



**Port Augusta**  
CITY COUNCIL



**Annual Report**  
**2014-2015**



**Port Augusta**  
CITY COUNCIL



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Thank you to: Melanie Jenkins and Cynthia Collins for proof reading the Annual Report

# Introduction

Council must, prior to November each year, adopt its Annual Report for the preceding financial year. The Annual Report is a legislative requirement, and as outlined within Section 131 of the *Local Government Act 1999* must include the material and specific reports on the matters specified within Schedule 4 of the Act. Further, Section 9 of the *Freedom of Information Act 1991* provides that Council must also cause an up-to-date 'Information Statement' to be published containing certain information.

The preparation, adoption, printing and distribution of the 2014/2015 Annual Report ensures compliance with the legislative provisions outlined above, and Council's 'Information Statement' can be found within Section Four of this Report.

In addition to the matters that must be reported against as outlined within legislation, Council has inserted a 'Community Report' to acknowledge the wonderful Port Augusta community, and the many activities, contributions and personal successes that local groups and individuals make throughout the year

The Annual Report comprises of the following:

Section One	Executive Overview (Mayor's and Chief Executive Officer's Reports)
Section Two	The Council, Management and Human Resource
Section Three	Strategic Plan and Performance
Section Four	Compliance Report – Information Section pursuant to Section 9 of the <i>Freedom of Information Act 1991</i> .
Section Five	Accountability Report
Section Six	Community Report





# Our Mission

To create and sustain a safe and vibrant Community where people want to live, work, play and visit.

# Community Vision 2031

Port Augusta is a thriving successful intercultural community where our spirit of innovation and resilience has provided opportunities for all people of all ages to realise their dreams.

We have capitalised on our top location to attract business investment, residential growth and tourists from all over the world.

Our people have access to excellent health, education, housing and support services that gives them confidence in their future.

We lead the way in living sustainably in an arid environment and in developing alternative energy infrastructure.

Our strong, united, harmonious yet dynamic and vibrant community makes us proud to call Port Augusta home and enables us to welcome new residents and visitors to share our outstanding quality of life.

# Our Values

The following outlines the qualities that underpin the way we treat each other, the natural and built environment and all of the resources and materials we use in our daily lives. They will shape the 'Port Augusta' that we have expressed in our vision (extract Community Vision and Strategic Plan 2013-2017):

## **Respect and Social Cohesion**

Respect is fundamental to building a strong, socially cohesive community. It is based on a fundamental belief in the worth and value of all living things. It informs the way we treat people and nature. It also includes the way we protect our built heritage.

We demonstrate respect when we include people in our conversations about what matters to us and listen with open hearts and minds to what they tell us. We value cultural diversity and encourage the expression of these different perspectives.

We nurture respect when we find ways to work together on particular actions that address our shared concerns.

Respect deepens when we take the time to learn more about each other through sharing our culture, our celebrations and our achievements.

## **Optimism and Confidence**

We will face the future with a positive attitude drawing on our collective strengths and our shared history of struggle and triumph.

We are resilient people and Port Augusta is a resilient place. We know that we have succeeded at anything we have believed in.

## **Courage**

We are not afraid to face the hard issues and work through them together. We are prepared to take calculated risks to move towards a better future. Those who speak up are not silenced. They are invited to contribute to the solutions.

## **Leadership**

We commit ourselves to nurturing leadership in our children and young people, valuing their contributions as citizens of our City.

We develop opportunities for people to provide leadership within their communities, workplaces and places of learning.

We actively support those who accept leadership roles in the community, whether these are political, religious, recreational, business or civic.

Leaders have a passion and determination to succeed which means they are always prepared to try, to learn from their mistakes and try again. They are motivated by a desire to create a better world rather than the need to satisfy their own egos. We therefore value our leaders and recognise their contribution publicly.

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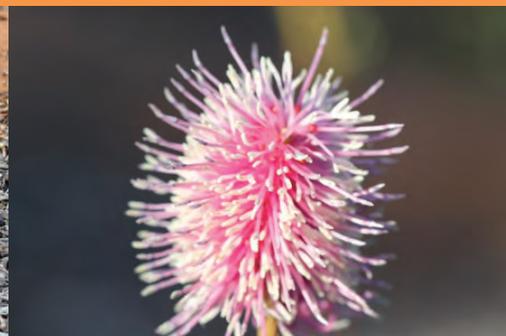


# EXECUTIVE OVERVIEW

## Section One

1.1 Mayor's Report

1.2 Chief Executive Officer's Report



# 1. Mayor's Report



Having the elections now behind us, we have a solid team ready to work and deliver great results over the coming four years. I congratulate all those on either their re-election, or the newly elected. We have also welcomed our new CEO, John Banks. John brings an array of experience having worked in the Northern Territory, Darwin City Council, and numerous other councils and in senior roles for quite an extensive time.

We have officially opened and begun using our landmark new facility, Central Oval. This facility has been the pinnacle of Council projects over the recent past and has help redefine and shape our future. We have become even more the envy of our respective local government friends, by now holding not just the newest, but the biggest regional community hub. Such has also gained some great attention from those in Adelaide – and interstate.

With our budget, we have taken an approach for the first time in many years to tackle our annual operating deficit. This year council has made a provision to start budgeting for getting this deficit to surplus, which long term will provide for greater financial sustainability and asset renewal capability. Even though some of the purse strings have been tightened, it is pleasing that we are still delivering a budget with a reasonable focus on infrastructure, ensuring that we are building new footpaths, planting new trees, upgrading roads and much more.

We have seen an increase in the participation and collaboration in the Upper Spencer Gulf Common Purpose Group, which also ensures that we as a region are working together to build our future. It is this alliance and strength that helps tackle issues such as the unfortunate news of Alinta Energy's closure of the Port Augusta power station – and Leigh Creek. The power of this alliance was witnessed upon a trip to Canberra in June – which gave the USG access to several Federal Ministers and key staff.

We are working strongly towards positioning Port Augusta as the renewable capital of Australia. We have seen increased interest in Port Augusta and surrounds given our natural resource – the sun! We believe that over the coming 12 months we will see further potential projects come to light, and this interest will provide significant investment in both economic sense and also practical outcomes such as jobs.

With all this, Council still maintains its core and diversified business. We have a proud history of being a Council that has redefined the role of local government, and one that has become the master of its own destiny. We currently operate some 51 services, which is well above the average level of service for local government in South Australia – and we do so above standard. With this, Council has committed as part of its ongoing structural review, that these services will be reviewed to ensure maximum delivery and quality performance are provided to our community in all areas.

It is important to stay in touch with the community and Council has been very proactive in the past twelve months in reaching its community through the introduction of a public question time at Council Meetings held on the fourth Monday of each month, continued use of Council's Facebook Page and Website, plus radio, television and print media. The Council's Community Newsletter continues to be a very successful forum for keeping the community up to date on Council activities.

In closing, I acknowledge the great work our organisation has delivered in the past 12 months, and thank the community for their continued support in what we do. I have no doubt – even with the not so positive news that has surrounded this region over recent months, that we will become a major distribution, industry and renewable hub for not just this State – but Australia.

A handwritten signature in black ink, appearing to be 'S. Johnson'.

Mayor Sam Johnson

## 2. Chief Executive Officer's Report



It has been a year of considerable achievement. In November a new Council was elected and set about framing its strategic direction and budget with an emphasis on economic responsibility and good governance. The Elected Members focused on setting the framework for the provision of services that meet the expectations of the community and good financial management. The Community Vision and Strategic Plan provided direction throughout the year to ensure the most effective use of resources and above all accountability and transparency. The Council also developed areas of focus for the budget for the next four years including organisational efficiencies, infrastructure renewal, vitality and community.

I'm continuously impressed by the spirit of Port Augusta community and the endeavour and commitment of the Council staff across a broad range of services. Global and national economic challenges impacted on the city, but the year also marked the completion and official opening of a number of key strategic projects aimed at strengthening the city's sustainability. Two notable examples were the refurbishment of the airport to support business and tourism and the opening of Central Oval with its ability to demonstrate the vitality and 'can do' approach of the city.

The Council is focussed on building upon a constructive culture to support improvements to systems, structure and processes which will ultimately result in appropriate recurrent operational expenditure whilst providing services that strive to meet the expectations of the community.

A handwritten signature in blue ink, appearing to read 'John Banks', written in a cursive style.

John Banks  
Chief Executive Officer



# THE COUNCIL

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- 2.2 Council and Committee Structure
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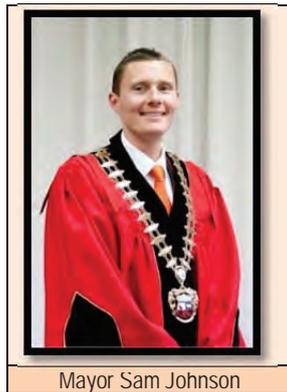


2.1 Elected Member Information 2014/2015

The Port Augusta City Council composition is made up of a Mayor and nine (9) Councillors, elected at large.

The office of Mayor, elected by the community, is in keeping with the fundamental principle of democracy and provides the community with an opportunity to express faith in a candidate on a four yearly basis. Elected Members, being elected at large, represent the whole of the community and this structure ensures a community wide focus by Elected Members when debating and voting on issues within the Chamber.

Pursuant to Section 6(2) of the *Local Government Act 1999* Council may adopt a policy not to fill a casual vacancy, in the first instance, until the next General Election, however this is not applicable to the position of Mayor. Council adopted such a policy in September 2004. Subsequently, following the election of Cr Sam Johnson to the position of Mayor in September 2013, Council continued to operate with one vacant Councillor position until the general election held in November 2014. For the period 1 July 2014 to 14 November 2014, Council comprised the following Elected Members:



Mayor Sam Johnson

			
Deputy Mayor Phil Greagen	Councillor Brett Benbow	Councillor Phil Brown	Councillor Lisa Lumsden
			
Councillor Ken McLean	Councillor Tony Mitchell	Councillor Fran Paynter	Councillor Peter Solomon

In 2004 Council adopted a Supplementary Election Policy 2.1.02 which provides that in the first instance, a casual vacancy will not be filled until the next General Election. Following the passing of Mayor Joy Baluch in May 2013, a Supplementary Election for the position of Mayor was held during August/September 2013, resulting in Cr Sam Johnson being elected as Mayor.

Due to the provisions of Council Supplementary Election Policy 2.1.02, the casual vacancy created by Cr Sam Johnson's election to the position of Mayor, was not filled until the November 2014 Local Government General Election.

2.1.1 The Local Government Election Results 2014:

1) **Mayoral Position:** Three (3) candidates contesting 1 vacancy:

Ballot Papers			Candidate Names	1 <sup>st</sup> Preference Votes
Formal	Informal	Quota	Keneally, Russell	806
4112	22	2957	Johnson, Sam	2504
			Solomon, Peter	802

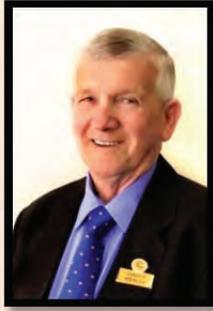
2) **Area Councillor Positions:** Sixteen (16) candidates contesting 9 vacancies:

Ballot Papers			Candidate Names	1 <sup>st</sup> Preference Votes	Position Elected	Votes at conclusion of Election
Formal	Informal	Quota	Myers, Mark	313	6 <sup>th</sup>	Quota
3902	185	391	Benbow, Brett	748	1 <sup>st</sup>	Quota
			Mitchell, Tony	331	3 <sup>rd</sup>	Quota
			Greagen, Phil	507	2 <sup>nd</sup>	Quota
			Smith, Kieron	48	-	68
			Biddlecombe, Tamika	42	-	53
			Johnston, Ann	348	4 <sup>th</sup>	Quota
			Brown, Phillip	319	5 <sup>th</sup>	Quota
			Clark, Geoffrey	114	-	273
			Pycroft, Chris	111	-	164
			Hutchison, Colleen	1188	9 <sup>th</sup>	359
			Williams, Rob	22	-	26
			Lumsden, Lisa	319	7 <sup>th</sup>	Quota
			Thomas, Lindsay	92	-	105
			Paynter, Fran	273	8 <sup>th</sup>	Quota
			Coghlan, Shane	127	-	189

The Port Augusta City Council Elected Members represent the community as Council-wide representatives, and are involved in a range of activities to promote and support the city as a whole. The Elected Members, both past and present, contact and representation details for 2014/2015 are as follows:

2.1.2 Elected Members who were not re-elected or did not re-nominate:

 <p><b>Cr Peter Solomon</b></p> <p>Term of Office 1989 - 1993 (May) (Dec) 1993 - 2003 2006 - 2014</p>	<p><b>Contact Details</b></p> <p>Cr Peter Solomon PO Box 355 PORT AUGUSTA SA 5700 Mobile: 0429 098 295 Email: <a href="mailto:peter.solomon@portaugusta.sa.gov.au">peter.solomon@portaugusta.sa.gov.au</a></p> <p><b>Representation</b></p> <ul style="list-style-type: none"> <li>• Operations Committee</li> <li>• Strategic Management Committee</li> <li>• Strategic Planning &amp; Development Policy Committee</li> <li>• Audit Committee</li> <li>• Aboriginal Advisory Committee</li> <li>• Spencer Gulf Cities Association Representative on LGA Executive Committee</li> <li>• South Australian Regional Organisation of Councils</li> </ul>
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Cr Ken McLean

Term of Office  
2006 - 2014

**Contact Details**

Cr Ken McLean  
PO Box 1746  
PORT AUGUSTA SA 5700  
Mobile: 0448 354 745  
Email: [ken.mclean@portaugusta.sa.gov.au](mailto:ken.mclean@portaugusta.sa.gov.au)

**Representation**

- Operations Committee
- Strategic Management Committee
- Strategic Planning & Development Policy Committee

2.1.3 Elected Members elected onto Council at the November 2014 Local Government Elections:



Mayor Sam Johnson

Term of Office  
Councillor  
2006 – 2013 (Sep)  
Mayor  
(Sep) 2013 - current

**Contact Details**

Mayor Sam Johnson  
PO Box 4125  
PORT AUGUSTA SA 5700  
Mobile: 0419 423 777  
Email: [sam.johnson@portaugusta.sa.gov.au](mailto:sam.johnson@portaugusta.sa.gov.au)

**Representation**

- Ex-Officio Member of every Council Committee
- Provincial Cities Association
- Upper Spencer Gulf Common Purpose Group
- Audit Committee
- CEO Performance Review Committee
- LGA State Executive Committee – Spencer Gulf Cities  
Zone Board Delegate



Cr Brett Benbow

Term of Office  
2010-current

**Contact Details**

Deputy Mayor  
Cr Brett Benbow  
PO box 499  
STIRLING NORTH SA 5710  
Mobile: 0419 665 106  
Email: [brett.benbow@portaugusta.sa.gov.au](mailto:brett.benbow@portaugusta.sa.gov.au)

**Representation**

- Operations Committee
- Strategic Management Committee
- Strategic Planning & Development Policy Committee
- Port Augusta Marine Advisory Committee
- Council Development Assessment Panel
- Alcohol Management Group
- CEO Performance Review Committee



**Cr Phillip Brown**

Term of Office  
2010 – current

#### Contact Details

Cr Phillip Brown  
PO Box 2147  
PORT AUGUSTA SA 5700  
Mobile: 0419 829 869

#### Representation

- Operations Committee
- Strategic Management Committee
- Strategic Planning & Development Policy Committee
- Alcohol Management Group
- Audit Committee



**Cr Philip Greagen OAM**

Term of Office  
1995 – current

#### Contact Details

Cr Philip Greagen OAM  
PO Box 1864  
PORT AUGUSTA SA 5700  
Mobile: 0419 665 106  
Email: [phil.greagen@portaugusta.sa.gov.au](mailto:phil.greagen@portaugusta.sa.gov.au)

#### Representation

- Operations Committee
- Strategic Management Committee
- Strategic Planning & Development Policy Committee
- Port Augusta Aboriginal Advisory Committee
- Wami Kata Old Folks Home Board



**Cr Colleen Hutchison**

Term of Office  
1995 – 1997  
(Sep) 1998 – 2006 (Nov)  
2014 - current

#### Contact Details

Cr Colleen Hutchison  
PO Box 340  
PORT AUGUSTA SA 5700  
Mobile: 0429 037 202  
Email: [colleen.hutchison@portaugusta.sa.gov.au](mailto:colleen.hutchison@portaugusta.sa.gov.au)

#### Representation

- Operations Committee
- Strategic Management Committee
- Strategic Planning & Development Policy Committee
- Audit Committee
- Port Augusta Aboriginal Advisory Committee



**Cr Ann Johnston**

Term of Office  
2014 - current

**Contact Details**

Cr Ann Johnston  
PO Box 1814  
PORT AUGUSTA SA 5700  
Mobile: 0417 829 869  
Email: [ann.johnston@portaugusta.sa.gov.au](mailto:ann.johnston@portaugusta.sa.gov.au)

**Representation**

- Operations Committee
- Strategic Management Committee
- Strategic Planning & Development Policy Committee
- Port Augusta, Roxby Downs & Woomera Health Advisory Committee
- Council Development Assessment Panel
- CEO Performance Review Committee



**Cr Lisa Lumsden**

Term of Office  
2010 – current

**Contact Details**

Cr Lisa Lumsden  
14 Carlton Parade  
PORT AUGUSTA SA 5700  
Mobile: 0439 883 180  
Email: [lisa.lumsden@portaugusta.sa.gov.au](mailto:lisa.lumsden@portaugusta.sa.gov.au)

**Representation**

- Operations Committee
- Strategic Management Committee
- Strategic Planning & Development Policy Committee
- The Australian Arid Lands Botanic Garden Strategic Management Committee



**Cr Tony Mitchell**

Term of Office  
2003 – current

**Contact Details**

Cr Tony Mitchell  
PO Box 310  
PORT AUGUSTA SA 5700  
Mobile: 0409 428 246  
Email: [tony.mitchell@portaugusta.sa.gov.au](mailto:tony.mitchell@portaugusta.sa.gov.au)

**Representation**

- Operations Committee
- Strategic Management Committee
- Strategic Planning & Development Policy Committee
- Council Development Assessment Panel
- Regional Development Australia (Far North) Board



**Cr Mark Myers**

Term of Office  
2014 – current

#### Contact Details

Cr Mark Myers  
PO Box 1740  
PORT AUGUSTA SA 5700  
Mobile: 0429 424 320  
Email: [mark.myers@portaugusta.sa.gov.au](mailto:mark.myers@portaugusta.sa.gov.au)

#### Representation

- Operations Committee
- Strategic Management Committee
- Strategic Planning & Development Policy Committee



**Cr Fran Paynter**

Term of Office  
2003 - current

#### Contact Details

Cr Fran Paynter  
24 Sanderson Street  
PORT AUGUSTA SA 5700  
Mobile: 0419 422 592  
Email: [fran.paynter@portaugusta.sa.gov.au](mailto:fran.paynter@portaugusta.sa.gov.au)

#### Representation

- Operations Committee
- Strategic Management Committee
- Strategic Planning & Development Policy Committee
- Australian Arid Lands Botanic Garden Advisory Committee

## 2.2 Council and Committee Structure

Following the General Election in November 2014, the new Council considered and adopted the Council and Committee Structure as listed below:

- 2.2.1 **Operations Committee** – held on the 2<sup>nd</sup> Monday of each month, commencing at 6pm.
- 2.2.2 **Strategic Management Committee** – held on the 3<sup>rd</sup> Monday of each month, commencing at 6pm.
- 2.2.3 **Strategic Planning & Development Policy Committee** – held on an ‘as needs’ basis at the conclusion of the Strategic Management Committee
- 2.2.4 **Council Meetings** – held on the 4<sup>th</sup> Monday of each month, commencing at 6pm

All meetings are held in the Council Chambers, Civic Centre, 4 Mackay Street, Port Augusta and are open to the public. If a Council or Committee Meeting falls on a public holiday, the meeting is held on the Tuesday following the public holiday at the same time as listed above.

Agendas for Council and Committee Meetings are available on Council's Website on the Thursday prior to the Monday Meeting (being 3 clear days prior). A hardcopy is also placed on public display at each office of the Council that is open to the public for the general administration of Council business. The agenda and minutes are placed on Council's Facebook page and are emailed to a public listing, for those who have registered an interest in receiving the agendas and minutes. Minutes are placed on Council's Website within 5 days following the meeting.

*Membership of Key Committees - Mayor (ex-officio) and all Councillors*

During the 2014/2015 financial year, Council made 244 resolutions in relation to general issues and/or confidential matters presented for consideration.

**2.3 Council & Key Committee Meeting Attendance Records**

The following table provides a record of attendance by Elected Members at the Council, Special Council and Key Committee Meetings held during the reporting period:

Elected Member	Council Meeting	Special Council Meeting	Operations Committee	Strategic Management Committee	Strategic Planning & Development Policy Committee	Total % Attendance
Total number of meetings held for each Committee for period 1 July 2014 – 5 November 2014:						
	4	3	4	4	1	
Mayor Johnson	4	3	3	3	1	77.7%
Cr Greagen	3	3	3	3	1	72.2%
Cr Benbow	4	3	3	3	1	77.7%
Cr Brown	4	3	4	4	1	88.8%
Cr Lumsden	3	2	4	3	1	72.2%
Cr McLean	3	2	3	4	1	72.2%
Cr Mitchell	4	3	3	4	1	83.3%
Cr Paynter	4	2	4	4	1	83.3%
Cr Solomon	4	2	2	4	1	72.2%

Elected Member	Council Meeting	Special Council Meeting	Operations Committee	Strategic Management Committee	Strategic Planning & Development Policy Committee	Total % Attendance
Total number of meetings held for each Committee for period 24 November 2014 – 30 June 2015:						
	8	5	7	6	1	
Mayor Johnson	7	3	6	4	0	74%
Cr Benbow	8	5	7	6	1	100%
Cr Brown	8	5	6	5	1	92.5%
Cr Greagen	6	4	7	6	1	88.8%
Cr Hutchison	6	4	6	6	1	85.1%
Cr Johnston	7	5	7	5	1	92.5%
Cr Lumsden	7	4	5	5	0	77.7%
Cr Mitchell	7	4	6	6	1	88.8%
Cr Myers	7	4	6	4	0	77.7%
Cr Paynter	8	4	4	4	1	77.7%

## 2.4 Other Advisory Committees

### 2.4.1 Audit Committee – Section 41 & 126 Local Government Act 1999

The Audit Committee is responsible for monitoring the integrity of the financial statements of the Council, including its annual report, reviewing significant financial reporting issues and judgements which they contain.

The Committee shall review and challenge where necessary:

- a) the consistency of, and/or any changes to, accounting policies;
- b) the methods used to account for significant or unusual transactions where different approaches are possible;
- c) whether the Council has followed appropriate accounting standards and made appropriate estimates and judgements, taking into account the views of the external auditor;
- d) the clarity of disclosure in the Council's financial reports and the context in which statements are made;
- e) all material information presented with the financial statements, such as the operating and financial review and the corporate governance statement (insofar as it relates to the audit and risk management);
- f) keep under review the effectiveness of the Council's internal controls and risk management systems; and
- g) review and recommend the approval, where appropriate, of statements to be included in the annual report concerning internal controls and risk management.

**Membership: 1 July 2014 to 30 June 2015:** Elected Members: Cr Peter Solomon (Chairman until 30 October 2014), Mayor Sam Johnson (Chairman from November 2014), Cr Phil Brown, Cr Colleen Hutchison; Independent Members: Mr Alan Morris, Mr Chad McKnight, Mr John Ewen, Mr Colin Scarlett (resigned February 2015). Council Representatives: Mr Michael Dunemann – Director Corporate Services and Mr John Banks – Chief Executive Officer.

During the reporting period the Audit Committee met in July 2014, October 2014, February 2015 and June 2015. Meeting agendas and minutes are available on Council's website and are presented to Council for adoption. Meetings are held in the Council Chambers at the Civic Centre, 4 Mackay Street, Port Augusta.

### 2.4.2 Council Development Assessment Panel (CDAP) – Section 56A Development Act 1993

The responsibility of the Port Augusta City Council's Development Assessment Panel (CDAP) is to:

- a) determine development applications (in accordance with the provision of Part 4 of the *Development Act 1993*) in its own right;
- b) act as a delegate of Council in accordance with the requirements of the *Development Act 1993*;
- c) provide advice and reports to the Council on trends, issues and other matters, as it thinks fit, relating to planning or development that have become apparent or arisen through its assessment of applications under the *Development Act 1993*;
- d) conduct its activities in a fair, open and transparent manner, resulting in informed decision-making.

**Membership: 1 July 2014 to 30 June 2015:** Presiding Member: Mr Jason Willcocks; Elected Members: Cr Tony Mitchell, Cr Lisa Lumsden (until November 2014), Cr Brett Benbow, Cr Ann Johnston (from February 2015); Independent Members: Mr John Veen, Mr Jarrod White (resigned March 2015), Ms Pauline Zanet. The CDAP has an independent member vacancy as at 30/6/2015.

The CDAP meets in the Council Chambers at the Civic Centre on the 2<sup>nd</sup> Tuesday of the month, commencing at 5:30pm. During the reporting period the CDAP met twice. Meetings are held in the Council Chambers at the Civic Centre, 4 Mackay Street, Port Augusta.

#### 2.4.3 Port Augusta Marine Advisory Committee – Section 41 Local Government Act 1999

The Port Augusta Marine Advisory Committee is responsible for advising Council on all marine matters relating to the Upper Spencer Gulf. The Committee's activities include:

- a) monitoring the effects of the Marine Parks in relation to the upper Spencer Gulf area and report to Council on an as needs basis;
- b) consideration of the recommendations from the Port Augusta Waterway Development Study and report to Council on appropriate actions;
- c) investigations into marine infrastructure and activities, including maintenance and report to Council;
- d) supporting the work of the Natural Resource Management Board (NRM) as it relates to the conservation and protection of flora and fauna of the Upper Spencer Gulf.

**Membership: 1 July 2014 to 30 June 2015:** *Presiding Member: Cr Brett Benbow, Members: Mr Robin Sharp, Mr Peter Huxtable, Mr Andy Ireland, Mr David Powell, Mr Aaron Morgan. Council Representative: Mr Hayden Hart, Director – Infrastructure and Environment.*

This Committee originally met bi-monthly, however following a review of all Council Committees after the General Election in November 2014, Council resolved that the Port Augusta Marine Advisory Committee would meet on a six monthly basis (first Tuesday of the month), commencing at 5:30pm in the Council Chambers, 4 Mackay Street, Port Augusta. During the reporting period the Port Augusta Marine Advisory Committee met in July 2014, December 2014, March 2015 and June 2015.

#### 2.4.4 Safety First Committee – Section 75 Work, Health and Safety Act 2012

The Safety First Committee was established pursuant to Section 75 of the *Work, Health and Safety Act 2012*. The functions of the committee are to facilitate co-operation between management and workers in instigating, developing and carrying out measures designed to ensure the worker's health and safety at work and to assist in developing standards, rules, policies and procedures relating to health and safety that are to be followed or complied with at the workplace.

The Committee is also responsible for considering, monitoring and recommending improvements to all matters relevant to worker, volunteer, contractor and public work, health and safety issues. The Committee also monitors injury management systems within Council.

**Membership: 1 July 2014 to 30 June 2015:** *Chairperson: Shane Saal (Civic Centre), Anthony McCoy (Civic Centre), Marlene Foote (Civic Centre), Densley McLnerney (Childcare), Doug Stott (Works), Zsuzsi Coppin (Parks and Gardens), Larry Martin (Works/Parks and Gardens), Lindy Madigan (Cultural Arts Precinct – resigned March 2015), Gaynor Cooper (A.M. Ramsay Village – resigned), Stacey Rose (AM Ramsay Village and Nerrilda), Jo Newell (Substance Misuse Service), Bernadette Reichstein (Australian Arid Lands Botanic Garden), Holly Adams (Wadlata Outback Centre), Jordan Crabtree (Port Augusta Aquatic & Outdoor Adventure Centre and Be active), Lee Heron (Management), John Banks (Management), Julie Beaton (Risk Co-ordinator).*

The Safety First Committee meets at 10:00am on the last Tuesday of each month and minutes of meetings are presented to Management Group.

#### 2.4.5 Building Fire Safety Committee – Section 71 Development Act 1993

The Building Fire Safety Committee was established by Council, pursuant to the provisions of the *Development Act 1993*, to ensure the ongoing protection of safety of building occupiers and users, by investigating whether building owners are maintaining proper levels of fire safety in their buildings.

The Building Fire Safety Committee are responsible for:

- a) developing appropriate building fire safety inspection policies;
- b) scrutinising the fire safety of buildings that have been identified as having inadequate fire safety provisions;
- c) issuing notices of Fire Safety Defect to building owners, which identify fire safety provisions that need to be upgraded to an extent that provides a reasonable level of safety for occupants;

- d) forwarding information on Section 71 'Fire Safety Notices' to Council's administration in relation to Section 7 enquiries;
- e) issuing 'Notices of Building Work Required', which schedule prescribed building work that must be carried out in order to raise the building fire safety to a reasonable level of safety;
- f) initiating enforcement or other action to ensure a building owner complies with a 'Notice of Building Work Required'; and
- g) revoking or varying fire safety notices where appropriate.

**Membership: 1 July 2014 to 30 June 2015:** Mr Gary Redding (Metropolitan Fire Service), Mr Bruce Noble (proxy MFS), Mr Colin Paton (Country Fire Service), Mr Julian Aggiss (1<sup>st</sup> proxy CFS), Mr Quinton Kessner (2<sup>nd</sup> Proxy CFS), Mr Peter Harmer (Consultant Building Surveyor), Mr Nick Heron – admin support (Senior Development Officer - Building), Mr Adam Grantham (Development Officer – Building – admin proxy).

The Building Fire Safety Committee meets at least every three months on a time and date that suits members. During the reporting period the Committee met on 22 October 2014, 11 February 2015 and 17 June 2015.

#### 2.4.6 Australian Arid Lands Botanic Garden Advisory Committee – Section 41 Local Government Act 1999

The purpose of the Australian Arid Lands Botanic Garden Advisory Committee is to monitor the implementation of the AALBG Strategic Plan and to provide advice to Council on opportunities for the development of The Australian Arid Lands Botanic Garden to ensure that it becomes an internationally recognised centre of excellence for AridSmart plants and outback visitor experiences.

The role of the Committee includes:

- a) monitoring the implementation of the Strategic Plan that implements the Master Plan dated 13 May 2009, Interpretation Plan dated May 2009, and Vision Plan dated June 2010, as adopted by Council;
- b) bringing business principles and tourism, environmental and community views to the development of the AALBG;
- c) assisting in keeping the Strategic Plan under review;
- d) establishing sub-committees as considered appropriate; and
- e) seeking reports on the above topics and issues.

**Membership: 1 July 2014 to 30 June 2015:** Cr Fran Paynter (Presiding Member), Mr John Zwar (Friends of the AALBG), Mr John Sandham (Adelaide Botanic Garden), Ms Carly Archer and Ms Natasha Paul (Local Tourism Rep), Mr Martin Sampson (Local Business Community Rep).

*Council representatives include Mr John Banks – (CEO), Mr Michael Dunemann – (Director Corporate Services), Ms Cherie Gerlach – (Admin Support).*

This Committee (previously known as the Australian Arid Lands Botanic Garden Strategic Management Committee) met at least quarterly, however following a review of all Council Committees after the General Election in November 2014, this committee was renamed the Australian Arid Land Botanic Garden Advisory Committee is scheduled to meet at least twice a year. During the reporting period the Committee met in July 2014 and March 2015.

#### 2.4.7 Port Augusta Aboriginal Advisory Committee – Section 41 Local Government Act 1999

The objectives of the Port Augusta Aboriginal Advisory Committee is to provide advice and guidance to the Council on the strategies and priorities that the Council should implement within the Port Augusta Aboriginal Community to ensure that positive outcomes are achieved that are consistent with the cultural requirements of the diverse Aboriginal Community. Also to keep informed of issues impacting the Aboriginal Community and how Council can be more inclusive of Aboriginal groups, individuals and communities.

The Committee activities include:

- a) providing advice and guidance to Council;
- b) consulting with and developing partnerships with relevant Aboriginal bodies to develop and implement activities consistent with the cultural requirements of the community;
- c) developing a partnership with ACEG in relation to the development of the Aboriginal Regional Authority Policy;
- d) acting as the RAP Working Group (Reconciliation Action Plan) which will include monitoring, reviewing and reporting to Council on the implementation of the plan and making recommendations for changes of the plan to ensure it is a living document that reflects the changing needs of the community;
- e) facilitating and conducting Aboriginal Community consultation and engagement activities as required;
- f) elevating issues through to Council that the Aboriginal Community Engagement Group require assistance and support with; and
- g) monitoring the implementation of the Local Action Agreement and assisting with ensuring a collaborative approach is taken to addressing the actions as identified within the agreement.

**Membership: 1 July 2014 to 30 June 2015:** 4 members of the Aboriginal Community Engagement Group as nominated by ACEG, any ACEG member can attend as a proxy for a nominated member who is unavailable, Mr John Banks (Chief Executive Officer), Cr Phil Greagen (resigned February 2015), Cr Colleen Hutchison.

The Committee meets on a monthly basis commencing at 3pm in the Council Chambers, 4 Mackay Street, Port Augusta. During the reporting period the Port Augusta Aboriginal Advisory Committee met on 7 August 2014, 2 February 2015, 2 March 2015, 13 April 2015, 4 May 2015, 1 June 2015, 6 July 2015.

#### 2.4.8 CEO Performance Review Committee – Section 41 Local Government Act 1999

The purpose of the CEO Performance Review Committee is to report and provide advice to Council on the performance of the Chief Executive Officer in achieving the annual key performance indications (KPIs), as determined by Council.

The role of the Committee is to:

- a) assess the performance of the CEO against the KPIs determined by Council on an annual basis and to complete the CEO Performance Evaluation and Development Form and to present to Council for consideration.

**Membership: 1 July 2014 to 30 June 2015:** Mayor Sam Johnson, Cr Brett Benbow (Deputy Mayor), Cr Ann Johnston, an Independent Facilitator to be appointed annually and Mr Anthony McCoy - Admin Support (HR Manager).

This Committee was established in February 2015 and will meet annually in September each year to commence the review process.

## 2.5 Reference Groups/Working Parties

### 2.5.1 Central Oval Working Group

The Central Oval Working Group is responsible for overseeing the completion of the Central Oval Precinct redevelopment.

**Membership:** Mr John Banks (Chief Executive Officer), Mr Michael Dunemann (Director – Corporate Services), Mr Craig Dearlove (Community & Recreational Development Officer), Mr Nick Heron (Senior Development Officer – Building), Mr Hayden Hart (Director – Infrastructure and Environment).

This Group meets on an 'as needs' basis.

## 2.5.2 Port Augusta Alcohol Management Group

The Port Augusta Alcohol Management Group is a multi-agency forum supported by the Port Augusta City Council, responsible for providing leadership in the planning, facilitation, implementation and monitoring of holistic and coordinated initiatives in response to alcohol misuse within the community of Port Augusta.

The agencies represented as part of the Alcohol Management Group include: Port Augusta City Council, Aboriginal Affairs & Reconciliation, Aboriginal Family Support Services, Country Health SA, Davenport Community Council, Department of Corrections (Port Augusta Prison), Drug and Alcohol Services SA (Port Augusta), Housing SA, Department of Prime Minister & Cabinet (Port Augusta), Port Augusta Hospital & Regional Health Services Inc, SAPOL (Port Augusta), Pika Wiya Health Service Aboriginal Corporation, Port Augusta Youth Centre, South Australian Ambulance Service (SAAS), with other service providers and Community Members invited to attend. Periodic attendees include: Mission Australia, Clubs SA, City Safe Patrol, Consumer & Business Services and Des's Cabs.

The objectives of the Group are to:

- a) provide leadership in the development of integrated service provision related to alcohol use and misuse in the community;
- b) facilitate the development of a broad strategy to address the effects of and reduce the incidence of alcohol misuse within the community (Alcohol Management Plan);
- c) develop data sets or evaluation methods to determine the effectiveness of all programs/initiatives that may be implemented;
- d) identify service gaps and advocate appropriate responses;
- e) continue to monitor the effectiveness and assess the impact of the Total City Dry Area Regulation;
- f) determine a data set that enables the collection of key indices that will effectively monitor the Total City Dry Areas and specific consequences of the Regulation;
- g) provide leadership and support for formal evaluation processes for the Total Dry Area and other initiatives;
- h) review the statistical data (as per objectives c and f) on a regular basis to determine the effectiveness of initiatives and where appropriate, support service providers to adjust the initiative with the funding body;
- i) ensure effective, inclusive and better targeted communication and consultation with the community;
- j) advocate for appropriate services and new funding, encouraging agencies to work collaboratively to ensure that interventions are strategic, integrated and sustainable;
- k) examine quantitative data regularly and maintained in a format that enhances access for review and evaluation purposes;
- l) consider provisions of the *Liquor Licensing Act* and other local Strategic Plans as part of the monitoring process.

*Membership: Ms Jo Newell (PACC – Chair), Mrs Lee Heron (PACC), Mrs Lisa Leonard (PACC – Admin support), Ms Courtney Dowling (PACC), Mr Russell Keneally (PACC), Mr Rick Dadleh (Day Centre – DASSA), Sgt Ian Feltus (SAPOL), Cr Phillip Brown (PACC Councillor), Mr Bruno Carcuro (Housing SA), Ms Sharon Platt (AAR), Mr Alwyn McKenzie (AAR), Ms Glenise Coulthard (PA Hospital), Mr David Hayward (DPC), Mrs Yvonne Barker (DPC), Mr Ray Willis (AFSS), Mr Colin Roughton (DASSA), Mr Ray Willis (AFSS), Mr Ty Whitmore-Prowse (SAAS), Ms Kym Chamberlain (Port Augusta Youth Centre). Other invited regular attendees include: Damien Hutcheon (CBS), Ms Maxine Patrick (Mission Australia), Karyn Reid and Marie Williams (Community Members).*

The group meet on a bi-monthly basis and minutes are presented to Council for adoption. During the reporting period the Group met on 6 occasions – (13/08/2013, 08/10/2013, 11/12/2013, 18/02/2014, 08/04/2014 and 10/06/2014).

### 2.5.3 Internal Audit & Risk Reference Group

The Internal Audit and Risk Reference Group, is an internal working group established in line with the provisions of the WHS Internal Audit Procedure and the Risk Management Policy. The objectives of the Group are to keep Council's WHS practices and risk assessment management activities under review to ensure staff are undertaking work practices in a compliant manner and a high level of risk assessment activity is being achieved across Council Departments.

The activities of the Group will include undertaking audits of the implementation of Council's WHS procedures, to monitor the level of risk assessment activities and to make recommendations to Management Group on improvements of processes as identified.

The Group reports to the Management Group and the Safety First Committee on a quarterly basis and reports are forwarded to the Audit Committee for noting.

*Membership: Mrs Lee Heron (Director – City & Cultural Services), Mr Shane Saal (WHS & Risk Co-ordinator), Mr Larry Martin Works/Parks Supervisor), Mrs Marlene Foote (Customer Services Supervisor), Ms Casey Yates (Administrative Support Officer). Ms Julie Beaton – Regional Risk Coordinator is a guest of the Committee and provides support to the Group.*

The Group meets on an as needs basis and reports its activities to the Management Group, Safety First Committee and Audit Committee. During the reporting period, the Group met in July 2014 and October 2014.

### 2.5.3 Emergency Planning Committee

The Emergency Planning Committee is responsible for developing, implementing and monitoring Council's emergency management activities and to ensure staff are aware of the existence of the Committee, emergency & continuity plans, policies and procedures.

*Membership: 1 July 2014 to 30 June 2015: Mr John Banks (Chief Executive Officer), Mr Michael Dunemann (Director - Corporate Services), Mrs Lee Heron (Director - City and Cultural Services), Mrs Anne O'Reilly (Director - Community Services), Mr Hayden Hart (Director - Infrastructure and Environment), Mr Shane Saal (WHS - Risk Coordinator/Airport Manager), Mr Anthony McCoy (HR Manager), Mr Steve Kite (IT Manager).*

The Committee meets in July each year.

## 2.6 Elector Representation Review

Schedule 4 of the *Local Government Act 1999* provides that Council must include within its annual report a statement in regard to:

- a) the council's representation quota;
- b) the average representation quota for councils of a similar size and type (taking into account various factors prescribed by the regulations); and
- c) when the council next intends to conduct a review under Chapter 3 Part 1 Division 2; and
- d) the procedures that are available under Chapter 3 for electors to make submissions on representation under the *Local Government Act 1999*.

The following information fulfils Council's requirement in regard to the above provisions.

The last representation (composition and division) review undertaken for the Port Augusta City Council was completed in 2009. Following the statutory consultation process undertaken that provided the community with an options report to consider and the formal Council proposal report submitted to Ms K Mousley, Electoral Commissioner of the Electoral Commission of SA, approval was granted for the Port Augusta City Council composition, applicable as from November 2010 Local Government Elections, to be:

- a) The Mayor continue to be the principal member of Council elected 'at large' by the community;
- b) Council constitute nine (9) Area Councillors.

Section 12(4) of the *Local Government Act 1999* provides that a comprehensive review of all aspects of the composition of the Council, and the issue of the division or potential division, of the area of the Council into wards is completed at least once in every eight years. The next representation review as determined by the Minister for State/Local Government Relations, as per Gazettal Notice Page 2619, dated 31 May 2012, will be undertaken between October 2016 and October 2017.

#### 2.6.1 Council's Representation Quota

The Port Augusta City Council's representation consists of a Mayor and nine Area Councillors. The following chart compares the Port Augusta City Council's representation quota with other comparable Councils. The representation quota has been determined by dividing the total number of electors for each Council by the number of Elected Members.

Council	Number of Electors	Elected Members including Mayor and Area Councillors	Ratio Elected Members to Electors 1:00
PORT AUGUSTA	9244	10	1:924
Port Lincoln	9946	11	1:904
Mount Barker	21864	11	1:1987
Whyalla	14832	10	1:1483
Mount Gambier	18485	11	1:1680

The above data was sourced from the Local Government Association's Circular 28.1 issued on 6 July 2015.

#### 2.6.2 Process for Elector Representation Review

To commence a review of its elector representation, Council must initiate the preparation of a 'representation options paper', by a person who, in the opinion of the Council, is qualified to address the representation and governance issues that may arise with respect to the matters under review.

Once an Options Paper has been prepared and endorsed by Council, outlining the representation structures available under Local Government, a notice must be published in a newspaper circulating within its area, inviting interested persons to make written submissions to the Council on the subject of the review. The community must be given at least 6 weeks to make a written submission.

At the conclusion of the public consultation process, a report must be prepared that provides information on the public consultation process and the Council's response to the issues arising from the submissions made. The report sets out any proposal that the Council considers should be carried into effect, and analyses how the proposal relates to the provisions of Sections 26 and 33 of the Act. Such issues as communities of interest; the population of the area; the topography of the area; communication between electors and their elected representative; demographic changes; the total size and composition of the Council; and representation quota are included.

A second notice must be published in a newspaper circulating within its area, informing the public of the preparation of the report and its availability, and inviting interested persons to make a written submission. The community must be given at least three week's notice to make a written submission. People who make a written submission in response to the report must be given an opportunity to be heard by the Council or Council Committee, either personally or by representative, on their submission.

A final report is then prepared, including a summary of amendments proposed resulting from any considerations from the public consultation process. If the report proposes that the composition of the Council be altered so that the Council will have a chairperson rather than a mayor or a mayor rather than a chairperson, then the proposal cannot proceed unless or until a poll has been conducted on the matter. If this is the case, then Council must prepare a summary of the issues surrounding the proposal to assist persons who may vote at the poll and obtain a certificate from the Electoral Commissioner that he or she is satisfied that the Council has taken reasonable steps to ensure that the summary presents the arguments for and against the proposal in a fair and comprehensive manner. The proposal cannot proceed unless the number of persons who return ballot papers at the poll is at least equal to the prescribed level of voter participation and the majority of those persons who validly cast a vote at the poll vote in favour of the proposal.

If the Electoral Commissioner determines that Council has satisfied the provisions of Section 12 of the *Local Government Act 1999* an appropriate certificate will be issued; however if not, the matter will be referred back to Council. If this occurs, Council must take appropriate action to rectify any deficiencies identified by the Electoral Commissioner, before referring it back to the Electoral Commissioner for certification.

## 2.7 Elected Members' Allowances and Benefits

### 2.7.1 Elected Members' Allowances

Pursuant to Section 76 of the *Local Government Act 1999* a member of a Council is entitled to be paid an allowance, determined by the Remuneration Tribunal, to assist in covering costs associated with discharging their official functions and duties.

The Remuneration Tribunal must, in making a determination under Section 76 of the Act, have regard to the following:

- a) the role of members of Council as members of the Council's governing body and as representatives of their area;
- b) the size, population and revenue of the Council, and any relevant economic, social, demographic and regional factors in the Council area;
- c) the fact that an allowance under this section is not intended to amount to a salary for a member;
- d) the fact that an allowance under this section should reflect the nature of a member's office;
- e) the provisions of this Act providing for the reimbursement of expenses of members.

An allowance determined under this section, will take effect from the first ordinary meeting of the Council held after the conclusion of the election and will be adjusted annually on the first, second and third anniversaries of the periodic election, to reflect changes in the Consumer Price Index.

The Port Augusta City Council were determined as a 'Group Three' Council (out of 5 groups) resulting in the following allowance schedule as from November 2010 to November 2014:

Group 3 Council	1 July 2014 to 14 November 2014
Councillors Allowance	\$12,506
Deputy Mayor & Chairpersons of Council Key Committees (1.25 times Councillors Allowance)	\$15,632.50
Mayoral Allowance (4 times Councillors Allowance)	\$50,024

In July 2014 the Remuneration Tribunal handed down its findings into a review of the allowances for Members of Local Government Councils, as published in the Government Gazette dated 31 July 2014. These findings are applicable for the new Council elected at the Local Government elections held in November 2014 and are applicable up until the next Local Government elections scheduled for November 2018. As part of this review, Port Augusta City Council was moved from a Group 3 Council to a Group 2 Council, resulting in the following allowance determination:

Group 3 Council	1 July 2014 to 14 November 2014
Councillors Allowance	\$15,900
Deputy Mayor & Chairpersons of Council Key Committees (1.25 times Councillors Allowance)	\$19,875
Mayoral Allowance (4 times Councillors Allowance)	\$63,600

Elected Members allowances are paid monthly in arrears.

