at Arid Lands.
- i) Continue working on Policies for ICT area.
- j) Continue working on the following Websites under ICT control:
 - 1) Australian Arid Lands Botanic Garden
 - 2) Outdoor Adventure and Aquatics Centre
 - 3) Youth Activities
 - 4) *BeActive*
 - 5) SportAugusta
 - 6) Port Augusta Racing Club
 - 7) Port Augusta Golf Club
- k) Continue working on Phone System Review.
- l) Review & Refresh CCTV Systems.
- m) Deploy HR Module in Authority.
- n) Deployment Asset & Work Order Module in Authority.
- o) Install IGA Scanning, Map2Trim and Alphawest Media Software for Records Department
- p) Install the following Registers in Authority:
 - 1) Contracts & Agreements Register
 - 2) ICT Hardware/Software Register
 - 3) Tender Register
 - 4) Preventative Maintenance. Register
 - 5) Kerbside Bin Register
 - 6) Complaints Register
 - 7) Grants & Subsidy Register
 - 8) Cemetery Register
- q) Online Requisition Module in Authority.
- r) Commercial Street Audio System Review.

- s) Deploy Video Conf System to Civic Centre/Ramsay/Nerrilda.
- t) Install MS Project Server Software.
- u) Install MS Lync Server Software – Communication Software.

3.6.5 We use and manage our financial resources in the best interests of our community, now and for the future.

Achievements for 2013/2014:

Department – Contracts and Events

- a) Community Grants

On an annual basis, Council receives many Community Grant applications from groups and organisations. During the reporting period Council supported the Port Augusta Scout Group with financial assistance towards the costs of replacing fencing at their premises. A Community Grant of \$1563.76.00 (inc GST) was also provided for the Newcastle Army Band to perform at a free community event in Gladstone Square. The Christmas Party for Special Children is held each year at the Adelaide Zoo and Council is an annual supporter of this event and sponsorship provides transport, meals and accommodation for rural children and their carers. It also provides entertainment, drinks, ice cream and gifts for the children. Locally, tickets are provided to families of children of the Miriam High Special Needs Centre, Port Augusta Special School, Carlton School and Pika Wiya Health Service.

Christmas Party for Special Children organise transport by bus for these families as part of the package. A Grant of \$1365 was provided to the Christmas Party for Special Children from the Community Grants budget.

Refer to the summary below of the grant applications and their assessment status for 2013/2014.

DATE	NAME	PAID \$
11/7/2013	Craig Shirley – Sri Lankan Cricket Tournament	\$500
22/7/2013	Crossroads Music Festival	\$1255
27/7/2013	Stirling North Ladies Badminton Club	\$453
22/7/2013	Advantage SA – Regional Awards	\$1320
22/7/2013	Combined Schools Band	\$1500
22/7/2013	Daffodil Day	\$1000
22/7/2013	Tri State Games	\$1500
22/7/2013	Singing up a Storm – Desert Voices	\$400
25/7/2013	Caritas Collage Due Yr 12 Diligence Award	\$100
26/8/2013	RFDS	\$2000
26/8/2013	Christmas Party for Special Children	\$1365
26/8/2013	Barracks Hire – Blue Light Disco	\$210
2/9/2013	Orchid Club Spring Show	\$200
4/9/2013	Port Augusta Secondary Year 12 Award	\$100
13/9/2013	Police Charity Golf Day	\$400
17/9/2013	Mental Health Week Community Activity	\$400
17/9/2013	Hannah McKerlie Barrel Racing Championships	\$400
9/9/2013	White Ribbon Rhythms at the Square	\$2469

10/10/2013	Andrew Saunders Boxing State Titles	\$400
10/10/2013	Max Sharp Boxing State Titles	\$400
14/10/2013	Port Augusta Basketball – Junior Carnival	\$400
24/10/2013	Zac Willis – SA Country Basketball USA trip	\$400
28/10/2013	Port Augusta Scout Group	\$2500
28/10/2013	Port Augusta Boxing Club Reunion	\$1000
25/11/2013	Port Augusta Swimming Carnival	\$900
25/11/2013	Christmas Tree Festival	\$850
25/11/2013	The Outback Ball	\$1000
25/2/2014	Newcastle Army Band	\$1563.76
25/2/2014	Golfing Ladies Sponsorship	\$250
26/3/2014	Port Augusta Masters Cricket Team	\$400
26/03/2014	Quilters Guild Hire of Lea Theatre	\$200
26/3/2014	Healing Seminar Hire Fee	\$200
14/4/2014	Corey Laughton	\$1000
21/5/2014	SAPSASA Netball - Jessica Allen	\$400
21/5/2014	SAPSASA Netball – Tamika Reid	\$400
21/5/2014	SAPSASA Netball – Lily Fullerton	\$400
21/5/2014	SAPSASA Netball – Broderick Newchurch	\$400
	TOTAL	\$28,636

Department – Finance Management

- c) Section 123 of the Local Government Act 1999 requires the council to develop a budget for the financial year. The budget must deal with each principal activity of the council on a separate basis and be adopted before 31 August.

The Council must also prepare, as part of its budget, or in association with the preparation of its budget, an annual statement which addresses:

- 1) the activities the council intends to undertake in the ensuing year to achieve it.
- 2) the measures (financial and non-financial) that the council will use to assess its performance against its objectives.

The Council must ensure that copies of its budget, including its annual business plans and any other associated documents, are available for inspection.

This document presents the Annual Business Plan for Port Augusta City Council for 2013/2014, which includes the Budget for 2013/2014. The Annual Business Plans have been developed in the context of Council's strategic planning framework and in particular on the basis of its *Strategic Plan 2013-2017*.

The Long Term Financial Plan 2011-2021 was adopted in December 2011 and was based as a start point, on the 2011/2012 budget and financial position as at 30 June 2011. This Plan has enabled Council to set future budgets within a longer term financial framework, particularly in relation to the capacity to fund capital infrastructure renewal and replacement from loans. The key objective of the Long Term Financial Plan is to plan for financial sustainability in the medium to long term, while still addressing Council's corporate objectives as specified in its strategic plan.

Over the last decade, South Australian Local Government has faced greater scrutiny to focus on asset replacement and renewal, as part of its long term planning. Councils have typically been forced to run high operating deficits that reflect the lack of capacity to adequately fund asset consumption costs (depreciation). It should be clearly understood that an operating deficit is not necessarily related to inefficiency or over-spending. An operating deficit is more likely related to the capacity of Council's revenue base, particularly its rate base and the ability to raise the appropriate revenue to provide for asset consumption.

Council has taken steps to improve its operating position over the last few years and has also provided an emphasis on asset renewal. Asset consumption/depreciation costs for 2013/2014 are estimated to be \$6,379,400. As a result of this, the budgeted operating deficit for 2013/2014 is estimated to be \$2,608,300.

This budget contains and allocation of \$1.4m to undertake civil and construction works at Central Oval. A further allocation of \$1.3m has been made for asset renewal including the footpath program, the road resealing program and road reconstruction program.

Council has established a framework to ensure appropriate levels of service to the community are maintained and the issue of sustainability in the future is addressed. The framework includes:-

- 1) Development of a Strategic Plan for 2013-2017
- 2) The Long Term Financial Management Plan 2011-2021
- 3) The Asset Management Plans for Infrastructure
- 4) The commitment to redevelop the Central Oval Precinct
- 5) The Renewal/Reconstruction Program for Road Infrastructure
- 6) Adoption of strategies such as the Ageing & Disability Action Plan
- 7) Strategies to manage Council's outstanding debt in the medium to long term

b) Annual Budget & Business Plans

The Annual Budget & Business Plans must comply with standards and principles prescribed by the Local Government (Financial Management) Regulations 1999. The budget must include certain information about the rates and charges the council intends to levy as well as the range of other financial information required by the Act and Regulations. A council must adopt its budget for the financial year before 31 August.

This budget is for the year 1 July 2013 to 30 June 2014 and is prepared in accordance with the Local Government Act 1999. The budget includes projected revenues and expenditures for the 2013/2014 year reported on an 'operating' basis in accordance with the Australian Accounting Standards AAS27, 'Financial Reporting by Local Governments' and in accordance with the Act.

The Budget for 2013/2014 also includes:

- 1) a forecast balance sheet, income and cash flow statement, prepared in accordance with Australian Accounting Standards.
- 2) capital projects and operating projects to be undertaken.
- 3) other financial information which Council requires in order to make an informed decision about the adoption of the budget.
- 4) Information required to comply with the Local Government Financial Regulations.

c) Influences on the Budget Process

In preparing the 2013/2014 budget, a number of external and internal influences have been taken into account as they will impact significantly on the cost of services delivered by Council.

- 1) Its current Strategic Plan and Annual Business Plans.
- 2) The current economic influences including:
 - i) The Local Government Cost Index (CPI) of just over 3.0% (June Qtr. not yet known).
 - ii) Known wage outcomes of 4.0%.
 - iii) Known decreases or minimal increases in some revenue source from the Federal & State Governments.
- 3) Known 'one off' influences that occur from time to time. For example major maintenance to jetties and pontoon.

- 4) Its desire to address the issue of financial sustainability and asset renewal.
- 5) Issues relating to risk management and worker health, welfare & safety.
- 6) To include Civil, Infrastructure and Stormwater Drainage works for the Central Oval Re-development within the annual budget

d) Federal Assistance Grants

The Local Government Association provided advice in June 2012 that an early payment of the Federal Assistance Grant for the 2012/2013 financial year would be made in June 2012. This additional payment was brought forward from the allocation for 2012/2013. As a result, the Council budget for 2012/2013 reflected the shortfall of one quarter of the annual allocation, estimated to be \$715K. The Local Roads grant was also treated in the same manner. The amount of the first quarterly payment was estimated to be \$95K. The total shortfall provided for in the budget was \$810K.

Further advice received in May 2013, has indicated that an advance of one payment for the 2013/2014 allocation would be made in late June 2013. On advice from Council's Auditor, Mr Ian McDonald, this will be treated as an amount received in advance. The adjustment for this amount will be reflected within the annual budget for 2014/2015 and thus the 2013/2014 again includes three instalments. Future Government policy will determine whether the advance payment is 'clawed back' and if this does not occur, there will be a benefit to the budget of one instalment i.e. one instalment will always be paid in advance.

e) Long Term Financial Plan

Council has adopted a Long Term Financial Plan for the period 2011-2021. The Plan will be updated to include the adopted budget for 2013/2014 and the financial position at 30 June, 2013 after the adoption of the Financial Statements for 2012/2013.

The purpose of a Long Term Financial Plan (LTFP) is to provide Council with 10 year financial information based on its current and known policies and strategies for the short to medium term.

The LTFP is derived from the previous Strategic Plan, Annual Budget and Business Plans. It is a high level plan and is not intended to provide low level detail of expenditures in specific programs and operational areas. The Plan is a forward view of how current policy and strategies will impact the future financial position of the Council.

A major driver for long term financial planning is financial sustainability; both in terms of service delivery and attention to the Council's asset base. Council provides a wide and diverse range of services, many of which are not normally provided by local government. The LTFP predicates that all existing services will be maintained. The commitment to the redevelopment of the Central Oval Precinct will be included within future Long Term Financial Planning.

The City Manager must certify to the Auditor that the Council is financially sustainable. The LTFP should provide a sense of surety of Council's current and future financial position.

AUDITED FINANCIAL STATEMENT

A copy of Council's audited financial statement for 2013/2014 is provided on the following pages of this report for the reader's information.

A copy is also available on Council's Website

www.portaugusta.sa.gov.au



PortAugusta

CITY COUNCIL

Port Augusta City Council

**FINANCIAL STATEMENTS
FOR YEAR ENDED 30 JUNE 2014**

ANNUAL FINANCIAL STATEMENTS

FOR THE YER ENDED 30 June 2014

CERTIFICATION OF FINANCIAL STATEMENTS

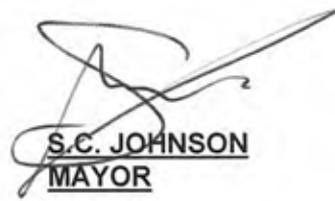
We have been authorised by the Council to certify the financial statements in their final form. In our opinion:

- The accompanying financial statements comply with *the Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- The financial statements present a true and fair view of the Council's financial position at 30 June 2014 and the results of its operations and cash flows for the financial year.
- Internal controls implemented by the Council provide reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year.
- The financial statements accurately reflect the Council's accounting and other records.



J.P. BANKS
CITY MANAGER

Date: 27/10/2014



S.C. JOHNSON
MAYOR

PORT AUGUSTA CITY COUNCIL

STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2014

		2014	2013
	Notes	\$	\$
INCOME			
Rates	3	15,110,171	14,199,152
Statutory charges	3	315,205	238,219
User charges	3	4,624,436	4,280,308
Grants, Subsidies & Contributions	3	9,302,522	10,301,476
Investment Income	3	231,472	250,353
Reimbursements	3	365,481	415,336
Other Income	3	<u>1,641,181</u>	<u>1,249,909</u>
TOTAL INCOME		<u>31,590,468</u>	<u>30,934,754</u>
EXPENSES			
Employee Costs	4	16,236,103	15,389,560
Materials, Contracts & Other Expenses	4	14,474,480	13,907,023
Finance Costs	4	1,113,021	981,252
Depreciation, Amortisation & Impairment	4	<u>5,942,466</u>	<u>5,020,303</u>
TOTAL EXPENSES		<u>37,766,070</u>	<u>35,298,139</u>
OPERATING SURPLUS / (DEFICIT)		<u>(6,175,602)</u>	<u>(4,363,385)</u>
Asset disposal and fair value adjustments	5	(72,569)	83,794
Amounts received specifically for new or upgraded assets	3	<u>4,849,593</u>	<u>250,000</u>
NET SURPLUS/(DEFICIT) transferred to Equity Statement		<u>(1,398,578)</u>	<u>(4,029,591)</u>
Other Comprehensive Income			
Changes in revaluation surplus - infrastructure, property, plant & equipment		<u>(776,322)</u>	<u>1,957,295</u>
TOTAL OTHER COMPREHENSIVE INCOME		<u>(776,322)</u>	<u>1,957,295</u>
TOTAL COMPREHENSIVE INCOME		<u>(2,174,900)</u>	<u>(2,072,296)</u>

This Statement is to be read in conjunction with the attached Notes.

PORT AUGUSTA CITY COUNCIL

STATEMENT OF FINANCIAL POSITION FOR YEAR ENDED 30 JUNE 2014

ASSETS	Notes	2014 \$	2013 \$
Current Assets			
Cash and cash equivalents	6	4,340,068	6,905,718
Trade & other receivables	6	2,659,775	1,776,847
Inventories	6	246,319	248,316
Total Current Assets		7,246,161	8,930,881
Non-current Assets			
Financial Assets	7	92,990	105,875
Infrastructure, Property, Plant & Equipment	8	185,967,593	190,588,031
Other Non-current Assets	7	16,296,928	3,538,690
Total Non-current Assets		202,357,512	194,232,596
TOTAL ASSETS		209,603,673	203,163,477
LIABILITIES			
Current Liabilities			
Trade & Other Payables	9	10,095,949	5,936,917
Borrowings	9	9,517,813	6,068,085
Provisions	9	2,450,175	1,257,135
Other Current Liabilities			
Liabilities relating to Non-current Assets held for Sale			
Total Current Liabilities		22,063,937	13,262,137
Non-current Liabilities			
Trade & Other Payables	10	-	-
Borrowings	9	13,515,466	13,802,719
Provisions	9	387,356	286,807
Other Non-current Liabilities			
Total Non-current Liabilities		13,902,822	14,089,526
TOTAL LIABILITIES		35,966,759	27,351,663
NET ASSETS		173,636,914	175,811,814
EQUITY			
Accumulated Surplus(Deficit)		(3,714,779)	(2,316,202)
Asset Revaluation Reserve	10	177,351,693	178,128,015
Other Reserves	11		
TOTAL EQUITY		173,636,914	175,811,814

This Statement is to be read in conjunction with the attached Notes.

PORT AUGUSTA CITY COUNCIL

**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2014**

		ACCUMULATED SURPLUS	ASSET REVALUATION RESERVE	TOTAL EQUITY
2014	Notes			
Balance at end of previous reporting period		(2,316,202)	178,128,015	175,811,814
Net Surplus/ (Deficit) for year		<u>(1,398,578)</u>		<u>(1,398,578)</u>
Balance at end of period		<u>(3,714,780)</u>	<u>178,128,015</u>	<u>174,413,236</u>
Gain on revaluation of property, plant & equipment	10		<u>(776,322)</u>	<u>(776,322)</u>
Balance at end of period		<u>(3,714,780)</u>	<u>177,351,693</u>	<u>173,636,914</u>
2013	Notes			
Balance at end of previous reporting period		1,713,389	176,170,721	177,884,111
Net Surplus/ (Deficit) for year		<u>(4,029,591)</u>		<u>(4,029,591)</u>
Balance at end of period		<u>(2,316,202)</u>	<u>176,170,721</u>	<u>173,854,520</u>
Gain on revaluation of property, plant & equipment	10		<u>1,957,294</u>	<u>1,957,294</u>
Balance at end of period		<u>(2,316,202)</u>	<u>178,128,015</u>	<u>175,811,814</u>

This Statement is to be read in conjunction with the attached Notes.

PORT AUGUSTA CITY COUNCIL

CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2014

	Note	2014 \$	2013 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
<u>Receipts</u>			
Operating Receipts		30,549,718	30,243,250
Investment Receipts		231,472	250,353
<u>Payments</u>			
Operating Payments to suppliers & employees		(27,687,379)	(28,788,853)
Finance Payments		(954,093)	(876,373)
Net Cash provided by (or used in) Operating Activities		<u>2,139,719</u>	<u>828,377</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Receipts</u>			
Amounts specifically for new or upgraded assets		4,849,593	250,000
Sale of replaced assets		168,686	141,705
Sale of surplus assets		-	246,816
Repayments of loans by community groups		12,508	12,145
<u>Payments</u>			
Expenditure on renewal/replacement of assets		(1,298,754)	(2,331,007)
Expenditure on new/upgraded assets		(12,415,079)	(2,099,378)
Net Cash provided by (or used in) Investing Activities		<u>(8,683,046)</u>	<u>(3,779,719)</u>
CASH FLOWS FROM FINANCING ACTIVITIES			
<u>Receipts</u>			
Proceeds from Borrowings		9,230,560	4,100,000
Proceeds from Aged Care Facility deposits		1,221,088	680,321
<u>Payments</u>			
Repayments of Borrowings		(6,068,084)	(2,169,887)
Repayment of Aged Care Facility deposits		(405,884)	(952,480)
Net Cash provided by (or used in) Financing Activities		<u>3,977,680</u>	<u>1,657,954</u>
Net Increase (Decrease) in cash held		<u>(2,565,648)</u>	<u>(1,293,388)</u>
Cash & cash equivalents at beginning of period		<u>6,905,716</u>	<u>8,199,104</u>
CASH & CASH EQUIVALENTS AT END OF PERIOD		<u>4,340,068</u>	<u>6,905,716</u>

This Statement is to be read in conjunction with the attached Notes

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1.1 Basis of Preparation

1.1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by the Council by certificate under Regulation 14 of the Local Government (Financial Management) Regulation 2011.

1.1.2 Historical Cost Convention

Except where stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying Council's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.1.4 Rounding

All amounts in the financial statements have been rounded to the nearest dollar (\$0).

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

2.0 The Local Government Reporting Entity

The Port Augusta City Council is incorporated under the SA Local Government Act 1999 and has its principal place of business at 4 Mackay Street, Port Augusta, South Australia. These financial statements include the consolidated fund and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

The principal activities and entities conducted other than in the Council's own name that have been included in these consolidated financial statements are:

Wadlata Outback Centre
Australian Arid Lands Botanic Gardens
Port Augusta Cultural Centre – Yarta Purtili
Ryan Mitchell Swim Centre
Nerrilda Nursing Home
AM Ramsay Village
Port Augusta Childcare Centre
Miriam High Special Needs Centre
Port Augusta Men's Shed
Substance Misuse Service
Sobering Up Unit
Port Augusta Outdoor Adventure Centre
Port Augusta Public Library

Trust monies and property held by Council but subject to the control of other persons have been excluded from these reports. A separate statement of moneys held in the Trust Fund is available for inspection at the Council Office by any person free of charge.

3.0 Income recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as income during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

In the month of June in recent years the Federal Government has paid amounts of untied financial assistance grants, which are recognised on receipt, in advance of the year of allocation. In June 2011, one quarter of the 2011/12 allocation amounting to \$827,244 was paid in advance; in June 2012, two quarters of the 2012/13 allocation: \$1,634,200; and in June 2013, again two quarters of the 2013/14 allocation: \$1,584,272. Accordingly, in the reporting period ended 30 June 2012, Council's operating deficit was effectively understated by \$806,756.

These amounts in advance were adjusted in the 2013/14 financial year. The total amount of the adjustment was \$748,803, which has adversely affected the operating result for the year. The actual amounts of untied grants received during the reporting periods (including the advance allocations) are disclosed in Note 2.

4.0 Cash Equivalents and other Financial Instruments

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition.

A detailed statement of the accounting policies applied to the Financial Instruments forms part of Note 12.

5.0 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

6.0 Infrastructure, Property, Plant & Equipment

6.1 Initial Recognition

All assets are initially recognised as cost.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Capital works still in progress at balance date are recognised as *other non-current assets* and transferred to *infrastructure, property, plant & equipment* when completed ready for use.

For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of the acquisition.

6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are as follows. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture & Equipment	\$1,000
Other Plant & Equipment	\$1,000
Buildings - new construction/extensions	\$10,000
Park & Playground Furniture & Equipment	\$2,000
Road construction & reconstruction	\$10,000
Paving & footpaths, Kerb & Gutter	\$2,000
Drains & Culverts	\$5,000
Reticulation extensions	\$5,000
Sidelines & household connections	\$5,000
Artworks	\$5,000

6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Further detail of existing valuations, methods and values are provided in Note 8.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure and property, plant and equipment assets recognised are systematically depreciated over their useful lives in a manner which reflects the consumption of the service potential embodied in those assets.

Depreciation is recognised on a straight-line basis. Major depreciation periods for each class of asset are shown below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Plant, Furniture & Equipment

Office Equipment	5 to 10 years
Office Furniture	10 to 20 years
Vehicles and Road-making Equip	5 to 8 years
Other Plant & Equipment	5 to 15 years

Building & Other Structures

Buildings – masonry	50 to 100 years
Buildings – other construction	20 to 40 years
Park Structures – masonry	50 to 100 years
Park Structures – other construction	20 to 40 years
Playground equipment	5 to 15 years
Benches, seats, etc	10 to 20 years

Infrastructure

Sealed Roads – Surface	15 to 25 years
Sealed Roads – Structure	20 to 50 years
Unsealed Roads	10 to 20 years
Bridges – Concrete	80 to 100 years
Paving & Footpaths, Kerb & Gutter	80 to 100 years
Drains	80 to 100 years
Culverts	50 to 75 years
Flood Control Structures	80 to 100 years
Bores	20 to 40 years
Reticulation Pipes – PVC70	to 80 years
Reticulation Pipes – other25	to 75 years
Pumps & Telemetry	15 to 25 years
Reclaimed Water Plant & Irrigation System	30 years
CED Schemes	50 years

Other Assets

Library Books	10 to 15 years
Artworks	indefinite

6.5 Impairment

Assets that have an indefinite useful life are not subject to depreciation and are reviewed annually for impairment. Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the *present value of future cash outflows* or *value in use*).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, the *value in use* is the depreciated replacement cost. In assessing impairment for these assets, a rebuttable assumption is made that the current replacement cost exceeds the original cost of acquisition.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

7.0 Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

8.0 Borrowings

Loans are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

9.0 Employee Benefits

9.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based on cost) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within twelve months are recognised by using the shorthand method and a benchmark number of years of staff service. The benchmark is five years. It has been determined that the liability is not materially different from the liability measured using the present value of expected future payments and is consistent with Councils experience of staff retention and leave taken.

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

9.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme and to Hesta Super Fund. The Statewide Superannuation Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 17.

10.0 Construction Contracts

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. As there is no profit component, such works are treated as 100%

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

completed. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

11.0 Leases

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

12.0 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax

- Receivables and Creditors include GST receivable and payable
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

13.0 New Accounting Standards

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2014 reporting period and have not been used in preparing these reports.

AASB 9	<i>Financial Instruments</i>
AASB 13	<i>Fair Value Measurement</i>
AASB 127	<i>Separate Financial Statements</i>
AASB 132	<i>Financial Instruments: Presentation</i>
AASB 1055	<i>Budgetary Reporting</i>
AASB 2010-7	<i>Amendments to Australian Accounting Standards arising from AASB 9</i>
AASB 2011-8	<i>Amendments to Australian Accounting Standards arising from AASB 13</i>
AASB 2012-6	<i>Amendments to Australian Accounting Standards – Mandatory Effective Date of AASB 9 and Transition Disclosures</i>
AASB 2012-10	<i>Amendments to Australian Accounting Standards – Transition Guidance and Other Amendments</i>
AASB 2013-9	<i>Amendments to Australian Accounting Standards – Conceptual Framework, Materiality and Financial Instruments</i>

(Standards not affecting the Port Augusta City Council have been excluded from the above list)

Council is of the view that none of the above new standards or interpretations will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

NOTE 2 FUNCTIONS & ACTIVITIES OF THE COUNCIL

	REVENUES, EXPENSES AND ASSETS HAVE BEEN DIRECTLY ATTRIBUTED TO THE FOLLOWING FUNCTIONS & ACTIVITIES									
	INCOME		EXPENSES		SURPLUS/(DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Administration										
City Management & Economic Development	1,128,370	2,640,601	645,806	596,125	482,565	2,044,476	1,121,800	2,640,703	129,177	197,590
Human Resource Management	252,569	228,385	(215,871)	82,712	468,440	145,673			44,497	44,497
Records Management			233,991	249,413	(233,991)	(249,413)			33,100	33,100
Financial & Customer Services	13,014,405	12,252,082	846,885	754,665	12,167,520	11,497,418			169,894	169,894
Information Technology			562,663	505,524	(562,663)	(505,524)			904,742	904,742
Work Health & Safety	84,719		150,820	95,042	(66,101)	(95,042)			25,117	
Public Order & Safety										
General Inspection	108,762	116,691	267,584	291,496	(158,822)	(174,806)			338,572	338,572
Other General Services	42,080	48,723	69,098	137,348	(27,018)	(88,625)				
Health Services										
Substance Misuse Service	566,641	426,340	585,275	459,716	(18,635)	(33,376)	566,641	426,340	116,473	119,260
Sobering Up Unit	648,259	757,493	688,546	733,944	(40,287)	23,549	647,577	757,098	698,031	698,031
Nerrilda Nursing Home	3,568,429	3,520,545	4,718,210	4,548,108	(1,149,781)	(1,027,563)	2,662,523	2,586,758	9,029,612	8,971,021
A.M. Ramsay Village	3,327,421	2,968,733	4,078,480	3,638,847	(751,059)	(670,113)	1,942,105	1,750,193	8,313,196	8,273,281
OPAL Program	54,255	59,600	146,106	99,125	(91,851)	(39,525)	56,000	57,800	19,342	19,342
Immunisation Program	9,900	9,078	10,623	11,975	(723)	(2,896)	9,595	8,811		
Environmental Health	566	674	127,887	116,771	(127,320)	(116,097)			7,000	7,000
Social Security & Welfare										
Health Focus	239,819	228,017	265,337	272,505	(25,518)	(44,488)	219,418	208,136		
Childcare Service	909,545	735,703	1,175,786	1,102,411	(266,242)	(366,708)	368,252	266,872	2,085,382	2,081,089
Special Needs Program	505,414	539,933	527,555	497,402	(22,141)	42,531	488,081	519,301	717,284	700,309
DVA Shed Program	57,342	56,103	62,577	65,299	(5,235)	(9,197)	40,464	44,010		
HACC Project			65,009	46,881	(65,009)	(46,881)				
Youth Activities Service	6,214	6,000	47,745	55,622	(41,532)	(49,622)	3,000	3,000		
Ageing/Disability Planning			11,008	13,275	(11,008)	(13,275)				
Senior Citizens Centre			31,987	29,897	(31,987)	(29,897)			590,810	590,810
Housing & Community Amenities										
City Planning	177,613	98,859	209,645	220,761	(32,031)	(121,902)			26,492	26,492
Projects & Events	3,916	1,909	273,727	198,652	(269,811)	(196,743)			6,200	6,200
Community Harmony Program	185,751	91,488	172,394	148,738	13,357	(57,250)	182,163	10,000		
Community Donations			33,722	33,146	(33,722)	(33,146)				
Community Safety Program	39,444	42,504	287,746	264,610	(248,302)	(222,106)	19,655	21,500	266,778	266,778
Community Bus Service	32,226	62,706	60,192	61,435	(27,966)	1,272	14,545	30,545		
Halls			43,430	43,394	(43,430)	(43,394)			396,344	396,344
Civic Centre			400,453	359,599	(400,453)	(359,599)			5,572,646	5,572,646
Housing	60,733	55,246	143,147	136,622	(82,414)	(81,376)			1,967,906	1,967,906
Cemeteries	222,816	188,129	316,395	334,168	(93,578)	(146,039)			222,030	222,030
Sanitation & Garbage	1,381,749	1,352,401	1,570,032	1,501,876	(188,283)	(149,474)				
Foreshores	80,000		314,545	342,095	(234,545)	(342,095)	80,000		27,863,470	27,776,220
Public Conveniences			94,565	96,371	(94,565)	(96,371)				
Street Lighting			400,207	355,343	(400,207)	(355,343)				
Lakes Management			23,467	18,315	(23,467)	(18,315)			83,457	83,457
Other Property & Services	174,661	136,756	428,954	303,629	(254,294)	(166,873)	79,300	42,600	17,393,118	17,346,693
Stormwater Drainage			227,915	246,529	(227,915)	(246,529)			8,810,387	8,756,109
Central Oval Reclaimed Water Plant			381,714	278,569	(381,714)	(278,569)			7,071,208	6,977,422
Effluent Drainage	737,034	649,320	471,458	531,133	265,576	118,187			5,181,645	5,181,645
Protection of the Environment										

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

NOTE 2 FUNCTIONS & ACTIVITIES CONTINUED

	REVENUES, EXPENSES AND ASSETS HAVE BEEN DIRECTLY ATTRIBUTED TO THE FOLLOWING FUNCTIONS & ACTIVITIES									
	INCOME		EXPENSES		SURPLUS/(DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation & Culture										
Library & Information Service	69,255	61,719	606,965	636,202	(537,709)	(574,483)	51,997	48,627	221,782	221,782
Fountain Gallery	18,927	18,400	33,103	37,897	(14,176)	(19,497)			1,125,446	1,125,446
Cultural Centre	121,049	117,512	662,076	700,020	(541,027)	(582,508)	875	7,000	7,390,725	7,390,725
StarClub Officer & Aquatic Centre Program	145,391	48,101	242,177	205,547	(96,787)	(157,446)	31,550	19,545	862,417	862,417
Ryan Mitchell Swimming Centre	206,966	183,286	524,584	505,960	(317,619)	(322,674)			2,441,610	2,441,610
Be Active Community Centre	22,273	22,941	51,861	53,802	(29,588)	(30,861)			62,200	86,836
Junior Sports Foundation			608	547	(608)	(547)				
Sporting Clubs			5,719	1,063	(5,719)	(1,063)			15,950	15,950
Parks & Gardens & Playgrounds	8,623	1,604	1,142,283	1,049,815	(1,133,660)	(1,048,211)	4,435		10,360,595	10,233,602
Ovals	2,445	6,618	800,069	1,038,527	(797,624)	(1,031,909)			4,399,281	4,399,281
ETSA Oval Complex			66,443	59,322	(66,443)	(59,322)			469,762	469,762
Mining Manufacturing & Construction										
Building Act	37,419	50,831	357,227	308,935	(319,808)	(258,104)			52,610	52,610
Transport & Communication										
Aerodromes	301,517	312,758	452,574	384,937	(151,057)	(72,179)			14,021,222	14,021,222
Maintenance of Roads, Bridges etc	524,261	907,395	4,216,359	3,085,783	(3,692,097)	(2,178,389)	464,185	838,213	135,447,030	135,429,592
Street Sweeping			122,877	88,962	(122,877)	(88,962)				
Footpaths			330,064	183,284	(330,064)	(183,284)				
Parking			12,157	11,264	(12,157)	(11,264)				
Economic Affairs										
Regional & Economic Development Related Projects	259,484	18,755	432,037	657,220	(172,553)	(638,465)	235,000			
Wadlata Interpretive Centre	148,563	146,080	486,861	484,335	(338,297)	(338,255)			6,511,727	6,498,865
Wadlata Retail Centre	215,068	227,506	203,829	217,086	11,240	10,420				
Wadlata Visitor Information Centre	46,205	52,156	233,247	210,419	(187,043)	(158,263)				
Wadlata Outback Tucker Box	222,201	226,037	226,392	219,459	(4,191)	6,578			81,417	81,417
Arid Lands Garden Interpretive Centre	571,145	495,574	871,248	839,088	(300,103)	(343,514)			3,237,800	3,164,843
Arid Lands Garden Operation	4,225	857	489,871	545,751	(485,646)	(544,893)				
Arid Lands Nursery Operation	117,446	83,093	157,024	128,960	(39,579)	(45,868)			265,954	265,954
Information Bays			6,199	5,835	(6,199)	(5,835)				
Public Debt Transactions										
Treasury - Debt Servicing	141,442	184,779	1,068,508	904,390	(927,066)	(719,612)				
Other Purposes NEC										
Machinery Operating	784,184	494,731	668,346	603,300	115,837	(108,570)	13,361	14,423		
Depot & Nursery			1,516,670	1,526,834	(1,516,670)	(1,526,834)			4,709,711	4,588,916
Engineering Services			821,877	724,508	(821,877)	(724,508)			171,563	189,369
Other NEC	1,727				1,727					
TOTALS	31,590,468	30,934,755	37,766,070	35,298,140	(6,175,602)	(4,363,385)	9,302,522	10,301,476	289,932,712	289,268,679

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

NOTE 3 INCOME

RATES REVENUES	Notes	2014 \$	2013 \$
GENERAL RATES			
General Rates		13,808,774	12,990,808
Less Mandatory Rebates		46,824	62,651
Less Discretionary Rebates, remissions & write offs		<u>1,218,769</u>	<u>1,094,170</u>
		<u>12,543,182</u>	<u>11,833,987</u>
OTHER RATES (INCLUDING SERVICE CHARGES)			
Natural Resource Management Levy		236,316	221,310
Community Waste Water Management Systems		737,034	649,320
Waste Management Levy		<u>1,380,335</u>	<u>1,348,828</u>
		<u>2,353,684</u>	<u>2,219,458</u>
OTHER CHARGES			
Penalties for late payment		125,910	116,931
Legal & other costs recovered		<u>87,395</u>	<u>28,776</u>
		<u>213,305</u>	<u>145,707</u>
		<u>15,110,171</u>	<u>14,199,152</u>

PORT AUGUSTA CITY COUNCILNOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014**NOTE 3 INCOME (Continued)**

		2014	2013
	Notes	\$	\$
STATUTORY CHARGES			
Development Act Fees		37,419	37,331
Town Planning Fees		174,497	97,832
Animal Registration Fees & Fines		74,793	75,856
Parking Fines/expiation fees		10,443	15,108
Sundry		18,053	12,092
		<u>315,205</u>	<u>238,219</u>
USER CHARGES			
Cemetery Fees		167,270	163,753
Halls Hire		13,362	17,937
Sales - General		849,954	778,947
Rentals		48,654	44,064
Nursing Home Fees		2,069,062	1,923,900
Childcare Fees		530,858	459,008
Swimming Pool & Aquatic Centre Fees		187,381	183,283
Wadlata Interpretive Centre Fees		141,280	140,208
Other Fees		598,581	548,185
Sundry		18,036	21,024
		<u>4,624,436</u>	<u>4,280,308</u>
INVESTMENT INCOME			
Interest on Investments			
Local Government Finance Authority		228,601	246,386
Loans to community groups		2,871	3,967
		<u>231,472</u>	<u>250,353</u>
REIMBURSEMENTS			
For Roadworks		53,604	68,691
For Private Works		6,473	364
Other		305,405	346,281
		<u>365,481</u>	<u>415,336</u>
OTHER INCOME			
Contributions from developers	21		
Insurance & other recoupments - infrastructure		1,027,961	678,965
Sundry		613,220	570,945
		<u>1,641,181</u>	<u>1,249,909</u>

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

NOTE 3 INCOME (Continued)

	Notes	2014 \$	2013 \$
GRANTS, SUBSIDIES, CONTRIBUTIONS			
Amounts received specifically for new or upgraded assets		4,849,593	250,000
Other grants, subsidies and contributions		<u>9,302,522</u>	<u>10,301,476</u>
		<u>14,152,115</u>	<u>10,551,476</u>

The functions to which these grants relate are shown in Note 2.

Sources of grants

Commonwealth government		11,053,450	6,701,151
State government		3,094,230	3,850,325
Other		<u>4,435</u>	<u>0</u>
		<u>14,152,115</u>	<u>10,551,476</u>

INDIVIDUALLY SIGNIFICANT ITEMS

In 2012/13 Council received a grant of \$250,000 from the Federal Government for the Central Oval Redevelopment Project. Additional funding of \$4,250,000 was received in 2013/14. Monies from these grants will be expended during the 2013/2014 and 2014/2015 financial years.