### 2.7.2 Members' Reimbursement of Expenses

Elected Members are also entitled to receive reimbursement of expenses incurred while undertaking official functions and duties of the Council. Council Policy 1.1.04 (Elected Members' Expenses, Facilities and Support) provides specific guidelines for those expenses that will be reimbursed to assist Members in fulfilling their role in relation to the performance of their official functions and duties on the business of the Council.

### 2.7.3 Allowances and Benefits Register

Council maintains a register which details all allowances and benefits paid to Elected Members throughout each financial year. A person is entitled to inspect (without charge) the register at the principal office of the Council during ordinary office hours or, alternatively, on payment of a fee fixed by Council, obtain an extract from the register.

Specific benefits that are issued to Elected Members to assist them in undertaking their roles and responsibilities are:

- a) Mayor – Office computer and printer, iPad, laptop including 3G modem, mobile phone, Council pool vehicle, designated carpark at the Civic Centre, business cards and a name badge.
- b) Councillors – iPad and a printer (if required), business cards and a name badge.

## 2.8 Elected Members' Training and Development

Council has adopted an Elected Members' Training and Development Policy 1.1.02 including a Training Program to ensure that members are able to maintain and improve their knowledge base to assist them in carrying out their official functions and duties.

### 2.8.1 Mandatory Training

Pursuant to Regulation 8AA of the *Local Government (General) Regulations 2013*, Council must ensure that Elected Members complete the mandatory LGA Training Standards within the first 12 months of their four year term of office. The mandatory training is made up of the following modules:

- a) Module 1 – Introduction to Local Government – minimum requirement 1.5 hours
- b) Module 2 – Legal Responsibilities – minimum requirement 2 hours
- c) Module 3 – Council and Committee Meetings – minimum requirement 1.5 hours
- d) Module 4 – Financial Management and Reporting – minimum requirement 2.5 hours

During the 2014/2015 financial year, Council allocated a budget of \$8,500 to cover the cost of attendance at various training and development sessions. During the reporting period Elected Members attended the following training and development seminars:

Date	Training/Development Session	Names of Elected Members attending
24/11/2014	IT Awareness/Use of Equipment	Cr Tony Mitchell Cr Mark Myers Cr Brett Benbow Cr Fran Paynter Cr Phil Brown Cr Ann Johnston Cr Phil Greagen Cr Lisa Lumsden Mayor Sam Johnson
4/12/2014	ICAC Awareness Training presented by Commissioner Lander	Cr Phil Greagen Cr Tony Mitchell Cr Fran Paynter Mayor Sam Johnson Cr Phil Brown Cr Brett Benbow Cr Lisa Lumsden
4/12/2014	Records Management Training	Cr Phil Brown Cr Brett Benbow Cr Tony Mitchell Cr Ann Johnston Cr Phil Greagen Cr Lisa Lumsden Cr Mark Myers Mayor Sam Johnson

Date	Training/Development Session	Names of Elected Members attending
6/12/2015	<b>Post Election Training</b> <ul style="list-style-type: none"> <li>Local Government</li> <li>Legal Responsibilities</li> <li>Council and Committee Meetings</li> </ul>	Mayor Sam Johnson Cr Phil Greagen Cr Tony Mitchell Cr Fran Paynter Cr Ann Johnston Cr Phil Brown Cr Brett Benbow Cr Lisa Lumsden Cr Colleen Hutchison Cr Mark Myers
19/2/2015	<b>Post Election Training</b> <ul style="list-style-type: none"> <li>Financial Management and Reporting</li> <li>Meeting Procedures</li> </ul>	Cr Phil Greagen Cr Tony Mitchell Cr Fran Paynter Cr Phil Brown Cr Brett Benbow Cr Lisa Lumsden Cr Ann Johnston Cr Colleen Hutchison Cr Mark Myers
19/3/2015	Council Development Assessment Panel Training	Cr Tony Mitchell Cr Ann Johnston Cr Brett Benbow
25/3/2015	Share Ideas and Network on Women's Issues in Local Government	Cr Ann Johnston Cr Colleen Hutchison
21/4/2015	Elected Members Representation on External Boards	Cr Brett Benbow Cr Colleen Hutchison Cr Phil Brown Cr Ann Johnston Cr Fran Paynter Cr Phil Greagen Cr Lisa Lumsden Cr Tony Mitchell Mayor Sam Johnson
24/5/2015	Financial Management and Reporting	Mayor Sam Johnson
9/6/2015	Records Management	Cr Colleen Hutchison Cr Fran Paynter

The total expenditure for Elected Members' training and development during 2014/2015 was \$10,850.

## 2.9 Elected Members' Acknowledgement of Service

In May 2015, Cr Phil Greagen reached 20 years unbroken service as an Elected Member. He was appointed as Deputy Mayor in 2006 and held this position until November 2014. During his 20 year service on Council he has been an active member of the various Council Committees, Port Augusta Alcohol Management Group, Mayor's Taskforce, Port Augusta Cemetery Upgrade Working Party and Centre for Excellence for Aboriginal Health Steering Committee.

His community representation has included 40 years as a Justice of the Peace, Chair - Flinders Group of Justices, Chair - Wami Kata Old Folks Home Board, Secretary - Port Augusta Returned Services League and member of the Port Augusta Hospital Board.

Mayor Sam Johnson presented Cr Greagen with a watch to acknowledge his long term service to the community.



## 2.10 Management and Staffing

Port Augusta City Council has a Management Group made up of the Mr John Banks (Chief Executive Officer), Mr Michael Dunemann (Director - Corporate Services), Mrs Lee Heron (Director - City & Cultural Services), Mrs Anne O'Reilly (Director - Community Services) and Mr Hayden Hart (Director - Infrastructure and Environment).

City Manager, Mr Greg Perkin retired on 31 July 2014. John Banks commenced his employment as Chief Executive Officer on 1 August 2014.

John has a Master's Degree in International Management from Charles Darwin University, a Graduate Diploma in Occupational Health & Safety Management from the University of South Australia and an Associate Diploma of Environmental Health. John has over 30 years experience in Local Government, including 23 years as a Senior Executive Manager and Chief Executive Officer in metropolitan, rural and remote Councils within the Northern Territory and South Australia.

John is a Fellow of the Local Government Managers Association, a Chartered Professional Member of the Safety Institute of Australia, a Member of the Australian Institute of Environmental Health and a Certified Practitioner of the International Association of Public Participation.

John has worked for a total of 12 Councils in South Australia and the Northern Territory, commencing employment with the District Councils of Mallala and Wakefield Plains in 1985 in the role of Environmental Health, Building and Planning.

John then worked concurrently for the City of Henley & Grange and City of Glenelg in Environmental Health prior to being appointed to management roles and then as Director Environmental & Community Services.

Prior to the amalgamation of the Cities of Glenelg & Brighton to form the City of Holdfast Bay, John was appointed to the position of Director Environmental & Community Services for the new Council where he worked at Executive level for the next 10 years. During this time he also undertook the management of tourism and marketing.

John then took on the concurrent role as Chief Executive Officer for two Councils in the Northern Territory, Jabiru Town Council and Kunbarlanjja Community Government Council in Arnhem Land, prior to working and living on the Tiwi Islands in the role of Director Community Services.

For the past 10 years John has held the role of General Manager Community and Cultural Services for the City of Darwin which included a broad range of responsibilities and as a member of the Executive.

#### 2.10.1 Senior Executive Officers – Allowances and Benefits

As at 30 June 2015, the Senior Executive Officers received the following summary of allowances and benefits:

Position	5 year Employment Contract Conclusion July 2014	5 Year Employment Contract August 2014 to August 2019	Senior Officer Level 8 Salary Permanent Employees	Exclusive use of Council vehicle	iPhone and iPad	Mobile Phone	Personal Vehicle Reimbursement of km travelled for work purposes
City Manager – Greg Perkin	X			X	X		
Chief Executive Officer – John Banks		X			X		X
Director Corporate Services			X	X	X		
Director Infrastructure & Environment			X	X		X	
Director Community Services			X	X	X		
Director City & Cultural Services			X	X	X		

Pursuant to Section 105 of the *Local Government Act 1999*, Council maintains a 'Register of Remuneration, Salaries and Benefits' and the register can be inspected at the Principal Office of the Council during ordinary office hours. Alternatively, a person is entitled to an extract from the register upon payment of a fee fixed by Council.

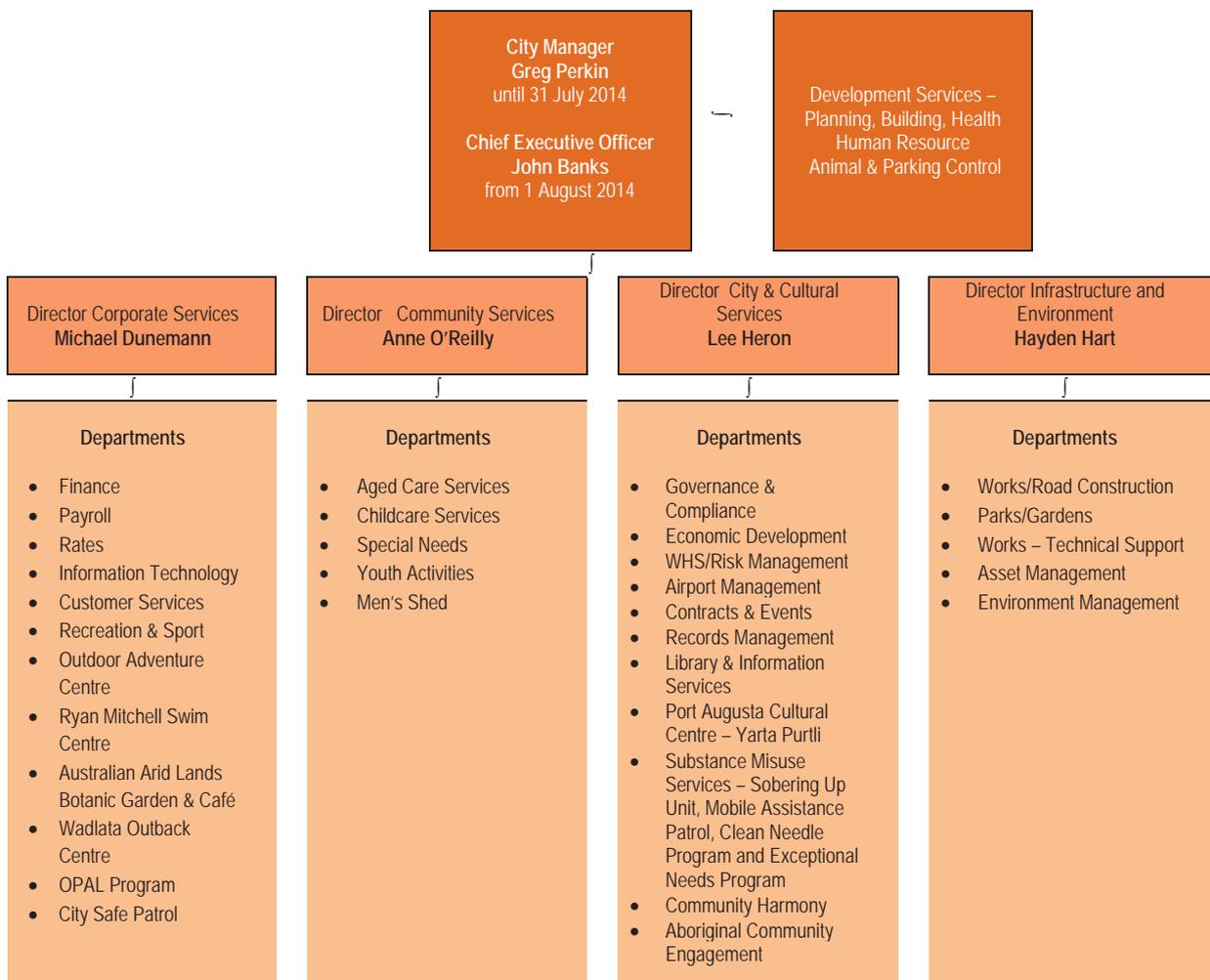
### 2.10.2 Staffing levels as at 30 June 2015

The Port Augusta City Council employed 391 staff as at 30 June 2015. The following table provides an overview of the number of full time, part-time and casual employees within each of Council's Directorates.

Directorate	Full Time	Part Time	Casual	Males	Females
City Management	13	1	6	9	11
City & Cultural Services	16	12	16	22	22
Community Services	12	62	125	13	186
Corporate Services	16	12	59	26	61
Infrastructure and Environment	39	1	1	38	3
<b>TOTAL</b>	<b>96</b>	<b>88</b>	<b>207</b>	<b>108</b>	<b>283</b>
<b>Combined Total &amp; M/F Percentages</b>	<b>391</b>			<b>27.6%</b>	<b>72.4%</b>

### 2.10.3 Organisational Structure

The Organisational Structure for the Port Augusta City Council is as listed below:





Management Group up until 31 July 2014



Management Group from 1 August 2014

## 2.11 Human Resource Management

### 2.11.1 Equal Employment Opportunity

- a) All recruitment and selection of staff within the various sections of Council is processed in accordance with the provisions of the *Equal Opportunity Act 1984*. Council also has an Equal Employment Opportunity Policy 3.1.01 and EEO Program which are adhered to at all times.
- b) All selections are based on the merit system. The interview process is conducted by a Panel with a minimum of 3 persons. The Panel will include both male and female members when necessary.
- c) Council's Human Resource Manager has delegated authority as Panel Leader on all appointments within Council. The Human Resource Manager (Mr Anthony McCoy) and Director – City & Cultural Services (Mrs Lee Heron) are Council's Equal Employment Opportunity Officers.
- d) Council's commitment to employ/host indigenous trainees continues through the placement of indigenous persons in school based apprenticeships and traineeships.

### 2.11.2 Enterprise Bargaining Agreements

AWU E.B. Agreement negotiations are ongoing. Three (3) year ASU E.B. agreement expires June 2017.

### 2.11.3 School Based Traineeship Program

Council's School Based Traineeship Scheme continues with the placement of two indigenous youth within Council's Works Depot.

Hosting of trainees at the Australian Arid Lands Botanic Garden and Wadlata Outback is ongoing.

### 2.11.4 Disability Support

Council's commitment to supporting community members with a disability has seen the placement of a disability support pensioner within the Australian Arid Lands Botanic Garden.





# STRATEGIC PLAN AND PERFORMANCE

## Section Three

- 3.1 We Thrive
- 3.2 We Create
- 3.3 We Connect
- 3.4 We Care
- 3.5 We Celebrate
- 3.6 We Achieve

(Including **Audited Financial Statements**)



# Strategic Plan Objective No 1

## We Thrive

### 3.1 Outcomes:

#### 3.1.1 Identify and support new opportunities for our city to change and grow through bold and innovative projects including alternative energy and infrastructure.

Achievements for 2014/2015:

#### Department – Airport Management

##### a) Port Augusta Airport (Laurie Wallis Aerodrome)

Following on from improvements at the Airport in the past two years that included carpark and apron extensions, line marking, the relocation of a lighting tower from airside to landside, the relocation of the Bureau of Meteorology Automatic Weather Station (BOM AWS) and the replacement of primary Airport Illuminated Wind Indicator, this year saw the completion of the new Airport Terminal Building.



The Airport Terminal project commenced with the handover of the site to the successful contractor Romaldi Construction on 12 May 2014 and the building was officially opened by the Hon Jamie Briggs MP, Assistant Minister for Infrastructure and Regional Development, on 6 February 2015.



Photo: L-R: Mayor Sam Johnson, Member for Grey Mr Rowan Ramsey MP, Hon Jamie Briggs MP and Hon Geoff Brock MP

The new facility provides seating for 68 people in air-conditioned comfort and access to toilet facilities within the building (something that was not available previously). The facility also has improved baggage handling areas and office accommodation. Covered areas around the building and at the entries provides greater protection for passengers from the sometime harsh climatic conditions that occur in Port Augusta.

Council's project planning process was successful throughout the project implementation. Continued value management reviews by Council caused delays in the initial agreed time frames, however the outcome of these processes proved to be of value to the project allowing Council to utilise this lost time by fast tracking other aspects of the project (car park and apron extensions). The value management process by Council resulted in significant savings in the construction of the apron extension, which provided additional funds for the terminal building. This provided a greater outcome for the project in regards to amenity and customer satisfaction.

The retirement of the City Manager Greg Perkin, who was the Project Team Manager, in the middle of the construction posed some challenges, however Council processes and dedicated staff ensured that the project continued without delay. Overall, Council's planning and processes to implement the project and the outcomes achieved is of credit to all Council staff involved.

The project was of economic benefit to Port Augusta by utilising local contractors and materials wherever possible. The Airport terminal construction, apron extension and carpark works resulted in over 20 FTE short term construction jobs. 73 individuals were contracted in the construction of the terminal building, and 16 contractors and 10 Council staff were involved in the apron extension and carpark works.

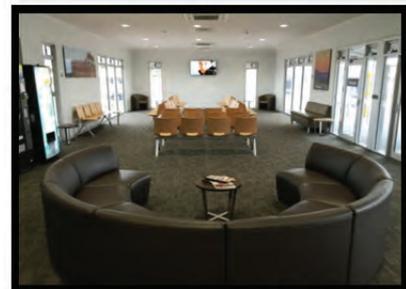
The total project costing of \$1,224,556 comprised \$435,600 being provided by the Commonwealth Government through the RDA Fund and \$428,750 by the State Government through the Far North and Outback Enterprise Zone Fund. Council funded the remaining \$360,206.

The airport is a major gateway for visitors to Port Augusta and it is appropriate that the terminal building presents an acceptable image of Port Augusta and displays care and consideration for those who have taken the time and effort to travel to our City.

The Port Augusta City Council is committed to providing a healthy, safe and secure environment for all members of the public and workers at the Port Augusta Airport. This involves working in close partnership with State and Federal agencies to develop and maintain best practice safety, security and emergency planning management practices for the airport.

This was highlighted in May 2015 when the Airport Emergency Plan was tested against a simulated emergency – exercise 'Flashpoint'. The aim of the exercise was to practice a joint emergency response to a commuter aircraft incident and focused on the response to an emergency situation and provided participating agencies with the opportunity to test their emergency procedures, training and communication.

State and Federal agencies involved in the exercise included representatives from South Australia Police (SAPOL); South Australian Ambulance Service; Port Augusta Hospital and Regional Health Service; Greater Green Triangle University, South Australian Metropolitan Fire Service; South Australian Country Fire Service; State Emergency Service; the Royal Flying Doctor Service; and the Department of Defence (Army).



Approximately 100 people participated in the exercise which included a debrief with all involved and a full report of the outcomes passed on to CASA (Civil Aviation Safety Authority) as part of its requirements that emergency plans are tested with a practical exercise on a bi-annual basis (Manual of Standards 139 - Aerodromes MOS139 chapter 10). Based on the outcomes of Exercise Flashpoint, a full review of the current Airport Emergency Management Plan will be conducted.

The uncertainty in the Mining sector with major cutbacks to employment numbers has directly affected the passenger numbers over the last 12 months, with one Mining exploration company ceasing all flights from March 2015.

Passenger numbers for Port Augusta's only Regular Passenger Transport (RPT) - Sharp Airlines were down on the 2013/2014 figure of 9,438 to 7,900 for 2014/2015, and Mining Charters were also down on 2013/2014 of 15,251 to 14,302 for 2014/2015.

The Royal Flying Doctor Service (RFDS) had 1,209 aircraft movements for 2014/2015 up from last year's total of 1,105, highlighting the importance of the RFDS to Port Augusta and regional South Australia.

The recent announcement from BHP of the expansion of their underground mining operations at Olympic Dam using new technology to cut production costs and increase output indicates that it is not all doom and gloom for mining in South Australia. As a follow on from renewed confidence and speculation within the Mining sector there is an expectation that the passenger numbers over the next few years will be on the rise.



#### Department - Economic Development

b) Council has continued to negotiate with the State Government in relation to the sale of the Civic Centre land which incorporates the Town Hall and Old Fire Station, Old Police Station and Old District Courthouse sites. It is understood that the State Government propose to place this land on the open market in July 2015.

c) On 11 June 2015, Alinta Energy announced its Flinders business comprising the Northern & Playford B Power Stations at Port Augusta and Coal Mine at Leigh Creek will not operate beyond March 2018. It was also indicated that the closure may be earlier but not before March 2016, as the continuing operation had become uneconomic.



Alinta had also undertaken a feasibility study project to investigate opportunities to look into the hybridized and standalone solar thermal power generations options for the Port Augusta Power Stations, however they have advised that the findings were that this was not a viable option for their continued operation.

It is understood also that the closure has been brought about by the decline in demand for energy combined with policy settings designed to support significant growth in renewable energy generation and that a return of the business to profitability could not be achieved.

Mayor Sam Johnson has called for Federal and State Government support to assist new industry development in Port Augusta following Alinta Energy's announcement. He said that the power stations and the coal mine play an important role in Port Augusta and the region, and there is no doubt the closure will impact on the local economy.

- d) **Sundrop Farms** is a developer, owner and operator of high tech greenhouse facilities that primarily rely on nature's abundance of sunlight and saltwater to produce high-value crops. Its technology allows the business to operate its food production facilities in non-traditional locations that typically have little or no access to arable land, fresh water sources or grid energy. Given growing global population and pressure on the planet's finite resources, the business' innovative agribusiness model aims to benefit people, planet and profits.

Construction of Sundrop Farms' state-of-the-art greenhouse facilities in Port Augusta is on track for completion and operation by 2016. The 20 hectare site will be Sundrop's first operation globally and will produce more than 15,000 tons of tomatoes annually using solar power, seawater and natural pest management.



With an innovative ten year deal to supply truss tomatoes to Coles supermarkets nationally, Sundrop Farms will make a positive long-term contribution to the local community and generate 150 full time jobs in Port Augusta in the year ahead.

- e) Possible renewable technologies such as **solar and wind farm** proposals are still being considered and it is hoped that in the future we will see new developments for power generation being undertaken.

#### ***Department - Development Services – Building***

- f) **Airport Upgrade**

Council Building staff were involved in the design and project management of the new airport terminal building. Tenders were sent out in late 2013 and the tender process and evaluation was carried out during January 2014, with the successful builder (Romaldi Constructions) being engaged in early April 2014. Work commenced towards the end of April 2014 and construction took 6 months to complete. The practical completion certificate was issued on 31 October 2014.

Council supplied and arranged the IT component and the furniture, these items were finalised in November 2014.

The official opening of the new terminal was held on 6 February 2015.

A verandah over the luggage area and a 5.0kw solar array were installed after the opening and were completed in April 2015.

### 3.1.2 Continue to promote Port Augusta as a great location to live, learn, work, and visit.

Achievements for 2014/2015:

#### Department – Wadlata Outback Centre

- a) To increase visitations via the ever changing world of marketing, an On-line Marketing Strategy had been professionally produced and is currently being implemented to ensure Wadlata is able to maximize new programs in a planned, structured manner.
- b) As a part of Wadlata's and the Port Augusta Visitor Information Centre's annual Accreditation renewal process, all internal programs had been viewed and changes made to ensure compliance, increased productivity and improved customer service was optimized and achieved.

#### Department – Media & Communications

- c) NBN - The construction of Port Augusta's fibre to the premises NBN connection commenced in January 2015. Articles updating the community on the rollout schedule and areas where work was occurring were printed in all four Community Newsletters for the financial year. Information was also shared on Council's Facebook page and website. Stories generated, or facilitated, by Council also occurred through the local media outlets.
- d) Liaison with construction company NBN Co continued and information was provided by Council to assist with the network build. Planning commenced for community information sessions targeted at retirees and businesses in August 2015.

#### Department – Australian Arid Lands Botanic Garden

- e) Through marketing of the Australian Arid Lands Botanic Garden, Port Augusta is promoted to residents and visitors as a top location to live, learn and visit.
  - 1) Marketing - Social Media

The AALBG has achieved the number one ranking for 'Things to see and Do' in Port Augusta on TripAdvisor. It has achieved a four and half star rating as judged by visitors, and up until 30 June 2015, it had received 100 reviews.
  - 2) Through its Facebook page, engaging content has been provided to its growing audience on the Garden as well as on promotion of the use of low rainfall plants in Port Augusta's climate. This highlights the liveability of Port Augusta and the beneficial asset the AALBG is to residents. Page likes have doubled from 464 at 1 July 2014 to 938 at 30 June 2015. It has risen from an average weekly reach of 600 to an average of 1500 over the year.



- 3) An Instagram account for the Garden was opened in January 2015, and has built to have 232 followers.

4) Attendance at fairs and expos

Stalls were held at the Laura Folk Fair in April 2015 and, for the first time, at the Eyre Peninsula Field Days in Cleve in September 2014. Port Augusta as a destination or stopover for Eyre Peninsula Residents was a focus at Cleve, expanding the original role of only obtaining AridSmart plant sales at fairs and events. The Garden, along with Wadlata Outback Centre and Port Augusta as a destination were also promoted at the Caravan and Camping Show (Adelaide) in February 2015.



5) Television promotion

In February 2015, Cosi from popular TV show 'South Aussie with Cosi' filmed at the AALBG, Wadlata Outback Centre and around Port Augusta generally for the next series of his travel show

3.1.3 We use and manage our financial and physical resources in the best interests of our community, now and for the future.

Achievements for 2014/2015:

***Department: Australian Arid Lands Botanic Garden***

- a) As part of an ongoing review of operations at the four business units at the Australian Arid Lands Botanic Garden, a review of the Bluebush Café commenced in May 2015 to increase efficiencies, reduce costs, and increase turnover. This included a review of the menu, systems and processes. The review is ongoing into 2015/2016.

3.1.4 Develop partnerships to attract investors in business proposals and new developments that contribute to a diversified and robust economy.

Achievements for 2014/2015:

***Department – Economic Development***

a) Augusta Markets

Port Augusta City Council provided support to Regional Development Australia (Far North) and Business Port Augusta in arranging the two Augusta Market days held in the 2014/2015 financial year. Council's support related to arranging road closures, staging and preparing Gladstone Square. Council also provided financial assistance for signage and insurance cover for hobbyist stall holders for the event.



***Department – Parks and Gardens Management***

- b) Staff participated in a consultation and review process by SA Power Networks to support the development of the SA Power Networks Draft Protocol for Vegetation Management Near Powerlines to collaboratively address street tree management, improved pruning practices and opportunities for street tree replacement program.
- c) Staff supported the layout of the NBN through location of buried irrigation services.

### 3.1.5 Maintain and develop tourism attractions and visitor services.

Achievements for 2014/2015:

#### Department – Wadlata Outback Centre

##### a) Visitations

From 2009 through to the 2012 financial year, Wadlata experienced consistent growth in all business sectors, including record visitation during the 2011/2012 financial year. From February 2013 through to October 2014 a dramatic decline in visitation was experienced, which was thought to be a market correction.

From November 2014, the market rebounded and consistent growth in all business sectors has been achieved, including visitations. Also with the Outback Tuckerbox achieving record sales, the 2014/2015 financial year ended on a high. The following results were recorded:

▪ Entry - Wadlata Outback Centre	+ 2.2%
▪ Souvenir/Gift Shop	+ 3.4%
▪ Online Sales	+18.0%
▪ Entry to the 'Tunnel of Time'	+ 6.9%
▪ Outback Tuckerbox	+10.6%

##### b) Marketing

The marketing of the Wadlata Outback Centre as Port Augusta's the first port of call for visitors continued throughout the year. Below are a number of highlights that were achieved.

##### 1) Adelaide Caravan & Camping Show

Staff attended the Adelaide Caravan & Camping Show in February 2015 to promote Port Augusta as a whole, the Wadlata Outback Centre and the Australian Arid Lands Botanic Garden, as a great location to stay a while. Over 1300 Port Augusta Visitor Guides and over 600 entry vouches were handed to prospective visitors.



##### 2) Port Augusta Now! Visitor Guide App

To encourage visitors to find out what to see and do plus to locate services or facilities that Port Augusta offers, the Port Augusta Now Visitor Guide has been produced and is available to be downloaded as an App, which is free.



3) Outback Loop

Port Augusta and the Wadlata Outback Centre has formed a cooperative marketing partnership with the Outback Loop, which was originally two pubs and two tracks. The new look promotional product is now an extended itinerary based drive journey that incorporates the Strzelecki and Birdsville Tracks, the Stuart Highway to Coober Pedy, then on to Marree, where the itinerary joins to make the Loop.



c) 'Tunnel of Time'

1) Carpet Replacement

The final of the three staged program to replace the 28 year old carpet throughout the 'Tunnel of Time' had been completed.

2) Display Upgrade

In order to ensure the displays throughout are kept to a high standard, the AALBG staff replaced old plantings with new vegetation and a fresh updated look.

d) Outback Tuckerbox Upgrade

The Outback Tuckerbox continued to be upgraded as part of the planned staged upgrade. An electronic point of sale system, new cake fridges purchased to replace the 28 year old counter fridge, a new glass menu board, signage and the lighting system was raised to help open up the area. Mini Orb cladding used to create a fresh new look to the counter itself was designed and constructed by local contractors, K & M Property Maintenance.



e) Garden Upgrade – External

The footpath garden beds on the corner of Flinders Terrace and Marryatt Street have been significantly upgraded by the 'Friends of the Australian Arid Lands Botanic Garden', with a new irrigation system and arid land plants purchased from the Arid Lands Nursery. The Friends also built and installed a new wooden bench, providing a relaxed rest area for members of the public and visitors to enjoy.



The garden beds on either side of the entry steps have also been upgraded.

f) Building Upgrade

The windmill that sits proudly on top of the Wadlata building was inspected by Max's Cranes who completed a number of repairs to stem an ongoing oil leak.



g) Website Upgrade

The construction of the new look, mobile responsive Wadlata website has been completed and is due to go live in the first quarter of the new financial year.

**Department – Parks and Gardens Management**

h) Council implemented stage one of the Augusta Highway Landscaping Project at Withers Street Reserve and the SA Water site based on design concepts by Chandler Urban Planning & Design; and supported by the Port Augusta City Council's Style Guide planting palette guidelines utilising AridSmart Australian native species.



i) Staff undertook open space garden bed maintenance including pruning, weed treatment and replacement plantings.

**Department – Australian Arid Lands Botanic Garden (AALBG)**

j) In November 2014 the Australian Arid Lands Botanic Garden was awarded Silver in the 2014 SATIC Tourism Awards in the Ecotourism Category. This was the first time the Garden was entered in the Awards and it achieved a score of greater than 80 percent from the judging panel. It also provided the staff with an opportunity for reviewing operations and looking at continuous improvement opportunities.



k) The TQUAL accreditation was maintained, ensuring the AALBG remained an accredited tourism business with Tourism Accreditation Australia. Nursery Garden Industry Accreditation for both the AridSmart Nursery and the plant sales area at the Visitor Centre were also obtained for the second consecutive year.

l) The new disability and wheelchair path network was completed in the Eremophila Gardens with approximately 1km of compact paths installed. Plantings in the Eremophila extension project were completed, finalising the work on this new section of the garden.

m) Irrigation repairs and replacements of the ageing pipe network continued. To prolong the life of the irrigation pipes and improve the amenity of the areas, the pipe was buried in the Victoria Desert, Central Highlands, and Mixed Plantings areas.

n) The Bush Food Garden was revitalised with an all access immersion path network installed throughout the section, allowing visitors to readily access the plants in the bush food island. The area was landscaped and additional bush food plants added to make this popular area a feature of the Garden. Interpretive signage was added, with further signage planned.

- o) Landscaping features and new plantings were added to the entrance path leading from the Café to the Visitor Centre. The highway entrance was also revitalised with new plantings and landscaping, along with the visitors carpark which also had a number of additional shade trees planted. Trees were also planted in the nursery carpark to provide shade in later years.
- p) The galvanised fence in the plant sales area was removed and replaced with a paling fence, painted ochre to match an existing section of fence. This removed a visual barrier that was preventing people in the plant sales area seeing into the garden and vice versa. It will also removed the risk of plants being damaged in summer as heat on the galvanised fence radiated onto the plants.
- q) Six new seats were added to the Garden in accordance with the Port Augusta Style Guide. The seats were funded through the Friends of the AALBG and installed by AALBG staff and Friends. This provides reflection areas and rest points for visitors. A further 10 seats are expected to be installed in 2015/16.
- r) A carpark was installed on the road to the Matthew Flinders Lookout to allow easier access to the Plains Bird Hide. This has proved popular with visitors and reduced the risk of accidents with vehicles previously parked on the roadside. Two new paths were installed at the Sandhill Bird Hide and the Plains Hide as well as a new bird hide at this location.
- s) Intensive spraying of declared weed Buffel Grass occurred along with manually removing plants found on-site in isolated pockets. This is an ongoing and costly program for the Garden due to the weed infiltrating the Garden from neighbouring properties.
- t) The AALBG is involved in a number of research programs, most significantly the second stage of research in the Thermal Tolerance of Plants by the University of Technology Sydney (UTS). Other research projects facilitated by the AALBG are Buffel Grass Controls (PIRSA), Coolabah Trial (Department of Environment and Heritage), and Eucalypt Trial Grown from Tissue Cultures (Dr Kate Delaporte).
- u) The installation of the walking track signage on the four walking tracks was completed.



### 3.1.6 Develop and maintain effective infrastructure connections that support economic and social development.

Achievements for 2014/2015:

#### **Department – Asset Management**

##### a) Septic Tank Desludging Program

The following outcomes have been achieved in relation to the Septic Tank Desludging Program:

- 1) The second 4 year cycle of the septic tank desludging program was tendered and contracted in the second quarter of the year. Pump out of septic tanks for year 1 of this contract commenced in December 2014;
- 2) 336 septic tanks were pumped out which included 80 septic tanks to complete the first 4 year cycle;
- 3) 69 Inspection Points for CWMS were raised to ground level;
- 4) Configuration and digitisation of CWMS data & drawings commenced in the last quarter as part of rolling out asset management plans for CWMS assets;

- b) Stormwater pits data collection, condition assessment and most of the digitization work was completed with the help of Tonkin Consulting and PPS Consultants. Once building of spatial GIS data is completed for the stormwater pipe networks and asset registers updated, Council will go ahead with completing the Asset Management Plans including replacement plan.
- c) The Roads Asset Register was updated to include the capital works completed during 2013/2014 and the valuations & annual depreciation reports were produced with the support of Tonkin Consulting.
- d) Concrete footpath assets that are life expired were assessed to find out which require minimum rehabilitation works to extend the remaining or expired life.
- e) Council with the support of Tonkin Consulting commenced the process of refreshing the roads & footpaths data which was more than 5 years old and 50% of data collection has been completed.
- f) NBN rollout gained momentum with the main contractor SA Power Networks engaging more than 4 sub contractors working concurrently to carry out civil works including constructing pits, cutting trenches and underground boring activities. There has been a heavy demand for information on Council owned underground assets mostly through 'dial before you dig' applications. Demand on Council resources included additional monitoring for reinstatement of excavation works and many enquiries by the residents on various matters relating to NBN.
- g) 32 locations of Fibre Distribution Hub Cabinets were finalised.
- h) Capture of aerial photography of Council area covering approx 1050sq km was carried out and data put on GIS by Council IT Department ensure the information is accessible to staff work stations.

#### ***Department – Parks and Gardens***

- i) Central Oval landscape construction works including installing garden bed soil, irrigation and mulching.
- j) Resources and materials were provided to support works for the Augusta Highway Landscaping Project jointly supported by the Department of Planning, Transport and Infrastructure's Local Government Stimulus Fund.
- k) The Stirling North Street Tree Planting Program continued to improve the appearance and amenity of Port Augusta's public realm.



#### **3.1.7 Provide and maintain appealing and supportive physical environments that generate a sense of community pride and ownership.**

Achievements for 2014/2015:

#### ***Department – Development Services - Planning***

- a) Development Plan Amendment – Urban Growth Part 2

The public consultation process for the Urban Growth Part 2 – Development Plan Amendment was undertaken during the reporting period and members of the community had an opportunity to be heard by Council in relation to the Plan. One member of the community requested to be heard by Council and presented her comments at a public hearing held on 27 April 2015.

Following consideration of the comments received from agencies and the community as part of the consultation process, Council at its meeting held on 22 June 2015 endorsed the final version of the Development Plan Amendment and approved forwarding it to the Minister for Planning for adoption.

# Strategic Plan Objective No 2

## We Create

### 3.2 Outcomes:

#### 3.2.1 Provide facilities and programs that support creativity and excellence in recreation, sport and the arts.

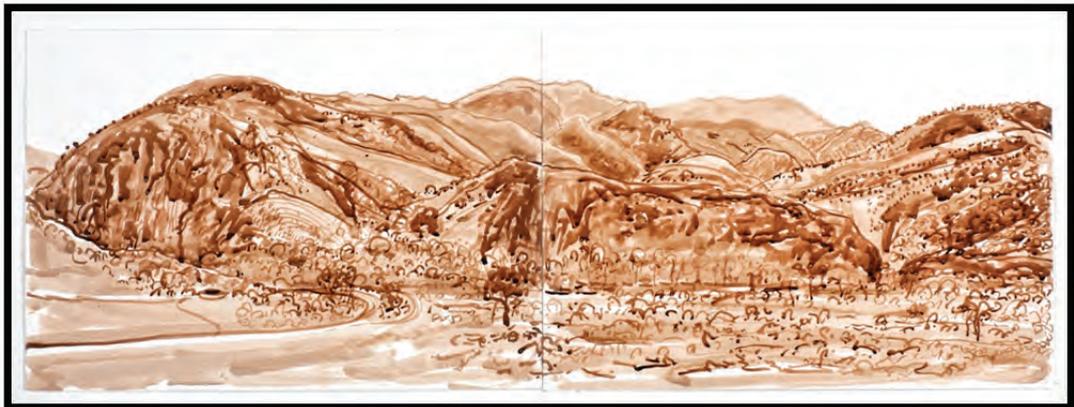
Achievements for 2014/2015:

##### *Department – Port Augusta Cultural Centre – Yarta Purtli*

#### a) Grindell's Hut Artist Residency

The annual Grindell's Hut Artist Residency has continued in partnership with the Department of Environment, Water & Natural Resources. The residency has become a highly sought after opportunity and has resulted in very positive publicity for the city and the Port Augusta Cultural Centre –Yarta Purtli.

Adelaide based artist Ken Orchard presented his exhibition 'Stones & Bones' in February 2015 as part of the program, with the exhibition based on his time at the hut in the Vulkathunha-Gammon Ranges.



Kathryn Hill, also Adelaide based, spent three weeks at Grindell's Hut in April/May 2015 for her residency and will present an exhibition in early 2016.

Selection for the next Artist in Residence for Grindell's Hut was also carried out in June 2015.

#### b) South Australia and Namibian Artist Exchange

The Port Augusta Cultural Centre – Yarta Purtli has continued to partner with Namibian organisation 'Art South South' to manage this artist exchange. The program fosters the exchange of ideas and encourages collaboration between the arts communities of both countries. The program, which is largely unfunded, relies on in-kind support from each of the countries to host a visiting artist. This includes providing accommodation and support, a studio space or place to work, and introducing the artist to the arts community.

During the financial year, the Cultural Centre hosted Kirsten Wechsberger as part of the Arid Festival in October 2014 and she then returned in May 2015 as part of a Nexus Multicultural Arts program.

Port Augusta artist Ineke van den Hout spent some time in Namibia in early 2015 to undertake an artist residency in Windhoek, the capital, and she also staged a very successful exhibition whilst in Namibia.

## Department – Community & Recreational Development

### c) Community & Recreational Development

This role provides direction to Council, sporting, recreational and service groups within the City to become more self sustainable and effective in meeting the community's current needs. Port Augusta is moving into a new era and this position has focused on creating community hubs with a major shift in thinking towards multi-use facilities and functional open spaces.

### d) STARCLUB Field Officer

The STARCLUB Field Officer has continued to work with clubs and associations in the region, offering information, training opportunities and assistance. The local sporting community has been offered assistance and resources including training in providing child safe environments, developing emotional resilience for coaches and responsible service of alcohol course. The STARCLUB Club Development Program continues to be a useful resource for clubs and associations who are working with the STARCLUB Field Officer through the 25 steps to ensure they are sustainable and successful in the future.

### e) Central Oval Precinct

Central Oval unofficially opened its doors in October 2014 with the commencement of the Port Augusta Basketball season.

The Port Augusta Basketball Association had received a record number of team nominations all keen to play in the new complex; such was the demand that the games had to be split between the 2 stadiums.

Since October this facility has hosted:

- 14 conferences ranging from 10 people – 380 people
- 10 sporting carnivals
- 7 social functions these include, weddings, birthdays, client nights & quiz nights
- 4 major events/expos, Sci-World, Ageing Expo, Career Expo, Mining Expo
- 3 specialised functions/events

Central Oval was officially opened on 22 April 2015 by all 3 levels of Government who provided funding for this project. Since this date, Central Oval has seen the return of the Spencer Gulf Football League & the return to site of the Port Augusta Netball Association which was located at the now current TAFE SA site almost 30 years ago. Both sports have enjoyed a successful start to their respective seasons and look forward in making the new Central Oval their long term home.

Looking ahead Council is actively seeking other major events to utilise its facilities and has currently secured:

- South Australian Country Football Championships July 2015
- Global Maintenance Conference August 2015
- State Indigenous Netball & Football Carnival October 2015
- Brands SA Regional Awards October 2015
- Spirit of ANZAC exhibition November 2015 (one of 23 locations Australia wide)
- 3 weddings & 6 conferences

Council is working closely with the following organisations:

- Sports SA & South Australian State Masters Games committee
- South Australian National Football League
- AFL
- Netball SA,
- Basketball SA,
- Regional Development Australia Far North,
- Country Arts SA

in anticipation of securing further events.

f) Be Active Community Centre

Currently this centre provides a low cost alternative for active recreation opportunities for the community. The centre offers successful programs such as: Kindergym, Yoga, Be Active birthday parties & Indoor Netball. Other programs that have been offered on a semi regular basis include Zumba, Gymnastics and casual hall hire. It is also the preferred venue for Health Focus' Bizzi Bodies Exercise Group, SAPOL training & Zen Do Kei.

A review into the programs being offered has been undertaken and Council is now working on strategies to minimise some of these that are not actively supported by the community and will look to boost and invigorate those activities that are.

g) Port Augusta Community & Recreation Network

Regular emails are distributed to this group via the STARCLUB Field Officer providing up-to-date information on upcoming workshops and events, industry related news and legislation changes as well as possible grant funding opportunities.

h) Port Augusta Aquatics & Outdoor Adventure Centre

The Port Augusta Outdoor Adventure Centre continues to offer programs which are an alternative to the 'normal' physical activities and showcase activities that are available. This is important as it enables children who do not participate in team sports to engage in physical activity in a different way.

1) Accommodation

- Youth Dimensions – a Victorian based group stayed for 8 nights.
- Judo SA – held a training camp for 20 students using the facilities for 2 nights.
- Netball SA – overnight accommodation and a day of fun non-netball activities (kayak/sail) for a group of 54 young netballers from around the State.
- Circ Kidz stayed for 3 nights while they performed for the public.

2) Other Activities include:

- The Aquatics Instructors Training Week was held in April this year with approximately 25 people staying at the Centre while they updated their qualifications.
- Birthday parties – 2 children's parties were held at the centre. One party had a sailing theme and booked the Catamarans for an hour of fun with an instructor.
- The other was a mystery party with overnight accommodation.
- Immanuel College were visiting the region again for their annual camp over a 6 week period. Unfortunately they did not stay at our facility – though some equipment was hired on a day to day basis.
- 4 people hired an instructor and went out for a 1.5 hr windsurfing lesson.
- Occasional kayak hire during the summer months.

3) Future accommodation/activities

UniSA Outdoor Education group will have an overnight stay in August on their way to the Gammon Ranges.

UniSA Medical Students (rural) will be staying for a night in October during their orientation of working in the outback where they travel to various parts of the state.

Each group that has utilised the Aquatic Centre's facilities has boasted what a fantastic location the Centre is. It is close to shopping centres, restaurants, medical facilities and other various facilities that may be utilised during a camp. Council are very lucky to have a gorgeous waterway right on our doorstep and the Flinders Ranges at our back door.

### Department – Parks and Gardens Management

- i) Continued ongoing seasonal turf management treatment works at Central, Chinnery and ETSA Ovals.

### Department – Infrastructure Management

- j) Infrastructure crews completed the remaining non-building works associated with the Central Oval Redevelopment Project during the first 9 months of the financial year.

These works included:

- 1) Stage III road works.
- 2) Paving on the Augusta Highway adjacent to the Central Oval frontage.
- 3) Construction of the Netball Courts, retaining walls and associated stormwater drainage.
- 4) Braddock Oval carpark extension and access road from Augusta Terrace.
- 5) Concrete footpath and plaza area.
- 6) Tree planting, 'arid smart' landscaping, mulching and irrigation networks.

### Department - Australian Arid Lands Botanic Garden

- k) The AridSmart Nursery at the AALBG grew and planted the 2100 plants at the Central Oval site. AALBG staff planned the landscaping design and plantings, propagated and grew the plants and planted them at the site. This was a major achievement by the AALBG staff to assist with a growing and planting project of this size.



### Department – Development Services - Building

- l) Central Oval Precinct Redevelopment

After almost 10 years on Council's Strategic Plan, and 18 months working on design, documentation and construction components, the much anticipated Central Oval Redevelopment commenced in September 2013 and was completed on time in September 2014.

This was a great achievement considering the project was managed internally by Council staff and their commitment to the project throughout the build is to be commended.

The project consisted of 3 internal multi-use courts on a timber sprung floor, State competition level change rooms, first aid rooms, media rooms, conference facilities, café, parents room, offices, upstairs function space and commercial kitchen.



The successful builder (Badge Construction) was responsible for the construction of the main building and external plaza and the Council's Infrastructure Department were responsible for the design and construction of external civil components and landscaping.

Since the venue has been in operation there have been numerous conferences, weddings, and public meetings held.

Netball Port Augusta started their season in May 2015 at the new complex, and Football returned after a two year absence. The average attendance figures for both sports have been close to 1800 patrons per week.

### 3.2.2 Establish dedicated creative spaces that contribute to a vibrant community.

Achievements for 2014/2015:

#### **Department – Port Augusta Cultural Centre – Yarta Purtli**

- a) Arts assistance in partnership with Country Arts.

The Arts Officer has continued to provide arts assistance to a range of organisations and individuals as part of this role jointly funded between Country Arts SA and Port Augusta City Council. The Arts Officer is the first point of call for all arts funding related enquiries, advice, and is involved in a range of community arts projects.

#### **Department – Venue Management**

Once again 2014/2015 has kept staff very busy at the Cultural Centre/Barracks and Lea Memorial Theatre, and has given staff an opportunity to work with many different groups within the Port Augusta area as well as those from out of town. It's great to see some larger groups from out of our area utilising the venue to its capacity.

- b) **The Institute Theatre Complex** has continued to be used as a multi function centre with various events being held throughout the year. Many thanks go to the wonderful staff that are always there to help out in any way possible.

The Institute has been hired by groups such as:

Department of Education and Training, Department of Senate, Adelaide Fringe, South Australian Perioperative Nurses Association, Quilters Guild, Attorney General's Department, Headspace, Kentucky Fried Chicken Training, Palliative Care Council of SA, Arid Festival Workshops, Uniting Care Wesley, Country Arts – Shows on the Road, Nuclear Royal Commission.

Being used for events such as:

Birthday celebrations, commercial theatre shows, health forums/community workshops, family fun nights, dance workshops, weddings, exhibitions, training sessions, Council events/conferences, Country Arts forums/workshops and shows on the road, music events, market days, uni events, health assessments and senate hearings.

- c) **Our community use meeting rooms** have been used regularly by different groups, some weekly, some monthly and others just as needed. These rooms are provided free of charge to an agreed list of community groups.
- d) **The Barracks** is a great outdoor function area in Port Augusta, which can hold up to 500 people. It can easily be transformed into anything the hirer desires, with a little effort on their behalf. Tables, umbrellas, chairs, bar area and barrels feature in the area. Many groups decorate the venue with marquees, lights and staging, making a spectacular display in the outdoor area.

The venue has been hired by groups such as:

Flinders Hotel - Bass in the Barracks, Port Augusta Charities, South Australian Perioperative Nurses Association, Headspace, Port Augusta Music Club, Police Blue Light Disco committee, Department of Environment and Natural Resources, Families SA and Adelaide Fringe.

Being used for events such as:

Welcome to Port Augusta BBQ, music concerts, Desert Fringe Festival, birthday celebrations, art workshops/exhibitions, social club events, health expo's, food and produce markets, workshops, wedding services and receptions.

- e) **The portable staging** is a community asset, which has been used extensively by the local community. The stage offers a range of set ups which are expertly put together by trained staff, both in and outdoors.

The stage has been utilised by:

Combined Schools Choir, Port Augusta Stage Band, various Council functions, Weddings, Port Augusta Racing Club, Umeewarra Media, Anderson Dancers, Port Augusta Secondary School, Port Augusta Music Club, Desert Fringe Festival, Carols in the Park, Port Augusta West Primary School, Flinders Hotel, Mayoral Christmas Party and private functions.

- f) **The Lea Memorial Theatre** continues to accommodate the larger shows touring to Port Augusta, along with many of the local community events.

Its ongoing operation continues to involve the many volunteers that generously give up their time to be a part of this venue. Their day to day involvement ensures that this venue continues to allow not only the local groups, but others from out of town to showcase their talent and events.

The venue has been hired by groups such as:

Port Augusta Calisthenics Association, Musical Theatre Group, Cirkids, Battle of the Bands, PASS Graduations, touring companies, Grip Leadership, State Theatre Company, Combined Choirs, Instrumental Services, Skills Australia, Attorney Generals Department, Anderson Dancers and the Department of Planning, Transport and Infrastructure.

During the year the Lea Memorial Theatre has been used for:

Conferences, workshops, touring theatre performances, local church groups, weddings, training sessions, local dance/theatre/calisthenics/bands/schools, rehearsals for local performances, graduations and larger funerals.

All of the venues continue to be used regularly. Private functions, corporate events, conferences, rehearsals and training sessions, are the majority of bookings within the venues.

With the recent acquisition of the elevated work platform at the Lea Memorial Theatre the staff and volunteers can now safely access the theatre lighting in the roof. This has been a 10 year plan that has finally come to fruition, with the hard work of the staff and volunteers.

#### Department – Parks & Gardens Management

- g) Replacement football goalposts installed at Bert McKenzie Park and at Stirling North Primary School.

### 3.2.3 Encourage the active participation of young people in community life, including through leadership and self expression.

Achievements for 2014/2015:

#### Department – Youth Services

- a) Council has maintained its relationship with headspace Port Augusta and the 'Youth Crew' to provide youth input and engagement.
- b) Council was successful in its application for funding for National Youth Week 2015 and, in conjunction with headspace Port Augusta 'Youth Crew' and Port Augusta Youth Focus Group members, conducted a very successful program of activities to promote National Youth Week in April 2015. This included an art competition, mini-triathlon & beach activities day and the main event 'It Starts with Us' held at the Barracks.
- c) Council remains an active participant of the Port Augusta Youth Focus Group which includes youth related service providers in Port Augusta and maintains connections with these agencies.

#### Department – Parks and Gardens Management

- d) Assisted students and teachers from the Port Augusta Secondary in planting AridSmart plantings with dripper irrigation at Wave Skate Park as part of National School Tree Day.

### 3.2.4 Recognise and reward community champions who provide leadership and service.

Achievements for 2014/2015:

#### Department – Aged Care Services

- a) Ageing Expo

The annual awards for Services to Aged Care were presented at the Positive Ageing Expo in October 2014.

- 1) Joint winners in the 'Individual' Category were:

Penny Hooper

Nominated for always doing more than her job and has the resident in her heart when making decisions. "Penny has worked at AM Ramsay Village since 2001, first as a Registered Nurse and as a Clinical Nurse since 2009. She is a strong advocate for the residents and will take on anyone to make sure that the resident's best interests are at the forefront of decisions. She regularly works additional hours (most days actually) to ensure that tasks are completed to her satisfaction".

Neil (Noogar) Edwards

Nominated for 15 years of dedicated volunteering two days per week at the Mens Shed. "Noogar has been at the Men's Shed since it first opened. Noogar provides technical advice on ordering of materials, costing of jobs and instructions to the men during the making of goods. I guess 'quality control' is a big part of his role. He provides fellowship and support for older men seeking company and brings laughter and cheekiness to the shed. Described as 'always happy', Noogar is always keen to dress up for the Shed's annual float in the Christmas pageant and doesn't take himself too seriously".

2) Winner in the 'Organisation' Category was Health Focus

Health Focus first started in 1987 when Nerrilda Nursing Home first opened but closed for a brief time in 1988. The Day Therapy Centre re-opened in 1990 and is now in its 25<sup>th</sup> year of supporting clients to remain living in the community by reducing social isolation, maintaining independence, providing health information and having lots of laughs along the way. Nominated for the way they help clients and the patience shown to the elderly. Comments about the staff included: *"they bring a lot of joy and pleasure to the people who come to the Centre because they treat us oldies like we are humans, not numbers – that is enough for them to win a trophy"*.

A special commendation was awarded to the Nerrilda Auxiliary

This group does an outstanding job of raising money for Nerrilda Nursing Home. Each year they raise up to \$20,000 to provide equipment and materials that enhance the quality of life of the residents. They give their time each month to run the market stall out of the old fire station as well as other fundraising events. Their support is valued by the residents as well as management and staff at Nerrilda Nursing Home.



**Department – Aboriginal Community Engagement**

- b) The Aboriginal Communities Engagement Officer was part of the 2014 NAIDOC Awards Committee and selection panel. Many Aboriginal community champions were nominated and received awards during NAIDOC Week 2014.

3.2.5 Create a distinctive image and style for Port Augusta.

Achievements for 2014/2015:

**Department – Parks and Gardens Management**

- a) The Augusta Highway Landscaping Project jointly funded by the Port Augusta City Council and the Department of Planning, Transport and Infrastructure's Local Government Stimulus Fund provided landscape enhancement works at two key locations along the southern approach into Port Augusta. Council and SA Water provided materials and resources to assist contractors (Vimba Warta Civil and Mining representing the Davenport Community and Orana) to undertake landscape construction works, linking into the recycled water irrigation system with SA Health approval.
- b) Continued Stirling North Street Tree Planting Program with over 150 Australian native arid tolerant and services approved street tree species planted in accordance with Council's Street Tree Policy Preferred Species List 2012, Port Augusta City Council Style Guide guidelines for street tree, and in consultation with property owners planting preferences. A further 30 new and replacement plantings have been made in response to requests from property owners.
- c) Established AridSmart species, mulched garden beds at the Airport Terminal Building.

# Strategic Plan Objective No 3

## We Connect

### 3.3 Outcomes:

#### 3.3.1 Nurture a spirit of togetherness and joy that includes people of all ages, backgrounds and abilities.

Achievements for 2014/2015:

##### Department – Aged Care

- a) Port Augusta City Council is fortunate to have volunteers assisting in their Aged Care programs. This includes volunteers at Men's Shed, Health Focus Day Therapy Centre, Nerrilda Nursing Home, AM Ramsay Village as well as the wonderful work of the Nerrilda Auxiliary.

##### Department – Public Library

#### b) Volunteers

The Justice of the Peace service has continued to be in demand during 2014/2015, with a volunteer JP attending the Library three times a week.

Long term support from a volunteer has continued during this year allowing for a prompt service to family history requests received by the Library. Several new volunteers have started and have begun working on local history projects.

##### Department – Port Augusta Cultural Centre - Yarta Purtli

- c) Volunteers at the Port Augusta Cultural Centre – Yarta Purtli play a vital role in the ongoing operation of the Gallery. Around 13 permanent volunteers contribute over 66 hours a week. Roles undertaken by volunteers include meeting and greeting visitors in the gallery, assisting with the installation and pack up of exhibitions, and assisting at exhibition openings and other Cultural Centre events.

Yarta Purtli volunteers were celebrated at a special volunteer's luncheon in the gallery to celebrate National Volunteers Week in May 2015.

#### d) The Artist Christmas Tree

Cultural Centre volunteers worked together with artists in the community to create The Artist Christmas Tree for Port Augusta's Christmas Tree Festival in December 2014. This involved more than 60 handpainted and crafted miniature canvases.

#### e) Art Student Development Day

As part of the Port Augusta Cultural Centre – Yarta Purtli's commitment to providing access to professional development opportunities in the arts, an Arts Student Development Day was held on 22 September 2014. This extra-curricular program enabled senior students from Port Augusta Secondary School, Caritas College and Quorn Area School, to meet and speak with professional artists (Kaylie Weir, Craig Ellis, Val Surch, and Melanie Sarantou). Local artists provided a short talk to the students and demonstrated various techniques that they use in their arts practice. Students also met with NSW artists Cass Purdon and Clare Urquhart who were artists in residence at Yarta Purtli Gallery at this time.

f) Artists in Schools

Michael Shiell, a visiting artist from Melbourne, presented three artist talks to students at Port Augusta Secondary School, Caritas College and Quorn Area schools. He was in Port Augusta as part of the Arid Festival and kindly donated his time for the benefit of students and the local community.

g) Curdnatta Art Gallery's 50<sup>th</sup> Birthday Program

The Port Augusta Cultural Centre – Yarta Purlti assisted the Curdnatta Art Gallery with their 50<sup>th</sup> Birthday program of events in 2015. This involved assisting with registrations for workshops and hosting the official birthday celebration in May as part of the Curdnatta Retrospective exhibition.

**Department – Venue Management**

- h) The venues rely on efforts of dedicated volunteers, especially the Lea Memorial Theatre, where volunteers at each event undertake roles such as lighting programmers and technicians, sound technicians, engineers and operators, general maintenance, ushers, canteen supervisors, front of house managers, box office, follow spot operations, cleaners and bump in crew. All of the staff and volunteers work out of hours for much of the time, some even using their days off and holidays to assist in the running of the venues. Without the volunteers day to day assistance the venues would not operate to such a high standard.

**Department – Aboriginal Community Engagement Group**

- i) Port Augusta City Council continues to employ an Aboriginal Community Engagement Officer (ACEO) to support and work with the Aboriginal Community Engagement Group (ACEG) and the broader Aboriginal Community. ACEG members give freely of their time and attend frequent meetings in various capacities including but not limited to; ACEG only, ACEG and Partners (with the three tiers of government), Port Augusta City Council Aboriginal Advisory Committee and the Aboriginal Housing Advisory Committee meetings, along with many consultation and engagement meetings with service providers and government departments. ACEG Members are often invited to attend consultative forums, seminars, media interviews, and to be members of a Committee and other working groups. They are recognised as the local Aboriginal Community Group to engage with, offering their expertise and knowledge to ensure improved outcomes for all Aboriginal people. ACEG's work is ongoing and their continuing commitment and drive for the greater good and wellbeing of Aboriginal people is a testament to their determination in addressing challenges faced by the local Aboriginal community.

**Department – Parks and Gardens Management**

j) Volunteers have contributed to the:

- 1) Repainting of the public toilet block at Lions Jubilee Park by members of the Port Augusta Lions Club.
  - 2) Tree planting morning with students and teacher from Port Augusta Secondary School at the Wave Skate Park at the foreshore.
  - 3) Garden bed planting around the picnic area at Rotary Park by members of the Port Augusta Rotary Club.
  - 4) Scouts and Cubs preparation of Gladstone Square and Westside War Memorials in readiness for the ANZAC Day service.
- k) Supported OPAL and the Emu Trail Mobile Playgroup who provide outdoor play activities in local park settings.
- l) Responded to maintenance requests for Council's parks and gardens that are enjoyed as venues for special social gathers and events including wedding ceremonies.

### Department – Australian Arid Lands Botanic Garden

- m) Volunteer numbers have increased in both the nursery and the garden. On Wednesday mornings, up to 15 volunteers assist in the nursery with plant propagation and general nursery duties. Many of these people have been volunteering for a number of years. Another group assists in the garden and this has doubled from three core volunteers to six over the financial year. It has been calculated that the work of the volunteers equates to three FTE staff. Through the Friends of the AALBG, volunteer tour guide numbers have increased and another volunteer is now preparing the table decorations weekly.

### 3.3.2 Walk and work together in unity with our Aboriginal communities.

Achievements for 2014/2015:

### Department – Aboriginal Community Engagement Group

- a) The Urban & Regional Service Delivery Strategy, Port Augusta Initiative, ceased at the end of June 2014, however Port Augusta City Council has continued work in supporting the Aboriginal Community Engagement Group to ensure that the work that was done continues to make a difference for Aboriginal and Torres Strait Islander people in Port Augusta. Council has continued to support the Aboriginal Community Engagement Group (ACEG) with the ongoing employment of the Aboriginal Community Engagement Officer (ACEO). This position provides coordination, collaboration, consultation, communication, partnerships and relationship building processes relating to the business of ACEG and the Local Action Agreement, with an emphasis on leading Aboriginal community engagement in Port Augusta.

Some of the activities and achievements for 2014/2015 include:

- 1) ACEG have completed the testing phase for the Aboriginal Regional Authority which involved input into the development of the policy and are now awaiting the outcome of this.
- 2) Recruitment and induction of six new ACEG Members.
- 3) ACEG members participated in a full day training workshop facilitated by the Local Government Association which covered; leadership skills, public speaking, community engagement, decision making and media training.
- 4) ACEG were involved in the production of the Aboriginal Regional Authority initiative documentary initiated by the State Government, Aboriginal Affairs and Reconciliation and it can be viewed at: <http://www.statedevelopment.sa.gov.au/aboriginal-affairs/aboriginal-affairs-and-reconciliation/current-initiatives/aboriginal-regional-authority-policy>.
- 5) ACEG and the Council worked in partnership to produce a fire pit at the newly developed Central Oval precinct to encourage use by the Aboriginal community for ceremonial purposes, traditional cooking and a sense of inclusiveness at the complex. The fire pit was launched during National Reconciliation Week which included use of the pit for cooking traditional foods, guest speakers, live entertainment, dance performances, singing, wood carving and a get together for Aboriginal and non-Aboriginal community members.
- 6) ACEG participated in a planning day to prioritise actions from the Local Action Agreement that will form the basis of their work for 2015/2016.
- 7) A partnership was formed with ABC Radio that involves ACEG members doing interviews on a monthly basis.



- 8) ACEG were actively involved in NAIDOC week and assisted with many events during the week.
- 9) Throughout the year ACEG have worked closely with Local Member for Stuart Mr Dan van Holst Pellekaan where they have been re-visiting the recommendations from the Lew Owens Report and what progress has been made in implementing the recommendations. They have also developed a list of ten priorities that Mr van Holst Pellekaan is assisting with.
- 10) The Hon Kyam Maher was appointed as the new Minister for Aboriginal Affairs during the year, and he visited Port Augusta and met with ACEG members to discuss the Local Action Agreement and other issues influencing their future direction.

- b) Consultation and engagement are high on the agenda in regards to community harmony and this is a large part of ACEG's business and the role of the ACEO. ACEG have become the group for service providers and organisations to engage with in Port Augusta.

Consultation and engagement during 2014/2015 has included:

- Nuclear Fuel Cycle Royal Commission
- Lake Dempsey Scoping study
- Housing SA
- Footsteps Road to Recovery – North West Residential Rehabilitation Service
- ACEG initiated a community meeting when the news of the Lois O'Donoghue Hostel closure was announced; unfortunately the service was closed and sold.
- Mission Australia
- Red Cross
- Bungala Aboriginal Corporation
- Port Pirie Aboriginal Participation Network
- Port Augusta Alcohol Management Group
- SILPAG
- Aboriginal Legal Rights Board

- c) Port Augusta Aboriginal Advisory Committee

The purpose of this group is to provide advice and guidance to the Council on the strategies and priorities that the Council should implement within the Port Augusta Aboriginal Community to ensure that positive outcomes are achieved that are consistent with the cultural requirements of our diverse Aboriginal Community. It also keeps Council informed of issues impacting the Aboriginal Community and how Council can be more inclusive of Aboriginal groups, individuals and communities. Some changes to the Terms of Reference have been made this year with a membership increase and meetings have been changed from bi-monthly to monthly. The committee have been working on prioritising their objectives and have made a change to the way Council writes reports by adding a clause that asks staff to make comment on the relevance to the Aboriginal Advisory Committee and how they were engaged.

- d) Reconciliation Action Plan (RAP)

Consultation into the development of a Council RAP has been ongoing this year. After consultation was done at length internally a first draft was submitted to Reconciliation Australia and feedback received. During this process it became apparent that further consultation with the broader community was required. Two formal workshops were held with the Manager for Reconciliation SA facilitating these workshops. Community members, Council staff and key stakeholders were invited along and had the option between a day time and evening session. The input from attendees was very valuable with an overwhelming response from participants who said they agreed Council should progress the development of a RAP. Consultation has been consolidated and a second draft is in development.



#### Department – Parks and Gardens Management

- e) Augusta Highway Landscaping Project was a collaborative project working with contractor Vimba Warta Civil and Mining who were representing the Davenport Community.

#### Department – Cemetery Management

- f) Council endeavours to cater for special cultural burials, where the request complies with Council's burial guidelines and is able to be undertaken in a safe manner. Re-opening of graves at Carlton Parade Cemetery is not able to be achieved due to the high risk of collapse.

### 3.3.3 Provide infrastructure and resources that promote a healthy environment and improve social development.

Achievements for 2014/2015:

#### Department – Parks and Gardens Management

- a) Funded the construction and installation of a picnic shelter at View Street Park.
- b) Larkin Crescent Park local upgrade with new playground equipment, paving, landscaped picnic area surrounded by irrigated garden bed plantings and trees.
- c) Two drinking fountains have been installed at View Street Park and Lions Jubilee Park.

#### Department – Infrastructure Management

- d) Although the Footpath Construction program was reduced to only \$100K this year, compliant footpaths were constructed on Smoker Street, Stirling North, Cobbin Street and part of Chinnery Street, Port Augusta West as well as Jessop Street and part of Flinders Terrace in conjunction with the Flinders Place housing development.
- e) Major road works were limited to the construction of Tiver Street and the installation of altered and sealed intersections on Shirley Street extension with Baluch Road and Slade Road in conjunction with the St Eyre Estate development.
- f) Considerable patch repairs were undertaken to failed pavement areas on Shack Road.
- g) New steps have been installed to the Westside Jetty to provide access to the water.



### 3.3.4 Advocate for and contribute to opportunities for increased education and training that develop skills for life.

Achievements for 2014/2015:

#### Department – Community Services

- a) The Director - Community Services continued to participate in the Skills for Jobs in Regions 'Industry Leaders Group' Far North Network. This group enables the Department for State Development to strengthen engagement with employers and industry to better inform and support the State Government's learning, skills and workforce participation priorities.
- b) Linked with RDA Far North and TAFESA to provide information and support to students undertaking Certificate III in Aged Care.

- c) Provide placement opportunities for students completing Certificate III, Diploma and University under-graduate courses at Nerrilda Nursing Home, AM Ramsay Village, Miriam High Special Needs Centre and Port Augusta Childcare Centre.
- d) Staff and clients worked with two 4<sup>th</sup> year Occupational Therapy students from UniSA undertaking a project on 'Social Isolation in Older People'.

#### **Department – Parks and Gardens Management**

- e) Two Parks staff commenced training in Certificate II Waste Water Operations
- f) Parks staff updated their First Aid training
- g) Updated training in Work Zone Traffic Management (WZTM)
- h) Three Parks staff attended the Biosecurity SA Buffel Grass Awareness Workshop

### **3.3.5 Provide information and support that enables people to easily make connections to the services they need.**

Achievements for 2014/2015:

#### **Department – Media & Communications**

- a) Residents' Newsletter  
The Residents' Newsletter highlighting Council news and services for the community appeared as an insert in the 'Transcontinental' newspaper on 27 August 2014, 19 November 2014, 4 March 2015 and 10 June 2015. Additional copies were made available from various Council locations and services, with an electronic copy accessible from the Council webpage.
- b) Council's website is regularly updated to retain its relevance to the community and meet statutory requirements. The page is dynamic with new images and topics regularly added to promote Council's many facilities and programs. With the website redeveloped in 2013, it remains an attractive and easy to access site for users. In 2013/14, 40,983 users accessed the site with 208,376 page views. This rose to 47,455 users in 2014/15 and 220,348 page views.
- c) Ways people accessed the site also changed with more people accessing the site via mobile devices than ever before. In 2013/14, 74% accessed Council's site via desktop computer, 18% by mobile devices and 8% by tablet compared to 60% from desktops, 29% by mobile and 11% by tablets in 2014/15.

### **3.3.6 Council is a responsive organisation that provides services in ways that empower the community to achieve their outcomes.**

Achievements for 2014/2015:

#### **Department – Records Management**

- a) Deployment of Council's Electronic Document Records Management System (EDRMS) HP TRIM has now been rolled out to majority of Council sites. Further rollouts cannot take place however until after an upgrade of HP TRIM occurs.
- b) The completion of National Broadband Network NBN rollout will also have an effect on some Council sites that could not previously run software programs due to slow data speeds. The NBN will hopefully allow for HP TRIM to be implemented across all Council sites in the future.
- c) Records Staff have delivered TRIM training to new staff/new TRIM users at existing TRIM sites as necessary and provided TRIM support and records management advice to staff when required.
- d) Work has continued on Council's Records Management Action Plan in conjunction with Council's Records Management Business Plan to assist Council in striving to meet practice against the State Records Adequate Records Management Standard.

- e) A Records intranet site has been developed allowing Records Staff to upload relevant policies, procedures, TRIM manuals and guides, archiving/destruction processes and general records management information for staff to readily access.

#### **Department – Parks and Gardens**

- f) Ongoing liaison with members of the Port Augusta Lions Club and Rotary Club to identify facility enhancement projects.

#### **Department – Media & Communications**

- g) Social media has become an important information sharing tool for Council with the community. The number of Facebook sites managed by Council has expanded to include: Yarta Purtli; Ryan Mitchell Swim Centre; Port Augusta Childcare Centre; Central Oval; Lost and Found Dogs; Wadlata Outback Centre; Australian Arid Lands Botanic Garden; Flinders Ranges and Outback; and StarClub.

Through social media, Council responds promptly to requests for information and services and can keep the community informed on meeting times, links to minutes and agendas, community consultation, events, storm warnings, extreme fire days, lost and found dogs, road closures as well as general information about issues relevant to the community. Among the most popular posts for 2014/15 was an information post on the Royal Military College Duntroon hosting a training exercise in Port Augusta, attracting a reach of 6300 people. Facebook page likes grew from 1448 in July 2014 to 1900 at 30 June 2015.

- h) Council is now using online platform Survey Monkey as part of its community consultation processes where relevant.
- i) While an increasing number of people are accessing Council information online, Council remains committed to ensuring that it continues to inform and engage with the community through traditional methods such as news stories on radio, television and in print. Through its quarterly Community Newsletter it provides similar information on events, council meeting dates and times, elected member information, council news, and raises awareness of the services council provides.



# Strategic Objective No 4

## We Care

### 3.4 Outcomes:

#### 3.4.1 Encourage and support our community to care for themselves and for each other.

Achievements for 2014/2015:

##### Department – OPAL Program

- a) The OPAL Program has been a State Government program funded through SA Health. OPAL is an acronym for Obesity Prevention and Lifestyle and is modelled on the successful EPODE Program that has operated in regional areas of France for several years. The aim of the program is to increase the number of children and youth in a healthy weight range and foster healthy eating and lifestyle.

Port Augusta City Council was one of the first five Councils in South Australia to partner with the State Government to deliver this program. The life of the Deed of Agreement with the Government ended on 19 September 2014. Since this date, with State Government funding ceased, Port Augusta City Council has retained the OPAL Program in a modified and reduced format, independently funding one staff member, one day per week. The aims of the Program remain the same, and is able to operate in a different model of practise, utilising strong partnerships built in the community over the State Government funded five year term.

- b) The OPAL Program has achieved some very significant outcomes within the 2014/15 financial year and these include:

An extensive partnership with local Football Clubs, supported by Sprout cooking consultants, was introduced to assist in educating and supporting clubs to provide healthy food options from catering outlets at Clubhouses and matches. Many positive results have been achieved particularly within the new Central Oval complex.

Supported the provision, and Australian Breastfeeding Association assessment, of two '5 Star Baby Care Room' status breastfeeding/baby change areas in Port Augusta – at Central Oval and the Early Years Parenting Centre. OPAL informed set up of these areas, arranged formal assessment of, and promoted to community, so that families enjoy ease of access to a good standard of facility, thus promoting breastfeeding.

OPAL worked in partnership with the Erin Bell Netball Clinic visit to Port Augusta, working with clinic coaches to promote healthy lifestyle messages. OPAL provided free fruit and water for participants and coaches discussed OPAL messages as part of the clinic.

OPAL has continued its leadership of and support to nutrition education programs such as Fresh Food and Fun (for disadvantaged families) and Community Foodies (training community peer educators). This has included training of Organisation leaders, trainers and community members. This enables quality nutrition knowledge to be promoted and shared, in a sustainable way, within many sectors of Port Augusta.

OPAL has acquired a second OPAL Smoothie Bike that is suitable for younger children to use. Both the OPAL Smoothie Bikes continue to be a popular and effective means of engaging community on the topic of healthy food and lifestyle. This financial year has seen an increase in independent use of these by various community groups and agencies, at a variety of events, with the 'Bikes' becoming well known in our community. Loan to these groups is free with the condition that only healthy options to be used and promoted.



OPAL has supported many community events, such as NAIDOC Week, Wharfest, Homelessness Prevention Week, Dads Day at the Beach and many more. All events OPAL supports are targeted at Aboriginal, CALD or disadvantaged groups.



- c) OPAL partnerships with local education and children's services continues. Examples this financial year include presentations and support to local Secondary School Child Studies classes regarding healthy children's meals and nature play, and support to a 3 month healthy lifestyle program at local 'Nunga Yakarti' Aboriginal Playgroup, and many more.

- d) A major achievement of the OPAL Program (and Port Augusta City Council) has been being announced as the National winner of the Heart Foundation Healthy Community Awards (for populations less than 15000), after learning of winning the State Award last financial year. This nomination included comprehensive descriptions of OPAL and Port Augusta City Council endeavours in promoting and supporting healthy lifestyles.



Such success brought about invitations for OPAL Program Port Augusta to present at State and National forums. This financial year the OPAL Coordinator presented at both the SA Local Government Association Showcase in Adelaide and the Co-ops Collaboration of Deakin University's 2015 National Workshop in Melbourne. These presentations shared details of success stories in healthy lifestyle promotions in Port Augusta.

- e) OPAL has applied for additional external funding to further supplement the OPAL Program at Port Augusta City Council.

#### **Department – Aged Care Services**

- f) An aged care emergency planning session led by SAPOL and involving aged care service providers in Port Augusta was held to discuss individual service and whole of community emergency plans.
- g) Various health promotion sessions based on client identified needs and interests have been held at Health Focus and the Men's Shed throughout the year.
- h) A weekly exercise class was introduced to Health Focus clients participating in the Tuesday/ Wednesday programs. Clients have stated that this has improved their strength and balance and increased their overall wellbeing.
- i) The HACC Far North Region Collaborative Project Officer continued to support service providers and consumers through guest speaking at community groups, e-newsletters, training sessions, and liaison with state-wide collaborative projects.
- j) A 'Positive Ageing Expo' featuring various community groups, service providers and businesses was held at the new Central Oval complex in October 2014 to highlight opportunities and support available for older people to remain active in our community.
- k) Bizzi Bodies community based exercise classes run as part of the Health Focus Day Therapy Centre program continue to be well attended. The Thursday morning group is at capacity and the Monday group has seen an increase in numbers. Participants enjoy the socialization as well as reporting increases in strength, balance and flexibility.

- l) The Community Harmony Manager is the Chair of the Port Augusta Alcohol Management Group (PAAMG). This is a multi agency forum whose aim is to provide leadership in the planning, facilitation and monitoring of holistic and coordinated initiatives in response to alcohol use and misuse within the community of Port Augusta. The Port Augusta Alcohol Management Group (PAAMG) has been working to achieve the Community Alcohol Management and Action Plans.

Once again Port Augusta City Council was successful with the tender applications for the Substance Misuse Service of Sobering Up Unit, Mobile Assistance Patrol & Assertive Outreach Programme with this current funding round of 2015 – 2018.

The Substance Misuse Services provides services to Port Augusta, Stirling North and Davenport Community that include a Mobile Assistance Patrol (MAP), Sobering Up Unit (SUU), a Clean Needle Programme (CNP), an Exceptional Needs Programme and an Assertive Outreach Programme.

These Services are funded by: Federal Government (Department of Prime Minister & Cabinet – Indigenous Advancement Strategy) for the Mobile Assistance Patrol and Assertive Outreach Programme and the State Government (Health SA – Drug and Alcohol Services SA) for the Sobering Up Unit and the Clean Needle Programme and (Department for Communities & Social Inclusion - Homeless Support Program/Exceptional Needs Unit) for the Exceptional Needs Programme.

The Port Augusta City Council is responsible for the operation and management of this holistic Service.

During the 2014/2015 financial year the **Mobile Assistance Patrol** has completed 4392 transports & assessments. The **Sobering Up Unit** provided 2213 admissions and the **Clean Needle Program** provided 27,250 new syringes with 11,572 used syringes reported as deposited back to the program and 1,245 presentations at the window.

Total number of individual clients accessing the **Sobering Up Unit** was 383 and the **Mobile Assistance Patrol** was 807.

The **Assertive Outreach Programme** had 1602 contacts by assisting, supporting and checking on 181 individual clients. These are through referrals from other services (Young St Day Centre, The Salvation Army, Lakeview Accommodation Centre, Flinders Tce Adult Mental Health Team, City Safe K9) and follow ups with the Sobering Up Unit clients. The Outreach worker has taken small groups of clients fishing and assisted with the Mens' Group that the Aboriginal Family Support Service facilitated.

The **Exceptional Needs Programme** has allowed our ENP staff to case manage & support nine (9) clients in this programme, by providing assertive, client-centred and outcome-based case management and support, where support is designed to meet client needs and maximise independence, as per their Case Management Plan. Daily contact is maintained diligently and the clients are benefiting because of that.

**Return to Country Programme**, this program is only small but has proved invaluable to the releases from Prison as well as our community, for no extra cost to our service. When people who are released from the Prison are provided with a bus ticket to return to their country, the Aboriginal Liaison Workers from the Prison contact us to collect the releases from wherever they are e.g. Prison or in the Community and bring them up to the Sobering Up Unit, where they can wait and then MAP takes them to the bus stop that night and waits with them until the bus departs.

m) Accreditation

We have worked towards maintaining our full QIC accreditation by working through and completing our Quality Work Plan to improve in areas that were self and or assessor identified during our last assessment.

**Department – Parks and Gardens Management**

- n) Responded to 79 street tree inspections requests, 200 tree trimming requests and over 130 street tree removals.

**Department – City Safe Program**

- o) The CitySafe Program commenced in September 2008. It involves two officers authorised under *the Local Government Act 1999* to administer the Dry Zone legislation, Dog & Cat Management legislation, and Council by-laws, whilst also providing support for persons at risk from substance misuse.

The program was initially set up to reduce anti-social behaviour around the CBD and foreshores, and vandalism of Council's infrastructure. The program is now quite mature and provides more general support across a range of matters involving support for the community.

The City Safe Patrol Officers work closely with government and non government agencies including SAPOL, Housing SA, Salvation Army, Red Cross, Uniting Care Wesley, licensed premises and stakeholders of the Liquor Licensing Accord as well as having a good rapport with the local community.

3.4.2 **Facilitate services and develop partnerships to enable appropriate care for people in our communities.**

Achievements for 2014/2015:

**Department – Aged Care Services**

- a) A call for expressions of interest in the management and development of aged accommodation in Port Augusta was made in August 2013. This call was made to ensure that the Port Augusta community has sufficient aged services to meet the changing needs of the population in the mid to long term. This process is continuing.

b) Nerrilda Nursing Home

Nerrilda Nursing Home had 19 new permanent residents admitted in the 2014/15 financial year in comparison to 15 new admissions during 2013/14. The permanent bed occupancy for the financial year was 90.12%, down from 96.54 % in 2013/14.

Nerrilda's high level respite bed place continues to be well utilized with 18 respite admissions during the financial year with an occupancy rate of 89.32% for the year.

Nerrilda remained compliant with all statutory requirements during the year and met all required standards during an unannounced support visit by the Australian Aged Care Quality Agency. The maximum 12 month accreditation was received for the annual Food Safety Audit.

New accommodation pricing arrangements were introduced from 1 July 2014 to residential aged care services nationally. This has resulted in an increased administrative workload at both Nerrilda Nursing Home and AM Ramsay Village as well as concern and confusion for prospective residents.

A new physiotherapy regime has seen an increase in average daily Aged Care Funding Instrument (ACFI) levels which is the subsidy paid for nursing & personal care services for residents. A validation by the Department of Social Services of Nerrilda's ACFI documentation resulted in no downgrades in funding which demonstrates the accuracy of the documentation.

The Nerrilda Auxiliary continues to provide valuable support to the residents and staff of Nerrilda Nursing Home with over \$30,000 raised in the 2014/15 financial year towards materials and equipment including Aquagel cushions, hip protectors, sensor mats, and activity resources and equipment.

Numerous training opportunities have been provided to staff during the year including mandatory training, training by external contractors, the Aged Care Channel series as well as opportunities provided to community members through placements for Certificate III in Aged Care, the Diploma in Nursing and Bachelor of Nursing.

Ceiling hoists were installed in two bathrooms at Nerrilda Nursing Home to reduce waiting time to transfer residents for personal care and minimise risk to staff from manoeuvring lifting equipment. One of these hoists was funded through the Port Augusta German Club trust fund. The Port Augusta German Club trust fund also provided financial support for doors and doorframes to toilets and bathrooms to be painted in a contrasting colour to clearly identify resident areas as per recommendations of a Dementia Training Study Centre report. An electric mobile bath, 2 manual recliners and an 'evolution' chair were also purchased from these funds.

A large television screen was installed in the front foyer at Nerrilda Nursing Home to provide information to residents, families, visitors and staff regarding continuous improvement activities, upcoming staff training, health alerts and items of interest. Televisions were also installed in two dining areas by the catering contractor 'Catercare' to display daily menu information for residents and visitors.

Pictorial directives have been introduced to all residents' bedsides at Nerrilda Nursing Home to enhance resident safety.

c) A.M. Ramsay Village

Ramsay Village had 25 new permanent admissions during the 2014/15 financial year, which is a significant increase from 11 in 2013/14. The permanent bed place occupancy level for the financial year was 92.10% (2013/14 was 98.19%). Respite admissions for the financial year totalled 44, compared with 29 respite admissions in 2013/14. The occupancy level for respite was 96.46% compared with 72.9% in 2013/14. An application for additional respite bed days was made to the Department of Social Services as the facility had utilised all available respite bed days in May 2015. An additional 60 bed days were granted to AM Ramsay Village which enabled additional respite to be made available.

Ramsay Village remained compliant with all statutory requirements during the year and met all required standards during an unannounced support visit by the Australian Aged Care Quality Agency. The maximum 12 month accreditation was received for the annual Food Safety Audit.

New accommodation pricing arrangements were introduced from 1 July 2014 to residential aged care services nationally. This has resulted in an increased administrative workload at both Nerrilda Nursing Home and AM Ramsay Village as well as concern and confusion for prospective residents.

A new physiotherapy regime has seen an increase in average daily Aged Care Funding Instrument (ACFI) levels which is the subsidy paid for nursing & personal care services for residents. A validation by the Department of Social Services of Ramsay Village's ACFI documentation resulted in no downgrades in funding which demonstrates the accuracy of the documentation.

Ramsay Village residents have benefited from the Port Augusta German Club trust account with an electric mobile bath, 5 overbed tables, 3 shower chairs, Wendylet base slide sheets and an electric bed and pressure reduction mattress purchased to ensure resident safety and comfort as care needs increase.

The upgrade of the outdoor area of Masonic wing has commenced as per recommendations of the Dementia Training Study Centre report. This has included clearing of garden beds, installation of a bird aviary and statues. The kitchenette in Masonic wing was also upgraded during the year to minimise risk of harm to residents and staff.

The staff office area was extended to provide additional space for staff completing documentation requirements.

Various training was held both in-house and externally to ensure staff have sufficient skills and knowledge to provide high quality care.

d) Health Focus

This year Health Focus Day Therapy Centre has supported over 120 clients in a variety of programs aimed at maintaining levels of independence. These programs include the Tuesday and Wednesday 'Let's Keep Active programs', a Low vision Craft Group, Friday Activity group, Podiatry services, Community Based Exercise classes and a Walking Group. The walking group were thrilled to be one of the winners of a photo competition to feature in the Heart Foundation Walking Calendar for 2015. The photo was taken of the group at the Westside water tower.

Health Focus clients have enjoyed a range of centre-based activities and outings to various locations throughout the year. These activities are based on client interests as well as therapy based activities to maintain and/or improve levels of independence. 14 clients enjoyed a trip to McLaren Vale in May 2015.

In September, staff and clients celebrated the end of the footy season and tipping competition with a Footy Tipping Show. A Melbourne Cup Luncheon was also held. Christmas festivities are also popular.

e) Mens Shed

The Men's Shed celebrated its 15<sup>th</sup> birthday with a luncheon at the Shed. The Men's Shed has five volunteers who currently support 35 clients on a regular basis to undertake projects to order for the community.

Various projects have been completed by participants including steel potting tables for Arid Lands, a child's blender bike for the OPAL program, a steel heart shaped shelf, children's tables and chairs, poultry carrying boxes, flower shaped blackboards for Miriam High Special Needs Centre, chair raisers for AM Ramsay Village, as well as work on Rotary's six white boomers for Santa's sleigh for the Christmas pageant.

The Men's Shed once again entered a float in the annual Christmas pageant titled 'A Muppets Xmas: Letters to Santa' The float was hugely enjoyed by the children and adults alike with its flapping seagull and brightly painted plane.

The Men's Shed was successful in its grant application to the Australian Men's Shed Association for \$5,000 towards the construction of a paint room within the existing shed to reduce the level of paint fumes within the building.

## Department – Children Services

f) Port Augusta Childcare Centre

Port Augusta Childcare Centre is currently supporting around 140 families utilising a mix of full time, part time and occasional care. Attendances at the Port Augusta Childcare Centre decreased over the financial year from 45.3 in 2013/14 to 42.74. This decrease was due to 2015 being the first year that the new single entry intake for schools took full effect with a larger than usual number of children starting school or kindy in Term 1, 2015 which significantly impacted on utilisation of the Centre.

Centre Manager, Natalie Holtham completed the Bachelor of Early Childhood Education in December 2014 to become a qualified teacher and one staff member completed the Diploma of Children's Services during the financial year.

Legislative audits were successfully undertaken as required during the financial year including a food safety audit and a warm water systems audit.

Improvements to the Centre included painting of the exterior of the Centre, purchase of new furniture for the front foyer area, replacing sink areas in each section, installing new cupboards in Babies and Toddlers sections for extra storage needs and replacing curtains throughout the Centre.

The outdoor areas of Toddlers and Babies have been upgraded to encourage outdoor play. This has included bamboo screening along fencelines to improve the aesthetic appearance, installation of large planter pots to encourage children to grow plants and vegetables, installation of clothes lines to encourage children's involvement in household tasks and reduce use of dryers as part of environmental awareness.

The Centre was successful in its application for a Long Day Care Professional Development Program grant of over \$70,000 over three years to support the Centre to provide a professional early learning workforce.

The Centre hosted educational visits and entertainment during the year including 'First Aid for Kindy children', a 'Drum Beat' performance and Rhyme Time.

Port Augusta Childcare Centre and Miriam High Special Needs Centre combined to receive 2<sup>nd</sup> prize for their entry in the Schools category of the Port Augusta Christmas Pageant.

g) Miriam High Special Needs Centre

Miriam High Special Needs Centre is currently supporting 29 children within the local program. Attendance levels have dropped, partly due to five sessions per fortnight being offered to children at pre-school and the single entry intake into schooling.

The transition to the National Disability Insurance Scheme has also impacted on Centre attendances. The Centre had been instructed by the funding body to not accept any new children unless the child was deemed eligible for the NDIS. This caused numbers to drop as new families went through the process of referral, acceptance and then development of a plan. The Centre has also found that some children who attend the Centre are not eligible for services under the NDIS. These children predominantly have speech and language problems. This is very disappointing as these children have very positive outcomes if early intervention is obtained. The Centre continues to work with both the NDIS and the State Department for Communities and Social Inclusion to ensure the Centre can continue to provide support to children and their families.

Using a grant through the Department for Communities and Social Inclusion to fund development of a marketing plan, a YouTube clip was developed depicting what Miriam High Special Needs Centre means to families. This clip is on Council's website and is also used for other promotional purposes. A new brochure was also developed and distributed as part of the marketing strategy.

Donations continue to be gratefully received during the 2014/2015 financial year including Beehive Crafts and Pat Rooney as well as Phil Brown and Brett Benbow who donated money towards an Easter Party for the children.

Improvements to the Centre during the 2014/2015 financial year included replacement of all existing fluro lights with LED lights for WHS and environmental efficiency. The hydrotherapy spa at Miriam High Special Needs Centre was taken off line in January 2015 for re-grouting of tiles.

A warm water system audit was successfully completed in April 2015.

Centre Manager, Quanita Hockey completed the Advanced Diploma in Frontline Management through Gowrie SA in August 2014. The Centre continues to provide placement opportunities to Secondary School students as well as 3rd Year physiotherapy students and 5<sup>th</sup> year Medical students undertaking their rural placement.

Miriam High Special Needs Centre Outreach Program covering the northern and western areas including Whyalla, Woomera, and Roxby Downs ceased operating at 30 June 2015. All families were offered support to transition to the National Disability Insurance Scheme.

#### **Department – Community Harmony**

- h) The Community Harmony Manager has attended meetings regarding the Footsteps Road to Recovery Residential Rehabilitation Centre, in addition to the Therapeutic Working Group, Steering Committee and Stakeholder Meetings.
- i) The Community Harmony Office participates with local community interagency meetings/ activities: Homelessness & Violence Against Communities Collaboration & the 'White Ribbon Day' and 'Homeless Person Week', Suicide Intervention and Life Promotion Advisory Group and the Social Justice Interagency.

The Community Harmony Manager is a member of the Steering Committee for the StandBy Response Service and of the Port Augusta Youth Centre Management Committee along with some broader focus meetings/workshops including Anti Racism Strategy and the discussions in regard to a Council Reconciliation Action Plan.

A Homelessness & Violence Against Communities Collaboration advert that focused on homelessness was launched during Homeless Person Week August 2014 showing various scenarios that can lead to homelessness, using local people and filmed, developed and produced in Port Augusta. The launch of the advert was held at Cinema Augusta with information stalls from service providers on offer along with the Salvation Army food trailer where soup and bread rolls were shared. For White Ribbon Day this year the HVACC group participated at the Augusta Markets in November 2014, holding an information stall in Commercial Road.

- j) The Aboriginal Communities Engagement Group is supported by the Community Harmony Office with the Manager attending the ACEG & Joint Partners meetings and the Aboriginal Communities Engagement Officer who assists and supports ACEG and reports to the Community Harmony Manager.
- k) Attend a quarterly stakeholder meeting for the Bryant Street Mens' House with Disability SA and Life Without Barriers to identify, raise and problem solve any concerns as well as any opportunities for collaborative work with regard to the residents.
- l) A group of representatives from Ceduna service providers visited identified Port Augusta services to discuss how Port Augusta provides a collaborative approach to service delivery.
- m) Promoted the Substance Misuse Service with a presentation to the local Probus Club.
- n) Attended Common Ground's first birthday celebrations and provided a talk on how one of the Exceptional Needs Programme clients has resided at Common Ground since it opened. The presentation provided information on the collaborative working approach taken with the client's involvement and how far this approach had now taken him.