4,250,000	250,000
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Conditions over grants & contributions

Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:

<i>Unexpended at the close of the previous reporting period</i>	5,343,131	5,048,313
<i>Less: expended during the current period from revenues recognised in previous reporting periods</i>	5,343,131	48,313
<i>Subtotal</i>	0	5,000,000
<i>Plus: amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions</i>	117,711	343,131
<i>Subtotal</i>	117,711	343,131
<i>Unexpended at the close of this reporting period and held as restricted assets</i>	117,711	5,343,131
<i>Net increase (decrease) in restricted assets in the current reporting period</i>	(5,225,420)	294,818

PORT AUGUSTA CITY COUNCILNOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014**NOTE 4 EXPENSES**

	Notes	2014 \$	2013 \$
EMPLOYEE COSTS			
Salaries and Wages		13,238,818	12,334,139
Employee Leave Expenses		1,475,930	1,618,859
Superannuation - Defined Contribution Plan Contributions	17	939,441	824,247
Superannuation - Defined Benefit Plan Contributions	17	276,627	287,944
Superannuation - Other	17	151,892	134,620
Workers Compensation Insurance		546,909	488,798
Less: Capitalised and distributed costs		<u>(393,515)</u>	<u>(299,047)</u>
Total Operating Employee Costs		<u>16,236,103</u>	<u>15,389,560</u>
Total Number of Employees			
<i>(Full time equivalent at end of reporting period)</i>		222.4	215.5
MATERIALS, CONTRACTS & EXPENSES			
Prescribed Expenses			
Auditor's Remuneration			
- Auditing the financial reports		15,433	15,100
Elected members' expenses		213,151	229,928
Election Expenses		21,196	3,572
Operating Lease Rentals - non cancellable leases	16		
- minimum lease payments		286,025	182,739
- contingent rentals			
Sub Total Prescribed Expenses		<u>535,805</u>	<u>431,340</u>
Other Materials, Contracts & Expenses			
Contractors		6,263,915	6,190,008
Energy		2,180,260	2,280,974
Legal Expenses		51,187	52,709
Levies paid to government - NRM Levy		225,160	231,589
Other levies		37,030	37,989
Parts, Accessories & Consumables		2,219,182	2,035,496
Professional Services		88,516	73,375
Communications		155,588	202,828
Contributions & Donations		131,588	195,462
Insurances		468,336	452,504
Rates & Taxes		105,498	93,875
Travel & Accommodation		66,251	64,920
Affiliations		3,100	854
Advertising		165,228	194,497
Subscriptions		75,910	67,819
Training		109,088	100,637
Postage Printing Stationery		129,594	128,214
Plant Hire		659,535	419,942
Bank Charges		71,531	63,505
Sundry		<u>732,179</u>	<u>588,486</u>
Sub Total Other Materials, Contracts & Expenses		<u>13,938,674</u>	<u>13,475,683</u>
TOTAL MATERIALS, CONTRACTS & EXPENSES		<u>14,474,480</u>	<u>13,907,023</u>

PORT AUGUSTA CITY COUNCILNOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

NOTE 4 EXPENSES (cont)

	Notes	2014 \$	2013 \$
FINANCE COSTS			
Interest on overdraft & short-term borrowings		14,001	16,586
Interest on Loans		<u>1,099,020</u>	<u>964,666</u>
		<u>1,113,021</u>	<u>981,252</u>
 DEPRECIATION, AMORTISATION & IMPAIRMENT			
Depreciation			
Buildings & Other Structures		2,017,448	2,023,024
Infrastructure		3,205,513	2,301,835
Plant & Equipment		454,166	410,210
Furniture & Equipment		<u>265,339</u>	<u>285,235</u>
		<u>5,942,466</u>	<u>5,020,303</u>

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

NOTE 5 ASSET DISPOSAL AND FAIR VALUE ADJUSTMENTS

	Notes	2014 \$	2013 \$
INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT			
<i>Assets renewed or directly replaced</i>			
Proceeds from disposal		168,686	388,521
Less: Carrying amount of assets sold		<u>241,255</u>	<u>304,727</u>
Gain (Loss) on disposal		<u>(72,569)</u>	<u>83,794</u>
NET GAIN(LOSS) ON DISPOSAL OR REVALUATION OF ASSETS		<u>(72,569)</u>	<u>83,794</u>

PORT AUGUSTA CITY COUNCILNOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014**NOTE 6 CURRENT ASSETS**

	Notes	2014 \$	2013 \$
CASH & EQUIVALENT ASSETS			
Cash on Hand and at Bank		21,367	145,122
Deposits at Call		<u>4,318,700</u>	<u>6,760,596</u>
		<u>4,340,068</u>	<u>6,905,718</u>
TRADE & OTHER RECEIVABLES			
Rates - General & Other		1,230,702	1,253,330
Rates Postponed for State Seniors			
Accrued Revenues		68,123	113,353
Debtors - General		264,557	267,563
Other levels of Government		430,514	57,800
GST Recoupment		782,643	209,292
Loans to community organisations		<u>12,884</u>	<u>12,508</u>
		<u>2,789,424</u>	<u>1,913,847</u>
Less: Allowance for Doubtful Debts		<u>129,648</u>	<u>137,000</u>
		<u>2,659,775</u>	<u>1,776,847</u>
INVENTORIES			
Stores & Materials		97,328	93,259
Trading Stock		<u>148,991</u>	<u>155,057</u>
		<u>246,319</u>	<u>248,316</u>

PORT AUGUSTA CITY COUNCILNOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

NOTE 7 NON-CURRENT ASSETS

	2014	2013
Notes	\$	\$
FINANCIAL ASSETS		
Receivables		
Loans to community organisations	92,990	105,875
	<u>92,990</u>	<u>105,875</u>
Less: Allowance for Doubtful Debts	<u>-</u>	<u>-</u>
TOTAL FINANCIAL ASSETS	<u>92,990</u>	<u>105,875</u>
Capital Works-in-Progress	14,196,928	1,438,690
Nursing Home Bed Places	<u>2,100,000</u>	<u>2,100,000</u>
TOTAL OTHER NON-CURRENT ASSETS	<u>16,296,928</u>	<u>3,538,690</u>

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

NOTE 8 INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

	FAIR VALUE LEVEL	2013 \$				2014 \$			
		AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT
Land	2	10,058,991	-	-	10,058,991	10,058,991	-	-	10,058,991
Buildings & Other Structures	2	109,685,579	283,572	(43,228,193)	66,740,958	109,969,151	332,961	(45,245,641)	65,056,470
Infrastructure	3	156,344,768	0	(47,411,548)	108,933,220	153,802,950	2,707,320	(50,117,034)	106,393,236
Plant & Equipment	2	7,215,932	452,740	(4,037,643)	3,631,029	7,269,448	529,504	(4,333,841)	3,465,112
Furniture & Fittings	2	5,211,084	16,014	(4,003,265)	1,223,834	5,227,099	35,290	(4,268,604)	993,784
TOTAL PROPERTY, PLANT & EQUIPMENT		288,516,354	752,326	(98,680,648)	190,588,031	286,327,637	3,605,074	(103,965,119)	185,967,593
2013 Totals		282,903,470	5,017,271	(97,211,747)	190,708,994	288,516,354	752,326	(98,680,648)	190,588,031

	2013 \$						2014 \$
	CARRYING AMOUNT	ADDITIONS		DISPOSALS	DEPRECIATION	NET REVALUATION	CARRYING AMOUNT
		NEW/UPGRADE	RENEWALS				
Land	10,058,991	-	-	-	-	-	10,058,991
Buildings & Other Structures	66,740,958	219,027	113,933	-	(2,017,448)	-	65,056,470
Infrastructure	108,933,220	543,461	898,389	-	(3,205,513)	(776,322)	106,393,236
Plant & Equipment	3,631,029	41,050	488,454	(241,256)	(454,166)	-	3,465,111
Furniture & Fittings	1,223,834	14,400	20,890	-	(265,339)	-	993,785
TOTAL PROPERTY, PLANT & EQUIPMENT	190,588,031	817,938	1,521,666	(241,256)	(5,942,466)	(776,322)	185,967,593
2013 Totals	190,708,994	1,302,032	1,944,742	(304,727)	(5,020,303)	1,957,294	190,588,031

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

NOTE 8 (Cont) INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

Valuation of Assets

At July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.19 to retain previously established deemed cost under GAAP as it deemed cost. With subsequent additions at cost, this remains as the basis of recognition of non-material asset classes.

Land

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Land assets were valued by Maloney Field Services at written down current replacement cost during the reporting period ended 30 June, 2010 and pursuant to Council's election are disclosed at deemed cost. All acquisitions made after the respective dates of valuation are recorded at cost.

Pursuant to Council's election, freehold land and land over which Council has control, but does not have title, is recognised on the cost basis. No capitalisation threshold is applied to the acquisition of land or interests in land.

Land improvements, including bulk earthworks with an assessed unlimited useful life, are recognised on the cost basis, originally deriving from a valuation at 30 June, 2010 at current replacement cost. Additions are recognised at cost.

Estimated future costs of reinstatement of land, capitalised in accordance with AASB 116.16(c) are reviewed annually (see Note 1) and depreciated over the estimated remaining life of the relevant asset.

Buildings & Other Structures

Building & Other Structure assets were valued by Maloney Field Services at written down current replacement cost during the reporting period ended 30 June, 2010 and pursuant to Council's election are disclosed at deemed cost. All acquisitions made after the respective dates of valuation are recorded at cost.

Infrastructure

Transportation assets were valued by Tonkins Consulting at written down current replacement cost during the reporting period ended 30 June, 2010 and pursuant to Council's election are disclosed at deemed cost. All acquisitions made after the respective dates of valuation are recorded at cost. Desktop revaluations done at 30/6/13 & 30/6/14

Stormwater drainage infrastructure was valued by Maloney Field Services at written down current replacement cost during the reporting period ended 30 June, 2010 and pursuant to Council's election are disclosed at deemed cost. All acquisitions made after the respective dates of valuation are recorded at cost.

Community waste water management system infrastructure was valued by Maloney Field Services at written down current replacement cost during the reporting period ended 30 June, 2010 and pursuant to Council's election are disclosed at deemed cost. All acquisitions made after the respective dates of valuation are recorded at cost.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

Plant & Equipment

Plant & Equipment assets were valued by Maloney Field Services at written down current replacement cost during the reporting period ended 30 June, 2010 and pursuant to Council's election are disclosed at deemed cost. All acquisitions made after the respective dates of valuation are recorded at cost.

Furniture and Fittings

Furniture and Fittings were valued by Maloney Field Services at written down current replacement cost during the reporting period ended 30 June, 2010 and pursuant to Council's election are disclosed at deemed cost. All acquisitions made after the respective dates of valuation are recorded at cost.

All other assets

Pursuant to Council's election, these assets are recognised on the cost basis.

ADDITIONAL DISCLOSURES FOR FAIR VALUE HIERARCHY:

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013.

Fair value hierarchy level 2 valuations – Land, Buildings and Structures, Plant and Equipment and Furniture and Fittings

The value of these assets are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Fair value hierarchy level 3 valuations - Infrastructure

There is no known market for these assets and they are valued at depreciated current replacement cost. This method involves: the determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate. The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council. This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

PORT AUGUSTA CITY COUNCILNOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014**NOTE 9 LIABILITIES**

	2014	2014	2013	2013
	Current	Non-Current	Current	Non-Current
Notes	\$	\$	\$	\$
TRADE & OTHER PAYABLES				
Goods & Services	4,252,150		1,900,644	
Payments received in advance	94,170		20,895	
Accrued expenses - other	2,748,615		623,766	
Accrued expenses - employee provisions			1,205,802	
Aged Care Facility Deposits	3,001,014		2,185,811	
	<u>10,095,949</u>	<u>-</u>	<u>5,936,917</u>	<u>-</u>
Amounts included in trade & other payables that are not expected to be settled within 12 months of the reporting date.	2,190,000		1,850,000	
BORROWINGS				
Bank Overdraft	163,092		-	
Local Government Finance Authority	-		-	
Friends of the Arid Lands Botanic Garden	16,121	51,347		
Loans - LGFA	9,338,600	13,464,119	6,068,085	13,802,719
	<u>9,517,813</u>	<u>13,515,466</u>	<u>6,068,085</u>	<u>13,802,719</u>
<i>All interest bearing liabilities are secured over the future revenues of the Council.</i>				
PROVISIONS				
Provision for Annual Leave	1,255,358			
Provision for Long Service Leave	1,194,817	387,356	1,257,135	286,807
	<u>2,450,175</u>	<u>387,356</u>	<u>1,257,135</u>	<u>286,807</u>

PORT AUGUSTA CITY COUNCILNOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014**NOTE 10 RESERVES**

ASSET REVALUATION RESERVE	30-06-13	Net Increments (Decrements)	Transfers on Sale	30-06-14
Notes	\$	\$	\$	\$
Land	10,571,565			10,571,565
Buildings & Other Structures	59,971,279	-		59,971,279
Infrastructure	81,384,755			81,384,755
Roads, Bridges, Footpaths	21,156,537	(776,322)		20,380,215
Plant & Equipment	2,017,467	-		2,017,467
Furniture & Fittings	926,413			926,413
Nursing Home Bed Places	2,100,000	-		2,100,000
Total Infrastructure, Property, Plant & Equipment	178,128,016	(776,322)		177,351,694

PURPOSES OF RESERVES**Asset Revaluation Reserve**

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non-current assets and available-for-sale financial assets.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

NOTE 11 RECONCILIATION TO CASH FLOW STATEMENT

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:

	Notes	2014 \$	2013 \$
Total Cash & Equivalent Assets	6	4,340,068	6,905,718
Less: Short-term borrowings	BS	<u>163,092</u>	<u>-</u>
Balances per Statement of Cash Flows		<u>4,176,976</u>	<u>6,905,718</u>

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus (Deficit)	(1,398,578)	(4,029,591)
Non-cash items in Income Statement		
Depreciation, amortisation & impairment	5,942,466	5,020,303
Change in allowances for under-recovery	(7,352)	30,535
Grants for capital acquisitions treated as investing activity	(4,849,593)	(250,000)
Nursing Home Deposits treated as financing activity	(815,203)	272,159
Net increase (decrease) in unpaid employee benefits	87,787	192,756
Net (Gain) Loss on Disposals	<u>72,569</u>	<u>(83,794)</u>
	<u>(967,904)</u>	<u>1,152,368</u>
Add (Less): Changes in Net Current Assets		
Net (increase) decrease in receivables	(875,200)	(451,674)
Net (increase) decrease in inventories	1,997	4,069
Net increase (decrease) in trade & other payables	<u>3,980,826</u>	<u>123,614</u>
Net Cash provided by (or used in) operations	<u>2,139,719</u>	<u>828,377</u>

(c) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Bank Overdrafts	700,000	700,000
Local Government Finance Authority Overdraft		
Corporate Credit Cards	32,000	32,000
LGFA Cash Advance Debenture Facility	5,000,000	5,000,000

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

NOTE 12 FINANCIAL INSTRUMENTS

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits **Accounting Policy:** Carried at lower of cost and net realisable value; Interest is recognised when earned.

Terms & conditions: Deposits are returning fixed interest rates between 3.5% and 5.1% (2014:2.5% and 3.5%). Short term deposits have an average maturity of 30 days and an average interest rates of 4.3% (2013: 30 days, 4.3%).

Carrying amount: approximates fair value due to the short term to maturity.

Receivables - Rates & Associated Charges (including legals & penalties for late payment) **Accounting Policy:** Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & conditions: Secured over the subject land, arrears attract interest of 8.0% (2013:9.0%) Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying amount: approximates fair value (after deduction of any allowance).

Receivables - Fees & other charges **Accounting Policy:** Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & conditions: Unsecured, and do not bear interest. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying amount: approximates fair value (after deduction of any allowance).

Receivables - other levels of government **Accounting Policy:** Carried at nominal value.

Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of the Governments of the Commonwealth & State.

Carrying amount: approximates fair value.

Receivables - Retirement Home Contributions **Accounting Policy:** Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective legislation.

Carrying amount: approximates fair value (after deduction of any allowance).

Liabilities - Creditors and Accruals **Accounting Policy:** Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms & conditions: Liabilities are normally settled on 30 day terms.

Carrying amount: approximates fair value.

Liabilities - Retirement Home Contributions **Accounting Policy:** To avoid inconvenience when complying with the separate audit requirements imposed by the relevant legislation, amounts are carried at nominal values.

Terms & conditions: Pursuant to Commonwealth legislation certain intending residents are required to contribute amounts on an interest free basis. The amounts are subject to certain deductions as prescribed by the legislation, the balance being repaid on termination of tenancy.

Carrying amount: approximates fair value for short tenancies; may be non-materially over-stated for longer tenancies.

Liabilities - Interest Bearing Loans **Accounting Policy:** Carried at the principal amounts. Interest is charged as an expense as it accrues.

Terms & conditions: secured over future revenues, loans are repayable by equal 6 monthly instalments of principal & interest; interest is charged at fixed rates between 4.6% and 7.48% (2013: 4.35% and 7.48%)

Carrying amount: approximates fair value.

Liabilities - Finance Leases **Accounting Policy:** accounted for in accordance with AASB 117.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

NOTE 12 FINANCIAL INSTRUMENTS (Continued)

Liquidity Analysis

2014	Due ≤ 1 year	Due > 1 year ≥ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
<u>Financial Assets</u>	\$	\$	\$	\$	\$
Cash & Equivalents	4,340,068			4,340,068	4,340,068
Receivables	646,431			646,431	646,431
Other Financial Assets				-	-
Total	4,986,498	-	-	4,986,498	4,986,498
Financial Liabilities					
Payables	4,252,150			4,252,150	4,252,150
Short-term Borrowings	163,092			163,092	163,092
NHA Bonds	3,001,014			3,001,014	3,001,014
Borrowings	9,338,600	13,531,587	-	22,870,187	22,870,187
Total	16,754,856	13,531,587	-	30,286,443	30,286,443
2013					
2013	Due ≤ 1 year	Due > 1 year ≥ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
<u>Financial Assets</u>	\$	\$	\$	\$	\$
Cash & Equivalents	6,905,718			6,905,718	6,905,718
Receivables	314,224			314,224	314,224
Other Financial Assets				-	-
Total	7,219,942	-	-	7,219,942	7,219,942
Financial Liabilities					
Payables	1,900,644			1,900,644	1,900,644
Short-term Borrowings	-			-	-
NHA Bonds	2,185,811			2,185,811	2,185,811
Borrowings	6,068,085	13,802,719	-	19,870,804	19,870,804
Total	10,154,540	13,802,719	-	23,957,259	23,957,259

The following interest rates were applicable to Council's borrowings at balance day.

	30 June 2014		30 June 2013	
	Weighted Average Interest Rate	Carrying Value	Weighted Average Interest Rate	Carrying Value
Overdraft	9.30	163,092	10.15	-
Other Variable Rates	5.00	6,676,000	5.50	6,676,000
Fixed Interest Rates	5.70	16,194,187	5.97	13,194,804
		<u>23,033,279</u>		<u>19,870,804</u>
NET FAIR VALUE				

All carrying values approximate fair value for all recognised financial instruments. With the exception of investments, there is no recognised market for the financial assets of the Council.

RISK EXPOSURES

Credit risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair value of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market; and hence neither market risk or currency risk apply

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Policy (LGA Information Paper 15), liabilities have a range of maturity dates based on cash inflows. Council also has available a range of bank overdraft and short-term draw down facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

Note 13 COMMITMENTS FOR EXPENDITURE

	<u>Notes</u>	2014 \$	2013 \$
Capital Commitments			
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:			
Land			
Buildings & Structures - Central Oval Redevelopemnt Plant & Equipment		6,321,305	14,000,000
		<u>6,321,305</u>	<u>14,000,000</u>
These expenditures are payable:			
Less than 1 year		6,321,305	12,000,000
Later than one year and not later than 5 years			2,000,000
Later than 5 years			
		<u>6,321,305</u>	<u>14,000,000</u>
Other Expenditure Commitments			
Other expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:			
Audit Services		16,500	66,000
Waste Collection Contract		2,581,974	3,366,017
Refuse Reserve Contract		3,429,484	3,429,484
Parks & Gardens Contract		1,195,296	1,590,838
Cleaning Services		558,368	363,297
Catering Services		938,710	1,821,774
Security Services		709,008	412,000
		<u>9,429,340</u>	<u>11,049,410</u>
These expenditures are payable:			
Less than one year		3,334,786	3,243,189
Not later than 5 years		6,094,554	7,806,221
		<u>9,429,340</u>	<u>11,049,410</u>

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

Note 14 FINANCIAL PERFORMANCE INDICATORS

	2014	2013
These Financial Indicators have been calculated in accordance with <i>Information Paper - Local Government Financial Indicators</i> prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.		

Operating Surplus Ratio	(41.5%)	(31.2%)
<u>Adjusted Operating Surplus</u>		
Rates - general & other less NRM levy		

This ratio expressed the operating surplus as a percentage of general rates and other rates, net of NRM levy.

Adjusted Operating Surplus Ratio	(31.2%)	(42.6%)
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In each of June 2009, June 2010, June 2011, June 2012 and June 2013 the Commonwealth Government made an advance of one quarterly payment of the Financial Assistance Grant. In June 2012, an advance of two quarterly payments was made (see Note 1 Recognition of Income). Accordingly there were four "quarterly" payments in 2010 and 2011, and five payments in 2012. There has been a "claw back" of two installments in 2013/2014. The Adjusted Surplus Ratio adjusts for this distortion.

Net Financial Liabilities	28,873,926	18,563,224
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Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue (excluding NRM Levy)

Net Financial Liabilities Ratio	92.1%	60.4%
<u>Net Financial Liabilities</u>		
Total Operating Revenue Less NRM Levy		

Asset Sustainability Ratio		
<u>Net Asset Renewals</u>	21.2%	34.3%
Depreciation Expense as per Long Term Financial Plan		

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

NOTE 15 UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Council prepared on a uniform and consistent basis. All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis. The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.

	2014 \$	2013 \$
Income	31,590,468	30,934,754
<i>less</i> Expenses	<u>37,766,070</u>	<u>35,298,139</u>
	<u>(6,175,602)</u>	<u>(4,363,385)</u>
<i>less</i> Net Outlays on Existing Assets		
Capital Expenditure on renewal and replacement of Existing Assets	1,298,754	2,331,007
<i>less</i> Depreciation, Amortisation and Impairment	(5,942,466)	(5,020,303)
<i>less</i> Proceeds from Sale of Replaced Assets	<u>(168,686)</u>	<u>(141,705)</u>
	<u>(4,812,398)</u>	<u>(2,831,001)</u>
<i>less</i> Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets (<i>Including investment property & real estate developments</i>)	12,415,079	2,099,378
<i>less</i> Amounts specifically for New and Upgraded Assets	(4,849,593)	(250,000)
<i>less</i> Proceeds from Sale of Surplus Assets (including investment property and real estate developments)	<u>-</u>	<u>(246,816)</u>
	<u>7,565,486</u>	<u>1,602,562</u>
Net Lending / (Borrowing) for Financial Year	<u>(8,928,690)</u>	<u>(3,134,946)</u>

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

NOTE 16 OPERATING LEASES

Leases providing revenue to the Council

Council owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed as rent and hire of non-investment property in Note 3.

Lease payment commitments of Council

Council has entered into non-cancellable operating leases for various items of computer equipment. No contingent rentals were paid during the current or previous reporting periods.

No lease imposes any additional restrictions on Council in relation to additional debt or further leasing.

Leases in relation to computer and office equipment permit Council, at expiry of the lease, to elect to re-lease, return or acquire the equipment leased.

No lease contains any escalation clause.

Commitments under non-cancellable operating leases that have not been recognised in the financial statements are as follows: No contingent rentals were paid during the current or previous reporting periods.

	2014	2013
	\$	\$
Not later than one year	293,182	295,245
Later than one year and not later than 5 years	<u>720,562</u>	<u>1,013,746</u>
	<u>1,013,744</u>	<u>1,308,991</u>

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

NOTE 17 SUPERANNUATION

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme and to HESTA. The Statewide Superannuation has two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector have the option to contribute to Marketlink and/or Salarylink. All other employees (including casuals) have all contributions allocated to Marketlink.

Marketlink (Accumulation Fund) Members

Marketlink receives both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation (9.25% in 2013/14; 9.0% in 2012/2013). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Scheme's Trustee based on advice from the Scheme's Actuary. The rate is currently 6.3% (6.3% in 2012/2013) of "superannuation" salary.

Given that Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation, the remaining 3% for Salarylink members is allocated to their Marketlink account. Employees also make member contributions to the Fund. As such, assets accumulate in the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink Plan is a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by employer, and employees may transfer to another employee within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent full actuarial investigation conducted by the Scheme's actuary, A.C. Miller, FIAA, of Russel Employee Benefits as at 30 June 2011, the Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to other schemes

Council also makes contributions to other Superannuation Schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employees are represented by their share of net assets of the scheme, and no further liability attaches to the Council.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

NOTE 18 SEGMENT REPORTING

The Port Augusta City Council operates two Residential Aged Care Facilities (RACF's) in the City being Nerrilda and A.M. Ramsay Village. This segment report has been produced to comply with the requirements of the Commonwealth Government, a major funding source

BUSINESS SEGMENTS	TOTAL	RACF	OTHER	TOTAL	RACF	OTHER
	COUNCIL			COUNCIL		
	2014	2014	2014	2013	2013	2013
	\$	\$	\$	\$	\$	\$
REVENUE						
Grants & Subsidies	9,302,522	4,604,628	4,697,894	10,301,476	4,336,950	5,964,525
User Charges	4,624,436	2,112,268	2,512,169	4,280,308	1,965,681	2,314,627
Reimbursements	365,481	25,103	340,378	415,336	48,117	367,219
Investment Income	231,472	90,030	141,442	250,353	65,574	184,779
Other Revenue	17,066,556	63,821	17,002,735	15,687,281	72,956	15,614,325
TOTAL REVENUE	31,590,468	6,895,850	24,694,617	30,934,754	6,489,278	24,445,475
EXPENDITURE						
Operating Costs	31,823,604	8,264,995	23,558,609	30,277,835	7,655,622	22,622,213
Depreciation	5,942,466	531,696	5,410,770	5,020,303	531,333	4,488,971
	37,766,070	8,796,691	28,969,379	35,298,139	8,186,955	27,111,184
Operating (Loss)/Surplus before Capital Revenues	(6,175,602)	(1,900,840)	(4,274,762)	(4,363,386)	(1,697,677)	(2,665,709)
Capital Revenues	4,777,024		4,777,024	333,794		333,794
RESULT						
Operating Result (Loss)/Surplus	(1,398,578)	(1,900,840)	502,262	(4,029,592)	(1,697,677)	(2,331,915)
ASSETS						
Current Assets	7,246,161	3,134,566	4,111,595	8,930,881	2,309,673	6,621,208
Non-Current Assets	202,357,512	8,026,257	194,331,255	192,132,596	8,380,266	183,752,330
Intangible Assets	2,100,000	2,100,000		2,100,000	2,100,000	
TOTAL ASSETS	211,703,673	13,260,823	198,442,850	203,163,477	12,789,939	190,373,538
LIABILITIES						
Current Liabilities	22,063,937	4,131,417	17,932,520	13,262,137	3,197,145	10,064,992
Non-Current Liabilities	13,902,822	1,217,134	12,685,688	14,089,526	1,431,629	12,657,897
TOTAL LIABILITIES	35,966,759	5,348,551	30,618,208	27,351,663	4,628,774	22,722,889
NET ASSETS	175,736,914	7,912,272	167,824,642	175,811,814	8,161,165	167,650,649

PORT AUGUSTA CITY COUNCILNOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014**NOTE 18 SEGMENT REPORTING CONTINUED**

REVENUE	\$	EXPENSES	\$
Government Subsidies	4,509,043	Wages & Superannuation - Care	2,745,766
Resident Charges	2,112,268	Wages & Superannuation - Admin	396,875
Capital Grants	0	Wages & Superannuation - Other	2,023,824
Bond Retentions	95,585	Management Fees	315,344
Interest Income	90,030	Depreciation & Amortisation	531,696
Donations & Contributions	68,624	Interest	107,696
Other Operating Revenue	20,301		
TOTAL OPERATING REVENUE	<u>6,895,850</u>	Building Repairs & Maintenance	215,053
		Insurance	322,488
		Motor Vehicles	19,448
		Utilities	226,003
		Other Expenses	1,892,497
		TOTAL EXPENSES	<u>8,796,691</u>
SEGMENT RESULT SURPLUS(DEFICIT)			(1,900,840)
SEGMENT ASSETS	\$	SEGMENT LIABILITIES	\$
Current Assets		Current Liabilities	
Cash	3,003,464	Borrowings	239,611
Trade Receivables	131,102	Trade Payables	305,190
Other Current Assets		Employee Provisions	452,899
		Accommodation Bonds	3,001,014
		Other Current Liabilities	132,703
TOTAL CURRENT ASSETS	<u>3,134,566</u>	TOTAL CURRENT LIABILITIES	<u>4,131,417</u>
Property, Plant & Equipment	8,026,257	Loans	1,121,374
Intangibles	2,100,000	Employee Provisions	95,760
Other Non-Current Assets		Accommodation Bonds	0
		Other non-current liabilities	
TOTAL NON-CURRENT ASSETS	<u>10,126,257</u>	TOTAL LIABILITIES	<u>1,217,134</u>
SEGMENT TOTAL ASSETS	<u>13,260,823</u>	SEGMENT TOTAL LIABILITIES	<u>5,348,551</u>
SEGMENT NET ASSETS	7,912,272		

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

NOTE 19 CONTINGENCIES & ASSETS & LIABILITIES NOT RECOGNISED IN THE STATEMENT OF FINANCIAL POSITION

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position but knowledge of those items is considered relevant to user of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. LAND UNDER ROADS

As reported elsewhere in these Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled 403km of road reserves of average width 20 metres.

2. POTENTIAL INSURANCE LOSSES

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to a deductible "insurance excess", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2014

Note 20 ASSETS SUBJECT TO RESTRICTIONS

The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally raised.

	2014	2013
CASH & FINANCIAL ASSETS	Notes	
Unexpended grant funds and accumulated interest Central Oval	259,354	5,374,143
	<u>259,354</u>	<u>5,374,143</u>
TOTAL ASSETS SUBJECT TO EXTERNALLY IMPOSED RESTRICTIONS	<u>259,354</u>	<u>5,374,143</u>

In 2011/12 Council received a grant of \$5,000,000 from the State Government of South Australia for the Central Oval Redevelopment Project. Additional funding was received in installments from the Federal Government, totalling \$250,000 for 2012/13 and \$4,250,000 for 2013/14. Monies from these grants have been expended during the 2013/2014 and 2014/2015 financial years and the amount of \$259,354 remains unspent in interest accrued.

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ANNUAL FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 June 2014

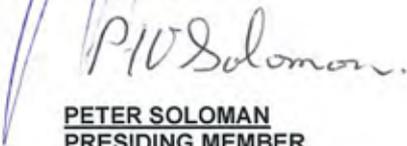
CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Port Augusta City Council for the year ended 30 June 2014, the Council's Auditor, Ian McDonald has maintained his independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.



JOHN BANKS
CITY MANAGER



PETER SOLOMAN
PRESIDING MEMBER
AUDIT COMMITTEE

27 //02014

PORT AUGUSTA CITY COUNCIL

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014

STATEMENT BY AUDITOR

We confirm that, for the audit of the financial statements of the Port Augusta City Council for the year ended 30 June 2014, we have maintained our independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



Ian G McDonald FCA

Dated this 7th day of October 2014

INDEPENDENT AUDIT REPORT TO THE MEMBERS OF THE PORT AUGUSTA CITY COUNCIL

We have audited the accompanying financial report of the Port Augusta City Council which comprises the balance sheet as at 30 June 2014 and the statement of comprehensive income, statement of changes in equity, cash flow statement, summary of significant accounting policies, other explanatory notes and the Chief Executive Officer's statement for the year ended 30 June 2014.

Chief Executive Officer's Responsibility for the Financial Report

The Chief Executive Officer is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Local Government Act 1999 together with the Local Government (Financial Management) Regulations 2011. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted the audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Board of Management, as well as evaluating the overall presentation of the financial report.

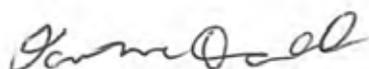
We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for the audit opinion.

Independence

In conducting the audit we followed applicable independence requirements of Australian professional and ethical pronouncements and the Local Government Act 1999.

Auditor's Opinion

In our opinion, the financial report presents fairly, in all material respects, the financial position of the Port Augusta City Council as of 30 June 2014, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Local Government Act 1999 together with the Local Government (Financial Management) Regulations 2011.



IAN G MC DONALD FCA
CHARTERED ACCOUNTANT
REGISTERED COMPANY AUDITOR

Liability limited by a scheme approved under Professional Standards Legislation

Signed 29th day of October 2014, at Adelaide, South Australia

Compliance Report

Section Four

FREEDOM OF INFORMATION STATEMENT

- 4.1 Decision making structure and functions of the Council
- 4.2 Public Participation
- 4.3 Delegations
- 4.4 Community Consultation
- 4.5 Confidentiality Provisions
- 4.6 Public Access to Council Documents
- 4.7 Freedom of Information Requests



From the late 1860's a small stone brewery near the corner of Jervois and Maryatt Street operated. As well as 'Pale and xxx Ales', the brewery also manufactured soda water, lemonade, sarsaparilla and ginger ale.



Now occupied by Coles and the Australian Electoral Commission

Freedom of Information Statement

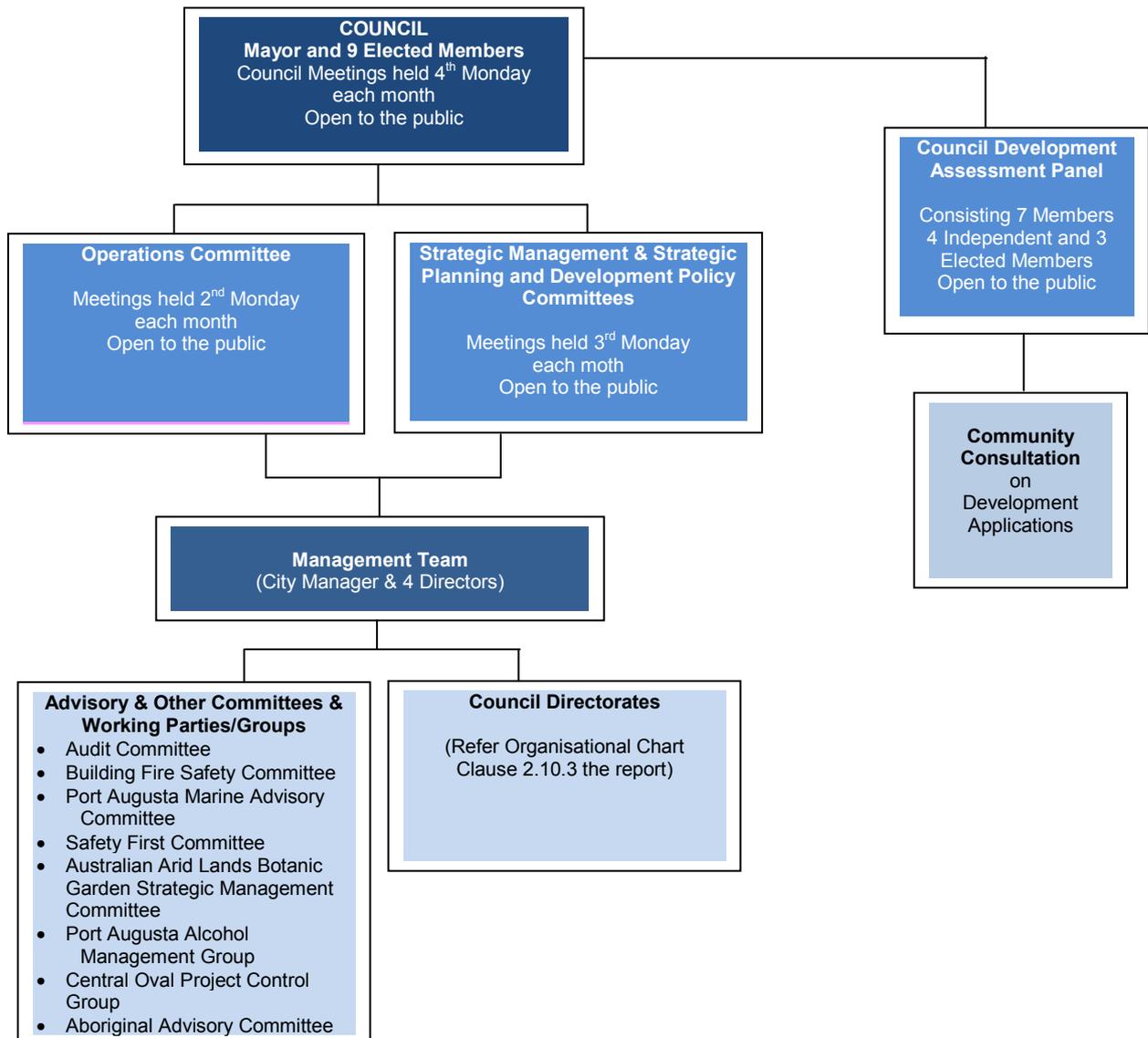
Pursuant to Section 9 (1a) of the *Freedom of Information Act 1991*, Council must, at intervals of not more than 12 months, cause an up-to-date information statement to be published.

Subject to certain restrictions, the FOI Act gives members of the public a legally enforceable right to access information held by South Australian (Local) Government agencies such as Councils. The purpose of this statement is to assist members of the public to identify the functions and decision making processes of Council, detail the types of information held by Council and advise how it can be accessed by the public.

The following information fulfils Council legislative requirements in relation to its reporting obligations in regards to an up-to-date information statement and this Statement is incorporated within Council Annual Report each year.

4.1 Decision Making Structure and Functions of the Council

4.1.1 Decision Making Structure



4.1.2 Full Council and provisions for meeting procedures

- a) The Council consists of the Principal Members Mayor and nine Elected Members who represent residents and ratepayers in the City of Port Augusta. Due to the election of Cr Sam Johnson to the position of Mayor in September 2013, Council has operated with a Mayor and 8 Elected Members for the 2013/2014 financial year.

'Council' is the body corporate consisting of elected members as constituted under the *Local Government Act 1999*. Council is established to provide for the government and management of its area at the local level and, in particular:

- i) to act as a representative, informed and responsible decision makers in the interest of its community; and
 - ii) to provide and co-ordinate various public services and facilities and to develop its community and resource in a socially just and ecologically sustainable manner; and
 - iii) to encourage and develop initiatives within its community for improving the quality of life of the community; and
 - iv) to represent the interests of its community to the wider community; and
 - v) to exercise, perform and discharge the powers, functions and duties of local government under the Local Government Act and other acts in relation to the area for which it is constituted (Section 6, *Local Government Act*).
- b) Ordinary meetings of the Council are held in the Council Chambers, 4 Mackay Street, Port Augusta on the 4th Monday of each month, commencing at 7pm. All meetings are open to the public, with the exception of any matters subject to an order of confidentiality (Section 90 *Local Government Act*). Notices of all meetings of Council and its Committees are available on the Council Website and from the Civic Centre display board.
- c) One of the main opportunities for the community to gain information about the business of Council is its agendas and associated reports prepared for Council and Committee Meetings. Agendas, including minutes of the previous meetings and supporting documentation, are placed on public display no less than three days prior to meetings. They are available on Council's website at www.portaugusta.sa.gov.au and at each office of the Council that is open to the public for the general administration of Council business.
- d) Community members are encouraged to attend Council Meetings, which is a great way to keep informed on the activities of the Council. The community are also provided an opportunity to ask questions of the Elected Members at the Operations Committee Meetings held on the second Monday of every month.
- e) Notice of a meeting and the agenda are kept on public display and continue to be published on the website, listed under the relevant meeting date.