#### **Department – Aboriginal Community Development**

- o) The Aboriginal Community Development Officer position is funded by the Federal Government and hosted by the Port Augusta City Council. The officer is responsible for assisting the Aboriginal Community Engagement Group with the implementation of the Aboriginal Regional Authority and to provide support to Davenport Community with governance and issues that concern the community.

Work undertaken during the reporting period has also included assisting the Aboriginal Community Engagement Group to implement their Local Action Agreement.

- p) The initial involvement in relation to the Aboriginal Regional Authority (ARA) included being involved in the consultation phase on the ARA policy and what this should contain, and providing feedback to the State Government's Department of Aboriginal Affairs on the Aboriginal Community's opinions on the policy.
- q) This work has now been completed and the policy will now need to pass through Parliament for approval. Once approved an application by the Aboriginal Community Engagement Group will need to be submitted to the State Government seeking approval for Port Augusta to be considered as one of the first two Aboriginal Regional Authorities for South Australia.
- r) Support has also been provided to the Davenport Community in relation to housing issues within the community. Davenport Community has been negotiating with Housing SA to have significant upgrades undertaken to houses at Davenport, and these works commenced in June 2015. Lavene Ngatorua is the Chairperson of the upcoming Aboriginal Sporting Carnival and support has been provided in relation to the preliminary event arrangements leading up to the carnival in October. Lavene is also organising a corporate luncheon on the Thursday before the carnival and assistance is also being provided to her in organising this event.
- s) Davenport Community were keen to have a breakfast program re-establish for school age children in the community and arrangements for this to occur have been successful with this program commencing in October 2015 to October 2016. The program will be facilitated by Centacare.
- t) A planning day was held with the Aboriginal Community Engagement Group and the Aboriginal Community Engagement Officer to identify priorities that ACEG wanted addressed. The Group supported the Aboriginal Community Development Officer being involved in a Drug Forum and to be part of 'Males in Black' as they attempt to re-establish themselves and their ongoing involvement in various programs.
- u) Meetings, such as consultation around Nuclear Power/Exceptional Housing/Reconciliation Action Plan have also been attended by the Aboriginal Community Development Officer to ensure that information can be gathered and discussed at ACEG meetings.

#### ***Department – Development Services - Health***

##### v) 2014 School Based Immunisation Programme

In South Australia students are offered Immunisations at school in Years 8 and 9 as part of a school based Immunisation Programme (SBIP). Students in Year 8 are offered three doses of HPV (Gardasil), Varicella Vaccine (Chicken Pox) and Boosterix (Whooping Cough and Tetanus) vaccine. Students in Year 9 are offered three doses of HPV Gardasil (boys only) and Boosterix vaccine.

The Port Augusta School Based Immunisation Program is run by the Port Augusta City Council. It is essentially operated by two Registered Nurses with administration support which includes an Immunisation Database. Visits are made to all Secondary Schools in the City including Port Augusta Secondary School, Caritas College, Carlton R-9 School and Port Augusta Special School.

Data is collected at the end of each visit and compiled into a report by the Immunisation Section (IS) of The Department of Health (DOH).

In Port Augusta it has always been Council's practise to 'catch up' students the following year or years (e.g. a Year 8 student with a valid consent form will be offered the vaccination they have missed up until Year 12). These records are now being captured and from 2015 will be reflected in statewide and national statistics.

Port Augusta statistics are as follows:-

- 1) Caritas Year 9's Tetanus – 51 immunised (2 x non consent, 3 x already immunised) 54/59 - 92% . Note 3 x students to catch in 2015
- 2) Port Augusta Secondary School Year 9's Tetanus – 62 immunised (1 x non consent, 4 x already immunised and 15 forms not returned despite x 3 forms sent home and a follow up phone call 66/82 80%. Note no students to catch in 2015 as no valid consents.
- 3) Caritas Year 8 HPV - 12 to catch in 2015
- 4) Pass Year 8 HPV - 25 to catch in 2015

Council provides students with six chances to have their recommended vaccinations in their due year and a further six opportunities in the following year.

Clinic Type	Number of Clinics
Number of Council Operated Public Clinics	NIL
Number of School Clinics	9
Number of Internal (Council Staff) Influenza Clinics	2
Number of External Influenza Workplace Clinics	2
Number of Other Workplace Clinics	0
<b>Total</b>	<b>13</b>

#### **Department – Parks and Gardens Management**

- w) Continue to work with the Off-Centre Work Gang (OCWG) on a range of parks and gardens maintenance requests.

### **3.4.3 Value, protect and enhance the quality of our natural and built environment.**

Achievements for 2014/2015:

#### **Department – Contracts & Events**

- a) Clean Up Australia Day/Half Price Dump Day

Clean up Australia Day was held on 1 March 2014. The event was successful with registration of community cleanup sites double that of last year. As sponsorship of Clean up Australia Day, Veolia provided 4 skip bins for participants of the event to dispose of their rubbish and Transpacific Industries allowed Veolia to empty the skips at no cost.

In conjunction with Clean Up Australia Day, Council ran a 2 day Half Price Dump weekend for residents of the Port Augusta City Council. Residents were allowed one trip per household per day and were required to present their rate notice or driver's licence to the operator on the day. The dump weekend was a success this year with 49 residents attending the Transpacific Industries Waste Transfer Station on Saturday and 90 on Sunday.



#### **Department – General Inspectorate**

- b) Animal Management Plans

Council's Animal Management Plan (2015-2016) continues to set direction for the management of dogs and cats within our community. Council's number one priority is to promote and facilitate responsible pet ownership of dogs and cats.

c) Dog Registrations

Port Augusta City Council had two authorised officers door knocking properties in Stirling North and Port Augusta conducting dog registration checks over a three week period from in March 2015. The properties that had dogs that were not registered were fined accordingly.

The aim of the door knock is to combat back yard breeding, reduce the incidence of dog attacks and promote responsible pet ownership. Once community awareness advertising and promotions commenced leading up to the door knock, 564 dogs were registered. The final number of dog registrations were 3500 which was the highest number of dogs registered in Council's history.

- d) Council combined with both the Local Veterinary Clinics to conduct Discounted Microchip campaigns in the community.
- e) Council and SA Health work together to assist in responsible pet ownership by way of funded desexing and microchipping dogs and cats in the Aboriginal Community.
- f) Million Paws Walk - a total of 81 registrations were received. Funds raised this year totalled \$1,512.
- g) Council's 'Lost and Found' animals Facebook page continues to prove a powerful tool in the identification of strays and rehoming abandoned dogs. Facebook also helps to promote public awareness of any animal programs or incentives.
- h) The Fire Prevention Officer continues to inspect properties, issue clean up notices and fire permits, and regular fuel loading inspections are carried out.

**Department – Parks and Gardens Management**

- i) Planted over 200 shade trees in streets and parks throughout Port Augusta and Stirling North.
- j) Planted four Dundas Blackbutt (*Eucalyptus dundassi*) replacement trees in Gladstone Square as part of the renewal program.
- k) Conducted winter pruning of over one thousand rose bushes at the Stirling North Garden Cemetery.
- l) Performed routine weed control along Shack Road, Old Whyalla Road and Airport Road using a range of treatment methods.
- m) Liaised with Buffel Grass Operations Coordinator for Biosecurity SA - Primary Industries and Regions (PIRSA) to target the buffel grass (*Cenchrus ciliarus*) infestations, trialling treatment works along the perimeter of the Port Augusta Airport.
- n) 50 street and park trees in high use public areas were assessed by an independent arborist.

**3.4.4 Water, energy and other natural resources are managed responsibly.**

Achievements for 2014/2015:

**Department – Parks and Gardens Management**

- a) The Waste Water Treatment Plant (WWTP) harvested approximately 163 ML from the SA Water network with 85 percent (138.5ML) treated with chlorine and pumped through an 80 micron filter bank, then sent to the field for irrigation purposes or the storage reservoir, where 16.3 ML was later reused. The remaining 15 percent (24.45ML) was utilised for WWTP system maintenance purposes (backwash/flushing).

**Department – Infrastructure Technical Services**

b) Caroona Road Levee Bank

Council was successful in receiving a grant of \$50k from the SA Coast Protection Board to continue the construction of the levee bank a further 300 metres southward along the edge of Caroona Road as part of the work to protect Port Augusta from rising sea levels due to global warming. This support has been vital and has occurred for nearly 10 years.



**3.4.5 Our cultural and built heritage is recognised, conserved and promoted as a key contributor to our identity.**

Achievements for 2014/2015:

**Department – City Management**

- a) With the impending sale of the Civic Precinct land by the State Government, Council made the decision to remove an old table from the original Council Chambers in the Town Hall, to ensure that it is retained by the community. The table will be renovated and placed at a Council location for use.



**Department – Cemetery Management**

b) Cemetery Management

The Stirling North, Carlton Parade and Westside Cemeteries have continued to be upgraded during this reporting period. The Carlton Parade Cemetery upgrade was completed, all plots now have a concrete border and gravel plot and new crosses have started to be installed to grave sites that had been damaged or had worn existing crosses.

Concrete borders have continued to be installed at Westside as new sections are started. Westside will also see Sections A-H being bordered in the near future. Stirling North has continued to be the most popular choice for burials and as such has seen 2 new rows for headstones installed in Section 9 for the year ahead.

Initial planning commenced for new shelters for Carlton Parade and Westside Cemeteries with installation to be carried out within the 2015/2016 financial year.



# Strategic Plan Objective No 5

## We Celebrate

### 3.5 Outcomes:

#### 3.5.1 **Design, provide and maintain a range of places and spaces where people can gather formally and informally.**

Achievements for 2014/2015:

#### Department – Port Augusta Public Library

##### a) Matthew Flinders

To mark the occasion of 200 years since the publication of 'Terra Australis' by Matthew Flinders and his death soon after, the Library commemorated with an exhibition at the Port Augusta Cultural Centre – Yarta Purlti. The exhibition was created from material held in the Port Augusta City Council Flinders Collection and with the valuable assistance of the Arts Officer. An opening was held on 18 July and Dr Gillian Dooley from Flinders University presented a talk on 31 July 'Matthew Flinders: the man behind the map'. Additional cataloguing of the Flinders Collection was also undertaken, with an information booklet to be produced.

##### b) Community Information service

The Public Library manages and updates community agencies and services information for Port Augusta on the web based service 'SA Community Connecting Up'. The 'Halls and Venues for hire' listing was updated in June 2015.

A new 'Youth Services Directory' was produced in consultation with youth service agencies and has been circulated electronically. Copies of all publications and information are supplied to groups and individuals as requested.

##### c) One Card Network

March 2015 marked two years since the Library joined the One Card Network which is the consortium of Libraries across South Australia allowing the community to utilize the resources of the State. The continuing development of the Network has influenced all aspects of the Library's operation and the community expectations of the service. During this year there has continued to be work undertaken to improve the customers experience when searching the catalogue with ongoing maintenance of the database. The state-wide Borrower De-duplication Project commenced during 2015 to reduce the replication of borrower records across the State; this has also allowed Libraries to manage long term overdue membership issues.

Preparation and initial planning has taken place for the implementation of the RFID Project (Radio Frequency Identification) which will tag library resources for the more long term projects of self-checkout and improved efficiencies with circulating items within the consortium.

##### d) e-resources

The free access to e-books and e-audiobooks via the OverDrive service has been promoted to customers. This service has been enhanced with all e-resources now searchable/findable in the general Library catalogue - a one stop shop setup which has increased the number of customers using this service.

##### e) Staff training

Staff attended a range of training opportunities including First Aid training with St John, Public Library Services training for modules of the Library Management System, Building Foundations for Early Learning workshop, Volunteer Management and Managing Unreasonable Complainant Behaviour.

f) National Simultaneous Storytime

On 27 May 2015 the Library supported the National Simultaneous Storytime event joining in with over 2500 other venues all reading the same book at the same time. This year the story was 'Brothers Quibble' by Aaron Blabey. The Library presented copies to each primary school, preschool and childcare to encourage their participation in this event that aims to promote the value of reading and literacy.

g) School holiday activities

School holiday activities are very popular with the community and continue to be well supported, with over 40 children attending each session.

The 'Hungry Caterpillar' was the theme for July 2014 celebrating 45 years since the book was published. A human sized caterpillar was used to retell the story with children at each session able to help feed the caterpillar.

Library Staff starred in the roles from 'Wizard of Oz' story on 8 October 2014. Both sessions were enjoyed by families attending and staff have now retired from any further 'acting' but it was a very memorable day!

A very successful evening at the Library was held on 30 October 2014 with the theme of 'Spooky Night'. Over 60 children attended for a spooky story and craft activities with the majority of children coming along as Halloween characters.



Summer holiday activities were held each day from 12-16 January 2015 as part of the national Summer Reading Club. Activities packs were also given out with the opportunities to enter a national competition encouraging children to read over the holiday break. The lucky local reader Meg Grover won a national prize of an iPad Mini.

The Annual Easter Hunt and craft activity was held on 28 March 2015 with over 50 children attending.

Adelaide based group Robogals presented two workshops on 22 April 2015 aimed at children 8-12 years using programmable robots to encourage the principles of engineering in a fun, entertaining manner.

h) Other children's services

The weekly Storytime sessions for preschoolers held on Wednesday mornings at the Library continue to attract families for stories and activities. During 2014/2015, the 40 sessions were attended by 446 children.

The Library distributed free Little Book Club packs to families and other agencies for children aged 6-12 months. The packs contain a book, nursery rhymes DVD and other material to encourage parents to enjoy sharing books with their children from an early age. In 2015 an additional pack has been introduced aimed at Toddlers aged 18-30 months.

Children's Book Week in August 2014 was promoted and the shortlisted books displayed.

i) Public internet access

During 2014/2015 there was an upgrade to the Wireless service available at the Library with a signification increase in the data allocation allowed. Also improved was the streamlining of access with the library membership number and pin now utilized for the wireless login, no longer requiring the community to have several logins for different library e-services. The Library provided free public access with 6 computers, scanning and printing facilities in addition to the wireless internet service.

j) Book Clubs

The Library Book Club met on the 4<sup>th</sup> Thursday of each month to share ideas and thoughts on a wide range of books with approximately 7-9 people attending each month. The Library also supported an outback book club which meets over conference telephone sessions to discuss the monthly selection.

k) Author events

During 2014/2015, the Library hosted several author events with 20-30 people attending each Author talk:-

- 1) Rose Helen Mitchell and Margaret Visiglio - 25 September as part of the Arid Festival 2014

- 2) Tricia Stringer – 7 May 2015

- 3) Jarred Thomas and UK author Sally Gardner - 3 June at the Port Augusta Secondary School as part of the Reading Matters, State Library of Victoria youth program. Over 130 students from Years 7-8 had the opportunity to hear these authors speak about their work and life.



- 4) Ulysses Challenge 2015 - The Library set up a New Years' Resolution challenge for readers to attempt the difficult book 'Ulysses' by James Joyce. Helen Rose Mitchell led the first session on 12 February with a surprising 19 people attending. During March, April and May, evening drop in sessions were held to encourage the reading of the novel with email updates from Helen to help with understanding the themes and ideas of the author. On Bloomsday, 16 June, a celebration was held at the Cultural Centre – Yarta Purtli with Desert Voices entertaining with Ulysses themed songs and several readers had completed the massive undertaking!



l) Other events

The Library hosted the ANZAC Flame on behalf of the Port Augusta RSL allowing for the community to have access to the flame as part of the 2015 ANZAC commemorations. An ANZAC themed display within the Library also included students work from Stirling North Primary School.

The Library hosted visits and story sessions with students from Port Augusta West Primary School, Augusta Park Childhood Services Centre and Miriam High Special Needs Centre, along with regular weekly visits by the Port Augusta Special School. In April 2015 staff commenced fortnightly Storytime sessions running for Kincare clients.

The Library participated in community events such as the Christmas Tree Festival, Positive Ageing Expo and the Rotary Christmas Pageant. Display space was provided to community groups and government agencies for promotional material within the Library.

Other programs and promotional activities:

- Toy library service
- Scanning and colour copying
- Tours for school and kindy groups
- Weekly visit by school groups
- Wireless and computer access
- Little Big Book Club packs
- Books in the sky (audio books) – uploading audio books
- Storytime for preschoolers
- Display space for community groups
- Local and family history service
- Monthly Library bus and home visit service
- Reference, community information and local history requests.

#### **Department – Parks & Gardens Management**

- j) Joint funded the Augusta Highway landscaping project at the Withers Street Reserve and SA Water sites, providing AridSmart gabion bench seating and irrigated garden beds.
- k) Funded installation of a playground shade structure for Rotary Park playground.
- l) Central Oval Precinct landscape construction, irrigation and oval turf establishment and maintenance works.

#### **Department – Ryan Mitchell Swim Centre**

- m) The Ryan Mitchell Swim Centre opened to the public for the summer season on 6 October 2014 after undergoing repairs and upgrading during the winter months. Work undertaken during the 2014/2015 financial year at the centre included the following:-

##### 1) Pumphouse

- i) Repairs were done to leaking valves.
- ii) Make up tank valve was also replaced.

##### 2) Disabled Facilities

The remote change table and portable lifter accessed through Special Education Resource Unit (SERU) were serviced to ensure these facilities are maintained to a high standard.

##### 3) Pools

- i) The main pool was emptied and regouted and the expansion joints repaired.
- ii) Pool cleaners were serviced and repaired before and during the season.
- iii) The medium and toddlers pools were both pressure cleaned. The top steps of the toddlers pool were regouted.
- iv) Some culling of the seagulls was done due to the mess and debris that was being left on the pool deck and covers. This was becoming a health hazard. A bird repeller was purchased with some success being noticed.
- v) Received new pool cover (insurance claim). This was trimmed and re-edged.
- vi) A roof temp sensor was purchased for the solar heating.
- vii) Portable steps were made by the Port Augusta Steel Centre for the main pool. These were well received by both the young and the elderly.
- viii) A number of small tiles were replaced in the medium pool.
- ix) The template around the bottom of No 7 valve in the pumphouse was replaced.
- x) Lifter battery was replaced.

- 4) Grounds and Surrounds
- i) Grounds and surrounds were maintained on a regular basis. New eremophilas and other various plants were planted in the garden beds.
  - ii) New signs were ordered regarding the supervision of children.
  - iii) Entrance way stencilled feet were repainted.
  - iv) Stormwater drains at the deep end of the pool were cleared.
- 5) Kiosk and Buildings
- Augusta Pest sprayed buildings, grounds and surrounds prior to the pool opening. The kiosk cash register was serviced and brought up to date.
- Fire Maintenance Group regularly serviced fire extinguishers. Electrical testing was undertaken. First Aid kit was refilled. A Crazy Crush machine was added to the kiosk and proved very popular.
- The floors were painted in both the men's and ladies' amenities.
- 6) Sink or Swim School (SOS) Aerobics in Water
- Sink or Swim School (SOS) received approximately 300 registrations this season catering from babies to adults. Classes were run Monday – Saturdays.
- Aerobics in Water sessions were run on Tuesday, Wednesday and Thursday evenings and were well attended.
- 7) BBQ Area
- The BBQ area was a very popular area again during the season with Christmas parties, birthday parties, school splash days, sporting club windups and football team supporters groups, being just a few of the bookings made for this area.
- 8) Staff
- Staff have updated their Bronze Medallion, First Aid, CPR, Child Safe Environment and police checks.
- 9) Pool Programs
- During the reported period the Swim Centre offered the following services:
- i) SOS (Sink or Swim) classes
  - ii) Aerobics in Water Sessions
  - iii) Education Swimming/Splash Days/After school hours activities (Schools)
  - iv) Vac Swim (summer safety programme run by YMCA)
  - v) Port Augusta Swimming Club training/carnival
  - vi) Aussi Masters
  - vii) RICE (Remote and Isolated Children's Education)
  - viii) SOTA (School of the Air)
  - ix) Courses run by Austswim (Teaching Water Safety, Disabilities)
  - x) Port Augusta Special School, Port Augusta West Learning Centre, Special Small Class (Augusta Park), Miriam High Special Needs Unit.
  - xi) Sporting Clubs for pre-season training
  - xii) Bronze Medallion training and up dates
  - xiii) CPR updates
  - xiv) Port Augusta Immigration Residential Housing visits
  - xv) Port Augusta Scouts visit
  - xvi) Uniting Care Wesley visits
  - xvii) Birthday party bookings in pool grounds

As the pool is an outdoor facility, the weather has an impact on the gate attendance. During the reporting period the swim centre attracted 35,994 people through its gates compared to 37,990 people in 2013/2014 and 34,925 people in 2012/2013.

The pool closed for the season on 1 April 2015 due to cooler weather and drop in attendances. The main, medium and toddlers pools were emptied.

The pool will open again in October 2015.

### 3.5.2 Work with the diverse Aboriginal communities living in and visiting our city to celebrate their contributions and their relationships with land and sea.

Achievements for 2014/2015:

#### *Department – Community Harmony*

- a) The Community Harmony Office financially supported NAIDOC Week through the Port Augusta Activities Program and the School Initiatives Program. The Community Harmony Manager participated with the raising of the flags at the NAIDOC Week Opening Ceremony. The Substance Misuse Service attending the Opening and Closing Ceremonies and with the collaboration of Mission Australia, Life Without Barriers & a couple of other services, funded a brunch that was cooked by Footsteps - Road to Recovery - Residential Rehabilitation Centre personnel at the NAIDOC Opening Ceremony. Staff also participated in the Closing Ceremony and march.
- b) The Community Harmony Office participated and financially supported the launching of the Fire Pit at the Central Oval Complex during Reconciliation Week. The Aboriginal Communities Engagement Group (ACEG) & Port Augusta City Council collaborated on implementation and placement of the Pit and following an event evaluation have identified some positive changes required.

#### *Department – Port Augusta Cultural Centre – Yarta Purtli*

- c) Malka Aboriginal Art Prize  
The Malka Aboriginal Art Prize is held annually at Yarta Purtli Gallery and importantly is scheduled to coincide with NAIDOC Week celebrations. The exhibition attracts a large number of entries from Indigenous artists across the region and is a popular event in the gallery program for locals and tourists alike. It is aimed to encourage more local Aboriginal artists to exhibit their works whilst promoting the outstanding Indigenous artistic talent to both local and tourist audiences.
- d) Assistance for Indigenous Artists  
Yarta Purtli Gallery works closely with the Indigenous community throughout the year on a range of activities. Assistance was provided to artists to apply for arts grants, in developing artist's CV's and artist statements, and also in providing assistance and advice pertaining to exhibitions and opportunities.
- e) Our Mob Port Augusta  
During the year, the Port Augusta Cultural Centre – Yarta Purtli was successful in gaining nearly \$60,000 in external funding for the Our Mob Port Augusta project.  
  
The project commenced in March this year with Country Arts SA coordinating community consultations in the communities of Port Augusta, Whyalla, Port Lincoln and Ceduna. From this consultation, a series of visual arts workshops were developed for Indigenous artists in these communities. Port Augusta City Council outsourced this component of the project to Ananguku Arts. Workshops included: Punu Woodcarving in Port Augusta (May 2015) and Painting Workshops in Port Augusta (June 2015).

Project partners for Our Mob Port Augusta are: Arts SA, Country Arts SA, Adelaide Festival Centre, Art Gallery of South Australia, Ananguku Arts & Cultural Corporation, and of course the regional communities that are part of the project.

The aim of the project is to create new works for a special exhibition to be on display at Yarta Purtli Gallery in Port Augusta in September 2015 which will form part of the Tarnanthi Festival of Contemporary Aboriginal and Torres Strait Islander Art, presented by the Art Gallery of South Australia and the Adelaide Festival Centre's Our Mob Adelaide Exhibition.

f) Djuki Mala (Chooky Dancers) Visits

Djuki Mala (Chooky Dancers) visited the region in August 2014 and spent time at the nearby Davenport Aboriginal Community to meet the residents. They then returned as part of the 2015 Desert Fringe and performed two sold out shows at the Lea Memorial Theatre.

### 3.5.3 Celebrate together through a lively program of events, arts and activities.

Achievements for 2014/2015:

#### Department – Contracts and Events

a) Welcome to Port Augusta BBQ

The 'Welcome to Port Augusta BBQ' began in 2003 with the aim of bringing together all new professionals residing in Port Augusta. An evening filled with socialising, good food, entertainment, and the chance to meet new people and find out what Port Augusta can offer. A BBQ dinner including beverages was provided and partners and children were also welcome to attend. The event was held on 19 March 2015 with around 70 people attending.

Positive feedback was received regarding the event stating *"it was a wonderful relaxed opportunity to network and find out what Port Augusta has to offer"*.

b) Emergency Services Fun Day

On 15 March 2015 the SES conducted their Emergency Services Fun Day, a free outdoor event in Gladstone Square. Council worked with the SES to provide support with the major event requirements for use of Council land. Council have supported the event with funding towards advertising.

c) Glow Run

Mayhem fitness ran a new event in Port Augusta on 28 November 2014. Glow Run is a fun run/walk conducted at night where participants wear glow paint and glow sticks. The event is about people of all shapes and sizes getting involved, lighting up and making memories. Council supported the event by providing assistance with the major event requirements for use of Council land, arranging for carpark closures and lights to be turned off along the route for the full glow effect.

d) Billy Cart Race

The NDMA conducted a Billy Cart Derby in Port Augusta along Young Street on 19 October 2014. This was a great free family event where the community had an opportunity to participate by constructing and racing a billy cart. Council supported the event with funding of \$4000. The event was very successful however a review of the location is being conducted due to the fall of the road not being sufficient to propel smaller carts to the finish line.

e) 100 Years of Anzac

To mark the Centenary of the Gallipoli Landing at ANZAC Cove, there were a number of events and activities planned in Port Augusta.

Significantly, Port Augusta was selected as one of four locations in South Australia to receive a commemorative torch for the ANZAC Flame. A family event to celebrate the arrival of the torch was held at Gladstone Square on 28 March 2015. Celebrations included festivities and a short ceremony where the Gallipoli torch was handed over to Mayor Sam Johnson as custodian until ANZAC Day, 2015. The Gallipoli Torch represents the spiritual return of the 11,410 brave ANZACS who made the ultimate sacrifice in World War I.

The Camp Gallipoli Foundation in association with the RSL lit the torch at a special service in Albany (the place of departure for soldiers headed to ANZAC Cove a century ago), with the flame beginning its national journey.



The Port Augusta Public Library will feature a display on the World War I landing, linking in with the State Library History Projects. They also displayed the Commemorative Gallipoli torch until 100 Year ANZAC Day commemoration services.

The 1914 Krupp Canon from Gladstone Square has enjoyed a makeover and has been sandblasted and repainted in its original colours. With the full support of the Port Augusta RSL, the canon was relocated to its original position within the memorial area of Gladstone Square. The Canon was restored and replaced in time for the 100 year ANZAC Day commemoration services.



On 25 April 2015, the Port Augusta RSL hosted the Anzac Day services with a flyover conducted by the Port Augusta Aero Club. Following the Dawn Service and the ANZAC Day March, community members and families were invited back to the RSL Club.



Port Augusta City Council supported the Virtual War Memorial project which is an initiative of the RSL-SA. It is an interactive web-based Honour Roll with a dedicated page for each serviceman or woman who has served in the defence of Australia.

f) Event Funding/Entrance Signs

This year the community events advertising program was advertised in the Transcontinental Newspaper as well as letters being sent to Sporting/Community Groups. The closing date for applications was 28 March 2014. Events that received financial or in-kind support from Port Augusta City Council during 2014/2015 were as follows: – Port Augusta Racing Cup, Wharfest, Jacobs Creek Port Augusta Golf Classic, Carols in the Park, Australia Day Breakfast, Organ Donor Awareness Week, Pichi Richi Marathon, Sci-world and Port Augusta Motor Show, Dirt Circuit State Titles.

As a part of their funding application some sporting/community groups requested funding to display their events on the entranceway event signs. These groups included: Calisthenics, Organ Donor Awareness Week, Port Augusta Racing Club – Port Augusta Cup, Jacobs Creek Port Augusta Golf Classic, Quilters Guild.

**Department – Port Augusta Cultural Centre – Yarta Purtli**

g) Exhibition program

The Gallery offers a diverse and interesting exhibition program each year with a wide range of local and touring exhibitions. Exhibitions change over every 4-5 weeks.

During the 2014/2015 period, 19 exhibitions were held at Yarta Purtli Gallery with 5,879 visitors passing through these exhibitions.

Exhibitions held during the year and attendance numbers are as follows:

- Malka Aboriginal Art Prize 2014 - 166 (from 1 July 2014)
- Poetic Fibres by Fibrespace Inc - 269
- Matthew Flinders 1774 – 1814 - 278
- FreeRange @ Yarta Purtli - 479
- In Bloom - 554
- Trading Place by Clare Urquhart & Cass Purdon - 134
- Postcards of the Edge - 460
- One Man's Journey by Allen Sparrow - 217
- One Love, One Family (Nexus Multicultural Arts Exhibition) - 446
- Yarta Purtli Gallery Shop - 235
- Year 12 Art Exhibition - 222
- The Rogue's Gallery – Portrait Exhibition by Quorn Artists: Carina Turner, Sue Hatch, Barb Walker & Katrina Vivian - 256
- New Journeys by Damien Shen - 240
- Off the Wall - 576
- Stones & Bones by Ken Orchard and Ed Douglas - 586
- Mytho-Poetic: Print & Assemblage Works by Glen Skien - 432
- Curdnatta Retrospective - 257
- Malka Aboriginal Art Prize 2014 166 (up to 30 June 2015) - 72

Flexible opening hours to coincide with major community events (such as the Desert Fringe and the Port Augusta Market Days) has assisted in maintaining steady levels of attendance at the Gallery.

Port Augusta is home to a range of artists and craftspeople and the area is rich in culture and diversity. Known in particular for the high quality Aboriginal artworks that are available in the region, the Gallery also hosts a variety of arts and cultural activities including practical workshops, artist talks, and other events.

h) Arid Festival

The biennial Arid Festival was held in September/October 2014 and featured more than 30 exhibitions, events and workshops. The Arid Sculptural Exhibition was again the flagship event for the festival and attracted 27 artists which was an increase of 6 artists in comparison to the last event in 2012.



i) Workshops, Artist Talks & Events

The Cultural Centre Workshop Program has continued this year along with a series of visual arts and craft workshops, performing arts workshops, school holiday activities and special artist talks. More than 1,000 people attended these events. The following is a full list of activities for the 2014/2015 financial year:

**July 2014**

- Patterned Landscapes (School Holiday Program)
- Crazy Cat Collage (School Holiday Program)
- Art Jam Junior (School Holiday Program)

**September 2014**

- 2 x Charcoal Drawing for Beginners with Rosa Merlino
- 2 x Finger Painting for Adults with Rosa Merlino
- 2 x Basket Weaving Classes with Val Surch
- Hat-Making with Natural Fibres with Val Surch

Textiles Workshop with Alli Symons  
Artist Talk by visiting Namibian artist Kirsten Wechsberger  
Artist Talk by visiting NSW artists Clare Urquhart and Cass Purdon.

#### October 2014

Cirkidz 'Come and Try' Toddlers Session (for parents & toddlers 2.5 – 5)  
Cirkidz 'Come and Try' Session (suitable for 6 – 18 years)  
Free Cirkidz Performance  
2 x Art Jam Junior (School Holiday Program)  
Yarta Purlti Art Doco Day  
Nature Drawing Workshop with Kaylie Weir (Cultural Centre Program held at the AALBG)

#### January 2015

Drawing Workshop with Damien Shen

#### April 2015

3 x Cirkidz 6 - 9 year classes  
3 x Cirkidz 10 - 12 classes  
3 x Advanced Circus Classes for Saltbush Circus (Port Augusta) and D'Faces (Whyalla)  
Free Cirkidz Performance

#### May 2015

Conceptual Art Workshop with Kirsten Wechsberger (Namibia) and Meg Wilson (Adelaide)  
Bioplastic Sculpture Workshop with Kirsten Wechsberger  
Artist Floor Talk with Glen Skien (QLD)  
Journal Stitch Binding Workshop with Glen Skien

#### j) Yarta Purlti Arts Bus

The Yarta Purlti Arts Bus was again a popular addition to the Cultural Centre Program with 17 people attending a bus trip to Adelaide to see the Fashion Icons exhibition at the Art Gallery of South Australia, which included a guided tour by the Gallery Director, Nick Mitzevich. The Arts Bus trips are funded on a user pays basis and have proven to attract new audiences to the Cultural Centre's ongoing exhibition and event program.

#### k) Cirkidz Visits to Port Augusta

The very successful partnership with the SA Circus Centre – Home of Cirkidz continued and the troupe and coaches visited Port Augusta in October 2014 and April 2015.

### **Department – Australian Arid Lands Botanic Garden (AALBG)**

#### l) The AALBG hosted a number of events in 2014/15 to promote to raise awareness of the importance and beauty of arid land plants, landscapes, and birds. This included:

- 1) Breakfast with the Birds – a guided tour looking at birds of the arid lands followed by breakfast in the café.
- 2) Wattle Walk – held in conjunction with National Wattle Day, the guided tour focused on acacias.
- 3) AridSmart Expo – featured stall holders, guest speakers and children's activities.
- 4) The biennial ARID sculptural festival 2014.
- 5) Children's School Holiday Activities – including photography sessions, bugs and slugs, book readings and craft activities.
- 6) Thursday night dinners – a chance to experience the AALBG at dusk.
- 7) Famil Tour with tour operators from the region spending a morning at the AALBG to better understand what the site offers visitors to the region.

# Strategic Plan Objective No 6

## We Achieve

### 3.6 Outcomes:

#### 3.6.1 Strong leadership and a committed and focused workforce to effectively manage and progress the City.

Achievements for 2014/2015:

##### Department – Substance Misuse Service

#### a) Training/Conference/Workshops that were undertaken during 2014/2015 included:

Community Harmony Manager and Team Leader attended a Supervision Training provided by South Australian Network Drug & Alcohol Services (SANDAS).

The 'Frontline Worker Training for the Safe Care of Intoxicated People' was run again this year, and all required training: Senior First Aid, CPR and Fire Safety.

Two staff attended a Forum with other services from across the State that provide similar work within their communities, with presentations on different or new and innovative ways. It was organised by Nunkuwarrin Yunti and held in Adelaide.

The Community Harmony Manager, Team Leader and two staff members attended a Methamphetamine Forum called 'Research to Practice' held for Service Providers to look at the most recent findings on Crystal Meth (ICE) to shape responses and policies with regard to presentations of users in services.

The Manager and Team Leader attended the SANDAS Conference - Creating a Culture of Leadership in AOD Sector they gave a presentation called 'Influencing a Total City Dry Zone process and Service Development in a Regional Centre', which focused on the Substance Misuse Service and how the Service has adapted to what our community identified as problem areas through the Dry Zone setting up process, and explained the other areas highlighted and responses that were put into place because of that.

##### Department – Customer Services

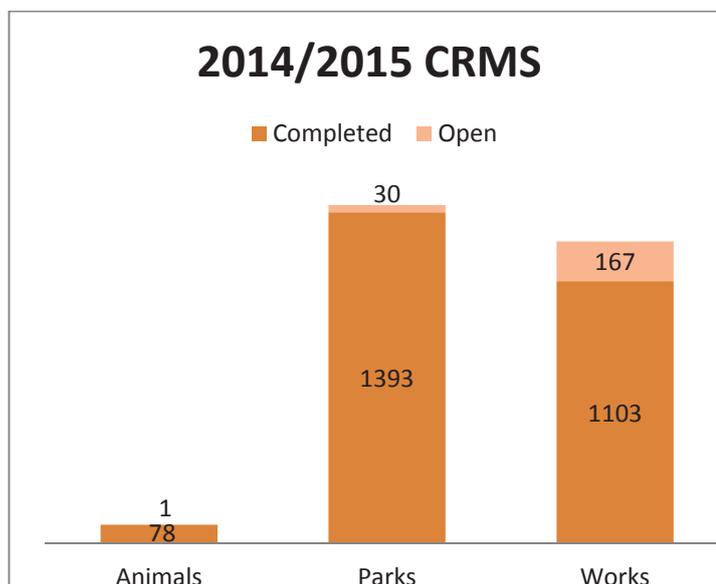
#### b) Council is always looking to improve its service to the community and in 2013/2014 introduced the Local Government Association's My Local Service App which allows residents to find information on services in its area and to be able to report a problem in the community immediately from their smart phone.

As at 30 June 2015 Council had 250 users of the My Local Service App.

#### c) Council also has a Customer Request for Maintenance/Service (CRMS) which can be used by members of the community to log maintenance and/or service requests that they have identified.

It should be noted that the requests for support in relation to animals, can be lodged with Council via a CRM or, alternatively, a member of the community may complete an Animal Nuisance Form which is then forwarded to the General Inspectors for attention. During the reporting period, in addition to the 79 CRM requests, 34 cat nuisance and 227 dog nuisance requests were submitted to Council for attention.

The following graph below provides an overview of the requests received during the reporting period.



**3.6.2 Excellent Work, Health and Safety practices are implemented to provide a safe and appropriate environment for the whole of the community.**

Achievements for 2014/2015:

***Department – Work, Health & Safety***

- a) Managing Work Health & Safety (WHS) is a core component of Port Augusta City Council's daily activities. The Council has a very broad profile associated with its work in the community and in the organization.
- b) Council has completed the review of the 'One System' WHS framework of policies and procedures to reflect changes in line with the *WHS Act 2012* and *WHS Regulations 2012*. A 12 month schedule has been developed to ensure all staff receive training on policy and procedure that is relevant to their position within Council. This increased awareness of individual's WHS responsibilities in the workplace will enhance to the safety culture that already exists within Council.
- c) Port Augusta City Council is one of four Councils in the northern region that has been chosen to participate in the LGAWCS 'Partnership Plan'.  
  
This new partnership plan is centred on a value add process, involving getting representatives from small groups of Councils together, to workshop the requirements for specific elements from the Performance Standards for Self Insurers . This process is intended to give those Councils involved a greater clarity on what WorkCover are looking for in the 2017 Workcover audit, as well as the opportunity to interact with WorkCover auditors directly.
- d) Risk management extends to Council's management of its contractors, volunteers, visitors, property and planning to ensure that the services and facilities that Council provides do not jeopardize the health, safety or welfare of its community.

Port Augusta City Council recognises the importance and value of risk management and the ongoing benefits of such a philosophy to its employees and its community. Council's approach to risk management is not only about identifying potential risks and being prepared should these events occur, but also about identifying and evaluating threats and opportunities that present themselves from time to time. Risk management is an integral part of the continuous improvement process embraced by the Council.

Council adopts the approach of best practice in the identification, evaluation and cost-effective control of risks, to ensure that they are either eliminated or reduced to an acceptable level. Risk is a factor of everyday life and can never be eliminated completely. All employees must understand the nature of risk and accept responsibility for the risks associated with their areas of responsibility. The necessary support, assistance and commitment of Management Group will be provided to ensure the best results are achieved in regards to Council's Risk Management compliance with AS/NZ 31000 (Risk Management) and guidance materials issued through Standards Australia.

Managing risk is a logical and systematic process that can be used when making decisions to improve the effectiveness and efficiency of performance of Council. While 'risk management' is a process to be used by all areas of Council in everything that happens, the overall risk potential of any Council can be loosely divided into three major areas. These areas are not mutually exclusive and do overlap to some extent. These three areas are: the public, the organisation, and the employees.

Public risk covers all areas where the public interface with Council, and includes but is not limited to roads, footpaths, playgrounds, sporting and recreation facilities. It also covers the areas of information provided to the public, in accuracy, privacy and appropriateness. In this area of information provision, there is also the potential for Council Members to inadvertently create a 'risk to Council'.

Organisational risk includes but is not limited to Financial, Asset Management, Committee Structure, Governance (including legislative compliance etc), and information integrity.

Employee risk, or at least the major part of it, is better known as Work Health and Safety (WHS) and it is this area that will be the major area of focus for the organisation over the next twelve months.

### 3.6.3 We aim to provide good governance practices and compliance with all legislative requirements in delivery of services.

Achievements for 2014/2015:

#### Department – Governance

- a) Following the Local Government Elections held in November 2014, a review structure has been implemented to ensure all Council Policies are reviewed and updated within a 12 month period.
- b) On an annual basis a major review of delegations is undertaken by Council and the Chief Executive Officer then undertakes a review of all sub-delegations to officers of the Council to ensure the effective and efficient administration of the Acts which Council administers.

Also during the 2014/2015 financial year, two interim reviews in January and March 2015 were undertaken of delegations to ensure that legislative changes are reviewed and updated within the Delegations Register.

#### Department – Development Services- Health

- c) Environmental Health Activities:
  - 1) In the past year 10 complaints requiring inspections of insanitary and other general conditions were attended to, mainly involving accumulations of refuse, animals, birds and insects. They were resolved onsite, by letter, negotiation, notice or direction.
  - 2) Development applications received by Council during the reporting period totalled 335 which were assessed by the Health Department in accordance with the current legislation.
  - 3) 234 Section 7 Searches were assessed by the Health Department during 2014/2015, compared to 352 in 2013/2014.

- 4) Septic approvals this year totalled 102, resulting in a total of 191 routine inspections, and a total of 184 septic enquiries were received.
- 5) Desludging contract was completed in December 2014. The contract was re tendered and the successful tenderer was DJ Wills Plumbing. Area 1 has now been completed in the second round and they are moving onto area 2 shortly in the new financial year. As part of the contract, the Council IPs will need to be raised within areas 2, 3 and 4 and are also to be completed by Council's contractor.
- 6) Council received a total of 9 complaints in relation to septic/aerobic systems causing nuisance and/or other issues throughout the reporting period.
- 7) Aerobic septic maintenance quarterly reports were received for some of the aerobic systems within the City. There are still some residents/companies not complying with the quarterly reporting requirements.

d) Air Quality

During the 2014/2015 reporting period there were 8 complaints of fugitive coal dust/smoke or fly ash dust from disposal areas. All enquiries and/or complaints were forwarded to:

- 1) the Power Station in the first instance; and
- 2) the EPA for licensing issues/requirements and to ensure licensing parameters were being met.

There were 4 complaints received during the reporting period regarding smoke emissions from domestic combustion heaters. A DVD is available from the Environment Protection Authority in relation to clear skies – 'How to get the most out of your woodheater'.

Wood that is burnt should be from a reputable dealer to ensure users and their neighbours are not affected in any way with the smoke. This includes ensuring the heater is operating correctly and the necessary maintenance and cleaning of the unit is completed as required.

e) Food Act

There were 76 commercial food outlets in operation within the City during 2014/2015, a slight increase from last financial year. All food premises are inspected on an annual and rotating basis, with some receiving more inspections based on their risk factors / levels. There is a new risk level classification for food premises in place and these levels are there to further assist with the inspection regimes based on their relevant risks. Instead of high, medium and low – they have also included P1 to P4 and an extra level.

It is a requirement under legislation that all operators notify Council of their existence. Notification can be provided online or by calling Council's Health Department for the required forms to complete. Forms are also available under the Environmental Health Section on the Council website - <http://www.portaugusta.sa.gov.au/environmentalhealth>

During 2014/2015, there were numerous food stall applications completed by people wanting to sell food within the Council area. These notification forms are also available on Council's website. Parts 1 and 2 of the form are to be completed and signed and returned to Council with 48 hours notice prior to an event.

During the reporting period, 14 food complaints were investigated and satisfactorily resolved with 7 of those complaints being justified.

f) Vector Control

There were no complaints received during the reporting period in relation to mosquitoes and there were no reported sightings of European Wasps and/or nests destroyed.

g) Liquid Waste Facility

Council's liquid waste facility is licensed for and receives oily waters and grease trap wastes only from licensed approved operators. Due to the increased use by approved operators and the combination of poor evaporation over consecutive summers and winters Council had to close the facility until addition volume is available after evaporation. As at 30 June 2015 the facility remains closed and Council has installed an oil boom at the site to assist with the evaporation and are monitoring levels.

Remediation at the site including the removal of the excess contaminated soil is part of the EPA licensing requirements and is ongoing.

In 2014/2015, the facility received a total of 245.23 kilolitres of liquid waste from businesses around Port Augusta and surrounding districts.

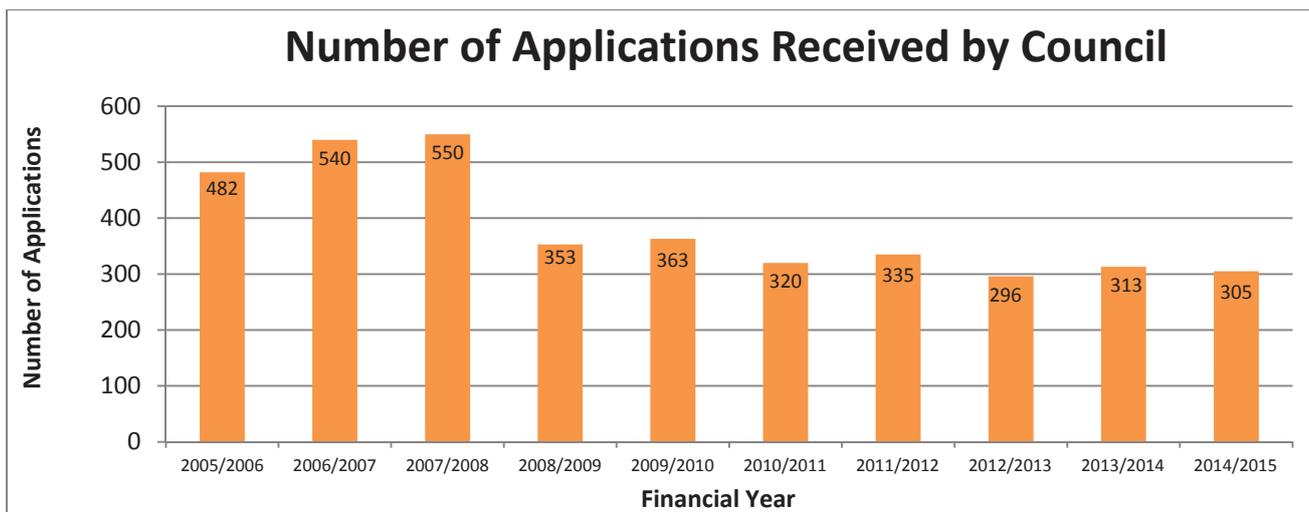
Monies received for the liquid waste disposal from all the licensed operators go towards the costs associated with the ongoing testing at the Tassie pond site, dumping fees, and the general maintenance and cleaning of the site which includes removal of weeds.



**Department – Development Services - Planning**

h) During the 2014/2015 financial year, 305 development applications were lodged with the Port Augusta City Council. These applications brought in a total estimated capital value of \$22,063,455.00.

The below graph shows the number of Development Applications received annually since 2005/2006:



i) Out of the 305 development applications lodged during this period Council's planning department sent 39 letters to applicants for either a request for further information or other associated matters within the assessment.

- j) All of the 305 development applications received were decided under delegated authority.
- k) 3 development applications were required to be referred for consultation and comment by a State Government Agency in accordance with Schedule 8 of the Development Regulations 2008.
- l) 8 were subject to public notification either as a category 2 or 3 development. No appeals were lodged with the Environment, Resources and Development Court.
- m) No applications were refused development plan consent.
- n) Council received \$80,845.02 in development application fees during the financial year. A percentage of these fees was forwarded to the Development Assessment Commission and other State Government Agencies in accordance with Schedule 7 of the Development Regulation 2008.
- o) The number of new dwelling applications lodged within this period was 66.

#### ***Department – Parks and Gardens***

- p) Council have achieved required results from the Australian Water Quality Centre (AWC) on all 17 samples sent for mandatory testing, as required by the EPA and SA Health.

The control of an algal outbreak at the Waste Water Reservoir has been dealt with effectively by staff.



#### ***Department – Development Services - Building***

- q) Building Rules Assessment

Assessment of development applications for compliance with the National Construction Code (NCC) and any relevant codes forms part of the development assessment process. The NCC is a set of uniform technical provisions for the design and construction of buildings and other structures throughout Australia, whilst allowing for variations in climate, geological and geographic conditions.

Generally, buildings and structures are assessed and inspected for structural adequacy, health and amenity, access and egress, fire safety, services, equipment and so on. Council staff have the training and knowledge to carry out the assessment requirements for building rules consent and are regularly attending training to keep abreast of legislative changes.

During the reporting period 305 development applications were lodged and 361 applications were determined (56 being from the previous financial year). A breakdown of these developments per 'class of building' is as follows:

Number of applications	Building Classification	Building Types
1104	Class 1a and 1b	House or similar (e.g. new or used dwelling, alteration or addition to an existing dwelling, boarding house, guest house or hostel).
186	Class 10a	Non-habitable building (e.g. carport, garage or shed, garden shed, pergola and verandah or patio)
19	Class 10b	Structures (e.g. fences, mast, antenna, retaining or freestanding wall, swimming pool, solar panels).
18	Class 5,6,7,8 & 9	Office, building, shop or retail premises, storage building, car park, laboratories, factory, workshops, health care/aged care and assembly buildings
29		Planning Only Applications

r) Building Inspections

Council building officers endeavour to carry out audit inspections in accordance with Council's Building and Swimming Pool Inspection policy 1.2.03.

A requirement under the Development Act is for the builder/owner to sign and send to Council a Regulation 83 completion certificate upon completion of the dwelling and a certificate of occupancy for classes other than dwellings. Staff allocate a considerable amount of time to follow up certificates that are not provided, and are regularly seeking cooperation from the relevant applicant/contractor to obtain the certificate of occupancy.

Staff are also required to deal with complaints from members of the public in relation to concerns about dilapidated buildings and their structural integrity. During the reporting period two such instances were dealt with, and property owners were sent letters and both worked with Council to rectify the identified issues.

s) Building Maintenance (Council owned buildings)

Council's building staff are responsible for arranging general maintenance to be carried out on Council owned buildings, and this could include arranging for gutters to be cleaned out, other preventative maintenance and minor works.

Tonkin have been engaged to assist staff with setting up asset registers for all Council owned buildings. At this stage, the priority is for the data collection and entry into the Asset Management program to be completed and then to develop the Asset Management Plan.

t) Asbestos Registers

Council maintains Asbestos Registers for all Council owned buildings. As part of Council's Asbestos Register program, all buildings located on Council land are required to adhere to the provisions outlined within Council's Asbestos Register.

During the reporting period, Council Asbestos Registers for all buildings were reviewed and updated by Council's Asbestos Management Consultant and Asbestos Awareness Training has been scheduled to be undertaken by relevant staff in the first quarter of 2015/2016.

u) Building Fire Safety

Council has delegated its power pursuant to Section 71 of the *Development Act 1993*, to the Building Fire Safety Committee to undertake inspections of buildings within the city to determine the adequacy of fire safety. Council have around 10 properties on their active list. Since the last report 2 properties have been removed from the agenda for successfully fulfilling their fire safety requirements.

It is disappointing that a couple of properties are slow to react to requests to rectify their issues. These properties have been served with defect notices and hopefully they will comply without the need to take legal action.

**3.6.4 The use of technology is maximized to ensure that records, data and information systems are maintained to a high standard.**

Achievements for 2014/2015:

**Department – Records Management**

- a) A new Council Policy was developed based around the requirements of the State Records SA/Crown Solicitors Office General Disposal Schedule 32 (Records of Relevance to the Royal Commission into Institutional Responses to Child Sexual Abuse). The Policy outlines the required practices and management of Council's records that may be of relevance under GDS 32. The Policy also incorporates management of records relating to vulnerable people (elderly people and adults with disabilities) to ensure these records will be available, if required, for possible future Commissions, inquiries or investigations.

- b) Records Management Awareness Training was provided to relevant Council staff and Elected Members during December 2014. The staff training sessions also included awareness on the General Disposal Schedule 32 (Records of Relevance to the Royal Commission into Institutional Responses to Child Sexual Abuse) and the related Council Policy based around the GDS 32.
- c) Ongoing TRIM auditing, reporting and required system maintenance has been carried out on a regular basis.
- d) Regular transfers of hardcopy records for archiving continued to be received by the Records Department from various Council sites during the last financial year. Archives received by the Records Department are prepared and transferred to secondary storage for eventual assessment as part of Council's ongoing sentencing project.

Records Staff have continued working on Council's sentencing project on a periodic basis and were able to engage the support of a professional Sentencer/Archivist for two weeks during May 2015 to assist with sentencing the back log of Council archives. *(Archived records are assessed for permanent or temporary value in accordance with State Records SA General Disposal Schedules which includes preparing lists, necessary paperwork, approvals, any transfers and arranging legal destruction as required.)*

- e) Investigations have been ongoing to consider various options for scanning water damaged Property files (affected by flooding in February 2014). It is proposed a scanning project for the Property files will commence during 2015/2016.
- f) Council participated in the State Records SA Local Government Records Management Assessment Survey during February 2015. The survey was based on the State Records Adequate Records Management Standard which assists agencies in determining if any necessary improvements to its current records management practices are required. Results of the survey are not due to be received until the latter half of 2015 but will outline Council's current level of achievement and could possibly provide some recommendations if it is determined any areas need further action to progress towards meeting best practice.

Council's current Records Management Action Plan may also be reviewed pending the survey results which would entail updating or including any new targets to assist Council in endeavouring to achieve best practice in records management.

- g) The development of a Records Management Disaster Plan commenced during 2014/2015 which included conducting on site visits to various Council sites and gathering information from staff surveys to assist in developing a Records Management Disaster Plan for all Council locations. The Plan should be finalised and operational during 2015/2016.
- h) Deployment of HP TRIM upgrade to version 8.X was delayed due to an upgrade of Civica Authority system which is required to support this version of TRIM. It is proposed both upgrades will occur during 2015/2016.
- i) Delays with the TRIM/Authority upgrades have also affected the proposed deployment of IGA Scanning software to Council TRIM sites including the Alphawest software integration with HP TRIM.
- j) General Disposal Schedule 21 (GDS21) Digitisation and Disposal of Source Records - the Policy and Procedures, Compliance and Metadata mapping has been developed however State Records SA has changed the process relating to GDS21 certification and Council are waiting for further information to be released regarding the required new process.

#### **Department – Information Technology**

- k) The Information Technology Department plays an important role in the daily operation of the organization through the management and control of the computer based systems utilized by the various Departments. The activities undertaken during the reporting period by the IT staff include:
  - 1) Prepare Corporate Software for TRIM 8.1 upgrade.

- 2) Investigate Nursing Call Bell & Phone Systems for Nerrilda & Ramsay.
  - 3) Deploy ICT infrastructure at new Airport Terminal.
  - 4) Integrate new Airport Terminal into Council Wide Area Network.
  - 5) Upgraded 50 Microsoft 2003 Servers to Microsoft 2012 Servers.
  - 6) Upgraded Microsoft Exchange Server 2005 to 2013.
  - 7) Upgraded Microsoft Office 2003 to 2007 on all staff computers.
  - 8) Upgraded Exponare Server and Authority linkage, including digital images.
  - 9) Deploy ICT infrastructure at Central Oval.
    - i) Setup and deployed Kaba electronic door locking system at Central Oval.
    - ii) Integrated CCTV system at Central Oval into Council Wide Area Network.
  - 10) Setup and deployed phone system at Central Oval.
  - 11) Setup and deployed MFU network at Central Oval.
  - 12) Setup and deployed public Wi-Fi at Central Oval.
  - 13) Setup and deployed computer/network at Central Oval for staff and sporting groups.
  - 14) Assisted in deploying audio/security/lighting/scoreboard systems at Central Oval.
  - 15) Setup and deployed TV display system at Central Oval.
  - 16) Continue developing in-house eCommerce Website along with iPad applications.
  - 17) Continue working on policies for ICT area.
  - 18) Continue working on the following websites under ICT control:
    - i) Australian Arid Lands Botanic Garden;
    - ii) Wadlata Outback Centre;
    - iii) Outdoor Adventure and Aquatics Centre;
    - iv) *BeActive*;
    - v) Port Augusta Golf Club.
  - 19) Commercial Street Audio & CCTV System Review.
  - 20) Deploy HR Module in Authority to Council Staff.
  - 21) Install the following Registers in Authority:
    - i) Volunteer Register
    - ii) Pigeon Register
  - 22) Complete setup of Online Requisition Module in Authority.
  - 23) Deployed Video Conf System to Ramsay/Nerrilda.
- l) In addition to the above work, the ICT staff have been involved in the review of Council's network infrastructure for the National Broadband Network, the commercial business area and airport for Wi-Fi network to provide public Wi-Fi, and the digital radio network providing additional handsets for Central Oval and security group. A training area was set up within the Works Depot staffroom, and the network infrastructure was upgraded at the SA Water Pump Station and Waste Water Treatment Plant.

3.6.5 We use and manage our financial resources in the best interests of our community, now and for the future.

Achievements for 2014/2015:

**Department – Contracts and Events**

a) Community Grants

This financial year Council supported the Port Augusta Model Engineers with financial assistance towards the costs of purchasing tables & chairs for their grounds.

Council also provided a Community Grant of \$3500 for the Barnjarla Stories Project exhibition in the Port Augusta Cultural Centre Art Gallery.

Christmas Party for Special Children is held each year at the Adelaide Zoo. Sponsorship provides transport, meals and accommodation for rural children and their carers. It also provides entertainment, drinks, ice cream and gifts for the children.

Locally, tickets are provided to families of children of the Miriam High Special Needs Centre, Port Augusta Special School, Carlton School and Pika Wiya Health Service.

Christmas Party for Special Children organise transport by bus for these families as part of the package. A Grant of \$1540 was provided to the Christmas Party for Special Children from the Community Grants budget.

Council also makes an annual donation of \$1,000 to the local fundraisers on Daffodil Day. This donation is a local contribution to support the great work of the Cancer Council of SA.



Community Grants provided during the 2014/2015 financial year include:

NAME	REQUESTED \$	APPROVED \$	PAID \$
Crossroads Music Festival	\$1310	\$1310	\$1191
Stirling North Ladies Badminton Club	\$900	\$900	\$900
Tri State Games	\$1600	\$1600	\$921.13
Daffodil Day	\$1000	\$1000	\$1000
RSL Virtual War Memorial Project	\$1589	\$1589	\$1589
Port Augusta Secondary School	\$100	\$100	\$100
Caritas Collage	\$100	\$100	\$100
RFDS	\$2000	\$2000	\$2000
Christmas Party for Special Children	\$1540	\$1540	\$1540
Model Engineers Society	\$3372.60	\$3372.60	\$3372.60
Port Augusta Performing Arts – Blues in the Barracks	\$805	\$805	\$805
Police Charity Golf Day	\$400	\$400	\$400
Blue Light Disco	\$210	\$210	\$210
Cirkidz	\$400	\$400	\$400
Swimming Club Carnival & Open Water Swim	\$400	\$400	\$400

Quilters Guild – This goes with that revisited	\$400	\$400	\$400
Anti- Poverty Week – Uniting Care Wesley	\$400	\$400	\$400
Life without Barriers – Vegetable garden	\$200	\$200	\$200
Christmas Tree Festival	\$850	\$850	\$850
Barnarla Stories	\$3500	\$3500	\$3500
Academic Achiever Award	\$500	\$500	\$500
Community Awareness Project – Magnets	\$400	\$400	\$400
Port Augusta Masters Cricket - Shirts	\$400	\$400	\$400
Million Paws Walk Banners	\$400	\$400	\$400
Stirling North Golf Club Dust Prevention	\$400	\$400	\$400
Jeremiah Williams – Interstate SAPSASA	\$400	\$400	\$400
Katrina Vivian – Artist Workshop Namibia	\$400	\$400	\$400
Port Augusta Scouts Jamboree	\$2000	\$2000	\$2000
Baby Wearers	\$375	\$375	\$375
	<b>\$26,352</b>	<b>\$26,352</b>	<b>\$25,554</b>

#### **Department – Finance Management**

- b) Section 123 of the *Local Government Act 1999* requires the Council to develop a budget for the financial year. The budget must deal with each principal activity of the Council on a separate basis and be adopted before 31 August.

The Council must also prepare, as part of its budget, or in association with the preparation of its budget, an annual statement which addresses:

- 1) the activities the Council intends to undertake in the ensuing year to achieve it; and
- 2) the measures (financial and non-financial) that the Council will use to assess its performance against its objectives.

The Council must ensure that copies of its budget, including its annual business plans and any other associated documents, are available for inspection.

This document presents the Annual Business Plan for Port Augusta City Council for 2014/2015, which includes the Budget for 2014/2015. The Annual Business Plans have been developed in the context of Council's strategic planning framework and in particular on the basis of its *Community Vision and Strategic Plan 2013-2017*.

The Long Term Financial Plan 2011-2021 was adopted in December 2011, and was based as a start point on the 2011-2012 budget and financial position as at 30 June, 2011. This Plan has enabled Council to set future budgets within a longer term financial framework, particularly in relation to the capacity to fund capital infrastructure renewal and replacement from loans. The key objective of the Long Term Financial Plan is to plan for financial sustainability in the medium to long term, while still addressing Council's corporate objectives as specified in its Strategic Plan. The Long Term Financial Plan is currently being reviewed and this updated plan will be presented to Council after the Financial Statements for 2014/2015 are completed.

South Australian Local Government, indeed all Local Governments across Australia, now place much greater focus on asset replacement and renewal, as part of their future long term planning. Many Councils have typically been forced to run high operating deficits that reflect the lack of capacity to adequately fund asset consumption costs (depreciation).

It should be clearly understood that an operating deficit in Local Government does not necessarily represent inefficiency in operations. Operating deficits are more typically related to the capacity of Council's revenue base, particularly its rate base and the capacity to raise the appropriate revenue from rates and other sources, to provide 100% of asset consumption and renewal.

Council has taken steps to improve its operating position over the last few years and has also provided an emphasis on asset renewal. Asset consumption/depreciation costs for 2014/2015 are estimated to be \$6.4M

This budget contains an allocation of \$1.5M to undertake civil and construction works at Central Oval. A further allocation of \$1.465M has been made for asset renewal, including the footpath program, the road resealing program and road reconstruction program. An allocation of \$200K has been made for modifications to the Civic Centre roof and the installation of a solar array.

c) Annual Budget and Business Plans - 2014/2015

Council has established a framework to ensure appropriate levels of service to the community are maintained and the issue of sustainability in the future is addressed. The framework includes:

- 1) Development of a Strategic Plan for 2013-2017.
- 2) The Long Term Financial Management Plan 2011-2021.
- 3) The Asset Management Plans for Infrastructure.
- 4) The commitment to redevelop the Central Oval Precinct.
- 5) The Renewal/Reconstruction Program for Road Infrastructure.
- 6) Strategies to manage Council's outstanding debt in the medium to long term.

The Annual Budget & Business Plans must comply with standards and principles prescribed by the *Local Government (Financial Management) Regulations 1999*. The budget must include certain information about the rates and charges the Council intends to levy as well as the range of other financial information required by the Act and Regulations. A Council must adopt its budget for the financial year before 31 August.

This budget is for the year 1 July 2014 to 30 June 2015 and is prepared in accordance with the *Local Government Act 1999*. The budget includes projected revenues and expenditures for the 2014/2015 year reported on an 'operating' basis in accordance with the Australian Accounting Standards, 'Financial Reporting by Local Governments' and in accordance with the Act.

The Budget for 2014/2015 also includes:

- 1) A forecast balance sheet, income and cash flow statement, prepared in accordance with Australian Accounting Standards;
- 2) Capital projects and operating projects to be undertaken;
- 3) Other financial information which Council requires in order to make an informed decision about the adoption of the budget; and.
- 4) Information required to comply with the Local Government Financial Regulations.

d) Influences on the Budget Process

In preparing the 2014-15 budget, a number of external and internal influences have been taken into account as they will impact significantly on the cost of services delivered by Council:

- 1) Current Strategic Plan and Annual Business Plans;
- 2) Current economic influences including:
  - The Local Government Cost Index (CPI) of 2.5 % (June quarter not yet known);
  - Known wage outcomes of 3.0% and 4.0%;
  - Known decreases or minimal increases in some revenue sources from the Federal & State Governments.
- 3) Known 'one off' influences that occur from time to time;

- 4) Its desire to address the issue of financial sustainability and asset renewal;
- 5) Issues relating to risk management and worker health, safety and welfare;
- 6) To include civil, infrastructure, works and contingencies for the Central Oval re-development within the annual budget; and
- 7) Commitment to repayment of borrowings for capital works of 3% of rate revenue.

e) Federal Assistance Grants

In the month of June in recent years the Federal Government has paid amounts of untied financial assistance grants, which are recognised on receipt, in advance of the year of allocation.

Following advice in 2014, the budget for 2014/2015 reflects returning to the status quo of four equal instalments paid in one year.

However, the Federal Government made a payment of \$1,505,972 on 30 June 2015, being 2 quarters of the 2015/2016 funding. As a result, Council's income for the 2014/2015 year is overstated by this amount in relation to the budget.

f) Long Term Financial Plan

Council has adopted a Long Term Financial Plan for the period 2011-2021. The Plan will be updated to include the adopted budget for 2015/2016 and the financial position at 30 June 2015, after the adoption of the Financial Statements for 2014/2015. This will be reviewed by the Audit Committee in late 2015.

The purpose of a Long Term Financial Plan (LTFP) is to provide Council with 10 year financial information based on its current and known policies and strategies for the short to medium term.

The LTFP is derived from the previous Strategic Plan, Annual Budget and Business Plans. It is a high level plan and is not intended to provide low level detail of expenditures in specific programs and operational areas. The Plan is a forward view of how current policy and strategies will impact the future financial position of the Council.

A major driver for long term financial planning is financial sustainability; both in terms of service delivery and attention to the Council's asset base. Council provides a wide and diverse range of services, many of which are not normally provided by local government.

The LTFP predicates that all existing services will be maintained. The commitment to the redevelopment of the Central Oval Precinct will be included within future Long Term Financial Planning.

The Chief Executive Officer must certify to the Auditor that the Council is financially sustainable. The LTFP should provide a sense of surety of Council's current and future financial position.

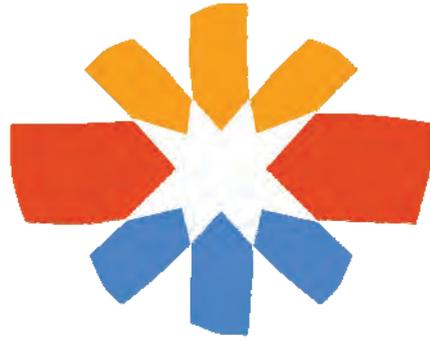
g) Rating Policy

Section 171 of the *Local Government Act 1999* requires that Council prepares and adopts a rates policy in conjunction with setting its rates. The policy must be available at the principal office of the Council. Details of current policy are available on Council website. Council determined that for the 2014/2015 budget, general rates would rise by an average of 5.4%.

**AUDITED FINANCIAL STATEMENT**

A copy of Council's audited financial statement for 2014/2015 is provided on the following pages of this report for the reader's information.

A copy is also available on Council's Website: [www.portaugusta.sa.gov.au](http://www.portaugusta.sa.gov.au)



**Port Augusta**

**CITY COUNCIL**

ABN 73 625 993 182

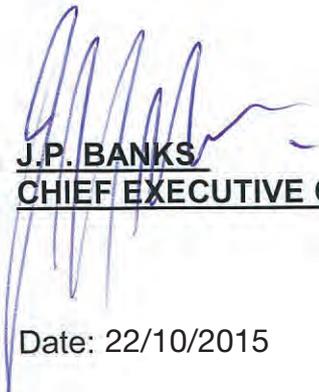
**FINANCIAL STATEMENTS  
FOR YEAR ENDED 30 JUNE 2015**

PORT AUGUSTA CITY COUNCIL  
ANNUAL FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

**CERTIFICATION OF FINANCIAL STATEMENTS**

We have been authorised by the Council to certify the financial statements in their final form. In our opinion:

- The accompanying financial statements comply with *the Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and Australian Accounting Standards.*
- The financial statements present a true and fair view of the Council's financial position at 30 June 2015 and the results of its operations and cash flows for the financial year.
- Internal controls implemented by the Council provide reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year.
- The financial statements accurately reflect the Council's accounting and other records.



**J.P. BANKS**  
**CHIEF EXECUTIVE OFFICER**

Date: 22/10/2015



**S.C. JOHNSON**  
**MAYOR**

## PORT AUGUSTA CITY COUNCIL

### STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2015

	Notes	2015 \$	2014 \$
<b>INCOME</b>			
Rates	3	16,486,930	15,110,171
Statutory charges	3	237,695	315,205
User charges	3	4,967,366	4,624,436
Grants, Subsidies & Contributions	3	13,084,322	9,302,522
Investment Income	3	131,644	231,472
Reimbursements	3	675,024	365,481
Other Income	3	2,040,429	1,641,181
<b>TOTAL INCOME</b>		<u>37,623,410</u>	<u>31,590,468</u>
<b>EXPENSES</b>			
Employee Costs	4	17,418,918	16,236,103
Materials, Contracts & Other Expenses	4	15,644,338	14,474,480
Finance Costs	4	1,439,500	1,113,021
Depreciation, Amortisation & Impairment	4	5,740,709	5,942,466
<b>TOTAL EXPENSES</b>		<u>40,243,465</u>	<u>37,766,070</u>
<b>OPERATING SURPLUS / (DEFICIT)</b>		<u>(2,620,056)</u>	<u>(6,175,602)</u>
Asset disposal and fair value adjustments	5	(38,832)	(72,569)
Amounts received specifically for new or upgraded assets	3	1,389,757	4,849,593
Physical resources received free of charge	3		
<b>NET SURPLUS/(DEFICIT) transferred to Equity Statement</b>		<u>(1,269,131)</u>	<u>(1,398,578)</u>
<b>Other Comprehensive Income</b>			
Changes in revaluation surplus - infrastructure, property, plant & equipment		692,104	(776,322)
<b>TOTAL OTHER COMPREHENSIVE INCOME</b>		<u>692,104</u>	<u>(776,322)</u>
<b>TOTAL COMPREHENSIVE INCOME</b>		<u>(577,027)</u>	<u>(2,174,900)</u>

This Statement is to be read in conjunction with the attached Notes.

## PORT AUGUSTA CITY COUNCIL

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### STATEMENT OF FINANCIAL POSITION FOR YEAR ENDED 30 JUNE 2015

	Notes	2015 \$	2014 \$
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and cash equivalents	6	4,689,933	4,340,068
Trade & other receivables	6	2,396,367	2,659,775
Inventories	6	<u>248,636</u>	<u>246,319</u>
<b>Total Current Assets</b>		<u>7,334,936</u>	<u>7,246,161</u>
<b>Non-current Assets</b>			
Financial Assets	7	100,128	92,990
Infrastructure, Property, Plant & Equipment	8	183,923,540	185,967,593
Other Non-current Assets	7	<u>23,461,357</u>	<u>16,296,928</u>
<b>Total Non-current Assets</b>		<u>207,485,026</u>	<u>202,357,512</u>
<b>TOTAL ASSETS</b>		<u>214,819,962</u>	<u>209,603,673</u>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & Other Payables	9	6,135,035	10,095,949
Borrowings	9	18,946,490	9,517,813
Provisions	9	<u>2,935,359</u>	<u>2,450,175</u>
<b>Total Current Liabilities</b>		<u>28,016,884</u>	<u>22,063,937</u>
<b>Non-current Liabilities</b>			
Borrowings	9	13,567,833	13,515,466
Provisions	9	<u>175,358</u>	<u>387,356</u>
<b>Total Non-current Liabilities</b>		<u>13,743,192</u>	<u>13,902,822</u>
<b>TOTAL LIABILITIES</b>		<u>41,760,076</u>	<u>35,966,759</u>
<b>NET ASSETS</b>		<u>173,059,886</u>	<u>173,636,914</u>
<b>EQUITY</b>			
Accumulated Surplus(Deficit)		(4,983,912)	(3,714,779)
Asset Revaluation Reserve	10	<u>178,043,797</u>	<u>177,351,693</u>
<b>TOTAL EQUITY</b>		<u>173,059,886</u>	<u>173,636,914</u>

This Statement is to be read in conjunction with the attached Notes.

## PORT AUGUSTA CITY COUNCIL

### STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2015

		ACCUMULATED SURPLUS	ASSET REVALUATION RESERVE	TOTAL EQUITY
<b>2015</b>				
	Notes			
Balance at end of previous reporting period		(3,714,780)	177,351,693	173,636,914
Net Surplus/ (Deficit) for year		<u>(1,269,131)</u>	<u>                    </u>	<u>(1,269,131)</u>
<b>Balance at end of period</b>		<u>(4,983,911)</u>	<u>177,351,693</u>	<u>172,367,783</u>
Gain on revaluation of property, plant & equipment	10	<u>                    </u>	692,104	692,104
<b>Balance at end of period</b>		<u>(4,983,911)</u>	<u>178,043,797</u>	<u>173,059,887</u>
<b>2014</b>				
	Notes			
Balance at end of previous reporting period		(2,316,202)	178,128,015	175,811,814
Net Surplus/ (Deficit) for year		<u>(1,398,578)</u>	<u>                    </u>	<u>(1,398,578)</u>
<b>Balance at end of period</b>		<u>(3,714,780)</u>	<u>178,128,015</u>	<u>174,413,236</u>
Gain on revaluation of property, plant & equipment	10	<u>                    </u>	<u>(776,322)</u>	<u>(776,322)</u>
<b>Balance at end of period</b>		<u>(3,714,780)</u>	<u>177,351,693</u>	<u>173,636,914</u>

This Statement is to be read in conjunction with the attached Notes.

## PORT AUGUSTA CITY COUNCIL

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### CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2015

	Note	2015 \$	2014 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<u>Receipts</u>			
Operating Receipts		37,822,796	30,549,718
Investment Receipts		131,644	231,472
<u>Payments</u>			
Operating Payments to suppliers & employees		(34,075,247)	(27,687,379)
Finance Payments		(1,846,317)	(954,093)
<b>Net Cash provided by (or used in) Operating Activities</b>		<u>2,032,877</u>	<u>2,139,719</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
<u>Receipts</u>			
Amounts specifically for new or upgraded assets		1,314,757	4,849,593
Sale of replaced assets		97,155	168,686
Repayments of loans by community groups		12,884	12,508
<u>Payments</u>			
Expenditure on renewal/replacement of assets		(1,762,834)	(1,298,754)
Expenditure on new/upgraded assets		(10,631,260)	(12,415,079)
Loans made to community groups		(25,000)	-
<b>Net Cash provided by (or used in) Investing Activities</b>		<u>(10,994,298)</u>	<u>(8,683,046)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
<u>Receipts</u>			
Proceeds from Borrowings		12,147,102	9,230,560
Proceeds from Aged Care Facility deposits		85,272	1,221,088
<u>Payments</u>			
Repayments of Borrowings		(2,666,060)	(6,068,084)
Repayment of Aged Care Facility deposits		(255,029)	(405,884)
<b>Net Cash provided by (or used in) Financing Activities</b>		<u>9,311,286</u>	<u>3,977,680</u>
<b>Net Increase (Decrease) in cash held</b>		<u>349,865</u>	<u>(2,565,648)</u>
Cash & cash equivalents at beginning of period		<u>4,340,068</u>	<u>6,905,716</u>
<b>CASH &amp; CASH EQUIVALENTS AT END OF PERIOD</b>		<u>4,689,933</u>	<u>4,340,068</u>

This Statement is to be read in conjunction with the attached Notes

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**NOTE 1 SIGNIFICANT ACCOUNTING POLICIES**

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

**1.1 Basis of Preparation**

**1.1.1 Compliance with Australian Accounting Standards**

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by the Council by certificate under Regulation 14 of the Local Government (Financial Management) Regulation 2011.

**1.1.2 Historical Cost Convention**

Except where stated below, these financial statements have been prepared in accordance with the historical cost convention.

**1.1.3 Critical Accounting Estimates**

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying Council's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

**1.1.4 Rounding**

All amounts in the financial statements have been rounded to the nearest dollar (\$0).

## PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

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### 2.0 The Local Government Reporting Entity

The Port Augusta City Council is incorporated under the SA Local Government Act 1999 and has its principal place of business at 4 Mackay Street, Port Augusta, South Australia. These financial statements include the consolidated fund and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

The principal activities and entities conducted other than in the Council's own name that have been included in these consolidated financial statements are:

Wadlata Outback Centre  
Australian Arid Lands Botanic Gardens  
Port Augusta Cultural Centre – Yarta Purtli  
Ryan Mitchell Swim Centre  
Nerrilda Nursing Home  
AM Ramsay Village  
Port Augusta Childcare Centre  
Miriam High Special Needs Centre  
Port Augusta Men's Shed  
Substance Misuse Service  
Sobering Up Unit  
Port Augusta Outdoor Adventure Centre  
Port Augusta Public Library

Trust monies and property held by Council but subject to the control of other persons have been excluded from these reports. A separate statement of moneys held in the Trust Fund is available for inspection at the Council Office by any person free of charge.

### 3.0 Income recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as income during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

In the month of June in recent years the Federal Government has paid amounts of untied financial assistance grants, which are recognised on receipt, in advance of the year of allocation:

June 2011	1 quarter of the 2011/12 allocation	\$827,244
June 2012	2 quarters of the 2012/13 allocation	\$1,634,200
June 2013	2 quarters of the 2013/14 allocation	\$1,584,272
June 2014	No advance paid	
June 2015	2 quarters of the 2015/16 allocation	\$1,505,972

Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in a consistent manner. For 2013/14 the Operating Deficit is overstated by \$1,584,272 and for 2014/15 the Operating Deficit is understated by \$1,505,972.

The actual amounts of untied grants received during the reporting periods (including the advance allocations) are disclosed in Note 2.

**4.0 Cash Equivalents and other Financial Instruments**

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition.

A detailed statement of the accounting policies applied to the Financial Instruments forms part of Note 12.

**5.0 Inventories**

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

## PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

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### 6.0 Infrastructure, Property, Plant & Equipment

#### 6.1 Initial Recognition

All assets are initially recognised as cost.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Capital works still in progress at balance date are recognised as *other non-current assets* and transferred to *infrastructure, property, plant & equipment* when completed ready for use.

For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of the acquisition.

#### 6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are as follows. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture & Equipment	\$1,000
Other Plant & Equipment	\$1,000
Buildings - new construction/extensions	\$10,000
Park & Playground Furniture & Equipment	\$2,000
Road construction & reconstruction	\$10,000
Paving & footpaths, Kerb & Gutter	\$2,000
Drains & Culverts	\$5,000
Reticulation extensions	\$5,000
Sidelines & household connections	\$5,000
Artworks	\$5,000

#### 6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Further detail of existing valuations, methods and values are provided in Note 8.

## PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

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### 6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure and property, plant and equipment assets recognised are systematically depreciated over their useful lives in a manner which reflects the consumption of the service potential embodied in those assets.

Depreciation is recognised on a straight-line basis. Major depreciation periods for each class of asset are shown below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

#### Plant, Furniture & Equipment

Office Equipment	5 to 10 years
Office Furniture	10 to 20 years
Vehicles and Road-making Equip	5 to 8 years
Other Plant & Equipment	5 to 15 years

#### Building & Other Structures

Buildings – masonry	50 to 100 years
Buildings – other construction	20 to 40 years
Park Structures – masonry	50 to 100 years
Park Structures – other construction	20 to 40 years
Playground equipment	5 to 15 years
Benches, seats, etc	10 to 20 years

#### Infrastructure

Sealed Roads – Surface	15 to 25 years
Sealed Roads – Structure	20 to 50 years
Unsealed Roads	10 to 20 years
Bridges – Concrete	80 to 100 years
Paving & Footpaths, Kerb & Gutter	80 to 100 years
Drains	80 to 100 years
Culverts	50 to 75 years
Flood Control Structures	80 to 100 years
Bores	20 to 40 years
Reticulation Pipes – PVC70	to 80 years
Reticulation Pipes – other25	to 75 years
Pumps & Telemetry	15 to 25 years
Reclaimed Water Plant & Irrigation System	30 years
CED Schemes	50 years

#### Other Assets

Library Books	10 to 15 years
Artworks	indefinite

### 6.5 Impairment

Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, the value in use is the depreciated replacement cost. In assessing impairment for these assets, a rebuttable assumption is made that the current replacement cost exceeds the original cost of acquisition.

## PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

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Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

### **7.0 Payables**

#### **7.1 Goods & Services**

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

#### **7.2 Payments Received in Advance & Deposits**

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

### **8.0 Borrowings**

Loans are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

### **9.0 Employee Benefits**

#### **9.1 Salaries, Wages & Compensated Absences**

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based on cost) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based on costs) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

#### **9.2 Superannuation**

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme and to Hesta Super Fund. The Statewide Superannuation Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 17.

### **10.0 Construction Contracts**

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. As there is no profit component, such works are treated as 100% completed. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

## PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

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### 11.0 Leases

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

### 12.0 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax

- Receivables and Creditors include GST receivable and payable
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

### 13.0 New Accounting Standards

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2015 reporting period and have not been used in preparing these reports.

AASB 9	<i>Financial Instruments</i>
AASB 13	<i>Fair Value Measurement</i>
AASB 116	<i>Property, Plant and Equipment</i>
AASB 1055	<i>Budgetary Reporting</i>
2010-1	<i>Amendments to Australian Accounting Standards</i> <i>[Operative dates: Parts A-C – 1 Jul 2014; Part D – 1 Jan 2016; Part E – 1 Jan 2015]</i>
2010-7	<i>Amendments to Australian Accounting Standards arising from AASB 9 (December 2010)</i> <i>[AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 120, 121, 127, 128, 131, 132, 136, 137, 139, 1023 &amp; 1038 and Interpretations 2, 5, 10, 12, 19 &amp; 127]</i>
2014-4	<i>Amendments to Australian Accounting Standards – Clarification of Acceptable Methods of Depreciation and Amortisation</i> <i>[AASB 116 &amp; AASB 138]</i>
2014-7	<i>Amendments to Australian Accounting Standards arising from AASB 9 (December 2014)</i>
2014-8	<i>Amendments to Australian Accounting Standards arising from AASB 9 (December 2014) – Application of AASB 9 (December 2009) and AASB 9 (December 2010)</i>
2015-1	<i>Amendments to Australian Accounting Standards – Annual Improvements to Australian Accounting Standards 2012-2014 Cycle</i>
2015-2	<i>Amendments to Australian Accounting Standards – Disclosure Initiative: Amendments to AASB 101 –</i> <i>[AASB 7, AASB 101, AASB 134 &amp; AASB 1049]</i>
2015-3	<i>Amendments to Australian Accounting Standards arising from the Withdrawal of AASB 1031 Materiality</i>

*(Standards not affecting the Port Augusta City Council have been excluded from the above list)*

Council is of the view that none of the above new standards or interpretations will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.

# PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

## NOTE 2 FUNCTIONS & ACTIVITIES OF THE COUNCIL

	REVENUES, EXPENSES AND ASSETS HAVE BEEN DIRECTLY ATTRIBUTED TO THE FOLLOWING FUNCTIONS & ACTIVITIES									
	INCOME		EXPENSES		SURPLUS/(DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Administration										
City Management & Economic Development	4,052,539	1,128,370	719,777	645,806	3,332,762	482,565	4,049,952	1,121,800	164,177	129,177
Human Resource Management	283,898	252,569	(161,491)	(215,871)	445,389	468,440			44,497	44,497
Records Management			233,489	233,991	(233,489)	(233,991)			33,100	33,100
Financial & Customer Services	14,288,556	13,014,405	945,260	846,885	13,343,296	12,167,520			170,221	169,894
Information Technology			497,739	562,663	(497,739)	(562,663)			904,742	904,742
Work Health & Safety	88,329	84,719	117,712	150,820	(29,383)	(66,101)			25,117	25,117
Public Order & Safety										
General Inspection	126,709	108,762	281,159	267,584	(154,450)	(158,822)			352,332	338,572
Other General Services	55,402	42,080	116,570	69,098	(61,168)	(27,018)				
Health Services										
Substance Misuse Service	567,389	566,641	619,359	585,275	(51,971)	(18,635)	567,389	566,641	116,473	116,473
Sobering Up Unit	667,822	648,259	688,151	688,546	(20,328)	(40,287)	667,004	647,577	698,031	698,031
Nerrilda Nursing Home	3,835,875	3,568,429	4,981,000	4,718,210	(1,145,125)	(1,149,781)	2,945,893	2,662,523	9,073,235	9,029,612
A.M. Ramsay Village	4,027,713	3,327,421	4,552,303	4,078,480	(524,590)	(751,059)	2,599,580	1,942,105	8,335,876	8,313,196
OPAL Program	19,914	54,255	47,982	146,106	(28,068)	(91,851)	12,493	56,000		19,342
Immunisation Program	5,799	9,900	15,948	10,623	(10,149)	(723)	5,487	9,595		
Environmental Health	439	566	115,998	127,887	(115,560)	(127,320)			7,000	7,000
Social Security & Welfare										
Health Focus	252,608	239,819	287,320	265,337	(34,712)	(25,518)	228,588	219,418		
Childcare Service	922,242	909,545	1,177,472	1,175,786	(255,230)	(266,242)	417,130	368,252	2,085,382	2,085,382
Special Needs Program	436,231	441,036	545,486	527,555	(109,255)	(22,141)	416,374	488,081	717,284	717,284
DVA Shed Program	54,376	57,342	63,968	62,577	(9,593)	(5,235)	41,435	40,464		
HACC Project	29,171	64,378	80,237	65,009	(51,066)	(65,009)	29,171			
Youth Activities Service	3,000	6,214	40,139	47,745	(37,139)	(41,532)		3,000		
Ageing/Disability Planning			6,028	11,008	(6,028)	(11,008)				
Senior Citizens Centre			24,565	31,987	(24,565)	(31,987)			590,810	590,810
Housing & Community Amenities										
City Planning	70,916	177,613	215,470	209,645	(144,554)	(32,031)			25,908	26,492
Projects & Events	4,318	3,916	271,218	273,727	(266,900)	(269,811)			6,200	6,200
Community Harmony Program	272,181	185,751	230,117	172,394	42,064	13,357	272,181	182,163		
Community Donations			27,443	33,722	(27,443)	(33,722)				
Community Safety Program	43,089	39,444	291,056	287,746	(247,967)	(248,302)	22,800	19,655	266,778	266,778
Community Bus Service	18,235	32,226	41,101	60,192	(22,866)	(27,966)		14,545		
Halls	7,883		49,700	43,430	(41,817)	(43,430)			396,344	396,344
Civic Centre			348,759	400,453	(348,759)	(400,453)			5,572,646	5,572,646
Housing	68,848	60,733	108,257	143,147	(39,409)	(82,414)			1,967,906	1,967,906
Cemeteries	218,501	222,816	299,096	316,395	(80,595)	(93,578)			222,030	222,030
Sanitation & Garbage	1,489,118	1,381,749	1,455,249	1,570,032	33,869	(188,283)				
Foreshores		80,000	338,007	314,545	(338,007)	(234,545)		80,000	28,372,520	27,863,470
Public Conveniences			80,531	94,565	(80,531)	(94,565)				
Street Lighting			327,177	400,207	(327,177)	(400,207)				
Lakes Management			13,957	23,467	(13,957)	(23,467)			83,457	83,457
Other Property & Services	160,657	174,661	670,476	428,954	(509,819)	(254,294)	50,000	79,300	17,454,429	17,393,118
Stormwater Drainage			228,892	227,915	(228,892)	(227,915)			8,810,387	8,810,387
Central Oval Reclaimed Water Plant			534,977	381,714	(534,977)	(381,714)			7,236,163	7,071,208
Effluent Drainage	731,258	737,034	480,936	471,458	250,322	265,576			5,181,645	5,181,645
Protection of the Environment										

# PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

## NOTE 2 FUNCTIONS & ACTIVITIES CONTINUED

	REVENUES, EXPENSES AND ASSETS HAVE BEEN DIRECTLY ATTRIBUTED TO THE FOLLOWING FUNCTIONS & ACTIVITIES									
	INCOME		EXPENSES		SURPLUS/(DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation & Culture										
Library & Information Service	61,129	69,255	660,132	606,965	(599,004)	(537,709)	46,400	51,997	206,124	221,782
Fountain Gallery	9,127	18,927	33,861	33,103	(24,733)	(14,176)			1,125,446	1,125,446
Cultural Centre	168,784	121,049	652,271	662,076	(483,488)	(541,027)	6,350	875	7,390,725	7,390,725
StarClub Officer & Aquatic Centre Program	61,431	145,391	254,496	242,177	(193,065)	(96,787)	32,750	31,550	862,417	862,417
Ryan Mitchell Swimming Centre	184,194	206,966	573,477	524,584	(389,283)	(317,619)			2,441,610	2,441,610
Be Active Community Centre	26,102	22,273	46,762	51,861	(20,660)	(29,588)			62,200	62,200
Junior Sports Foundation			640	608	(640)	(608)				
Sporting Clubs			2,879	5,719	(2,879)	(5,719)			15,950	15,950
Parks & Gardens & Playgrounds	860	8,623	1,072,225	1,142,283	(1,071,365)	(1,133,660)		4,435	10,393,689	10,360,595
Ovals	200	2,445	705,610	800,069	(705,410)	(797,624)			4,380,281	4,399,281
ETSA Oval Complex			96,139	66,443	(96,139)	(66,443)			469,762	469,762
Central Oval Community Hub	306,637		522,360		(215,723)				19,000	
Mining Manufacturing & Construction										
Building Act	55,200	37,419	423,817	357,227	(368,617)	(319,808)			52,610	52,610
Transport & Communication										
Aerodromes	258,457	301,517	420,888	452,574	(162,431)	(151,057)			15,303,917	14,021,222
Maintenance of Roads, Bridges etc	1,075,716	524,261	4,314,851	4,216,359	(3,239,135)	(3,692,097)	659,951	464,185	136,479,683	135,447,030
Street Sweeping			143,640	122,877	(143,640)	(122,877)				
Footpaths			317,030	330,064	(317,030)	(330,064)				
Parking			11,962	12,157	(11,962)	(12,157)				
Economic Affairs										
Regional & Economic Development Related Projects	340,556	259,484	479,530	432,037	(138,975)	(172,553)		235,000		
Wadlata Interpretive Centre	157,820	148,563	534,657	486,861	(376,838)	(338,297)			6,511,727	6,511,727
Wadlata Retail Centre	221,620	215,068	202,443	203,829	19,177	11,240				
Wadlata Visitor Information Centre	5,848	46,205	175,183	233,247	(169,335)	(187,043)				
Wadlata Outback Tucker Box	240,880	222,201	230,391	226,392	10,489	(4,191)			81,417	81,417
Arid Lands Garden Interpretive Centre	661,786	571,145	961,341	871,248	(299,556)	(300,103)			3,237,800	3,237,800
Arid Lands Garden Operation	3,189	4,225	580,906	489,871	(577,717)	(485,646)				
Arid Lands Nursery Operation	120,835	117,446	154,039	157,024	(33,204)	(39,579)			273,008	265,954
Information Bays			9,536	6,199	(9,536)	(6,199)				
Public Debt Transactions										
Treasury - Debt Servicing	46,706	141,442	1,430,830	1,068,508	(1,384,124)	(927,066)				
Other Purposes NEC										
Machinery Operating	789,013	784,184	668,011	668,346	121,001	115,837	13,394	13,361		
Depot & Nursery			1,638,849	1,516,670	(1,638,849)	(1,516,670)			4,931,280	4,709,711
Engineering Services			916,120	821,877	(916,120)	(821,877)			170,395	171,563
Other NEC	24,306	1,727			24,306	1,727				
<b>TOTALS</b>	<b>37,623,410</b>	<b>31,590,468</b>	<b>40,243,465</b>	<b>37,766,070</b>	<b>(2,620,056)</b>	<b>(6,175,602)</b>	<b>13,084,322</b>	<b>9,302,522</b>	<b>293,323,731</b>	<b>289,932,712</b>

**PORT AUGUSTA CITY COUNCIL**

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

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**NOTE 3 INCOME**

<b>RATES REVENUES</b>	Notes	<b>2015</b> \$	<b>2014</b> \$
<b>GENERAL RATES</b>			
General Rates		14,972,919	13,808,774
Less Mandatory Rebates		145,972	46,824
Less Discretionary Rebates, remissions & write offs		<u>1,019,244</u>	<u>1,218,769</u>
		<u>13,807,703</u>	<u>12,543,182</u>
<b>OTHER RATES (INCLUDING SERVICE CHARGES)</b>			
Natural Resource Management Levy		237,422	236,316
Community Waste Water Management Systems		731,258	737,034
Waste Management Levy		<u>1,486,825</u>	<u>1,380,335</u>
		<u>2,455,505</u>	<u>2,353,684</u>
<b>OTHER CHARGES</b>			
Penalties for late payment		138,150	125,910
Legal & other costs recovered		<u>85,572</u>	<u>87,395</u>
		<u>223,722</u>	<u>213,305</u>
		<u>16,486,930</u>	<u>15,110,171</u>

**PORT AUGUSTA CITY COUNCIL**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015**NOTE 3 INCOME (Continued)**

	<b>2015</b>	<b>2014</b>
<b>STATUTORY CHARGES</b>	<b>Notes</b>	<b>\$</b>
Development Act Fees	55,164	37,419
Town Planning Fees	69,693	174,497
Animal Registration Fees & Fines	81,007	74,793
Parking Fines/expiation fees	17,627	10,443
Sundry	14,205	18,053
	<u>237,695</u>	<u>315,205</u>
<b>USER CHARGES</b>		
Cemetery Fees	185,546	167,270
Halls Hire	8,272	13,362
Sales - General	1,020,048	849,954
Rentals	45,173	48,654
Nursing Home Fees	2,081,510	2,069,062
Childcare Fees	490,767	530,858
Swimming Pool & Aquatic Centre Fees	183,998	187,381
Wadlata Interpretive Centre Fees	154,483	141,280
Other Fees	778,930	598,581
Sundry	18,637	18,036
	<u>4,967,366</u>	<u>4,624,436</u>
<b>INVESTMENT INCOME</b>		
Interest on Investments		
Local Government Finance Authority	128,746	228,601
Loans to community groups	2,898	2,871
	<u>131,644</u>	<u>231,472</u>
<b>REIMBURSEMENTS</b>		
For Roadworks	415,111	53,604
For Private Works	655	6,473
Other	259,259	305,405
	<u>675,024</u>	<u>365,481</u>
<b>OTHER INCOME</b>		
Insurance & other recoupments - infrastructure	1,058,752	1,027,961
Sundry	981,677	613,220
	<u>2,040,429</u>	<u>1,641,181</u>

**PORT AUGUSTA CITY COUNCIL**

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

**NOTE 3 INCOME (Continued)**

	Notes	2015 \$	2014 \$
<b>GRANTS, SUBSIDIES, CONTRIBUTIONS</b>			
Amounts received specifically for new or upgraded assets		1,389,757	4,849,593
Other grants, subsidies and contributions		<u>13,084,322</u>	<u>9,302,522</u>
		<u>14,474,079</u>	<u>14,152,115</u>

*The functions to which these grants relate are shown in Note 2.*

**Sources of grants**

Commonwealth government		8,325,860	11,053,450
State government		6,073,219	3,094,230
Other		<u>75,000</u>	<u>4,435</u>
		<u>14,474,079</u>	<u>14,152,115</u>

**INDIVIDUALLY SIGNIFICANT ITEMS**

In June, 2015, Council received payment of the first two instalments of the 2015/2016 Grants Commission (FAG) grant.