4.1.3 Council Committees and Subsidiaries

- a) Schedule 1 of this statement lists the various committees of Council and identifies under which section of the *Local Government Act* or *Development Act* they have been formed. Council has also established other working groups to assist in the performance of its functions, and these are outlined in more detail within Clause 2.5 of Section Two of this report.
- b) Committees streamline Council business and assist in the performance of its functions. The membership of Committees and their Terms of Reference are determined by Council.
- c) Committees meet at intervals determined in their Terms of Reference (available on Council's website and at the Council Office, 4 Mackay Street, Port Augusta) and make recommendations to Council. Any recommendations by Committees will be investigated and supported by a report to Council for consideration. Meetings of Committees are open to the public with the exception of any matters subject to an order of confidentiality (Section 90, *Local Government Act 1999*).

- d) Chapter 6 of the *Local Government Act* and the *Local Government (Procedures of Meetings) Regulations* prescribe the way meetings of a Council and its Committees are to be conducted. Council has also adopted a Code of Practice – Meeting Procedures 1.1.15.

4.1.4 External Committees/Boards/Associations

Council participates in a number of external Committees, Boards and Associations, comprising Elected Members, staff and the public and these are listed in Schedule 1.

4.1.5 Functions of Council

The functions of Council, set out in Section 7 of the *Local Government Act 1999*, include:

- a) to plan at the local and regional level for the development and future requirements of its area;
- b) to provide services and facilities that benefit its area, its ratepayers and residents, and visitors to its area.
- c) to provide for the welfare, well-being and interests of individuals and groups within its community;
- d) to take measures to protect its area from natural and other hazards and to mitigate the effects of such hazards;
- e) to manage, develop, protect, restore, enhance and conserve the environment in an ecologically sustainable manner, and to improve amenity;
- f) to provide infrastructure for its community and for development within its area;
- g) to promote its area and to provide an attractive climate and locations for the development of business, commerce, industry and tourism;
- h) to establish or support organisations or programs that benefit people in its area or local government generally;
- i) to manage and, if appropriate, develop, public areas vested in, or occupied by, the Council;
- j) to undertake other functions and activities conferred by or under the Act (Section 6, *Local Government Act 1999*).

Section 41 of the *Local Government Act* empowers a Council to establish Committees:

- k) to assist the Council in the performance of its functions;
- l) to enquire into and report to the Council on matters within the ambit of the Council's responsibilities;
- m) to provide advice to the Council; and
- n) to exercise, perform or discharge delegated powers, functions or duties.

4.1.6 Delegations

The Port Augusta City Council undertakes a review of its delegations on an annual basis. Council considers all delegations that it makes to the Council Development Assessment Panel and City Manager under the various Acts that Council administers as part of this review and also to officers in line with the Minister's Authorisation Notice (22 August 2013) under the *Roads Traffic Act 1961* and the Fire Prevention Officers under the *Fire and Emergency Services Act 2005*.

Council's resolution outlining the various delegations made to the City Manager is then reviewed by the City Manager who, as approved by Council, then sub-delegates many of these delegations to officers of the Council.

A Delegations Register has been developed and provides details of all delegations and sub-delegations including any limitations and conditions imposed by Council and/or the City Manager.

A copy of the Delegations Register is available on Council's Website www.portaugusta.sa.gov.au under the headings: 'The Council' – 'Council Documents' – 'Registers'.

4.1.7 Services for the Community

- a) Council is required by legislation to:
- 1) determine policies to be applied by the Council
 - 2) develop and adopt Strategic Management Plans
 - 3) prepare and adopt annual business plans and budgets
 - 4) establish an Audit Committee
 - 5) develop appropriate policies, practices and processes of internal control
 - 6) set performance objectives
 - 7) establish policies and processes for dealing with complaints, requests for service, and internal review of Council decisions
 - 8) determine the type, range and scope of projects to be undertaken by the Council
 - 9) deliver planning and development, dog and cat management, fire prevention and certain public health services
 - 10) provide the necessary administrative services to support Council's functions.
- b) Other services and activities are provided through the decision making processes of Council in response to local needs, interests and aspirations of individuals and groups within the community to ensure that Council resources are used equitably.

Port Augusta City Council provides a total of 52 services, for the benefit of the community, which include:

- 1) Aboriginal Community Engagement
- 2) Aerodromes
- 3) A.M. Ramsay Village
- 4) Asset Management
- 5) Australian Arid Lands Botanic Garden
- 6) *Be Active* Centre
- 7) Building Inspection Services
- 8) Cemeteries
- 9) Central Oval Port Augusta Community Hub
- 10) Childcare Centre
- 11) City Management
- 12) City Safe Patrol
- 13) Contracts and Events
- 14) Corporate Services
- 15) Customer Services
- 16) Drug and Alcohol Management
- 17) Economic Development
- 18) Environmental Health
- 19) Financial & Treasury Management
- 20) Footpaths
- 21) Foreshore Development
- 22) General Inspection
- 23) Governance
- 24) Health Focus
- 25) Human Resource
- 26) Immunisation
- 27) Information Technology
- 28) Infrastructure Technical Services
- 29) Library & Community Information
- 30) Media & Communications
- 31) Men's Shed
- 32) Miriam High Special Needs Centre
- 33) Nerrilda Nursing Home
- 34) OPAL Program
- 35) Outdoor Adventure Centre
- 36) Parks, Gardens, Ovals

- 37) Port Augusta Cultural Centre – Yarta Purtili
- 38) Community & Recreational Development
- 39) Rates Administration
- 40) Roads, Bridges and Jetties
- 41) Records Management
- 42) Retirement Accommodation
- 43) Ryan Mitchell Swim Centre
- 44) STARCLUB
- 45) Street Lighting
- 46) Theatres – Lea Memorial and Institute
- 47) Town Planning
- 48) Wadlata Outback Centre
- 49) Waste Management
- 50) Work, Health and Safety
- 51) Youth Services
- 52) Far North HACC Collaborative Project

4.2 **Public Participation**

4.2.1 Public involvement in Council Meetings:

Meetings of Council or Council Key Committees are conducted in the Council Chambers, Civic Centre, 4 Mackay Street, Port Augusta. This venue is open to the public and community members are encouraged and welcome to attend.

4.2.2 Opportunities for community members to voice their opinion and provide feedback and comment:

- a) Elected Members – members of the public can contact Elected Member/s of Council to discuss any issues relevant to Council.
- b) Written Submissions – a member of the public can write to Council on any Council practice, procedure, activity or service. All written submissions should be forwarded to the City Manager, Port Augusta City Council, PO Box 1704, Port Augusta SA 5700 or by email to admin@portaugusta.sa.gov.au
- c) Petitions – written petitions can be addressed to the Council on any issue within the Council's jurisdiction.
- d) Deputations to Council – with the written permission of the Presiding Member of the Committee or the Mayor, a member of the public can address a Committee or the Council personally or on behalf of a group of residents for up to 5 minutes on any item that is relevant to that Committee or the Council, depending on the number of deputations scheduled for a particular meeting. Written request to be heard by Council or a Committee must be received 4 hours prior to the commencement of the meeting to which the deputation is being requested, if the deputation relates to a matter of business on the agenda. If the matter is not already listed on the agenda, then the written request must be received at the principal office of the Council five clear days prior to the day on which the meeting is scheduled.
- e) Community Consultation – The Port Augusta City Council is committed to open, honest, accountable and responsible decision making. Council's Public Consultation Policy 1.1.08 facilitates effective communication between Council and the community, encouraging community involvement and partnerships in planning and decision making. The policy sets out the steps Council will take in relation to public consultation and ensures that the most cost effective methods of informing and involving the community, which are appropriate for specific circumstances and consultation topics, are used. The policy is available via Council's website.
- f) Working Parties – Council at times seeks registrations of interest from community members interested in participating on specific working parties that are formed to address special projects or activities of the Council.
- g) Surveys – Council undertakes periodic surveys of the community when seeking feedback on particular issues.

- h) Public Question Time – members of the community have an opportunity to attend Operations Committee Meetings to ask questions regarding Council activities.

4.3 Community Consultation

Council consults and engages with its community on numerous issues throughout each financial year. During consultation processes, community members have an opportunity to comment and/or be heard by Council on issues that interest them. Submissions received as part of consultation processes are assessed and considered by Council as part of the decision making process.

4.4.1 General Consultation Activities undertaken during 2013/2014:

Month	Consultation Relating to:
July 2013	Annual Budget and Business Plans 2013/2014
	Draft Disability Discrimination Act Access and Inclusion Action Plan 2013-2016
	Review Statutory Code of Practice Access to Council & Committee Meetings and Documents
	Supplementary Mayoral Election Candidate Briefing Session
	Central Oval Community & Sporting Hub Information Day at Coles Shopping Complex
August 2013	Adoption of Valuation & Declaration of Rates 2013/2014
October 2013	Community Vision & Strategic Plan 2013-2017 – Proposed Amendment Draft Healthy Catering Policy
November 2013	Registration of Interest – Council Development Assessment Panel Member
	Sundrop Farms Information Session
	Call for nominations – Australia Day Awards 2014
February 2014	Declaration of Public Roads – Notice of Intention
May 2014	Registration of Interest – Council Development Assessment Panel Member
June 2014	Annual Budget and Business Plans 2013/2014

In addition to the legislative provisions for placing adverts in a newspaper circulating in the area of the Council for specific issues being considered by Council, as part of the consultation process, two Community Forums were held in relation to the revocation proposal for the Old Croquet Club and a Budget Information Session. These sessions were held to provide an opportunity for members of the community to attend and ask questions and get answers so that they could make informed submissions to Council on these issues.

4.4 Confidentiality Provisions

Pursuant to Section 90(2), a Council or Council Key Committee may order that the public be excluded from attendance at a meeting for a variety of reasons. Where an order is made to exclude the public, a note must be made in the minutes of the making of the order, outlining the grounds on which it is made, as well as the duration of the order.

The table below indicates the reasons that a matter may be considered under the confidentiality provisions, and the number of occasions during the 2013/2014 financial year each of these provisions was enforced:

Section of the Local Government Act	Number of times used
Section 90(3)(a) – information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)	3
Section 90(3)(b) – information the disclosure of which: (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council, and (ii) would, on balance, be contrary to the public interest.	5
Section 90(3)(c) – information the disclosure of which would reveal a trade secret	0

Section 90(3)(d) – commercial information of a confidential nature (not being a trade secret) the disclosure of which: (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and (ii) would, on balance, be contrary to the public interest.	2
Section 90(3)(e) – matters affecting the security of the council, members or employees of the council, or council property, or the safety of any person.	0
Section 90(3)(f) – information the disclosure of which could reasonably be expected to prejudice the maintenance of law, including by affecting (or potentially affecting) the prevention, detection or investigation of a criminal offence, or the right to a fair trial.	0
Section 90(3)(g) – matters that must be considered in confidence in order to ensure that the council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty.	0
Section 90(3)(h) – legal advice	0
Section 90(3)(i) – information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council.	0
Section 90(3)(j) – information the disclosure of which: (i) would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official; and (ii) would, on balance, be contrary to the public interest.	1
Section 90(3)(k) – tenders for the supply of goods, the provision of services or the carrying out of works	3
Section 90(3)(l) – deleted	0
Section 90(3)(m) – information relating to a proposed amendment to a Development Plan under the <i>Development Act 1993</i> before a Development Plan Amendment relating to the amendment is released for public consultation under the Act.	0
Section 90(3)(n) – information relevant to the review of a determination of a council under the <i>Freedom of Information Act 1991</i> .	0

4.4.1 Pursuant to Section 91(7) of the *Local Government Act 1999* the following information further outlines details of the use of confidential provisions during the reporting period. There were 14 instances where Council considered an item under the confidentiality provisions. During the 2013/2014 financial year Council resolved 199 issues, of which 14 were subject to confidential provisions. This equates to 7% of all issues considered by Council being treated under confidentiality and this is outside of the Ombudsman's recommendation of 3%.

The topics, provisions, when the order was made, period of confidentiality and date documents have been released, ceased to apply or revoked during the reporting period are as follows:

	Topic & Confidential Provisions Used	Order Made	Period	Documents released
1	Future Aged Accommodation Options for Port Augusta Section 90(b)	22/7/2013	Less than one month	12/08/2013
2	Recruitment of CEO – Tender for Consultant Section 90(k)	22/7/2013	1 month or until tender process has been finalised	08/07/2014
3	Carpenters Landing Boat Ramp – Upgrade and Extension tender outcome and additional funding 90(k)	26/8/2013	6 months or until tender process is finalised, whichever is the sooner	04/04/2014
4	Council Land 60 Hurcombe Crescent Determination of Sale Price Section 90(b)	26/8/2013	2 months or until negotiations with State Government Agency completed	27/11/2013
5	Transfer of Cinema Augusta and other TAFE SA Port Augusta Buildings Section 90(b)	23/9/2013	Until negotiations have been finalised with State Government	No

6	Expressions of Interest Aged Accommodation Results Section 90(b)	16/12/2013	Until 31 July 2014 or until a determination has been made by Council in relation to this matter	No
7	Appointment of Independent Members of Port Augusta CDAP Section 90(a)	24/2/2014	Until 5 March 2014	04/04/2014
8	Selection of Consultant to assist with Recruitment of City Manager Section 90(k)	24/2/2014	For a period of 6 months or until appointment finalised	07/04/2014
9	Resources for Childhood Protection Units Section 90(a)	24/3/2014	For a period of 12 months	No
10	Airport Land Development – Staged Sale Agreement Section 90(d)	26/5/2014	Until settlement of Stage 1 of this development	No
11	Airport Land Development – Staged Sale Agreement (Revision of Recommendation) Section 90(d)	26/5/2014	Until settlement of Stage 1 of the development	No
12	Negotiations with State Government around Cinema Augusta Complex and other surplus TAFE SA Buildings Section 90(b)	26/5/2014	Until negotiations have been finalised	No
13	Preferred Candidate for City Manager Position Section 90(a)	4/6/2014	Until a final appointment has been made and accepted	08/7/2014
14	Information provided by a public authority in relation to areas of significant importance pertaining to Aboriginal Heritage Section 90(j)	23/6/2014	Until 31 July 2015	No

4.4.2 As at 30 June 2014, of the 14 confidential items listed above, 5 items remained under confidential provisions for a period of under 3 months, 2 items were for a period between 3 to 6 months, 1 item was for a period between 6-9 months. and 6 items will remain under confidential provisions for a period greater than 12 months and will be subject to review. Item 9 above will expire in March 2015 in line with the confidential provisions.

4.4.3 Pursuant to Section 91(9) of the *Local Government Act 1999*, a review was undertaken of all confidential orders which have, or will as outlined above, operate for a period exceeding 12 months (this includes items from previous financial years). Following a review of all confidential orders that exceed 12 months (previous financial years) or will exceed 12 months (those items from 2013/2014 financial year), Council at its meeting held on 28 July 2014 resolved to approve 23 items remaining under confidential provisions until either 31 July 2015 or formal lodgement of a development application. A further review will be conducted prior to 31 July 2015

No.	Topic & Confidential Provisions Used and Period	Order Made	Date Expired and Released during reporting period	Remade
1	Investigation into future options of Council's Aged Care Facilities – period until 31/7/2015 Item 1 Items 1, 7 and 8 Item 7 Item 6	2009/2010 2010/2011 2011/2012 2013/2014	No	28/7/2014

No.	Topic & Confidential Provisions Used and Period	Order Made	Date Expired and Released during reporting period	Remade
2	Proposed residential development adjacent Airport – period until formal lodgement of development application Items 9, 12 and 16 Items 7,10,19 and 20	2007/2008 2008/2009	No	28/7/2014
3	Residential Development adjacent Airport – Agreement Negotiations: Item 5 Item 3 Items 10 & 11 Airport Land Development Master Plan Item 13 Period until formal lodgement of Development Application	2010/2011 2012/2013 2013/2014 2011/2012	No	28/7/2014
4	Winnowie Development Proposal – period until formal lodgement of development application Item 10 Item 1	2010/2011 2011/2012	No	28/7/2014
5	Negotiations with State Government around transfer of Cinema Augusta and other surplus TAFE SA buildings Items 6 and 12	2013/2014	No	28/7/2014
6	Information provided by a public authority in relation to areas of significant importance pertaining to Aboriginal Heritage Item 14	2013/2014	No	28/7/2014

4.4.5 Contracts with Confidentiality Clauses

Pursuant to Clause 13(2) of Schedule 1 of the *Freedom of Information Act 1991*, Council has an opportunity to include a clause within a contract document outlining a schedule of confidentiality provisions within the contract. Council must also regularly report to the Minister administering the Act, the number of contracts containing confidentiality clauses that have been entered into by Council. Council did not have cause to include these provisions within any contract documents during the 2013/2014 financial year.

4.5 Public Access to Council Documents

Most information and documentation held by Council is available for public viewing and is readily available without recourse to the Freedom of Information Act and we invite you to discuss your information needs with us. Council operates an Electronic Records Management System (TRIM) for the effective management of Council's records.

Port Augusta City Council's Annual Report and Information Statement is available free of charge upon request at the Council Office, 4 Mackay Street, Port Augusta or the Public Library. A copy is also available on Council's website – www.portaugusta.sa.gov.au

The public also has access to the following documents, some of which are available free of charge via Council's Website, while others can be viewed at the Council Office. Alternatively, copies may be obtained at a charge as outlined within Council's Fees and Charges Register.

4.5.1 Policy/Procedure Manual

During the reporting period Council adopted five new policies 2.1.09, 2.1.10, 2.2.12, 2.16.04, and 2.19.01. It should also be noted that in 2014 the Codes of Conduct for Elected Members and the Code of Conduct for Council Employees were replaced with new Codes of Conduct published by the Minister for Planning.

Council's publicly available Policy Manual has been divided into two (2) specific Manuals – Statutory Manual (policies required under the *Local Government Act 1999* or another Act) and Operational Units Manual (policies relating to operational matters).

Following is a list of the various Policies and Codes of Practice that Council has publicly available. These documents are able to be accessed via Council's Website www.portaugusta.sa.gov.au under the heading 'The Council' and sub-heading 'Council Documents'.