1,505,972

Council received a grant of \$4,250,000 from the Federal Government for the Central Oval Redevelopment Project in 2013/14. This funding was expended during the 2013/2014 and 2014/2015 financial years.

4,250,000

**Conditions over grants & contributions**

*Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:*

<i>Unexpended at the close of the previous reporting period</i>	117,711	5,343,131
<i>Less: expended during the current period from revenues recognised in previous reporting periods</i>	117,711	5,343,131
<i>Subtotal</i>	0	0
<i>Plus: amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions</i>	1,770,024	117,711
<i>Subtotal</i>	1,770,024	117,711
<i>Unexpended at the close of this reporting period and held as restricted assets</i>	1,770,024	117,711
<i>Net increase (decrease) in restricted assets in the current reporting period</i>	1,652,313	(5,225,420)

**PORT AUGUSTA CITY COUNCIL**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015**NOTE 4 EXPENSES**

	Notes	2015 \$	2014 \$
<b>EMPLOYEE COSTS</b>			
Salaries and Wages		14,287,291	13,238,818
Employee Leave Expenses		1,631,729	1,475,930
Superannuation - Defined Contribution Plan Contributions	17	1,067,530	939,441
Superannuation - Defined Benefit Plan Contributions	17	258,373	276,627
Superannuation - Other	17	120,967	151,892
Workers Compensation Insurance		574,324	546,909
Less: Capitalised and distributed costs		<u>(521,295)</u>	<u>(393,515)</u>
<b>Total Operating Employee Costs</b>		<u>17,418,918</u>	<u>16,236,103</u>
<b>Total Number of Employees</b>			
<i>(Full time equivalent at end of reporting period)</i>		225.1	222.4
<b>MATERIALS, CONTRACTS &amp; EXPENSES</b>			
<b>Prescribed Expenses</b>			
Auditor's Remuneration			
- Auditing the financial reports		15,250	15,433
Bad and Doubtful Debts		306	-
Elected members' expenses		260,389	213,151
Election Expenses		45,019	21,196
Operating Lease Rentals - non cancellable leases	16		
- minimum lease payments		<u>348,237</u>	<u>286,025</u>
<b>Sub Total Prescribed Expenses</b>		<u>669,201</u>	<u>535,805</u>
<b>Other Materials, Contracts &amp; Expenses</b>			
Contractors		6,782,508	6,263,915
Energy		2,132,919	2,180,260
Legal Expenses		115,215	51,187
Levies paid to government - NRM Levy		231,877	225,160
Other levies		45,784	37,030
Parts, Accessories & Consumables		2,400,924	2,219,182
Professional Services		202,476	88,516
Communications		168,351	155,588
Contributions & Donations		129,933	131,588
Insurances		523,747	468,336
Rates & Taxes		102,331	105,498
Travel & Accommodation		87,519	66,251
Affiliations		-	3,100
Advertising		168,229	165,228
Subscriptions		80,542	75,910
Training		101,121	109,088
Postage Printing Stationery		156,140	129,594
Plant Hire		596,595	659,535
Bank Charges		70,510	71,531
Sundry		<u>878,415</u>	<u>732,179</u>
<b>Sub Total Other Materials, Contracts &amp; Expenses</b>		<u>14,975,137</u>	<u>13,938,674</u>
<b>TOTAL MATERIALS, CONTRACTS &amp; EXPENSES</b>		<u>15,644,338</u>	<u>14,474,480</u>

**PORT AUGUSTA CITY COUNCIL**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

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**NOTE 4 EXPENSES (cont)**

	Notes	2015 \$	2014 \$
<b>FINANCE COSTS</b>			
Interest on overdraft & short-term borrowings		15,223	14,001
Interest on Loans		<u>1,424,277</u>	<u>1,099,020</u>
		<u>1,439,500</u>	<u>1,113,021</u>
 <b>DEPRECIATION, AMORTISATION &amp; IMPAIRMENT</b>			
<b>Depreciation</b>			
Buildings & Other Structures		1,911,547	2,017,448
Infrastructure		3,125,056	3,205,513
Plant & Equipment		448,460	454,166
Furniture & Equipment		<u>255,646</u>	<u>265,339</u>
		<u>5,740,709</u>	<u>5,942,466</u>

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**PORT AUGUSTA CITY COUNCIL**

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

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**NOTE 5 ASSET DISPOSAL AND FAIR VALUE ADJUSTMENTS**

	2015	2014
Notes	\$	\$
<b>INFRASTRUCTURE, PROPERTY, PLANT &amp; EQUIPMENT</b>		
<i>Assets renewed or directly replaced</i>		
Proceeds from disposal	97,155	168,686
Less: Carrying amount of assets sold	<u>135,987</u>	<u>241,255</u>
<b>Gain (Loss) on disposal</b>	<u>(38,832)</u>	<u>(72,569)</u>
<b>NET GAIN(LOSS) ON DISPOSAL OR REVALUATION OF ASSETS</b>	<u>(38,832)</u>	<u>(72,569)</u>

**PORT AUGUSTA CITY COUNCIL**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

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**NOTE 6 CURRENT ASSETS**

	Notes	2015 \$	2014 \$
<b>CASH &amp; EQUIVALENT ASSETS</b>			
Cash on Hand and at Bank		727,626	21,367
Deposits at Call		3,962,308	4,318,700
Short Term Deposits & Bills, etc			
Bills of Exchange			
		<u>4,689,933</u>	<u>4,340,068</u>
<b>TRADE &amp; OTHER RECEIVABLES</b>			
Rates - General & Other		1,233,515	1,230,702
Rates Postponed for State Seniors			
Accrued Revenues		62,296	68,123
Debtors - General		309,747	264,557
Other levels of Government		816,620	430,514
GST Recoupment		167,484	782,643
Prepayments		9,522	
Loans to community organisations		<u>17,862</u>	<u>12,884</u>
		<u>2,617,045</u>	<u>2,789,424</u>
Less: Allowance for Doubtful Debts		<u>220,678</u>	<u>129,648</u>
		<u>2,396,367</u>	<u>2,659,775</u>
<b>INVENTORIES</b>			
Stores & Materials		89,983	97,328
Trading Stock		<u>158,653</u>	<u>148,991</u>
		<u>248,636</u>	<u>246,319</u>

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**PORT AUGUSTA CITY COUNCIL**

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

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**NOTE 7 NON-CURRENT ASSETS**

	2015	2014
Notes	\$	\$
<b>FINANCIAL ASSETS</b>		
<b>Receivables</b>		
Loans to community organisations	<u>100,128</u>	<u>92,990</u>
	<u>100,128</u>	<u>92,990</u>
Less: Allowance for Doubtful Debts	<u>-</u>	<u>-</u>
<b>TOTAL FINANCIAL ASSETS</b>	<u>100,128</u>	<u>92,990</u>
Capital Works-in-Progress	21,361,357	14,196,928
Nursing Home Bed Places	<u>2,100,000</u>	<u>2,100,000</u>
<b>TOTAL OTHER NON-CURRENT ASSETS</b>	<u>23,461,357</u>	<u>16,296,928</u>

**PORT AUGUSTA CITY COUNCIL**

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

**NOTE 8 INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT**

	FAIR VALUE LEVEL	2014 \$				2015 \$			
		AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT
Land	2	10,058,991	-	-	10,058,991	10,058,991	-	-	10,058,991
Buildings & Other Structures	2	109,969,151	332,961	(45,245,641)	65,056,470	109,969,151	2,234,365	(47,157,188)	65,046,327
Infrastructure	3	153,802,950	2,707,320	(50,117,034)	106,393,236	152,216,755	5,491,123	(53,049,648)	104,658,230
Plant & Equipment	2	7,269,448	529,504	(4,333,841)	3,465,112	7,020,266	1,013,931	(4,669,105)	3,365,092
Furniture & Fittings	2	5,227,099	35,290	(4,268,604)	993,784	5,227,099	92,051	(4,524,250)	794,900
<b>TOTAL PROPERTY, PLANT &amp; EQUIPMENT</b>		286,327,637	3,605,074	(103,965,119)	185,967,593	284,492,261	8,831,470	(109,400,191)	183,923,540
<b>2014 Totals</b>		288,516,354	752,326	(98,680,648)	190,588,031	286,327,637	3,605,074	(103,965,119)	185,967,593

	2014 \$						2015 \$
	CARRYING AMOUNT	ADDITIONS		DISPOSALS	DEPRECIATION	NET REVALUATION	CARRYING AMOUNT
		NEW/UPGRADE	RENEWALS				
Land	10,058,991	-	-	-	-	-	10,058,991
Buildings & Other Structures	65,056,470	1,331,044	570,360	-	(1,911,547)	-	65,046,327
Infrastructure	106,393,236	578,771	119,174	-	(3,125,056)	692,104	104,658,230
Plant & Equipment	3,465,112	36,476	447,951	(135,986)	(448,460)	-	3,365,093
Furniture & Fittings	993,784	18,295	38,467	-	(255,646)	-	794,900
<b>TOTAL PROPERTY, PLANT &amp; EQUIPMENT</b>	185,967,593	1,964,586	1,175,952	(135,986)	(5,740,709)	692,104	183,923,541
<b>2014 Totals</b>	190,588,031	817,938	1,521,666	(241,256)	(5,942,466)	(776,322)	185,967,593

**NOTE 8 (Cont) INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT**

**Valuation of Assets**

At July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.19 to retain previously established deemed cost under GAAP as it deemed cost. With subsequent additions at cost, this remains as the basis of recognition of non-material asset classes.

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013.

**Land**

Land is reported under the Fair Value Hierarchy Level 2. The value of these assets are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Land assets were valued by Maloney Field Services at written down current replacement cost during the reporting period ended 30 June, 2010. All acquisitions made after the respective dates of valuation are recorded at cost.

Pursuant to Council's election, freehold land and land over which Council has control, but does not have title, is recognised on the cost basis. No capitalisation threshold is applied to the acquisition of land or interests in land.

Land improvements, including bulk earthworks with an assessed unlimited useful life, are recognised on the cost basis, originally deriving from a valuation at 30 June, 2010 at current replacement cost. Additions are recognised at cost.

Estimated future costs of reinstatement of land, capitalised in accordance with AASB 116.16(c) are reviewed annually (see Note 1) and depreciated over the estimated remaining life of the relevant asset.

**Buildings & Other Structures**

Buildings & Other Structures are reported under the Fair Value Hierarchy Level 2. The value of these assets are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

These assets were valued by Maloney Field Services at written down current replacement cost during the reporting period ended 30 June, 2010. All acquisitions made after the respective dates of valuation are recorded at cost.

**Infrastructure**

Infrastructure is reported under the Fair Value Hierarchy Level 3. There is no known market for these assets and they are valued at depreciated current replacement cost. This method involves: the determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate. The calculation of the depreciation that would have accumulated since original

## **PORT AUGUSTA CITY COUNCIL**

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

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construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council. This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

Transportation assets were valued by Tonkins Consulting at written down current replacement cost during the reporting period ended 30 June, 2010. All acquisitions made after the respective dates of valuation are recorded at cost. Desktop revaluations done at 30/6/2013, 30/6/2014 & 30/6/2015.

Stormwater drainage and community waste water management system infrastructure was valued by Maloney Field Services at written down current replacement cost during the reporting period ended 30 June, 2010. All acquisitions made after the respective dates of valuation are recorded at cost.

### **Plant & Equipment**

Plant & Equipment are reported under the Fair Value Hierarchy Level 2. The value of these assets are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

These assets were valued by Maloney Field Services at written down current replacement cost during the reporting period ended 30 June, 2010. All acquisitions made after the respective dates of valuation are recorded at cost.

### **Furniture & Fittings**

Furniture & Fittings are reported under the Fair Value Hierarchy Level 2. The value of these assets are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

These were valued by Maloney Field Services at written down current replacement cost during the reporting period ended 30 June, 2010 and pursuant to Council's election are disclosed at deemed cost. All acquisitions made after the respective dates of valuation are recorded at cost.

### **All other assets**

Pursuant to Council's election, these assets are recognised on the cost basis.

**PORT AUGUSTA CITY COUNCIL**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015**NOTE 9 LIABILITIES**

		2015	2015	2014	2014
	Notes	Current	Non-Current	Current	Non-Current
		\$	\$	\$	\$
<b>TRADE &amp; OTHER PAYABLES</b>					
Goods & Services		1,948,579		4,252,150	
Payments received in advance		81,815		94,170	
Accrued expenses - other		1,273,383		2,748,615	
Aged Care Facility Deposits		2,831,258		3,001,014	
		<u>6,135,035</u>	<u>-</u>	<u>10,095,949</u>	<u>-</u>
Amounts included in trade & other payables that are not expected to be settled within 12 months of the reporting date.					
		2,067,000		2,190,000	
<b>BORROWINGS</b>					
Bank Overdraft		-		163,092	
Friends of the Arid Lands Botanic Garden		28,005	52,835	16,121	51,347
Loans - LGFA		18,918,485	13,514,999	9,338,600	13,464,119
		<u>18,946,490</u>	<u>13,567,833</u>	<u>9,517,813</u>	<u>13,515,466</u>

*All interest bearing liabilities are secured over the future revenues of the Council.*

**PROVISIONS**

Provision for Annual Leave		1,413,829		1,255,358	
Provision for Long Service Leave		1,521,530	175,358	1,194,817	387,356
		<u>2,935,359</u>	<u>175,358</u>	<u>2,450,175</u>	<u>387,356</u>

Amounts included in provisions that are not expected to be settled within 12 months of the reporting date.

1,840,307 1,881,340

**PORT AUGUSTA CITY COUNCIL**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

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**NOTE 10 RESERVES**

<b>ASSET REVALUATION RESERVE</b>	<b>30/06/2014</b>	<b>Net Increments (Decrements)</b>	<b>Transfers on Sale</b>	<b>30/06/2015</b>
Notes	\$	\$	\$	\$
Land	10,571,565			10,571,565
Buildings & Other Structures	59,971,279	-		59,971,279
Infrastructure	81,384,755			81,384,755
Roads, Bridges, Footpaths	20,380,215	692,104		21,072,319
Plant & Equipment	2,017,467	-		2,017,467
Furniture & Fittings	926,413			926,413
Nursing Home Bed Places	2,100,000	-		2,100,000
<b>Total Infrastructure, Property, Plant &amp; Equipment</b>	<b>177,351,694</b>	<b>692,104</b>		<b>178,043,798</b>

**PURPOSES OF RESERVES****Asset Revaluation Reserve**

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non-current assets and available-for-sale financial assets.

**PORT AUGUSTA CITY COUNCIL**

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

**NOTE 11 RECONCILIATION TO CASH FLOW STATEMENT****(a) Reconciliation of Cash**

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:

	Notes	2015 \$	2014 \$
Total Cash & Equivalent Assets	6	4,689,933	4,340,068
Less: Short-term borrowings	BS	-	163,092
Balances per Statement of Cash Flows		<u>4,689,933</u>	<u>4,176,976</u>

**(b) Reconciliation of Change in Net Assets to Cash from Operating Activities**

Net Surplus (Deficit)		(1,269,131)	(1,398,578)
<b>Non-cash items in Income Statement</b>			
Depreciation, amortisation & impairment		5,740,709	5,942,466
Change in allowances for under-recovery		91,030	(7,352)
Grants for capital acquisitions treated as investing activity		(1,314,757)	(4,849,593)
Nursing Home Deposits treated as financing activity		169,756	(815,203)
Net increase (decrease) in unpaid employee benefits		273,187	87,787
Net (Gain) Loss on Disposals		38,832	72,569
		<u>3,729,626</u>	<u>(967,904)</u>
<b>Add (Less): Changes in Net Current Assets</b>			
Net (increase) decrease in receivables		177,356	(875,200)
Net (increase) decrease in inventories		(2,317)	1,997
Net increase (decrease) in trade & other payables		<u>(1,871,788)</u>	<u>3,980,826</u>
<b>Net Cash provided by (or used in) operations</b>		<u>2,032,877</u>	<u>2,139,719</u>

**(c) Financing Arrangements**

Unrestricted access was available at balance date to the following lines of credit:

Bank Overdrafts	700,000	536,908
Local Government Finance Authority Overdraft		
Corporate Credit Cards	32,000	32,000
LGFA Cash Advance Debenture Facility	948,803	5,374,000

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

## PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

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### NOTE 12 FINANCIAL INSTRUMENTS

#### Recognised Financial Instruments

**Bank, Deposits at Call, Short Term Accounting Policy:** Carried at lower of cost and net realisable value; Interest is recognised when earned.  
**Deposits**

**Terms & conditions:** Deposits are returning fixed interest rates between 2.0% and 2.55% (2014: 2.5% and 3.05%). Short term deposits have an average maturity of 30 days and an average interest rates of 2.27% (2014: 30 days, 2.77%).

**Carrying amount:** approximates fair value due to the short term to maturity.

**Receivables - Rates & Associated Accounting Policy:** Carried at nominal values less any allowance for doubtful debts. An allowance for Charges (including legals & penalties for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable. late payment)

**Terms & conditions:** Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999.

**Carrying amount:** approximates fair value (after deduction of any allowance).

**Receivables - Fees & other charges Accounting Policy:** Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

**Terms & conditions:** Unsecured, and do not bear interest. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

**Carrying amount:** approximates fair value (after deduction of any allowance).

**Receivables - other levels of Accounting Policy:** Carried at nominal value.  
government

**Terms & conditions:** Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of the Governments of the Commonwealth & State.

**Carrying amount:** approximates fair value.

**Receivables - Retirement Home Accounting Policy:** Carried at nominal values less any allowance for doubtful debts. An allowance for Contributions doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

**Terms & conditions:** Amounts due have been calculated in accordance with the terms and conditions of the respective legislation.

**Carrying amount:** approximates fair value (after deduction of any allowance).

**Liabilities - Creditors and Accruals Accounting Policy:** Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

**Terms & conditions:** Liabilities are normally settled on 30 day terms.

**Carrying amount:** approximates fair value.

**Liabilities - Retirement Home Accounting Policy:** To avoid inconvenience when complying with the separate audit requirements Contributions imposed by the relevant legislation, amounts are carried at nominal values.

**Terms & conditions:** Pursuant to Commonwealth legislation certain intending residents are required to contribute amounts on an interest free basis. The amounts are subject to certain deductions as prescribed by the legislation, the balance being repaid on termination of tenancy.

**Carrying amount:** approximates fair value for short tenancies; may be non-materially over-stated for longer tenancies.

**Liabilities - Interest Bearing Loans Accounting Policy:** Carried at the principal amounts. Interest is charged as an expense as it accrues.

**Terms & conditions:** secured over future revenues, loans are repayable by equal 6 monthly instalments of principal & interest; interest is charged at fixed rates between 4.7% and 7.48% (2014: 4.6% and 7.48%)

**Carrying amount:** approximates fair value.

**Liabilities - Finance Leases Accounting Policy:** accounted for in accordance with AASB 117.

# PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

## NOTE 12 FINANCIAL INSTRUMENTS (Continued)

### Liquidity Analysis

2015	Due	Due	Due	Total Contractual Cash Flows	Carrying Values
	≤ 1 year	> 1 year ≥ 5 years	> 5 years		
Financial Assets	\$	\$	\$	\$	\$
Cash & Equivalents	4,689,933			4,689,933	4,689,933
Receivables	995,368			995,368	995,368
Other Financial Assets				-	-
<b>Total</b>	<b>5,685,302</b>	<b>-</b>	<b>-</b>	<b>5,685,302</b>	<b>5,685,302</b>
<b>Financial Liabilities</b>					
Payables	1,948,579			1,948,579	1,948,579
Short-term Borrowings	-			-	-
NHA Bonds	2,831,258			2,831,258	2,831,258
Borrowings	19,726,409	9,740,780	9,106,295	38,573,484	38,573,484
<b>Total</b>	<b>24,506,246</b>	<b>9,740,780</b>	<b>9,106,295</b>	<b>43,353,321</b>	<b>43,353,321</b>
<b>2014</b>					
2014	Due	Due	Due	Total Contractual Cash Flows	Carrying Values
	≤ 1 year	> 1 year ≥ 5 years	> 5 years		
Financial Assets	\$	\$	\$	\$	\$
Cash & Equivalents	4,340,068			4,340,068	4,340,068
Receivables	646,431			646,431	646,431
Other Financial Assets				-	-
<b>Total</b>	<b>4,986,498</b>	<b>-</b>	<b>-</b>	<b>4,986,498</b>	<b>4,986,498</b>
<b>Financial Liabilities</b>					
Payables	4,252,150			4,252,150	4,252,150
Short-term Borrowings	163,092			163,092	163,092
NHA Bonds	3,001,014			3,001,014	3,001,014
Borrowings	10,153,543	9,094,802	10,140,493	29,388,838	29,388,838
<b>Total</b>	<b>17,569,799</b>	<b>9,094,802</b>	<b>10,140,493</b>	<b>36,805,094</b>	<b>36,805,094</b>

The following interest rates were applicable to Council's borrowings at balance day.

	30 June 2015		30 June 2014	
	Weighted Average Interest Rate	Carrying Value	Weighted Average Interest Rate	Carrying Value
	%		%	
Overdraft	7.30	-	9.30	163,092
Other Variable Rates	5.00	16,251,197	5.00	6,676,000
Fixed Interest Rates	5.70	22,322,287	5.70	16,194,187
		<u>38,573,484</u>		<u>23,033,279</u>

### NET FAIR VALUE

All carrying values approximate fair value for all recognised financial instruments. With the exception of investments, there is no recognised market for the financial assets of the Council.

### RISK EXPOSURES

**Credit risk** represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

**Market Risk** is the risk that fair value of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market; and hence neither market risk or currency risk apply

**PORT AUGUSTA CITY COUNCIL**

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

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**Note 13 COMMITMENTS FOR EXPENDITURE**

	<u>Notes</u>	2015 \$	2014 \$
<b>Capital Commitments</b>			
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:			
Land			
Buildings & Structures - Central Oval Redevelopemnt			6,321,305
Plant & Equipment		<u>-</u>	<u>6,321,305</u>
These expenditures are payable:			
Less than 1 year			6,321,305
Later than one year and not later than 5 years			
Later than 5 years		<u>-</u>	<u>6,321,305</u>
<b>Other Expenditure Commitments</b>			
Other expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:			
Audit Services		16,500	16,500
Waste Collection Contract		1,795,782	2,581,974
Refuse Reserve Contract		3,429,484	3,429,484
Parks & Gardens Contract		798,670	1,195,296
Cleaning Services		344,196	558,368
Catering Services		300,000	938,710
Security Services		410,451	709,008
		<u>7,095,083</u>	<u>9,429,340</u>
These expenditures are payable:			
Less than one year		2,508,709	3,334,786
Not later than 5 years		<u>4,586,374</u>	<u>6,094,554</u>
		<u>7,095,083</u>	<u>9,429,340</u>

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**PORT AUGUSTA CITY COUNCIL**

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

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**Note 14 FINANCIAL PERFORMANCE INDICATORS**

**2015**

**2014**

These Financial Indicators have been calculated in accordance with *Information Paper - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

<b>Operating Surplus Ratio</b>	<b>(16.1%)</b>	<b>(41.5%)</b>
<u>Adjusted Operating Surplus</u>		
Rates - general & other less NRM levy		

This ratio expressed the operating surplus as a percentage of general rates and other rates, net of NRM levy.

<b>Adjusted Operating Surplus Ratio</b>	<b>(25.4%)</b>	<b>(31.2%)</b>
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In June, 2015, the Commonwealth Government made an advance of two quarterly payment of the Financial Assistance Grant for 2015/2016. (see Note 1 Recognition of Income). The Adjusted Surplus Ratio adjusts for this distortion.

<b>Net Financial Liabilities</b>	<b>34,573,647</b>	<b>28,873,926</b>
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Net Financial Liabilities are defined as total liabilities less financial assets(excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue (excluding NRM Levy)

<b>Net Financial Liabilities Ratio</b>	<b>92.5%</b>	<b>92.1%</b>
<u>Net Financial Liabilities</u>		
Total Operating Revenue Less NRM Levy		

<b>Asset Sustainability Ratio</b>		
<u>Net Asset Renewals</u>	<b>16.9%</b>	<b>21.2%</b>
Depreciation Expense as per Long Term Financial Plan		

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

**PORT AUGUSTA CITY COUNCIL**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015**NOTE 15 UNIFORM PRESENTATION OF FINANCES**

The following is a high level summary of both operating and capital investment activities of the Council prepared on a uniform and consistent basis. All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis. The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.

	2015 \$	2014 \$
Income	37,623,410	31,590,468
less Expenses	40,243,465	37,766,070
	<u>(2,620,056)</u>	<u>(6,175,602)</u>
<b>less Net Outlays on Existing Assets</b>		
Capital Expenditure on renewal and replacement of Existing Assets	1,762,834	1,298,754
less Depreciation, Amortisation and Impairment	(5,740,709)	(5,942,466)
less Proceeds from Sale of Replaced Assets	(97,155)	(168,686)
	<u>(4,075,030)</u>	<u>(4,812,398)</u>
<b>less Net Outlays on New and Upgraded Assets</b>		
Capital Expenditure on New and Upgraded Assets ( <i>Including investment property &amp; real estate developments</i> )	10,631,260	12,415,079
less Amounts specifically for New and Upgraded Assets	(1,314,757)	(4,849,593)
less Proceeds from Sale of Surplus Assets (including investment property and real estate developments)	-	-
	<u>9,316,503</u>	<u>7,565,486</u>
<b>Net Lending / (Borrowing) for Financial Year</b>	<u>(7,861,529)</u>	<u>(8,928,690)</u>

**PORT AUGUSTA CITY COUNCIL**

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

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**NOTE 16 OPERATING LEASES**

***Leases providing revenue to the Council***

Council owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed as rent and hire of non-investment property in Note 3.

***Lease payment commitments of Council***

Council has entered into non-cancellable operating leases for various items of computer equipment. No contingent rentals were paid during the current or previous reporting periods.

No lease imposes any additional restrictions on Council in relation to additional debt or further leasing.

Leases in relation to computer and office equipment permit Council, at expiry of the lease, to elect to re-lease, return or acquire the equipment leased.

No lease contains any escalation clause.

Commitments under non-cancellable operating leases that have not been recognised in the financial statements are as follows: No contingent rentals were paid during the current or previous reporting periods.

	<b>2015</b>	<b>2014</b>
	<b>\$</b>	<b>\$</b>
Not later than one year	353,073	293,182
Later than one year and not later than 5 years	583,194	720,562
	<u>936,267</u>	<u>1,013,744</u>

## PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

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### NOTE 17 SUPERANNUATION

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme and to HESTA. The Statewide Superannuation has two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector have the option to contribute to Marketlink and/or Salarylink. All other employees (including casuals) have all contributions allocated to Marketlink.

#### **Marketlink (Accumulation Fund) Members**

Marketlink receives both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation (9.50% in 2014/15; 9.25% in 2013/14). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

#### **Salarylink (Defined Benefit) Members**

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Scheme's Trustee based on advice from the Scheme's Actuary. The rate is currently 6.3% (6.3% in 2013/14) of "superannuation" salary.

Given that Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation, the remaining 3% for Salarylink members is allocated to their Marketlink account. Employees also make member contributions to the Fund. As such, assets accumulate in the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink Plan is a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by employer, and employees may transfer to another employee within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent full actuarial investigation was conducted by the Fund's actuary, A.C. Miller, FIAA, of Russell Employee Benefits Pty Ltd as at 30 June 2014. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

#### **Contributions to other schemes**

Council also makes contributions to other Superannuation Schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employees are represented by their share of net assets of the scheme, and no further liability attaches to the Council.

## PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

### NOTE 18 SEGMENT REPORTING

The Port Augusta City Council operates two Residential Aged Care Facilities (RACF's) in the City being Nerrilda and A.M. Ramsay Village. This segment report has been produced to comply with the requirements of the Commonwealth Government, a major funding source

BUSINESS SEGMENTS	TOTAL	RACF	OTHER	TOTAL	RACF	OTHER
	COUNCIL			COUNCIL		
	2015	2015	2015	2014	2014	2014
	\$	\$	\$	\$	\$	\$
<b>REVENUE</b>						
Grants & Subsidies	13,084,322	5,545,472	7,538,849	9,302,522	4,604,628	4,697,894
User Charges	4,967,366	2,152,366	2,815,000	4,624,436	2,112,268	2,512,169
Reimbursements	675,024	24,702	650,322	365,481	25,103	340,378
Investment Income	131,644	84,938	46,706	231,472	90,030	141,442
Other Revenue	18,765,054	56,110	18,708,945	17,066,556	63,821	17,002,735
<b>TOTAL REVENUE</b>	<b>37,623,410</b>	<b>7,863,588</b>	<b>29,759,822</b>	<b>31,590,468</b>	<b>6,895,850</b>	<b>24,694,617</b>
<b>EXPENDITURE</b>						
Operating Costs	34,502,756	9,002,125	25,500,631	31,823,604	8,264,995	23,558,609
Depreciation	5,740,709	531,178	5,209,531	5,942,466	531,696	5,410,770
	40,243,465	9,533,303	30,710,162	37,766,070	8,796,691	28,969,379
<b>Operating (Loss)/Surplus before Capital Revenues</b>	<b>(2,620,056)</b>	<b>(1,669,715)</b>	<b>(950,340)</b>	<b>(6,175,602)</b>	<b>(1,900,840)</b>	<b>(4,274,762)</b>
Capital Revenues	1,350,925		1,350,925	4,777,024		4,777,024
<b>RESULT</b>						
<b>Operating Result (Loss)/Surplus</b>	<b>(1,269,131)</b>	<b>(1,669,715)</b>	<b>400,585</b>	<b>(1,398,578)</b>	<b>(1,900,840)</b>	<b>502,262</b>
<b>ASSETS</b>						
Current Assets	7,334,936	3,016,289	4,318,648	7,246,161	3,134,566	4,111,595
Non-Current Assets	207,485,026	7,755,442	199,729,584	202,357,512	8,026,257	194,331,255
Intangible Assets	2,100,000	2,100,000		2,100,000	2,100,000	
<b>TOTAL ASSETS</b>	<b>216,919,962</b>	<b>12,871,731</b>	<b>204,048,232</b>	<b>211,703,673</b>	<b>13,260,823</b>	<b>198,442,850</b>
<b>LIABILITIES</b>						
Current Liabilities	28,016,884	4,051,593	23,965,291	22,063,937	4,131,417	17,932,520
Non-Current Liabilities	13,743,192	967,408	12,775,784	13,902,822	1,217,134	12,685,688
<b>TOTAL LIABILITIES</b>	<b>41,760,076</b>	<b>5,019,001</b>	<b>36,741,075</b>	<b>35,966,759</b>	<b>5,348,551</b>	<b>30,618,208</b>
<b>NET ASSETS</b>	<b>175,159,886</b>	<b>7,852,729</b>	<b>167,307,157</b>	<b>175,736,914</b>	<b>7,912,272</b>	<b>167,824,642</b>

**PORT AUGUSTA CITY COUNCIL**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015**NOTE 18 SEGMENT REPORTING CONTINUED**

<b>REVENUE</b>	<b>\$</b>	<b>EXPENSES</b>	<b>\$</b>
Government Subsidies	5,463,747	Wages & Superannuation - Care	3,296,333
Resident Charges	2,152,366	Wages & Superannuation - Admin	447,536
Capital Grants	0	Wages & Superannuation - Other	1,783,753
Bond Retentions	81,725	Management Fees	361,723
Interest Income	84,938	Depreciation & Amortisation	531,178
Donations & Contributions	65,757	Interest	91,380
Other Operating Revenue	<u>15,055</u>		
<b>TOTAL OPERATING REVENUE</b>	<b><u>7,863,588</u></b>	Building Repairs & Maintenance	205,414
		Insurance	296,827
		Motor Vehicles	11,852
		Utilities	123,120
		Other Expenses	<u>2,384,187</u>
		<b>TOTAL EXPENSES</b>	<b><u>9,533,303</u></b>
<b>SEGMENT RESULT SURPLUS(DEFICIT)</b>			<b>(1,669,715)</b>
<b>SEGMENT ASSETS</b>	<b>\$</b>	<b>SEGMENT LIABILITIES</b>	<b>\$</b>
<b>Current Assets</b>		<b>Current Liabilities</b>	
Investment	2,832,589	Borrowings	257,124
Trade Receivables	183,700	Trade Payables	296,231
Other Current Assets		Employee Provisions	516,477
		Accommodation Bonds	2,831,258
		Other Current Liabilities	<u>150,503</u>
<b>TOTAL CURRENT ASSETS</b>	<b><u>3,016,289</u></b>	<b>TOTAL CURRENT LIABILITIES</b>	<b><u>4,051,593</u></b>
Property, Plant & Equipment	7,755,442	Loans	864,250
Intangibles	2,100,000	Employee Provisions	103,158
Other Non-Current Assets		Accommodation Bonds	0
		Other non-current liabilities	
<b>TOTAL NON-CURRENT ASSETS</b>	<b><u>9,855,442</u></b>	<b>TOTAL LIABILITIES</b>	<b><u>967,408</u></b>
<b>SEGMENT TOTAL ASSETS</b>	<b><u>12,871,731</u></b>	<b>SEGMENT TOTAL LIABILITIES</b>	<b><u>5,019,001</u></b>
<b>SEGMENT NET ASSETS</b>	<b>7,852,729</b>		

## **PORT AUGUSTA CITY COUNCIL**

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

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### **NOTE 19 CONTINGENCIES & ASSETS & LIABILITIES NOT RECOGNISED IN THE STATEMENT OF FINANCIAL POSITION**

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position but knowledge of those items is considered relevant to user of the financial report in making and evaluating decisions about the allocation of scarce resources.

#### **1. LAND UNDER ROADS**

As reported elsewhere in these Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled 410km of road reserves of average width 20 metres.

#### **2. POTENTIAL INSURANCE LOSSES**

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to a deductible "insurance excess", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

## PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

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### Note 20 ASSETS SUBJECT TO RESTRICTIONS

The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally raised.

	2015	2014
<b>CASH &amp; FINANCIAL ASSETS</b>	Notes	
Unexpended grant funds and accumulated interest Central Oval	0	259,354
	<u>0</u>	<u>259,354</u>
<b>TOTAL ASSETS SUBJECT TO EXTERNALLY IMPOSED RESTRICTIONS</b>	<u>0</u>	<u>259,354</u>

In 2011/12 Council received a grant of \$5,000,000 from the State Government of South Australia for the Central Oval Redevelopment Project. Additional funding was received in installments from the Federal Government, totalling \$250,000 for 2012/13 and \$4,250,000 for 2013/14. Monies from these grants have been expended during the 2013/2014 and 2014/2015 financial years.

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**PORT AUGUSTA CITY COUNCIL**

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

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**ANNUAL FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 30 June 2015**

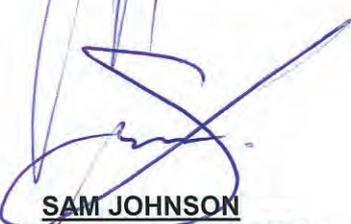
**CERTIFICATION OF AUDITOR INDEPENDENCE**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Port Augusta City Council for the year ended 30 June 2015, the Council's Auditor, Ian McDonald has maintained his independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.



**JOHN BANKS**  
**CHIEF EXECUTIVE OFFICER**



**SAM JOHNSON**  
**PRESIDING MEMBER**  
**AUDIT COMMITTEE**

22/10/ 2015

# PORT AUGUSTA CITY COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2015

## Working Paper - RECONCILIATION OF GOVERNMENT GRANTS

This schedule records all amounts received from other levels of Government, whether described as grants, subsidies or otherwise. All amounts (other than untied grants) are required to be held as cash or authorised investments until expended. (Amounts shown as negative are awaiting reimbursement to Council.)

	Notes	Opening Balance 1 July 2014	Movements		Closing Balance 30 June 2015
			Received/ Receivable	Expended	
		\$	\$	\$	\$
<b>GRANTS (with discretion use)</b>					
<b>GENERAL PURPOSE (Untied)</b>					
Grants Commission Grant - general purpose		0	2,711,104	2,711,104	0
Grants Commission Grant - general purpose (2015/16 Advance)		0	1,338,848	0	1,338,848
Grants Commission Grant - roads funding		0	284,108	284,108	0
Grants Commission Grant - roads funding (2015/16 Advance)		0	167,124	0	167,124
Roads to Recovery		0	208,719	6,870	201,849
<b>Subtotal</b>		<b>0</b>	<b>4,709,903</b>	<b>3,002,082</b>	<b>1,707,821</b>
<b>SPECIFIC PURPOSE (Recurrent)</b>					
Nerrilda		0	2,945,893	2,945,893	0
Health Focus Program		0	195,244	195,244	0
Ramsay Village		0	2,599,580	2,599,580	0
Childcare Centre		0	383,989	383,989	0
Special Needs Funding		0	221,062	221,062	0
NFWRHS Health Service	101,202	147,500	184,250	184,250	64,452
HACC - Special Needs		0	47,812	47,812	0
Health Focus Dementia Program		0	33,344	33,344	0
Substance Mis-Use Service		0	567,389	566,074	1,315
Sobering Up Centre		0	667,004	667,004	0
Immunisation		0	5,487	5,487	0
HACC - Mens DVA Shed		0	41,435	41,435	0
Star Club Field Officer		0	32,750	32,750	0
Library Service		0	46,400	46,400	0
OPAL Program		0	12,493	12,493	0
Fuel Tax Subsidy		0	13,394	13,394	0
<b>Subtotal</b>		<b>101,202</b>	<b>7,960,775</b>	<b>7,996,211</b>	<b>65,767</b>
<b>SPECIFIC PURPOSE (Non-Recurrent)</b>					
HACC - Collaborative Project Cwith		28,303	57,875	89,742	(3,564)
HACC - Collaborative Project State		0	0	0	0
HACC - Transitional Project		28,704	(28,704)	0	0
Exceptional Needs		0	187,181	187,181	0
Secure Taxi Rank		0	22,800	22,800	0
Foreshore Protection		0	50,000	50,000	0
Country Arts		0	6,350	6,350	0
Indigenous Engagement		0	85,000	85,000	0
Childcare Professional Development		0	23,971	23,971	0
Childcare DECS		0	9,170	9,170	0
<b>Subtotal</b>		<b>57,007</b>	<b>413,643</b>	<b>474,214</b>	<b>(3,564)</b>
<b>TOTAL OPERATING GRANTS</b>					
		<b>158,209</b>	<b>13,084,321</b>	<b>11,472,507</b>	<b>1,770,024</b>
<b>2014 Totals</b>					
		93,131			117,711
<b>CAPITAL GRANTS</b>					
<b>SPECIFIC PURPOSE (Recurrent)</b>					
<b>Subtotal</b>					
<b>SPECIFIC PURPOSE (Non-Recurrent)</b>					
Central Oval		0	500,000	500,000	0
Airport		0	264,757	264,757	0
Eastside Jetty		0	550,000	550,000	0
<b>Subtotal</b>		<b>0</b>	<b>1,314,757</b>	<b>1,314,757</b>	<b>0</b>
<b>TOTAL CAPITAL GRANTS</b>					
		<b>0</b>	<b>1,314,757</b>	<b>1,314,757</b>	<b>0</b>
<b>2014 Totals</b>					
		5,250,000			0

Recognised as revenue in advance of expenditure

Current receivable - Other levels of Government

6

158,209

1,770,024



**Port Augusta City Council**  
**ANNUAL FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 June 2015**

**STATEMENT BY AUDITOR**

I confirm that, for the audit of the financial statements of the Port Augusta City Council for the year ended 30 June 2015, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.

**Ian G McDonald FCA**

Dated this 30<sup>th</sup> day of September 2015

Liability limited by a scheme approved under Professional Standards Legislation

October 24, 2015

Mayor Sam Johnson  
Port Augusta City Council  
PO Box 1704  
PORT AUGUSTA SA 5700



Dear Mayor Johnson,

Please be advised that we have now completed the external financial audit of your Council for the financial year ended 30 June 2015.

The audit opinion has been signed without qualification.

**1. Report on Matters Arising from the Audit**

There is no matter that requires a report to the Minister.

We are satisfied with the action taken in relation to our audit communication during the year.

The Auditor's Independence Declaration has been provided to the Chief Executive Officer.

**2. Adequacy of the Internal Control Environment**

In our opinion, Council's internal control environment is adequate.

A review of the internal control framework documentation should be undertaken annually.

**3. Asset Management plans**

An Asset Management Plan for buildings has not been finalised as yet. Once the storm water and waste water assets are revalued in the 2015/16 year an additional Asset Management Plan should also be developed for those assets.

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#### 4. Financial Statements

We have finalised our audit of the financial statements.

Based on the financial indicators, Council's sustainability is reported as follows:

The operating deficit before capital amounts was \$2,575,323 (2014: \$6,175,602). Net financial liabilities increased from \$28,627,606 in 2014 to \$34,280,275. This is detailed in Note 15 – Uniform Presentation of Finances.

The revaluation of infrastructure was updated. We are satisfied with the depreciation expense amount and methodology.

The Commonwealth Government again made an advance payment of the Financial Assistance Grant for the 2015/2016 year. This meant the equivalent of half of the budgeted annual income for next year was received. This is detailed in Significant Accounting Policies Note 1 – 3 income recognition.

Below is a summary which highlights the underlying operating result and net borrowing increase for aged care services and council operations for the year.

	Aged Care	Council Operations
Operating surplus/(deficit)	(1,666,715)	(953,341)
Less depreciation	531,178	5,209,531
Financial Assistance Grant paid in advance	-	(1,505,972)
<b>Net adjusted operating surplus/(deficit)</b>	<b>(1,135,537)</b>	<b>2,750,218</b>
<i>2014 net adjusted operating surplus/(deficit)</i>	<i>(1,369,144)</i>	<i>2,671,993</i>
Capital expenditure	(260,363)	(12,036,576)
Less capital grants	-	1,314,757
Less accommodation bonds	(169,756)	
<b>Net capital income/(expenditure)</b>	<b>(430,119)</b>	<b>(10,721,819)</b>
<b>Net lending/(borrowing)</b>	<b>(1,565,656)</b>	<b>(7,971,601)</b>

As this is the last year of our five year external audit contract we would like to thank Council finance staff for their assistance over this period. They have always been a pleasure to deal with.