Statutory Manual			
Local Government Act 1999			
1.1.01	Statutory Code of Conduct – Council Members	1.1.09	Purchasing, Contract and Tendering
1.1.02	Elected Members' Training and Development	1.1.10	Rating Policy 2011/2012
1.1.03	Elected Members' Caretaker Role during an Election Period	1.1.11	Financial – Internal Control
1.1.04	Elected Members' Expenses, Facilities and Support	1.1.12	Sale of Council Land
1.1.05	Internal Review of Council Decisions	1.1.13	Statutory Procedure – Making of Orders
1.1.06	Access to Council Meetings and Documents	1.1.14	Street Names
1.1.07	Policy Deleted	1.1.15	Code of Practice – Meeting Procedures
1.1.08	Public Consultation	1.1.16	Prudential Management
Development Act 1993			
1.2.01	CDAP – Code of Conduct	1.2.03	Building & Swimming Pool Inspections
1.2.02	CDAP – Complaint Handling		
Operational Units Manual			
City Management – Elected Members			
2.1.01	Voters Roll	2.1.06	Council Representatives on Boards and Organisations
2.1.02	Supplementary Elections	2.1.07	Elected Members Initiating Action
2.1.03	Election of Deputy Mayor	2.1.08	Mayors/Chairpersons Obtaining Legal Advice
2.1.04	Policy Deleted	2.1.09	Council Induction
2.1.05	Committees and Panels	2.1.10	Complaints Handling under the Council Members' Code of Conduct
City Management - Public Relations			
2.2.01	Public Statements	2.2.07	Acknowledging Traditional Custodians
2.2.02	Residents Newsletter	2.2.08	Policy Deleted
2.2.03	Customer Service Charter	2.2.09	Customer Complaints
2.2.04	Use of Council's Official Documents, Brand & Logo by Elected Members	2.2.10	Request for Service
2.2.05	Council's Corporate Seal	2.2.11	Social Media Policy
2.2.06	Use of City Brand & Logo	2.2.12	Public Question Time
City Management - Administrative Services			
2.3.01	Port Augusta City Council – Appropriate Naming	2.3.06	Application of Delegations to the Council Development Assessment Panel (CDAP)
2.3.02	Crown Land under Council's Care, Control & Management	2.3.07	Safe Environment – Minimising the risk to children and vulnerable people
2.3.03	Reporting of Hazards (Potential injury to members of the public)	2.3.08	Model Guidelines for the Control of Election Signs
2.3.04	Processing of Limited Liquor Licence Applications	2.3.09	Commemorative Memorials on Local Government Land
2.3.05	Application of Delegations		
City Management – Governance			
2.4.01	Whistleblower Protection	2.4.04	Quality Policy
2.4.02	Risk Management Policy	2.4.05	Document Control
2.4.03	Environmental Policy		
City Management – General Inspectorate			
2.5.01	Dog Management	2.5.09	Expiating Offences
2.5.02	Cat Management	2.5.10	Parking Expiation
2.5.03	Council Enforcement Policy	2.5.11	Removing a Vehicle under Section 237
2.5.04	Barking Dogs	2.5.12	Unclaimed Goods
2.5.05	Destruction & Control Orders	2.5.13	Wandering Dogs
2.5.06	Dog Attack & Harassment	2.5.14	Seizing & Impounding a Dog
2.5.07	Emergency Vehicle Removal	2.5.15	Review and Withdrawal of an Expiation Notice
2.5.08	Evidence Collection		

Corporate Services - Financial			
2.6.01	Rate Rebates	2.6.07	Port Augusta Junior Sports Foundation Fund
2.6.02	Rating – Recoveries	2.6.08	Fraud & Corruption
2.6.03	Fees & Charges	2.6.09	Debt Collection
2.6.04	Bank Signatories	2.6.10	Council Funding Policy
2.6.05	Petty Cash	2.6.11	Treasury Management
2.6.06	Special Capital Reserve Fund	2.6.12	Budget Reporting and Amendment
Corporate Services – Information Technology			
2.7.01	Electronic Communications Management	2.7.03	Privacy Policy
2.7.02	Records Management	2.7.04	State Records Act 1997 (SA) and the Freedom of Information Act 1991 (SA) with the Copyright Act 1968 (Cth)
Corporate Services – Sport & Recreation			
2.8.01	Unattended Children at Ryan Mitchell Swim Centre	2.8.02	Council Oval Hire
Community Services – Aged Care/Health Focus			
2.9.01	Admission & Discharge Nerrilda Nursing Home and A.M. Ramsay Village	2.9.03	Deleted
2.9.02	Admission & Discharge Health Focus	2.9.04	Entry to Poinsettia Village (Aged Cottage Homes)
Corporate Services - Child Care/Special Needs			
2.10.01	Admission to Childcare Centre	2.10.02	Admission to Miriam High Special Needs Centre
Infrastructure & Environment – Parks & Gardens			
2.11.01	Street Tree Policy	2.11.03	AALBG – Living Collections Policy
2.11.02	AALBG –Environmental Protection		
Infrastructure & Environment – Planning & Building			
2.12.01	Pre-used Transportable Dwellings/Buildings – Land Management Agreement	2.12.04	Pre-used Transportable Dwellings/Buildings – Owners Obligations
2.12.02	Pre-used Transportable Dwellings/Buildings – Asbestos Removal	2.12.05	Objects on Public Footpaths
2.12.03	Pre-used Transportable Dwellings/Buildings – Development Application Requirements		
Infrastructure & Environment – Works			
2.13.01	Common Effluent Drains	2.13.04	Plant, Machinery & Equipment – Use by Sporting & Community Bodies
2.13.02	Excavation & Reinstatement of Council Roads, Footpaths or Properties	2.13.05	Rural Living Allotment – Connection to Water Supply
2.13.03	Machinery Air-Conditioning		
Infrastructure & Environment – Environmental Health Services			
2.14.01	Pigeon Keeping		
Infrastructure & Environment – General			
2.15.01	Cemetery Management	2.15.02	Pontoon Management
City & Cultural Services – Contracts & Events			
2.16.01	Street Stalls	2.16.03	Community Grants
2.16.02	Events Bookings on Council Land	2.16.04	Lease, Licenses & Permits
City & Cultural Services - Library			
2.17.01	Library Security	2.17.02	Unattended Children in Library
City & Cultural Services – Wadlata & AALBG			
2.18.01	Unattended Children at Wadlata & AALBG		
Corporate Services – OPAL Program			
2.19.01	Healthy Eating		

4.5.2 WHS Policy Manual

Port Augusta City Council maintains the following Work, Health and Safety Policies and Procedures:

OHS & INJURY MANAGEMENT POLICY	POLSF0001	OHS CONSULTATION AND COMMUNICATION POLICY	POLSF0004
Workplace Injury Management Procedure	PROSF0024	OHS Consultation, Communication Procedure	PROSF0009
HAZARD MANAGEMENT POLICY	POLSF0002	ADMINISTRATION OF OHS MANAGEMENT SYSTEM POLICY	POLSF0003
Accident Incident Investigation and Reporting Procedure	PROSF0004	Document Development Procedure	PROSF0012
Plant/Equipment Inspection Procedure	PROSF0002	Document Control	PROSF0011
Hazard Management Procedure	PROSF0008	OHS Auditing Procedure	PROSF0005
Workplace Inspection Procedure	PROSF0003	Induction and Training Procedure	PROSF0007

Drug and Alcohol Procedure	PROSF0028	Corrective Actions Procedure	PROSF0001
Hire/Lease of Plant and Equipment Procedure	PROSF0030	Planning and Program Development Procedure	PROSF0006
Purchasing of Plant and Equipment Procedure	PROSF0036	Cash Taking/Robbery Activity Procedure	PROSF0027
Safe Working Environment Procedure	PROSF0037	Personal Protective Equipment Procedure	PROSF0035
Smoking in the Workplace Procedure	PROSF0043	Sun Protection Procedure	PROSF0039
HAZARDOUS WORK POLICY	POLSF0008	Workers Compensation Video Surveillance Procedure	PROSF0040
Confined Space Procedure	PROSF0013	WHS CONTRACTOR MANAGEMENT POLICY	POLSF0005
Isolation/Lockout Tag Out Procedure	PROSF0019	SELECTION, INDUCTION AND MONITORING POLICY	POLSF0006
Electrical Safety Procedure	PROSF0014	OHS Contractor Management Procedure	PROSF0010
Manual Handling Procedure	PROSF0020	EMERGENCY MANAGEMENT POLICY	POLSF0007
Working at Heights Procedure	PROSF0021	Emergency Management Procedure	PROSF0015
Excavation and Trenching Procedure	PROSF0016	First Aid Procedure	PROSF0017
Remote/Isolated Work Procedure	PROSF0023	Immunisation Clinic – Emergency Action Procedure	PROSF0031
Hazardous and Dangerous Substances Procedure	PROSF0018		
Asbestos Procedure	PROSF0025		
Eye Protection Procedure	PROSF0029		
Inclement Weather/Heat Stress Procedure	PROSF0032		
Needle Stick/Sharps Procedure	PROSF0033		
Occupation Noise Control Procedure	PROSF0034		
Hot Work Procedure	PROSF0042		
Work Zone Traffic Management Procedure	PROSF0044		

4.5.3 Management – Internal Controls

The following internal control policies/procedures are not publicly available as they specifically relate to staffing issues and emergency procedures. These include:

Management – Internal Controls – Human Resource			
3.1.01	Equal Employment Opportunity	3.1.09	Australian Reserve Forces
3.1.02	Recruitment & Selection	3.1.10	Sexual Harassment
3.1.03	Staff Appointments (Interview) – Cost Reimbursement	3.1.11	Employee Assistance Program
3.1.04	Probationary Appointment & Assessment	3.1.12	Fair Treatment
3.1.05	Employees – General Grievance Procedures	3.1.13	Long Service Leave
3.1.06	Discipline/Termination of Employees	3.1.14	Involvement in Emergency Response Operations in Support of CFS, MFS and SES.
3.1.07	Council Volunteers	3.1.15	Employee Performance Standards
3.1.08	Apprentices		
Management – Internal Controls – Fire & Emergency			
3.2.01	Emergency Facilities & Procedures	3.2.04	Fire Evacuation – Cultural Centre
3.2.02	Fire Evacuation – Civic Centre & Library	3.2.05	Fire Evacuation – Lea Memorial Theatre
3.2.03	Flooding – Customer Service Procedures		
Management – Internal Controls - Administration			
3.3.01	Council Pool Vehicles – Caretaker's Responsibilities	3.3.04	Use of Mobile Phones at Work (Personal Use)
3.3.02	Staff Gifts/Awards	3.3.05	Bank Signatories
3.3.03	Documents Received over Counter	3.3.06	Petty Cash

It should be noted that the Fire & Emergency Controls listed above, will be reviewed and implemented within Council's WHS Emergency Management Procedures during the 2014/2015 financial year.

4.5.4 Other Council Documents

Other documents and Registers which can be accessed on Council's website and purchased from Council at a fee as determined by Council include:

a)	Assessment Book	n)	Financial Statements
b)	Animal Management Plans	o)	Long Term Financial Plans
c)	Annual Reports since 2002/2003	p)	Port Augusta Dialogue
d)	Annual Budget & Business Plans 2013/2014	q)	Port Augusta Style Guide
e)	Climate Change Adaptation Report	r)	Register of Dogs
f)	Community Land Management Plans	s)	Register of Employees' Salaries & Wages and Benefits
g)	Community Vision and Strategic Plan	t)	Register of Public Streets and Roads
h)	Council By-laws Register	u)	Register of elected Members – Allowances and Benefits
i)	Council & Committee Agendas, Minutes and Terms of Reference	v)	Register of Fees and Charges
j)	Delegations Register	w)	Registers of Interest
k)	Development Application Register	x)	Roadside Vegetation Management Plan
l)	Development Plan and Strategic Directions Report	y)	Voters Roll
m)	Disability Discrimination Access and Inclusion Action Plan		

4.6 Freedom of Information Requests

Requests for other information not publicly available will be considered in accordance with the Freedom of Information Act 1991. Under this legislation, applications seeking access to documents held by Council need to provide sufficient information to enable the correct documents to be identified and must complete the required application form and lodge it at the Council Office.

Applications must be in writing and must specify that it is made under Section 13 of the FOI Act. If the documents relate to the applicant's personal affairs, proof of identity may be requested. Requests will be dealt with as soon as practicable (and in any case, within 30 days) after receipt. If documents are being sought on behalf of another person relating to their personal affairs, Council may ask for a consent form signed by that person.

Forms of access may include inspection or copies (subject to copyright laws) of documents, hearing and/or viewing of audio and/or video tapes, transcripts of recorded documents, transcripts of words recorded in shorthand or encoded form, or the reproduction of documents from digitised information.

Council, on receiving a FOI application, may assist the applicant to direct the application to another agency or transfer the application to another agency if appropriate.

If Council refuses access to a document, a certificate stating why the document is a restricted document will be issued to the applicant. In rare cases, retrieving the requested information involves considerable staff time. It is important to specify what is required as clearly as possible so staff can assist quickly and efficiently. If extraordinary staff time is required to comply with an information request, charges may apply. FOI allocation fees and processing charges are set in the FOI (Fees and Charges) Regulations 2003.

Fees will be waived for disadvantaged persons, as set out in the Regulations i.e. no fee is required for current concession holders if payment of the fee would cause financial hardship. At all times Council retains a discretion to waive, reduce or remit a fee for any reason it thinks fit.

If, in the Council's opinion, the cost of dealing with an application is likely to exceed the application fee, an advance deposit may be requested. The request will be accompanied by a notice that sets out the basis on which the amount of the deposit has been calculated. The Freedom of Information Officer will endeavour to work with the applicant to define the scope of the request and the costs involved.

All general enquiries on FOI access issues should be directed to Council's Freedom of Information Officers, as follows:

Mrs Lee Heron, Director – City & Cultural Services; or
Ms Melanie Jenkins, Executive Assistant
Port Augusta City Council
PO Box 1704
PORT AUGUSTA SA 5700
Phone: (08) 8641 9100

4.6.1 FOI Activities for 2013/2014:

During the 2013/2014 financial year, Council received 3 Freedom of Information requests. One application requested information relating to records created by Council for a client of the Miriam High Special Needs Centre, another for information pertaining to the desludging program applicable to the applicants residence and the final one requested addresses on Council's Ratepayer Roll for which Housing SA or another public housing provider is listed as the ratepayer. All applications were determined and access to information provided.

An External Review of a Freedom of Information determination made during the 2012/2013 financial year was finalised by the Ombudsman in August 2013.

4.6.2 Personal Affairs

Under the Freedom of Information Act 1991, persons may request a correction to any information about themselves that is incomplete, incorrect, misleading or out of date. To gain access to these Council records, a person must complete and lodge with Council any application form as indicated above outlining the records that he/she wishes to inspect.

If it is found that the applicant's personal records require amendment, details of the necessary changes are to be lodged with Council's Freedom of Information Officer. There are no fees or charges for the lodgement, or the first two hours of processing of this type of application and where there is a significant correction of personal records and the mistakes were not the applicant's, any fees and charges paid for the original application will be fully refunded.

No applications were received by Council in the reporting period regarding amendments to personal affairs.



In 1965 the property passed to the South Australia Brewing Co Ltd and in 1994 was sold to the Taylor Family. The current owners are Kempsey Pty Ltd & G & J Fahey Pty Ltd.

The Pastoral Hotel was erected during the boom years in Port Augusta, where between 1878 and 1883 twelve hotels were built. The first licence holder was Mrs Ellen Luke.



SCHEDULE 1 Committees of Council

Council Committees and Subsidiaries

- 1) Operations Committee
The Operations Committee was established pursuant to Section 41 of the *Local Government Act 1999* to provide responsible decision-making in regard to setting of Council Policy and good governance processes in the interests of the community.
- 2) Strategic Management Committee
The Strategic Management Committee was established pursuant to Section 41 of the *Local Government Act 1999* to ensure the performance objectives of Council's Strategic Plan and other strategic management plans are achieved, to consider deputations and delegations and to discuss new projects and initiatives.
- 3) Strategic Planning & Development Policy Committee
The Strategic Planning and Development Policy Committee was established pursuant to Section 41 of the *Local Government Act 1999*, and fulfils the requirement of Section 101A of the *Development Act 1993*. The Committee is responsible for considering and advising Council in relation to the extent to which Council's Strategic Planning and Development Policy accord with the Planning Strategy and consider reports regarding Council's strategic direction and planning process.
- 4) Port Augusta Marine Advisory Committee
The Port Augusta Marine Advisory Committee was established pursuant to Section 41 of the *Local Government Act 1999* and is responsible for advising Council on all marine matters relating to the Upper Spencer Gulf.
- 5) Australian Arid Lands Botanic Garden Strategic Management Committee
The AALBG Strategic Management Committee was established pursuant to Section 41 of the *Local Government Act 1999* and is responsible for providing direction to the development and management of the AALBG to ensure that it becomes an internationally recognised centre of excellence for AridSmart plants and outback visitor experiences.
- 6) Audit Committee
The Audit Committee was established pursuant to Sections 126 and 41 of the *Local Government Act 1999*. The Committee is responsible to report and provide advice to Council on its financial reporting and sustainability, internal controls and risk management systems, whistleblowing, and internal and external auditing processes.
- 7) Port Augusta Aboriginal Advisory Committee
The Port Augusta Aboriginal Advisory Committee was established pursuant to Section 41 of the *Local Government Act 1999* and provides a voice to Council relating to issues affecting the Aboriginal community so that Council is kept informed of what is occurring within its community and how Council can be more inclusive of Aboriginal views.
- 8) Council Development Assessment Panel
The CDAP was established pursuant to Section 56A of the *Development Act 1993* and assists in facilitating the expeditious assessment of development applications made to Council. The Panel acts as a delegate of the Council in accordance with the requirements of the *Development Act 1993*.
- 9) Building Fire Safety Committee
The Building Fire Safety Committee was established pursuant to Section 71(19) of the *Development Act 1993* and plays an important role in protecting the on-going safety of building occupiers and users, by investigating whether building owners are maintaining proper levels of fire safety in their buildings for the protection of all occupiers, whether they are residents and workers who use them regularly, or clients and visitors who only use them occasionally.
- 10) Safety First Committee
The Safety First Committee was established pursuant to Section 75 of the *Work, Health and Safety Act 2012*. The functions of the committee are to facilitate co-operation between management and workers in instigating, developing and carrying out measures designed to ensure the worker's health and safety at work and to assist in developing standards, rules, policies and procedures relating to health and safety that are to be followed or complied with at the workplace. The committee is also responsible for considering, monitoring and recommending improvements to all matters relevant to worker, volunteer, contractor and public work, health and safety issues. The Committee also monitors injury management systems within Council.

EXTERNAL COMMITTEES/BOARDS/ASSOCIATIONS

- 1) Provincial Cities Association
- 2) Upper Spencer Gulf Common Purpose Group
- 3) Wami Kata Old Folks Home Board
- 4) Youth Opportunities Personal Leadership Program – Community Development Board
- 5) Regional Development Australia (Far North) Board
- 6) SA Regional Organisations Committee (SAROC)
- 7) Spencer Gulf Cities Zone Representative on the LGA Board
- 8) Zone Emergency Management Committee



The Hannahville Hotel was erected in 1877 on the corner of Gibson and George Streets originally as a house. The owner became insolvent during the construction and it was then purchased by Charles Johnstone one of Port Augusta's earliest British settlers. Mr Johnstone applied for and subsequently was granted a licence allowing the premises to be used as a hotel. The siting of the Hotel was only 100m from the Railway workshops.

Named after 'Hannah', the wife of Thomas Gibson, Hannahville was the first suburban area of Port Augusta.

Adolph W. Heise and Louisa E. I. Heise purchased the property in 1911 and Mrs Maud Heise McCoy, part of the Heise family sold the property in 2003 to Gerard and Leah McConnal. The current owners are R.B.A.F. Holdings Pty Ltd.



Governance Report

Section Five

- 5.1 Rating Policy 2013/2014
- 5.2 Rate Rebates
- 5.3 Auditor Independence
- 5.4 National Competition Principles
- 5.5 Competitive Tendering Statement
- 5.6 Fraud and Corruption
- 5.7 Internal Review of Council Actions
- 5.8 Community Land Management Plans



The first known licensee was Alexander Mackay. Mackay's was erected during the boom years in Port Augusta where between 1878 and 1883 twelve hotels were built. The 40-room stone and Portland cement rendered building stood opposite the post and Telegraph Office on the corner of Commercial Road and Mackay Street. The current owners are Tergitem Pty Ltd.