With our extensive local government experience it has always astounded us what the small number of finance staff continue to achieve given the extensive and varied services managed by Council.

Please do not hesitate to contact us if further information is required.

Yours sincerely,

A handwritten signature in cursive script, appearing to read 'Ian McDonald', written in black ink.

Ian Mc Donald,

Cc: Audit Committee Chairperson  
City Manager



# COMPLIANCE REPORT

## Section Four

### INFORMATION STATEMENT

- 4.1 Functions of the Council and Decision Making structure
- 4.2 Public Participation
- 4.3 Community Consultation
- 4.4 Confidentiality Provisions
- 4.5 Public Access to Council Documents
- 4.6 Freedom of Information Requests  
*Including Schedule 1 – Committees of Council & External  
Committees/Boards/Associations*



# Information Statement

Pursuant to Section 9 (1a) of the *Freedom of Information Act 1991*, Council must, at intervals of not more than 12 months, cause an up-to-date information statement to be published. The Information Statement must contain:

- 1) a description of the structure and functions of the agency; a description of the ways in which the functions (including, in particular, the decision-making functions of the agency) affect members of the public;
- 2) a description of any arrangements that exist to enable members of the public to participate in the formulation of the agency's policy and the exercise of the agency's functions;
- 3) a description of the various kinds of documents that are usually held by the agency, including the various kinds of documents that are available for inspection at the agency and whether or not inspection of any such document is subject to a fee or charge; those documents that are available for purchase and those available free of charge;
- 4) a description of the arrangements that exist to enable a member of the public to obtain access to the agency's documents and to seek amendment of the agency's records concerning his or her personal affairs;
- 5) a description of the procedures of the agency in relation to the giving of access to the agency's documents and to the amendment of the agency's records concerning the personal affairs of a member of the public including the designation of the officer or officers to whom inquiries should be made and the address or addresses at which applications under this Act should be lodged;
- 6) must identify each of the agency's policy documents;
- 7) must specify the designation of the officer or officers to whom inquiries concerning the procedures for inspecting and purchasing the agency's policy document should be made; and
- 8) must specify the address or addresses at which, and the times during which, the agency's policy documents may be inspected and purchased.

Subject to certain restrictions, the FOI Act gives members of the public a legally enforceable right to access information held by South Australian (Local) Government agencies such as Councils. The purpose of this statement is to assist members of the public to identify the functions and decision making processes of Council, detail the types of information held by Council and advise how it can be accessed by the public.

The following information fulfils Council legislative requirements in relation to its reporting obligations in regards to an up-to-date information statement and this Statement is incorporated within Council Annual Report each year.

## 4.1 Functions of the Council and Decision Making Structure

### 4.1.1 Full Council and provisions for meeting procedures

- a) The Council consists of the Principal Members of Mayor and nine Elected Members who represent residents and ratepayers in the City of Port Augusta.

'Council' is the body corporate consisting of Elected Members as constituted under the *Local Government Act 1999*. The principal role of Council is to provide for the government and management of its area at the local level and, in particular:

- i) to act as representative, informed and responsible decision maker in the interest of its community; and
- ii) to provide and co-ordinate various public services and facilities and to develop its community and resources in a socially just and ecologically sustainable manner; and
- iii) to encourage and develop initiatives within its community for improving the quality of life of the community; and
- iv) to represent the interests of its community to the wider community; and
- v) to exercise, perform and discharge the powers, functions and duties of local government under the Local Government Act and other acts in relation to the area for which it is constituted (Section 6, *Local Government Act*).

The functions of Council include:

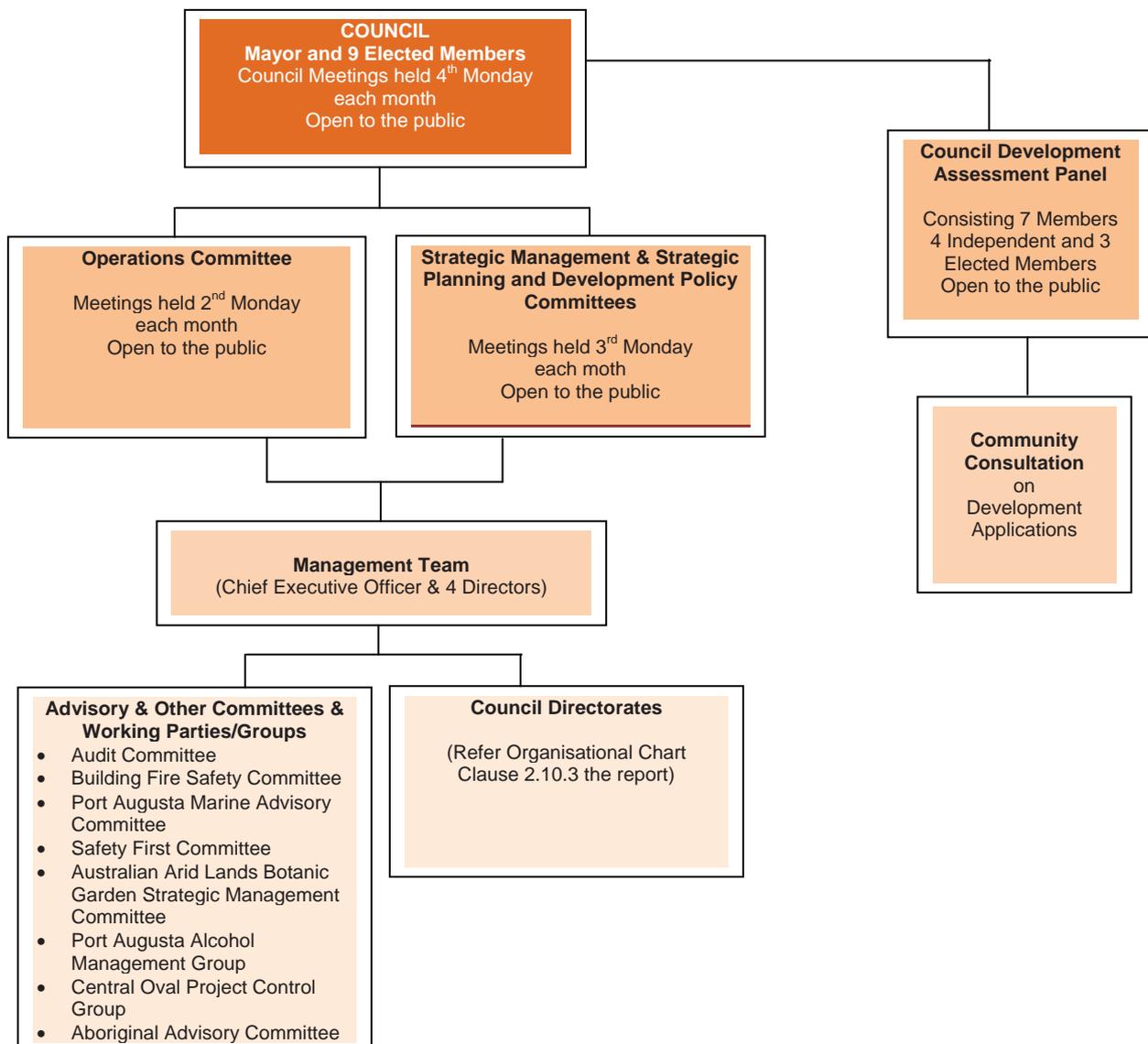
- vi) to plan at the local and regional level for the development and future requirements of its area;
  - vii) to provide services and facilities that benefit its area, its ratepayers and residents, and visitors to its area (including general public services or facilities (including electricity, gas and water services, and waste collection, control or disposal services or facilities), health, welfare or community services or facilities, and cultural or recreational services or facilities);
  - viii) to provide for the welfare, well-being and interests of individuals and groups within its community;
  - ix) to take measures to protect its area from natural and other hazards and to mitigate the effects of such hazards;
  - x) to manage, develop, protect, restore, enhance and conserve the environment in an ecologically sustainable manner, and to improve amenity;
  - xi) to provide infrastructure for its community and for development within its area (including infrastructure that helps to protect any part of the local or broader community from any hazard or other event, or that assists in the management of any area);
  - xii) to promote its area and to provide an attractive climate and locations for the development of business, commerce, industry and tourism;
  - xiii) to establish or support organisations or programs that benefit people in its area or local government generally;
  - xiv) to manage and, if appropriate, develop, public areas vested in or occupied by the Council;
  - xv) to manage, improve and develop resources available to the Council;
  - xvi) to undertake other functions and activities conferred by or under an Act.
- b) Ordinary meetings of the Council are held in the Council Chambers, 4 Mackay Street, Port Augusta on the 4<sup>th</sup> Monday of each month, commencing at 6pm. All meetings are open to the public, with the exception of any matters subject to an order of confidentiality (Section 90 *Local Government Act*). Notices of all meetings of Council and its Committees are available on the Council Website and from the Civic Centre display board.
- c) One of the main opportunities for the community to gain information about the business of Council is its agendas and associated reports prepared for Council and Committee Meetings. Agendas, including minutes of the previous meetings and supporting documentation, are placed on public display no less than three days prior to meetings. They are available on Council's website at [www.portaugusta.sa.gov.au](http://www.portaugusta.sa.gov.au) and at each office of the Council that is open to the public for the general administration of Council business.
- d) Community members are encouraged to attend Committee and Council Meetings, which is a great way to keep informed on the activities of the Council. The community is also provided an opportunity to ask questions of the Elected Members at the Council Meetings held on the fourth Monday of every month.
- e) Notice of a meeting and the agenda are placed on public display and continue to be published on the website, listed under the relevant meeting date.

#### 4.1.2 Council Committees and Subsidiaries

- a) Schedule 1 of this statement lists the various committees of Council and identifies under which section of the *Local Government Act* or *Development Act* they have been formed. Council has also established other working groups to assist in the performance of its functions, and these are outlined in more detail within Clause 2.5 of Section Two of this report.
- b) Committees streamline Council business and assist in the performance of its functions. The membership of Committees and their Terms of Reference are determined by Council.

- c) Committees meet at intervals determined in their Terms of Reference (available on Council's website and at the Council Office, 4 Mackay Street, Port Augusta) and make recommendations to Council. Any recommendations by Committees will be investigated and supported by a report to Council for consideration. Meetings of Committees are open to the public with the exception of any matters subject to an order of confidentiality (Section 90, *Local Government Act 1999*).
- d) Chapter 6 of the *Local Government Act* and the *Local Government (Procedures of Meetings) Regulations* prescribe the way meetings of a Council and its Committees are to be conducted. Council has also adopted a Code of Practice – Meeting Procedures 1.1.15.
- e) Section 41 of the *Local Government Act* empowers a Council to establish Committees:
  - i) to assist the Council in the performance of its functions;
  - ii) to enquire into and report to the Council on matters within the ambit of the Council's responsibilities;
  - iii) to provide advice to the Council; and
  - iv) to exercise, perform or discharge delegated powers, functions or duties.

#### 4.1.3 Decision Making Structure



#### 4.1.4 External Committees/Boards/Associations

Council participates in a number of external Committees, Boards and Associations, comprising Elected Members, staff and the public and these are listed in Schedule 1.

#### 4.1.5 Delegations

The Port Augusta City Council undertakes a review of its delegations on an annual basis. Council considers all delegations that it makes to the Council Development Assessment Panel and Chief Executive Officer under the various Acts that Council administers as part of this review and also to officers in line with the Minister's Authorisation Notice (22 August 2013) under the *Roads Traffic Act 1961* and the Fire Prevention Officers under the *Fire and Emergency Services Act 2005*.

Council's resolution outlining the various delegations made to the Chief Executive Officer is then reviewed by the Chief Executive Officer who, as approved by Council, then sub-delegates various powers and functions to officers of the Council.

A Delegations Register has been developed and provides details of all delegations and sub-delegations including any limitations and conditions imposed by Council and/or the Chief Executive Officer.

A copy of the Delegations Register is available on Council's Website [www.portaugusta.sa.gov.au](http://www.portaugusta.sa.gov.au) under the headings: 'The Council' – 'Council Documents' – 'Registers'.

#### 4.1.6 Services for the Community

- a) Council is required by legislation to:
- 1) determine policies to be applied by the Council
  - 2) develop and adopt Strategic Management Plans
  - 3) prepare and adopt Annual Business Plans and Budgets
  - 4) establish an Audit Committee
  - 5) develop appropriate policies, practices and processes of internal control
  - 6) set performance objectives
  - 7) establish policies and processes for dealing with complaints, requests for service, and internal review of Council decisions
  - 8i) determine the type, range and scope of projects to be undertaken by the Council
  - 9) deliver planning and development, dog and cat management, fire prevention and certain public health services
  - 10) provide the necessary administrative services to support Council's functions.
- b) Other services and activities are provided through the decision making processes of Council in response to local needs, interests and aspirations of individuals and groups within the community to ensure that Council resources are used equitably.

Port Augusta City Council provides a total of 52 services, for the benefit of the community, namely:

1	Aboriginal Community Engagement	27	Information Technology
2	Aerodromes	28	Infrastructure Technical Services
3	A.M. Ramsay Village	29	Library & Community Information
4	Asset Management	30	Media & Communications
5	Australian Arid Lands Botanic Garden	31	Men's Shed
6	<i>Be Active</i> Centre	32	Miriam High Special Needs Centre
7	Building Inspection Services	33	Nerrilda Nursing Home
8	Cemeteries	34	OPAL Program
9	Central Oval Precinct	35	Outdoor Adventure Centre
10	Childcare Centre	36	Parks, Gardens, Ovals
11	City Management	37	Port Augusta Cultural Centre – Yarta Purtli
12	City Safe Patrol	38	Community & Recreational Development
13	Contracts and Events	39	Rates Administration
14	Corporate Services	40	Roads, Bridges and Jetties

15	Customer Services	41	Records Management
16	Drug and Alcohol Management	42	Retirement Accommodation
17	Economic Development	43	Ryan Mitchell Swim Centre
18	Environmental Health	44	STARCLUB
19	Financial & Treasury Management	45	Street Lighting
20	Footpaths	46	Theatres – Lea Memorial and Institute
21	Foreshore Development/Levee Banks	47	Town Planning
22	General Inspection	48	Wadlata Outback Centre
23	Governance	49	Waste Management
24	Health Focus	50	Work, Health and Safety
25	Human Resource	51	Youth Services
26	Immunisation	52	Far North HACC Collaborative Project

## 4.2 Public Participation

### 4.2.1 Public involvement in Council Meetings:

Meetings of Council or Council Key Committees are conducted in the Council Chambers, Civic Centre, 4 Mackay Street, Port Augusta. This venue is open to the public and community members are encouraged and welcome to attend.

### 4.2.2 Opportunities for community members to voice their opinion and provide feedback and comment:

- a) Elected Members – members of the public can contact Elected Member/s of Council to discuss any issues relevant to Council.
- b) Written Submissions – a member of the public can write to Council on any Council practice, procedure, activity or service. All written submissions should be forwarded to Chief Executive Officer, Port Augusta City Council, PO Box 1704, Port Augusta SA 5700 or by email to [admin@portaugusta.sa.gov.au](mailto:admin@portaugusta.sa.gov.au)
- c) Petitions – written petitions can be addressed to the Council on any issue within the Council's jurisdiction.
- d) Deputations to Council – with the written permission of the Presiding Member of the Committee or the Mayor, a member of the public can address a Committee or the Council personally or on behalf of a group of residents for up to 5 minutes on any item that is relevant to that Committee or the Council, depending on the number of deputations scheduled for a particular meeting. Written request to be heard by Council or a Committee must be received 4 hours prior to the commencement of the meeting to which the deputation is being requested, if the deputation relates to a matter of business on the agenda. If the matter is not already listed on the agenda, then the written request must be received at the principal office of the Council five clear days prior to the day on which the meeting is scheduled.
- e) Community Consultation – The Port Augusta City Council is committed to open, honest, accountable and responsible decision making. Council's Public Consultation Policy 1.1.08 facilitates effective communication between Council and the community, encouraging community involvement and partnerships in planning and decision making. The policy sets out the steps Council will take in relation to public consultation and ensures that the most cost effective methods of informing and involving the community, which are appropriate for specific circumstances and consultation topics, are used. The policy is available via Council's website.
- f) Working Groups – Council at times seeks registrations of interest from community members interested in participating on specific working groups that are formed to address special projects or activities of the Council.
- g) Surveys – Council undertakes periodic surveys of the community when seeking feedback on particular issues.

- h) Community Ideas and Question Time forum – members of the community have a formal and informal process available to them to ask, and have answered, any questions they wish to raise. The formal process provides a member of the community to write to Council to seek a written response or alternatively members of the community can attend 30 minutes prior to the Ordinary Council Meeting on a monthly basis, to ask questions directly to the Elected Members and Management Group. The Community Ideas and Question Time Forum Policy 2.2.12 outlines the process to be followed when a member of the community has a question they wish to ask.

### 4.3 Community Consultation

Council consults and engages with its community on numerous issues throughout each financial year. During consultation processes, community members have an opportunity to comment and/or be heard by Council on issues that interest them. Submissions received as part of consultation processes are assessed and considered by Council as part of the decision making process.

#### 4.4.1 General Consultation Activities undertaken during 2014/2015:

Month	Consultation Relating to:
July 2014	Revocation of Classification of Community Land – Old Golf Course Land (adjacent Stuart Highway)
October 2014	Declaration of Private Road to Public Road – Pybus Street (3 month notification requirement)
February 2015	<ul style="list-style-type: none"> <li>• Port Augusta Tennis Association – Proposed Long Term Lease for Tennis Courts</li> <li>• Urban Growth Development Plan Amendment – Part 2</li> <li>• Port Augusta Public Health Plan</li> </ul>
March 2015	Review Order Making Policy
April 2014	Port Augusta South Football Club – Proposed Long Term Lease
May 2015	Annual Budget and Business Plans 2015/2016
June 2015	Port Augusta Netball Association, Port Augusta Basketball Association and Spencer Gulf Football League – Proposed Long Term Leases

In addition to the legislative provisions for placing adverts in a newspaper circulating in the area of the Council for specific issues being considered by Council, as part of the consultation process, a Community Forum was held in relation to the Port Augusta Public Health Plan and two Community Forums were held on the draft Budget and Business Plans for 2015/2016. These sessions were held to provide an opportunity for members of the community to attend and ask questions and get answers so that they could make informed submissions to Council on these issues.

Council also advised the community, through adverts in 'The Transcontinental', of general information such as Christmas/New Year closure, road closures, commencement of and closure of the Secure Taxi Rank and public notifications for development applications.

### 4.4 Confidentiality Provisions

Pursuant to Section 90(2), a Council or Council Key Committee may order that the public be excluded from attendance at a meeting for a variety of reasons. Where an order is made to exclude the public, a note must be made in the minutes of the making of the order, outlining the grounds on which it is made, as well as the duration of the order.

The table below indicates the reasons that a matter may be considered under the confidentiality provisions, and the number of occasions during the 2014/2015 financial year each of these provisions was enforced:

Section of the Local Government Act	Number of times used
<b>Section 90(3)(a)</b> – information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)	4
<b>Section 90(3)(b)</b> – information the disclosure of which: (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council, and (ii) would, on balance, be contrary to the public interest.	4
<b>Section 90(3)(c)</b> – information the disclosure of which would reveal a trade secret	0
<b>Section 90(3)(d)</b> – commercial information of a confidential nature (not being a trade secret) the disclosure of which: (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and (ii) would, on balance, be contrary to the public interest.	2
<b>Section 90(3)(e)</b> – matters affecting the security of the council, members or employees of the council, or council property, or the safety of any person.	0
<b>Section 90(3)(f)</b> – information the disclosure of which could reasonably be expected to prejudice the maintenance of law, including by affecting (or potentially affecting) the prevention, detection or investigation of a criminal offence, or the right to a fair trial.	0
<b>Section 90(3)(g)</b> – matters that must be considered in confidence in order to ensure that the council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty.	1
<b>Section 90(3)(h)</b> – legal advice	0
<b>Section 90(3)(i)</b> – information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council.	0
<b>Section 90(3)(j)</b> – information the disclosure of which: (i) would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official; and (ii) would, on balance, be contrary to the public interest.	0
<b>Section 90(3)(k)</b> – tenders for the supply of goods, the provision of services or the carrying out of works	0
<b>Section 90(3)(l)</b> – deleted	0
<b>Section 90(3)(m)</b> – information relating to a proposed amendment to a Development Plan under the <i>Development Act 1993</i> before a Development Plan Amendment relating to the amendment is released for public consultation under the Act.	1
<b>Section 90(3)(n)</b> – information relevant to the review of a determination of a council under the <i>Freedom of Information Act 1991</i> .	0

4.4.1 Pursuant to Section 91(7) of the *Local Government Act 1999* the following information further outlines details of the use of confidential provisions during the reporting period. There were 12 instances where Council considered an item under the confidentiality provisions. During the 2014/2015 financial year Council resolved 240 issues, of which 12 were subject to confidentiality provisions. This equates to 5% of all issues considered by Council being treated under confidentiality and this is outside of the Ombudsman's recommendation of 3%.

The topics, provisions, when the order was made, period of confidentiality and date documents have been released, ceased to apply or revoked during the reporting period are as follows:

No.	Topic & Confidential Provisions Used	Order Made	Period	Documents released
1	Appointment of Independent Members on Port Augusta City Council's Development Assessment Panel	29/7/2015	Less than one month	Yes
2	Election for the positions of Representatives of the LGFA of SA Board of Trustees	22/9/2014	Until announcement of the outcome of the elections	Yes

No.	Topic & Confidential Provisions Used and Period	Order Made	Date Expired and Released during reporting period	Remade
3	Information Update # 1 – Expressions of Interest Aged Accommodation	22/9/2014	31/7/2015 or until determination is made by Council in relation to this matter	No
4	Nominations for LGA President, Board Members and Deputy Board Members	27/1/2015	Until appointments have been finalised and announced	Yes
5	Variation to Chief Executive Officer Salary Package	27/1/2015	Until 28/2/2015	Yes
6	Minister Instigated Development Plan Amendment	23/2/2015	Until release of the DPA by the State Government for public consultation	Yes
7	Proposed Residential Development adjacent Airport Land – Sale Agreement	10/3/2015	Until sale agreement arrangements have been determined and have been either terminated or renegotiated and fully extended	No
8	Information Update #2 – Expressions of Interest Aged Accommodation	23/2/2015	Until 31 July 2015 or until determination is made by Council in relation to this matter	No
9	Arrears of Rates – Sale of Land for Non-Payment of Rates	23/2/2015	Until the public release of information relating to the auction for the sale of properties for non-payment of rates	No
10	Information Update #3 – Expressions of Interest Aged Accommodation	27/4/2015	Until 31 July 2015 or until determination is made by Council in relation to this matter	No
11	Proposed Residential Development adjacent Airport Land – Sale Agreement	25/5/2015	Until sale agreement arrangements have been determined and have been either terminated or renegotiated and fully executed	No
12	Sale Process – Netball Courts, Railway Parade, Port Augusta	25/5/2015	Until the conclusion of the Meeting	Yes

4.4.2 As at 30 June 2015, of the 12 confidential items listed above, 5 items remained under confidential provisions for a period of under 3 months, 5 items were for a period between 4 to 6 months, and 2 were for a period of 7-9 months.

Of the 12 items placed under confidential provisions 6 items have been released during the financial year, and 6 items will remain under confidential provisions as at 30 June 2015.

4.4.3 Pursuant to Section 91(9) of the *Local Government Act 1999*, a review was undertaken of all confidential orders which have, or will as outlined above, operate for a period exceeding 12 months (this includes items from previous financial years). Following a review of all confidential orders that exceed 12 months (previous financial years) or will exceed 12 months (those items from 2014/2015 financial year), Council at its meeting held on 22 June 2015 resolved to approve 29 items remaining under confidential provisions until either 31 July 2016 or formal lodgement of a development application. A further review will be conducted in June 2016 if the confidential provisions have not been lifted during the 2015/2016 financial year.

No.	Topic & Confidential Provisions Used and Period	Order Made	Date Expired and Released during reporting period	Remade
1	Investigation into future options of Council's Aged Care Facilities – period until 31/7/2015 Item 1 Items 1, 7 and 8 Item 7 Item 6 Item 3, 8 and 10	2009/2010 2010/2011 2011/2012 2013/2014 2014/2015	No	22/6/2015
2	Proposed residential development adjacent Airport – period until formal lodgement of development application Items 9, 12 and 16 Items 7,10,19 and 20	2007/2008 2008/2009	No	22/6/2015
3	Residential Development adjacent Airport – Sale Agreement Negotiations: Item 5 Item 3 Items 10 & 11 Items 7 & 11 Airport Land Development Master Plan Item 13 Period until formal lodgement of Development Application	2010/2011 2012/2013 2013/2014 2014/2015 2011/2012	No	22/6/2015
4	Winninowie Development Proposal – period until formal lodgement of development application Item 10 Item 1	2010/2011 2011/2012	No	22/6/2015
5	Negotiations with State Government around transfer of Cinema Augusta and other surplus TAFE SA buildings Items 6 and 12	2013/2014	No	22/6/2015
6	Information provided by a public authority in relation to areas of significant importance pertaining to Aboriginal Heritage Item 14	2013/2014	No	22/6/2015
7	Sale of Land for non-payment of Rates	2014/2015	No	22/6/2015

#### 4.4.4 Contracts with Confidentiality Clauses

Pursuant to Clause 13(2) of Schedule 1 of the *Freedom of Information Act 1991*, Council has an opportunity to include a clause within a contract document outlining a schedule of confidentiality provisions within the contract. Council must also regularly report to the Minister administering the Act, the number of contracts containing confidentiality clauses that have been entered into by Council. Council did not have cause to include these provisions within any contract documents during the 2014/2015 financial year.

#### 4.5 Public Access to Council Documents

Most information and documentation held by Council is available for public viewing and is readily available without recourse to the Freedom of Information Act and we invite you to discuss your information needs with us. Council operates an Electronic Records Management System (TRIM) for the effective management of Council's records.

Port Augusta City Council's Annual Report and Information Statement is available free of charge upon request at the Council Office, 4 Mackay Street, Port Augusta or the Public Library. A copy is also available on Council's website – [www.portaugusta.sa.gov.au](http://www.portaugusta.sa.gov.au)

The public also has access to the following documents, some of which are available free of charge via Council's website, while others can be viewed at the Council Office. Alternatively, copies may be obtained at a charge as outlined within Council's Fees and Charges Register.

#### 4.5.1 Policy/Procedure Manual

During the reporting period Council adopted four new policies 2.3.10, 2.3.11, 2.3.12 and 2.7.05.

Council's publicly available Policy Manual has been divided into two (2) specific Manuals – Statutory Manual (policies required under the *Local Government Act 1999* or another Act) and Operational Units Manual (policies relating to operational matters).

Following is a list of the various Policies/Procedures and Codes of Practice that Council has publicly available. These documents are able to be accessed via Council's website [www.portaugusta.sa.gov.au](http://www.portaugusta.sa.gov.au) under the heading 'The Council' and sub-heading 'Council Documents'.

<b>Statutory Manual</b>			
<i>Local Government Act 1999</i>			
1.1.01	Statutory Code of Conduct – Council Members	1.1.09	Purchasing, Contract and Tendering
1.1.02	Elected Members' Training and Development	1.1.10	Rating Policy 2011/2012
1.1.03	Elected Members' Caretaker Role during an Election Period	1.1.11	Financial – Internal Control
1.1.04	Elected Members' Expenses, Facilities and Support	1.1.12	Sale of Council Land
1.1.05	Internal Review of Council Decisions	1.1.13	Statutory Procedure – Making of Orders
1.1.06	Access to Council Meetings and Documents	1.1.14	Street Names
1.1.07	Policy Deleted	1.1.15	Code of Practice – Meeting Procedures
1.1.08	Public Consultation & Engagement	1.1.16	Prudential Management
		1.1.17	Complaints Policy
		1.1.18	Requests for Service
<i>Development Act 1993</i>			
1.2.01	CDAP – Code of Conduct	1.2.03	Building & Swimming Pool Inspections
1.2.02	CDAP – Complaint Handling		
<b>Operational Units Manual</b>			
City Management – Elected Members			
2.1.01	Voters Roll	2.1.07	Elected Members Initiating Action
2.1.02	Supplementary Elections	2.1.08	Mayors/Chairpersons Obtaining Legal Advice
2.1.03	Election of Deputy Mayor	2.1.09	Council Induction
2.1.04	Policy Deleted	2.1.10	Complaints Handling under the Council Members' Code of Conduct
2.1.05	Committees and Panels		
2.1.06	Council Representatives on Boards and Organisations		
City Management - Public Relations			
2.2.01	Public Statements	2.2.06	Use of City Brand & Logo
2.2.02	Residents Newsletter	2.2.07	Acknowledging Traditional Custodians
2.2.03	Customer Service Charter	2.2.08	Policy Deleted
2.2.04	Use of Council's Official Documents, Brand & Logo by Elected Members	2.2.11	Social Media Policy
2.2.05	Council's Corporate Seal	2.2.12	Community Ideas and Question Time Forum
City Management - Administrative Services			
2.3.01	Port Augusta City Council – Appropriate Naming	2.3.07	Safe Environment – Minimising the risk to children and vulnerable people
2.3.02	Crown Land under Council's Care, Control & Management	2.3.08	Model Guidelines for the Control of Election Signs
2.3.03	Reporting of Hazards (Potential injury to members of the public)	2.3.09	Commemorative Memorials on Local Government Land
2.3.04	Deleted by Council 23/3/2015	2.3.10	Information Sharing/Gathering
2.3.05	Application of Delegations	2.3.11	Christmas Closure Period
2.3.06	Application of Delegations to the Council Development Assessment Panel (CDAP)	2.3.12	Provision of Council Resources to support the Emergency Services in Emergencies
City Management – Governance			
2.4.01	Whistleblower Protection	2.4.04	Quality Policy
2.4.02	Risk Management Policy	2.4.05	Document Control
2.4.03	Environmental Policy		
City Management – General Inspectorate			
2.5.01	Dog Management	2.5.09	Expiating Offences
2.5.02	Cat Management	2.5.10	Parking Expiation
2.5.03	Council Enforcement Policy	2.5.11	Removing a Vehicle under Section 237
2.5.04	Barking Dogs	2.5.12	Unclaimed Goods
2.5.05	Destruction & Control Orders	2.5.13	Wandering Dogs
2.5.06	Dog Attack & Harassment	2.5.14	Seizing & Impounding a Dog
2.5.07	Emergency Vehicle Removal	2.5.15	Review and Withdrawal of an Expiation Notice
2.5.08	Evidence Collection		

Corporate Services - Financial			
2.6.01	Rate Rebates	2.6.08	Fraud & Corruption
2.6.02	Rating – Recoveries	2.6.09	Debt Collection
2.6.03	Fees & Charges	2.6.10	Council Funding Policy
2.6.04	Bank Signatories	2.6.11	Treasury Management
2.6.05	Petty Cash	2.6.12	Budget Reporting and Amendment
2.6.06	Special Capital Reserve Fund	2.6.13	Investment of Accommodation Bonds and Refundable Bonds
2.6.07	Port Augusta Junior Sports Foundation Fund		
City & Cultural Services – Record Management			
2.7.01	Electronic Communications Management	2.7.04	<i>State Records Act 1997 (SA) and the Freedom of Information Act 1991 (SA) with the Copyright Act 1968 (Cth)</i>
2.7.02	Records Management		
2.7.03	Privacy Policy	2.7.05	General Disposal Schedule 32
Corporate Services – Sport & Recreation			
2.8.01	Unattended Children at Ryan Mitchell Swim Centre	2.8.02	Council Oval Hire
Community Services – Aged Care/Health Focus			
2.9.01	Admission & Discharge Nerrilda Nursing Home and A.M. Ramsay Village	2.9.03	Deleted
2.9.02	Admission & Discharge Health Focus	2.9.04	Entry to Poinsettia Village (Aged Cottage Homes)
Community Services - Child Care/Special Needs			
2.10.01	Admission to Childcare Centre	2.10.02	Admission to Miriam High Special Needs Centre
Infrastructure & Environment – Parks & Gardens			
2.11.01	Street Tree Policy	2.11.03	AALBG – Living Collections Policy
2.11.02	AALBG –Environmental Protection		
City Management – Planning & Building			
2.12.01	Pre-used Transportable Dwellings/Buildings – Land Management Agreement	2.12.04	Pre-used Transportable Dwellings/Buildings – Owners Obligations
2.12.02	Pre-used Transportable Dwellings/Buildings – Asbestos Removal	2.12.05	Objects on Public Footpaths
2.12.03	Pre-used Transportable Dwellings/Buildings – Development Application Requirements		
Infrastructure & Environment – Works			
2.13.01	Common Effluent Drains	2.13.04	Plant, Machinery & Equipment – Use by Sporting & Community Bodies
2.13.02	Excavation & Reinstatement of Council Roads, Footpaths or Properties	2.13.05	Rural Living Allotment – Connection to Water Supply
2.13.03	Machinery Air-Conditioning		
City Management – Environmental Health Services			
2.14.01	Pigeon Keeping		
Infrastructure & Environment – General			
2.15.01	Cemetery Management	2.15.02	Pontoon Management
City & Cultural Services – Contracts & Events			
2.16.01	Street Stalls	2.16.03	Community Grants
2.16.02	Events Bookings on Council Land	2.16.04	Lease, Licenses & Permits
City & Cultural Services - Library			
2.17.01	Library Security	2.17.02	Unattended Children in Library
Corporate Services – Wadlata & AALBG			
2.18.01	Unattended Children at Wadlata & AALBG		
Corporate Services – OPAL Program			
2.19.01	Healthy Eating		

#### 4.5.2 Management – Internal Controls

The following internal control policies/procedures are not publicly available as they specifically relate to staffing issues and emergency procedures. These include:

Management – Internal Controls – Human Resource			
3.1.01	Equal Employment Opportunity	3.1.11	Employee Assistance Program
3.1.02	Recruitment & Selection	3.1.12	Fair Treatment
3.1.03	Staff Appointments (Interview) – Cost Reimbursement	3.1.13	Long Service Leave
3.1.04	Probationary Appointment & Assessment	3.1.14	Involvement in Emergency Response Operations in Support of CFS, MFS and SES.
3.1.05	Employees – General Grievance Procedures	3.1.15	Employee Performance Standards
3.1.06	Discipline/Termination of Employees	3.1.16	Staff Training and Development Policy
3.1.07	Council Volunteers	3.1.17	Code of Conduct for Volunteers
3.1.08	Apprentices	3.1.18	CEO Performance Evaluation and Development
3.1.09	Australian Reserve Forces	3.1.19	Director Performance Evaluation and Development
3.1.10	Sexual Harassment	3.1.20	Release of Workers who are CFS and/or SES volunteers in an emergency situation
Management – Internal Controls – Fire & Emergency			
3.2.01	Emergency Facilities & Procedures	3.2.03	Flooding – Customer Service Procedures

Management – Internal Controls - Administration			
3.3.01	Council Pool Vehicles – Caretaker's Responsibilities	3.3.04	Use of Mobile Phones at Work (Personal Use)
3.3.02	Staff Gifts/Awards	3.3.05	Bank Signatories
3.3.03	Documents Received over Counter	3.3.06	Petty Cash
		3.3.07	Corporate Credit Card

#### 4.5.3 WHS Policy Manual

Port Augusta City Council has adopted and implemented the following Work, Health and Safety Policies and Procedures:

One System WHS Policies and Procedures			
<b>WHS &amp; INJURY MANAGEMENT POLICY</b>	<b>AR13/26872</b>	<b>CONTRACTOR MANAGEMENT POLICY</b>	<b>AR15/29059</b>
Workplace Injury Management Procedure	AR13/27267	Contractor Management Procedure Including:	AR14/19171
<b>HAZARD MANAGEMENT POLICY</b>	<b>AR15/29062</b>	<ul style="list-style-type: none"> <li>Contractor Induction Form</li> <li>Contractor Monitoring Form</li> </ul>	AR14/19166 AR14/19170
Incident Reporting and Investigation Procedure	AR13/20015	<b>EMERGENCY MANAGEMENT POLICY</b>	<b>AR15/29055</b>
Plant/Equipment Inspection Procedure	AR13/20050	Emergency Management Procedure	AR13/20062
Hazard Management Procedure	AR13/19996	First Aid Procedure	AR13/31012
Workplace Inspection Procedure	AR13/20070	<b>HAZARDOUS WORK POLICY</b>	<b>AR15/29058</b>
Drug and Alcohol Procedure	PROSF0028	Confined Space Procedure	AR13/19978
Hire/Lease of Plant and Equipment Procedure	PROSF0030	Isolation/Lockout Tag Out Procedure	AR13/20043
Purchasing of Plant and Equipment Procedure	PROSF0036	Electrical Safety Procedure	AR13/19991
Safe Working Environment Procedure	PROSF0037	Hazardous Manual Tasks Procedure	AR14/1805
Smoking in the Workplace Procedure	PROSF0043	Working at Heights (Prevention of Falls) Procedure	AR13/20054
<b>WHS ADMINISTRATION POLICY</b>	<b>AR15/29061</b>	Excavation and Trenching Procedure	AR14/16164
WHS Document Management Procedure	AR13/20057	Remote/Isolated Work Procedure	AR13/31162
WHS Internal Audit Procedure	AR13/19961	Hazardous Chemicals Procedure	AR13/19999
Induction and Training Procedure	AR13/20066	UVR and Inclement Weather Procedure	AR13/31014
Corrective and Preventative Action Procedure	AR13/19989	Work Zone Traffic Management Procedure	AR14/18409
Planning and Program Development Procedure	AR13/20046	Hot Work Procedure	AR13/20004
<b>WHS CONSULTATION AND COMMUNICATION POLICY</b>	<b>AR15/29060</b>	Asbestos Management Procedure	AR14/32638
WHS Consultation and Communication Procedure	AR13/19981		
Port Augusta City Council Specific WHS Procedures			
Immunisation Clinic – Emergency Action Procedure	AR12/13866	Workers Compensation Video Surveillance Procedure	AR12/13874
Cash Taking/Robbery Activity Procedure	AR12/13869	Occupation Noise Control Procedure	AR12/13861
Personal Protective Equipment Procedure	AR12/13870	Eye Protection Procedure	AR12/13868
Needle Stick/Sharps Procedure	AR12/13863		

#### 4.5.4 Other Council Documents

Other documents and registers which can be either accessed on Council's website or from the Civic Centre during normal business hours, Monday to Friday are:

1	Assessment Book	15	Long Term Financial Plans
2	Animal Management Plans	16	Port Augusta Dialogue
3	Annual Reports since 2002/2003	17	Register of Employees' Salaries & Wages and Benefits
4	Annual Budget & Business Plans 2014//2015	18	Register of Dogs
5	Climate Change Adaptation Report	19	Register of Public Streets and Roads
6	Community Land Management Plans	20	Port Augusta Style Guide
7	Community Vision and Strategic Plan	21	Register of Fees and Charges
8	Council By-laws Register	22	Register of Elected Members – Allowances and Benefits
9	Council & Committee Agendas, Minutes and Terms of Reference	23	Registers of Interest
10	Delegations Register	24	Roadside Vegetation Management Plan
11	Development Application Register	25	Disability Discrimination Access and Inclusion Action Plan
12	Port Augusta Development Plan		
13	'Voters Roll		
14	Financial Statements		

Copies of documents can also be purchased from Council at a fee as determined by Council.

## 4.6 Freedom of Information Requests

Requests for other information not publicly available will be considered in accordance with the *Freedom of Information Act 1991*. Under this legislation, applicants seeking access to documents held by Council need to provide sufficient information to enable the correct documents to be identified and must complete the required application form and lodge it at the Council Office.

Applications must be in writing and must specify that it is made under Section 13 of the FOI Act. If the documents relate to the applicant's personal affairs, proof of identity may be requested. Requests will be dealt with as soon as practicable (and in any case, within 30 days) after receipt. If documents are being sought on behalf of another person relating to their personal affairs, Council may ask for a consent form signed by that person.

Forms of access may include inspection or copies (subject to copyright laws) of documents, hearing and/or viewing of audio and/or video tapes, transcripts of recorded documents, transcripts of words recorded in shorthand or encoded form, or the reproduction of documents from digitised information.

Council, on receiving a FOI application, may assist the applicant to direct the application to another agency or transfer the application to another agency if appropriate.

If Council refuses access to a document, a certificate stating why the document is a restricted document will be issued to the applicant. In rare cases, retrieving the requested information involves considerable staff time. It is important to specify what is required as clearly as possible so staff can assist quickly and efficiently. If extraordinary staff time is required to comply with an information request, charges may apply. FOI allocation fees and processing charges are set in the *FOI (Fees and Charges) Regulations 2003*.

Fees will be waived for disadvantaged persons, as set out in the Regulations i.e. no fee is required for current concession holders if payment of the fee would cause financial hardship. At all times Council retains a discretion to waive, reduce or remit a fee for any reason it thinks fit.

If, in the Council's opinion, the cost of dealing with an application is likely to exceed the application fee, an advance deposit may be requested. The request will be accompanied by a notice that sets out the basis on which the amount of the deposit has been calculated. The Freedom of Information Officer will endeavour to work with the applicant to define the scope of the request and the costs involved.

All general enquiries on FOI access issues should be directed to Council's Freedom of Information Officers - Mrs Lee Heron, Director City & Cultural Services or Ms Melanie Jenkins, Executive Assistant, Port Augusta City Council, PO Box 1704, PORT AUGUSTA SA 5700 - Phone: (08) 8641 9100

### 4.6.1 FOI Activities for 2014/2015:

During the 2014/2015 financial year, Council received 2 Freedom of Information requests. One application related to documents between Council and any organisation for rehoming, owner recovery or destruction of any animals and any documentation between Council and the Animal Welfare League between for the period 2009-2014. The other application was for documents relating to the admission of a resident to Nerrilda Nursing Home from the Repatriation General Hospital. Both applications were determined with full access provided to one applicant and partial access provided to the other.

### 4.6.2 Personal Affairs

Under the *Freedom of Information Act 1991*, persons may request a correction to any information about themselves that is incomplete, incorrect, misleading or out of date. To gain access to these Council records, a person must complete and lodge with Council any application form as indicated above outlining the records that he/she wishes to inspect.

If it is found that the applicant's personal records require amendment, details of the necessary changes are to be lodged with Council's Freedom of Information Officer. There are no fees or charges for the lodgement, or the first two hours of processing of this type of application and where there is a significant correction of personal records and the mistakes were not the applicant's, any fees and charges paid for the original application will be fully refunded.

No applications were received by Council in the reporting period regarding amendments to personal affairs.

## SCHEDULE 1 COMMITTEES OF COUNCIL

1) Operations Committee

The Operations Committee was established pursuant to Section 41 of the *Local Government Act 1999* to provide responsible decision-making in regard to setting of Council Policy and good governance processes in the interests of the community.

2) Strategic Management Committee

The Strategic Management Committee was established pursuant to Section 41 of the *Local Government Act 1999* to ensure the performance objectives of Council's Strategic Plan and other strategic management plans are achieved, to consider deputations and delegations and to discuss new projects and initiatives.

3) Strategic Planning & Development Policy Committee

The Strategic Planning and Development Policy Committee was established pursuant to Section 41 of the *Local Government Act 1999*, and fulfils the requirement of Section 101A of the *Development Act 1993*. The Committee is responsible for considering and advising Council in relation to the extent to which Council's Strategic Planning and Development Policy accord with the Planning Strategy and consider reports regarding Council's strategic direction and planning process.

4) Audit Committee

The Audit Committee was established pursuant to Sections 126 and 41 of the *Local Government Act 1999*. The Committee is responsible to report and provide advice to Council on its financial reporting and sustainability, internal controls and risk management systems, whistleblowing, and internal and external auditing processes.

5) CEO Performance Review Committee

The CEO Performance Review Committee is to assess the performance of the CEO against the KPI's determined by Council on an annual basis and to report and provide advice to Council through the CEO Performance Evaluation and Development process as adopted by Council.

6) Council Development Assessment Panel

The CDAP was established pursuant to Section 56A of the *Development Act 1993* and assists in facilitating the expeditious assessment of development applications made to Council. The Panel acts as a delegate of the Council in accordance with the requirements of the *Development Act 1993*.

7) Port Augusta Marine Advisory Committee

The Port Augusta Marine Advisory Committee was established pursuant to Section 41 of the *Local Government Act 1999* and is responsible for advising Council on all marine matters relating to the Upper Spencer Gulf.

8) Australian Arid Lands Botanic Garden Advisory Committee

The AALBG Advisory Committee was established pursuant to Section 41 of the *Local Government Act 1999* and is responsible for monitoring the implementation of the AALBG Strategic Plan and to provide advice to Council on opportunities for the development of the Garden to ensure it becomes an internationally recognised centre of excellence for AridSmart plants and outback visitor experiences.

9) Port Augusta Aboriginal Advisory Committee

The Port Augusta Aboriginal Advisory Committee was established pursuant to Section 41 of the *Local Government Act 1999* and provides advice and guidance to Council on the strategies and priorities that the Council should implement within the Port Augusta Aboriginal Community to ensure that positive outcomes are achieved that are consistent with the cultural requirements of the diverse Aboriginal Community.

10) Building Fire Safety Committee

The Building Fire Safety Committee was established pursuant to Section 71(19) of the *Development Act 1993* and plays an important role in protecting the on-going safety of building occupiers and users, by investigating whether building owners are maintaining proper levels of fire safety in their buildings for the protection of all occupiers, whether they are residents and workers who use them regularly, or clients and visitors who only use them occasionally.

11) Safety First Committee

The Safety First Committee was established pursuant to Section 75 of the *Work, Health and Safety Act 2012*. The functions of the committee are to facilitate co-operation between management and workers in instigating, developing and carrying out measures designed to ensure the worker's health and safety at work, and to assist in developing standards, rules, policies and procedures relating to health and safety that are to be followed or complied with at the workplace. The committee is also responsible for considering, monitoring and recommending improvements to all matters relevant to worker, volunteer, contractor and public work, health and safety issues. The Committee also monitors injury management systems within Council.