PortAugusta

CITY COUNCIL

1. STATUTORY POLICY/PROCEDURES/CODES OF PRACTICE

1.1 LOCAL GOVERNMENT ACT 1999

POLICY NUMBER	1.1.10	Public Document?	Council or Administration		PAGES	13
		Yes	Council			
SUBJECT:						
RATING POLICY 2013/2014						
COUNCIL MEETING	AR13/19355	ISSUE DATE	29/07/2013	REVIEW DATE		DELETED DATE
EXTERNAL LEGISLATION				INTERNAL REFERENCES		
Local Government Act 1999						
RELATED POLICIES				RESPONSIBLE OFFICER		
Rebate of Rates Policy 2.6.01 Rating - Recoveries Policy 2.6.02 Purchasing, Contracts & Tendering - 1.1.09				Director - Corporate Services		

SECTION A

1.0 POLICY STATEMENT

- 1.1 The Rating Policy sets out the guidelines that the Port Augusta City Council adhere to when setting and collecting rates from its community.
- 1.2 The policy covers:
 - a) method used to value land
 - b) adoption of valuations
 - c) business impact statement
 - d) differential general rates
 - e) minimum rate
 - f) maximum rate and rate capping
 - g) Natural Resource Management Levy

- h) service charges
- i) State Government funded pensioner, self funded retiree and other concessions
- j) Council funded concession
- k) payment of rates
- l) late payment of rates
- m) remission and postponement of rates
- n) rebate of rates
- o) sale of land for non-payment of rates

1.3 STRATEGIC FOCUS

In setting its rates for the 2013/2014 Financial Year, the Council has given consideration to the following:-

1.3.1 The Strategic Plan 2013-2017

- a) Council in consultation with the Community, have reviewed its Strategic Plan, to ensure it continues to provide appropriate programs and services, as well as delivering major projects and infrastructure improvement.
- b) The Strategic Plan is the major component of budget deliberations ensuring that Councils' identified goals and objectives are able to be fulfilled.
- c) The current budget and those of recent years reflect the goals of the Strategic Plan to manage long term debt with the introduction of a 3-5 year Asset Replacement Reconstruction Program; and providing impetus for regional economic development.
- d) The Strategic Plan maintains, as one of its major focuses a commitment to community safe and City image initiatives.
- e) Effective management and maintenance of the City's unique natural and built environment is a major goal of the Strategic Plan.

1.3.2 Strong Leadership

The determination that strong leadership is required if it is to overcome many of the issues confronting the City. To this end Council has taken into consideration a number of external and internal influences as they will impact significantly on the cost of services delivered by Council - these include:

- Its current Strategic Plan and Annual Business Plans.
- The Local Government Cost Index (CPI).
- Known wage and superannuation increase.
- Known decreases or minimal increases in some revenue source from the Federal & State Governments.
- Known "one off" influences that occur from time to time, for example the National Broadband Network Rollout
- Its desire to address the issue of financial sustainability.
- Issues relating to risk management and occupational health, welfare & safety.
- The generally stable 2013/2014 valuation.
- The ongoing and increasing cost of the provision of a full recycling waste management and collection service.

1.3.3 Budget Implications

- a) The budget for the 2013/2014 financial year.

1.3.4 Impact of rates on community

- a) The impact of rates on the community, including:
 - i) householders, businesses and primary producers;
 - ii) the broad principle that the rates collected from the different land use groups should rise equally and equitably each financial year. Where there is clearly a different level of services available to ratepayers or, some other circumstance which warrants variation from the broad principle, a differential rate will be applied (refer section on Differential General Rates);
 - iii) issues of equity arising from circumstances where ratepayers are not provided with the level of infrastructure or services of other areas;
 - iv) Service Charge for land connected to the CWWM Scheme providing effluent drainage to certain areas of the City;
 - v) a Kerbside Collection/Recycling Service Charge to cover the cost of the waste collection/disposal service; and,

the addition of this service charge to the occupied allotments within the Coastal Holiday Settlements of Commissariat Point, Blanche Harbor and Miranda.
 - vi) a Natural Resource Management Levy; -
 - vii) Recognition that pensioners and those home owners receiving low income concession benefits from either State or Federal Government need additional rate relief from Council where their annual general rate exceeds a certain level;
 - viii) The need to restrict the annual rate increase on owner/occupied residential premises by fixing a maximum increase in the general rate charged on rateable land that constitutes the principal place of residence of a ratepayer;
 - ix) The need to take into account the financial effects of rating decisions on future generations.

1.3.5 Rate Increases

- a) The need to increase the general rate revenue for the 2013/2014 financial year by 6.9% to maintain existing services.

1.4 The Strategic Plan documents and the Council's budget are available for inspection at the Customer Service Counter of the Council Office, and the Public Library, 4 Mackay Street, Port Augusta and via the internet at www.portaugusta.sa.gov.au

1.5 The Council conducts public consultation on a broad range of issues relating to the future directions of the area. These meetings are always advertised in local papers, on television and on the Council web-site. Ratepayers and interested parties are welcome to attend. The Council also encourages feedback at anytime and such

comments may be referred to Council through their website or by posting or emailed to:

a) **Greg Perkin**
City Manager
Port Augusta City Council
PO Box 1704
PORT AUGUSTA SA 5700 OR

b) admin@portaugusta.sa.gov.au

1.6 ANNUAL ADOPTION OF THE POLICY

1.6.1 Section 123 of the Local Government Act 1999 requires a Council to prepare and adopt each year an annual business plan which is required to set out the rate structure and policies for the financial year. The annual business plan (as adopted) must be available for inspection (without charge) or purchase (on payment of a fee fixed by the Council).

This policy is available for inspection at the Customer Service Counter of the Council Office, 4 Mackay Street, Port Augusta SA 5700 or on Council's website www.portaugusta.sa.gov.au

2.0 PURPOSE

2.1 To provide a clear understanding of the process for determining rates on an annual basis.

3.0 RESPONSIBILITY & REVIEW

3.1 Director - Corporate Services

3.2 Reviewed annually in June/July of each year.

SECTION B

4.0 PROCEDURE

4.1 METHOD USED TO VALUE LAND

4.1.1 The Council may adopt one of three valuation methodologies to value the land in its area. They are:

- a) Capital Value - the value of the land and all of the improvements on the land;
- b) Site Value - the value of the land and any improvements which permanently affect the amenity of use of the land, such as drainage works, but excluding the value of buildings and other improvements;
- c) Annual Value - a valuation of the rental potential of the land.

4.1.2 The Council has decided to continue to use site value for the purpose of rating land within the council area.

4.1.3 Council must comply with the provisions of the Local Government Act as amended, which stipulates that Council can only levy the minimum rate to less than 35% of the rateable assessments of land. The distribution of land value varies from one locality to another and the requirements set out above mean that variations in rates levied can be significant.

4.2 ADOPTION OF VALUATIONS

- 4.2.1 The Council is required to adopt the most recent valuations made by the Valuer-General for the 2013/2014 financial year prior to declaration of rates.
- 4.2.2 If a ratepayer is dissatisfied with the valuation made by the Valuer-General then they may object to the Valuer-General in writing within 60 days of receiving the first notice of the valuation, explaining the basis for the objection - provided they have not
- a) previously received a notice of this valuation under the Local Government Act, in which case the objection period is 60 days from the receipt of the first notice; or
 - b) previously had an objection to the valuation considered by the Valuer-General.
- 4.2.3 The address of the State Valuation Office is GPO Box 1354, ADELAIDE SA 5001, and the telephone number is 1300 653 345.

NOTE - The Council has no role in this process. It is also important to note that the lodgement of an objection does not change the due date for payment of rates.

4.3 BUSINESS IMPACT STATEMENT

- 4.3.1 The Council has considered the impact of rates on business and associated activity in the area. In considering the impact, Council assessed the following:
- a) Council's policy on "Rebates of Rates" (2.6.01).
 - b) The support provided for Regional Development Australia Far North, which in turn supports small business operations in the City and adjoining areas.
 - c) Council's Purchasing, Contracts & Tendering policy (1.1.09), which provides preference for any supplier in the region where price and quality offered by two (2) or more suppliers are equal.
 - d) Council's commitment to the continuing development of Port Augusta as a transport interchange and important regional service centre.
 - e) Continuing Council support for the two major tourist facilities, the Arid Lands Botanic Garden and the Wadlata Outback Centre, that provide broad economic benefit across the community and the region.
 - f) The equity of the distribution of the rate burden between classes of ratepayers based on land use and occupation.
 - g) Issues of equitability that over a number of years has been created as a result of wide and varied increases in land valuations across the City.
 - h) The provisions of the Local Government Act pertaining rebates.

4.4 DIFFERENTIAL GENERAL RATES

4.4.1 The Local Government Act provides for a Council to raise revenue for the broad purposes of the Council through a general rate which applies to all rateable land. In accordance with the Local Government Act 1999 the following practices apply:

- a) All land within a council area, except for land specifically exempt (e.g. crown land, council occupied land and others as prescribed in the Local Government Act), is rateable.
- b) The Local Government Act provides for rates to be assessed against any piece or section of land subject to separate ownership or occupation and requires that the division of land for the purposes of establishing separate ownership and occupation be made fairly and in accordance with principles and practices that apply on a uniform basis across the area of the council.
- c) When determining the basis for rating Council is required under the provisions of the Local Government Act to take into account the following principles:
 - i. that rates constitute a system of taxation for Local Government purposes;
 - ii. strategies to provide relief from rates where appropriate;
 - iii. take into account the financial effects of the decision on future generations.
- d) Council has set differential general rates in the dollar to raise the necessary revenue by way of utilising the land use incorporated under the Local Government (General) Regulations, namely:
 - 1 Residential
 - 2 Commercial - Shop
 - 3 Commercial - Office
 - 4 Commercial - Other
 - 5 Industry Light
 - 6 Industry Other
 - 7 Primary Production
 - 8 Vacant Land
 - 9 Other Use
- e) The use to which the land is put may govern the differential rate. If a land owner is of the opinion that the land use attribution is incorrect, they may object. The objection must be in writing and lodged within 21 days of the date of the notice and addressed to -

*The City Manager, Port Augusta City Council,
PO Box 1704, PORT AUGUSTA SA 5700.*

4.4.2 Where two residences exist on the one allotment and the residences are occupied by the occupiers children and/or their parent/s and additional or separate property services are not provided, Council will consider that the site is occupied by a single occupier being an extended family.

4.5. MINIMUM RATE

- 4.5.1 Council will impose a minimum amount payable by way of rates. Where two or more adjoining lands have the same owner, and are occupied by the same occupier only one minimum rate is payable by the ratepayer.
- 4.5.2 Where a Council imposes a minimum rate it must not apply to more than 35% of the total number of properties in the area subject to the separate assessment of rates.
- 4.5.3 The Council has decided to continue with a minimum rate the reasons being:
- a) It is considered appropriate that all rateable land make a contribution to the cost of administering the Council's activities and creating and maintaining the physical infrastructure that supports land.
 - b) Minimum rates have been applied for many years and their continuation together with the rating impacts/trends that apply provide a consistent approach to rating levels
- 4.5.4 The minimum rate is not permitted to affect more than 35% of rateable assessments.

4.6 MAXIMUM RATE & RATE CAPPING

- 4.6.1 Council has determined that a maximum rate be applied to:
- a) assessments of urban and non-urban residential-use land (other than the Commissariat Point and Blanche Harbor Coastal Holiday Settlements) that constitute the principal place of residence of the principal ratepayer; and
 - b) to assessments of single allotment vacant-use land less than .05ha in area within the residential zone.

In setting maximum rate levels, Council takes into account:

- c) The very wide range of values applied to residential land in the municipality.
 - d) The unreasonable rate impost that would be applied to a number of assessments, without a maximum rate.
- 4.6.2 Council will also provide a rebate to limit the maximum increase in rates payable due to rapid increases in valuation. However, the 'capping' rebate shall not apply where:
- (a) residential use land does not constitute the principal place of residence of a principal ratepayer; or
 - (b) vacant use land exceeds 0.05ha in area; or
 - (c) any such increase is due in full or in part to the use of the land being different for rating purposes on the date the Council declared its general rates for 2012/2013 financial year than on the date Council declared its general rates for the 2013/2014 financial year; or
 - (d) the ownership of the rateable property has changed since in the preceding 18 months; or
 - (e) subdivision of the land has occurred since 1st July 2012.

4.7 SERVICE CHARGES

- 4.7.1 The Council provide a number of Community Waste Water Management Schemes for septic tank effluent disposal to in excess of 1340 assessments within the Council area. A service charge will apply to all allotments connected or capable of being connected to the CWWM Schemes installed in the Willsden, Augusta Park, Hospital Road, Zanuckville, Conwaytown, Transcontinental Estate and Stirling North Railway Siding areas.
- 4.7.2 In order to recover the cost to Council of establishing, operating and maintaining a waste collection/recycling service in its area, a service charge will apply to all households, businesses and occupancies that receive or are capable of receiving a kerbside waste collection and recycling service.

4.8 NATURAL RESOURCE MANAGEMENT LEVY

- 4.8.1 Councils are required to collect a Natural Resource Management (NRM) Levy on all rateable properties. Collection occurs on behalf of the Northern and Yorke Natural Resource Management Board which uses the funds to manage and protect the natural resources of the region - for specific information about how this levy is expended contact the NRM Information Line 1300 558 026.
- 4.8.2 The Minister for Environment and Conservation determines the share of contributions required by the Constituent Councils of the Northern and Yorke Natural Resource Management Board and gazettes those shares on an annual basis.
- 4.8.3 Contribution required to be raised by the Port Augusta City Council in the 2013/2014 financial year is \$225,160.

4.9 STATE GOVERNMENT FUNDED PENSIONER, SELF FUNDED RETIREES AND OTHER CONCESSIONS

- 4.9.1 Eligible pensioner and self funded retirees are entitled to a concession on rates. Application forms, which include information on the concessions, are available from the Council's Civic Centre at 4 Mackay Street, Port Augusta SA 5700 or via a link on the Council's website. They are also available from the SA Water Corporation, State Taxation Office and Department for Families and Communities offices.

An eligible pensioner or self funded retiree must hold a Pension Card, State Concession Card or be a T.P.I. Pensioner and must be resident on the land for which a concession is being claimed and be responsible for the payment of rates on the land for which they are claiming a concession.

- 4.9.2 Applications are administered by the State Government. Payment of rates should not be withheld pending decision on an application by the State Government as penalties will apply to unpaid rates. A refund will be paid when Council is advised of a concession entitlement and the rates have previously been paid.
- 4.9.3 Council will also provide a rebate to eligible pensioners and self funded retirees whose net rate levy after deduction of the State Government concession exceeds a maximum amount determined by the Council on an annual basis. (See Item 4.10)
- 4.9.4 Department of Families & Communities may assist with the payment of Council rates on a principal place of residence (remissions are not available on vacant land or rental premises) to recipients of the following cards or income:

- a) Holders of current Centrelink or Department of Veteran' Affairs (DVA) pension cards, DVA Gold Card (TPI, EDA, WW) and State Concession Card.
- b) Centrelink recipients and low income earners who meet Families SA low income thresh-hold-level

For further information please contact the nearest Families & Communities Office for details.

4.10 COUNCIL FUNDED CONCESSIONS

4.10.1 Council have resolved to provide an additional concession to eligible pensioners, self funded retirees and low income earners who meet Families SA low income threshold level whose net general rate levy after deduction of the applicable State Government funded concession exceeds an amount determined by the Council.

4.11 PAYMENT OF RATES

4.11.1 Rates levied for the year may be paid in four quarterly instalments, due and payable in the months of September, December, March and June of the financial year for which they are declared. Separate notices relating to each instalment (unless paid in full by the due date of first instalment) will be issued to land owners at least 30 days prior to the due date of each instalment.

4.11.2 However, payment of the total rates and service charges levied on land for the 2013/2014 financial year by the due date of the first instalment will be granted a discount equivalent to 5% of the total rates and service charges declared on the land.

4.11.3 Rates may be paid at the Civic Centre, 4 Mackay Street Port Augusta between the hours of 9am and 5pm, Monday to Friday. EFTPOS facilities are available. Payments by post can be made to PO Box 1704 Port Augusta SA 5700.

4.11.4 Rates may also be paid by:-

- Internet www.portaugusta.sa.gov.au (select "Online Transactions" from the Fast Find menu);
- Telephone on 1300 303 201 (ANZ Bank bill pay, Council's info pay number is 4321);
- Post Office;
- BPay (quote biller code 27961);
- Centre Pay (if you receive a payment from Centrelink)
- Direct Debit (by providing council with an authorisation to deduct regular payments of a fixed amount from your bank account).

However, if paying through an external agency, ratepayers need to be mindful that it can take up to 72 hours for funds to be transferred, and it is the ratepayers responsibility to ensure payment is received on or before the due date of each instalment.

4.11.5 Any ratepayer who may, or is likely to, experience difficulty with meeting the standard payment arrangements is invited to contact Phyllis Robinson, Manger of Rates & Property on 86419127 to discuss alternative payment arrangements. Such inquiries will be dealt with in the strictest confidence.

4.11.6 The Council has adopted a policy that where the payment of rates will cause a ratepayer demonstrable hardship, the Council is prepared to make extended payment provisions or defer the payment of rates.

4.12 LATE PAYMENT OF RATES

- 4.12.1 The Local Government Act provides that Councils impose a penalty of 2% on an instalment that is not paid by the due date. Each month thereafter interest is added to the arrears of rates balance. The interest rate is set each year according to a formula in the Local Government Act.
The purpose of this penalty is -
- to act as a genuine deterrent to ratepayers who might otherwise fail to pay their rates on time,
 - to allow Councils to recover the administrative cost of following up unpaid rates, and,
 - to cover any interest cost the Council may meet because it has not received the rates on time.
- 4.12.2 The Council is prepared to remit fines/penalties for late payment of rates for a limited range of circumstances such as financial hardship due to unemployment or sickness, sudden hospitalisation and similar situations. Written applications for remission of fines are to be forwarded to the Manager Rates & Property.
- 4.12.3 When rates are in arrears Council pursue legal recovery of rates on a quarterly basis.
- 4.12.4 The Council first issues an overdue notice for payment of rates when rates are overdue i.e. unpaid by the due date. Should rates remain unpaid for more than 14 days after the issue of the overdue notice then the Council refers the debt to a debt collection agency for collection. The debt collection agency charges collection fees that are recoverable from the ratepayer.
- 4.12.5 Should a ratepayer fail to either pay overdue rate on the debt collection agency demand notice or establish a payment plan, the Council will commence legal action to recover the debt. Where legal action occurs, it is a requirement of Council that all costs associated with the debt recovery process be reimbursed by the principal ratepayer.
- 4.12.6 When the Council receives a payment in respect of rates the Council applies the money received as follows:
- a) first - to satisfy any costs associated with debt collection processes;
 - b) second - to satisfy any interest costs;
 - c) third - in payment of any fines imposed;
 - d) fourth - in payment of rates, in chronological order (starting with the oldest account first).

4.13 REMISSION AND POSTPONEMENT OF RATES

- 4.13.1 Section 182 of the Local Government Act permits a Council, on the application of the ratepayer, to partially or wholly **remit** rates or to **postpone** rates, on the basis of hardship.

Where a ratepayer is suffering hardship in paying rates he/she is invited to contact the Manager Rates & Property on 86419127 to discuss the matter. Although arrangements for late payment of rates are negotiable, remission of rates in whole or in part is rarely approved due to the inequitable situation for the rest of the community.

Separate provisions in the Local Government Act pertain to the postponement of rates for Seniors.

4.14 REBATE OF RATES

- 4.14.1 The Local Government Act requires Councils to rebate rates payable on some land. Specific provisions are made for land used for health services, community services, religious purposes, public cemeteries, the Royal Zoological Society and educational institutions.
- 4.14.2 Discretionary rebates may be applied by the Council under Section 166 of the Act. Council currently provides discretionary rebates for a large number of sporting bodies and community organisations.
- 4.14.3 Council will consider on merit all applications for rebate received under Section 166 of the Act.

4.15 SALE OF LAND FOR NON-PAYMENT OF RATES

- 4.15.1 The Local Government Act provides that a Council may sell any land where the rates have been in arrears for three years or more. The Council is required to provide the principal ratepayer and the owner (if not the same person) and any registered mortgagee with details of the outstanding amounts, and advise them of its intention to sell the land if payment of the outstanding amount is not received within a given time.
- 4.15.2 Except in extraordinary circumstances, the Council begins the sale of land for arrears of rates after 3 years. A copy of the Council policy is available from the Manager - Rates & Property, either telephone on 86419127, or by writing with letter addressed to Phyllis Robinson, Manager Rates & Property, Port Augusta City Council, PO Box 1704, Port Augusta SA 5700.

4.16 APPLICATION OF THE POLICY

- 4.16.1 Where a ratepayer believes that the Council has failed to properly apply this policy it should raise the matter with the Council. In the first instance contact the Manager for Rates & Property on 8641 9127 to discuss the matter. If, after this initial contact, a ratepayer is still dissatisfied they should write to the City Manager, Port Augusta City Council, PO Box 1704, Port Augusta SA 5700.
- 4.16.2 A rate cannot be challenged on the basis of non-compliance with this policy and must be paid in accordance with the required payment provisions.

5.0 STAFF RESPONSIBILITIES

- 5.1 Director - Corporate Services.
- 5.2 Rate Administrator.

6.0 AUDITS

- 6.1 Annual financial audit by Ian G. McDonald FCA.

5.2 Rate Rebates and Remissions

The Local Government Act provides for two categories of rate rebates – mandatory & discretionary. Mandatory rebate provisions require that Council must provide a rate rebate on land that is used for specific purposes and these provisions also specify the rebate percentage. Discretionary rebates may be granted by a Council for purposes that are specified in the Local Government Act, with the percentage of the rebate being at the discretion of the Council.

5.2.1 *Mandatory rebates* were applied to land used for the following purposes in the 2013/2014 financial year:

- a) Rebates at 100% of the declared rate were granted to:
- (i) Health Services - on land occupied by the Port Augusta Hospital and the various services allied to the Port Augusta Hospital (i.e. Flinders Terrace Offices)
 - (ii) Religious Purposes - Land used by the various churches for the purpose of public worship
- b) Rebate at 75% of the declared rate were granted for:
- (i) Education Purposes:

on land occupied by Caritas College - rebate totalled	\$15,884
on land occupied by University SA at 34 Flinders Terrace	\$11,824
on 18 flats owned by University SA located at 82,84,88 Barry Street	<u>\$14,931</u>
Total:.....	\$42,639



- (ii) Community Services – the following community service organisations complied with the criteria specified in the Act to entitle them to either a full or 75% rebate:

Port Augusta Youth Centre	\$ 3,311
Aboriginal Prisoners & Offenders Support Services	\$ 4,399
Australian Red Cross Society	\$ 1,860
Legal Services Commission	\$ 1,588
Orana Inc	\$ 3,519
Community Housing Associations on 38 residential properties owned or occupied Wesley Country Housing, Portway Housing Assn Inc, Women's Housing Assn Inc and Common Ground Adelaide Ltd	<u>\$32,147</u>
Total:.....	\$46,824



5.2.2 *Discretionary rebates* granted pursuant to Section 166 of the Local Government Act were provided to the following community groups and organisations:

Port Augusta Business Centre	\$12,382
New Business	\$21,846
Port Augusta Golf Club	\$ 8,194
Port Augusta Yacht Club	\$13,173
Port Augusta Bowling Club	\$12,046
Pichi Richi Railway Preservation Society Inc	\$ 3,318
Australian National Institute Inc:	
- Stirling North Golf Course	\$ 4,227
- Flinders Terrace Tennis Courts	\$13,685
- Cooinda Hall	\$ 1,190
CWA Inc	\$ 1,310
Flinders Homing Club Inc	\$ 2,802
Port Augusta Gun Club	\$ 5,938
Port Augusta Pistol Club	\$ 1,106
Port Augusta Spencer Gulf Fire Pistol Club Inc	\$ 1,106
ETSA Small Bore Rifle Club	\$ 1,106
Port Augusta Basketball Association Inc	\$ 1,106
Port Augusta Beehive Crafts	\$ 1,310
Anglicare Book Shop	\$ 1,310
Port Augusta Senior Citizens Association Inc	\$ 3,868
Lions Club of SA	\$ 1,972
Lifeline Country to Coast SA Inc	\$ 6,224
Scouts Association of SA	\$ 2,345
Port Augusta Aero Club	\$ 1,106
State Emergency Service	\$ 204
St Vincent de Paul Society Inc	\$ 1,995
Catholic Diocese of Port Pirie Inc (Parish Hall)	\$ 1,792
Synod Anglican Church - (Church Hall)	\$ 773
Umeewarra Aboriginal Media Association Inc	\$ 8,686
The Salvation Army	\$ 7,404
Total:	\$143,524



5.2.3 Additional rate rebates and remissions to ratepayers included:

- a) Rebates totalling \$479,026 were provided to 'cap' or limit the general rate increase on residential, commercial and industrial land to an increase of 15% on the general rate paid in the previous year. **\$ 479,026**
 - b) A 5% discount to those ratepayers who chose to pay their rates in full prior to the due date of the first instalment – the discount applied totalled: **\$ 383,881**
 - c) Remissions of rates were granted to pensioners, self funded retirees and recipients of beneficiary concessions. The basis of this remission was to remit up to \$340 when the general rate liability exceeded \$1,106 (after deduction of the State Government funded pensioner concession). Total of these remissions in the 2013/2014 financial year was: **\$ 154,708**
- TOTAL OF REBATES AND REMISSIONS FOR 2013/2014: \$1,250,602**

5.3 **Auditor Independence**

The *Local Government Act 1999* provides that a Council must have an Auditor and the term of appointment shall not be for a period greater than 5 years. Council appointed Ian G. McDonald FCA, Chartered Accountant, as Council's Auditor for the period 2010/2011 to 2014/2015 at a set fee of \$75,000 (ex GST) at its meeting held on 23 May 2011.

During the 2013/2014 financial year, Council's Auditor Ian G. McDonald was paid \$16,500.

5.4 **National Competition Principles**

5.4.1 The competitive neutrality reform program was a commitment under Clause 3 of the Competition Principles Agreement which provides *'that the objective of competitive neutrality policy is the elimination of resource allocation distortions arising out of the public ownership of entities engaged in significant business activities: Government businesses should not enjoy any net competitive advantage simply as a result of their public sector ownership'*. Under Clause 7 of the Agreement, states and territories committed to also apply this reform at local government level.

Council has no significant business undertaking as defined under Clause 7 Statement of the Competition Principles Agreement.

5.4.2 In giving consideration to Council's by-laws, Council is satisfied that where competition may be restricted as a result of a permit being required under a by-law for certain Acts, activities, or events, the benefit to the community outweighs the cost and there is no alternative means open to Council to control these activities. No reviews of Council's by-laws were undertaken during 2013/2014.

5.4.3 No complaints were received during the year alleging a breach of competitive neutrality principles by the Council.

5.5 **Competitive Tendering Statement**

During the 2013/2014 financial year, Council utilised a competitive tendering approach for the provision of the following goods and services:

Tender Details	Public or Selective
Central Oval Redevelopment – Category 1 Builders	Selective
Security of Council's Buildings	Public
Footpath Paving Works 2013/2014	Selective
Front End Loader & Mini Excavator	Public
3 Tonne Tip Truck	Public
Foreshore Playspace Shade Structure	Selective
Australian Arid Lands Botanic Garden Solar Panels	Selective
Bitumen Spray Sealing 2014	Selective
Airport Terminal Upgrade	Public
Footpath Paving Works 2014	Public
Managed Taxi Rank	Selective
Expression of Interest – Mayor Joy Baluch AM Statue/Bust	Public
Disposal of Surplus Pavers	Public
Water Access Stairs Westside Jetty	Public

Council has a Purchasing, Contracts and Tendering Policy 1.1.09 which provides the guidelines to be undertaken by officers when seeking the supply of services and goods from outside parties.

5.6 **Fraud and Corruption**

Council recognises that Fraud and Corruption in Public Administration has the potential to cause significant financial and non-financial harm and therefore the prevention and control of Fraud and Corruption should feature predominantly within the systems and procedures of a responsible Council.

Council Fraud and Corruption Policy 2.6.08 outlines the Council's approach to the prevention or minimisation, identification and control of fraudulent and/or corrupt activity and, summarises the associated responsibilities of Council Members and Council Employees.

Council's policy was reviewed in November 2013 to ensure that it was up to date in regard to the provisions of the Independent Commissioner Against Corruption Act 2013. Council's Whistleblowers Protection Policy 2.4.01 was also updated in November 2013.

5.7 Internal Review of Council Actions

Council is required to publish an annual statement in relation to the number of applications for review made in relation to decisions of the Council; employees of the Council; and other persons acting on behalf of the Council.

During the reporting period Council received one requests for internal review of decisions by Council Officers. The internal review related to a horse stable lease. The City Manager supported the decision made by the responsible officer, which was not to allow access to the horse stable by the applicant, as Council process had not been adhered to in relation to the allocation of the stable through an open tender process. This resulted because the current lessee had outstanding debts with Council. The applicant was advised that an external review was also available to them if they were not happy with the result of the internal review. The applicant took up this option, and following an investigation by the Ombudsman SA, the Council decision was upheld. The Ombudsman made recommendations for improvements to Council's administrative process regarding the tendering requirements for horse stables as part of his findings, and these have been implemented by Council.

5.8 Community Land Management Plans

During the 2013/2014 financial year, a review of the Community Land Management Plans was instigated to ensure that the information within the plans, such as leases etc were up to date. The review, as at 30 June 2014, had not been completed and this review will continue into the 2014/2015 financial year.

Council at its meeting held on 23 June 2014 resolved to endorse a revocation proposal relating to Allotment 1 in DP 22423 as described within Crown Record 5752/730 and known locally and the Old Golf Course Land adjacent Stuart Highway. Public consultation and engagement on this proposal will be undertaken during July 2014.



Community Acknowledgement

Section Six

- 6.1 Academic Achiever Award
- 6.2 Australia Day Awards
- 6.3 Rotary Christmas Pageant
- 6.4 Mayoral Christmas Party
- 6.5 Christmas Lighting Festival
- 6.6 Council Awards
- 6.7 Australian Citizenship Ceremonies
- 6.8 Annual Staff 'Thank You' Function



The community play an important part in the social development of our great City and many individuals achieve personal goals, donate their time to support others, and participate actively in local events and activities. Council acknowledges the hard work of many community members and those who strive to make Port Augusta a better place to live, work, play and visit.

Some of the special community events and ceremonies commending outstanding service and accomplishment during 2013/2014 are outlined as follows:

6.1 Academic Achiever Award

Mary Seagrim was the winner of the 2013 Academic Achiever Award gaining the South Australian Certificate of Education with a ATAR score of 93.55. At the time of contacting Mary in early 2014, Mary advised that she was hoping to receive entry into Commerce (Marketing) at Adelaide University. Mary was a student of Caritas College.

Other local students who received ATAR scores of over 83 include:

- a) Eloise Curtis (Caritas College) 93.30
- b) Melissa Rogers (Caritas College) 90.20
- c) Patrick Miller (Caritas College) 88.20
- d) Jaimee Trewartha (Caritas College) 87.20
- e) Brianna Kinnear (Port Augusta Secondary School) 86.95
- f) Ethan Penglase (Caritas College) 85.50
- g) Laurie Haynes (Caritas College) 84.35
- h) Kristal Laister Hartmann (Port Augusta Secondary School) 83.95
- i) Ryan Kuerschner (Caritas College) 83.95



6.2 Australia Day Awards

Australia Day was again celebrated in Gladstone Square with a hearty breakfast compliments of the local Service Clubs; Rotary, Lions, Apex and the State Emergency Services. Port Augusta City Council take this opportunity to recognise outstanding community members and groups who have made special contributions to the community. Awards are presented to the Citizen of the Year, Young Citizen of the Year and Community Event of the Year. The nominees for each category and the recipients of the 2014 awards are as listed below:

6.2.1 Citizen of the Year

Nominees: Rose Moyle-Galich, Anna Nayda,
Bruno Carcuro

WINNER: Bruno Carcuro

Bruno was nominated for his long term dedication to our community. His tireless contribution – ranging from fundraising for needy causes to encouraging leadership; and being a great role model for the young. This was also supported by Bruno's amazing musical talent.

Bruno's list of achievements include:

- a) volunteer work for St Vincent de Paul including President's role;
- b) weekly co-ordination of parish music for all liturgies/celebrations at All Saints Catholic Parish;
- c) volunteering time for music for community events, fundraisers and funerals;
- d) initiated 'The Wobbles' a children's entertainment band, raising money for the Port Augusta Special School (every Christmas for over a decade);
- e) contributed to the Christmas Lighting events;
- f) volunteerer as Santa for Stirling North CFS (for past 5 years);
- g) provided music for Relay for Life and other Pre-event fundraisers;
- h) volunteered for over 10 years as a junior tennis coach;
- i) Committee Member of All Saints Tennis Club; and
- j) guest speaker for senior students re servant leadership.



6.2.2 Young Citizen of the Year

Nominees: Cody Ackland, Emma Hall

WINNER: Emma Hall

Emma is 18 years of age and commenced in the TS Augusta Australian Navy Cadets as a recruit in 2008 and has worked her way up through the ranks to Leading Seaman.

Emma has been a flag raiser at Australia Day celebrations, ANZAC Day Dawn and Main Service, Long Tan Day, Remembrance Day, Korean War as well as a member of the Guard in the Catafalque Party and Guard/Parade Commander for these parades.

Her biggest achievement to date was being chosen to represent TS Augusta and South Australia at the Royal Australian Navy International Fleet Review in Sydney. She was the only Port Augusta Cadet chosen with two more cadets from TS Augusta coming from Quorn. This year, Emma was the recipient of TA Augusta 'Cadet of the Year' Award for being an outstanding cadet.

Emma's community volunteer commitment also extends to netball and she is also actively involved in various fundraising activities.



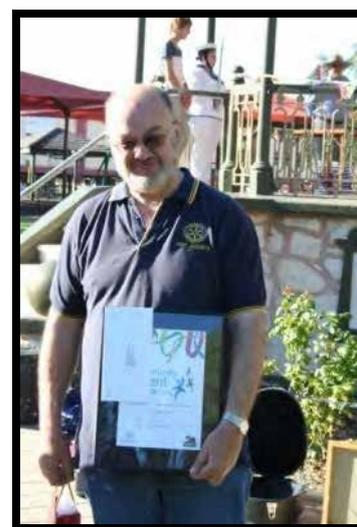
6.2.3 Community Event of the Year

Nominees: Port Augusta Christmas Pageant, 2013
Emergency Services Family Fun Day

WINNER: Port Augusta Christmas Pageant

The Port Augusta Rotary Club has been organising and running the Port Augusta Christmas Pageant for many years. The Christmas Pageant is held on the first Friday in December. It is a free community annual event which is eagerly awaited by all. The co-ordination and management required to ensure that the pageant is a success is a team effort, with many hours spent attracting the wide variety of floats and participants.

The number of floats entering the pageant annual has increased steadily over the past 5 years, attracting a wider community and visitor interest.



6.3 Rotary Christmas Pageant

Port Augusta City Council provided financial assistance and support preparing the Central business district for the Rotary Christmas Pageant which was held on Friday 6th December 2013. The pageant is strongly supported by members of the community who come out to celebrate the festive season.

Best Floats were judged by the Rotary Club with certificates from Rotary and financial incentives from the Port Augusta City Council being awarded to the following recipients for their float entries in the Pageant:

Best School Float - Willsden Primary School

Best Recreation/Youth/Sport Float - Port Augusta Racing Club

Best Float Overall - Mens Shed



6.4 Mayoral Christmas Party

After the pageant the community had the opportunity to enjoy the evening at the Port Augusta Mayoral Christmas Party. The Mayoral Christmas Party was held on 6 December 2013 at Gladstone Square from 7.30pm to 10pm. Entertainment included free rides on the trippa ride, jumping castles, carousel and the Model Engineers miniature trains. There was live entertainment by the CASM Soul Band. Food and drink stalls run by community organisations were available throughout the evening as well as a visit by Santa. Fireworks concluded the event.

6.5 Christmas Lighting Festival

Registrations for the Christmas Lighting festival officially opened on 1 November 2013 and Closed on 29 November 2013 at 5pm. Each registration received a set of 10m coloured LED lights and a plant voucher from the AridSmart Nursery.

To promote and encourage youth participation in the Christmas Lighting Festival, a competition to design a picture for the Port Augusta City Council's 2013 Christmas Calendar Poster was held with an excellent response. The quality of the pictures was so high, a winner and a runner-up was awarded in each category. This year's winners were awarded vouchers from Big W.

6.5.1 Council received a total of 132 nominations for the various Christmas Lighting festival categories: The 2013 Christmas Lighting winners were:

Best Residential Display (Photo right)

Lee, Emily Jayde and Aymber Holmes
Glyde Street



Best Business:

Joe Guidolin Carpentry
Eyre Highway

Best Not for Profit organisation:
All Saints Catholic Church

Housing Trust (Photo right)

1st Place
Judith Watkins
Domeyer Court
2nd Place
Brett Ferber
Anderson Crescent
3rd Place
Jackie Griffin
Murdock Street



Best Street (Photo right)

Kelly Court
Stirling North



6.6 Council Awards

6.6.1 Caravan and Camping Show

Port Augusta City Council is committed to promoting Port Augusta and the region and annually attends the Adelaide Caravan and Camping Show. The event was held between 19-23 February 2014 with more than 28,000 people attending. Our presence at this event ensures that we have an opportunity to showcase to the public what Port Augusta and the Region has to offer and hopefully encourages greater visitation to our City.

The Wadlata Outback Centre, Australian Arid Lands Botanic Garden and Port Augusta Now stall had a modern fresh look for the displays, which prominently featured images by local photographer Georgie Sharp.



Port Augusta was awarded the 'Exhibition Excellence Award' for an Outstanding Tourism Exhibit.

6.7 Australian Citizenship Ceremonies

Council performed a number of Australian Citizenship Ceremonies during the reporting period, in which 14 males, 15 females and 7 dependent children became Australian Citizens. Each new Australian Citizen is presented with a certificate and a small gift by the Council.

6.8 Annual Staff 'Thank You' Function

Without the dedication of staff, many of Council's services would not be able to be provided to the high standard that they are. Annually, staff's long term commitment to the work they do is acknowledged through 10, 20, 30 and 40 year service awards. On 6 November, 2013 the following staff received a gift and certificate in acknowledgement of their service to the Port Augusta community.

10 Year Service Awards

Shannon Doble – Ryan Mitchell Swim Centre
Wendy Finlay – Port Augusta Outdoor Adventure Centre
Carole Harris – Nerrilda Nursing Home
Pat Murphy – Civic Centre
Kym Power – Works Depot
Narrelle Retallack – Miriam High Special Needs Centre
Julie Rozee – Nerrilda Nursing Home
Bev Scharenberg – Nerrilda Nursing Home
Cindy Smith – Health Focus
Jenny Taylor – Port Augusta Childcare Centre

20 Year Service Awards

Sandra Manko – Nerrilda Nursing Home
Alan Dowling – Works Depot
Dianne McDowall – Wadlata Outback Centre



Pictured L-R: Sandra Manko, Greg Perkin – City Manager, Carole Harris, Cindy Smith, Bev Scharenberg, Narrelle Retallack, Wendy Finlay, Jenny Taylor, Alan Dowling, Pat Murphy and Deputy Mayor Phil Greagen.

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