## EXTERNAL COMMITTEES/BOARDS/ASSOCIATIONS

- 1) Provincial Cities Association
- 2) Upper Spencer Gulf Common Purpose Group
- 3) Wami Kata Old Folks Home Board
- 4) Regional Development Australia (Far North) Board
- 5) SA Regional Organisations Committee (SAROC)
- 6) Spencer Gulf Cities Zone Representative on the LGA Board
- 7) Zone Emergency Management Committee
- 8) Port Augusta Business Centre Board





# ACCOUNTABILITY REPORT

## Section Five

- 5.1 Rating Policy 2014/2015
- 5.2 Rate Rebates
- 5.3 Audit Independence
- 5.4 National Competition Principles
- 5.5 Competitive Tendering Statement
- 5.6 Fraud and Corruption
- 5.7 Internal Review of Council Decisions
- 5.8 Community Land Management Plans



5.1 Rating Policy:



1. STATUTORY POLICY/PROCEDURES/CODES OF PRACTICE							
1.1 LOCAL GOVERNMENT ACT 1999							
POLICY NUMBER	1.1.10	Public Document?		Council or Administration		PAGES	13
		Yes		Council			
SUBJECT:							
RATING POLICY 2014/2015							
COUNCIL MEETING	AR14/20267	ISSUE DATE	17/07/2014	REVIEW DATE		DELETED DATE	
EXTERNAL LEGISLATION Local Government Act 1999				INTERNAL REFERENCES			
RELATED POLICIES Rebate of Rates Policy 2.6.01 Rating - Recoveries Policy 2.6.02 Purchasing, Contracts & Tendering - 1.1.09				RESPONSIBLE OFFICER Director - Corporate Services			

**SECTION A**

**1.0 POLICY STATEMENT**

- 1.1 The Rating Policy sets out the guidelines that the Port Augusta City Council adhere to when setting and collecting rates from its community.
- 1.2 The policy covers:
- a) method used to value land
  - b) adoption of valuations
  - c) business impact statement
  - d) differential general rates
  - e) minimum rate
  - f) maximum rate and rate capping
  - g) Natural Resource Management Levy
  - h) service charges

- i) State Government funded pensioner, self funded retiree and other concessions
- j) Council funded concession
- k) payment of rates
- l) late payment of rates
- m) remission and postponement of rates
- n) rebate of rates
- o) sale of land for non-payment of rates

### 1.3 STRATEGIC FOCUS

In setting its rates for the 2014/2015 Financial Year, the Council has given consideration to the following:-

#### 1.3.1 The Strategic Plan 2013-2017

- a) Council in consultation with the Community, have reviewed its Strategic Plan, to ensure it continues to provide appropriate programs and services, as well as delivering major projects and infrastructure improvement.
- b) The Strategic Plan is the major component of budget deliberations ensuring that Councils' identified goals and objectives are able to be fulfilled.
- c) The current budget and those of recent years reflect the goals of the Strategic Plan to manage long term debt with the introduction of a 3-5 year Asset Replacement Reconstruction Program; and providing impetus for regional economic development.
- d) The Strategic Plan maintains, as one of its major focuses a commitment to community safe and City image initiatives.
- e) Effective management and maintenance of the City's unique natural and built environment is a major goal of the Strategic Plan.

#### 1.3.2 Strong Leadership

The determination that strong leadership is required if it is to overcome many of the issues confronting the City. To this end Council has taken into consideration a number of external and internal influences as they will impact significantly on the cost of services delivered by Council - these include:

- Its current Strategic Plan and Annual Business Plans.
- The current economic influences including:
- The Local Government Cost Index (CPI) of 2.5 % (June Qtr. not yet known).
- Known wage outcomes of 3.0% and 4.0%.
- Known decreases or minimal increases in some revenue sources from the Federal & State Governments.
- Known "one off" influences that occur from time to time.

- Its desire to address the issue of financial sustainability and asset renewal.
- Issues relating to risk management and worker health, welfare & safety.
- To include Civil, Infrastructure and works and contingencies for the Central Oval Re-development within the annual budget

### 1.3.3 Budget Implications

- a) The budget for the 2014/2015 financial year.

### 1.3.4 Impact of rates on community

- a) The impact of rates on the community, including:
- i) householders, businesses and primary producers;
  - ii) the broad principle that the rates collected from the different land use groups should rise equally and equitably each financial year. Where there is clearly a different level of services available to ratepayers or, some other circumstance which warrants variation from the broad principle, a differential rate will be applied (refer section on Differential General Rates);
  - iii) issues of equity arising from circumstances where ratepayers are not provided with the level of infrastructure or services of other areas;
  - iv) Service Charge for land connected to the CWWM Scheme providing effluent drainage to certain areas of the City;
  - v) a Kerbside Collection/Recycling Service Charge to cover the cost of the waste collection/disposal & recycling charges to residential and commercial occupied allotments within those parts of the Council area to which the service is made available;  
  
the addition of this service charge to the occupied allotments within the Coastal Holiday Settlements of Commissariat Point, Blanche Harbor and Miranda;
  - vi) a Natural Resource Management Levy; -
  - vii) Recognition that pensioners and those home owners receiving low income concession benefits from either State or Federal Government need additional rate relief from Council where their annual general rate exceeds a certain level;
  - viii) The need to restrict the annual rate increase on owner/occupied residential premises by fixing a maximum increase in the general rate charged on rateable land that constitutes the principal place of residence of a ratepayer;

- ix) The need to take into account the financial effects of rating decisions on future generations.

#### 1.3.5 Rate Increases

- a) The need to increase the general rate revenue for the 2014/2015 financial year by 5.4% to maintain existing services.

1.4 The Strategic Plan documents and the Council's budget are available for inspection at the Customer Service Counter of the Council Office, and the Public Library, 4 Mackay Street, Port Augusta and via the internet at <http://www.portaugusta.sa.gov.au>.

1.5 The Council conducts public consultation on a broad range of issues relating to the future directions of the area. These meetings are always advertised in local papers, on television and on the Council web-site. Ratepayers and interested parties are welcome to attend. The Council also encourages feedback at anytime and such comments may be referred to Council through their website or by posting or emailed to:

- a) Chief Executive Officer  
Port Augusta City Council  
PO Box 1704  
PORT AUGUSTA SA 5700 OR

- b) [admin@portaugusta.sa.gov.au](mailto:admin@portaugusta.sa.gov.au)

#### 1.6 ANNUAL ADOPTION OF THE POLICY

1.6.1 Section 123 of the Local Government Act 1999 requires a Council to prepare and adopt each year an annual business plan which is required to set out the rate structure and policies for the financial year. The annual business plan (as adopted) must be available for inspection (without charge) or purchase (on payment of a fee fixed by the Council).

This policy is available for inspection at the Customer Service Counter of the Council Office, 4 Mackay Street, Port Augusta SA 5700 or on Council's website [www.portaugusta.sa.gov.au](http://www.portaugusta.sa.gov.au)

## 2.0 PURPOSE

- 2.1 To provide a clear understanding of the process for determining rates on an annual basis.

## 3.0 RESPONSIBILITY & REVIEW

- 3.1 Director - Corporate Services
- 3.2 Reviewed annually in June/July of each year.

## SECTION B

### 4.0 PROCEDURE

#### 4.1 METHOD USED TO VALUE LAND

- 4.1.1 The Council may adopt one of three valuation methodologies to value the land in its area. They are:

- a) Capital Value - the value of the land and all of the improvements on the land;
  - b) Site Value - the value of the land and any improvements which permanently affect the amenity of use of the land, such as drainage works, but excluding the value of buildings and other improvements;
  - c) Annual Value - a valuation of the rental potential of the land.
- 4.1.2 The Council has decided to continue to use site value for the purpose of rating land within the council area.
- 4.1.3 Council must comply with the provisions of the Local Government Act as amended, which stipulates that Council can only levy the minimum rate to less than 35% of the rateable assessments of land. The distribution of land value varies from one locality to another and the requirements set out above mean that variations in rates levied can be significant.

#### 4.2 ADOPTION OF VALUATIONS

- 4.2.1 The Council is required to adopt the most recent valuations made by the Valuer-General for the 2014/2015 financial year prior to declaration of rates.
- 4.2.2 If a ratepayer is dissatisfied with the valuation made by the Valuer-General then they may object to the Valuer-General in writing within 60 days of receiving the first notice of the valuation, explaining the basis for the objection - provided they have not
- a) previously received a notice of this valuation under the Local Government Act, in which case the objection period is 60 days from the receipt of the first notice; or
  - b) previously had an objection to the valuation considered by the Valuer-General.
- 4.2.3 The address of the State Valuation Office is GPO Box 1354, ADELAIDE SA 5001, and the telephone number is 1300 653 345.

**NOTE - The Council has no role in this process. It is also important to note that the lodgement of an objection does not change the due date for payment of rates.**

#### 4.3 BUSINESS IMPACT STATEMENT

- 4.3.1 The Council has considered the impact of rates on business and associated activity in the area. In considering the impact, Council assessed the following:
- a) Council's policy on "Rebates of Rates" (2.6.01).
  - b) The support provided for Regional Development Australia Far North, which in turn supports small business operations in the City and adjoining areas.

- c) Council's Purchasing, Contracts & Tendering policy (1.1.09), which provides preference for any supplier in the region where price and quality offered by two (2) or more suppliers are equal.
- d) Council's commitment to the continuing development of Port Augusta as a transport interchange and important regional service centre.
- e) Continuing Council support for the two major tourist facilities, the Arid Lands Botanic Garden and the Wadlata Outback Centre, that provide broad economic benefit across the community and the region.
- f) The equity of the distribution of the rate burden between classes of ratepayers based on land use and occupation.
- g) Issues of equitability that over a number of years has been created as a result of wide and varied increases in land valuations across the City.
- h) The provisions of the Local Government Act pertaining rebates.

#### 4.4 DIFFERENTIAL GENERAL RATES

4.4.1 The Local Government Act provides for a Council to raise revenue for the broad purposes of the Council through a general rate which applies to all rateable land. In accordance with the Local Government Act 1999 the following practices apply:

- a) All land within a council area, except for land specifically exempt (e.g. crown land, council occupied land and others as prescribed in the Local Government Act), is rateable.
- b) The Local Government Act provides for rates to be assessed against any piece or section of land subject to separate ownership or occupation and requires that the division of land for the purposes of establishing separate ownership and occupation be made fairly and in accordance with principles and practices that apply on a uniform basis across the area of the council.
- c) When determining the basis for rating, Council is required under the provisions of the Local Government Act to take into account the following principles :
  - i. that rates constitute a system of taxation for Local Government purposes;
  - ii. strategies to provide relief from rates where appropriate;
  - iii. take into account the financial effects of the decision on future generations.
- d) Council has set differential general rates in the dollar to raise the necessary revenue by way of utilising the land use incorporated under the Local Government (General) Regulations, namely:

- |   |                     |
|---|---------------------|
| 1 | Residential         |
| 2 | Commercial - Shop   |
| 3 | Commercial - Office |
| 4 | Commercial - Other  |
| 5 | Industry Light      |
| 6 | Industry Other      |
| 7 | Primary Production  |
| 8 | Vacant Land         |
| 9 | Other Use           |

- e) The use to which the land is put may govern the differential rate. If a land owner is of the opinion that the land use attribution is incorrect, they may object. The objection must be in writing and lodged within 21 days of the date of the notice and addressed to -

*The Chief Executive Officer, Port Augusta City Council,  
PO Box 1704, PORT AUGUSTA SA 5700.*

- 4.4.2 Where two residences exist on the one allotment and the residences are occupied by the occupiers children and/or their parent/s and additional or separate property services are not provided, Council will consider that the site is occupied by a single occupier being an extended family.

#### 4.5. MINIMUM RATE

- 4.5.1 Council will impose a minimum amount payable by way of rates. Where two or more adjoining lands have the same owner, and are occupied by the same occupier only one minimum rate is payable by the ratepayer.
- 4.5.2 Where a Council imposes a minimum rate it must not apply to more than 35% of the total number of properties in the area subject to the separate assessment of rates.
- 4.5.3 The Council has decided to continue with a minimum rate the reasons being:
- a) It is considered appropriate that all rateable land make a contribution to the cost of administering the Council's activities and creating and maintaining the physical infrastructure that supports land.
- b) Minimum rates have been applied for many years and their continuation together with the rating impacts/trends that apply provide a consistent approach to rating levels
- 4.5.4 The minimum rate is not permitted to affect more than 35% of rateable assessments and in this 2014/2015 year the minimum rate applies to 33% of rateable assessments.

#### 4.6 MAXIMUM RATE & RATE CAPPING

- 4.6.1 Council has determined that a maximum rate be applied to:
- assessments of urban and non-urban residential-use land that constitute the principal place of residence of the principal ratepayer; and

- to assessments of single allotment vacant-use land less than .05ha in area within the residential zone.

In setting maximum rate levels, Council takes into account:

- a) The very wide range of values applied to residential- use land in the municipality.
- b) The unreasonable rate impost that would be applied to a number of assessments, without a maximum rate.

4.6.2 Council will also provide a rebate to limit the maximum increase in rates payable due to past rapid increases in valuation. However, the 'capping' rebate shall not apply where:

- (a) residential use land does not constitute the principal place of residence of a principal ratepayer; or
- (b) vacant use land exceeds 0.05ha in area; or
- (c) any such increase is due in full or in part to the use of the land being different for rating purposes on the date the Council declared its general rates for 2013/2014 financial year than on the date Council declared its general rates for the 2014/2015 financial year; or
- (d) the ownership of the rateable property has changed since in the preceding 18 months; or
- (e) subdivision of the land has occurred since 1<sup>st</sup> July 2013.

#### 4.7 SERVICE CHARGES

4.7.1 The Council provide a number of Community Waste Water Management Schemes for septic tank effluent disposal to in excess of 1340 assessments within the Council area. A service charge will apply to all allotments connected or capable of being connected to the CWWM Schemes installed in the Willsden, Augusta Park, Hospital Road, Zanuckville, Conwaytown, Transcontinental Estate and Stirling North Railway Siding areas.

4.7.2 In order to recover the cost to Council of establishing, operating and maintaining a kerbside waste collection/recycling service in its area, a service charge will apply to all households, businesses and occupancies that receive or are capable of receiving a kerbside waste collection and recycling service.

#### 4.8 NATURAL RESOURCE MANAGEMENT LEVY

4.8.1 Councils are required to collect a Natural Resource Management (NRM) Levy on all rateable properties. Collection occurs on behalf of the Northern and Yorke Natural Resource Management Board which uses the funds to manage and protect the natural resources of the region - for specific information about how this levy is expended contact the NRM Information Line 1300 558 026.

4.8.2 The Minister for Environment and Conservation determines the share of contributions required by the Constituent Councils of the Northern and Yorke Natural Resource Management Board and gazettes those shares on an annual basis.

4.8.3 Contribution required to be raised by the Port Augusta City Council in the 2014/2015 financial year is \$234,848.

4.9 STATE GOVERNMENT FUNDED PENSIONER, SELF FUNDED RETIREES AND OTHER CONCESSIONS

4.9.1 Eligible pensioner and self funded retirees are entitled to a concession on rates. Application forms, which include information on the concessions, are available from the Council's Civic Centre at 4 Mackay Street, Port Augusta SA 5700 or via a link on the Council's website. They are also available from the SA Water Corporation and Department for Communities and Social Inclusion offices.

An eligible pensioner or self funded retiree must hold a Pension Card, State Concession Card or be a T.P.I. Pensioner and must be resident on the land for which a concession is being claimed and be responsible for the payment of rates on the land for which they are claiming a concession.

4.9.2 Applications are administered by the State Government. Payment of rates should not be withheld pending decision on an application by the State Government as penalties will apply to unpaid rates. A refund will be paid when Council is advised of a concession entitlement and the rates have previously been paid.

4.9.3 Council will also provide a rebate to eligible pensioners and self funded retirees whose net rate levy after deduction of the State Government concession exceeds a maximum amount determined by the Council on an annual basis. (See Item 4.10)

4.9.4 Department for Communities & Social Inclusion may assist with the payment of Council rates on a principal place of residence (remissions are not available on vacant land or rental premises) to recipients of the following cards or income:

a) Holders of current Centrelink or Department of Veteran' Affairs (DVA) pension cards, DVA Gold Card (TPI, EDA, WW) and State Concession Card.

b) Centrelink recipients and low income earners who meet Families SA low income thresh-hold-level

For further information please contact the nearest Department for Communities & Social Inclusion Office for details.

4.10 COUNCIL FUNDED CONCESSIONS

4.10.1 Council have resolved to provide an additional concession to eligible pensioners, self funded retirees and low income earners who meet Families SA low income threshold level whose net general rate levy after deduction of the applicable State Government funded concession exceeds an amount determined by the Council.

#### 4.11 PAYMENT OF RATES

- 4.11.1 Rates levied for the year may be paid in four quarterly instalments, due and payable in the months of September, December, March and June of the financial year for which they are declared. Separate notices relating to each instalment (unless paid in full by the due date of first instalment) will be issued to land owners at least 30 days prior to the due date of each instalment.
- 4.11.2 However, payment of the total rates and service charges levied on land for the 2014/2015 financial year by the due date of the first instalment will be granted a discount equivalent to 5% of the total rates and service charges declared on the land.
- 4.11.3 Rates may be paid at the Civic Centre, 4 Mackay Street Port Augusta between the hours of 9am and 5pm, Monday to Friday. EFTPOS facilities are available. Payments by post can be made to PO Box 1704 Port Augusta SA 5700.
- 4.11.4 Rates may also be paid by:-

- Internet [www.portaugusta.sa.gov.au](http://www.portaugusta.sa.gov.au) (select "Online Transactions" from the Fast Find menu);
- Telephone on 1300 303 201 (ANZ Bank bill pay, Council's info pay number is 4321);
- Post Office;
- BPay (quote biller code 27961);
- Centre Pay (if you receive a payment from Centrelink)
- Direct Debit (by providing council with an authorisation to deduct regular payments of a fixed amount from your bank account).

However, if paying through an external agency, ratepayers need to be mindful that it can take up to 72 hours for funds to be transferred, and it is the ratepayers responsibility to ensure payment is received on or before the due date of each instalment.

- 4.11.5 Any ratepayer who may, or is likely to, experience difficulty with meeting the standard payment arrangements is invited to contact the Manager of Rates & Property on 86419127 to discuss alternative payment arrangements. Such inquiries will be dealt with in the strictest confidence.
- 4.11.6 The Council has adopted a policy that where the payment of rates will cause a ratepayer demonstrable hardship, the Council is prepared to make extended payment provisions or defer the payment of rates.

#### 4.12 LATE PAYMENT OF RATES

- 4.12.1 The Local Government Act provides that Councils impose a penalty of 2% on an instalment that is not paid by the due date. Each month thereafter interest is added to the arrears of rates balance. The interest rate is set each year according to a formula in the Local Government Act.

The purpose of this penalty is -

- to act as a genuine deterrent to ratepayers who might otherwise fail to pay their rates on time,
  - to allow Councils to recover the administrative cost of following up unpaid rates, and,
  - to cover any interest cost the Council may meet because it has not received the rates on time.
- 4.12.2 The Council is prepared to remit fines/penalties for late payment of rates for a limited range of circumstances such as financial hardship due to unemployment or sickness, sudden hospitalisation and similar situations. Written applications for remission of fines are to be forwarded to the Manager Rates & Property.
- 4.12.3 When rates are in arrears Council pursue legal recovery of rates on a quarterly basis.
- 4.12.4 The Council first issues an overdue notice for payment of rates when rates are overdue i.e. unpaid by the due date. Should rates remain unpaid for more than 14 days after the issue of the overdue notice then the Council refers the debt to a debt collection agency for collection. The debt collection agency charges collection fees that are recoverable from the ratepayer.
- 4.12.5 Should a ratepayer fail to either pay overdue rate on the debt collection agency demand notice or establish a payment plan, the Council will commence legal action to recover the debt. Where legal action occurs, it is a requirement of Council that all costs associated with the debt recovery process be reimbursed by the principal ratepayer.
- 4.12.6 When the Council receives a payment in respect of rates the Council applies the money received as follows:
- a) first - to satisfy any costs associated with debt collection processes;
  - b) second - to satisfy any interest costs;
  - c) third - in payment of any fines imposed;
  - d) fourth - in payment of rates, in chronological order (starting with the oldest account first).

#### 4.13 REMISSION AND POSTPONEMENT OF RATES

- 4.13.1 Section 182 of the Local Government Act permits a Council, on the application of the ratepayer, to partially or wholly remit rates or to **postpone** rates, on the basis of hardship.

Where a ratepayer is suffering hardship in paying rates he/she is invited to contact the Manager Rates & Property on 8641 9127 to discuss the matter. Although arrangements for late payment of rates are negotiable, remission of rates in whole or in part is rarely approved due to the inequitable situation for the rest of the community.

Separate provisions in the Local Government Act pertain to the postponement of rates for Seniors.

#### 4.14 REBATE OF RATES

- 4.14.1 The Local Government Act requires Councils to rebate rates payable on some land. Specific provisions are made for land used for health services, community services, religious purposes, public cemeteries, the Royal Zoological Society and educational institutions.
- 4.14.2 Discretionary rebates may be applied by the Council under Section 166 of the Act. Council currently provides discretionary rebates for a large number of sporting bodies and community organisations.
- 4.14.3 Council will consider on merit all applications for rebate received under Section 166 of the Act.

#### 4.15 SALE OF LAND FOR NON-PAYMENT OF RATES

- 4.15.1 The Local Government Act provides that a Council may sell any land where the rates have been in arrears for three years or more. The Council is required to provide the principal ratepayer and the owner (if not the same person) and any registered mortgagee with details of the outstanding amounts, and advise them of its intention to sell the land if payment of the outstanding amount is not received within a given time.
- 4.15.2 Except in extraordinary circumstances, the Council begins the sale of land for arrears of rates after 3 years. A copy of the Council policy is available from the Manager - Rates & Property, either telephone on 8641 9127, or by writing with letter addressed to the Manager Rates & Property, Port Augusta City Council, PO Box 1704, Port Augusta SA 5700.

#### 4.16 APPLICATION OF THE POLICY

- 4.16.1 Where a ratepayer believes that the Council has failed to properly apply this policy it should raise the matter with the Council. In the first instance contact the Manager for Rates & Property on 8641 9127 to discuss the matter. If, after this initial contact, a ratepayer is still dissatisfied they should write to the Chief Executive Officer, Port Augusta City Council, PO Box 1704, Port Augusta SA 5700.
- 4.16.2 A rate cannot be challenged on the basis of non-compliance with this policy and must be paid in accordance with the required payment provisions.

### 5.0 STAFF RESPONSIBILITIES

- 5.1 Director - Corporate Services.
- 5.2 Rate Administrator.

### 6.0 AUDITS

- 6.1 Annual financial audit by Ian G. McDonald FCA.

## 5.2 Rate Rebates and Remissions

The *Local Government Act 1999* provides for two categories of rate rebates – mandatory & discretionary.

**Mandatory Rebate** provisions require that Council must provide a rate rebate on land that is used for specific purposes and these provisions also specify the rebate percentage.

**Discretionary Rebates** may be granted by a Council for purposes that are specified in the Local Government Act, with the percentage of the rebate being at the discretion of the Council.

5.2.1 **Mandatory Rebates** were applied to land used for the following purposes in the 2014/2015 financial year:

- |     |  |                 |
|-----|--|-----------------|
| (a) | Rebates at 100% of the declared rate were granted to:  |                 |
|     | (i) Health Services - on land occupied by the Port Augusta Hospital and the various services allied to the Port Augusta Hospital (i.e. Flinders Terrace Offices)                             |                 |
|     | (ii) Religious Purposes - Land used by the various churches for the purpose of public worship  |                 |
| (b) | Rebate at 75% of the declared rate were granted for:   |                 |
|     | (i) Education Purposes   |                 |
|     | - on land occupied by Caritas College - rebate totalled  | \$15,639        |
|     | - on land occupied by University SA at 34 Flinders Terrace   | \$6,530         |
|     | - on 18 flats owned by University SA located at 82,84,88 Barry Street  | \$16,160        |
|     | (ii) The Salvation Army  | <u>\$7,666</u>  |
|     |  | <u>\$45,995</u> |
| (c) | Community Services – the following community service organisations complied with the criteria specified in the Act to entitle them to either a full or 75% rebate:                           |                 |
|     | (i) Port Augusta Youth Centre  | \$ 3,845        |
|     | (ii) Aboriginal Prisoners & Offenders Support Services   | \$ 3,537        |
|     | (iii) Australian Red Cross Society   | \$ 1,948        |
|     | (iv) Legal Services Commission   | \$ 1,586        |
|     | (v) Orana Inc  | \$ 3,798        |
|     | (vi) Community Housing Associations on 38 residential properties owned or occupied Wesley Country Housing, Portway Housing Assn Inc, Women's Housing Assn Inc and Common Ground Adelaide Ltd | \$65,946        |
|     | (vii) Aboriginal Hostels Limited   | <u>19,317</u>   |
|     |  | <u>\$99,977</u> |

5.2.2 **Discretionary Rebates** granted pursuant to Section 166 of the Local Government Act were provided to the following community groups and organisations:

- |     |  |          |
|-----|--|----------|
| (a) | Port Augusta Business Centre                 | \$13,218 |
| (b) | Port Augusta Golf Club                       | \$ 9,675 |
| (c) | Port Augusta Yacht Club                      | \$15,311 |
| (d) | Port Augusta Bowling Club                    | \$14,011 |
| (e) | Pichi Richi Railway Preservation Society Inc | \$ 3,591 |
| (f) | Australian National Institute Inc:           |          |
|     | - Stirling North Golf Course                 | \$ 4,910 |
|     | - Flinders Terrace Tennis Courts             | \$14,606 |
|     | - Cooinda Hall                               | \$ 3,310 |
| (g) | CWA Inc                                      | \$ 1,415 |
| (h) | Flinders Homing Club Inc                     | \$ 2,739 |
| (i) | Port Augusta Gun Club                        | \$ 6,388 |

(h)	Port Augusta Pistol Club	\$ 1,197
(i)	Port Augusta Spencer Gulf Fire Pistol Club Inc	\$ 1,197
(j)	ETSA Small Bore Rifle Club	\$ 1,197
(j)	Port Augusta Basketball Assn Inc	\$ 1,197
(k)	Port Augusta Beehive Crafts	\$ 1,415
(l)	Anglicare Book Shop	\$ 1,415
(m)	Port Augusta Senior Citizens Assn Inc	\$ 4,478
(n)	Lions Club of SA	\$ 2,027
(o)	Lifeline Country to Coast SA Inc	\$ 6,587
(p)	Scouts Association of SA	\$ 2,092
(q)	Port Augusta Aero Club	\$ 1,197
(r)	State Emergency Service	\$ 218
(s)	St Vincent de Paul Society Inc	\$ 2,426
(t)	Catholic Diocese of Port Pirie Inc (Parish Hall)	\$ 1,751
(u)	Synod Anglican Church (Church Hall)	\$ 905
(v)	Umeeewarra Aboriginal Media Association Inc	\$4,961
		<b><u>\$122,998</u></b>

5.2.3 Additional rate rebates and remissions to ratepayers included:

(a)	Rebates totalling \$352,537 were provided to 'cap' or limit the general rate increase on residential, commercial and industrial land to an increase of 15% on the general rate paid in the previous year.	\$352,537
(b)	A 5% discount to those ratepayers who chose to pay their rates in full prior to the due date of the first instalment – the discount applied totalled	\$388,664
(c)	Remissions of rates were granted to pensioners, self funded retirees and recipients of beneficiary concessions. The basis of this remission was to remit up to \$360 when the general rate liability exceeded \$1,223 (after deduction of the State Government funded pensioner concession).	\$161,745
(d)	Vacant Flat Rebates	\$5,005
	Total of this remissions in the 2014/2015 financial year was:	<b><u>\$907,951</u></b>

**TOTAL OF REBATES AND REMISSIONS** **\$1,176,921**



### 5.3 Auditor Independence

Section 128 of the *Local Government Act 1999* provides that Council must have an external auditor who is to be appointed by the Council on the recommendation of the Council's Audit Committee.

The external auditor must be a registered company auditor or a firm comprising at least one registered company auditor and is to be appointed for a term not exceeding 5 years.

The external auditor is required to undertake an audit of the Council's financial statements within a reasonable time after the statements are referred to the auditor for the audit and must specifically report to Council any irregularity in the Council's accounting practices or the management of the Council's financial affairs identified during the course of the audit.

Council appointed Ian G. McDonald FCA, Chartered Accountant, as Council's Auditor for a five year term from the 2010/2011 financial year to the 2014/2015 financial year. Pursuant to Section 128(9) of the *Local Government act 1999*, Council must include in its Annual Report details of the remuneration paid to its external Auditor for work performed during the reporting period. During the 2014/2015 financial year, Council's Auditor Ian G. McDonald was paid \$16,500 for the interim and annual audits.

### 5.4 National Competition Principles

5.4.1 The competitive neutrality reform program was a commitment under Clause 3 of the Competition Principles Agreement which provides *'that the objective of competitive neutrality policy is the elimination of resource allocation distortions arising out of the public ownership of entities engaged in significant business activities: Government businesses should not enjoy any net competitive advantage simply as a result of their public sector ownership'*. Under Clause 7 of the Agreement, States and Territories committed to also apply this reform at local government level.

Council has no significant business undertaking as defined under Clause 7 Statement of the Competition Principles Agreement.

5.4.2 In giving consideration to Council's by-laws, Council is satisfied that where competition may be restricted as a result of a permit being required under a by-law for certain Acts, activities, or events, the benefit to the community outweighs the cost and there is no alternative means open to Council to control these activities.

Council adopted its Moveable Signs By-law in June 2011 and the Permits and Penalties By-law, Local Government Land By-law, Roads By-law, Dogs By-law, Cats By-law and Australian Arid Lands Botanic Garden By-law in April 2012. The Moveable Signs by-law will expire 1 January 2019 and all other By-laws will expire on 1 January 2020.

5.4.3 No complaints were received during the year alleging a breach of competitive neutrality principles by the Council.

### 5.5 Competitive Tendering Statement

During the 2014/2015 financial year, Council utilised a competitive tendering approach for the provision of the following goods and services:

Tender Details	Public or Selective	Value
Footpath Paving Works	Selective	\$25.45per m <sup>2</sup>
Annual Report Printing	Selective	\$3,620
Small Front End Loader	Public	\$36,170
Agricultural Tractor – AALBG	Public	\$41,627
Central Oval – Network Infrastructure	Public	\$117,036
Central Oval – Server & Storage	Public	\$26,991
Central Oval – Multi Function Units	Public	\$75,855
Central Oval – Display Units	Public	\$22,194
Septic Tank Pump Out 2014-2018	Public	\$52,394.50
Managed Taxi Rank 2014/2015	Selective	\$27,415
Maintenance Truck	Public	\$154,105

Tender Details	Public or Selective	Value
One (1) Two Axle Water Truck	Public	\$175,928
Expression of Interest Central Oval Café	Public	Unsuccessful
Disposal of Synthetic Turf – Flinders Terrace	Public	\$1,123

Council has a Purchasing, Contracts and Tendering Policy 1.1.09 which provides the guidelines to be undertaken by officers when seeking the supply of services and goods from external parties.

## 5.6 Fraud and Corruption

Council recognises that Fraud and Corruption in Public Administration has the potential to cause significant financial and non-financial harm and therefore the prevention and control of Fraud and Corruption should feature predominantly within the systems and procedures of a responsible Council.

Council Fraud and Corruption Policy 2.6.08 outlines the Council's approach to the prevention or minimisation, identification and control of fraudulent and/or corrupt activity and, summarises the associated responsibilities of Council Members and Council Employees.

Council's Whistleblowers Protection Policy 2.4.01 has been developed and implemented to ensure staff are encouraged in making disclosures that reveal public interest information and are supported throughout the process.

Both policies have been reviewed during the reporting period and are available on Council's website for easy access or alternatively a hardcopy may be viewed and/or purchased from the Civic Centre, 4 Mackay Street, Port Augusta during normal business hours, Monday to Friday.

## 5.7 Internal Review of Council Actions

Council is required to publish an annual statement in relation to the number of applications for review made in relation to decisions of the Council; employees of the Council; and other persons acting on behalf of the Council.

No requests for an internal review of a decision of the Council were received during the reporting period.

## 5.8 Community Land Management Plans

A review of Council's Community Land Management Plans has commenced and will be completed during the 2015/2016 financial year.

Having successfully completed a community land revocation process, pursuant to the provisions within Section 194 of the *Local Government Act 1999*, and receiving Ministerial approval of the process undertaken, Council at its meeting held on 15 December 2014, resolved to revoke the community land classification applicable to Allotment 1 in DP 22423 as described within Crown Record Volume 5752, Folio 730 being the Old Golf Course land adjacent Stuart Highway.





# COMMUNITY REPORT

## Section Six

- 6.1 Christmas Lighting Festival
- 6.2 Rotary Christmas Pageant
- 6.3 Mayoral Christmas Party
- 6.4 Academic Achiever Award
- 6.5 Australian Citizenship Ceremonies
- 6.6 Australia Day Awards
- 6.7 Annual –‘Staff Thank You Function’



It is the people who make a community and it is a pleasure to provide within the Annual Report an overview and acknowledgement of various community activities, events, groups and individuals, who have achieved outstanding success, made a significant contribution to the City or just participated in community activities to help make Port Augusta a great place to live, work, play and visit.

## 6.1 Christmas Lighting Festival

To promote and encourage youth participation in the Christmas Lighting Festival a 'design a picture' for the Port Augusta City Council Christmas Calendar 2014 Poster Competition was held with an excellent response: The quality of the pictures was so high a winner and a runner-up was awarded in each category. This year's winners were awarded vouchers from Big W.

Age 9-12	Winner: Rylee Runner Up: Chevon	Age 4-8	Winner: Laila Runner Up: Michael
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6.1.1 Registrations for the Christmas Lighting Festival officially opened on Monday 3 November 2014 and closed on Friday 1 December 2014 at 5pm. Each registration received a set of 10m coloured LED lights and a plant voucher from Council's AridSmart Nursery.

Council received a total of 114 nominations for the various Christmas Lighting Festival categories

6.1.2 2014 Christmas Lighting Festival winners:

**Best Street** – Woodroffe Court Port Augusta West (\$50 for each house x 6 – Prize donated by Council)

**Best Business** – Acacia Art Florist (\$800 advertising package donated by Southern Cross Media)

**Best Not For Profit** – Port Augusta Community Charities (\$800 advertising package donated by Magic FM 105.9)

**Best House**        3 Kanyaka Avenue – Chris Kirkham  
(\$500 donated by Transcontinental)

**Tied Runner Ups** 6 Wastell Street – Damien & Michelle  
Hutcheon (\$150 donated by Council)

4 Stuart Terrace – David & Veronica  
Bannister (\$150 donated by Council)

**3<sup>rd</sup> Place**         Lot 2 Section 870 McConnal Road –  
John & Sue Naisbitt (\$50 donated by  
Council)



Photo: Kanyaka Avenue

### Housing Trust

1<sup>st</sup> Place - Brett Ferber, 15 Anderson Crescent (\$300 – donated by Housing SA)  
2<sup>nd</sup> Place – Keith Gardner, 8 Dempsey Court (\$150 – donated by Housing SA)  
3<sup>rd</sup> Place – Margaret Carey, 9 Bengtell Close (\$50 – donated by Housing SA)

## 6.2 Rotary Christmas Pageant

Port Augusta City Council provided financial assistance and support preparing the central business district for the Rotary Christmas Pageant which was held on Friday 5 December 2014. The pageant is strongly supported by members of the community and the region who come out to celebrate the festive season.

Best Floats were judged by Mayor Sam Johnson with certificates from Rotary and financial incentives from the Port Augusta City Council being awarded to the following recipients for their float entries in the Pageant.



<b>Best Float \$350</b> Pirates Augusta Park Primary School	<b>First Runner Up \$300</b> Cartoon Christmas Port Augusta Childcare Centre	<b>Second Runner Up \$250</b> A Frozen Christmas Flinders View Primary School
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### 6.3 Mayoral Christmas Party

After the pageant the community had the opportunity to enjoy the evening at the Port Augusta Mayoral Christmas Party. The Mayoral Christmas Party was held on Friday 5 December 2014 at Gladstone Square from 7.30pm to 10pm. Entertainment included free rides on the dodgem cars, jumping castles, carousel and the Model Engineers miniature trains.



There was live entertainment by the CASM Soul Band. Food and drink stalls run by community organisations were available throughout the evening as well as a visit by Santa Claus. Fireworks concluded the event.

### 6.4 Academic Achiever Award

Council, on an annual basis, provides an 'Academic Achiever Award' to the student from either the Port Augusta Secondary School or Caritas College, who received the highest Australian Tertiary Admission Rank (ATAR) score as a result of the SACE Stage 2 results.

Miss Olivia Jaeschke from Caritas College achieved the highest score for 2014 with a ATAR score of 99.25. She studied Biology, Chemistry, Mathematical Studies and Special Maths, as well as the compulsory Research Project. Olivia also completed two SACE Stage 2 subjects in 2013 whilst completing Year 11 – Solo Performance and Ensemble Performance.



Olivia has been accepted to study medicine at Adelaide University commencing in 2016. Olivia received a \$500 cheque, a trophy and certificate from Council in recognition of her outstanding academic achievements.

## 6.5 Australian Citizenship

During the 2014/2015 financial year, Council conducted 7 Australian Citizenship Ceremonies with 22 males, 13 females and 3 children becoming Australian citizens.

Members of the community who wish to become Australian citizens are invited to bring along friends or family to the ceremony and to enjoy an afternoon tea with the Mayor and other attendees.



## 6.6 Australia Day Awards

On 26 January each year, the Service Clubs of Port Augusta; Rotary, Lions, Apex and the State Emergency Services cook a hot breakfast for members of the community who attend Gladstone Square to celebrate Australia Day.

Council calls for nominations for the Australia Day Awards; Citizen of the Year, Young Citizen of the Year and Community Event of the Year in October each year, and a committee is formed to evaluate and select the successful nominees.

The nominees and winners for each category in 2015 were:

### 6.6.1 Citizen of the Year

Nominees: Mr Neil Edwards and Mr Mark Foster.  
Winner: Mr Mark Foster

Mark is an active volunteer in the areas of scouting, soccer and football within our community, providing leadership to a large number of young people. He has been involved in soccer since 2008 as a coach, association president, secretary and match coordinator and equipment manager. From 2009 through to 2012 he was also involved in junior football, including coaching under 7's and under 9's.



Through his involvement in scouts, starting as a cub leader in 2012 transferring to a scout leader in 2014, he has made a significant difference to the troop. Not only has he provided strong leadership to the young cubs and scouts, he has done the same with parents and volunteers, which has resulted in a large number of parents being involved in the club and the Scout Group being almost at capacity.

Mark's dedication and efforts to creating our community's leaders of tomorrow will leave a lasting legacy for Port Augusta. He is a wonderful role model and a true leader in our community.

### 6.6.2 Young Citizen of the Year

Nominee: Ms Chelsey Footner  
Winner: Ms Chelsey Footner

Chelsey is 22 years old and for the past three years has been a volunteer at the Early Years Parenting Centre. Her love of working with children is evident and that love is returned by the children she works with.



Chelsey is also actively involved with the elderly within our community, along with her grandma Marlene Footner, carrying on a Footner tradition of helping others. She assists her grandma with the baking of cakes, puddings and Christmas goodies for annual parties for the elderly, including participants of Health Focus and residents of Nerrilda Nursing Home.

Chelsey is a positive role model for young people, volunteering her time with both the young and elderly in our community and she is to be commended for her efforts and the joy she brings to others.

6.6.3 Community Event of the Year

- Nominees: Northern Drag and Motor Sport Association - Port Augusta Billy Cart Derby  
 Port Augusta Community Charities Activities  
 Port Augusta Model Engineers Society Inc – Train Park Family Day and Market
- Winner: Northern Drag and Motor Sport Association - Port Augusta Billy Cart Derby

The Northern Drag and Motor Sport Association conducted its inaugural Billy Cart Derby on Sunday 19 October 2014. The event attracted many contestants and spectators. It included traditional wooden billy carts as well as gravity bikes and custom made carts and many were made locally. With 69 entrants, it was a well attended event with many young people taking part.

The NDMA is to be commended for introducing this novel event, which captured the interest of the community and it's an expansion on their very popular NDMA biennial motor show which attracts a crowd on thousands.



## 6.7 Annual Staff Thank You Function

The Port Augusta City Council employees are the most important asset of the organisation and are responsible for providing the community with a professional and efficient service. To acknowledge the commitment of staff, an 'Annual Thank-You Function' is held to show appreciation to all employees. In November 2014 the following staff were recognised for their years of service to the community:

### 6.7.1 10 Year Service Award

Mr Richard Boscence (Special Needs/Childcare Centre)  
Ms Kerry Coulthard (Nerrilda Nursing Home)  
Ms Belinda Froud (Childcare Centre)  
Mr Drew Klee (Library)  
Ms Kylie McKerlie (Animal Control)  
Mr Jason McKinlay (Parks and Gardens)  
Ms Amy Olsson (Civic Centre)  
Mr Scott Parsons (Civic Centre)  
Mr Max Rieck (Ryan Mitchell Swim Centre)

### 6.7.2 20 Year Service Award

Ms Michelle Dobson (Cultural Centre)  
Ms Kay Fotiou (Substance Misuse Service)  
Mr Nick Heron (Civic Centre)  
Mr Anthony McCoy (Civic Centre)  
Ms Maria Orenshaw (Nerrilda Nursing Home)  
Ms Bernice Racanati (A.M. Ramsay Village)  
Ms Kim Rowe (Nerrilda Nursing Home)

### 6.7.3 30 Year Service Award

Mr Bill Cox (Works Depot)  
Mr Deon Schumann (Arid Lands)

### 6.7.4 40 Year Service Award

Mr Michael Dunemann (Civic Centre)

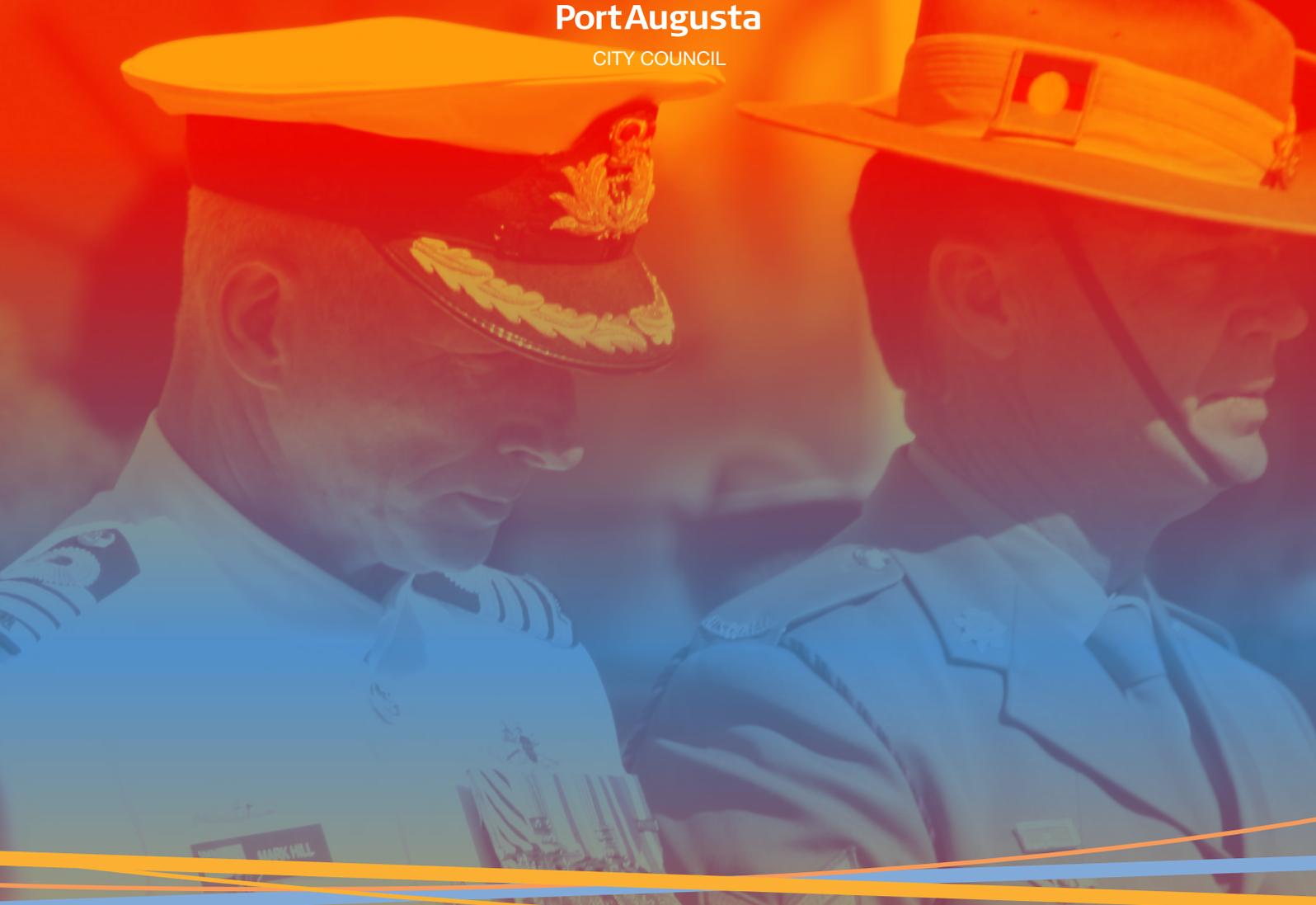


Back Row: Drew Klee, Max Rieck, Bernice Racanati, Deon Schumann, Nick Heron, John Banks (CEO)  
Middle Row: Bill Cox, Michelle Dobson, Maria Orenshaw, Belinda Froud, Michael Dunemann, Richard Boscence.  
Front Row: Kerry Coulthard, Kim Rowe, Kay Fotiou



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